

AGENDA

LEGEND: A – Action may be taken
I - Information
1 - Included
2 - Handout
3 - Separate
4 – Verbal

JPA: ACCEL BOARD OF DIRECTORS MEETING

DATES/ Day 1 - Thursday, January 23, 2025 at 12:00 PM
TIMES: Day 2 - Friday, January 24, 2025 at 8:30 AM

LOCATION: Alliant San Francisco Office
560 Mission Street, 6th Floor
San Francisco, CA 94105
Room: Golden Gate

In accordance with the requirements of the Brown Act, notice of this meeting must be posted in publicly accessible places, 72 hours in advance of the meeting, at the office of ACCEL's Secretary.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, ACCEL does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

PAGE

A. CALL TO ORDER

B. CONSENT CALENDAR

(A)

1 The Board may take action on the items below as a group. A member may request an item be withdrawn from the Consent Calendar for discussion and action.

6-22	1. Approval of Minutes for the October 16 & 18, 2024 Board of Directors Meeting
23-26	2. Approval of Minutes for the November 6, 2024 Special Board of Directors Meeting
27-28	3. Alliant Crime and Errors & Omissions Liability Certificates
29-34	4. ACCEL Follow Form Excess Liability Memorandum of Coverage \$12M excess \$35M

C. GENERAL RISK MANAGEMENT ISSUES

(I)

4 This is an opportunity for a member to discuss a topic of interest or seek guidance and input from the group about a current issue, risk management topic or exposure the member is facing. Please mail a copy of any materials to each member City in advance of the meeting.

D. REPORTS

1. President's Report

35-42	1 a) Board Member Peer Program	(I)
	Current Board Members are encouraged to be a mentor to a new Board Member.	

2. Executive Committee's Report – None

3. Program Administrator's Report

43-86	1 a) 2025 State of the Market Report	(I)
	Alliant will provide a report on the state of the insurance market for 2025 and answer any questions that the Board Members may have.	

87-91 92-94	1	b) ACCEL's Administrative Policies and Procedures: i. Travel Expense ii. Meeting Attendance and Technology <i>The Board will receive information regarding the Travel Expense, and Meeting Attendance and Technology Policies and Procedures.</i>	(I)
	4	c) Board Packet Distribution <i>The Program Administators are seeking feedback from Board regarding the board agenda packet distibtuion. Action may be taken or direction given.</i>	(A)
95-96	1	d) ACCEL JPA Renewal Tracking Timeline <i>Members are reminded that an email will be sent every two weeks to the Board regarding renewal data collection for JPA related insurance.</i>	(I)
97-98	1	e) ACCEL and PRISM Website Overview <i>Alliant will navigate through the ACCEL and PRISM website with the Board.</i>	(I)
99-123	1	f) ACCEL's Target Equity Ratios <i>Alliant will present on ACCEL's Target Equity Ratios and the Board may take the findings into account when reviewing retro payments, future year funding, and other financial transactions that may affect ACCEL's financial position. Action may be taken or direction given.</i>	(A)
124	1 & 2	g) Updates of the Insurance Requirements in Contracts (IRIC) Manual <i>Alliant will provide a presentation about the new updates of the IRIC Manual.</i>	(I)
125-127	1	h) Primary and Non-Contributory <i>The Board will have a discussion about primary and non-contributroy endorsements and may take action or provide direction.</i>	(A)
4. Ad Hoc Committee's Report			
128-155	1	a) Proposed Changes to George Hills Contract Scope of Work and ACCEL's Claims Reporting and Handling Policy and Procedure <i>The Board will review a recommendation from the Ad Hoc Committee on the proposed changes of the George Hills Claims Administrators' Scope of Work, and ACCEL's Claims Reporting & Handling Policy and Procedure. Action may be taken to approve, amend or further direction may be given.</i>	(A)
5. Claims Committee's Report			
TIME CERTAIN THURSDAY, JANUARY 23, 2025 AT 1:00 PM			
156-158	1 & 3	a) 2024 Liability Claims Audit <i>Robert Powers will present the 2024 Claims Audit Report to the Board. Action may be taken to approve or direction given.</i>	(A)
159	1	b) Bakersfield Claims Audit <i>The Board will discuss potentially hiring a second audit firm to audit the City of Bakersfield and may taken action or provide direction.</i>	(A)

3 c) CLOSED SESSION – Pursuant to Gov’t Code 54956.95 (A)

Members will discuss the following Closed Session Items:

- i. Sanchez, Robert v. City of Ontario
- ii. Rossner, Carina v. City of Palo Alto
- iii. LIABILITY CLAIMS
Claimant: Various
Agency claimed against: All Members
Discussion of claim reserves on pending claims by cause and Member
- iv. Supplemental Claims Audit Report

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

6. Financial and Treasurer's Report (A)

Members will review the following items and may take action to approve or give direction as needed.

160	1	a) Ratification of Disbursements
161-162		1. Month Ending September 30, 2024
163-164		2. Month Ending October 31, 2024
165-166		3. Month Ending November 30, 2024
167-168		4. Month Ending December 31, 2024
169-183	1	b) Report of Investments – Pursuant to Gov't Section Code 53646(b)(1)
184-198		1. Month Ending September 30, 2024
199-213		2. Month Ending October 31, 2024
214-228		3. Month Ending November 30, 2024
229-233		4. Month Ending December 31, 2024
234-235	1	c) Quarterly Financial Report as of September 30, 2024
236-238	1 & 2	d) Member Account Summary Report as of September 30, 2024
	1	e) ACCEL’s Projected Cash Flow Obligations as of September 30, 2024

7. Finance Committee’s Report

TIME CERTAIN FRIDAY, JANUARY 24, 2025 AT 8:45 AM

239-282	1	a) Chandler Asset Management - Investment Report (I)
		<i>Chandler Asset Management will provide a report about ACCEL’s investments. Action may be taken or direction given.</i>
283-302	1	b) ACCEL’s Investment Policy: Proposed Changes by Chandler (A)
		<i>Members will receive a report of Chandler Asset Management’s review of the ACCEL Investment policy and may take action to approve the proposed changes or provide direction</i>
	4	c) Verbal Report from Committee Meeting held on January 23, 2025 (I)
		<i>Members will receive a verbal report about the topics discussed and actions taken at the Finance Committee meeting held on January 23, 2025.</i>

8. Underwriting Committee’s Report

303-304	1	a) Verbal Update of the Exposures Reviewed by the Underwriting Committee: (I)
		1. City of Palo Alto-Broadband/Internet
		<i>The Committee will provide an informational report to the Board about its review of exposures.</i>

TIME CERTAIN FRIDAY, JANUARY 24, 2024 AT 9:45 AM

- 305-325 1 b) Proposed Changes to ACCEL's Memorandum of Coverage (MOC): (A)
Multiple Coverage Periods
The Board will review the proposed changes to the MOC regarding the Multiple Coverage Periods. Action may be taken to adopt the changes or direction given.

E. UNFINISHED BUSINESS

TIME CERTAIN FRIDAY, JANUARY 24, 2025 AT 10:15 AM

- 326-334 1 1. Parametric Insurance (A)
The Board will receive a proposal regarding parametric insurance and may take action or provide further direction.

TIME CERTAIN THURSDAY, JANUARY 23, 2025 AT 3:00 PM

- 335-339 1 2. Transit Coverage (I)
The Board will discuss transit coverage for its Members.

F. NEW BUSINESS

NOTICE OF PROPOSED BYLAWS CHANGES SENT ON DECEMBER 12, 2024

- 340-411 1 1. Amending the ACCEL Bylaws and Financial Plan Policy & Procedure (A)
Members will review the amended changes to the Bylaws and the Financial Plan Policy and Procedure and may take action or give direction.
i. 30 Days Notice Letter
ii. Bylaws
a. Redlined Version
b. Clean Version
iii. Resolution 2425-5, Amending the Bylaws
iv. Financial Plan Policy and Procedure:
a. Redlined Version
b. Clean Version
- 412 1 & 2 2. ACCEL Retrospective Rating Calculation (RPC) Estimated Results for 7/1/25 (I)
The Board will receive information about the RPC's estimated results for next year.
- 413-421 1 3. ACCEL Excess Liability Program Renewal Outlook (A)
Members will receive an update on this item from Alliant regarding the marketing of the excess liability program and may give direction or take action.
- 422-423 1 4. Optional Excess Workers' Compensation Program Renewal (I)
Participating members of this program will receive information and may have a discussion or give direction.
- 424 1 5. CAJPA Accreditation Status (I)
The Board will receive an informational update regarding the CAJPA Accreditation status.
- 425 1 6. Schedule of the Next Two Board of Directors Meetings (A)
Members will receive information on the next two Board Meetings and may take action to approve or amend the schedule and locations.



G. CORRESPONDENCE / INFORMATION

(I)

- 426-443 1 1. PARMA Conference Information
- 444-445 1 2. ACCEL Year at a Glance
- 446-449 1 3. ACCEL Service Team Org Charts

H. PUBLIC COMMENTS

(I)

- 4 *The public is invited at this point to address the Board of Directors on issues of interest to them.*

ADJOURNMENT

**ACCEL
BOARD OF DIRECTORS
MEETING**

Item No. B.1
Board of Directors
January 23 & 24, 2025

Wednesday, October 16, 2024 at 12:00 PM

Friday, October 18, 2024 at 8:30 AM

LOCATION:

City Hall North

Conference Room A – 1st Floor

1600 Truxtun Avenue

Bakersfield, CA 93301

MEMBERS PRESENT:

Tracey Matthews, City of Anaheim

Jena Covey, City of Bakersfield

Alvaro Valdez, City of Burbank Alternate

Matthew Braley, City of Modesto

Rafaela King, City of Monterey

Samhitha Cutshaw, City of Mountain View

Theresa St. Peter, City of Ontario (*left at 10:00 AM on Friday, October 18, 2024*)

Sandra Blanch, City of Palo Alto

Selina Andrews, City of Salinas Alternate

Mark Howard, City of Santa Barbara (*arrived at 12:27 PM on Wednesday, October 16, 2024*)

Ross Brandon, City of Santa Cruz

Andrew Guzman, City of Visalia

MEMBERS ABSENT:

Oles Gordeev, City of Santa Monica

GUESTS AND CONSULTANTS:

Christian Clegg, City of Bakersfield City Manager (*Wednesday, October 16, 2024 only, left at 12:33 PM*)

Rick Anthony, City of Bakersfield Assistant City Manager

(*Wednesday, October 16, 2024 only, left at 3:15 PM*)

Hans Usler, City of Monterey City Manager (*Wednesday, October 16, 2024 only, left at 3:15 PM*)

Lisa Cox, City of Monterey Alternate (*left at 3:15 PM on Wednesday, October 16, 2024*)

Derek Rampone, City of Mountain View Alternate (*Friday, October 18, 2024 only*)

David Ramberg, City of Palo Alto Assistant Director Administrative Services

(*left at 3:15 PM on Wednesday, October 16, 2024*)

Marisa Kahn, City of Santa Barbara Alternate

(*arrived at 12:27 PM on Wednesday, October 16, 2024, left at 3:15 PM*)

Keith DeMartini, City of Santa Barbara Finance Director (*left at 3:15 PM on Wednesday, October 16, 2024*)

Ben Oram, George Hills Company

David Trautz, George Hills Company

Mike Harrington, Bickmore Actuarial

(left at 3:15 PM on Wednesday, October 16, 2024, and on Friday, October 18, 2024 at 9:20 AM)

Joe Piezska, Crowe LLP (joined via teleconference, Friday, October 18, 2024 only, left at 9:20 AM)

Adam Randolph, Crowe LLP (joined via teleconference, Friday, October 18, 2024 only, left at 9:20 AM)

Rhonda Combs, City of Salinas (left at 3:15 PM on Wednesday, October 16, 2024)

Daniel Howell, Alliant Insurance Services (Wednesday, October 16, 2024 only, arrived at 1:50 PM)

Conor Boughey, Alliant Insurance Services

Lorissa Huey, Alliant Insurance Services

Thomas Joyce, Alliant Insurance Services (left at 3:15 PM on Wednesday, October 16, 2024)

A. CALL TO ORDER

A1. Introductions & Verbal Report from Program Administrators

Ross Brandon called the meeting to order on Wednesday, October 16, 2024 at 12:00 PM.

Ross Brandon called the meeting to order on Friday, October 18, 2024 at 8:30 AM.

B. CONSENT CALENDAR

B1. Approval of Minutes for the June 20 and 21, 2024 Board Meeting

B2. Evidence of Coverage and Disclosure:

B2i. Alliant Crime Insurance Program (ACIP)

B2ii. Alliant Public Pool Liability (APPL)

B2iii. Alliant Deadly Weapon Response Program (ADWRP)

B3. George Hills Claims Administration Contract Amendment Effective July 1, 2024 to June 30, 2026

A motion was made to approve the consent calendar.

MOTION: Tracey Matthews **SECOND:** Jena Covey

MOTION CARRIED

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafacla King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X		X		X
Nay													
Abstain													

C. GENERAL RISK MANAGEMENT ISSUES

Conor Boughey mentioned that he created a PowerPoint on Insurance Requirements in Contracts for Parks & Recreations. Members wanted a copy of this and it will be posted on the ACCEL Website in the Members' Only Section under Presentations.

Rafaela King, City of Monterey reported that there are many questions about cats and dogs in the workplace within the City. Rafaela if anyone has a policy on this subject. Mark Howard commented that the City of Santa Barbara has a Service Animals and Other Animals Policy. The Program Administrators will distribute Santa Barbara's policy on the ACCEL Website's Discussion Forum.

Mark Howard, City of Santa Barbara announced the PRISM Underwriting Committee is looking for volunteers to come forward and participate on that Committee. Andrew Guzman, City of Visalia is interested.

Sandra Blanch, City of Palo Alto disclosed that the City is starting a pilot project of providing fiber services to its residents. The City will complete a New Exposure Questionnaire as the Utilities exclusion needs to be reviewed again.

C1. Tort Reform Discussion

Christian Clegg, City of Bakersfield's City Manager was present at today's meeting. The Board gave Christian deliverables on tort reform because Christian was attending the CA League of Cities the following day.

Members had a roundtable discussion with Christian.

The Program Administrators provided Christin a handout of a PowerPoint Presentation that Conor Boughey from Alliant presented on Tort Reform.

D. REPORTS

D1. President's Report

D1a. Board Member Peer Program

Lorissa Huey announced that ACCEL has a Board Member Peer Program to help with orientation to the Board. The new Board Members are Theresa St Peter, City of Ontario Primary, and Selina Andrews, City of Salinas Alternate.

Jena Covey, City of Bakersfield and Tracey Matthews, City of Anaheim volunteered to be a mentor to Theresa.

Rhonda Combs, City of Salinas Primary will be Selina's mentor.

Also, included in the agenda packet was an Area of Specialty List that contains all Primary and Alternate Board Members' contact information, along with each Members Entities' Safety Officers, or Claims Managers. This is to be used as a resource in case a Member had a specific question on a topic.

D1b. Resolution 24/25-04, Recognizing the Contributions of Jena Covey

Lorissa Huey announced that Jena Covey, City of Bakersfield, served as ACCEL's President from June 2019 to 2024. In recognition of Jena's significant contributions and leadership during turbulent times, the Board has prepared a resolution to recognize Jena's service to the Authority. The resolution was printed on high quality parchment and placed in a frame.

A motion was made to pass the resolution 24/25-04, Recognizing the Contributions of Jena Covey.

MOTION: Tracey Matthews **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

D1c. CAJPA Conference Update

Ross Brandon, ACCEL's President shared feedback and insights from the CAJPA Conference with the Board. The conference took place in September 2024 at the Tahoe Blue Event Center in South Lake Tahoe.

Members who attended provided input on the session offerings, and all Members are encouraged to participate in similar pooling conferences. Next year's conference will be held in the City of Monterey.

D2. Executive Committee's Report

D2a. Committee Assignments

Lorissa Huey reminded the Board that the three standing Committees: Claims, Finance, and Underwriting have been assigned by the Executive Committee for the new fiscal year, July 1, 2024.

Due to the current committee structure, an increase in the number of Alternates reduces the opportunities for Primary Board Members to participate. When adding Alternates to the committees, careful consideration is needed as they cannot serve as Chair according to the ACCEL Bylaws.

No reportable action took place.

D3. Underwriting Committee's Report

D3a. Exposures and Exclusions

D3ai. Fixed Route Transit

Thomas Joyce reported that ACCEL's \$4M excess of \$1M Memorandum of Coverage (MOC) is silent on transit. ACCEL's \$5M excess of \$5M excludes fixed route transit unless coverage is specifically endorsed (e.g. Santa Monica Big Blue Bus (BBB)), or it falls into a giveback such as dial a ride. There is also a giveback for vicarious liability related to contracted services.

At the September 2024 Underwriting Committee Meeting, the Committee directed the Program Administrators to survey the Board on transit exposures and the results were included in the agenda packet.

A motion was made to add an exclusion for fixed route transit in the \$4M excess \$1M MOC and the endorsement to give back coverage to the Santa Monica BBB, effective July 1, 2025. In addition, the Program Administrators will continue to explore options for the transit exposure. Mike Harrington, ACCEL's Actuary will provide a transit rate analysis.

MOTION: Mark Howard **SECOND:** Lisa Cox **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Lisa Cox	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X		X	X	X	X	X	X	X		X
Nay														
Abstain														

D3aii. Medical Malpractice

Thomas Joyce explained that ACCEL excludes Medical Malpractice coverage under the \$4M excess of \$1M Memorandum of Coverage (MOC) and gives back coverage for emergency medicine.

The Underwriting Committee met in September 2024 and gave direction to the Program Administrators to request Byrne Conley, ACCEL's Primary General and Coverage Counsel to draft proposed language to the Medical Malpractice Exclusion.

The proposed exclusion is as follows:

- K. To liability arising out of medical professional services provided by any doctor, nurse, or dentist employed by or contracted by or on behalf of the Member Agency, including:
 - (1) Rendering, or failure to render:

- (a) Medical, surgical, dental, x-ray or nursing service or treatment or the furnishing of foods or beverages in connection therewith.
- (b) Any service or treatment conducive to health or of a professional nature.
- (c) Any cosmetic or tonsorial service or treatment.

- (2) Furnishing of, or dispensing of, drugs or medical, dental, or surgical supplies or appliances.

This exclusion does not apply to the activities of paramedics, emergency medical dispatchers, technicians or similar personnel.

- L. To liability arising out of the ownership or operation of any hospital or medical clinic, including any mobile medical clinic.

A motion was made to adopt the proposed language by Byrne Conley effective July 1, 2025.

MOTION: Jena Covey **SECOND:** Mark Howard **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

D4. Ad Hoc Committee's Report

D4a. Status of George Hills Contract Scope of Work and ACCEL's Claims Reporting and Handling Policy and Procedure

Lorissa Huey reminded the Board that at the June 2024 Board Meeting, the Board approved a fee increase from \$195K to \$325K annually for the George Hills (GH) Claims Administration Contract and the approval is contingent upon revising the Scope of Work in the GH Contract, and ACCEL's Claims Reporting and Handling Policy and Procedure by March 31, 2025. An Ad Hoc Committee was formed to oversee these revisions and it met twice since then.

This item will be brought back at the January 2025 Board Meeting for Board action.

D5. Program Administrator's Report

D5a. 2024-25 Summary of Coverage

Lorissa Huey reported that the 2024-25 Summary of Coverage has been completed for each Member. These were sent to each Member via e-mail, included in the agenda packet, and posted on the ACCEL Website in the Members' Only Section.

These summaries can be used to provide to Financial Auditors to verify insurance expenses.

D5b. Early Review of Market Conditions:

Conor Boughey discussed that liability is the most challenged market as California's hard market started several years ago. There has been continuing pricing pressure due to increased claim values and frequency.

In the Workers' Compensation market, there is focus on occurrence duration (e.g., pandemics, wildfires) and expected moderate rate increases due to increased payrolls.

While the California property market is healthier than in previous years, risks with heavy losses or catastrophic exposures still face limited market options, and Builders Risk coverages are experiencing rapid rate increases.

Members asked questions, which were addressed.

D5c. ACCEL's Recovery Plan and Webinar Feedback

Lorissa Huey reminded the Board that it directed the Program Administrators to record a webinar about ACCEL's Recovery Plan. ACCEL is now in a positive net position as of June 30, 2024. The webinar is to be provided every year prior to the October Board Meeting so that Members can provide it to their Finance Directors.

The webinar was sent to the Board on October 1, 2024.

The Board provided positive feedback and requested Alliant to continue to conduct a fifteen minute webinar about ACCEL's finances every year for educational purposes.

D5d. Alliant Disclosure Presentation

Conor Boughey reminded the Board that at the October 2020 Board Meeting, the Board directed the Finance Committee (FC) to review the Alliant Disclosure Presentation annually prior to the October Board Meeting.

At the September 2024 FC Meeting, Conor provided the FC a high level overview of the Alliant Disclosure Presentation PowerPoint.

Andrew Guzman was directed by the FC to review further and report if there were any issues. At today's meeting, Andrew reported none.

A motion was made receive and file the report.

MOTION: Andrew Guzman **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

D6. Claims Committee's Report

D6a. 2024 Claims Audit Status

Lorissa Huey reminded the Board that Rob Powers, ACCEL's Claims Auditor has started the 2024 Claim Audit, and a schedule was included in the agenda packet. The Daft Claims Audit is due to ACCEL by December 15, 2024 and will be presented at the January 2025 Board Meeting.

The Program Administrators were directed to reach out to Rob about Cities of Monterey and Salinas' Claims Audit Schedule.

D6b. Member Claim Rejection Letters

Lorissa Huey reported that Members sometimes receive baseless or frivolous claims against the City, in which the alleged event occurred outside city limits and had no city involvement. There was a sample letter included in the agenda packet that addressed this by informing the claimant that the City will pursue recovery of legal fees incurred while defending against such nuisance claims.

D6c. CLOSED SESSION – Pursuant to Gov't Code 54956.95

A motion was made to enter into Closed Session at 3:15 PM.

MOTION: Sandra Blanch **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

A motion was made to come out of Closed Session at 4:58 PM.

MOTION: Rafaela King **SECOND:** Andrew Guzman **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

RECONVENE - DISPOSITION OF CLOSED SESSION ITEMS

Lorissa Huey reported out of Closed Session that direction was given to the Claims Administrators.

F. Reports Continued

F1a-e. Financial and Treasurer's Report

Thomas Joyce and Conor Boughey walked through the financial items.

Thomas highlighted the major payments for claims and insurance renewals on the check runs.

Conor Boughey explained that the Member Account Summary highlights how ACCEL operates as a non-equity pool, and how the funds flow through the pool and will get returned to the Members.

A motion was made to receive and file the financial reports as presented.

MOTION: Rafaela King **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

F1f. Short and Long Term Investment of Funds – Continued Discussion

Lorissa Huey and Conor Boughey reported that the last time the Board authorized a transfer of money to its short term account to long term account of \$12M was in January 2024. The Program Administrators reached out to its investment advisor, Chandler who advised that currently Local Agency Investment Fund (LAIF) is outperforming the current portfolio.

The Board agreed there is no immediate need to transfer additional money long term at this time.

F2. Finance Committee's Reports

F2a. Financial Audit as of June 30, 2024

Joe Pieksza and Adam Randolph from Crowe, ACCEL's Financial Auditor presented the Financial Audit as of June 30, 2024.

Members asked questions, which were addressed by Crowe.

They reported that there will be an update as there is a reduction in outstanding liabilities of \$10M.

Direction was given the Program Administrators to schedule a Special Board Meeting in the next few weeks to wrap up the Financial Audit. Also, to agendize on the Consent Calendar the updated Financial Reports as of June 30, 2024.

F2b. Financial Auditor Request for Proposal (RFP)

Conor Boughey reminded the Board that at the October 2023 Board Meeting, it made a motion to renew the contract with Crowe LLP for financial audit services for two years ending in June 30, 2024 and 2025. It is best practice to issue an RFP every five years. At the September 2024 Finance Committee Meeting, the agreed to wait on issuing an RFP until the audit for the year ending June 30, 2026.

F2c. Finance Committee's Proposed Changes to ACCEL's Policies and Procedures:

F2ci. Accounting Guide

F2cii. Financial Plan

Thomas Joyce reported that the Finance Committee (FC) conducted its biennial review of the Policies and Procedures that fall under the FC's purview.

The FC took action at its September 2024 Meeting to make a recommendation to propose to the Accounting Guide a new bullet point under section: "Process for Payments", adding a disclaimer and administrative changes regarding ACCEL's banking partners, and administrative changes to reflect banking authority levels. Also, the FC proposed adding to the Financial Plan, under Section IIb. Ex-Mod Calculation, clarifying that the prior year's Retro Calculation will be used for the Ex-Mod.

The proposed redlined changes were included in the agenda packet.

A motion was made to approve the FC's recommendation.

MOTION: Tracey Matthews **SECOND:** Samhitha Cutshaw **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

G. UNFINISHED BUSINESS

G1. ACCEL's Recovery Plan - Negative Net Position Charge

Lorissa Huey reminded the Board that in 2020, ACCEL implemented a Corrective Funding Plan which included 1) increasing the confidence level to 90% from 80%, 2) assessing Retros, and 3) charging the Members 10% of the negative net position.

This item is discussed annually at the October Board Meeting after the Financial Audit is presented.

Lorissa reported that ACCEL is in a positive net position this year, therefore, the negative net position surcharge is not applicable.

G2. Review of Strategic Planning Items for Action

Lorissa Huey reported that the Strategic Planning was held the previous day, Thursday, October 17, 2024.

The following items were discussed:

1. ACCEL's Mission Statement

Lorissa Huey presented ACCEL's Mission Statement, which is important to review as it helps guide Board decisions.

No further discussion took place.

2. Equity v. Non-Equity Pool

Lorissa Huey reminded the Board that ACCEL was formed with the philosophy of a non-equity pool and has a Financial Plan that returns deposit premiums back to the Members through the Retro Calculation. The amounts available for return are considered a liability to ACCEL because they are owed to the Members.

The Board requested the Program Administrators to bring back at the June Meeting the Retro Restriction amounts at the 70%, 75%, 80% confidence level.

3. Liability Trends in CA

David Trautz and Ben Oram, ACCEL's Claims Administrators presented to the Board on liability trends with topics such as claim settlements, attorney rates, and factors involving case valuation.

The Board gave direction that George Hills to provide a report of different claim types by cause of loss compiled by Member and by ACCEL, and bring to a future Board Meeting.

4. Analysis of Large Liability Loss Data Trends

Dan Howell provided a comprehensive overview of large liability loss data trends, both industry-wide and specific to ACCEL. Members asked questions, which were addressed.

No further discussion took place.

5. Addressing Construction Risk – Builder’s Risk, CCIP, OCIP

Mike Davidson, Alliant’s Construction Team gave a presentation to the Board on construction insurance products such as PRISM’s MROCIP. Members asked questions and had a roundtable discussion.

No further action or discussion took place.

6. Parametric Insurance

Scott Carpinteri, K2 presented to the Board information about parametric insurance, a type of insurance that is triggered by specific events rather than financial losses. Members asked questions, which were addressed by Scott.

Direction was given to invite Scott to the January or March 2025 Board Meeting.

Many Members expressed interest. Matthew Braley, City of Modesto stated that they are not interested, but will internally discuss with the City. The Board requested for a proposal that will be effective July 1, 2025, with higher limits and individual excess options.

7. Member Retention Attachment to ACCEL

Conor Boughey and Thomas Joyce discussed with the Board theoretical Member Self Insured Retentions (SIRs) at \$2M, \$3M, and \$4M. If Member SIRs increase, it would cause an immediate drop in deposit premium, but outstanding claims liabilities will continue to develop, potentially causing a cash flow problem. Members did not want to change the attachment to ACCEL.

Direction was given to bring back this discussion every two years at the Strategic Planning.

8. Discussing ACCEL's Retention with Mike Harrington, ACCEL’s Actuary

Mike Harrington, Bickmore provided the Board a handout of the Actuarial Presentation.

Mike walked through the where ACCEL’s ultimate losses were back in 2014 to where ACCEL stands this year and discussed rate analysis.

No further action or direction took place.

9. Payroll Data Collection End Date for Rating Purposes

Lorissa Huey reported that ACCEL's Bylaws state how deposit premiums are calculated which is the prior year's Total Subject Wages payroll for the last four quarters ending in June 30, September 30, December 31, and March 31.

Lorissa asked Mike Harrington, ACCEL's Actuary if there would be a difference with using payroll ending in December 31 instead of March 31 so that Alliant can provide the Members their budget estimates earlier. Mike said there is none. The two governing documents that need to be updated are the ACCEL Bylaws, and Financial Plan Policy and Procedure (P&P).

The Board authorized the Program Administrators to issue the ACCEL Bylaws 30 Day Notice of Change to reflect collecting payroll as of 12/31, and amend the Financial Plan P&P.

10. Improving Renewal Timelines

Lorissa Huey stated that renewal applications are critical to submit to the markets and underwriters, and all applications must be submitted in order to initiate the renewal submission. The Program Administrators are proposing an email system of tracking of all necessary underwriting information. This will show the request dates and due dates.

Lorissa also mentioned that in every Board Meeting Agenda Packet under Correspondence/Information, there is a document called, ACCEL Year At A Glance. This shows a timeline of when important documents such as applications, payroll, and loss runs are due.

The Board agreed that the frequency will be every Friday in the morning to all the Board Members. Also, the Board requested for the Program Administrators to send calendar invites for the due dates of the underwriting data.

11. ACCEL's Memorandum of Coverage (MOC) Review – Key Coverage Points

Lorissa Huey walked through the major coverage points of the MOC. Members asked questions, which were addressed. Also, included in the Strategic Planning Workbook was an online article about the basics of reading an insurance policy.

Direction was given to the Program Administrators to bring back Section VI. CONDITIONS, E. Multiple Coverage Periods to the January 2025 Board Meeting.

12. Arbitration Clause in Reinsurance Agreements

Dan Howell and Thomas Joyce reported that arbitration clauses in reinsurance agreements have become more important for California public entities. The ACCEL Board reviewed its own reinsurance agreements to look for ways to improve the arbitration language.

The Board directed the Program Administrators to invite Byrne Conley, ACCEL's Primary General and Coverage Counsel to the January 2025 Board Meeting. The Board prefers non-binding language and the venue set in California.

13. Enterprise Risk Management (ERM)

Lorissa Huey report that at a Strategic Planning, it is prudent for a risk sharing JPA consider the topic of Enterprise Risk Management (ERM). ACCEL's goals are to provide excess liability coverage at a competitive price with long term stability. As an excess pool, ACCEL serves Members with robust risk management departments, providing an excess risk financing mechanism.

Lorissa discussed potential threats to ACCEL, which are declining Membership, financial crash, rapidly changing legal environment (e.g., statute of limitations), and variability.

A motion was made to approve and assign the above tasks to the Program Administrators and Claims Administrators as appropriate.

MOTION: Samhitha Cutshaw **SECOND:** Tracey Matthews **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X	X	X	X	X	X		X
Nay													
Abstain													

H. NEW BUSINESS

H1. Evolving Member Exposures – Electrification

Conor Boughey reported that this topic is about electrification of services at Cities and building awareness to plan for the future. There is a lot of focus on battery stations, green energy, and electrifying police fleets. The Board discussed how these changes are impacting Member Agencies.

Mark Howard commented that there is a national trend in loss prevention to place charging stations at the top floor of parking garages. This is to address fire suppression because if a fire happens it is very head intensive. Risk Managers are advised to inform the Fire Department about this emerging risk.

Conor discussed adding battery packs to the property schedule and it is important to know when and where these were installed.

No reportable action took place.

H2. Service Providers Evaluations

H2i. Claims Administrators

H2ii. Program Administrators

Lorissa Huey reminded the Board that it decided to only evaluate the Program Administrators and Claims Administrators each year at the October Board Meeting in person starting in 2023.

If Members had any issue with the other Service Providers such as the Actuary, Financial Auditor, Claims Auditor, Investment Manager, or Legal Counsel, they are instructed to reach out to the Committee in which falls under its purview. Also, the Program Administrators created a fillable form on the ACCEL Website for Members who wish to provide immediate feedback on any reportable issues that goes to the Program Administrators or the ACCEL Secretary.

An Excel spreadsheet with metrics was sent to the Board separately from the agenda packet. In addition, the Scope of Work for each Administrators' Contracts were provided to help guide the discussion.

George Hills and Alliant excused themselves from the meeting room while the Board conducted the Service Provider Evaluations.

Ross Brandon, ACCEL President and Jena Covey, ACCEL Claims Chair will have a meeting with the Claims Administrators, George Hills, and the Program Administrators, Alliant to discuss the results.

H3. Proposed 2025 Meeting Calendar

Lorissa Huey reminded the Board that every October Board Meeting, the Board sets the next year's meeting calendar.

Mark Howard asked which meetings would be informational for a Finance Director to attend. Lorissa commented that the January Board Meeting is when the Board reviews the ACCEL Investment Policy with Chandler and the October Board Meeting is when the Draft Financial Audit is presented.

A motion was made to approve the 2025 Meeting Calendar.

MOTION: Samhitha Cutshaw **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Selina Andrews	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye	X	X	X	X	X	X		X	X	X	X		X
Nay													
Abstain													

H4. Schedule of the Next Two Board of Directors Meetings

The next two Board Meetings will be held at the Alliant San Francisco Office on Thursday and Friday, January 23 and 24, 2025 and at Visalia on Thursday and Friday, March 20 and 21, 2025. Both meetings will start at 12:00 PM on Thursdays and 8:30 AM on Friday, unless otherwise stated.

I. CORRESPONDENCE / INFORMATION

I1. 2025 PARMA Conference – There was no discussion on this item.

I2. Workplace Violence Prevention Program Resources – There was no discussion on this item.

I3. K9 Insurance Program – Members expressed interest in scheduling K9s on the property scheduled.

I4. Evident Third-Party Risk Management for Public Sector – Direction was to bring this item back to the January 2025 Board Meeting.

I5. ACCEL Service Team Org Charts – There was no discussion on this item.

J. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Ross Brandon adjourned the meeting on Wednesday, October 16, 2024 at 4:59 PM.

Ross Brandon adjourned the meeting on Friday, October 18, 2024 at 11:18 AM.

**MINUTES OF THE
ACCEL SPECIAL BOARD OF DIRECTORS
MEETING**

Item No. B.2
Board of Directors
January 23 & 24, 2025

Wednesday, November 6th, 2024, at 2:00 PM

**LOCATION:
TELECONFERENCE**

Link: <https://alliantinsurance.zoom.us/j/94654817960?pwd=wlAhA84zyylnwQuCMdyjUTZDi1gsz.1>

Dial: (669) 900-6833

Meeting ID: 946 5481 7960

Passcode: 657065

MEMBERS PRESENT:

Jena Covey, City of Bakersfield *(joined at 2:08 PM)*
Alvaro Valdez, City of Burbank *(joined at 2:06 PM)*
Matthew Braley, City of Modesto *(joined at 2:14 PM)*
Rafaela King, City of Monterey
Samhitha Cutshaw, City of Mountain View
Theresa St Peter, City of Ontario
Sandra Blanch, City of Palo Alto
Rhonda Combs, City of Salinas
Mark Howard, City of Santa Barbara
Ross Brandon, City of Santa Cruz
Oles Gordeev, City of Santa Monica
Andrew Guzman, City of Visalia

MEMBERS ABSENT:

Tracey Matthews, City of Anaheim

GUESTS AND CONSULTANTS:

Lisa Cox, City of Monterey Alternate *(left at 2:25 PM)*
Ben Oram, George Hills Company
David Trautz, George Hills Company
Conor Boughey, Alliant Insurance Services
Lorissa Huey, Alliant Insurance Services

A. CALL TO ORDER

Ross Brandon called the meeting to order at 2:02 PM.

