

**MINUTES OF THE CSURMA AORMA
PROGRAMS COMMITTEE MEETING**

SEPTEMBER 28, 2017

TELECONFERENCE MEETING

1:00 PM

MEMBERS PRESENT

Bill Olmsted, University Union Operation of CSUS, Inc.
Jason Porth, The University Corporation, San Francisco State University
Jun Reina, Capital Public Radio, Inc., CSU Sacramento
Russel Statham, CSU, Dominguez Hills Foundation
Raven Tyson, Associated Students of San Diego State University

ABSENT MEMBERS

Gigi Kiama, University Corporation, CSU Monterey Bay

STAFF, GUESTS AND CONSULTANTS

Tevea Him, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.

A. CALL TO ORDER

The meeting was called to order by Bill Olmsted at 1:00 PM.

A1. Approval of the Agenda Order

A motion was made to approve the order of the agenda as presented.

First: Jason Porth
Second: Russel Statham

NAME	AYE	ABSTAIN	NAY	ABSENT
Gigi Kiama				X
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Russel Statham	X			
Raven Tyson	X			

Motion carried.

B. PUBLIC COMMENTS

There were no public comments.

C. GENERAL ADMINISTRATION

C1. Approval of Minutes – June 22, 2017

A motion was made to approve the minutes of the June 22, 2017 meeting.

First: Jason Porth
Second: Jun Reina

NAME	AYE	ABSTAIN	NAY	ABSENT
Gigi Kiama				X
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Russel Statham	X			
Raven Tyson		X		

Motion carried.

C2. Employment Practices Liability Member Deductibles for FY 18/19

Seven auxiliary organizations are subject to an EPL deductible higher than the minimum of \$25,000. According to Policy & Procedure L-7, the Programs Committee is responsible for approving the EPL deductible calculation.

Below are the proposed FY 18/19 EPL deductibles in excess of \$25,000.

Auxiliary Organization	FY 18/19
CSU, Fresno Foundation	\$75,000
CSU, Long Beach Research Foundation	\$50,000
The Cal Poly Pomona Foundation, Inc.	\$100,000
University Enterprises, Inc., CSU Sacramento	\$50,000
Associated Students, SDSU	\$50,000
SDSU Research Foundation	\$100,000
San Jose State University Research Foundation	\$100,000

The Committee reviewed the EPL deductible schedule, calculation and Policy & Procedure L-7.

A motion was made to approve the calculation and the seven auxiliaries' EPL deductibles in excess of \$25,000 for FY 18/19.

First: Raven Tyson
Second: Russel Statham

NAME	AYE	ABSTAIN	NAY	ABSENT
Gigi Kiama				X
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Russel Statham	X			
Raven Tyson	X			

Motion carried.

C3. Liability and Workers’ Compensation Dividends

At its September 7, 2017 meetings, the AORMA Committee approved the following dividends to be distributed in July, 2018:

- a. Liability – \$1,118,476
- b. Workers’ Compensation – \$531,921

The Committee reviewed the liability and workers’ compensation dividend allocation calculation.

A motion was made to approve the liability and workers’ compensation dividends to be payable in July, 2018. The total dividend payable in July, 2018 is \$1,650,097.

First: Russel Statham
Second: Raven Tyson

NAME	AYE	ABSTAIN	NAY	ABSENT
Gigi Kiama				X
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Russel Statham	X			
Raven Tyson	X			

Motion carried.

C4. Workers’ Compensation Program Volunteer Claims

Policy and Procedure W-6, confirms that a workers’ compensation program member may elect to extent its workers’ compensation coverage to its volunteers. It also outlines the procedures to be

followed in order to extend coverage, and it notes that the volunteer losses may be reviewed annually to ensure the rating integrity of the workers' compensation program.

Currently, the workers' compensation member allocation formula does not include a premium charge for volunteers. Since inception of the AORMA workers' compensation program in 2005, the total incurred for volunteer losses is \$202,626. Only five losses are in excess of \$1,500.

A motion was made to accept continuation of no charge for volunteers.

First: Jason Porth
Second: Jun Reina

NAME	AYE	ABSTAIN	NAY	ABSENT
Gigi Kiama				X
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Russel Statham	X			
Raven Tyson	X			

Motion carried.

C5. 2018 Meeting Dates for the CSURMA AORMA Programs Committee

Below are the proposed 2018 AORMA Programs Committee meeting dates:

Description	Date	Day	Time	Location
Programs Committee	February 22	Thursday	1:00 pm	Teleconference
Programs Committee	June 21	Thursday	1:00 pm	Teleconference
Programs Committee	September 27	Thursday	1:00 pm	Teleconference
Programs Committee	November 29	Thursday	1:00 pm	San Francisco

Due to vacation schedules, Staff is requesting that the November 30th meeting be moved to late December, 2017 or early January, 2018.

A motion was made to approve the cancellation of the November 30, 2017 meeting date and to reschedule to a date during the 2018 AOA Conference. A motion was also made to approve the 2018 Programs Committee meetings as presented.

First: Russel Statham
Second: Raven Tyson

NAME	AYE	ABSTAIN	NAY	ABSENT
Gigi Kiama				X

Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Russel Statham	X			
Raven Tyson	X			

Motion carried.

D. INFORMATION ITEMS

The Committee Members reviewed the information items.

- D1. 2017 CSURMA AORMA Meeting Calendar**
- D2. FY 16/17 Long Range Action Plan**
- D3. CSURMA AORMA Committee and Standing Committee Roster**

E. ADJOURNMENT

A motion was made to adjourn the meeting at 1:46 PM