B. CONSENT CALENDAR

B1. Revised Actuarial IBNR Report as of June 30, 2024

B2. Revised Quarterly Financial Reports as of June 30, 2024

A motion was made to approve the consent calendar.

MOTION: Andrew Guzman **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye					X	X	X	X	X	X	X	X	X
Nay													
Abstain													

C. REPORTS

C1. Revised Financial Audit as of June 30, 2024

Lorissa Huey reported that at the October 2024 Board Meeting when Crowe presented the draft Financial Audit as of June 30, 2024 a revision needed to be made due to a reduction in the INBR Update Report as of June 30, 2024, which was amended by ACCEL's Actuary, Mike Harrington. This resulted in an improvement to ACCEL's net position, which is a positive \$27M.

A motion was made to receive and file the revised Financial Audit as of June 30, 2024.

MOTION: Mark Howard **SECOND:** Rafaela King **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye					X	X	X	X	X	X	X	X	X
Nay													
Abstain													

C2. New Member Marketing

Conor Boughey gave a verbal update on the JPA Membership and trends affecting other California Cities.

The Board discussed and advised that if a California City would like to apply to ACCEL then it should submit an application by December 31, 2024. An Underwriting Committee Meeting will be scheduled if an application is received.

The Program Administrators will discuss with the ACCEL President and Underwriting Chair.

C3. CLOSED SESSION – Pursuant to Gov't Code 54956.95

A motion was made to enter into Closed Session at 2:25 PM.

MOTION: Andrew Guzman **SECOND:** Alvaro Valdez **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

A motion was made to come out of Closed Session at 2:35 PM.

MOTION: Andrew Guzman **SECOND:** Sandra Blanch **MOTION CARRIED**

	Tracey Matthews	Jena Covey	Alvaro Valdez	Matthew Braley	Rafaela King	Samhitha Cutshaw	Theresa St Peter	Sandra Blanch	Rhonda Combs	Mark Howard	Ross Brandon	Oles Gordeev	Andrew Guzman
Aye		X	X	X	X	X	X	X	X	X	X	X	X
Nay													
Abstain													

Lorissa Huey reported out of Closed Session that direction was given to the Claims Administrators.



D. PUBLIC COMMENTS

There were no public comments.

ADJOURNMENT

Lorissa Huey adjourned the meeting at 2:38 PM.

DRAFT



ALLIHL-01

MRODRIGUEZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C36861 New York-Alliant Ins Svc Inc 32 Old Slip 28th Fl New York, NY 10005	CONTACT NAME: michele.rodriquez@alliant.com PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : Great American Insurance Company	NAIC # 16691
INSURED Alliant Holdings, Inc. c/o Alliant Insurance Services, Inc. 18100 Von Karman 10th Floor Irvine, CA 92612	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Commercial Crime			SAA E487803 05 00	12/15/2024	12/15/2025	Limit per occurrence \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of insurance.

CERTIFICATE HOLDER

CANCELLATION

ACCEL 560 Mission Street, 6th Floor San Francisco, CA 94105	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 



ALLIHL-01

MRODRIGUEZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/02/2025

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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C36861 New York-Alliant Ins Svc Inc 32 Old Slip 28th Fl New York, NY 10005		CONTACT NAME: michele.rodriguez@alliant.com PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Evanston Insurance Company	
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Prof. Liability			MKLV7PL0006696	12/15/2024	12/15/2025	Each Claim/Aggregate \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 This is a Claims Made Policy.

Evidence of insurance.

CERTIFICATE HOLDER

CANCELLATION

ACCEL 560 Mission Street, 6th Floor San Francisco, CA 94105	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

ACCEL

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY

FOLLOW FORM EXCESS LIABILITY

Memorandum of Coverage Declarations

Memorandum Number: MOC0724 – FFXS MOC

Item 1.

Coverage Provider:

Authority for California Cities Excess Liability (ACCEL)

c/o Alliant Insurance Services
560 Mission Street, 6th Floor
San Francisco, CA 94105

Covered Parties: The ACCEL Member Agencies listed below, including any affiliated departments or agencies of these Member Agencies that are listed in the ACCEL Declarations Pages and amendments thereto:

- City of Anaheim
- City of Bakersfield
- City of Burbank
- City of Modesto
- City of Monterey
- City of Mountain View
- City of Ontario
- City of Palo Alto
- City of Salinas
- City of Santa Barbara
- City of Santa Cruz
- City of Santa Monica
- City of Visalia

Item 2.

Coverage Period: July 1, 2024 to July 1, 2025

12:01 a.m. Pacific Time

Item 3.

Limits Of Liability:

\$12,000,000 Any one Occurrence, Wrongful act or offense for Bodily Injury, Property Damage, Public Officials Errors and Omissions, Employment Practices Liability, or

Personal Injury or any combination thereof in excess underlying insurance and the Retained Limit.

\$12,000,000 Completed Operations Hazard Annual Aggregate

\$48,000,000 Pool All Member Annual Aggregate Limit

Item 4. Limits Of Underlying Policies:

Per Schedule of Underlying Policies (See Endorsement No. 1)

Item 5. NOTICES TO THE Coverage Provider:

At the address and numbers shown at the top of the Declarations Page.

Item 6. Memorandum of Coverage Form: MOC0724 – FFXS MOC

Item 7. Reinsurance:

The following reinsures the ACCEL Follow Form Excess Liability Memorandum of Coverage:

Everest Reinsurance Company \$5,000,000 excess \$35,000,000

Certificate Number: FC10049109-2024

Applied - Continental Indemnity Company \$2,500,000 excess \$40,000,000

Certificate Number: JCI24NPX-01050-04

Upland Specialty Insurance Company \$2,000,000 excess \$42,500,000

Certificate Number: USXPE0673024

Bowhead - Midvale Indemnity Company \$2,500,000 excess \$44,500,000

Certificate Number: PEF-172343050-01

Refer to the reinsurance certificate(s) for claims reporting requirements specific to each reinsurer.

THESE DECLARATIONS, TOGETHER WITH THE COMPLETED AND SIGNED APPLICATION, FOR THIS MEMORANDUM OF COVERAGE AND THE FOLLOWED POLICY, INCLUDING INFORMATION FURNISHED IN CONNECTION THEREWITH WHETHER DIRECTLY OR THROUGH PUBLIC FILING, AND THE MEMORANDUM FORM ATTACHED HERETO, CONSTITUTE THE MEMORANDUM OF COVERAGE.

Date: July 1, 2024
MO/DAY/YR.


Authorized Representative

SCHEDULE OF UNDERLYING POLICIES

Endorsement No. 1

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

Carrier, Policy Number, & Period	Type of Coverage	Limits of Insurance
OTHER UNDERLYING POLICY		
1. Allied World National Assurance Company 0312-4087 07/01/2024 - 07/01/2025	Excess Liability	\$5,000,000 Each Occurrence Retained Limit: \$10,000,000 Any one Occurrence, Wrongful act or offense for Bodily Injury, Property Damage, Public Officials Errors and Omissions, Employment Practices Liability, or Personal Injury or any combination thereof. Retained Limit \$10,000,000
CONTROLLING UNDERLYING POLICY		
2. Great American E&S Insurance Company (88%) / Starstone Insurance Company (12%) Great American Policy Number: 1827326-09 Starstone Policy Number: APEICS1827326-09 07/01/2024 - 07/01/2025 (Quota Share Policy)	Special Excess Liability Policy for the Alliant National Municipal Liability (ANML) Program	\$40,000,00 Policy Aggregate \$10,000,000 Completed Operations Hazard Annual Aggregate \$10,000,000 Any one Occurrence, Wrongful act or offense for Bodily Injury, Property Damage, Public Officials Errors and Omissions, Employment Practices Liability, or Personal Injury or any combination thereof in excess of your Retained Limit Retained Limit \$15,000,000
OTHER UNDERLYING POLICY		
3. Gemini Insurance Company CEX09600358-11 07/01/2024 - 07/01/2025	Excess Liability	\$10,000,000 Each Occurrence \$40,000,000 Aggregate Limit (Where Applicable) Excess of 2. above Follow Form of Great American E&S Insurance Company 1827326-09 and Starstone Insurance Company APEICS1827326-09 (above)

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

ACCEL

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY

FOLLOW FORM EXCESS LIABILITY

Memorandum of Coverage

Memorandum Number: MOC0724 – FFXS MOC

In consideration of the payment of premium and in reliance upon the statements in the **Declarations** of this Memorandum of Coverage, ACCEL agrees as follows:

I. COVERAGE

This Memorandum of Coverage shall provide the Covered Parties with Excess Liability pooled self-insurance coverage for Ultimate Net Loss in accordance with the terms, conditions, definitions and exclusions contained, on the Inception Date of this Memorandum of Coverage, in the **Controlling Underlying Policy**, further subject to any terms, conditions, definitions and exclusions of this Memorandum of Coverage, including any endorsements attached hereto, inconsistent with or supplementary to the **Controlling Underlying Policy**.

II. LIMITS OF LIABILITY

- A. Where an amount is stated for the aggregate limit of liability in **Item 3** of the **Declarations** of this Memorandum of Coverage, that amount is the most ACCEL will pay for all Ultimate Net Loss covered under this Memorandum of Coverage with respect to coverage subject to an aggregate limit of liability in the **Controlling Underlying Policy**. The aggregate limit(s) of liability under this Policy apply in the same manner as the aggregate limit(s) of liability in the **Controlling Underlying Policy**.
- B. Subject to A. above, the limit of liability stated in **Item 3** of the **Declarations** of this Memorandum of Coverage is the most ACCEL will pay for all Ultimate Net Loss arising out of any one Occurrence, Wrongful act or offense as stated in the **Controlling Underlying Policy**.
- C. Defense costs covered by this Memorandum of Coverage shall reduce the limits of liability stated in A. and B. above to the extent defense costs reduce the limits of liability of any **Underlying Policy**.

III. RETENTION

- A. The Limits of Liability stated in **Item 3** of the **Declarations** of this Memorandum of Coverage apply in excess of:
 - 1. The total limits of liability of the **Underlying Policies** applicable on a per occurrence, per claim or per loss basis, but in no event less than the total per occurrence, per claim or per loss limits of liability of the **Underlying Policies** stated in **Item 4** of the **Declarations** of this Memorandum of Coverage.
 - 2. The total limits of liability of the **Underlying Policies** applicable on an aggregate basis, but in no event less than the aggregate limits of liability of the **Underlying Policies** stated in **Item 4** of the **Declarations** of this Memorandum of Coverage.
- B. This Memorandum of Coverage will only apply in excess of any reduced or exhausted limits of liability of the **Underlying Policies** to the extent that such reduction or exhaustion is caused by payment of amounts on account of occurrences, claims or loss that are covered under this Memorandum of Coverage.

The Limits of Liability and Retention apply separately on a per Occurrence basis to each Named Member Agency, inclusive of its affiliated departments or agencies of these Member Agencies that are listed in the ACCEL Declarations Pages and amendments thereto.

IV. DEFINITIONS

The following Definitions apply to this Memorandum of Coverage:

- A. Controlling Underlying Policy** means the policy described in Endorsement No. 1 of the **Declarations** of this Memorandum of Coverage.
- B. Underlying Policies** means each of the policies that are scheduled in the Schedule of Underlying Policies in Endorsement No. 1 of the **Declarations** of this Memorandum of Coverage and any other applicable underlying coverage, including any self- insured retentions or retained limits.

V. CONDITIONS

A. CANCELLATION

The Named Covered Parties Insured stated in **Item 1** of the **Declarations** or ACCEL shall have the right to cancel this Policy in accordance with the cancellation provisions of the **Controlling Underlying Policy**.

B. APPEALS

If the Covered Party or the Covered Party's underlying insurers do not appeal a judgment in excess of the total applicable limits of Underlying Insurance, ACCEL may elect to do so. If the ACCEL appeals, it will be liable for, in addition to the applicable Limits of Insurance of this policy, all court costs, expenses incurred and interest on that amount of any judgment which does not exceed the applicable Limits of Liability of this Memorandum of Coverage incidental to such an appeal.

C. CHANGES IN CONTROLLING UNDERLYING POLICY OR INTERVENING POLICY

If during the Policy Period of this Memorandum of Coverage, the terms, conditions or exclusions of the **Controlling Underlying Policy** or an Intervening Policy are changed in any manner from those in effect on the Inception Date of this Memorandum of Coverage, the Covered Party shall give immediate written notice of the full particulars thereof to ACCEL; such changes will be binding upon the ACCEL absent objection by the ACCEL within ten (10) calendar days.

D. MAINTENANCE OF UNDERLYING INSURANCE

While this Memorandum of Coverage is in effect, the Covered Party agrees to maintain the **Underlying Policies** in full force and effect. The Covered Party's failure, or the failure of others, to comply with this **Condition D** will not invalidate this Memorandum of Coverage, but in the event of such failure, ACCEL will only be liable to the same extent as if there had been compliance. In the event of the bankruptcy, insolvency, inability or unwillingness of any underlying insurer to pay claims covered by Underlying Policies we will be liable only to the same extent we would have been liable had the underlying insurer fully paid such claims.

E. NOTICE OF OCCURRENCE, OFFENSE, CLAIM OR SUIT

The Covered Party shall give written notice as soon as practicable to ACCEL, at the address set forth in **Item 1** of the **Declarations** of this Memorandum of Coverage of any occurrence, offense, claim or suit likely to involve this Memorandum of Coverage. Notice to an underlying insurer shall not constitute notice to ACCEL of this Memorandum of Coverage.

F. OTHER INSURANCE

If other valid and collectible insurance is available to the Covered Party covering a loss also covered by this Memorandum of Coverage, other than a Memorandum of Coverage that is specifically written

to apply in excess of this Memorandum of Coverage, the insurance afforded by this Memorandum of Coverage shall apply in excess of and shall not contribute with such other insurance.

VI. EXCLUSIONS

Refer to each of the Reinsurance certificate(s) as described in **Item 7** of the **Declarations** of this Memorandum of Coverage for the list of exclusions.

IN WITNESS WHEREOF, the Insurer has caused this Memorandum of Coverage to be signed by its duly authorized officer.

Signed by:



Signature



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



Item No. D.1.a
Board of Directors
January 23 & 24, 2025

BOARD MEMBER PEER PROGRAM

ISSUE: As ACCEL's Board of Directors change, new members may be provided a Peer Board Member to help with orientation to the Board.

Included in the agenda packet is a list of the currently assigned mentors/mentees. In addition to the Peer Program, attached is a list of Board Members' e-mails, phone numbers, and their area of specialty should you have a specific question on a particular topic.

RECOMMENDATION: No recommendation is provided; this is an information item.

FISCAL IMPACT: There is no fiscal impact from the recommendation.

BACKGROUND: ACCEL Job Descriptions are attached. In the job description for the President, one of the bullet points state:

- Select, train, and motivate Board Members to be Mentors to a new Board Member.

ATTACHMENT:

1. ACCEL Peer Program
2. ACCEL Contacts with Area of Specialty
3. ACCEL's Job Descriptions

ACCEL Peer Program

Mentee	Mentor(s)
Alvaro Valdez (Burbank)	Tracey Matthews (Anaheim) & Betsy McClinton (Burbank)
Andrew Guzman (Visalia)	Jena Covey (Bakersfield)
Rafaela King (Monterey)	Ross Brandon (Santa Cruz)
Marquie Lugo (Ontario)	Tracey Matthews (Anaheim) & Jena Covey (Bakersfield)
Samhitha Cutshaw (Mountain View)	Sandra Blanch (Palo Alto)
Matthew Braley (Modesto)	Jena Covey (Bakersfield) & Andrew Guzman (Visalia)
Lisa Cox (Monterey)	Ross Brandon (Santa Cruz) & Rhonda Combs (Salinas)
Theresa St Peter (Ontario)	Tracey Matthews (Anaheim) & Jena Covey (Bakersfield)
Selina Andrews (Salinas)	Rhonda Combs (Salinas)

ACCEL Contact List with Area of Specialty - November 2024

Member	Name	City Title	City Department	Email	Work Phone	Area of Specialty
Primary Board Members						
Anaheim	Tracey Matthews	Risk Manager	Human Resources/Risk Management Division	TMatthews@anaheim.net	(714) 765-4466	General Liability, Employment Practices, Litigation Management, Liability Analysis, Contracts, Insurance, Coverage, Writing
Bakersfield	Jena Covey	Risk Manager	Risk Management	jcovey@bakersfieldcity.us	(661) 326-3090	Workers' Comp, Disability Mgmt, Safety
Burbank	Betsy McClinton	Management Services Director	Management Services	EMcClinton@burbankca.gov	(818) 238-5026	Benefits, Labor Relations, Adjusting Liability Claims
Modesto	Matthew Braley	Risk Manager	Risk Management	mbraley@modestogov.com	(209) 860-2110	
Monterey	Rafaela King	Finance Director	Finance	king@monterey.org	(831) 646-3940	
Mountain View	Samhitha Cutshaw	Risk Manager	Finance and Administrative Services	Samhitha.cutshaw@mountainview.gov	(650) 316-2877	Workers' Comp, Liability, Safety, Contracts, Insurance
Ontario	Theresa St.Peter	Risk Manager	Risk Management	tstPeter@ontarioca.gov	(909) 395-2067	Workers' Comp, Liability, Safety, Contracts, Insurance, Interactive Process, IDR
Palo Alto	Sandra Blanch	Assistant Director HR and Risk Management	Human Resources	Sandra.Blanch@CityofPaloAlto.org	(650) 329-2294	Contracts/Insurance, Safety, Workers' Comp, Interactive Process and Leaves of Absence, Benefits including CalPERS IDR
Salinas	Rhonda Combs	Assistant City Attorney	City Attorney's Office	rhondac@ci.salinas.ca.us	(831) 758-7065	Contractual Risk Transfer, Insurance, Public Agency Liability and Defense, Workers' Comp
Santa Barbara	Mark Howard	Risk Manager	Finance/Risk Management	MHoward@SantaBarbaraCA.gov	(805) 897-2654	Claims management (workers' comp, liability, property, etc); Occupational Safety & Health; Loss Control; Budget; Risk Finance; Insurance; Risk Transfer; Workers' Compensation law; CalPERS IDR
Santa Cruz	Ross Brandon	Risk and Safety Manager	Finance/Risk Management	rbrandon@cityofsantacruz.com	(831) 420-5073	Liability Claims, Safety
Santa Monica	Oles Gordeev	Risk Manager	Risk Management	Oles.Gordeev@santamonica.gov	(310) 458-8385	Workers' Comp, RTW/Interactive Process, Post-offer/Pre-Employment Testing
Visalia	Andrew Guzman	Risk Manager	Risk Management	Andrew.Guzman@visalia.city	(559) 713-4335	Benefits, Workers' Comp, Liability
Alternate Board Members						
Burbank	Alvaro Valdez	Assistant Management Services Director	Risk Management/Safety	AValdez@burbankca.gov	(818) 238-5022	Liability Claims
Modesto	Christina Alger	Director of Human Resources	Human Resources	calger@modestogov.com	(209) 577-5402	
Monterey	Lisa Cox	Risk Manager	Finance/Risk Management	cox@monterey.org	(831) 646-3948	
Mountain View	Derek Rampone	Director of Finance and Administrative Services	Finance and Administrative Services	derek.rampone@mountainview.gov	(650)903-6006	
Ontario	Marquie Lugo	Senior Human Resources Analyst	Human Resources	mlugo@ontarioca.gov	(909) 395-2191	
Palo Alto	Kelly-Louise Poggetti	Risk Manager	Risk Management	kelly.poggetti@cityofpaloalto.org	(650) 329-2677	Insurance; Contractual Risk Transfer; Risk Finance; Claims Management (Property), Budget
Salinas	Selina Andrews	Finance Director	Finance	selinaa@ci.salinas.ca.us	(831) 758-7420	
Santa Barbara	Marisa Kahn	Risk Analyst II	Finance/Risk Management	mkahn@SantaBarbaraCA.gov	(805) 897-2585	Liability Claims
Visalia	Amy Powell	Management Analyst	Human Resources/Risk Management	Amy.Powell@visalia.city	(559) 713-4417	Workers' Comp, Human Resources (recruitment, employee relations), Interactive Process and Leaves of Absence

Safety Officers, Claims Managers, other						
Anaheim	Todd Pettingill	Safety Manager	Human Resources/Risk Management Division	tpettinghill@anaheim.net	(714) 765-4399	Industrial Safety, CalOSHA, Safety training, Scene Investigations
Bakersfield	Joe Sheppard	Safety Officer	City Manager's Office/Risk Management	jsheppard@bakersfieldcity.us	(661) 326-3476	Safety
Burbank	Michael Keeler	Enviornmental Health & Safety Coordinator	Management Services/Risk Management	Mkeeler@burbankca.gov	(818) 238-5326	Safety
Modesto	Audrena Harlan	Safety Officer	Human Resources/Risk Management	aharlan@modestogov.com	(209) 571-5134	Safety
Mountain View	Chris Allen	Safety and Training Administrator	Public Works	chris.allen@mountainview.gov	(650) 903-6207	Safety
Mountain View	Angela Apitz	Risk Analyst II	Finance/Risk Management	angela.apitz@mountainview.gov	(650) 903-6053	
Ontario	Stefanie Padilla	Risk Management Specialist	Human Resources/Risk Management	spadilla@ontarioca.gov	(909)395-2973	Safety
Salinas	Venissa Rosa	Risk & Benefits Analyst	Human Resources	venissar@ci.salinas.ca.us	(831) 758-7144	Workers' Compensation, Safety, Benefits, Interactive Process, Leaves of Absence
Santa Barbara	Marisa Kahn	Risk Analyst II	Finance/Risk Management	mkahn@SantaBarbaraCA.gov	(805) 897-2585	Liability Claims
Santa Barbara	Julie Ruggieri	Risk Analyst I	Finance/Risk Management	jruggieri@santabarbaraca.gov	(805) 564-5347	Occupational Safety and Health; Loss Control
Santa Barbara	Michael Ranson	Risk Analyst II	Finance/Risk Management	mranson@santabarbaraca.gov	(805) 897-2619	Workers' Comp Claims
Santa Cruz	Dana Stahl	Safety Officer	Finance/Risk Management	dstahl@santacruzca.gov	(831) 420-5036	Safety - Certified Industrial Hygienist
Santa Monica	Don Coccozza	Safety Administrator	Risk Management	don.coccozza@santamonica.gov	(310) 458-4908	Safety
Visalia	Angie Zimmermann	Safety Officer	Human Resources/Risk Management	Angie.Zimmerman@visalia.city	(559) 713-4260	Safety

ACCEL Board Member Job Description

Description:

The Board of Directors is the governing body of ACCEL, and each Board Member should represent ACCEL while weighing the needs of each Member Agency. ACCEL's Board Members take action to direct, manage, supervise, and coordinate the JPA's activities and operations.

Essential Functions may include, but are not limited to the following:

- Attend and participate in Board of Directors Meetings.
- Serve on at least one of ACCEL's four (4) standing committees: Executive, Claims, Finance and Underwriting, and attend all meetings.
- Read agenda packets prepared by the Program Administrators prior to the Board Meeting.
- Annually complete a Form 700.
- Complete insurance applications for their respective City for ACCEL pool insurance placements.
- Thorough understanding of the ACCEL's JPA Agreement, Bylaws, Policies and Procedures.
- Provide data when requested by the Program Administrators.
- Work with ACCEL's Claim Auditor.
- Report liability claims to ACCEL's Third Party Administrator.
- Share and collaborate risk management ideas with other Board Members.
- Monitor and evaluate the efficiency and effectiveness of service delivery methods, and procedures; meet with Program Administrators, ACCEL Board Members, and Service Providers to identify and solve problems.

Suggested or Preferred Qualifications:

- Risk Management Professional.

Supplemental Information:

- Representative from Member Agency, appointed by City Administrator/Manager.
- In absence, Alternate Member (if assigned) assumes role of primary representative.

ACCEL President Job Description

Description:

ACCEL's President should possess a keen interest in directing, managing, supervising, and coordinating the JPA's activities and operations; facilitating activities with other Executive Committee Members, Board Members, Program Administrators, and Service Providers; providing support to Board Members and Risk Management insight.

Essential Functions may include, but are not limited to the following:

- Lead Board of Directors Meetings.
- Review Board of Directors Agendas before they are mailed to provide edits/recommendations.
- Serve as a Member of the ACCEL Underwriting Committee.
- Appoint ACCEL Ad Hoc Committee Members when the Board of Directors takes action to create one for a specific project/assignment.
- Sign Service Provider Contracts, Letters written by ACCEL, Insurance Renewal Forms on behalf of the Authority.
- Sign checks runs for (includes but not limited to) member travel and training reimbursements, service provider, claim, and insurance premium payments.
- Sign Resolutions that are approved by the Board of Directors.
- As an Executive Committee Member, appoint the members of the Claims, Underwriting and Finance Committee at the beginning of every fiscal year.
- Serve as spokesperson for ACCEL Board for other member cities as needed.
- Assist in New Member Marketing.
- Manage and participate in the development and implementation of goals, objectives, and recommends policies and procedures for the JPA.
- Monitor and evaluate the efficiency and effectiveness of service delivery methods, and procedures; meet with Program Administrators, ACCEL Board Members, and Service Providers to identify and solve problems.
- Specific functions as outlined in the Bylaws.

Suggested or Preferred Qualifications:

- 5 years experience of an ACCEL Board Member.
- Past ACCEL Vice President or Claims Committee Chair experience is preferable.
- Interest in Risk Management and Risk Financing.

Supplemental Information:

- Attend CAJPA Conference, which has historically been in mid-September in South Lake Tahoe, CA.
- Select, train, and motivate Board Members to be Mentors to a new Board Member.
- Pick location for ACCEL meeting arrangements from recommended list provided by the Program Administrators.

ACCEL Vice President Job Description

Description:

ACCEL's Vice President should have an interest in assuming a leadership role within ACCEL, and prepared to direct, manage, supervise, and coordinate the JPA's activities and operations when needed. The Vice President also should have a strong interest in underwriting, and committee leadership.

Essential Functions may include, but are not limited to the following:

- Lead Board of Directors Meetings in the absence of the President.
- Serve as Chairperson of the ACCEL Underwriting Committee.
- Sign checks runs for (includes but not limited to) member travel and training reimbursements, service provider, claim, and insurance premium payments.
- As an Executive Committee Member, appoint the members of the Claims, Underwriting and Finance Committee at the beginning of every fiscal year.
- Assist in New Member Marketing.
- Assist the President in managing and participate in the development and implementation of goals, objectives, and recommends policies and procedures for the JPA.
- Monitor and evaluate the efficiency and effectiveness of service delivery methods, and procedures; meet with Program Administrators, ACCEL Board Members, and Service Providers to identify and solve problems.
- Specific functions as outlined in the Bylaws.

Suggested or Preferred Qualifications:

- 3 years experience of an ACCEL Board Member.
- Past Underwriting Committee experience or Underwriting focus in career is preferable.
- Interest in Risk Management and Risk Financing.

Supplemental Information:

- Be ready to assume the role as ACCEL's President when called upon.

ACCEL Treasurer Job Description

Description:

ACCEL's Treasurer oversees the financials of ACCEL, and should have interest and experience in finance/risk financing. The Treasurer should have a strong interest in finance, risk financing and/or reporting and disclosure, and committee leadership.

Essential Functions may include, but are not limited to the following:

- Serve as Chairperson on the ACCEL Finance Committee.
- Act as ACCEL's Contracting Officer for banks and investments.
- Present Financial Items (includes but not limited to) Check Registers, Monthly Reports of Investments, Quarterly Financial Reports, Member Account Summary Report, Projected Cash Flow Obligations at Board of Directors Meetings or assign to Program Administrators.
- Reviews check runs (includes but not limited to) member travel and training reimbursements, service provider, claim, and insurance premium payments, and provides written approval before the checks are signed by the approved check signers.
- Oversight of Financial Plan Policy and Procedure, and member Retrospective requests.
- Oversees finances of organization including disbursements of fund per governing document.
- As an Executive Committee Member, appoint the members of the Claims, Underwriting and Finance Committee at the beginning of every fiscal year.
- Assist the President in managing and participate in the development and implementation of goals, objectives, and recommends policies and procedures for the JPA.
- Monitor and evaluate the efficiency and effectiveness of service delivery methods, and procedures; meet with Program Administrators, ACCEL Board Members, and Service Providers to identify and solve problems.
- Specific functions as outlined in the Bylaws.

Suggested or Preferred Qualifications:

- 2 years experience of an ACCEL Board Member.
- Past Finance Committee experience or finance focus in career is preferable.
- Interest in Risk Management and Risk Financing.

ACCEL Secretary Job Description

Description:

ACCEL's Secretary should have interest in the Brown Act, Roberts Rules and Orders, and Authority's governing documents, governance and documentation. ACCEL's Secretary serves on the Executive Committee and plays a leadership role in the organization.

Essential Functions may include, but are not limited to the following:

- Compose minutes when Program Administrators are not attending a Committee or Board of Directors Meeting.
- Post Agendas of ACCEL's Board of Directors and Committee meetings publicly at the Secretary's office.
- Per JPA Agreement: have the responsibility to amend the Bylaws and other governing documents, as necessary (carried out by Program Administrators).
 - Also, to distribute to the Board any changes (carried out by Program Administrators).
- Sign Checks Runs for (includes but not limited to) member travel and training reimbursements, service provider, claim, and insurance premium payments, if President and Vice President are absent.
- Attests to Resolutions that are approved by the Board of Directors, by signing after the President signs.
- As an Executive Committee Member, appoint the members of the Claims, Underwriting and Finance Committee at the beginning of every fiscal year.
- Assist the President in managing and participate in the development and implementation of goals, objectives, and recommends policies and procedures for the JPA.
- Monitor and evaluate the efficiency and effectiveness of service delivery methods, and procedures; meet with Program Administrators, ACCEL Board Members, and Service Providers to identify and solve problems.
- Specific functions as outlined in the Bylaws.

Suggested or Preferred Qualifications:

- 2 years experience of an ACCEL Board Member.
- Experience in any of ACCEL's three subcommittees: Claims, Finance, and Underwriting is preferable.
- Interest in Risk Management and Risk Financing.



Item No. D.3.a
Board of Directors
January 23 & 24, 2025

2025 STATE OF THE MARKET REPORT

ISSUE: P.J. Skarlanic from Alliant will provide a brief presentation on the State of the Insurance Market. He will focus on the two-page summary document included as an attachment to this item, however, the full version of the presentation is also attached for the Board's reference.

RECOMMENDATION: There is no recommendation, this is an informational presentation.

FISCAL IMPACT: No financial impact is expected from the recommended action.

BACKGROUND: In addition to regular insurance market updates throughout the year Alliant assembles a State of the Insurance Market presentation, compiled from industry sources, to share with their clients as we head into the renewal season. The goal of the presentation is to outline the factors impacting insurance renewals including underwriting trends, emerging risks, catastrophic claims, new markets, and overall industry health.

As of January 14th, the Los Angeles fires are expected to have significant consequences for both the insurance and reinsurance markets:

- **High Losses:** Insured losses could exceed \$50 billion, with total economic losses possibly reaching up to \$150 billion. A large portion of the damages may be uninsured, highlighting the growing coverage gap. For context, the most destructive fire in California's history prior to this event was Camp Fire (2018) in Northern California, with insured losses of approximately \$15 billion, inflation-adjusted to 2024 dollars. The most destructive hurricane in US history was Hurricane Katrina (2005), with insured losses of approximately \$118 billion, inflation-adjusted to 2024 dollars.
- **Pressure on Insurers:** Insurers in California are facing significant residential, commercial and auto claims and may further seek to reduce product offering in high-risk areas. Many policyholders are already experiencing higher premiums and limited availability of coverage, particularly in wildfire-prone regions.
- **California FAIR Plan:** The state's insurer of last resort, the FAIR Plan, has seen increased demand, but it offers more expensive and less comprehensive coverage compared to private insurers, further straining the system. Based on latest reports there is a growing concern on the solvency of the CFP and we are monitoring carefully.
- **Reinsurance Impact:** The scale of losses from the fires is expected to trigger substantial reinsurance claims for property catastrophe treaties. This may lead to tighter reinsurance capacity and upward pressure on rates, especially in wildfire-prone regions, as reinsurers reassess risk appetites and pricing models.

ATTACHMENT: Two-Page Market Summary and full version of the State of the Market Presentation

NEWSLETTER

2025 OUTLOOK: NAVIGATING COMMERCIAL INSURANCE TRENDS FOR PUBLIC ENTITIES



SECTION 1: OPTIMISM IN THE COMMERCIAL PROPERTY INSURANCE MARKET

The commercial property insurance marketplace has shown marked improvement, signaling a welcome relief for policyholders after years of turbulence. Increased capacity and stable pricing are driving optimism, making it an opportune time for public entities to reassess their insurance strategies and leverage market conditions to their advantage.

The past few years have been defined by challenges in the commercial property insurance sector, including natural catastrophes, inflationary pressures and tightened underwriting. In 2024, premium growth rates for commercial property insurance moderated to mid-single-digit percentages, a decline from the high teens observed in 2022 and 2023. This shift demonstrates the robustness of reinsurance markets.

2025 ushers in greater stability, with carriers projecting an outlook even more promising than that of 2024. Insurers have been bolstering their balance sheets and refining their risk assessment processes, which has resulted in greater capacity to write new business and renew existing policies.

This increased capacity has led to more competition among carriers, particularly for well-managed risks with robust loss prevention measures. As insurers become more selective in underwriting, entities with a strong risk management track record are reaping the benefits, including access to broader coverage options and improved pricing. While certain exposures, such as properties in catastrophe-prone regions, may still face scrutiny, the overall pricing environment is far less volatile.

IMPACTFUL ISSUES FOR INSURED: PROPERTY

1.

Property Capacity

Return to stability from incumbents

Coastal, earthquake and wildfire capacity continue to come under greater scrutiny

Targeted growth from new and incumbent markets alike

2.

Insurers returned to profitability in 2023 - driven by increased rates rather than reduced loss activity

\$108 in Global Insured CAT losses in 2023; United States accounted for **80%** of global insured losses

This marks the 4th consecutive year global losses have topped **\$100B**

3.

Global insured losses from natural catastrophes totaled **\$60B** in the first half of 2024, 62% above the 10 year average and equal to last year's first half losses (Swiss Re)

4.

Consistent **increases in attributional property losses** (fires, water damage, tornadoes, hail, wildfires) — are secondary perils 'secondary' anymore?

5.

After tempering in 2023, **inflation** again adds to the issue of **valuation across all property classes**

Opportunities for Risk Managers

With improved market conditions, now is the ideal time for risk managers to take a proactive approach to their property insurance programs. Here are some steps to consider:

1. **Reassess Coverage Needs:** Evaluate whether your current coverage adequately addresses your organization's risk profile. Expanded capacity may provide opportunities to secure higher limits or add coverage enhancements.
2. **Leverage Competition:** Increased capacity means more carriers are willing to compete for your business. Work with your broker to market your account to multiple insurers to secure the best possible terms.
3. **Highlight Risk Mitigation Efforts:** Demonstrate your organization's commitment to loss prevention by sharing details of your risk management programs, such as appraisals, fire protection systems, building maintenance plans, and disaster recovery protocols.
4. **Plan for the Long Term:** Take advantage of stable pricing to implement multi-year insurance agreements, locking in favorable terms and reducing future volatility.

SECTION 2: VARIOUS TOPICS

Cyber Liability and Artificial Intelligence

Cyber liability coverage remains a top concern as public entities face increasing threats of data breaches, ransomware and system disruptions. The rapid adoption of artificial intelligence (AI) tools further complicates the risk landscape. While AI can enhance operations, it introduces vulnerabilities such as biased decision-making algorithms, privacy concerns and potential regulatory violations.

Insurers are tightening underwriting standards, scrutinizing cybersecurity protocols and requiring detailed AI risk management plans. Public entities should ensure they have robust cybersecurity measures, including regular vulnerability assessments, incident response plans and AI governance frameworks. Training employees to recognize cyber threats and adhering to regulatory compliance standards are also critical to maintaining insurability and minimizing cyber risk exposure.

IMPACTFUL ISSUES FOR INSURED: CYBER

1. **Cyber capacity has improved** and is creating stabilized terms and conditions
2. **Ransomware cyber losses** are systemic

Casualty Capacity Concerns for 2025

Casualty insurance markets are facing a contraction in capacity, with several carriers reducing their exposure or exiting the space entirely. The rising frequency and severity of claims, fueled by inflation and expanding liability theories, have made public entity risks less attractive.

This reduction in capacity is driving up rates, increasing retentions and limiting coverage terms for critical casualty lines, including general liability and excess liability. Public entities should work closely with their broker to explore alternative risk transfer solutions, such as risk pools.

IMPACTFUL ISSUES FOR INSURED: LIABILITY

1. **Liability capacity pull back** and withdrawals have been significant over the past two years
2. **Social inflation & litigation financing** are driving up liability verdicts and settlements
3. Excess workers' compensation **remains stable, but retained layer may be experiencing increased claims volume**

Litigation Financing and its Impact on Claims

Litigation financing, where third parties fund lawsuits in exchange for a share of the settlement, is increasingly influencing claim outcomes. This trend has led to prolonged litigation, higher defense costs and larger settlements or verdicts, particularly in cases involving public entities.

The growing presence of litigation financing underscores the importance for public entities to be aware of its potential impact on legal proceedings. By understanding the role of third-party funding, public entities can better navigate the challenges posed by prolonged litigation and the possibility of increased financial liabilities.

CONCLUSION

The commercial insurance landscape in 2025 presents a mix of challenges and opportunities. Public entities that proactively adapt to market trends—whether by reassessing coverage, leveraging competition or strengthening risk management—will be better positioned to secure favorable insurance terms and navigate the evolving risk environment effectively.

ABOUT ALLIANT INSURANCE SERVICES Alliant Insurance Services is the nation's leading specialty broker. In the face of increasing complexity, our approach is simple: hire the best people and invest extensively in the industries and clients we serve. We operate through national platforms to all specialties. We draw upon our resources from across the country, regardless of where the resource is located.



Public Entity Insurance Marketplace, Trends, Industry Issues and Outlook

Presented by: P.J. Skarlanic

January 23, 2025

Alliant Insurance Services
www.alliant.com

(THIS INFORMATION HAS BEEN CONSOLIDATED FROM VARIOUS INDUSTRY SOURCES)

Market Overview



**Financial
Performance**



**Underwriting
Trends**



**Loss Trends &
Market Disruptors**



**Toward the
Future**



Insurance Market & Financial Performance

2021, 2022, 2023 & 2024 (*preliminary) Renewal Season Results – Public Entity

	2021	2022	2023	2024
Average SIR Change	16%	13%	8%	5%
Average Limit Change	-5%	0%	2%	4%
Average Premium Change	38%	20%	16%	16%

Note that the average premium increases noted above are pure premium increases (vs. effective rate) as these are coupled with the average changes to SIR's and Limit purchased. (*data references as of 7/1/24)

Source: AmWINS – 2024

4

 Alliant

Market Conditions

Impactful issues for insureds:



Property

01

Property capacity:

- Return to stability from incumbents
- Coastal, Earthquake and wildfire capacity continue to come under greater scrutiny
- Targeted growth from new and incumbent markets alike

02

Insurers returned to profitability in 2023 – driven by increased rates rather than reduced loss activity

- \$108b in Global Insured CAT losses in 2023 United States accounted for **80%** of global insured losses
- This marks the 4th consecutive year global losses have topped **\$100b**

03

Global insured losses from natural catastrophes totaled **\$60 billion** in the first half of 2024, 62% above the 10-year average and equal to last year's first-half losses, (*Swiss Re*)

04

Consistent **increases in attritional property losses** (fires, water damage, tornados, hail, wildfires) – are secondary perils 'secondary' anymore?

05

After tempering in 2023, **Inflation** again adds to the issue of **valuation across all property classes**



Liability

06

Liability capacity pull back and withdrawals have been significant over the past two years

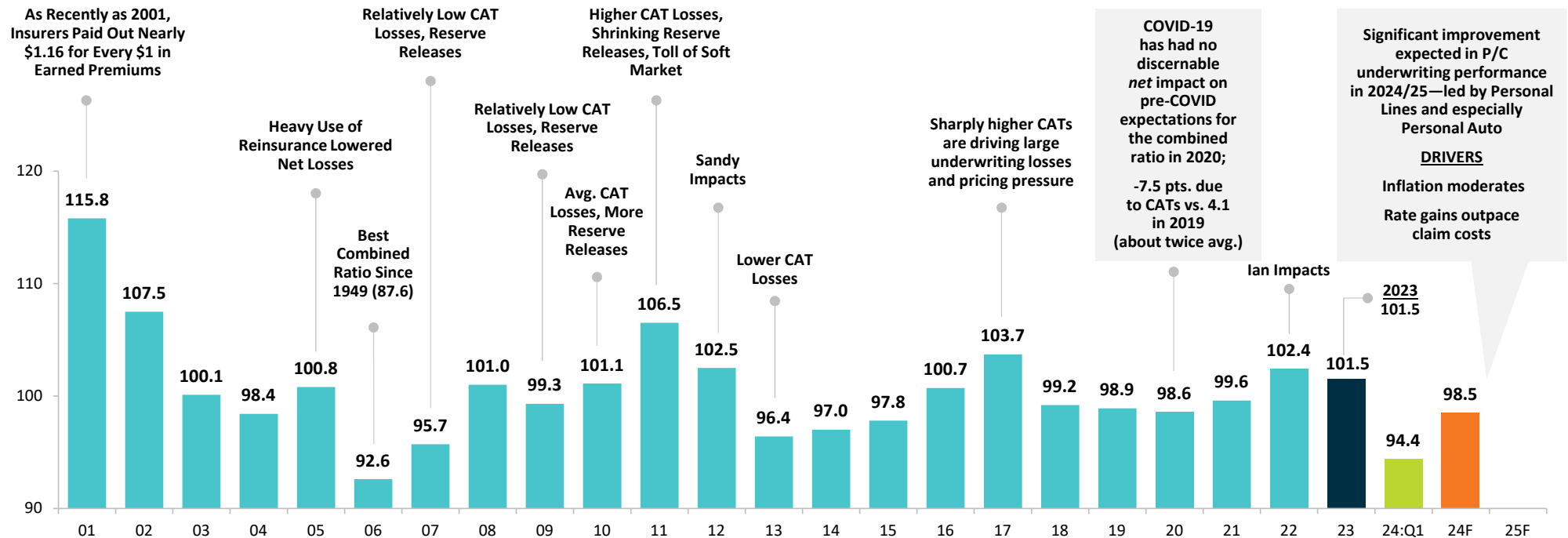
07

Social inflation & Litigation Financing driving up liability verdicts and settlements

08

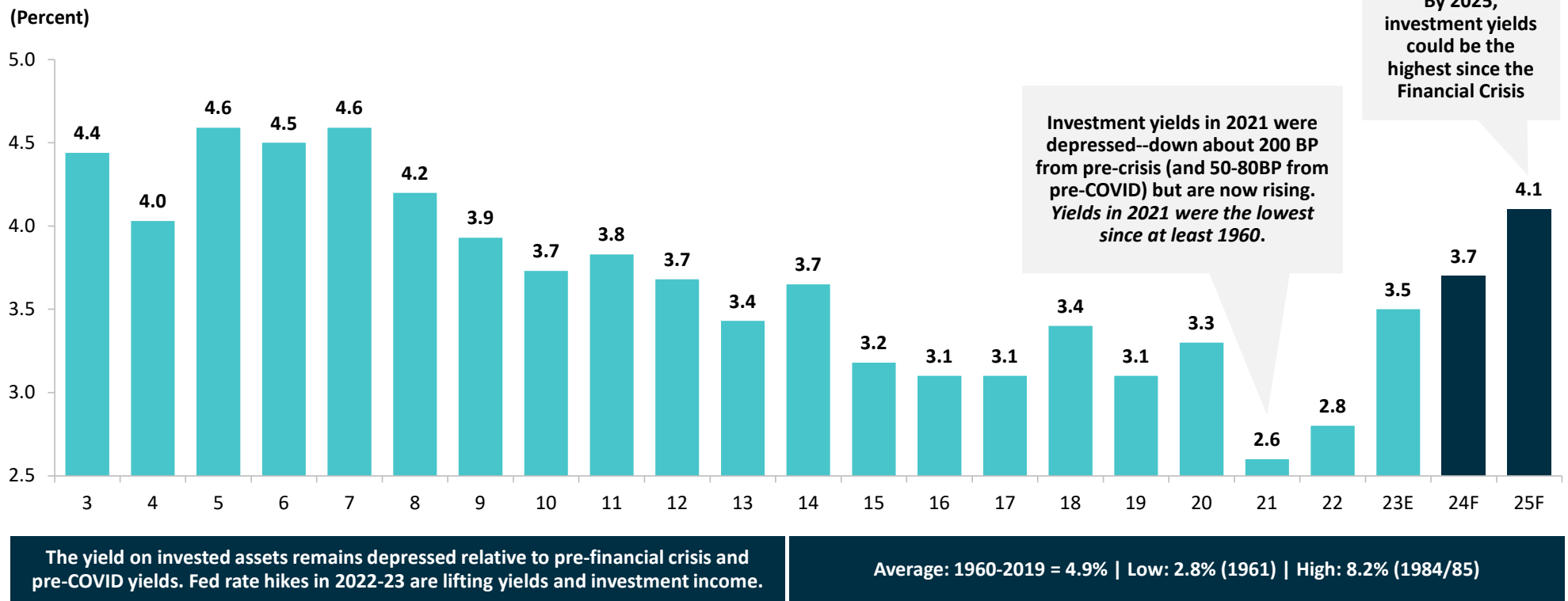
Excess Workers Compensation **remains stable, but retained layer may be experiencing increased claims volume**

P/C Insurance Industry Combined Ratio, 2001–2023F*



**Excludes Mortgage & Financial Guaranty insurers 2008–2014.
Sources: A.M. Best, ISO (2014–2024F).

Net Investment Yield on Property/Casualty Insurance Invested Assets, 2007–2025F

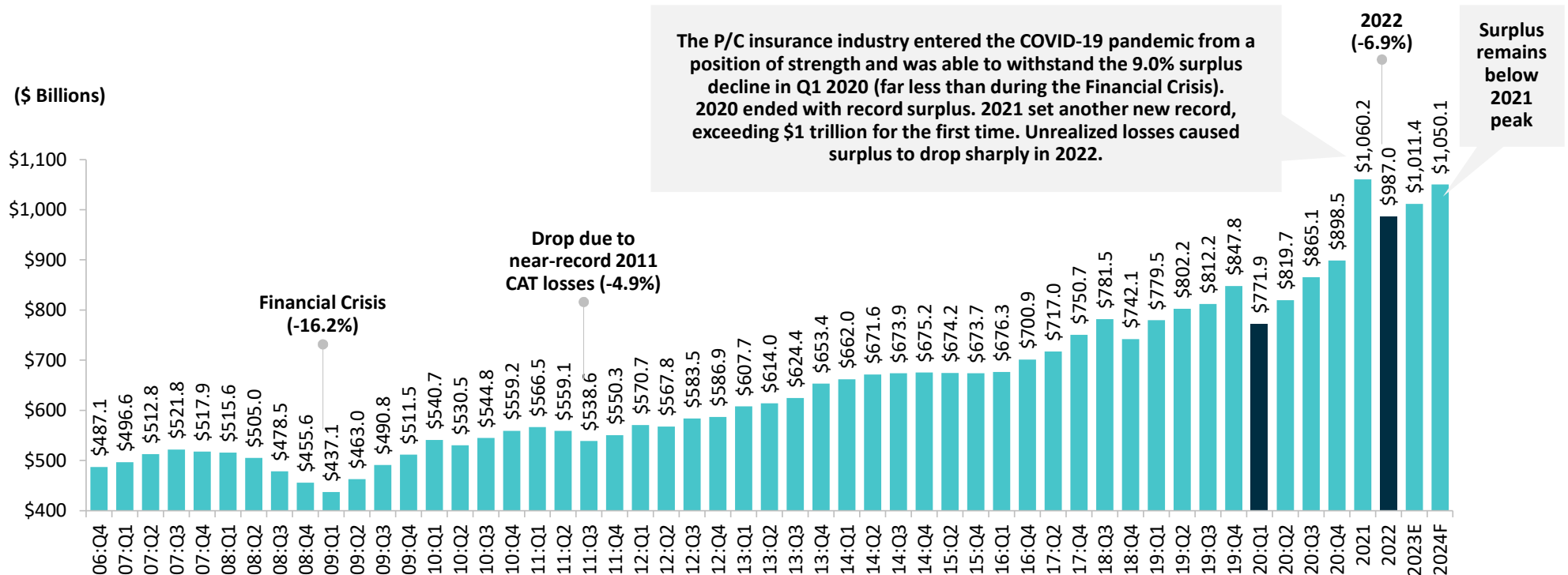


Sources: NAIC data, sourced from S&P Global Market Intelligence; 2017-19 figures are from ISO. 2020-22 data from APCIA. 2023E-25FP from Swiss Re (Jan. 2024), Risk and Uncertainty Management Center, Univ. of South Carolina.

7



Policyholder Surplus (Capacity), 2006:Q4 – 2024F



Policyholder Surplus is the industry's financial cushion against large insured events, periods of economic stress and financial market volatility. It is also a source of capital to underwrite new risks.

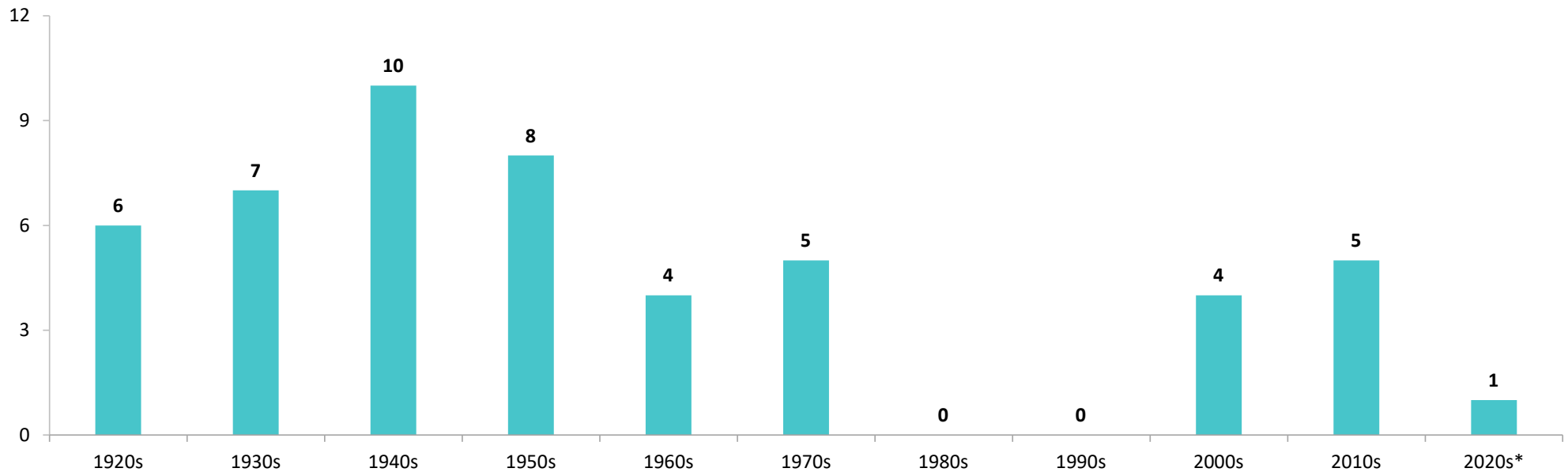
Sources: ISO, A.M. Best, NAIC, Risk and Uncertainty Management Center, University of South Carolina.

8



Number of Years with Underwriting Profits by Decade, 1920s–2020s

Number of Years with Underwriting Profits



Underwriting Profits Were Common Before the 1980s (40 of the 60 Years Before 1980 Had Combined Ratios Below 100) –But Then They Vanished. Not a Single Underwriting Profit Was Recorded in the 25 Years from 1979 Through 2003

* 2020 through 2023

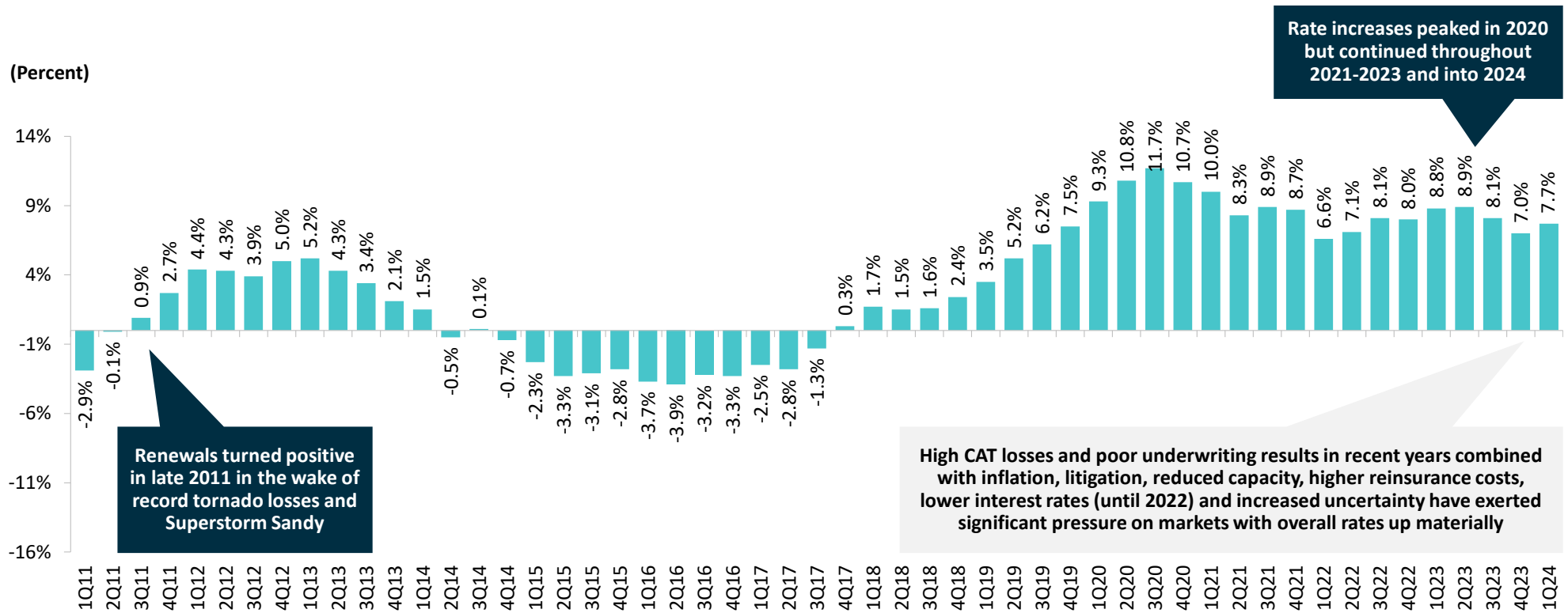
Note: Data for 1920–1934 based on stock companies only.

Sources: Insurance Information Institute research from A.M. Best Data.

9



Average Commercial Rate Change, All Lines, 2011:Q1–2024:Q1



Note: CIAB data cited here are based on a survey. Rate changes earned by individual insurers can and do vary, potentially substantially.
Source: Council of Insurance Agents & Brokers; Center for Risk and Uncertainty Management, Univ. of South Carolina.



Underwriting Trends



Market Trends

By Product Line

Product Line	Pricing	Capacity	Retentions	Coverage
PROPERTY				
Challenged Exposures	↑	↑	↔	↔
Non-Challenged Exposures	↔	↑	↔	↔
Standalone Earthquake	↔	↓	↑	↓
Builder's Risk (Project Specific)*	↔	↔	↑	↓
CASUALTY				
General Liability	↔	↔	↔	↓
Automobile Liability	↑	↓	↑	↔
Workers' Compensation	↓	↔	↔	↔
Umbrella Liability	↔	↔	↔	↔
Excess Liability	↔	↔	↔	↔
Pollution Liability*	↔	↔	↔	↓
MANAGEMENT & PROFESSIONAL				
Cyber	↓	↑	↔	↔
Employment Practice Liability	↔	↔	↔	↔
Fiduciary	↑	↔	↑	↔
Fidelity/Crime	↔	↔	↔	↔

*Denotes Construction-Specific Product Line

Color Key

As a buyer, is that movement positive, neutral, or something that could present a challenge during my renewal?

- Positive change
- Neutral/No change
- Potential Challenge

Arrow Key

What direction are pricing, capacity, limits, deductibles and coverage moving?

- Increasing
- Stabilizing/No change
- Decreasing





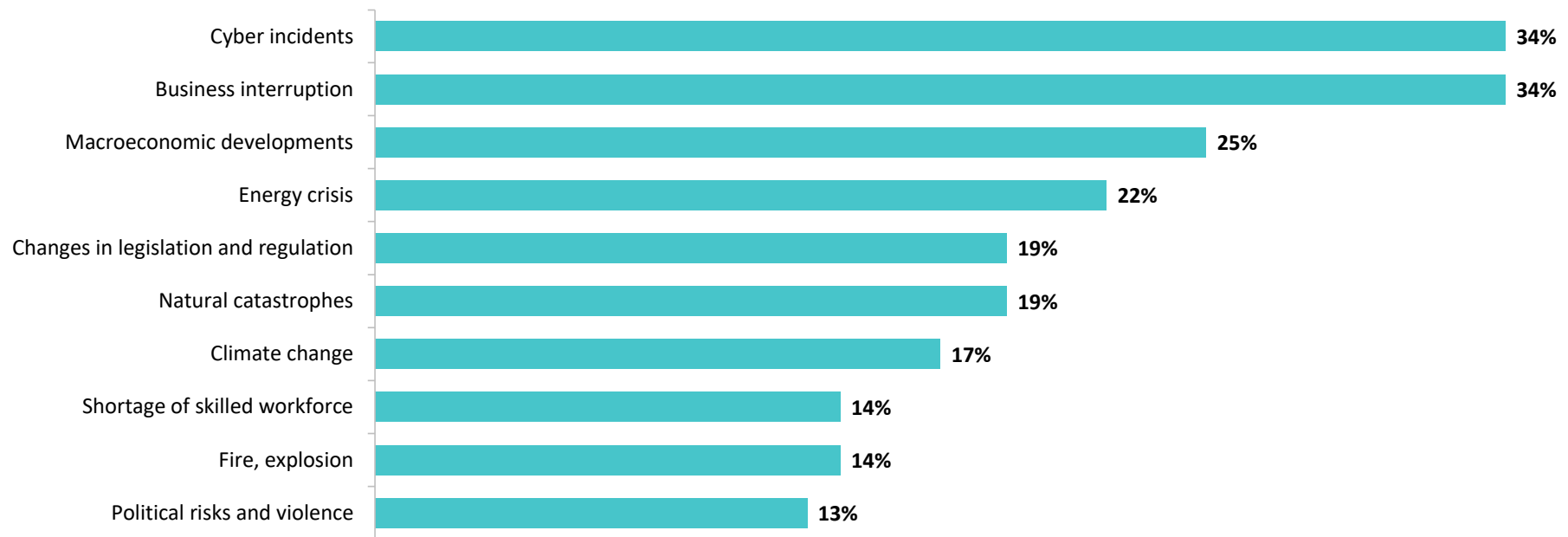
Loss Trends & Market Disruptors

What are Risk Manager's Concerns?

The most important global business risks for 2023

Alliance Risk Barometer 2023

The numbers represent the percentage of all participants who responded (2,712). The numbers do not add up to 100% because more than one risk could be selected.



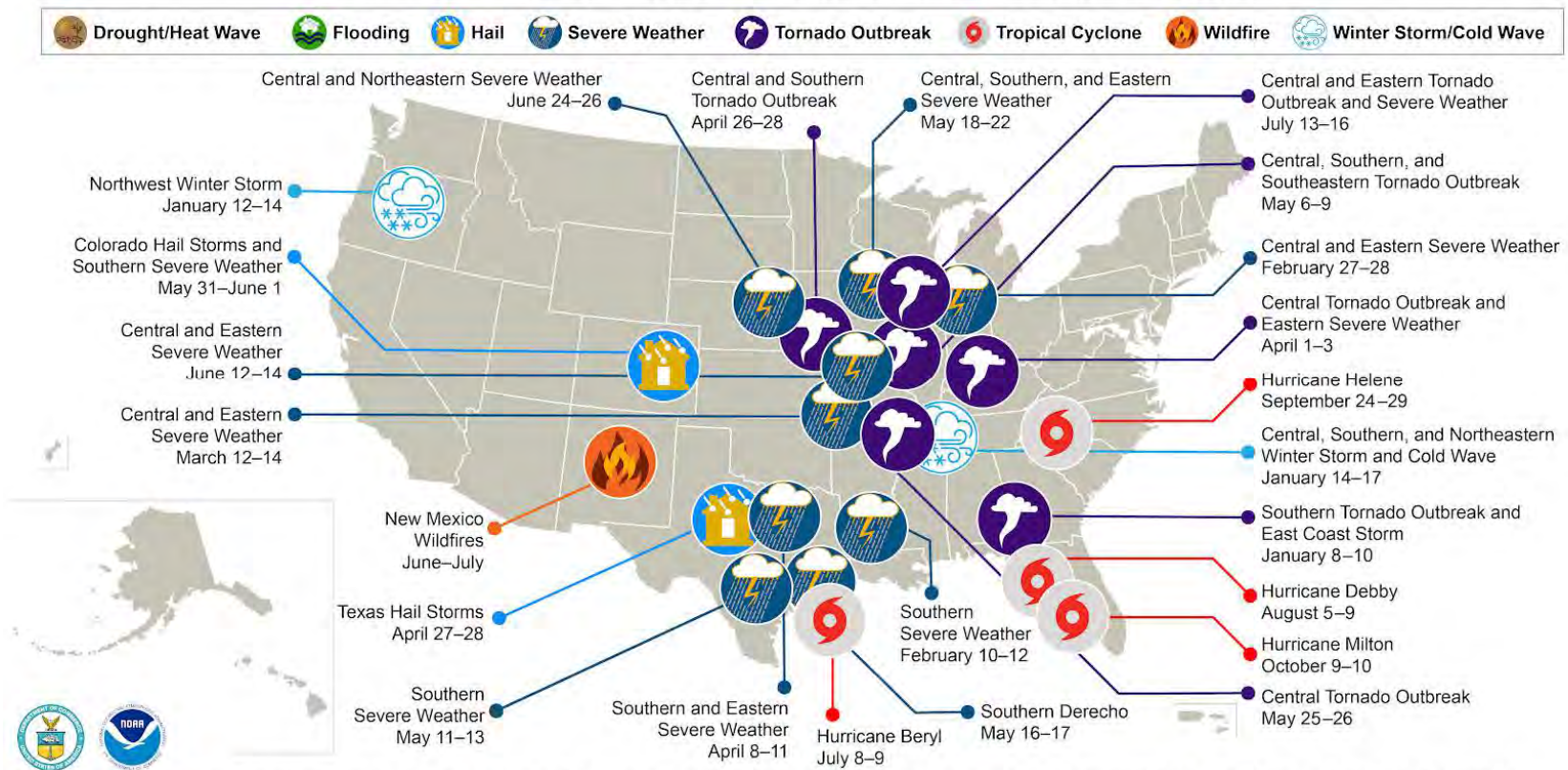
Source: Allianz Global Corporate & Specialty

14



Major U.S Losses in 2024

U.S. 2024 Billion-Dollar Weather and Climate Disasters



This map denotes the approximate location for each of the 24 separate billion-dollar weather and climate disasters that impacted the United States through October 2024.

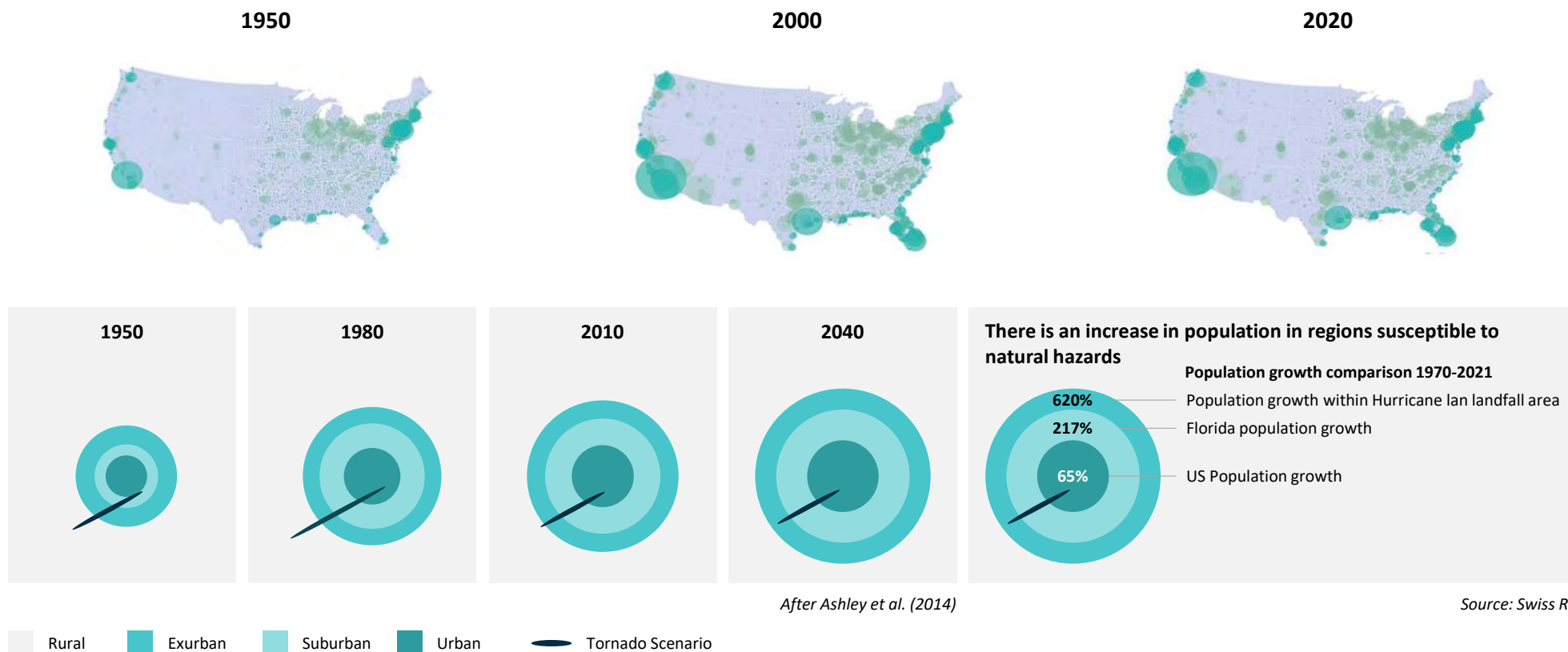
Average # of Billion Dollar Disasters

Time Period	Billion-Dollar Disasters	Events/Year	Cost	Percent of Total Cost	Cost/Year
1980s (1980-1989)	33	3.3	\$212.7B	8.10%	\$21.3B
1990s (1990-1999)	57	5.7	\$324.6B	12.40%	\$32.5B
2000s (2000-2009)	67	6.7	\$602.5B	23.00%	\$60.3B
2010s (2010-2019)	131	13.1	\$964.4B	36.90%	\$96.4B
Last 5 Years (2019-2023)	102	20.4	\$617.0B	22.30%	\$123.4B
Last 3 Years (2021-2023)	66	22	\$441.4B	15.90%	\$147.1B
Last Year (2023)	28	28	\$94.9B	3.40%	\$94.9B
All Years (1980-2024)*	395	8.8	\$2,772.1B	100.0%	\$61.6B

The distribution of damage from U.S. Billion-dollar disaster events from 1980 to 2024 is dominated by tropical cyclone losses. Tropical cyclones have caused the most damage (\$1,418.2 billion, CPI-adjusted) and also have the highest average event cost (\$22.5 billion per event, CPI-adjusted). Drought (\$361.0 billion, CPI-adjusted), severe storms (\$503.6 billion, CPI-adjusted) and inland flooding (\$200.7 billion, CPI-adjusted) have also caused considerable damage based on the list of billion-dollar events.

Population Growth and Bullseye Effect

Martin Bertogg, Swiss Re's head of catastrophic peril, said in a 2022 AP interview that **two-thirds**, perhaps more, of the recent rise in weather-related disaster losses is the result of more people and things in harm's way.



Ascending CAT Perils: Wildfire and SCS



Wildfire

Wildfire is the most common and destructive natural hazard in the United States. It is a leading cause of property damage and loss of life. Wildfire is also a major contributor to climate change.



- 01 Climatic changes are resulting in larger and hotter wildfires occurring each summer and later into fall.
- 02 Beyond the physical damage and destruction of wildfires, intense smoke significantly impacts the health and economy of communities:
 - Reduced travel and tourism leading to loss of sales and occupancy taxes.
 - Reduced school attendance and outdoor activities.
 - Smoke can hurt your eyes, irritate your respiratory system, and worsen chronic heart and lung diseases.
- 03 Worsening conditions, from the future “warming world”, that ultimately lead to wildfires strike concern for many insureds
- 04 Peril-specific retentions and sublimits are being pushed in at risk areas
- 05 Valuation in high density areas are particularly challenging (Coastal, West Los Angeles, Bay Area, etc.)



Severe Convective Storm (SCS)

- SCS insured losses have continued to increase their frequency at nearly 9% since 1990.
 - This is showcased by the fact that nearly 60% (\$71B) of all global Insured losses in 2023 were from SCS
 - According to Gallagher Re, six of the top 10 most expensive insured events of the year were SCS events in the U.S.
- SCS events are common, destructive, and largely unique to the United States due to its geography. Air masses in the U.S. have free rein to collide over the Midwest and Great Plains, generating destructive tornadoes and thunderstorms. Continued population growth in areas susceptible to hail and thunderstorms poses a growing challenge for the insurance industry.
- Due to the combination of event frequency not being well captured in statistical data as well as the continued volatility of SCS annual losses, insureds are continuing to develop new solutions to limit their exposure and ultimately their loss expectancy.

Severe convective Storm Hazards and Loss

Loss by SCS Hazard from Risk Management Solutions

Hail

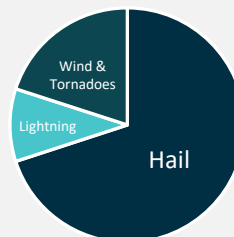
Hail accounts for 70% of annual average loss. In any given year hail is 60-80% of the damage produced by severe convective storms

Wind & Tornadoes

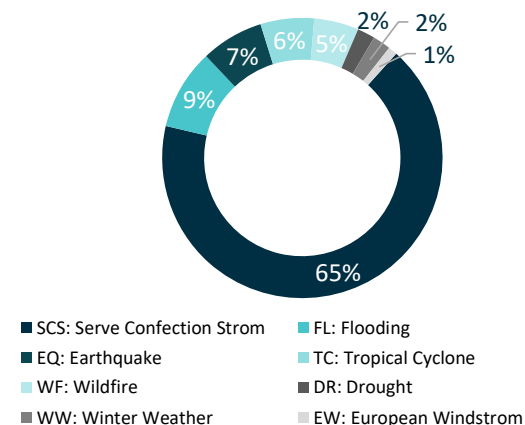
Severe winds both from straight-line wind events and tornadoes account for about 20% of average annual loss.

Lightning

Lightning, including fires started by lightning accounts for about 10%



Insured loss by peril

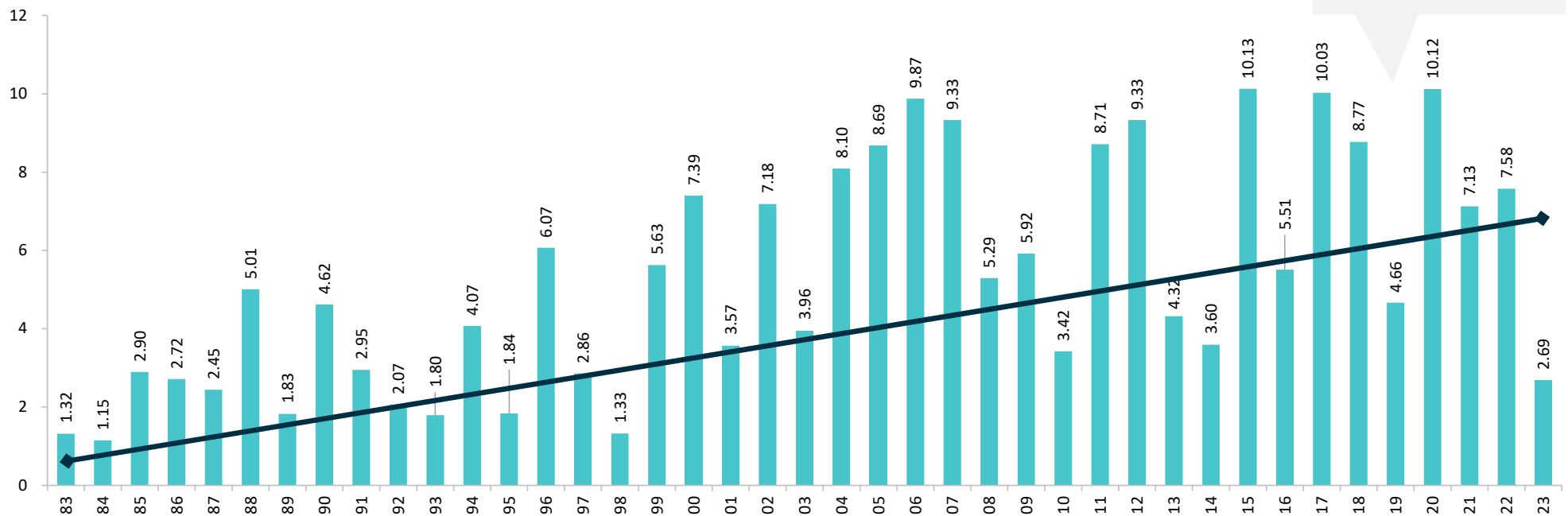


Source: Gallagher Re



U.S. Total Wildland Acres Burned, 1983–2022

Millions of Acres Burned



*2004 figures do not include data for North Carolina

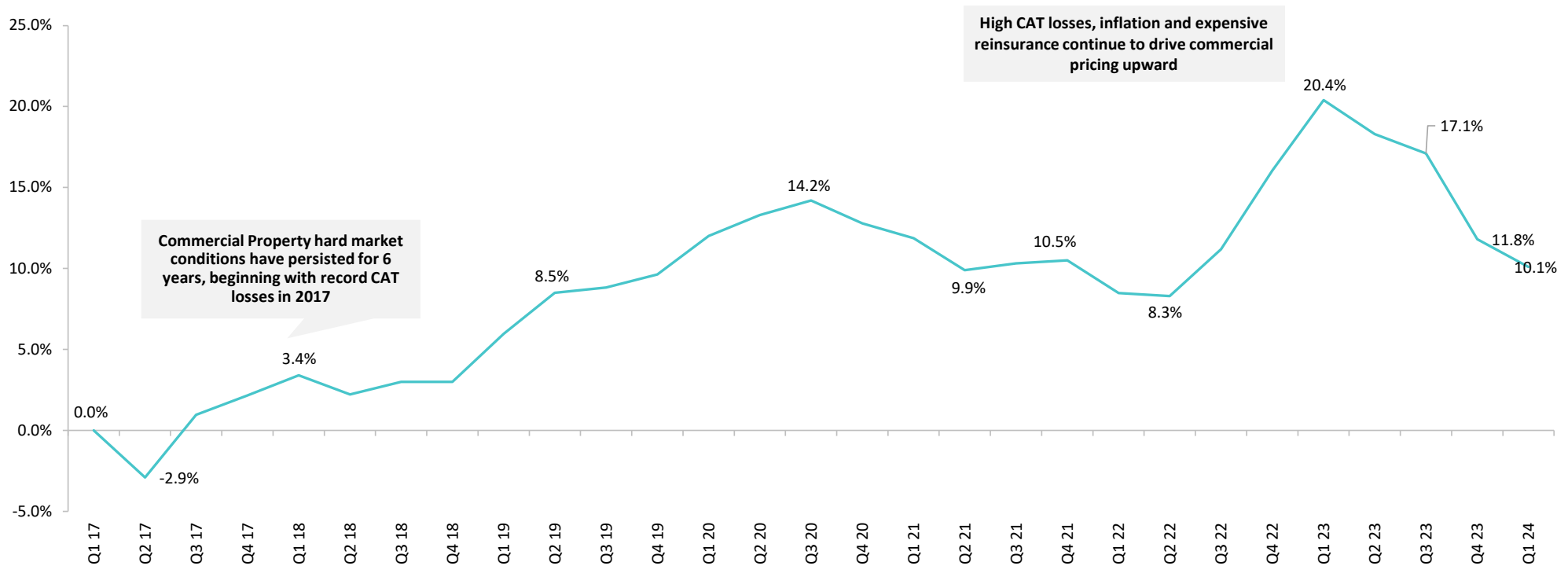
Sources: National Interagency Fire Center at: <https://www.nifc.gov/fire-information/statistics/wildfires>

19



Commercial Property Premium Changes, 2017:Q1 – 2024:Q1

26 Consecutive Quarters of Premium Increases

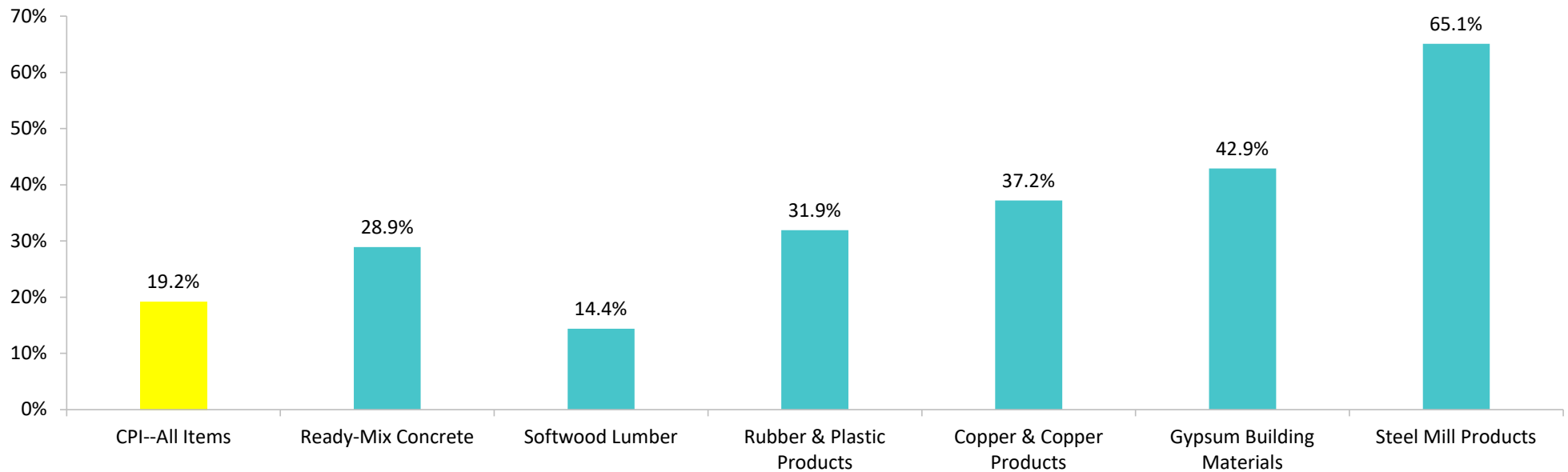


Source: Council of Insurance Agents and Brokers; USC Center for Risk and Uncertainty Management.

20



Change in Cost Indicators for Selected Construction Inputs, Jan. 2020 – Dec. 2023



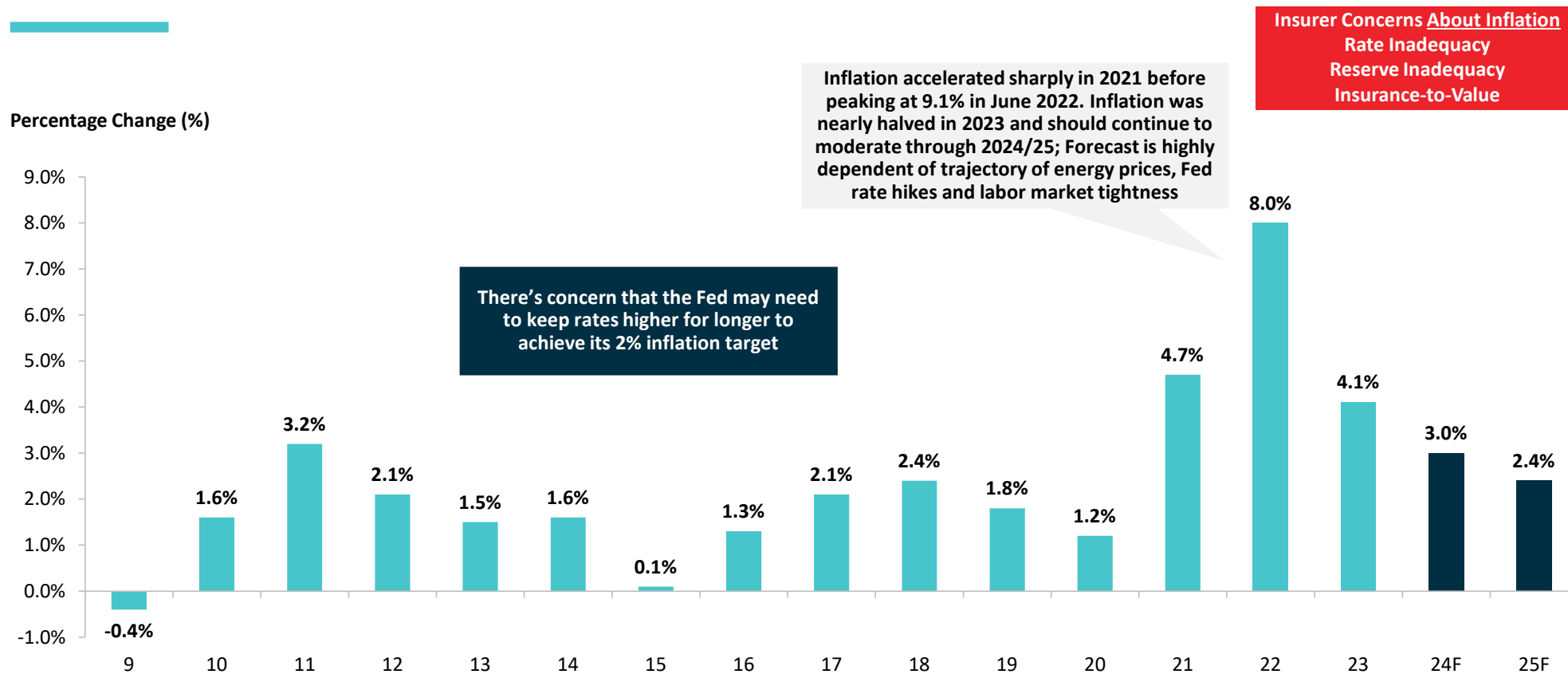
The rapid increase in and still-elevated cost of building materials has immediate and longer-term implications for property insurers and reinsurers

Source: U.S. Bureau of Labor Statistics.

21



U.S. Inflation Rate: 2009–2025F*



*Annual change in Consumer Price Index for All Urban Consumers (CPI-U).

Source: U.S. Bureau of Labor Statistics; Wells Fargo Securities (1/24); USC Center for Risk and Uncertainty Management.

22

Trend and Valuation | Construction Inflation & Claims

Construction Cost Trends

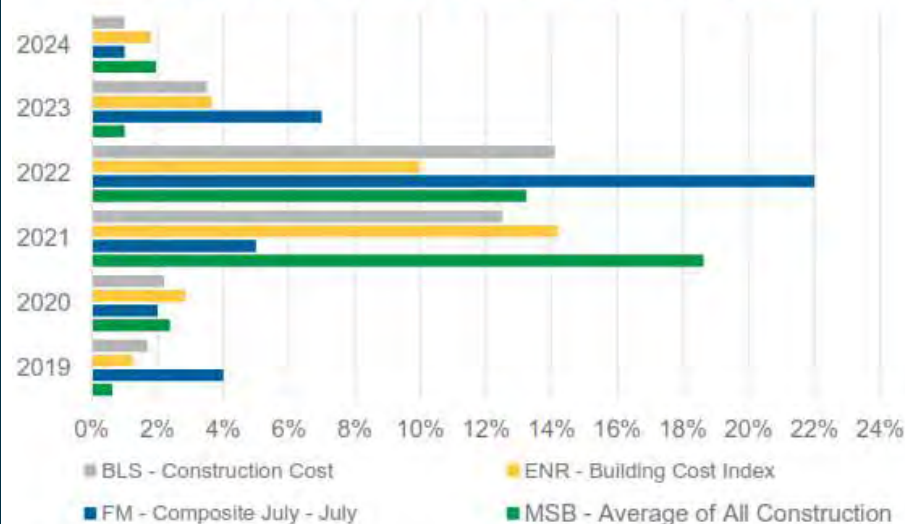
Global factors are currently influencing the construction materials market, but overall, prices are stabilizing according to Gordian's latest report. Key international influences include ongoing geopolitical concerns, the logistical impact of the recent collapse of the Francis Scott Key Bridge in Baltimore, and increased traffic through the Panama Canal.

As the construction industry continues to rebound post-pandemic, additional demand for materials and a tight labor market are contributing to price volatility for certain commodities.

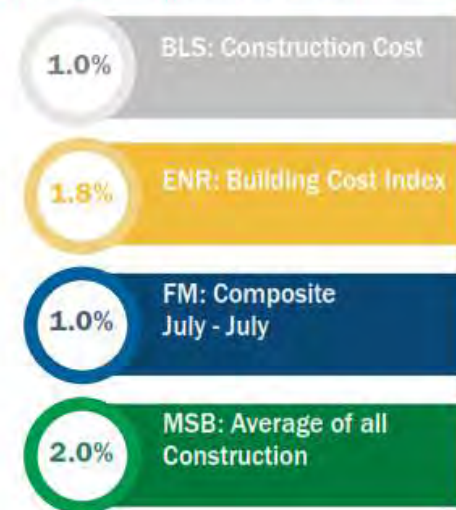
Claims Trends

Property insurance, which is sensitive to inflation and rising construction costs, had an estimated 6-13% increase in claims payouts in 2022, with an additional 3.5-10% hike estimated in 2023.

Construction Cost Trends October Yearly



2024 Construction Cost Trends



www.cbiz.com/valuation



Casualty Market Drivers



General Liability & Excess Liability

Increase in Catastrophic Losses

- Sexual Misconduct
- Law Enforcement Liability
- Lifetime Care Costs
- Punitive Damage Awards

Organized Plaintiff Bar

- Litigation Financing

Inflationary Pressures

- Social Inflation
- Personal Injury Trends

Aging Infrastructure



Workers Compensation

Aging Workforce

Medical Cost Inflation

Cancer & PTSD Presumptions

Workplace Violence

Medical Service Delays

Out of State Exposure

Accident Survivability

Mental Health



Auto Liability

Cost of vehicles (inflation)

Cost to repair (technology)

Fatality Trends

Distractive Driving – Cell Phones

Claims Frequency and Severity Trajectory

Social Inflation



Increasing Impact on Liability Market



Reduced Capacity

Reinsurer withdrawals have been significant over the past two years



Litigation Financing

Continues to drive large claims. Funding increased \$3.5B in 2022



Plaintiff Attorney Strategies

Specialization and strategies have evolved to get larger verdicts and settlements



Hyper Social Inflation

1.7b award given in Missouri on October 31, 2023 for conspiring to inflate real estate commissions and will triple to 5.3b under US antitrust law



Labor Shortage

Everyone is doing more with less



Reviver Legislation Amendments

A rise in Sexual Abuse and Molestation claims and settlements



Law Enforcement

Increased focus on policing policy and procedures as well as pressure on Qualified Immunity



Auto Liability

Frequency & Severity of losses has returned to pre COVID figures



Underwriter Scrutiny

Reinsurers are seeking to grow prudently and are maintaining a disciplined, conservative underwriter approach



Inflation

Rising cost are increasing the size of claims



Exclusions

Continued restrictions surrounding sexual abuse, Wildfire Exclusions, COVID, cyber, opioids, man made chemicals (PFAS) and Biometric Identifiers (new focus)



Emerging Risk

New Technologies such as AI, Telematics, Biometrics and machine learning systems risks are not fully understood given historical information
Environmental risks relative to climate change are substantial
Growing concerns around mental health impacts including impact on productivity, access to care, medical inflation and the steady rise of healthcare costs

Social Inflation: Many Interrelated Causes, Difficult to Manage



Nuclear verdicts

Number of reported verdicts over \$100 million hit an all-time high of at least 23 in 2023

2023

\$23.8 million

Median nuclear verdict

\$21.1 million

Median nuclear verdict for personal injury/wrongful death cases

\$88.9 million

Median nuclear verdict for personal injury/wrongful death cases

Insurance claim costs



Increasing Propensity to Sue



Size of Jury Awards



Courts/Juries Favoring Plaintiffs



Growing Distrust of Large Corps.



Litigation Financing



Aggressive Plaintiff Bar Ads



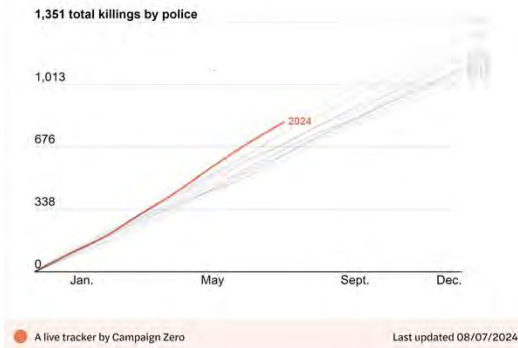
Changes in Regulatory and Legal Environment

Source: Risk and Uncertainty Management Center, Univ. of South Carolina, adapted from Verisk "Social Inflation" presentation (2020);
Source: Risk & Insurance June 11, 2024

Evolving Law Enforcement Environment

Officer Involved Shooting Deaths

Police have killed 55 more people in the U.S. through July in 2024 compared to the same period in the previous year.



According to MappingPoliceViolence.org

 **1,266** in 2022

 **1,351** in 2023

 **844** to date in 2024 (*as of July)

Policing Reform



Litigation Financing



Third-party litigation funding (TPLF) is a practice where non-party financiers, like hedge funds, invest in lawsuits in exchange for a percentage of the settlement or judgment.



The funders typically provide financial assistance, often in the form of loans, to the plaintiff in exchange for a stake in the potential award.



TPLF is often used in personal injury claims, mass tort product liability claims, or commercial litigation between companies and the government.

Investment returns from TPLF outperform other risky asset classes.

TPLF-funded cases in all three major liability segments have generated average IRRs of between 20% and 35% in recent years and are forecast to perform similarly in 2021. These outperform returns on risky asset classes such as venture capital and private equity. The costs of such excess returns are paid for by plaintiffs, defendants, and ultimately by consumers.

Average TPLF returns by segment

Average IRRs	2019	2020	2021F
Personal injury	32.7%	24.6%	35.3%
Commercial litigation	29.5%	26.5%	29.9%
Mass tort	21.2%	25.5%	26.0%

Source: Morning Investments

Large legal awards to plaintiffs are causing escalating insurance claim losses to defendants' insurers.

Conning, a US insurance asset manager, estimates the average combined ratio for US general liability in 2020 at 105.7%, and for medical malpractice at 117.5%, the seventh consecutive year of underwriting losses for both lines. In response, insurers are increasing premium rates, limiting policy coverages, and in some cases exiting the market altogether.

US commercial insurance premium trends, 2010Q1-2021Q2 (year-on-year percentage change)



Source: Council of Insurance Agents & Brokers (CIAB), Swiss Re Institute

Why are Costs Continuing to Increase?



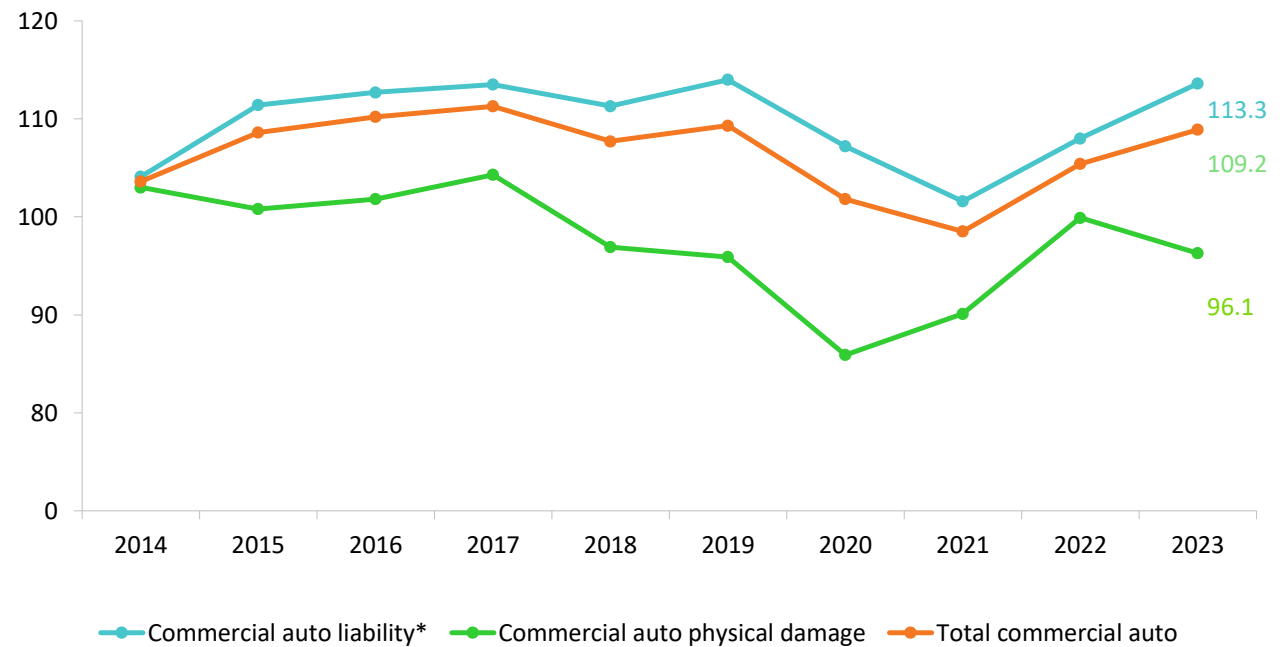
Here's One Reason!



Alliant

Commercial Auto Combined Ratio

US commercial auto sector combined ratio deteriorate in 2023 (%)



Data compiled May 2024
Source: S&P Global Market Intelligence

State of the Cyber Market



Europe May Surpass the United States as the Most Targeted Region for Ransomware

Ransomware continues to have a significant impact on businesses across the globe. While reports show that the U.S. is the country most targeted by ransomware attacks worldwide,¹ small indicators show that ransomware activity is decreasing in the United States and growing in other regions.² In Europe, the number of victims is increasing, and if that increase continues, Europe will likely become the most targeted region in 2023. The United States has been very outspoken on policies, sanctions and the potential of a response in the cyber domain concerning ransomware and other attacks. However, it is hard to conclude if the more aggressive stance on ransomware actually deters attacks.



More Attacks by Non-Organized Attackers and Non-Nation State Attackers

In 2023 we expect to see more intrusions conducted by non-organized attackers and non-nation state attackers. More of the threat actors operating out of North America and Europe will likely be younger, and conducting intrusion operations not because they're interested in making money specifically or that governments have tasked them with doing it, but because they want to be able to brag to their friends or boast online that they've hacked into and brought embarrassment to prominent organizations. While they will be happy to achieve financial gain, that may not necessarily be their lead motivation.



More Extortion, Less Ransomware

Historically, cyber criminals have used ransomware to monetize access into a victim's network. Due to several high-profile and visible breaches last year, organizations see mitigating brand damage as a much more compelling reason to pay a ransom than regaining access to encrypted systems. Over the next year, we will continue to see criminals rely on extortion, but actual ransomware deployments may decline. Ransomware-as-a-service(RaaS) providers will modernize their software to focus on data exfiltration and 'leak sites' for public shaming.

Cyber Liability insurance providers continue to require clients to have better controls around cyber exposure. Implementation of MFA, use of EDR tools and strong backup policies are now requirements for most insurance carriers.

Cyber liability pricing leveled off in 2023, particularly on primary layers. Excess layers is where we are seeing more significant decreases as underwriters lower their rates on line closer to historical norms.

We are still seeing increases over expiring for clients with losses, poor cyber hygiene, or higher exposures. While lower than the 2021-2022 increases, we are seeing increases on average, anywhere from 5-15% depending on the particulars of a given risk.

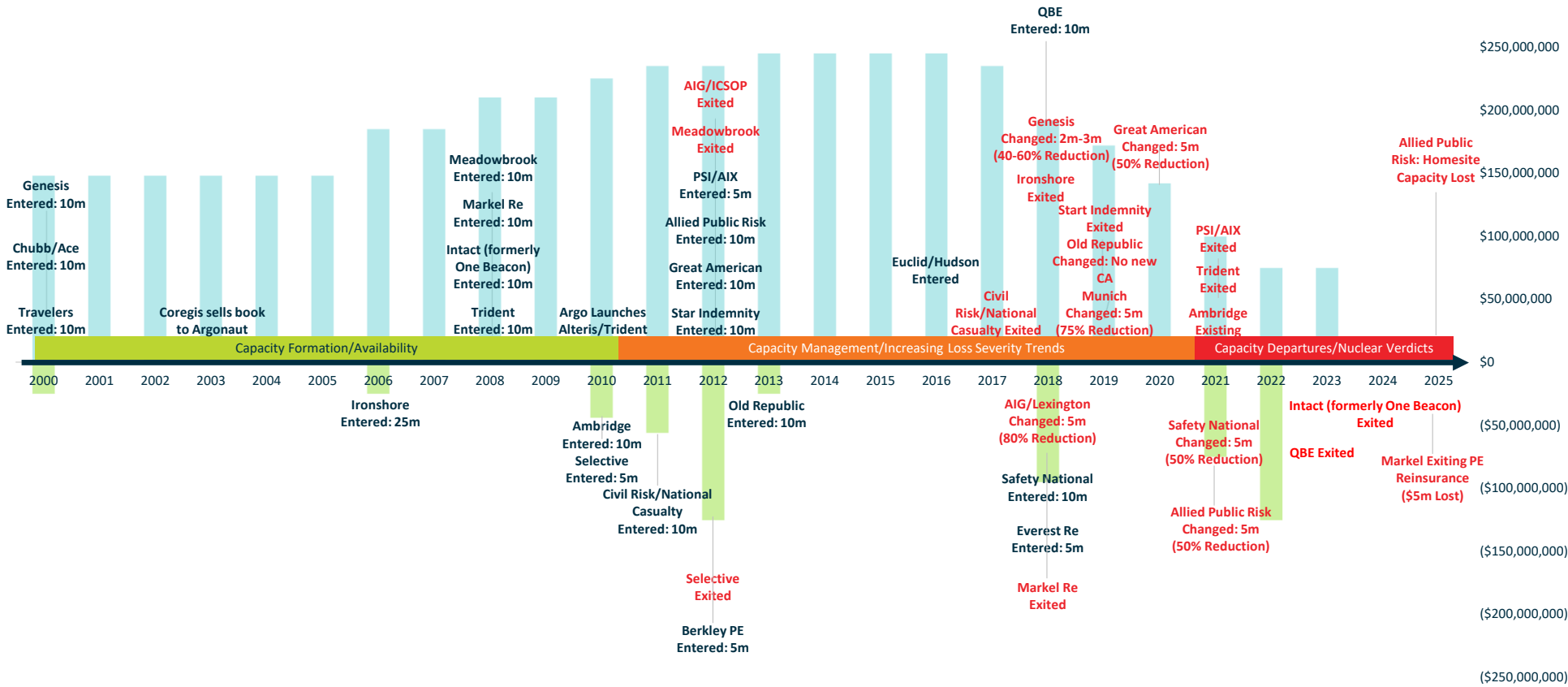
Clients with unfavorable controls will continue see modifications to their program. Carriers will exclude cyber extortion, impose co-insurance, or exclude coverages like computer hardware replacement, and reputational loss.

Market Observations

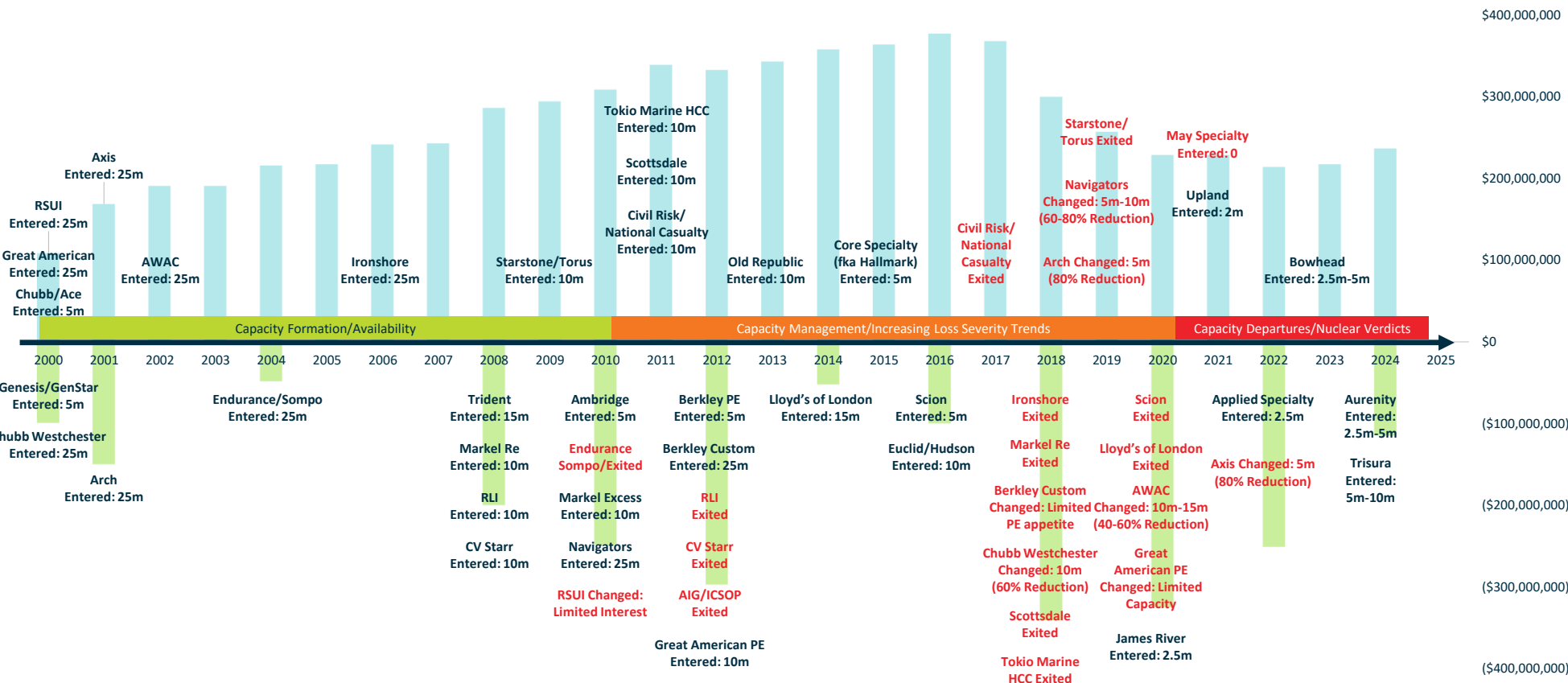
State of the Market – 2024



2024 Lead Market Summary

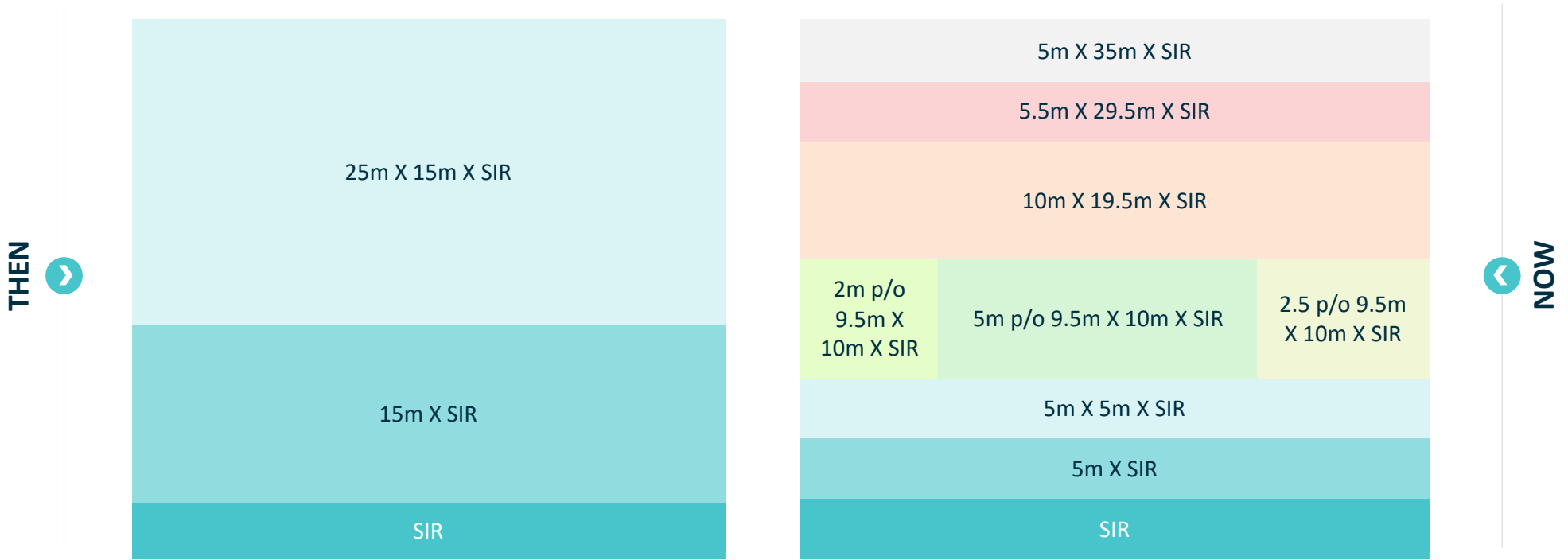


Excess Market Summary



Layer Relativity

- 01 Syndication of tower layering/participants
- 02 Implications of Layer: 1) Relativity (up/down); and 2) Parity (within)





Toward the Future



Areas of Pool Focus



Industry

Litigation management

Pool Administration Best practices (verification)

Documentation enhancement (to mitigate nuclear verdicts)

Claims communication (reinsurers and insurers)

Dispute resolution / Arbitration contract language

Risk management programs & tools (including documentation)

State of the Market – 2024



Society

Media strategies around
adverse case law, jury
procedures, tort reform

Education on the impact
of disproportionate
settlements/verdicts
(who ultimately pays)

37



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Liability Renewal Outlook

Excess liability continues to be a challenge



Specific Problem areas that continue to persist:

- Aggregate limits – Many carriers are looking to cap their exposure on pool programs
- Attachment point/Retentions are being closely examined
- Reduced capacity
- Underwriter scrutiny on Law Enforcement and Sexual Abuse/Misconduct coverages
- Emerging Exclusions: PFAS, Biometric Identifiers, Legislative



Insurers reporting YOY loss cost increases in the 10-15% rate. Pricing will be based on losses and jurisdiction



Additional Considerations

- Best in class risks continue to differentiate themselves with markets
 - Data is king
 - Risk management & risk control
- Alternative Risk / Structured Solutions

Property Renewal Outlook



Continued scrutiny of data (SOV, COPE, ITV with Increased Construction Cost)

- *Must go to market with a compelling narrative*
- *Emphasis on data quality will not be going away any time soon*



Increased retentions and caps on certain types of exposure

- *Programs that have not undergone changes over the course of the last few renewal cycles may face scrutiny, particularly on Windstorm & Severe Convective Storm*
- *Separate, increased Water Damage deductibles are gaining momentum*



Rate outcomes are highly dependent on remainder of 2024 Wind Season and individual client losses



Underwriter submission activity remains high – imperative to engage early and access global market

- *For the first time in a number of renewal cycles, there are new markets writing in the property sector*
- *Many markets are targeting premium growth for the first time in several years, which should have positive impact on renewal results*



Regional Underwriting: Property markets are affected differently across the nation

- *e.g., West: Wildfire/Earthquake, East: Hurricanes, Midwest: SCS, etc.*



Unknown impact of RMS v23

- *Most markets to begin using for 2025 renewal season*
- *Atlantic wind model expected to show an average 5%-10% uplift to aggregate industry modelled losses –for some areas, could be as much as 20-30%*
- *The most significant changes are to the Florida/Gulf/Southeast areas and commercial exposures*
- *Most carrier have begun testing/trialling this version*



Public Entity Space – opportunity to return to previous program limits if budget allows



Q&A

State of the Market – 2024





Thank you!

Please contact us if you would like a copy of this presentation.

P.J. Skarlanic

Senior Vice President

pskarlanic@alliant.com





Item No. D.3.b.i
Board of Directors
January 23 & 24, 2025

ACCEL'S ADMINISTRATIVE POLICIES AND PROCEDURES

I. TRAVEL POLICY

ISSUE: Conor Boughey, ACCEL's Program Administrators, will review ACCEL's Travel and Training Policy to be sure members are aware of the expense guidelines:

- Policy reimburses Board Member and/or Alternate
- Majority of the Board Members use the Training budget for conferences such a PARMA, CCWC, CAJPA, etc., limit 3 filings per year
- Always choose the most economical means of transportation
 - o Southwest Airlines – economy class
 - o Seat upgrades are not reimbursable
- Mini bar expenses are excluded
- Meal receipts are required, not a per diem (entrees that exceed \$40 for dinner, alcohol reimbursements are excluded)
- Policy is funded through the Admin Budget
- Check Run Process takes up to 2-3 weeks (Conor reviews to approve, then the EC reviews to approve, blank check and signature stamp are obtained from separate Program Administrators' team members).

Separately, ACCEL meeting expenses are paid through the Admin Budget. This includes meeting meals, meeting rooms and other related expenses.

RECOMMENDATION: This is an informational item from the Program Administrators.

FISCAL IMPACT: There is no fiscal impact from the recommendation.

BACKGROUND: The Travel Policy and Procedure was amended to in October 2009 to pay for Member travel to Board meetings. Subsequently, the policy was amended to include training opportunities in California. Since inception, the policy was structured as a reimbursement policy based on receipts, and the proposed action would allow Members to be reimbursed for small expenses with a short-written description rather than a receipt.

At the April 2010 Board of Directors & Strategic Planning Meeting the Board voted to amend the Travel and Training Policy to allow for expenses under \$5 to be reported without a receipt as long as there is a short description of the expense incurred. The Travel Policy has been updated.

**Authority for California Cities Excess Liability**

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



In October 2022, the Board took action to increase the meal per diems to \$20 for breakfast, \$25 for lunch, and \$40 for dinner, and the training budget to \$5,000 each year per member from \$2,000. The policy was also amended to clarify that both primary and alternate Board Members can be reimbursed for travel to Board Meetings and trainings.

Also, the Board reviewed and decided to take no action regarding the room block availability to Members the night before a Board Meeting if needed, conference locations, and reimbursement to non-Board Members/vendors.

Please remember to send the reimbursement in a timely manner (within a couple of weeks of meeting date).

ATTACHMENT: ACCEL Travel Policy and Reimbursement Form

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: TRAVEL EXPENSE

DATE: June 22, 2006

AMENDED DATE: January 19, 2023

REVIEWED DATE: October 12, 2022

STATEMENT:

This document establishes a Travel Expense Policy for travel to and attendance at (i) ACCEL Board Meetings, and (ii) Risk Management and Pooling training opportunities (as specified in this Policy).

POLICY:

ACCEL will reimburse Members (primary and alternates) for expenses incurred while traveling to ACCEL meetings and up to three Risk Management or Pooling training opportunities with the restrictions noted in the Procedure section of this policy. It is in the best interest of ACCEL and its Members for all Board Members to attend all Board meetings to actively participate in the operation and decision-making necessary to ACCEL's continued success.

Should any element of this policy be in conflict with a Member City's travel policy, ACCEL's Travel Expense Policy shall govern.

PROCEDURE:

Prior to finalization of the annual budget and the annual billing for a given Program Year, ACCEL will evaluate the appropriate level of funding to be added to the Administrative Budget for the next fiscal year to be used to reimburse the representative for allowable expenses related to ACCEL business.

- 1) Funds will be added to the ACCEL budget under a new line item - Individual Member Cities Travel.
- 2) Members will submit expenses on the attached Expense Reimbursement Form for reimbursement.

Allowable Expenses –

- A) **Lodging:** Expenses are not to exceed the rate secured by the Program Administrators or Conference Host. Accommodations must be considered a reasonable distance from the Member City so that rooms are only booked as necessary. If a hosting site has been established at a meeting or conference, it is encouraged to stay at the host site. Room services and mini-bar charges are specifically excluded from

reimbursement under this Policy & Procedure; however, hotel room internet charges are not excluded.

- B) Meals: The daily allowable expenses are not to exceed \$85 per day and individual meals not to exceed the following:

\$20 - Breakfast

\$25 - Lunch

\$40 - Dinner

- C) Transportation: Members will plan ahead to obtain the lowest available airfare and auto reimbursement shall not exceed the lowest available airfare.

- D) Parking: The lowest available rates shall be used. If parking at an airport, long term parking should be utilized.

- E) Training: Expenses for Training are not to exceed \$5,000 annually. Members may expense three Risk Management conferences.

- 3) Receipts are required for each of the items listed above. For expenses under \$5 or for lost receipts, a written explanation of charges incurred is permitted if a receipt is not available.
- 4) The Expense Reimbursement Form is to be signed by the Member Representative and reviewed by the Program Administrator and Treasurer.
- 5) The Expense Reimbursement Form should be e-mailed with all applicable receipts to the Program Administrator of ACCEL within 30 days of meeting¹. Subject to review and approval, reimbursements will be processed within 45 days of receipt. Checks will be routed for signature and sent directly to member representative.
- 6) Unused funds will be applied to the next fiscal year's Travel Budget.
- 7) If special circumstances arise, which require exceptions or interpretation, the Program Administrators will obtain approval from the President.

¹ Requests that are received later than May 15th will be reimbursed after the program year close out. Expenses for the June Meetings will be paid during the next fiscal year.

ACCEL

TRAVEL EXPENSE REIMBURSEMENT FORM

*To move throughout form, press Tab

PAYEE:

MEMBER CITY:

MEETING TRAVEL

TRAINING

LOCATION:

DATES OF MEETING TRAVEL / TRAINING:

EXPENSES: **Lodging:** \$

Meals:

	Breakfast <i>Max \$20</i>	Lunch <i>Max \$25</i>	Dinner <i>Max \$40</i>	Total <i>Max \$85</i>
Date:	\$	\$	\$	\$
Date:	\$	\$	\$	\$
Date:	\$	\$	\$	\$

Transportation:

\$

Mileage* Miles X IRS Rate \$

Other 1. \$

Travel 2. \$

3. \$

4. \$

5. \$

* Mileage to be calculated at prevailing IRS Rate

TOTAL: \$

**MEMBER'S
SIGNATURE:**

_____ Date

**APPROVED
BY ACCEL:**

_____ Date

Please forward via e-mail (along with all receipts) to:

Lorissa Huey
ACCEL Administrator
Alliant Insurance Services
lorissa.huey@alliant.com



Item No. D.3.b.ii
Board of Directors
January 23 & 24, 2025

ACCEL'S ADMINISTRATIVE POLICIES AND PROCEDURES

II. MEETING ATTENDANCE AND TECHNOLOGY

ISSUE: Conor Boughey, ACCEL's Program Administrators, will discuss with the Board the Meeting Attendance and Technology Policy and Procedure.

RECOMMENDATION: This is an informational item from the Program Administrators.

FISCAL IMPACT: There is no fiscal impact from the recommendation.

BACKGROUND: ACCEL's Teleconference Policy and Procedure (P&P) was amended in 2003 to prohibit teleconference meetings for scheduled in-person meetings. For the October 2003 Board meeting, the Program Administrators raised the issue of allowing teleconference locations to the Board Meeting to be sure a quorum would be reached. At the December 4, 2012 meeting the TELECON P&P is amended to allow for a Member to join a scheduled in-person meeting by TELECON if necessary to achieve a quorum, 72 hours prior to a meeting. This exception only applies if ACCEL Board business needs to be accomplished and cannot without a Member's participation electronically, or if plans to conduct an in-person meeting cannot be changed due to Member travel or location costs.

At the July 26, 2018 and September 27, 2018 Executive Committee (EC) Meetings, the Teleconference/Webinar Meetings P&P was reviewed and discussed. Direction was given to the Program Administrators to rewrite the entire P&P in two restated P&Ps. The first restated P&P is about Board attendance for regularly scheduled Board Meetings. The second restated one is about the use of teleconferences for non-regularly scheduled meetings. The past ACCEL President at the time, volunteered to review the drafts and confirmed there were no changes needed.

At the October 2018 Board Meeting, the Board adopted the two following Policies and Procedures based on the EC's recommendation:

1. "Attendance of Regularly Scheduled Board Meetings"
2. "Use of Technology for Non-Regularly Scheduled Meetings"

In 2020, the Board directed the EC to review the two P&Ps to provide more flexibility. At the July 22, 2020 EC Meeting, the Committee directed the Program Administrators to combine the P&Ps. The renamed P&P is "Meeting Attendance and Technology."

This policy is assigned to the Executive Committee to review every even numbered year prior to the Strategic Planning.

ATTACHMENT: ACCEL Meeting Attendance and Technology Policy and Procedure

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: MEETING ATTENDANCE AND TECHNOLOGY

DATE: October 11, 2018

AMENDED DATE: October 6, 2020

REVIEWED DATE: July 10, 2024

STATEMENT

It is the duty of an ACCEL Board Member to be physically present at all regularly scheduled in-person Board Meetings.

These regularly scheduled in-person Board Meetings are listed on the meeting calendar which is annually adopted by the Board at the October Board Meetings. It is also listed on the ACCEL website.

ACCEL Board Members who cannot attend scheduled in-person meetings have the option to have their ACCEL Alternate Board Member attend in their absence, pursuant to the ACCEL Board Representation Alternate Rights Policy and Procedure.

ACCEL does not allow its Members to utilize a teleconference line to count towards a quorum for a regularly scheduled in-person meeting or vote on matters in the agenda, except, under exceptional circumstances as defined below.

“Teleconference” means a meeting of a governing body, the members of which are in different locations, connected by electronic means, through either audio or video, or both, pursuant to Government Code Section 54953(b)(4).

The exception to this Policy and Procedure is if there is an unforeseen circumstance (e.g. pandemic, natural disasters) that prevents Board Members to travel, ACCEL will host its regularly scheduled in-person Board Meetings via teleconference.

PROCEDURES

1. When a Member cannot physically attend due to exceptional circumstances at least 72 hours prior to a meeting, the Member must notify the ACCEL President and Program Administrators (*to potentially allow them to post the revised agenda in accordance with Brown Act requirements*).
2. Exceptional Circumstances include the following:
 - a. Severe Weather
 - b. Medical Emergencies
 - c. Unforeseen Circumstances
3. The discretion to approve the exceptional circumstance is vested to the ACCEL President (ACCEL’s Vice President can assume the role as ACCEL’s President when called upon). This exception only applies if ACCEL Board business needs to be accomplished and cannot

without a Member's participation electronically.

4. If the exception is approved, ACCEL will allow for a Member to join the meeting by "Teleconference" to count towards a quorum and vote on matters in the agenda.
5. ACCEL will comply with the teleconference meeting guidelines established by the Brown Act (Government Code Section 54950), unless exceptions are made by the appropriate government authority.
6. ACCEL may use different systems for teleconference meetings:
 - a. One option is a system whereby those Board Members attending the meeting connect via contact number(s) provided to participants, which automatically connects those calling in, or joining electronically. This system may be used for regular session items.
 - b. Another option will be used when agenda items are scheduled to be held in Closed Session. For Closed Sessions, a confidential phone number and security code will be provided to the Committee or Board Members. Members will call into the secure line during Session, and then log back into the public available teleconference to report out on Closed Session items, and complete the agendaized public meeting. (The public meeting teleconference will remain open to the public during Closed Session, so Members can return and complete the publicly agendaized meeting).
 - c. A third option is the use of web based conference systems (e.g. webinars) in which a shared screen is utilized for presentation, and Board Members call into a publicly disclosed conference line.
7. ACCEL permits the use of teleconferencing for non-regularly scheduled in-person meetings such as Committee Meetings, Special Meetings and Emergency Meetings.



Item No. D.3.d
Board of Directors
January 23 & 24, 2025

ACCEL JPA RENEWAL TRACKING TIMELINE

ISSUE: At the October 2024 Strategic Planning, the Board and Program Administrators discussed an ACCEL JPA Renewal Tracking List to be sent every two weeks which include the Request Dates and Due Dates for the following items

- Liability Program Application
- Foreign Travel Application
- Loss Run
- Payroll
- Required App Clarifications

These emails are coming from our newest team member, Alexis Dolan. The first email was sent on 12/19/24 due to the holidays.

RECOMMENDATION: No recommendation is provided; this is an information item.

FISCAL IMPACT: There is no fiscal impact from the recommendation.

BACKGROUND: Renewal applications are critical to submit to the markets and underwriters, and all applications must be submitted in order to initiate the renewal submission. In order to satisfy the Board's request for earlier budget numbers, the Program Administrators proposed a system of tracking of all necessary underwriting information.

ATTACHMENT: Most Recent Tracking Email.

From: Alexis Dolan
To: Andrew.Guzman@visalia.city; "Oles Gordeev"; Michael.Spenelli; rbrandon@cityofsantacruz.com; Mark.Howard; Marisa.Kahn; "rhondac@ci.salinas.ca.us"; araceli.jacinto@ci.salinas.ca.us; "Sandra.Blanch@cityofpaloalto.org"; Kelly.Poggetti@CityofPaloAlto.org; Theresa.St.Peter; Marquie.Lugo; Danielle.Tellez; Cutshaw.Samhitha; gail.kiyomura@mountainview.gov; angela.apitz@mountainview.gov; Derek.Rampone@mountainview.gov; Rafaela.King; cox@monterey.org; Matthew.Braley; "emccinton@burbankca.gov"; Kim.Marlene; Alvaro.Valdez; "Jcovey@bakersfieldcity.us"; "TMatthews@anaheim.net"; mpramirez@anaheim.net
Cc: Lorissa Huey; Thomas Joyce; Conor Boughey
Subject: ACCEL Renewal Submission Status – Action Required for Pending Items
Date: Friday, January 3, 2025 9:42:14 AM
Attachments: image001.png

Dear Board Members,

As we approach the July 1, 2025 renewal, below is a renewal timeline snapshot. It is essential that all requested application materials and subsequent clarifying questions are submitted promptly to ensure the Board receives the best possible renewal outcome. Please note that the submission to the excess markets and underwriters must be made collectively; a delay from one Member impedes the submission process for ACCEL.

Below is the status of Members' submissions, indicating whether they have been completed or still pending.

	ACCEL Renewal App	Foreign Travel App	Loss Run	Payroll	Required App Clarifications
Request Dates:	12/11/2024	12/20/2024	1/2/2025	1/24/2025	As Needed
Due Dates:	2/14/2025	1/20/2024	1/15/2025	2/3/2025	As Soon As Possible
Alliant Contact:	Alexis Dolan/ Lorissa Huey	Thomas Joyce	Alexis Dolan/ Lorissa Huey	Alexis Dolan/ Lorissa Huey	Please look out for an email from Alliant Contacts listed
Anaheim	Sent to Member on 12/11/2024	Sent to Member on 12/20/2024	Sent to Member on 1/2/2025	Request will be sent on 1/24/2025	As needed
Bakersfield					
Burbank					
Modesto					
Monterey					
Mountain View					
Ontario					
Palo Alto					
Salinas					
Santa Barbara					
Santa Cruz					
Santa Monica					
Visalia					
			Complete		
			Sent to Member on 1/2/2025		

Alliant will send separate correspondence to any individual Members with outstanding submissions.

If you have any questions or concerns, please contact us.

Best regards,

Thank you,

Alexis Dolan
Account Representative
CA License No. 4225563
Public Entity

T: 916.643.2768
Alliant.com

Alliant Insurance Services, Inc.
CA License No. 0C36861

The More Rewarding Way to Manage Risk



Item No. D.3.e
Board of Directors
January 23 & 24, 2025

ACCEL AND PRISM WEBSITE OVERVIEW

ISSUE: Alliant will present an overview of the ACCEL and PRISM website.

If you wish to preview the website, please visit:

ACCEL: <https://www.accelpool.org/>

PRISM: <https://www.prismrisk.gov/>

RECOMMENDATION: Provide feedback and further action may be taken or direction given.

FINANCIAL IMPACT: No financial impact is expected from the recommended action.

BACKGROUND: One of the enhanced features of the ACCEL website is the *Discussion Forum*:

1. Go to <https://www.accelpool.org/>
2. Click on Members on the top menu bar
3. The page will bring you to Insured ID, which is the Multi Authentication Factor.
4. On the left menu bar, click on Discussion Forum
5. Click on ‘**New Post**’ in the upper right hand corner
6. Fill in
 - a. Subject of the Post
 - b. First Name
 - c. Last Name
 - d. Email
 - e. Select the drop down for Organization and select your City
 - f. You may attach a file such as a Word, Excel, PDF.
 - g. In the Body, you may type more information
 - h. Click the purple button, “SAVE”
7. You will receive an email notification in your inbox that has a link to the Discussion Forum.
 - a. There is a link in the notification that will take you to the forum to view the post (it will ask you to log in if you are not already logged in).
8. Others can reply to the post by clicking on “**Add Reply**” in the upper right hand corner when viewing the post.

**Authority for California Cities Excess Liability**

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



PRISM also has a similar feature called the *Message Board*.

<https://www.prismrisk.gov/resources/prism-message-board/>

From the PRISM Home Page <https://www.prismrisk.gov/>

- Select Resources
- Select PRISM Message Board
- Sign in with PRISM login (If you don't have an account Click on "Login" and you will see "New User? Create a New Account.")

ATTACHMENT: None



Item No. D.3.f
Board of Directors
January 23 & 24, 2025

ACCEL'S TARGET EQUITY RATIOS

ISSUE: The Board of Directors adopted a Policy and Procedure at the October 2007 Board Meeting that would monitor ACCEL's Target Equity Ratio's annually. A review of this Policy and Procedure is a requirement of CAJPA to be Accredited with Excellence. In addition, to provide overall insight on our funding, financial position, and changes in claims, CAJPA requires JPA's to provide a five-year summary annually to the Board.

The attached Five-Year Financial Comparisons is a summary of key financial criteria provides insight to ACCEL's funding, financial position, and changes in claims. The following summary provides:

1. Changes in revenues
2. Changes in claims
3. Funding confidence level
4. How stress test targets have changed.

Discussion: What we are facing going forward:

- a. Liability – increased claims activity that are putting more demands on our capital
- b. Our long-term plan to strengthen our Liability program capital.

RECOMMENDATION: The Board is asked to review the Target Equity Ratios and may take action related to the report or give direction if needed.

Additional Consideration

In favor: The Board may vote to "Receive and File" the Target Equity Ratios to complete the annual review to be CAJPA Accredited with Excellence. The ratios indicate problematic trends when ACCEL is in a negative net position. These ratios are performed annually and prompted ACCEL to implement a corrective funding plan that included collecting retro assessments, raising the confidence level from 80% to 90%, and adopting a negative net position charge of 10% of the prior year's negative position. These steps were taken to address ACCEL's financial position.

Against: These ratios were set by CAJPA and is part of the CAJPA Accredited with Excellence requirement. Changing the ratios would not impact CAJPA's independent evaluation of ACCEL, but would allow ACCEL to craft the ratios as desired by the Board.

**Authority for California Cities Excess Liability**

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



FISCAL IMPACT: The Target Equity Ratios are *only a guideline*; therefore, no funding changes are required due to level of compliance. However, these guidelines can be used to assist in the funding of the pooled layer and retrospective refunds given, so if action is taken, future member contributions or refunds could be affected.

BACKGROUND: It is the goal of the ACCEL Board to fund its risk sharing program in a fiscally prudent manner. The purpose of the Policy and Procedures is to outline the basic financial factors and assumptions utilized to assure adequate funding and stability. The attached documents provide definitions of key terms and concepts to aid in discussions where an understanding of these concepts is required. The attachments also provide a look at ACCEL's financial standing through use of these equity ratios as an outline.

This discussion is designed to further aid the understanding of the equity ratios and amend the current policy if deemed appropriate.

The Board reviewed the Target Equity Ratios Presentation at the October 2022 Strategic Planning. As a result, the Board directed the Finance Committee (FC) to ensure that the current ratios are still appropriate.

The FC met on March 13, 2023, reviewed each ratios in depth and determined there was no need to change the ratios at this time.

ATTACHMENT(s):

1. ACCEL's Target Equity Policy and Procedure
2. Target Equity Ratios Presentation January 2025
3. CAJPA Five-Year Financial Comparison Spreadsheet

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: TARGET SURPLUS FUNDING

DATE: October 22, 2007

AMENDED DATE: January 17, 2019

REVIEWED DATE: September 04, 2024

I. PURPOSE

It is the policy of ACCEL to conservatively fund its programs to maintain sufficient assets to pay all losses and avoid substantial fluctuations to contributions. The ACCEL Board of Directors' acknowledge actuarial estimates are relied upon heavily when making financial decisions and that there is a high degree of uncertainty in such estimates due to the possibility of occasional catastrophic claims and inconsistent or inaccurate case reserving; therefore, the Board of Directors desires to fund the Pooled Layer program in a cautious and prudent manner and return equity to its members in an equally cautious and prudent manner.

In order to fund program years in a fiscally prudent manner, the ACCEL Board of Directors collects contributions at an actuarially determined confidence level as determined by the Board annually. The ACCEL Board of Directors strives to annually collect at the 90% confidence level or higher as determined by the actuary.

II. DEFINITIONS

- “Claims Paid to Date” is the amount actually paid on reported claims at the date of valuation. “Claims Paid to Date” includes those amounts paid for both defense and indemnity of claims.
- “Confidence Level” is a statistical term used to express the degree to which an actuarial projection (usually “Ultimate Net Loss” or “IBNR”) will be an accurate prediction of the dollar losses ultimately paid for a given program year or combination of years. The higher a “Confidence Level” the greater certainty the actuary has that losses will not exceed the dollar value used to attain that “Confidence Level”.
- “Equity” is the amount of funds remaining, after deducting all administrative and excess insurance costs, available to pay claims in excess of actuarial expected losses discounted for investment income at the actuarially determined “Expected” “Confidence Level”.
- “Expected” by industry standard translates roughly to the 50% to 56% “Confidence Level” as determined by the independent actuary.

- “Expected Liabilities” is the total of all “Outstanding Reserves” and “IBNR”, discounted, at the “expected” “confidence level”.
- “Incurred But Not Reported (IBNR)” is the estimate of the funds needed to pay for covered losses that have occurred but have not yet been reported to the member and/or ACCEL. “IBNR” includes (a) known and unknown loss events that are expected to be claims; and (b) expected future development on claims already reported.
- “Net Contribution” includes the total contributions from members less the excess insurance cost.
- “Net Present Value” is the discounting of future cash flows to current values by taking into account the time-value of money.
- “Self Insured Retention” is the maximum amount of pooled risk retained by ACCEL before any excess coverage.
- “Outstanding Reserves” are the sum total of unpaid case reserves in the Banking and Shared Risk Layers determined by the ACCEL Claims Administrator.
- “Ultimate Net Loss” is the sum of “Claims Paid to Date”, “Outstanding Reserves” and “IBNR”, all within ACCEL’s Banking and Shared Risk Layers. It is the estimate of the total value of all claims that will ultimately be made against members for which ACCEL is responsible.

III. IMPORTANT EQUITY RATIOS

The ACCEL Board of Directors will only consider returning “Equity” to the members after evaluating and concluding the following ratios remain appropriate for the group prior to and following any potential return of “Equity”:

☞ **“Net Contribution” to “Equity” ratio:** **Target $\leq 2:1$**

This ratio is a measure of how “Equity” is leveraged against possible pricing inaccuracies. A low ratio is desirable.

☞ **“Outstanding Reserves” to “Equity” ratio:** **Target $\leq 3:1$**

This ratio is a measure of how “Equity” is leveraged against possible reserve inaccuracies. A low ratio is desirable.

☞ **“Equity” to “Self Insured Retention” ratio:** **Target $\geq 5:1$**

This ratio is a measure of the maximum amount that “Equity” could decline due to a single loss. A high ratio is desirable.

☞ **Reserve Development:**

Target $\leq 20\%$

This is a measure of the change in aggregate ultimate losses from one valuation period to the prior valuation(s). Generally, the one-year and two-year reserve development to “Equity” threshold should be less than 20%.

☞ **Change in Equity:**

Target $\geq -10\%$

This ratio measures if a decline in equity in excess of 10% warrants an increase in annual contribution or an assessment.

IV. ANNUAL ACTUARIAL STUDY

ACCEL will conduct an annual actuarial analysis to assist the Board of Directors in making funding decisions on a prospective and retrospective basis.

V. RETROSPECTIVE RETURN OF EQUITY CRITERIA

After annual review of the “Equity” portion of the program, the ACCEL Board will review the Retrospective Refunds available and compare these findings to the “Equity” necessary to hold in the pool. If the Board desires to decrease “Equity”, by return “Equity” to the members, it will not return funds if the funding of the program as a whole will fall below the 90% “Confidence Level” and the Board of Directors will only consider returning

“Equity” to the members after evaluating and concluding the Equity Ratios remain appropriate for the group prior to and following any potential return of “Equity”. Return of “Equity” may be available from the “closing” of a program year in accordance with the Master Plan Documents (Bylaws).



Authority for California Cities Excess Liability

Target Equity Ratios

PRESENTED BY:

LORISSA HUEY, ALLIANT INSURANCE SERVICES

JANUARY 2025

Target Equity Policy

Purpose:

- Provide guidance to the Board for development of annual funding, dividends and assessment decisions
- Develop set of benchmarks to measure the pools financial stability
- Assist in evaluation and implementation of prudent funding levels
- Expose deteriorating experience before it can have an adverse impact on the pool

Definitions

- “Confidence Level” is a statistical term used to express the degree to which an actuarial projection will be an accurate prediction of the dollar losses ultimately paid for a given program year or combination of years. The higher a “Confidence Level” the greater certainty the actuary had that losses will not exceed the dollar value used to attain “Confidence Level”
- “Equity” is the amount of funds remaining, after deducting all administrative and excess insurance costs, available to pay claims in excess of actuarial expected losses discounted for investment income at the actuarially determined “Expected” “Confidence Level” ⁽¹⁾
- “Net Contribution” includes the total contributions from members less the excess insurance costs
- “Self Insured Retention” is the maximum amount of exposure to a single loss retained by ACCEL (e.g. \$4M or \$9M)

⁽¹⁾ See Discussion on Page 4

CAJPA “Equity” vs. “Net Position”

- Under CAJPA’s definition of Equity ACCEL is evaluated as an Equity pool
- CAJPA’s definition of “Equity” is:
 - The amount of funds remaining, after deducting all administrative and excess insurance costs and the amount available to pay claims in excess of the actuarial expected losses discounted for investment income at the actuarially determined “Expected” “Confidence Level”
 - *Includes the Retro Funds*
- Net Position is defined as your Assets subtract all Liabilities
 - ACCEL considers the Retro Refunds as a Liability to the POOL

Assets - Liabilities = Net Position

- ACCEL is a Non-Equity pool
- However, under the CAJPA definition of Equity, we can evaluate the pool as an Equity pool
- “Restriction” does not affect this definition of Equity
- ACCEL’s Equity according to the CAJPA definition is \$26,961,038
- Last year this figure was \$(4,637,240)

Change in Equity Ratio

Target $\geq -10\%$

- This ratio measures for a decline in equity of more than 10%, which warrants an increase in annual contribution or potential assessments.
- Large fluctuations in equity indicate the program is experiencing change.

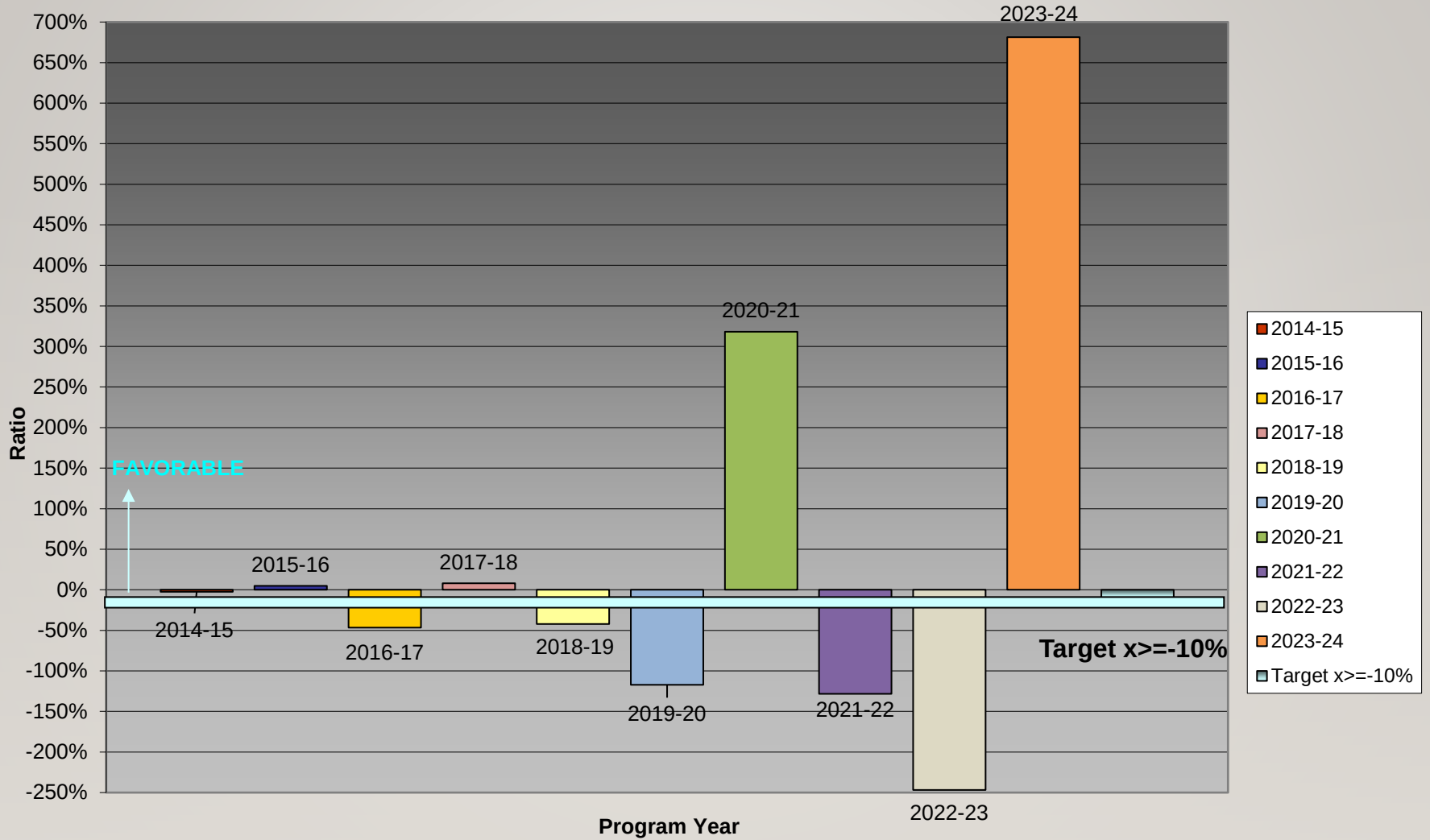
Takeaway: ACCEL's equity significantly improved to a positive position after a negative trend in the prior years. This year's change in equity was due to a substantial increase in funding and investment income, while claims liability decreased.

Example: 2023-24

$$\frac{(2023-24 \text{ Equity}) - (2022-23 \text{ Equity})}{2022-23 \text{ Equity}} \geq -10\%$$

$$\frac{\$26,961,038 - \$ (4,637,240)}{\$ (4,637,240)} = 681\%$$

ACCEL Target Equity Ratios Change In Equity



“Equity” to “Self Insured Retention” Ratio

Target $\geq 5:1$

- This ratio is a measure of the maximum amount that equity could decline due to a single loss.
- Assists in determining the feasibility of increasing the pool SIR (currently \$9,000,000).
- Protects against possibility of assessment.
- A high ratio is desirable.

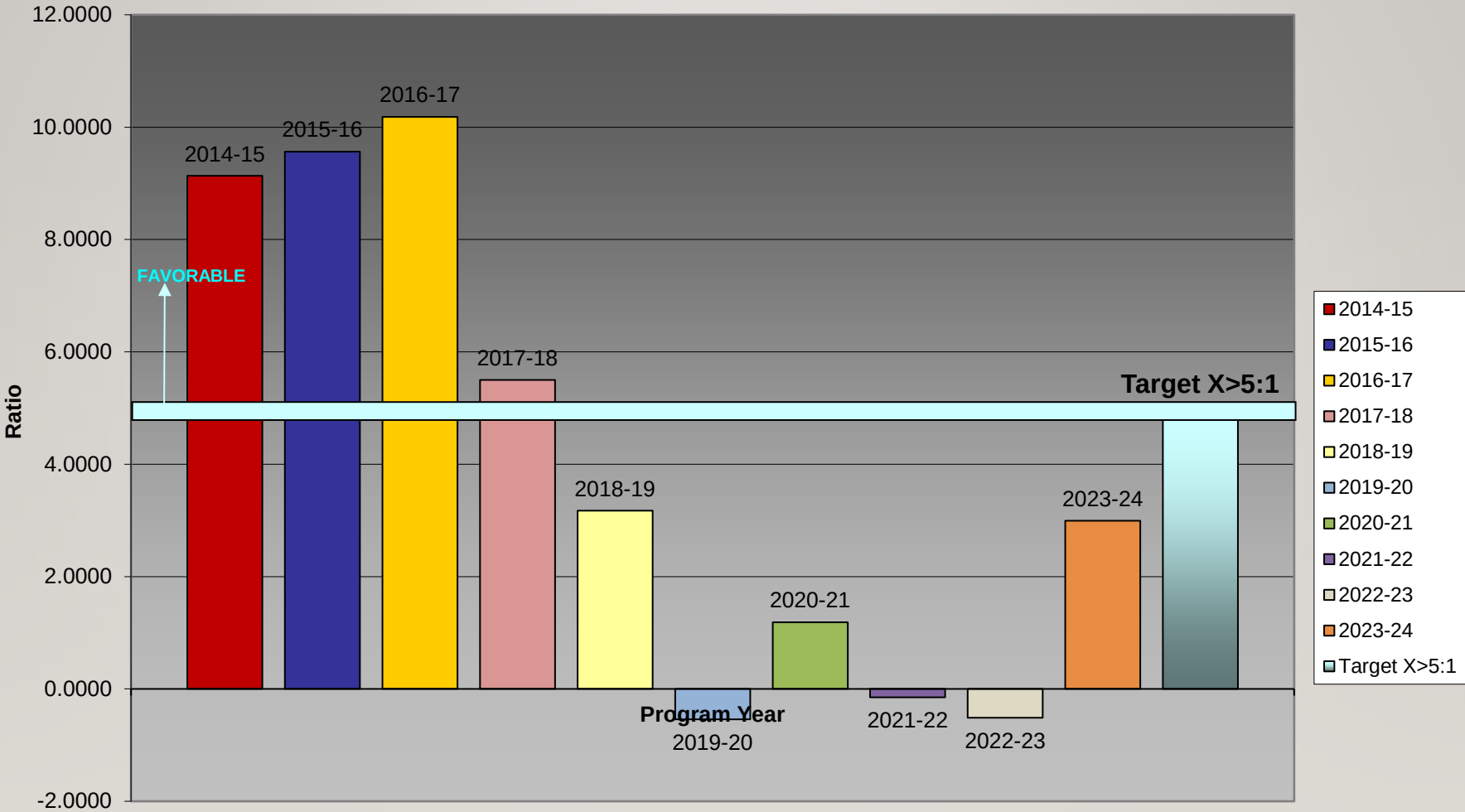
Takeaway: In 2021-22, ACCEL increased its SIR from \$4M to \$9M, and its confidence level to 90% on the \$4M excess \$1M layer and 75% on the \$5M excess \$5M layer to prudently fund that larger layer. This is primarily driven by increasing claims activity. The pool is continuing to fund at the same confidence levels and is inching towards its goal.

Example: 2023-24

$$\frac{\text{Equity}}{\text{Insured Retention}} \geq 5:1$$

$$\frac{\$26,961,038}{\$9,000,000} = 2.9957$$

ACCEL **Target Equity Ratios** **Equity to Self Insured Retention**



Ultimate Reserve Development Ratio

Target $\leq 20\%$

- This is a measure of the change in aggregate ultimate losses from one valuation period to the prior two valuation periods.
- Generally, the one year and two year reserve development to equity threshold should be less than 20%.

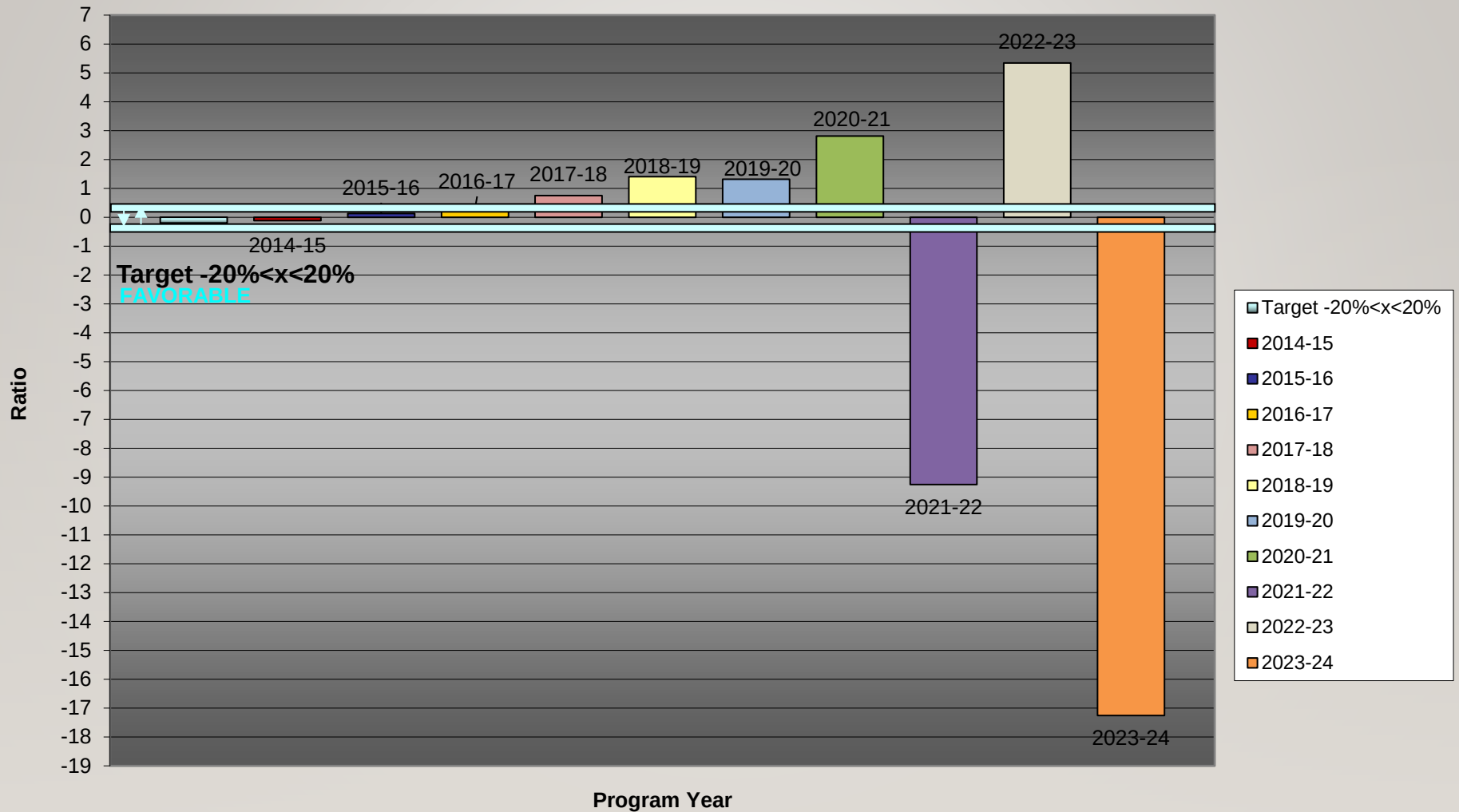
Takeaway: The ultimate incurred losses have increased outside the desirable range. This is an indication of claims activity increasing more than expected by the actuary.

Example: 2023-24

$$-20\% < \frac{(\text{Ultimate Liabilities for Years more than 2 years old}) - (\text{FY2021} - 22 \text{ Ultimate Liabilities})}{\text{FY2021} - 22 \text{ Equity}} < 20\%$$

$$\frac{\$194,032,093 - \$170,964,622}{(\$1,336,797)} = -1726\%$$

ACCEL Target Equity Ratios Reserve Development Ratio



“Outstanding Reserves” to “Equity” Ratio

Target $\leq 3:1$

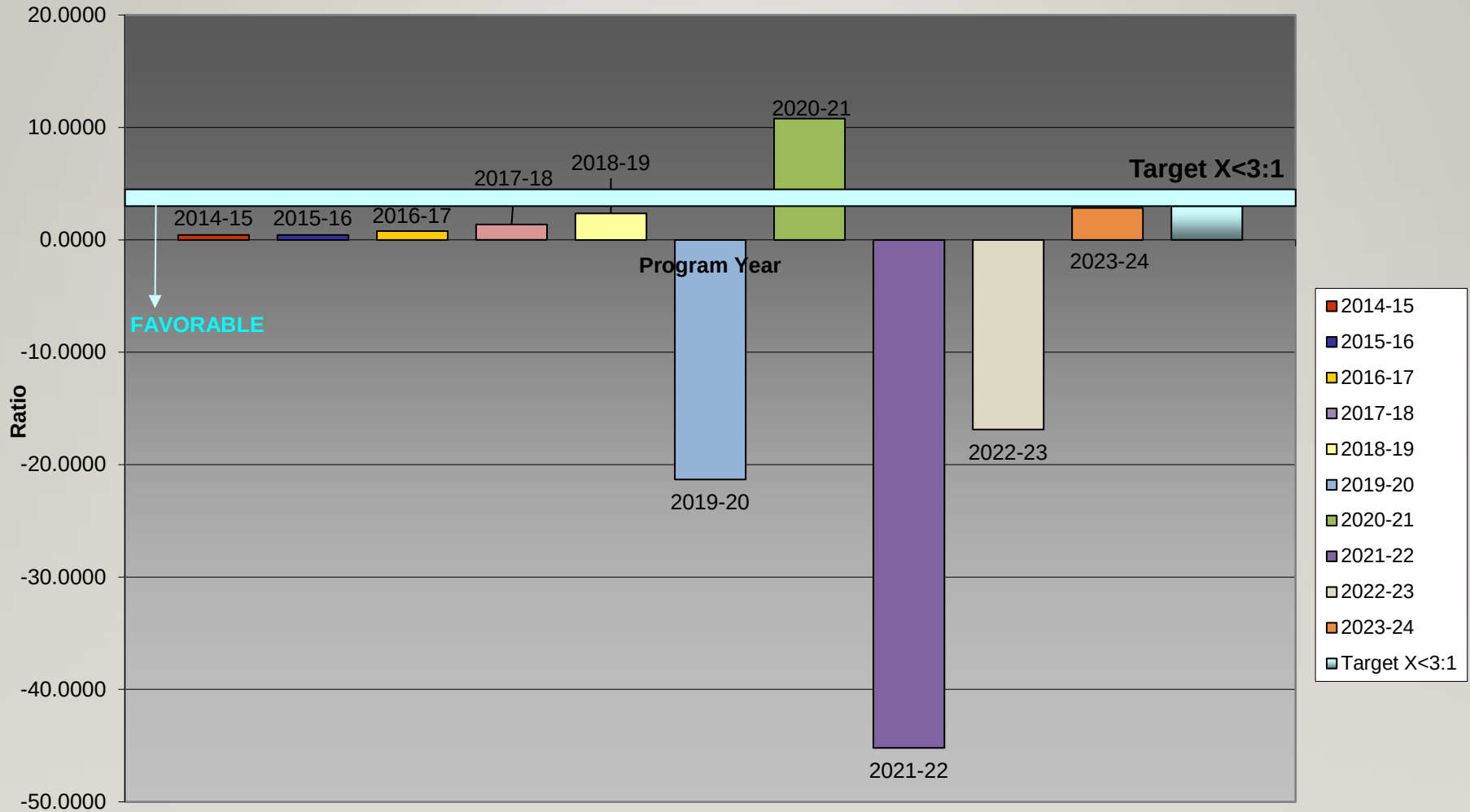
- Comparison of net equity to current potential losses, including IBNR.
- Over time this ratio could indicate changing loss exposures.
- A low ratio is desirable.

Takeaway: ACCEL complies with this guideline this year as last year it did not because the ratios do not work when the Authority is in a negative net position. If our equity is reduced further, we would see a strong impact, but because Members have not taken their retro payments, ACCEL still has sufficient funding. This year the Board voted not to restrict the retro funds available to its Members.

Example: 2023-24
$$\frac{\text{Outstanding Reserve}}{\text{Equity}} \leq 3:1$$

$$\frac{\$76,699,000}{\$26,961,038} = 2.8448$$

ACCEL
Target Equity Ratio
Outstanding Reserves to Equity



“Net Contribution” to “Equity” Ratio

Target $\leq 2:1$

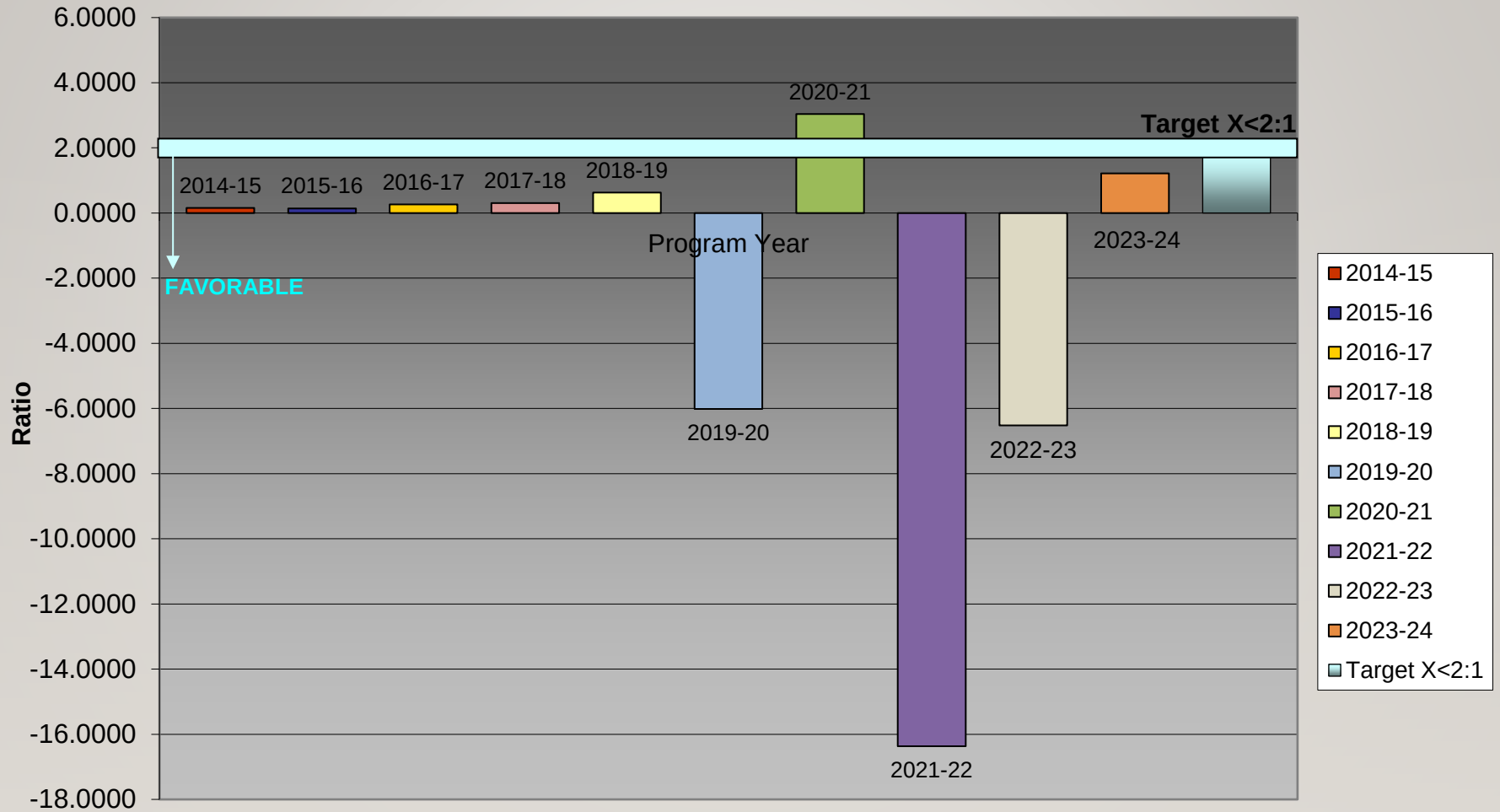
- This ratio is a measure of how equity is leveraged against possible pricing inaccuracies.
- Relationship between *annual deposits* and equity.
 - Note: Equity discussion on page 4.
- Illustrates exposure compared to current risk.
- The net contribution or annual deposit is the amount of funding members pays towards funding the pooled layer – this does not include investment income.
- A low ratio is desirable.

Takeaway: ACCEL’s prudent funding practices over the years have resulted in a strong financial recovery. In prior years, increases in claim values and payments have impact ACCEL’s net position, and the Board proactively has taken steps to replenish assets. We are at a stage where our annual funding is a large portion of the overall program’s financial position. This ratio is valuable for new pools, and pools in poor financial condition.

Example: 2023-24 $\frac{\text{Net Contributions}}{\text{Equity}} \leq 2:1$

$$\frac{\$32,841,632}{\$26,961,038} = 1.22$$

ACCEL Target Equity Ratio Net Contribution to Equity



2023-24 Program Year Trends

2021-22

- ACCEL took a step back this year into a negative net position. This dramatically effects some ratios.
- ACCEL is following its recovery plan by increasing funding, and collecting retro assessments.
- Rapid and large claim payments occurred because the courts opened back up after the COVID-19 pandemic.
- ACCEL continued to maintain assets through investment income to prudently meet short term obligations.

2022-23

- The ongoing negative net position of ACCEL is disrupting the proper functioning of the ratios.
- ACCEL is maintaining funding at the 90% confidence level, Members paying retro assessments.
- The Board voted to enact the 3rd component of the recovery plan, charging 10% of the negative net position since this year resulted in a negative net position.
- ACCEL's assets significantly grew due to strategic investments to address the rapidly increasing claims obligations.
- The continuing trend in claims development persists, driven by the effects of inflationary pressures.

2023-24

- ACCEL is in a positive net position this year!
- The Board's Recovery Plan has effectively mitigated high claim costs, strengthening ACCEL's net position. ACCEL continues to fund at the 90% confidence level and assess retro payments.
- Liability claims trends continue to increase, which affects CA Public Entities.
- The Board has proactively invested money to capitalize on rising bond rates, increasing the pool's assets.

ANY QUESTIONS?



Input Yellow Cells Only				Current completed									
JPA Name XYZ				year									
Program 2				CY									
Coverage Laibility				PY-1		PY-2		PY-3		PY-4		PY-5	
				2024	2023	2022	2021	2020	2019				
IS	Gross Contribution	don't include dividends		\$ 54,312,367	\$ 48,684,956	\$ 38,177,171	\$ 25,226,379	\$ 18,660,480	\$ 12,540,980				
IS	Ceded Insurance			\$ 21,470,735	\$ 18,434,874	\$ 16,292,111	\$ 10,837,620	\$ 5,602,977	\$ 4,591,350				
BS	Net Assets			\$ 26,961,038	\$ (4,637,240)	\$ (1,336,797)	\$ 4,737,452	\$ (2,170,379)	\$ 12,693,460				
BS	Net Investment in Capital Assets				\$ -	\$ -	\$ -	\$ -	\$ -				
Program	Self Insured Retention			\$ 9,000,000	\$ 9,000,000	\$ 9,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000				
BS	Claim Liabilities			\$ 70,537,000	\$ 81,070,000	\$ 62,531,000	\$ 48,263,000	\$ 42,583,000	\$ 34,224,000				
RSI I	Change in PY loss dev.	RSI I		\$ (7,894,698)	\$ 17,465,285	\$ 10,926,539	\$ (3,242,837)	\$ 21,522,688	\$ 11,708,571				
Funding confidence level rate				90%	90%	90%	80%	80%	80%				
Actuary est loss valued at													
Expected				\$ 76,699,000	\$ 78,245,000	\$ 60,423,000	\$ 51,084,000	\$ 46,295,000	\$ 29,728,000				
Actuary Report	70% Confidence Level			\$ 89,083,000	\$ 90,123,000	\$ 69,003,000	\$ 58,440,000	\$ 52,915,000	\$ 34,366,000				
Actuary Report	80% Confidence Level			\$ 100,749,000	\$ 101,398,000	\$ 77,099,000	\$ 65,388,000	\$ 59,165,000	\$ 38,766,000				
Actuary Report	90% Confidence Level			\$ 118,966,000	\$ 118,870,000	\$ 89,668,000	\$ 76,217,000	\$ 68,841,000	\$ 45,573,000				
Proxy factors													
Calculated factor													
1.2	Calculated 70% Confidence Level			1.161	1.152	1.142	1.144	1.143	1.156				
1.44	Calculated 80% Confidence Level			1.314	1.296	1.276	1.280	1.278	1.304				
1.814	Calculated 90% Confidence Level			1.551	1.519	1.484	1.492	1.487	1.533				
Calculated claim liability at factor													
70% Confidence Level				\$ 81,926,069	\$ 93,376,850	\$ 71,410,334	\$ 55,212,781	\$ 48,672,199	\$ 39,563,441				
80% Confidence Level				\$ 92,654,822	\$ 105,058,928	\$ 79,788,782	\$ 61,777,093	\$ 54,421,065	\$ 44,628,888				
90% Confidence Level				\$ 109,408,268	\$ 123,161,747	\$ 92,796,281	\$ 72,008,086	\$ 63,321,229	\$ 52,465,364				
Proxy factor													
Liab	Forever Pool Considerations												
1.950	1:50	98% conf level		\$ 137,547,150	\$ 158,086,500	\$ 121,935,450	\$ 94,112,850	\$ 83,036,850	\$ 66,736,800				
2.114	1:100	99% conf level		\$ 149,115,218	\$ 171,381,980	\$ 132,190,534	\$ 102,027,982	\$ 90,020,462	\$ 72,349,536				
Solvancy II	2.370	1:200	99.5% conf level	\$ 167,172,690	\$ 192,135,900	\$ 148,198,470	\$ 114,383,310	\$ 100,921,710	\$ 81,110,880				

Analysis for development of equity target and for evaluating pools stress tests															
JPA Program	XYZ Laibility	Fiscal Year		2024		2023		2022		2021		2020		2019	
1	Gross Contributions			54,312,367		48,684,956		38,177,171		25,226,379		18,660,480		12,540,980	
2	Less insurance / reinsurance premiums			21,470,735		18,434,874		16,292,111		10,837,620		5,602,977		4,591,350	
3	Net Contributions			32,841,632		30,250,082		21,885,060		14,388,759		13,057,503		7,949,630	
4	Net Assets (Equity)			26,961,038		(4,637,240)		(1,336,797)		4,737,452		(2,170,379)		12,693,460	
5	Invested in building and equipment or other			-		-		-		-		-		-	
6	Net available to fund claims			26,961,038		(4,637,240)		(1,336,797)		4,737,452		(2,170,379)		12,693,460	
7	Claim Liabilities (outstanding claims; reserved and IBNR)			70,537,000		81,070,000		62,531,000		48,263,000		42,583,000		34,224,000	
8	Self-Insured Retention - (pooled portion of each claim) *			9,000,000		9,000,000		9,000,000		4,000,000		4,000,000		4,000,000	
9	Claim funding (6+7)			97,498,038		76,432,760		61,194,203		53,000,452		40,412,621		46,917,460	
		Confidence Level Factors	Required Margin												
10		55.0%	-	70,537,000	Met	81,070,000	Not Met	62,531,000	Not Met	48,263,000	Met	42,583,000	Not Met	34,224,000	Met
11		70.0%	8,879,334	81,926,069	Met	93,376,850	Not Met	71,410,334	Not Met	55,212,781	Not Met	48,672,199	Not Met	39,563,441	Met
12		80.0%	17,257,782	92,654,822	Met	105,058,928	Not Met	79,788,782	Not Met	61,777,093	Not Met	54,421,065	Not Met	44,628,888	Met
13		90.0%	30,265,281	109,408,268	Not Met	123,161,747	Not Met	92,796,281	Not Met	72,008,086	Not Met	63,321,229	Not Met	52,465,364	Not Met
14	Forever pool stress Tests	1:50	60,741,247	137,547,150	Not Met	158,086,500	Not Met	121,935,450	Not Met	94,112,850	Not Met	83,036,850	Not Met	66,736,800	Not Met
15		1:100	70,996,331	149,115,218	Not Met	171,381,980	Not Met	132,190,534	Not Met	102,027,982	Not Met	90,020,462	Not Met	72,349,536	Not Met
16	Solvancy II	1:200	87,004,267	167,172,690	Not Met	192,135,900	Not Met	148,198,470	Not Met	114,383,310	Not Met	100,921,710	Not Met	81,110,880	Not Met

Equity Target Formulas			Factor							Calculated		Calculated		Calculated	
17	Current balance no provision			26,961,038		(4,637,240)		(1,336,797)		4,737,452		(2,170,379)		12,693,460	
18	Contributions to equity	less than 3:1	3.0	2.01	Met	(10.50)	Met	(28.56)	Met	5.32	NotMet	(8.60)	Met	0.99	Met
19	Calculated Pool Equity to SIR			3.00	Pool Ratio	(0.52)	Pool Ratio	(0.15)	Pool Ratio	1.18	Pool Ratio	(0.54)	Pool Ratio	3.17	Pool Ratio
20	Equity to SIR		4	36,000,000	NotMet	36,000,000	NotMet	36,000,000	NotMet	16,000,000	NotMet	16,000,000	NotMet	16,000,000	NotMet
21	Equity to SIR		5	45,000,000	NotMet	45,000,000	NotMet	45,000,000	NotMet	20,000,000	NotMet	20,000,000	NotMet	20,000,000	NotMet
22	Equity to SIR		6	54,000,000	NotMet	54,000,000	NotMet	54,000,000	NotMet	24,000,000	NotMet	24,000,000	NotMet	24,000,000	NotMet
23	Equity to SIR		7	63,000,000	NotMet	63,000,000	NotMet	63,000,000	NotMet	28,000,000	NotMet	28,000,000	NotMet	28,000,000	NotMet
24	Equity to SIR		10	90,000,000	NotMet	90,000,000	NotMet	90,000,000	NotMet	40,000,000	NotMet	40,000,000	NotMet	40,000,000	NotMet
25	Loss reserves to equity	less than 4:1	4	3	Met	(17)	Met	(47)	Met	10	NotMet	(20)	Met	3	Met
26	Claim Liab with Premium Method	(Claim liab + Prem) times factor	0.25	23,001,934	Met	24,876,219	NotMet	19,705,778	NotMet	14,775,155	NotMet	12,046,494	NotMet	9,703,838	Met
27	Claim Liab with Premium Method	(Claim liab + Prem) times factor	0.50	46,003,868	NotMet	49,752,437	NotMet	39,411,556	NotMet	29,550,310	NotMet	24,092,989	NotMet	19,407,675	NotMet

Definitions:

*SIR

Contributions to equity

Equity to SIR

Loss reserves to equity

Claim Liab with Premium Method

Self Insured Retention, the amount the pool retains on each loss; If more than one SIR for program, use highest for current period.

This is a measure of the sensitivity of equity to total contributions. A percentage under 3:1 is considered the proper target

This is a measure of the number of catostrophic losses the program can absorb at the full SIR. Recommendation 5 times for a pool that is comfortable with assessing, 7 times for a pool that is uneasy about assessing and 20 times for a typical insurance company

This is a measure of flexiblility the pool has to absorb development of the expected losses. Recommend less than a ratio of 4:1

This factors the balance of claim liabilities and premiums times a factor to provide a level of equity that is sensitive to recorded claims and premium revenues. an amount greater than 25% is recommended.

Funded Confidence level test formula	55%	0%	0%	55%	0%	55%
	70%	0%	0%	0%	0%	70%
	80%	0%	0%	0%	0%	80%
	0%	0%	0%	0%	0%	0%
	0%	0%	0%	0%	0%	0%
	0%	0%	0%	0%	0%	0%
Highest level achieved	80%	0%	0%	55%	0%	80%

Laibility
Program Ratios

		2024	2023	2022	2021	2020	2019
Equity to SIR							
This ratio is a measure of the maximum amount equity could decline due to a single full limits loss. It also measures a funds ability to take a higher SIR. A high ratio is desirable.							
Program Equity (A)		\$ 26,961,038	\$ (4,637,240)	\$ (1,336,797)	\$ 4,737,452	\$ (2,170,379)	\$ 12,693,460
Program Self Insured Retention (B)		\$ 9,000,000	\$ 9,000,000	\$ 9,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000
Equity to SIR (A/B)	Target ≥ 5:1	3.00	(0.52)	(0.15)	1.18	(0.54)	3.17
		Not Met	Not Met	Not Met	Not Met	Not Met	Not Met
Net Premium to Equity							
This ratio measures whether adverse loss development can be absorbed by net premium. Net premium equals premium received by less premium paid to others (excess).							
Premium Earned		\$ 54,312,367	\$ 48,684,956	\$ 38,177,171	\$ 25,226,379	\$ 18,660,480	\$ 12,540,980
Less ceded insurance		(21,470,735.00)	(18,434,874.00)	(16,292,111.00)	\$ (10,837,620)	\$ (5,602,977)	\$ (4,591,350)
Net Premium Received (A)		\$ 32,841,632	\$ 30,250,082	\$ 21,885,060	\$ 14,388,759	\$ 13,057,503	\$ 7,949,630
Program Equity (B)		\$ 26,961,038	\$ (4,637,240)	\$ (1,336,797)	\$ 4,737,452	\$ (2,170,379)	\$ 12,693,460
Net Premium to Equity (A/B)	Target ≤ 2.0:1	1.2	(6.5)	(16.4)	3.04	(6.02)	0.63
		Met	Not Met	Not Met	Not Met	Not Met	Met
Claim Liabilities to Equity							
This ratio is a measure of how equity is leveraged against total reserves. A low ratio is desireable							
Reserves/IBNR (per f/s) (A)		\$ 70,537,000	\$ 81,070,000	\$ 62,531,000	\$ 48,263,000	\$ 42,583,000	\$ 34,224,000
Program Equity (B)		\$ 26,961,038	\$ (4,637,240)	\$ (1,336,797)	\$ 4,737,452	\$ (2,170,379)	\$ 12,693,460
Claim Reserves/IBNR to Equity (A/B)	Target ≤ 3.5:1	2.6	(17.5)	(46.8)	10.19	(19.62)	2.70
		Met	Not Met	Not Met	Not Met	Not Met	Met
Prior Years' Loss Development to Equity							
This ratio is a measure of the development in prior years' ultimate net loss from one year to the next.							
Prior Year's change in Loss Development (A)		\$ (7,894,698)	\$ 17,465,285	\$ 10,926,539	\$ (3,242,837)	\$ 21,522,688	\$ 11,708,571
Program Equity (B)		\$ 26,961,038	\$ (4,637,240)	\$ (1,336,797)	\$ 4,737,452	\$ (2,170,379)	\$ 12,693,460
Prior Years' Loss Development to Equity (A/B)	Target ≤ + 20% (any negative is ok)	-29%	-377%	-817%	-68.45%	-991.66%	92.24%
		Met	Met	Met	Met	Met	Not Met
Change in Equity							
This ratio measures if a decline in equity in excess of 10% warrants an increase in pricing.							
Program Equity Prior Year (A)		\$ (4,637,240)	\$ (1,336,797)	\$ 4,737,452	\$ (2,170,379)	\$ 12,693,460	N/A
Equity Change from Prior Year (B)		\$ 31,598,278	\$ (3,300,443)	\$ (6,074,249)	\$ 6,907,831	\$ (14,863,839)	N/A
Change in Equity (A/B)	Target ≤ -10%:1 (any increase is ok)	681%	-247%	-128%	318%	-117%	N/A
		Met	Not Met	Not Met	Met	Not Met	N/A
Pool Rate Setting Confidence Level (funding benchmark)		90%	90%	90%	80%	80%	80%
Rate setting at atleast 80% confidence level		Met	Met	Met	Met	Met	Met
Pool Funded Confidence Level (equity benchmark)		80%	0%	0%	55%	0%	80%
Equity at atleast 90% confidence level		Not Met	Not Met	Not Met	Not Met	Not Met	Not Met



Item No. D.3.g
Board of Directors
January 23 & 24, 2025

UPDATES TO THE INSURANCE REQUIREMENTS IN CONTRACTS (IRIC) MANUAL

ISSUE: The Board will receive a brief report on the changes and updates to the Insurance Requirements in Contracts (IRIC) manual. Alliant has prepared a summary of changes and will present to the Board during the meeting.

The IRIC manual is a wonderful reference guide for members to utilize as a training manual, or when reviewing insurance language in contracts and/or proposing insurance language to utilize. Alliant is happy to review the manual with members individually if any members have questions.

RECOMMENDATION: No recommendation is provided, this is an information item.

FISCAL IMPACT: No financial impact is expected.

BACKGROUND: The IRIC manual originates from work performed in the early 1980's by public entity risk managers and consultants, a time when the field of public entity risk management was emerging. The editors acknowledge a number of individuals that have committed time to this endeavor, and especially the original work of Erin Oberly, a risk management consultant who first worked with Frank James of the Redwood Empire Municipal Insurance Fund (REMIF) to create the earliest versions of this manual. Many changes have occurred in the fields of risk management and insurance since its inception, and this manual has kept up with those changes due to the continued support and dedication of public entity risk managers and consultants.

HANDOUT: IRIC Update Presentation



Item No. D.3.h
Board of Directors
January 23 & 24, 2025

PRIMARY AND NON-CONTRIBUTORY

ISSUE: From time to time ACCEL members enter into agreements in which the City agrees to indemnify another party and the City's insurance will be primary and non-contributory. Example, the City of X utilizes a County firing range, and the County requires the City to enter into a contract, and provide a primary and non-contributory endorsement. ACCEL's Memorandum of Coverage (MOC) states that it is excess of any other insurance.

The Program Administrators spoke with Byrne Conley, ACCEL's General and Coverage Counsel and his comments are in the Background section.

In order to issue a Primary and Non-Contributory Endorsement, the Board may delegate authority to the Program Administrators to issue a Primary and Non-contributory endorsement through an Administrative Policy and Procedure (P&P). It would essentially state the Board grants authority to the Program Administrators to issue a primary and non-contributory endorsement when requested by a Member, and if it is written in a contract. There is no need to annually pass the P&P.

This is the proposed process for primary JPAs, typical insurance requirements are for \$1M. ACCEL is an excess JPA and insurance limit requirements are increasing. Requests for primary and non-contributory language in certificates are more prevalent as insurance requirements are increasing to \$2M.

RECOMMENDATION: It is recommended that the Board take action or provide direction to delegate to the Program Administrators or Committee to draft a Policy and Procedure regarding Primary and Non-contributory endorsements.

Additional Considerations

In favor: A vote in favor would indicate that if a Member agrees to be primary and non-contributory in a written contract, ACCEL will follow its Member and issue the requested endorsements. If the Board agrees to grant authority to the Program Administrators to issue a primary and non-contributory endorsement with the certificate if required by written contract.

Against: A vote against would indicate that ACCEL is truly excess as the MOC states it is excess over any other coverage. The pool is not primary and non-contributory as the contract is between the Member and the other entity, not the pool. ACCEL's MOC already contains language indicating it will follow the member's pre-loss contractual agreement.



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



FISCAL IMPACT: No financial impact is expected from the recommended action.

BACKGROUND: ACCEL's General and Coverage Counsel, Byrne Conley's has opined on the following:

For ACCEL, the Subrogation language at SECTION VI - CONDITIONS is:

Subrogation. In the event of any payment under this Memorandum, the **Authority** shall be subrogated to all the **covered party's** rights of recovery therefor against any person or organization and the **covered party** shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights. The **covered party** shall do nothing after loss to prejudice such rights.

I don't think added language is needed, but if it has come up as a problem for members, we can add the suggested language to the MOC.

ACCEL has no greater rights than the Member and a contractual waiver of subrogation before loss is binding on ACCEL too.

If there is a need to say this positively rather than by implication we could add a sentence: "Where the **covered party** has waived subrogation rights by contract before loss, such waiver agreement shall be binding on the **Authority**."

The second issue is "primary" status under an additional covered party endorsement. For those, I think there are a couple of choices, one is to add language in the additional covered party endorsement itself, the other is to include a recitation in the MOC.

ATTACHMENT: Draft Primary and Non-Contributory Endorsement

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY (ACCEL) A JOINT POWERS AUTHORITY EXCESS LIABILITY COVERAGE

PRIMARY AND NON-CONTRIBUTORY ENDORSEMENT

It is understood and agreed that in accordance with Section VI. CONDITIONS, F. Other Coverage of the Memorandum to which it is attached is deleted in its entirety and replaced with the following:

However, if the **Member Agency** has entered into a written agreement, prior to the **Occurrence**, in which it is agreed that this coverage shall be primary and/or non-contributory with respect to an additional **covered party** as specified in Section III. WHO IS A COVERED PARTY of this Memorandum, then this coverage shall respond as primary and/or non-contributory, but shall be limited to the lesser of the limits stated on the Certificate of Coverage or the minimum limits required by the written agreement, but in no event greater than the Limit of Coverage applicable to the **Member Agency**.

<i>Additional Covered Party</i>	<i>Limit of Liability</i>	<i>Description of Activity or Location of Facilities Used</i>
«Addl_Covered_Party_NAME»	«Limit_of_Liab»	«Description»

Notwithstanding any requirement, term or condition of any contract or agreement to which this coverage may apply, the coverage afforded an additional covered party shall be subject to all the terms, exclusions, and conditions of this Memorandum of Excess Liability Coverage (07/24) as otherwise applicable.

This endorsement is part of the Memorandum of Excess Liability Coverage (07/24) and is effective on the date shown below.

All other terms and conditions remain unchanged.

Policy Period: «EventDates»

Member Agency: City of «MemberCity»

Endorsement No.: «End_No»

Issued to: «Cert_Name_MailAddress»
«Cert_Add1»
«Cert_Add2»

Date Issued: «Date_Issued»



Authorized Representative for ACCEL
Alliant Insurance Services, Inc.



Item No. D.4.a
Board of Directors
January 23 & 24, 2025

PROPOSED CHANGES TO GEORGE HILLS CONTRACT SCOPE OF WORK AND ACCEL'S CLAIMS REPORTING & HANDLING POLICY AND PROCEDURE

ISSUE: The Ad Hoc Committee was tasked to revise the scope of work in the GH Contract, and ACCEL's Claims Reporting and Handling Policy and Procedure (P&P) by March 31, 2025.

A highlight of the summary of the changes are to (see full redlined proposed changes for full details):

1. Section III. Role of the Claims Administrators in the P&P
 - a. Breaking out into 4 tiers how often claims are updated:
 - i. Total Incurred of \$1,000,000 or greater with a frequency of quarterly
 - ii. Total Incurred of \$500,000 up to \$999,999.99 with a frequency of 6 months
 - iii. Total Incurred of \$50,000 up to \$499,999.99 with a frequency of 9 months
 - iv. Total Incurred of less than \$50,000 – monitor only
2. Section IV. Reporting Requirements for Member Agencies in the P&P
 - a. Members are required to provide written status reports every 90 days or where significant developments occurs, including financial details and legal costs. Also, to submit photos, reports, transcripts, legal motions to the Claims Administrator and excess carrier to review within 90 days of receipt.
 - b. ACCEL's Litigation Manager to provide loss runs biannually (9/30 and 3/31 valuation dates), with Members required to respond within 30 days to reclassify claims if needed.

The GH Scope of Work is also attached in redlined and reflects the proposed changes in the ACCEL Claims Reporting & Handling P&P.

RECOMMENDATION: It is recommended that the Board review the Ad Hoc Committee's which is to accept the proposed changes to the GH Scope of Work and Claims Reporting & Handling P&P or take action to propose changes or provide further direction.

Additional Consideration

In favor: A vote in favor indicates that the changes will be effective immediately as the part of the increase in the GH fee from \$195,000 to \$325,000, effective July 1, 2024 was contingent upon the Ad Hoc and GH working together on the changes.



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



Against: A vote against indicates that upon Board review, the Board takes issue with the proposed changes and guidelines, and can either direct the Ad Hoc Committee or Claims Administrators to take further action prior to Board acceptance.

FISCAL IMPACT: There is no fiscal impact to the recommended action. George Hills' fee increase for the GH Claims Administration Contract increased from \$195,000 to \$325,00 annually, effective July 1, 2024. The fee includes an annual escalator.

BACKGROUND: The current GH contract is from January 1, 2023 to June 30, 2026. At the March 2023 Board Meeting John Chaquica and Chris Shaffer, from GH presented to the Board regarding the ACCEL account and services provided by GH. In June 2024, GH returned to the Board to request increased compensation, presenting potential solutions to address their needs. Their memo included data describing the underlying issues that contributed to increased workload, which was higher claims volume and more complex reporting requirements.

At the June 2024 Board Meeting, the Board agreed to approve a fee increase for the George Hills (GH) Claims Administration Contract and the approval is contingent upon revising the scope of work in the GH Contract, and ACCEL's Claims Reporting and Handling Policy and Procedure (P&P) by March 31, 2025. An Ad Hoc Committee was formed to oversee these revisions.

The Ad Hoc Committee is composed of:

- Tracey Matthews, City of Anaheim
- Jena Covey, City of Bakersfield
- Ross Brandon, City of Santa Cruz
- Oles Gordeev, City of Santa Monica

The Committee held its first meeting on September 11, 2024 and its second meeting on October 3, 2024. An informational update report was given to the Board at the October 2024 Board Meeting, and is agendaized for today's January 2025 Board Meeting as an action item.

ATTACHMENT:

1. ACCEL's Claims Reporting Handling Policy and Procedure – Proposed Changes
2. GH Scope of Work - Proposed Changes

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: CLAIM REPORTING AND HANDLING

DATE: May 1, 1987

AMENDED DATE: January 23, 2025

REVIEWED DATE: October 3, 2024

TABLE OF CONTENTS

- I. Statement**
- II. Role of Claims Committee**
- III. Role of Claims Administrator**
- IV. Reporting Requirements for Member Agencies**
- V. Coverage Determinations**
- VI. Duty to Disclose a Potential Conflict of Interest**
- VII. Settlement Authority Process**
- VIII. Claims Reimbursement Requests**
- IX. Claims Audits**
- X. Attachments**

I. Statement

It is the policy of the Authority for California Cities Excess Liability Joint Powers Authority (hereinafter referred to as “Authority”) that:

1. Each Member Agency will report all occurrences, claims, and lawsuits (hereinafter referred to as “claims”) meeting the Authority’s reporting criteria to its Claims Administrator as soon as possible and in accordance with the Authority’s Memorandum of Coverage (“MOC”).
2. Each Member Agency will assume primary responsibility for managing all reported claims filed against the Member Agency. However, the Authority reserves right to associate in or participate with a Member Agency in the negotiation, investigation, defense, appeal, or settlement of a claim subject to the terms and conditions of the Authority’s MOC.
3. The Authority’s Claims Administrator is responsible for notifying the Authority’s excess insurance carriers of all Member Agency claims with the potential to exceed the Authority’s retained limit in accordance with excess carriers’ claims reporting and handling policies. However, each Member Agency is responsible for notifying and complying with all insurance policies unaffiliated with the Authority, and purchased individually by the Member Agency (i.e., Non-Authority purchased coverage).
4. Should a discrepancy arise between this document and the Authority’s MOC, the MOC will govern.

II. Role of Claims Committee

The Claims Committee is composed of Board Members appointed by the Executive Committee and approved by the Authority; the Committee Chair is selected by Committee members. Committee membership shall not meet or exceed a quorum of the Board. The Claims Committee, with support from the Authority's claims management firm, is responsible for the following activities:

1. Monitoring all claims reported by Member Agencies to the Authority to ensure reserves are adequate, defense strategies are sound, coverage issues are promptly identified and communicated to Member Agencies, and excess carriers are promptly notified of claims with potential to exceed the Authority's retained limit;
2. Reporting key developments and/or concerns regarding active claims to the Authority's Board of Directors;
3. Providing recommendations to the Board of Directors on claims and claims matters requiring Authority action, including, but not limited to, coverage determinations, reserve levels, defense strategies, settlement offers, and decisions to try or appeal lawsuits;
4. When appropriate, soliciting and reviewing coverage opinions and other related coverage matters (e.g. reservation of rights letters). The Claims Committee Chair may approve releasing the coverage statement to the Member, to be ratified at the following Claims Committee Meeting;
5. Overseeing the activities of the Authority's claims management firm; and
6. Assisting with the selection of the Authority's claims management firm and claims auditor.

The Claims Committee will meet at least quarterly to fulfill its designated responsibilities.

III. Role of Claims Administrator

The Authority will retain the services of a claims management firm to oversee all claims reported by its Member Agencies. The claims management firm, in turn, will assign a claims administrator to the Authority. The Claims Administrator will serve as the Authority's point of contact for all reported claims and be responsible for fulfilling the scope of work contained in the service contract between the Authority and the claims management firm. The Claims Administrator will notify the excess carriers of claims in accordance with excess carriers' claims reporting and handling policies.

It is the duty of the Claims Administrator to report any claim or occurrence to each excess carrier, without regard to liability, that meets the reporting requirements in each of the excess policies, (e.g. death, traumatic brain injury, paralysis, burns, and other severe injuries, or a reserve of half or more of the retention) or which meet ACCEL's reporting requirements in Section IV below.

The Claims Administrator will classify each reported matter based upon the facts of the loss and the total incurred (outstanding reserves plus amount paid to date) reported by the Member Agency at the time of initial reporting and will utilize all available information provided to ACCEL for that purpose. The Claims Administrator will assign each matter to one of the four classifications set forth below and will thereafter adjust the classification as new information becomes available.

The intent of this tiered structure is to prioritize and balance the handling of the matters with the greatest exposure and/or significance to ACCEL. Member Agencies are encouraged to communicate with ACCEL and its Claims Administrator early and often. Where any Member Agency obtains information of importance, they are encouraged to communicate that information as soon as reasonably practicable.

Where a Member Agency obtains information indicating a claim's facts or Total Incurred requires a Tier adjustment, the Member Agency will report such information to the Claims Administrator. The Claims Administrator will evaluate the material and determine whether a classification change is warranted and will thereafter provide an update to the Claims Committee at the next regularly schedule Claims Committee or Board of Directors meeting, whichever occurs first.

Tier 1: Matters with Member Agency total incurred of \$1,000,000.00 or greater

These matters are anticipated to have exposure within the coverage established by an ACCEL Memorandum of Coverage:

- All Tier 1 matters will be updated on a **quarterly basis** for inclusion in a litigation report to the Claims Committee.
- All matters that require funding via ACCEL will be discussed with the Claims Committee and a recommendation on ACCEL reserves provided.
- Each matter with an ACCEL reserve must be reported to the Board of Directors for review and approval consistent with Section VII below.
- The reserve approval and settlement authority processes may take place contemporaneously.
- The Claims Administrator is required to provide a comprehensive report to the Board of Directors for which a reserve is recommended. The report will cover all relevant details, facts, legal claims, defenses, civil procedure, trial settlement conference dates, and analysis of the potential exposure, member reserves, a recommendation on the amount for which approval is requested.
- The Claims Administrator will provide all required or requested updates to all relevant excess carriers.

Tier 2: Matters with Member Agency total incurred of \$500,000.00 up to \$999,999.99

There matters are anticipated to have higher value but **not expected** to have exposure within the coverage established by an ACCEL Memorandum of Coverage:

- All Tier 2 matters will be reviewed and updated every **six (6) months** unless and until a Member Agency reports a change in circumstances which warrants a change in classification.
- The Claims Administrator will provide all required or requested updates to all relevant excess carriers.

Tier 3: Matters with Member Agency total incurred of \$50,000.00 up to \$499,999.99

These matters are those for which the anticipated value is moderate or low, but which may have been reported to ACCEL out of an abundance of caution or because the reporting requirements for ACCEL and/or any excess carrier required reporting “without regard to liability.”

- All Tier 3 matters will be reviewed every **nine (9) months** unless and until a Member Agency reports a change in circumstances which warrants a change in classification.
- If a change in classification is made to Tier 2, the Claims Administrator will adjust its review and update schedule accordingly.
- The Claims Administrator will provide all required or requested updates to all relevant excess carriers.

Tier 4: Matters with Member Agency total incurred of less than \$50,000.00

These matters are those for which the **anticipated value is considered to very low**, but which may have been reported to ACCEL out of an abundance of caution or because the reporting requirements for ACCEL and/or any excess carrier required reporting “without regard to liability.”

- All Tier 4 matters will be considered “**monitor only**.” A claim will be set-up by the Claims Administrator and the matter initially reviewed by a Sr. Claims Adjuster.
- All matters will be reported to excess carriers where required.
- The Claims Administrator will assign these matters to a Litigation Support Specialist that will advance all updates received from a Member Agency to the relevant excess carriers and maintain the Claims Administrator’s file.
- The Litigation Support Specialist will periodically follow-up with the Member Agencies to determine if any change in circumstances has occurred and will communicate with the excess carriers as necessary.
- The Litigation Support Specialist will keep the Sr. Claims Adjuster apprised of all significant developments in these matters.

IV. Reporting Requirements for Member Agencies

1. Member Agencies will report to the Authority’s Claims Administrator as soon as possible all events meeting any of the criteria identified below, without regard to liability:
 - a. Claims¹ in which the ultimate net loss is estimated to exceed 25% of the Member Agency’s retained limit.
 - b. Claims¹ falling within any of the following classifications:
 - i. Class action suits.
 - ii. Law enforcement actions alleging excess use of force or wrongful conviction.
 - iii. Claims involving allegations of harassment, including but not limited to sexual, employment-based or third-party.
 - iv. Sexual misconduct or molestation – including allegations of assault, misconduct, rape and related offenses.
 - v. Fatalities.
 - vi. Spinal cord injuries resulting in any degree of paraplegia or quadriplegia.
 - vii. Nerve damage injuries resulting in paralysis or loss of sensation.
 - viii. Brain damage claims including; but not limited to, closed head injuries, permanent disorientation, behavior disorder, personality change, seizure, motor deficit or other cognitive disorders.

- ix. Burns – Third degree burns involving 10% of the body, or second degree burns involving 30% of the body.
 - x. Amputation – complete or partial.
 - xi. Impairment of vision or hearing – 50% or greater.
 - xii. Multiple injuries arising out of one occurrence, including but not limited to; massive internal injuries or multiple fractures involving more than one claimant.
 - xiii. Severe disfigurement.
 - xiv. Long term hospitalization (30 days or more).
 - xv. Multiple claims arising out of the same occurrence in which the aggregate ultimate net loss is estimated to exceed 25% of the Member Agency’s retained limit.
 - xvi. Any claim with an assigned trial date in the next 60 days that has not been otherwise reported.
- c. Lawsuits or writs involving employment practices liability.
 - d. Demands in excess of \$250,000 arising out of any of the following settings:
 - i. Statutory demand;
 - ii. Post closed discovery (not expert) demand;
 - iii. Mandatory Settlement Conference demand;
 - iv. Mediation demand; or
 - v. Arbitration demand.

2. Member Agencies will ensure that the initial report provided to the Claims Administrator contains a brief description of what occurred, along with all available/relevant documents (e.g., claim, investigative reports, photos, medical reports, the operative complaint and answer, etc.), all current financial information including the amount paid to date in legal fees and cost, the members current reserve amounts and an estimate of any anticipated Ultimate Net Loss based on the information then available.

Member Agencies will provide the initial report and all future reports to the Authority’s Claims Administrator:

George Hills Company
 P.O. Box 278
 Rancho Cordova, CA 95741
 Phone: (855) 442-2357
 Attention: Ben Oram / David Trautz
Ben.Oram@georgehills.com/ David.Trautz@georgehills.com
 (916) 269-4108 / (747) 282-2810

¹ See page 1 of this policy – the definition of “claim” includes occurrences, claims, and lawsuits.

Once a reported claim is litigated, Member Agencies will promptly advise the Claims Administrator of legal counsel selection and forward a copy of the lawsuit along with any additional relevant documents available that were not provided with the initial report.

3. Member Agencies will ensure that assigned legal counsel provides the Claims Administrator with a case analysis report (“CAR” – sample attached) or equivalent as soon as reasonably possible after receipt of the lawsuit.

4. Member Agencies shall provide written status reports every ninety days thereafter or when a significant development occurs that could change the value of a claim or lawsuit, whichever occurs first. Status reports should include all current financial information including the amount paid to date in legal fees and cost, the members current reserve amounts and an estimate of any anticipated Ultimate Net Loss based on the information then available. Further, Member Agencies will ensure that status reports are complete and contain sufficient information for the Claims Administrator to properly evaluate the claim or lawsuit and keep the Claims Committee informed of key developments that may require its action. If Member Agencies fail to comply with these requirements, the Claims Administrator will promptly alert the Claims Committee and may request intervention.
5. Member Agencies shall provide photos, video, diagrams, reports, estimates, statements, deposition transcript and/or summaries, motions for summary judgment, adjudication, dismissal, and/or demurrers, as well as any appellate briefs, orders/rulings/judgments, for inclusion in the file maintained by the Claims Administrator and for transmission to all relevant excess carriers, all within ninety (90) days of receipt of the listed materials.

Member Agencies may provide verbal updates to ACCEL and/or its excess carriers as long as such reports are acceptable to both ACCEL and the excess carriers. Where ACCEL or any excess carrier requests a written report, the Member Agency shall provide a written report to satisfy the duty to cooperate with the excess carriers and therefore to ensure that coverage remains intact.
6. ACCEL's Litigation Manager will provide Members with a loss runs to review at least twice a year. The valuation dates will be 9/30 and 3/31. The Claims Administrators will send the loss runs within seven (7) days after the valuation date to the Members. Members are to notify the Claims Administrators if any of the claims should be reclassified into a different tier within thirty (30) days.

V. Coverage Determinations

The Claims Administrator will promptly evaluate all reported claims to determine whether coverage is available under the Authority's MOC.

If this review reveals a potential coverage issue(s), the Claims Administrator will send the affected Member Agency a partial disclaimer of uncovered damages and provide a copy to the Program Administrator. Upon further review of claim details, the Claims Administrator will request Claims Committee approval to issue a reservation of rights letter that clearly states the basis and justification for the finding; a copy of the letter will be provided to the Program Administrator and each Claims Committee Member. The Claims Chair has Authority to approve the issuance of a Reservation of Rights if circumstances dictate that the Claims Committee may not be able to approve. Any Reservations of Rights approved by the Claims Chair will be presented to the Claims Committee for ratification at the next Claims Committee meeting. The Claims Committee, in turn, will apprise the Board of Directors of all reservation of rights letters issued to Member Agencies and will provide regular status updates until matters resolve. All denials of coverage must be approved by the Authority.

Member Agencies can dispute a reservation of rights letter by contacting the Authority's Board President and requesting that an item be placed on the next available Board of Directors meeting agenda to discuss the matter. In the event of a conflict (i.e., the Board President's Member Agency

is disputing a reservation of rights letter), the Vice President will assume the Board President's responsibilities.

Upon review of claim details, if coverage is not clear and the Claims Administrator cannot make a coverage determination, the Claims Administrator will present the claim to the Claims Committee for review and potential approval of a coverage opinion. Further, if time is of the essence, a Member disputes ACCEL's coverage, the Claims Committee or Claims Committee Chair may authorize a coverage opinion. When a coverage opinion is solicited by ACCEL, ACCEL's Claims Committee will review the opinion and may authorize sharing with the affected Member. Coverage opinions will not be shared with the Member without the prior approval from the Claims Committee or Claims Committee Chair.

VI. Duty to Disclose a Potential Conflict of Interest

Members have a duty to disclose a conflict of interest if a conflict of interest or potential conflict exists.

VII. Settlement Authority Process

As stated in the ACCEL Bylaws Article XI Settlement of Claims:

All claims settlement recommendations shall be presented by the Claims Committee to the Board of Directors for its approval prior to final settlement.

ACCEL's Board will review claims covered by ACCEL's Memorandum of Coverage and take the following steps to review and grant authority to resolve claims:

1. The TPA will review claims for exposure to ACCEL's shared risk layer.
2. Claims which are likely to exceed the member retention and require ACCEL funds to resolve will be brought to the Claims Committee for review.
3. For claims in which an ACCEL reserve is being requested, the claim shall be brought to ACCEL's Board for review and action. If a reserve is approved, the reserve will be posted on ACCEL's loss run and indicates ACCEL's level of approval to resolve the claim.
4. If an opportunity to resolve a claim arises, and the amount is less than the approved reserve, ACCEL authorizes the following levels of authority. If the claim involves the Chair's own city, the President will have authority to approve.
 - a. \$1,000,000 to \$2,000,000 - Claims Committee Chair or the Claims Committee in an event there is a conflict situation.
 - b. \$2,000,000 to \$5,000,000 - Claims Committee
 - c. \$5,000,000 to Authority's Retained Limit - ACCEL Board
5. If a claim resolution exceeds the Board approved reserve, the claim must be brought back to the Board for further discussion and potential action.
6. Any claim involving ACCEL's funds requires a final report to the Board, informing the Board of the claim resolution and financial impact to ACCEL.
7. Claims payments will be processed in accordance with ACCEL's Accounting Guide.

Confirmation of Authority: Prior to attending a settlement conference, the Claims Administrator should provide written notification to the Member Agency and to the Claims Committee of the settlement plan including the details of the mediation or settlement conference, if applicable, the reserves set by ACCEL, confirmation on the potential target settlement value, and where applicable, confirmation that the remainder of the Member Agency SIR may be tendered in the course of finding a resolution.

VIII. Claims Reimbursement Requests

For claims that fall under the Policy Year 2015-16 and after, the Authority's MOC allows for a Member Agency to seek reimbursement from the Authority.

When seeking reimbursement Member Agencies are required to provide the Authority's Claims Administrator a summary as well as all invoices and documentation to substantiate the exhaustion of the Member SIR and the amount requested in the claim reimbursement.

The statement above does not change any agreement between the Authority and a Member Agency which allows the Member Agency (such as a flat fee agreement) to provide a summary report of the amount requested as part of the claim reimbursement along with a signed affidavit that all bills have been reviewed for accuracy, appropriateness, and reasonableness.

The Authority will reimburse Members or credit their Self-Insured Retentions (SIRs) for reasonable attorney fees and necessary litigation expenses incurred while managing, investigating, defending or litigating covered claims.

ACCEL Members are required to notify the Claims and Program Administrators regarding any claim in which attorney rates are in excess of \$400/hour. The Program Administrators will agendize the claim for the Claims Committee to review rates for reasonableness. The Committee may take action or provide direction.

To process claims reimbursement requests the following will occur:

- 1) Once prior written authorization is given to settle an excess case, or a judgment puts it into the Authority or other excess layers, the Member or its administrator must submit:
 - a) Copies of all settlement documents, including releases, annuity forms (if structured), and properly filed dismissals.
 - b) Copies of all itemized bills from defense attorneys, claims administrators, expert witnesses and any other cost bills. (*see attached sample billing procedures*)
 - c) Copies of valid evidence of payment properly matched to the bills and settlement documents. Valid evidence of payment can take the form of check copies, data processing runs, Member warrant registers, department payment records, TPA claim payment screen printout, identifying the following:
 - a. Check or warrant number
 - b. Issue date
 - c. Payee
 - d. Paid amount

- 2) A cover letter requesting reimbursement of the net amount after deducting the SIR, must be submitted with the above documentation.
- 3) Once the figures are reconciled, a check request will be made to reimburse the Member in the appropriate amount. When issued this check will be mailed to the Member contact person, with a copy to the claims administrator (if applicable).
- 4) If reimbursement has been approved for an occurrence that remains open, any additional reimbursements for defense costs and fees will be processed when bills exceed \$250,000.
- 5) If a Member requests an advancement on a reimbursement to prefund a large payment, the Claims Committee Chair has the authority to approve the prefunding request. If the claim involves the Chair's own city, the President will have authority to approve. The prefunding request must be in writing from the Member's Finance Director or Risk Manager.
- 6) If special circumstances arise, which require exceptions or interpretation, the Program Administrators will agendaize for Committee or Board consideration.

IX. Claims Audits

All Member Agencies are required to complete an annual claims audit. Such audits will be conducted by a qualified outside audit firm recommended by the Claims Committee and approved by the Authority. The cost of the audits will be shared equally by Member Agencies.

The Claims Auditor will issue a written report summarizing the findings and recommendations for each Member Agency. This report will be presented and approved by the Authority's Board of Directors at a regular Board meeting. The Authority may require a Member Agency to formally respond to an audit finding contained in the report. A Member Agency shall submit its response to the Authority within sixty days of the request.

X. Attachments

- 1) Sample CAR and Budget Form
- 2) Sample Billing Procedures

APPENDIX 1 CASE ANALYSIS REPORT

Caption of Lawsuit: _____

Court: _____

Court Case Number: _____

Date Suit Filed: _____

Date of Service: _____

Fast Track? ____ Yes ____ No

Excess TPA Claim Number: _____

Date of Loss: _____

Primary TPA Claim Number: _____

I. PARTIES

A. Plaintiffs:

B. City and City-Related Defendants:

C. Third-Party and Other Defendants:

II. TRIAL DATE AND OTHER IMPORTANT DATES

III. JURISDICTION AND EVALUATION

IV. TRIAL JUDGE AND EVALUATION

V. EVALUATION OF COUNSEL

A. Plaintiff's Attorney's Name and Evaluation:

B. City's Defense Attorney's Name:

C. Co-Defendants' Attorneys' Names and Evaluations:

VI. STATEMENT OF FACTS

VII. INJURIES

VIII. SPECIAL DAMAGES

A. Medical Expenses:

1. Past:

2. Future:

B. Loss of Earnings:

1. Past:

2. Future:

C. Other (specify);

IX. LIABILITY ALLEGATIONS

- A. Plaintiff's Contentions:**
- B. Defenses:**
 - 1. Legal Defenses:**
 - 2. Factual Defenses:**
- C. Plaintiff's Expert Witnesses and Opinions:**
- D. Defense Expert Witnesses and Opinions:**

X. VERDICT EXPOSURE

- A. Chances of Defense Verdict:**
[Note: a percentage number shall be provided.]
- B. Gross Verdict Range as to all Defendants:**
- C. Potential Offsets and Credits:**
- D. Net Verdict Range to City after Offsets, Credits and Allocation of Fault:**
- E. Plaintiff's Attorney's Fees (if applicable):**
- F. Punitive Damages (if applicable):**

XI. SETTLEMENT HISTORY

- A. Last Demand:**
- B. Last Offer:**
- C. History of Settlement Negotiations:**

XII. RECOMMENDATIONS OF COUNSEL

- A. Reasonable Settlement Value:**
- B. Proposed Litigation Strategy:**
- C. Other Recommendations:**

XII. BUDGET

- A. Fees and Costs Invoiced to Client as of the Date of this Report:**
- B. Fees and Costs from this Date to Trial:**
- C. Fees and Costs of Trial:**
- D. Initial Case Budget:**
- E. Experts' Fees and Costs to Date:**

F. Experts' Fees and Costs through Trial:

G. Litigation Budget Summary Form (see Attachment 1):

XIII. MISCELLANEOUS

A. Does Complaint Conform to the Tort Claim Filed?

(If not, specify differences)

B. Is Indemnification, Subrogation, or Contribution Available?

(If so, specify by whom, and in what amounts)

Attachment

1 – Litigation Budget Summary Form

ATTACHMENT 1 -- LITIGATION BUDGET SUMMARY FORM

Name of Attorney: _____ Case Name: _____

Est Hrs / Cost

1. **Preliminary Activity**
(Review File, Interview Witnesses, Case Analysis, Litigation Plan, Budget)
2. **Initial Pleadings**
(Answer, Cross-Complaint, Demurrer)
3. **Fact Finding – Information Gathering**
(Document Review, Research, Strategy Development, Sub Rosa, Travel)
4. **Discovery**
(Interrogatories, Depositions [by individual], Other Requests)
5. **Law & Motion and Pre-Trial Activity**
(Motions [specify], Arbitrations, Settlement Conferences, Mediations, Court Hearings, Pre-Trial Reports)
6. **Experts**
(Identify Each Expert [if known] and Area of Expertise)
7. **Documentation – Administrative Support**
(Correspondence, Copies, Faxes, Other Costs)
8. **Trial Activity**
(Trial Preparation, Trial Attendance, Briefings, Exhibits, Post-Trial Report)

TOTAL

BUDGET SUMMARY:

1. Preliminary Activity	\$
2. Initial Pleadings	\$
3. Fact Finding-Information Gathering	\$
4. Discovery	\$
5. Law & Motion and Pre-Trial Activity	\$
6. Experts	\$
7. Documentation – Administrative Support	\$
8. Trial Activity	\$

SUBMITTED BY:

Defense Counsel: _____ Date: _____

Signature

Printed Name

SAMPLE DEFENSE COUNSEL GUIDELINES – Billing Procedures

BILLING PROCEDURES

All invoices are to be submitted on a [monthly/quarterly] basis and directed to [name of person or position to whom invoices should be sent]. Billings that do not comply with the billing guidelines will not be paid. Payment of any bill by the [entity name and/or the TPA] does not constitute a waiver of the [entity name's] right to question, dispute, obtain reimbursement, compromise, or request repayment or future credit, for any bill or invoice previously paid.

Invoices for counsel fees and expenses should be submitted [monthly/quarterly], within thirty (30) days of the end of the billing period. Final invoices should be submitted within thirty (30) days from receipt of a filed Dismissal. Defense Counsel is responsible for obtaining all outstanding invoices from outside vendors, including experts, before submitting the final bill. Receipts must be submitted for all travel and other expenses.

Firm staffing on all cases should be as limited as possible. Absent prior approval, the [entity name] will not pay for more than one (1) attorney performing the same task. For example, the [entity name] will not pay for two (2) or more attorneys to attend the same deposition. Work should be assigned to those individuals who are most appropriate for the task in terms of their competency and experience.

There should be no more than two (2) attorneys and one (1) paralegal performing work on a case at any given time. Other firm personnel may occasionally have to work on a case due to job departures, vacations, illnesses, schedule conflicts, etc., but this is the exception, not the rule. [Entity name] will not pay for “training” time for new attorneys or “learning” time or “orientation” time as new billers become involved in a matter and are learning the facts and issues. If a firm has summer associates, their time should not be billed to a case without first being approved by the [entity name and/or TPA]

A. Invoices

Invoices should accurately itemize, in detail, all work performed on a matter. Each invoice must include the following:

- Law firm name and address
- Date of the bill
- Law firm tax identification number
- The TPA and/or entity claim number
- Plaintiff(s) name(s)
- Each billing entry must state the name or initials of the timekeeper who performed the work, the date the work was performed, the hours billed, a detailed description of the services performed, and the total amount billed for that entry
- Attorneys and paralegals should bill actual time spent in increments, no greater than 1/10th of an hour for each entry
- Summarize at the end of the bill, the number of hours for each specific biller

- Summarize at the end of the bill the totals for fees, costs, and experts
- Narrative or block/bundled billing is not permitted
- Final bills should be clearly marked
- Invoices must reflect activity for only one (1) case
- Billing entries should be listed chronologically in order of occurrence and not sub-divided by individual or task
- If a number of different tasks are undertaken in one day, each task must be separately identified with a specified time for performing that task, e.g., “telephone conference with John Doe (.30); Attend conference with Jane Doe (1.20), etc.”
- Entries regarding telephone conferences must specify the participants and the subject matter discussed

Vague descriptions such as “work on file,” “telephone call,” “conference,” and “research,” without further explanation, are not acceptable.

Vendor invoices (e.g. experts, mediators, photocopy services, court reporters, and others) in an amount up to [insert amount here] dollars (\$XXXX) per case should be paid by the law firm and included with the monthly attorney billing. Defense Counsel must review and approve all vendor invoices.

B. Maximum Allowable Charges and Travel

The following guidelines are provided regarding maximum allowable charges:

- The [entity name] will only pay the actual cost incurred for reasonable expenses without any markups.
- A firm may conduct necessary and appropriate research up to five (5) hours per case without prior approval by the [entity name and/or its TPA].
- Photocopy costs should not exceed ten cents (\$0.10) per page. Firms are expected to limit the making of photocopies and, wherever cost effective, to use the resources of designated copy services. Billing entries for photocopies must provide the number of copies made, the per page rate, and the total amount billed.
- Mileage should be billed at the applicable Federal rate at the time of travel. The invoice should state the number of miles actually driven.
- Telephone and Fax: Actual long distance charges only. No charges for an incoming fax and no per-page fax charge.
- Air travel is limited to coach or economy rate. Receipts for airfare should allow a reviewer to identify the fare as economy/coach class.
- Rental cars are acceptable only if such vehicles are the most economical means of accomplishing necessary business. Reimbursement is limited to the mid-size class.
- Incidentals, such as movies, alcohol, and entertainment are not allowed.
- Travel time shall be pro-rated if the travel includes time spent on non-[entity name] business.

C. Disallowed Charges

In addition to items listed above in sections A and B, the [entity name] will not reimburse for the following:

- Local telephone calls and all cellular phone charges.
- Routine postage, such as the U.S. Postal Service rates for letters. Any necessary extraordinary postage charges (such as certified mail, overnight service, or oversized packages) must be delineated on the bill with an explanation of the nature and purpose of the charge. Any postage charges that are not explained will not be reimbursed.
- File opening, file organization, or other administrative charges.
- Interoffice conferences between members of the firm, including assigning files or tasks to members of the firm.
- Case administration (e.g. reviewing status of assignments given to associates and paralegals; directing associates, paralegals, or secretaries; preparing or reviewing bills).
- Clerical tasks (e.g. transcription, pulling files, photocopying documents, arranging for copying, labeling documents for production, communication with court clerks, updating master case caption, preparing proofs of service, indexing pleadings, faxing).
- Meals, except in conjunction with out-of-town travel (alcohol will not be reimbursed in conjunction with any travel).
- Routine legal research, including issues considered to be common knowledge among reasonably experienced counsel in the local jurisdiction.
- All work customarily performed by secretaries and other administrative personnel including but not limited to, photocopying, date stamping documents, scanning documents, transcription, retrieving files, indexing pleadings, updating case captions, making travel arrangements, calendaring, and preparing bills/invoices.
- Subscription services (e.g. Westlaw, Lexis-Nexis, or other legal database charge).
- Responding to requests from [entity name and/or TPA] and/or their auditors relating to case file management and/or billing issues.

ATTACHMENT A (Version 2)

SCOPE OF SERVICES AND CLIENT EXPRESSED AUTHORITY AND LIMITATIONS UNDER THE CONTRACT

This Attachment A (Ver. 2) is intended to provide the scope of services and specific service expectations in the Service Contract, that would not otherwise require revision during the contract period, and which may differ from or elaborate upon our Client Service Profile. Services to be provided by GH on behalf of ACCELS may include all or some of the following,

I. PERSONNEL

A. Litigation Manager

- 1) Claim and Litigation Management: On Tier 1 claims, dDirects GH's handling on claims with significant exposure, sensitive issues, and/or those with a high profile as agreed upon by the parties. Attends mediations and settlement conferences as appropriate to represent the interests of ACCEL. Provides advice and counsel on matters from the date of the incident through conclusion of the matter.
- 2) Coverage by ACCEL: Reviews claims and cases reported to ACCEL by its member entities to identify potential coverage issues under the applicable ACCEL memorandum of coverage. Where a formal coverage opinion appears necessary, the Litigation Manager will communicate with ACCEL's General Counsel regarding the need for an opinion and provide information as requested. Where a communication from an excess carrier of ACCEL alleges that actions of GH may have triggered a coverage issue, the Litigation Manager will provide a written response to the specific carrier.
- 3) Excess Insurance: When requested, rReviews claims and cases reported to ACCEL for compliance with coverage requirements of excess or reinsurance carriers retained by ACCEL for the benefit of its members. Reviews correspondence from excess carriers and provides guidance on proper response by ACCEL.
- 4) Advice and Counsel: When requested, rReviews claim handling policies and procedures for compliance and issue identification. Reports to ACCEL on issues arising from members, claim and litigation handling, settlements, and appeals. Attends Claim Committee meeting quarterly to report on cases with significant development. Attends Board of Director's meeting quarterly to report on cases with significant development. Reports on other cases of significance as appropriate and relevant. Prepares Quarterly Litigation Reports and Closed Session Reports as necessary.

B. Claims Supervisor

- 1) Claims Handling: Reads, analyzes, and oversees all work performed by Claims Adjuster, and Claims Processor, and Litigation Support Specialist including Investigative Services, Liability and Claim Handling Services, and Litigation Support Services, as defined herein. Provides input and guidance to Claims Adjuster, and Claims Processor, and Litigation Support Specialist on all services. Ensures compliance with claims handling guidelines established by ACCEL. Responds to inquiries from excess carriers. Participates in meetings, calls, and conferences with defense counsel, GH claims team, excess carriers, and ACCEL or member personnel to determine strategy for claims handling.
- 2) Excess Insurance: Reviews claims and cases reported to ACCEL for compliance with coverage requirements of excess or reinsurance carriers retained by ACCEL for the benefit of its members. Reviews correspondence from excess carriers and provides guidance on proper response by ACCEL.

- 2) Advice and Counsel: Attends Claims Committee and Board of Directors meetings when requested. In preparation for Claims Committee and Board of Directors meetings, reviews ACCEL Loss Runs and Quarterly Litigation Reports for current status of all claims in conjunction with Litigation Manager and Sr. Claims Adjuster. Determines cases to be reviewed at each meeting. Reviews Estimated Loss Payments with Litigation Manager for most current status. Produces documents to ACCEL for use in meetings including Loss Runs, Quarterly Litigation Reports, and Closed Session Reports as necessary.

3)

C. **Sr. Claims Adjuster**

- 1) Claims Review and Investigation: Performs initial review and investigation Services to determine nature of claim reported by an ACCEL member, the and relevant facts, issues, defenses and evidence at issue and established by the member and/or its defense attorney. Communicates with member, or member TPA as appropriate, to collect reports, documents, and evidentiary information, relevant to the claim for analysis of potential exposure.
- 2) Claims Handling: For all Tier 1, 2, and 3 classified claims, rRegularly and consistently communicates with member, or member TPA as appropriate, defense counsel, GH team, and excess carriers to determine status on all claims reported, convey information, reports and documents, to all involved persons and entities. For all Tier 4 claims, performs initial review and excess reporting before transferring to Litigation Support Specialist. Maintains claim file and plan of action for all claims as defined by the policy and procedure of ACCEL. Ensures compliance with excess reporting requirements and cooperation with excess adjusters. Prepares Loss Runs, Estimated Loss Payments, Quarterly Litigation Reports, and Closed Session reports for review and finalization by Claims Supervisor and/or Litigation Manager.
- 2)3) Oversees the efforts of any assigned Litigation Support Specialist.

D. **Claims Processor**

- 1) Receives all claims as reported by ACCEL members and sets up claim in CMIS.
- 2) Maintains claim files during pendency of action through close as instructed by Claims Adjuster.
- 3) Coordinates with Claims Adjuster and Supervisor regarding handling of claims, processing of invoices, document review and storage.

E. **Litigation Support Specialist**

- 1) Assigned all Tier 4 claims which are designated as "monitor only" after initial setup and excess reporting is completed by Sr. Claims Adjuster.
- 2) Following initial reporting to excess carriers by the Sr. Claims Adjuster, the Litigation Support Specialist will assume the responsibility to communicate with the Member Agency periodically, check the court dockets for status updates or changes, receive and respond to communications and requests for information from excess carriers and report to the Sr. Claims Adjuster on all assigned files.
- 3) Update the claim file in CXP with all information obtained by their own efforts, received from an ACCEL member and/or excess carrier.

II. **SERVICES INCLUDED IN THE CONTRACT**

A. **General Administrative Services**

Throughout each year GH performs numerous functions which support claims administration on behalf of the Client, but do not include any claims handling, and are performed by non-claims personnel. Additionally, in the Claims Adjusting and Administration Services Contract Between the ACCEL and George Hills Company

first year of a new client there are several "on-boarding" services that are general and administrative in nature. Below is a list of such services which are included within the terms of this Contract:

- 1) Access to CMIS and training.
- 2) A monthly listing of open claims, showing expense categories, reserves, and total incurred.
- 3) Monthly claim summary reports.
- 4) Providing loss run data and required reports.
- 5) Providing annual reports to outside agencies.
- 6) Filing of regulatory reports (such as 1099, W-9, etc.).
- 7) Certificates of insurance as required by the Contract.

B. Investigative Services

- 1) Receipt and examination of all reports of accidents or incidents from ACCEL members pertaining to reported claims to assess liability in general and potential damages.

C. Classification of Claims by Tier

- 1) Review all matters reported by ACCEL Member Agencies for the purpose of classification into one of four (4) tiers as defined below.

Tier 1: Matters with Member Agency total incurred of \$1,000,000.00 or greater ~~at or above \$1,000,000.~~

- Litigation Manager will actively participate in handling
- Claims will be updated on a quarterly basis

Tier 2: Matters with Member Agency total incurred of \$500,000.00 up to ~~\$1,000,000~~999,999.99.

- Sr. Claims Adjuster will be assigned
- Claims will be updated every 6 months unless and until any new information is received which would warrant a change in classification
- All necessary claims will be reported to excess carriers
- Sr. Claims Adjuster will take the lead in all communications
- Claims Supervisor will closely monitor all claims
-

Tier 3: Matters with Member Agency total incurred of \$50,000.00 up to ~~\$499,999.99~~500,000

- Sr. Claims Adjuster will be assigned
- Claims will be updated every 9 months unless and until any new information is received which would warrant a change in classification
- All necessary claims will be reported to excess carriers
- Sr. Claims Adjuster will take the lead in all communications
- Claims Supervisor will review all claims

Tier 4: Matters with Member Agency total incurred of less than \$50,000.00.

- Sr. Claims Adjuster will perform initial setup and excess reporting, and will thereafter transfer the claims to the Litigation Support Specialist

- Litigation Support Specialist will be assigned to all matters which will be designated as "monitor only."
- Claims will be updated every as information is received from the Member Agency unless and until any new information is received which would warrant a change in classification
- All necessary claims will be reported to excess carriers
- Litigation Support Specialist will take the lead in all communications

G.D. Liability and Claim Handling Services

- 1) Promptly set up a claim file upon receipt of the claim and maintain a claim file on each potential or actual claim reported.
- 2) Assess and evaluate the nature and extent of each claim ~~and establish~~ to determine if claims reserves for indemnity and legal expense are necessary.
- 3) Any bodily injury claim that is being pursued shall be indexed. Notice only matters or precautionary bodily injury claims that are not pursued do not need to be indexed.
- 4) Consistent with the classification by tier and on the schedule established in the ACCEL Claims Reporting and Handling policy and procedure, ~~s~~Support litigation activity through active communication with members of ACCEL and their employees, claim administrators, defense counsel, and all other relevant persons as instructed.
- 5) Report claims to the excess insurer in compliance with excess carrier's reporting requirements and coordinate with the excess insurer on a claim's progress in accordance with the excess insurer's reporting requirements.
- 6) Maintain records on any such claim and notify ACCEL when ACCEL member is about to exhaust the Self-Insured Retention.
- 7) Obtain settlement agreements and releases upon settlement of claims
- 8) Perform periodic reviews, as needed, of ACCEL files and claims as well as statutory requirements to ensure compliance including excess insurance related requirements.
- 9) To the extent there is privileged information or PHI shared between agencies, which is subject to protection under HIPAA, GH shall implement all necessary measures in compliance with the Act and will execute a Business Associates Agreement (BAA).

D.E. Litigation Support Services

Upon notification to ACCEL by any member that litigation has been filed on an open or reported claim, or where a claim is reported to ACCEL with litigation ongoing, GH will:

- 1) Classify or reclassify as appropriate, any claims within the tiered structure established by ACCEL.
- 1)2) Work cooperatively with ACCEL, members and/or their respective TPAs, defense counsel which has been selected and retained by the member, and will assist defense counsel in litigation defense efforts as requested by the member or defense counsel, and approved by ACCEL.
- 2)3) Obtain and maintain a Litigation Plan and Budget.
- 3)4) Cooperate with and assist defense counsel assigned to litigation of open claims ~~and provide such investigative services as directed during pre-trial and trial stages~~ to ensure that the interests of ACCEL are protected, that proper and timely information is relayed to both ACCEL and its excess carriers.
- 4)5) At the request of the ACCEL, attend mediation and/or mandatory settlement conferences on behalf of ACCEL.
- 5)6) Review and evaluate case evaluations, correspondence and status reports forwarded to GH by counsel, members, or the respective members' TPAs.
- 6)7) Regularly discuss, review, and analyze investigation, discovery, and case strategy with counsel, the member, and/or the respective member TPAs.

- ~~7)8)~~ Cooperate with counsel as a team with an open communication approach on each case to obtain the most economical and best result for the ACCEL.
- ~~8)9)~~ Where a member has submitted a claim for reimbursement from ACCEL, GH will review legal bills, invoices, and evidence supporting the members claim for reimbursement, and will submit a claim to ACCEL with a recommendation on reimbursement.
- ~~9)10)~~ Provide to ACCEL analysis of each case, potential exposure and value, efforts by defense counsel and a recommendation on case resolution options including settlement, trial and/or appellate action if necessary.

E.F. Reports and Procedures

- 1) GH will receive and evaluate all reports from ACCEL Member Agencies upon receipt, import each to the file, relay all relevant information to any necessary excess carriers, and convey any additional demands from excess back to ACCEL and/or its members as necessary.
- 2) GH will provide full loss run at the requested intervals and will provide a Quarterly Litigation Report to the Claim Committee for review and evaluation.
- 3) GH will provide a brief report concerning Estimated Loss Payments intended to advise ACCEL on the approximate time frame in which actual provision of ACCEL funds could be required.
- GH will provide a Closed Session Report to the ACCEL Board of Directors for each case which will be presented to the Board for review and/or approval.
- ~~1)4)~~ Within thirty (30) days of assignment, or sooner if practicable, required, or requested, GH will provide ACCEL with a report pursuant to specified claims handling instructions, showing name(s) of claimant(s), type of claim, date of loss, comments on liability, reserve recommendations, settlement recommendations, and other pertinent information. Subsequent to the initial thirty (30) day report, GH will report as often as warranted by any important change in status but no longer than every ninety (90) days until the claim closes unless extended diary is appropriate.
- ~~2)5)~~ All original reports, documents, and claim data of every kind or description, that are prepared in whole or in part by or for the GH in connection with this contract shall be ACCEL's property and constitute the GH's work product for which compensation is paid. A copy of all reports, documents, and claim data of every kind or description that is in whole or in part by or for the ACCEL is the property of GH. Additional copies of original reports, documents, and data requested by ACCEL will be at ACCEL's expense in accordance with this contract.
- ~~3)6)~~ GH agrees that ACCEL have access and the right to audit and reproduce any of the GH's relevant records to ensure that the ACCEL is receiving all services to which the ACCEL is entitled under this Contract or for any purpose relating to the Contract.

F.G. Data

- 1) Utilize GH's claims management system—CXP (ClaimsXpress), or a substantially similar equivalent with comparable features and functionality. ACCEL will be provided "read-only" access to the claims system. "Read-write" access may be obtained at the ACCEL's additional expense.
- 2) Record all claim information including all financial data.
- 3) Provide ACCEL and broker Read only on-line access to the claims data system (up to five users), if desired by ACCEL.
- 4) Provide monthly standard loss run and check register.
- 5) Provide annual claims data report upon request. Written authorization and/or a Business Associate Agreement may be required for confidential information protected by HIPAA.

- 6) Provide assistance to ACCEL in developing customized reports when requested (may require additional charge).
- 7) Arrange for electronic file conversion for any open and closed claims at the direction of ACCEL.

G.H. Claim Review Meetings

GH shall, on a mutually agreed periodic basis, meet with Client to review and discuss the ACCELS claims inventory and claims results of specified periods and delivery of services by CLAIM ADMINISTRATOR. GH will also provide a written claims inventory formatted consistent with the needs of ACCEL for reviewing claims. The schedule for status updates on all matters will be determined by classification in the tiered structure as defined herein and described in the ACCEL Claims Handling and Reporting policy and procedure.

H.I. Third Party Subrogation Services

- 1) GH personnel are well versed in the identification, handling, and pursuit of subrogation claims arising out of CLAIMS which are the subject of this Contract. Included within this contract, GH will perform the following functions:
- 2) Identify potential opportunities to recover from persons, businesses, and entities other than the ACCEL.
- 3) Prepare and file a claim with each identified entity.
- 4) As applicable, tender defense to or seek recovery from any identified entity.
- 5) With the assistance of counsel, prepare and file any necessary litigation required to affect the claim of recovery on behalf of the ACCEL
- 6) Manage litigation related to such claims made to other person, businesses, or entities

J. First Party Recovery and Subrogation Services

GH is a claim administration firm experienced in the handling of first party recovery and subrogation claims and is ready and capable of performing such services on behalf of any public entity. For any claim in excess of \$1,000, any ACCEL member may utilize the first party subrogation services of GH. To the extent that such services are utilized by any ACCEL member, the fee to be paid to GH for such services will be taken from the recovery obtained by GH on behalf of the respective member. Any additional fees associated with these services shall be paid directly by ACCEL or the ACCEL member. Nothing in this section or arising out of the services provided by GH to any ACCEL member under this section, is intended to, or shall actually, make any ACCEL member an intended third-party beneficiary to this Contract since any consideration paid in exchange for said services will be paid solely by the ACCEL member which utilizes the services provided by GH under this section. GH does not handle subrogation claims with a value of less than \$1000.

Should any ACCEL member entity desire to utilize the First Part Subrogation Services provided herein, the member entity will execute the agreement attached hereto as Attachment A-1.

III. CLIENT EXPRESSED AUTHORITY AND LIMITATIONS

The list immediately below contains numerous services provided in this Contract for which GH requests the ACCEL expressly establish authority and/or limitations, on the ability of GH to act

on behalf of the ACCEL. The ACCEL will check the appropriate box establishing the authority of GH to act or the limitation as to that authority.

INVESTIGATION:

- ☐ George Hills will conduct all investigations
- ☒ ACCEL member entities will conduct all investigations
- ☐ ACCEL will direct GH on each claim as to who performs investigations

In the event the Client or other agency conducts any investigation, GH shall review for completeness.

Retention of Vendors (appraisers, translators, copy services, Independent Adjuster, IME's, Surveillance, etc.):

- ☒ Must be preauthorized by ACCEL
- ☐ Does not need preauthorization

REJECTION OF CLAIMS:

ACCELS position regarding rejections (*e.g., if entity so dictates, a claim will be rejected for insufficiency*). Check all that apply.

Protocols for Rejections

- ☐ GH needs authorization
- ☐ GH does not need authorization
- ☐ GH sends the Rejection
- ☒ ACCEL member entities send the Rejection letters
- ☐ GH sends out Denial Letter simultaneously with Rejection outlining the reason

LITIGATION:

Check all that apply.

- ☒ GH will handle litigated claims
 - ☒ Full
 - ☐ As assigned
 - ☐ Check Issuance and Data Input
 - ☐ Data Input only
- ☐ ACCEL will handle litigated claims inhouse, with GH to capture data into SIMS
 - ☐ ACCEL will send data to GH weekly
 - ☐ ACCEL will send data to GH monthly

Mandatory Settlement Conferences

- ☐ GH always attends

☒ At ACCEL request only

Small Claims Actions filed against ACCEL

☐ GH always appears

☐ At ACCEL request only

Legal Counsel

☐ GH must have ACCEL authorization to refer to outside Legal Counsel

☐ GH does not need ACCEL authorization to refer to outside Legal Counsel

☐ GH must use ACCEL approved Legal Panel for Attorney selection

☐ ACCEL does not have an approved Legal Panel for Attorney selection

☒ All defense counsel assignments to be handled by ACCEL member entities

☐ GH always sends Litigation Assignment packets to Legal Counsel

ACCEL specific Litigation Guidelines: ☐ Yes ☐ No

ACCEL specific Litigation Referral Form/Letter: ☐ Yes ☐ No

ACCEL specific Litigation Budget Form: ☐ Yes ☐ No

Pay fees for Experts, photocopies, medical records as: ☐ Expense ☐ Legal

EXCESS REPORTING:

☒ GH will report claims to the excess insurer in compliance with excess carrier's reporting requirements and coordinate with the excess insurer on a claim's progress in accordance with the excess insurer's reporting requirements.

☐ ACCEL will report claims to the excess insurer in compliance with excess carrier's reporting requirements and coordinate with the excess insurer on a claim's progress in accordance with the excess insurer's reporting requirements.

AUTHORITY LEVELS:

Reserve within SIR:

☒ \$0.00 Other: \$ (specify amount)

Adjuster must seek approval from (client contact) to post indemnity reserves above authority level.

Medical Treatment:

☐ Medical Authorizations should only be sent to the claimant once liability is determined to be adverse to the ACCEL.

☐ Medical Authorizations should go out as soon as it is determined that a BI claim is being pursued.

CLAIMS EXCEEDING SIR:

☐ GH stops tracking activity once the SIR has been reached.

- ☐ GH will continue to track all activity at and/or above the SIR. The Excess JPA/Carrier will provide GH with activity documentation above the SIR.
- ☒ GH will reserve to Full Value and track recoveries.

THIRD PARTY SUBROGATION SERVICES:

- ☐ GH is authorized to initiate third party subrogation claims on behalf of ACCEL
- ☐ GH must obtain authorization to initiate third party subrogation claims on behalf of ACCEL.

FIRST PARTY SUBROGATION SERVICES:

- ☒ ACCEL elects to incorporate the first party subrogation services of GH into the contract
- ☐ ACCEL authorizes GH to initiate first party subrogation claims on behalf of ACCEL

☐ ACCEL agrees to the additional compensation payable to GH for its first party subrogation services as follows:

GH shall be entitled to _____% of the gross recovery for each claim initiated by GH through its first party subrogation efforts.

☒ ACCEL member entities may utilize services if the member agrees to the terms and conditions stated in Attachment A-1, Subrogation Services.



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



Item No. D.5.a
Board of Directors
January 23 & 24, 2025

TIME CERTAIN THURSDAY, JANUARY 23, 2025 AT 1:00 PM

2024 LIABILITY CLAIMS AUDIT

ISSUE: Rob Powers, ACCEL's Claim Auditor, will walk through the *final draft* of the 2024 Liability Claims Audit.

This draft was reviewed by the Claims Committee on December 18, 2024 with the exception of the City of Anaheim's report. At that meeting, Rob reported that the City of Anaheim's audit was complete before the Claims Committee Meeting, however, the report itself was not available but will be for the January 2025 Board Meeting.

The Claims Committee recommended that the Board review the Claims Audit. Additionally, agenda item D5b the Claims Committee further recommended that the City of Bakersfield should be re-audited.

Rob Power will be adding Craig Schweikhard to the Claims Audit Team, and a copy of Craig's resume is attached.

RECOMMENDATION: Review and receive and file report as presented.

Additional Consideration

In favor: The Claims Committee previously reviewed the Claims Audit and discussed the findings produced by the Audit. Once approved by the Board, the audit will be finalized and posted on the ACCEL Website.

Against: Upon Board review, if any further questions, edits or comments may change the results of findings of the report, the Board may vote to instruct the Auditor or Administrators to take further action prior to Board acceptance.

FISCAL IMPACT: No financial impact is expected from the recommended action. The fee for FY 24/25 is \$57,958.

BACKGROUND: This is the seventh year that Rob Powers at R.E. Powers & Company, LLC will perform the Claims Audits. Rob's contract was renewed in 2023 for three-years, for audit years 2024, 2025, and 2026. The 2017 and prior Claim Audits were conducted by Tim Farley from Farley Consulting Services.

ATTACHMENT: Craig Schweikhard Resume

SEPARATE: (1) 2024 ACCEL Claims Audit Summary and Member Reports
 (2) Closed Session Handout – Supplemental Claims Audit Report – TPA Claims Matrix

CRAIG SCHWEIKHARD

Summary of qualifications

- 38 Years Insurance Experience – 35 Years of Experience with Public Entity Pools
- 26 Years of Experience Supervising Public Entity Accounts and Adjusters
- Acknowledged Expert in Public Entity Claims. Frequent Speaker at PARMA, CAJPA, PRIMA, AON Risk Pool Symposium, Tri-County City Attorney Association, Munich Re National Claims Roundtable.

Education

- 1976 – 1981 Bachelors of Art, Political Science, California Polytechnic University San Luis Obispo. (International Program 78-79, Jerusalem, Israel.)
- 1982 – 1983 Master of Business Administration (MBA), Thunderbird School of Global Management (Arizona State University) (Summer Program – American University of Cairo, Egypt.)
- Associates in Risk Management for Public Entities, (ARM-P) completed 2002 & 2013
- IEA –Introduction to Workers' Compensation Claims (WC006)
- Certificate in Legal Principles of Claims Law (American Educational Institute)
- Management and Supervision Certificate from University of California Santa Barbara.
- Praesidium Guardian Certification (Sexual Abuse Training Certificate)

PROFESSIONAL EXPERIENCE

2017– 2024 San **Mateo County Schools Insurance Group** **Redwood City, CA**

Executive Director – 6 employees – Budget: \$55 Million and Member Equity of \$38,788,119

- Managed Self-Insured Liability and Property program, including board representation on the Schools Excess Liability Fund (SELF-Vice Chair and Claim/Coverage Comm.) and CSAC-EIA/PRISM Boards (Chairman of Legislative Comm., Member Underwriting Comm. And Claims/Coverage Comm.).
- Managed Workers' Compensation program for 23-member district pool overseeing membership in PIPS program and supervising TPA. Managing transition to a self-insured Workers' Compensation program with excess coverage through CSAC-EIA/PRISM, including selecting of new TPA, new MOC for self-insured program and implementation of loss control program. New program saved pool \$22 million dollars in five year and \$24,000,000 member equity in five years.
- Oversaw Self-Insured Dental and Vision Benefits program which returned one million dollars of equity to membership annually.
- Supervised a team of Loss Control professionals responsible for reducing exposure to the membership, including training, and creation of Countywide Safety Committees. Implementation of a new countywide Sexual Abuse Prevention program and a WC Return to Work Program.
- Analyzed programs and worked with brokers to obtain favorable renewal in a hard insurance market. CAJPA Accreditation with Excellence during tenure at pool.

2010 – 2017 California **Joint Powers Risk Management Authority** **Livermore, CA**

Claims Administrator

- Managed high exposure cases for a 100-member excess liability pool
- Assisted in purchase and implementation of new claims and pool management data system

- Assisted in the preparation and conduct of JPA board meetings including the presentation of agenda items in open and closed session. Assist in planning and participation in Strategic Planning. Assist in planning of annual board meetings and training

2009 – 2010 **County of Sonoma**

Santa Rosa, CA

Risk Analyst II – 2 Staff Persons

- Handled claims for County and supervised liability program
- Established claims procedures and conducted RFP for legal services.
- Worked with County Counsel and outside law firms to achieve successful defense of cases

2004 – 2009 **Gregory B. Bragg & Associates, Inc./York ISG.**

Oxnard, CA

Branch Manager – Claims Trainer – 10 Employees

- Supervised public entity Claims adjusters and accounts in five offices throughout State.
- Managed high exposure cases for Cities, School JPA (VCSSFA), and Excess Pools (BICEP & CalTIP)
- Handled complex coverage issues and helped rewrite Ventura County Schools Self-Funding Authority's MOC.
- Managed Excess Insurance Reporting and Coordination with all Excess Carrier on Claims

1988 - 2004 **Carl Warren & Company**

Ventura, CA

Claims Adjuster, Claims Supervisor, Branch Manager – 7 employees

- Handled complex public entity claims for a wide range of clients (VCSSFA, ACCEL, BICEP)
- Managed office of five adjusters and two-person clerical staff in day-to-day operations.
- Managed cases through appeals process including cases to State and Federal Supreme Court.
- Managed Excess Insurance Reporting and Coordination with all Excess Carrier on Claims

PROFESSIONAL ORGANIZATIONS

CAJPA Board President/Vice Chair (2022) and Executive Committee Member – 2018 - Present

CAJPA Legislative Committee – 2009 – Present

CAJPA Litigation, Tort Liability, and Insurance Committee. – Vice Chairman – 2016 – 2018

CSAC-EIA/PRISM Legislative Committee – 2017 – Present. Chairperson -2023 - present

CSAC-EIA/PRISM Voting Board Member – 2018 – 2024 – Underwriting Comm. -Claims and Coverage Comm

SELF Vice Chair/Board Member and Executive Committee – District V – 2017 – Present



Item No. D.5.b
Board of Directors
January 23 & 24, 2025

BAKERSFIELD CLAIMS AUDIT

ISSUE: The Claims Committee met on December 18, 2024 to review the 2024 Claims Audit. As a result of the findings from the City of Bakersfield's audit, the Claims Committee made a recommendation to the Board that Rob Powers, RE Powers & Company audit 100 claims of the City of Bakersfield again for overall claims handling.

Rob has advised that this audit will require at least one possibly two visits with the City Attorney and RM to complete the audit. The caveat is that Craig Schweikhard will assist in the audit. The results will be presented online via ZOOM to the Claims Committee or Board of Directors.

RECOMMENDATION: It is recommended that the Board discuss a second claims audit for the City of Bakersfield and take action or provide direction.

Additional Consideration

In favor: A vote in favor indicates that a second audit will help protect ACCEL from any adverse loss development for potential claims that were not reported or late reported.

Against: A vote against indicates that this is an underlying Member issue and should be handled at the City.

FISCAL IMPACT: The financial impact cannot be determined at this time. The Board may consider who pays for the audit, the City, GH or ACCEL, or whether the parties split it by 1/3 each party.

The cost estimates without expenses are:

Number of Files	Cost
50	9,250
100	18,500
150	27,750

Expenses are mileage and possibly an overnight hotel stay.

BACKGROUND: From time to time a member may experience a low audit score, or other circumstances, that may warrant additional attention. Usually, these issues are related to claims administration or communication between city departments.

ATTACHMENT: ACCEL Claims Reporting Handling Policy and Procedure –
 See Attachment for Item D.4.a

www.accelpool.org

PROGRAM ADMINISTRATORS

Daniel J. Howell
Conor Boughey
Marcus Beverly
(415) 403-1400

MEMBERS

Anaheim
Bakersfield
Burbank
Modesto
Monterey
Mountain View
Ontario
Palo Alto
Salinas
Santa Barbara
Santa Cruz
Santa Monica
Visalia

January 23 & 24, 2025

To: ACCEL's Board of Directors

From: Oles Gordeev, Treasurer

RE: Approval of Financial Items

I hereby certify that I have reviewed the items in Section D.6, Financial and Treasurer's Report. I have reviewed the attached check registers for the months of September, October, November, and December 2024, the Investment Reports for the months of September, October, November, and December 2024, and related materials

1. are for correct and just services or materials received,
2. that payment has not been previously made,
3. that funds are available to cover these payments, and
4. that ACCEL complies with requirements set by the Investment Policy and Procedure.

Oles Gordeev, ACCEL's Treasurer

Date

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
CHECK REGISTER GENERAL ACCOUNT NO. xxxxxx9359
DEMANDS AS OF September 1, 2024

CHECK #	VENDOR	DATE	INVOICE NUMBER	INVOICE AMOUNT	DESCRIPTION
5106	City of - Bakersfield	08/23/2024	Reimbursement	621,976.46	Bakersfield v. Gordon
wire	City of - Santa Cruz	08/02/2024	Reimbursement	4,000,000.00	Santa Cruz v. Lopez
5104	George Hills Company, Inc.	07/31/2024	inv1029375	27.40	Exp reimb
5105	Rhonda Combs	08/19/2024	2024 08 Combs	449.00	Training
TOTAL				\$ 0.00	

I HEREBY CERTIFY THAT THE ABOVE LISTED CHECKS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signed by: Ross Brandon 9/11/2024
Ross Brandon, President

DocuSigned by: Oles Gordeev 9/10/2024
Oles Gordeev, Treasurer

Tracey Matthews - Vice President

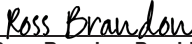
DocuSigned by: Andrew Guzman 9/10/2024
Andrew Guzman, Secretary

Item No. D.6.a.1
Board of Directors
January 23 & 24, 2025

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
CHECK REGISTER GENERAL ACCOUNT NO. xxxxxx9359
DEMANDS AS OF September 15, 2024

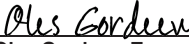
CHECK #	VENDOR	DATE	INVOICE NUMBER	INVOICE AMOUNT	DESCRIPTION
5109	City of Santa Monica -	09/04/2024	Reimbursement	3,117,762.61	Reimbursement 5.31.2020 Lawsuits
5108	George Hills Company, Inc.	09/01/2024	inv1029535	27,083.33	9/1/2024 - 9/30/2024
5110	Marisa Kahn	09/06/2024	2024 09 Kahn	718.90	Meeting
5111	R E Powers & Company, LLC	09/15/2024	1377	17,387.40	Claims Audit contract
5107	Rhonda Combs	08/19/2024	2024 09 Combs - 2	443.43	Training
TOTAL				\$ 3,163,395.67	

I HEREBY CERTIFY THAT THE ABOVE LISTED CHECKS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signed by:


Ross Brandon, President

9/24/2024

DocuSigned by:


Oles Gordeev, Treasurer

9/24/2024

Tracey Matthews - Vice President

DocuSigned by:


Andrew Guzman, Secretary

9/24/2024

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
CHECK REGISTER GENERAL ACCOUNT NO. xxxxxx9359
DEMANDS AS OF October 01, 2024

DS

OG

DS

ASG

Initial

RB

CHECK #	VENDOR	DATE	INVOICE NUMBER	INVOICE AMOUNT	DESCRIPTION
5116	City of Burbank.	09/20/2024	2024 10 Burbank	887.24	training
5112	City of - Bakersfield	09/17/2024	2024 10 Bakersfield	693.75	training
5113	City of Mountain View.	09/18/2024	2024 10 Mountain View	350.00	travel/training
5117	Deluxe	09/27/2024	9005676364	86.88	Endorsement Stamp
5119	George Hills Company, Inc.	10/01/2024	inv1029778	27,083.33	10/1/2024 - 10/31/2024
5114	Jena Covey	09/18/2024	2024 10 Covey	550.73	training
5115	Samhitha Cutshaw	09/18/2024	2024 10 Cutshaw	378.20	training
5118	Tracey Matthews	09/27/2024	2024 10 Matthews	1,119.51	training
TOTAL				\$ 31,149.64	

I HEREBY CERTIFY THAT THE ABOVE LISTED CHECKS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signed by:

Ross Brandon

Ross Brandon, President

10/14/2024

DocuSigned by:

Oles Gordon

Oles Gordon, Treasurer

10/15/2024

Tracey Matthews - Vice President

DocuSigned by:

Andrew Guzman

Andrew Guzman, Secretary

10/15/2024

Item No. D.6.a.2
Board of Directors
January 23 & 24, 2025

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
CHECK REGISTER GENERAL ACCOUNT NO. xxxxxx9359
DEMANDS AS OF October 15, 2024

CHECK #	VENDOR	DATE	INVOICE NUMBER	INVOICE AMOUNT	DESCRIPTION
5120	CAJPA	10/10/2024	Application	5,500.00	CAJPA accreditation
5121	Gibbons & Conley	10/07/2024	24Sept4436	553.50	Coverage Counsel
TOTAL				\$ 6,053.50	

I HEREBY CERTIFY THAT THE ABOVE LISTED CHECKS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signed by:
Ross Brandon 10/21/2024
Ross Brandon, President

DocuSigned by:
Olivia Gordon 10/21/2024
Olivia Gordon, Treasurer

Tracey Matthews - Vice President

DocuSigned by:
Andrew Guzman 10/21/2024
Andrew Guzman, Secretary

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
CHECK REGISTER GENERAL ACCOUNT NO. xxxxxx9359
DEMANDS AS OF November 1, 2024

CHECK #	VENDOR	DATE	INVOICE NUMBER	INVOICE AMOUNT	DESCRIPTION
5126	Andrew Guzman	10/31/2024	2024 10 31 Guzman	462.16	meeting
5124	City of - Bakersfield	10/29/2024	2024 10 18 Bakersfiel	1,570.47	meeting
5128	City of Mt View	9/18/2024	2024 10 Mountain View	513.08	training
5122	Conor Boughey	10/17/2024	2024 10 Boughey	1,059.50	meeting
5127	Marisa Kahn	10/31/2024	2024 10 22 Kahn	345.36	meeting
5123	Samhitha Cutshaw	10/28/2024	2024 10 28 Cutshaw	407.59	meeting
5125	Tracey Matthews	10/29/2024	2024 10 29 Matthews	732.70	meeting
TOTAL				\$ 5,090.86	

I HEREBY CERTIFY THAT THE ABOVE LISTED CHECKS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signed by:

11/14/2024
Ross Brandon, President

DocuSigned by:

11/14/2024
Oles Gordeev, Treasurer

Tracey Matthews - Vice President
DocuSigned by:

11/14/2024
Andrew Guzman, Secretary

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
CHECK REGISTER GENERAL ACCOUNT NO. xxxxxx9359
DEMANDS AS OF November 15, 2024

CHECK #	VENDOR	DATE	INVOICE NUMBER	INVOICE AMOUNT	DESCRIPTION
	CAJPA				
		11/11/2024	200008972	500.00	CAJPA accreditation
		11/11/2024	300001739	4,000.00	CAJPA membership
5129	Total for CAJPA			\$ 4,500.00	
5131	City of Burbank.	11/04/2024	2024 11 Burbank	3,183.88	training & meeting
5130	George Hills Company, Inc.	11/01/2024	inv1030046	27,083.33	11/1/2024 - 11/30/2024
5132	Mark Howard	11/04/2024	2024 11 Howard	450.37	Meeting
	TOTAL			\$ 35,217.58	

I HEREBY CERTIFY THAT THE ABOVE LISTED CHECKS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signed by: 11/20/2024

Ross Brandon, President

DocuSigned by: 11/20/2024

Oles Gordeev, Treasurer

Tracey Matthews - Vice President

DocuSigned by: 11/20/2024

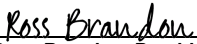
Andrew Guzman, Secretary

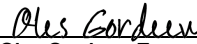
AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
CHECK REGISTER GENERAL ACCOUNT NO. xxxxxx9359
DEMANDS AS OF December 1, 2024

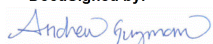
Item No. D.6.a.4
Board of Directors
January 23 & 24, 2025

CHECK #	VENDOR	DATE	INVOICE NUMBER	INVOICE AMOUNT	DESCRIPTION
5133	George Hills Company, Inc.	12/01/2024	inv1030263	27,083.33	12/1/2024 - 12/31/2024

I HEREBY CERTIFY THAT THE ABOVE LISTED CHECKS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signed by: 12/17/2024

Ross Brandon, President

DocuSigned by: 12/17/2024

Oles Gordien, Treasurer

Tracey Matthews - Vice President
DocuSigned by: 12/17/2024

Andrew Guzman, Secretary

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
CHECK REGISTER GENERAL ACCOUNT NO. xxxxxx9359
DEMANDS AS OF December 15, 2024

CHECK #	VENDOR	DATE	INVOICE NUMBER	INVOICE AMOUNT	DESCRIPTION
	City of - Modesto	11/27/2024	Reimbursement	277,013.12 Reimbursement	Montelongo v.Modesto
	City of Santa Monica -	11/27/2024	Reimbursement	2,845,370.05 reimbursement	Haeri, et al v. Santa Monica
	George Hills Company, Inc.	11/30/2024	inv1030388	620.27 Expense Reimbursement	
	Oles Gordeev	11/21/2024	2024 11 Gordeev	1,424.87 Meeting/Training	
TOTAL				\$ 3,124,428.31	

I HEREBY CERTIFY THAT THE ABOVE LISTED CHECKS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signed by:

12/30/2024
Ross Brandon, President

DocuSigned by:

12/27/2024
Oles Gordeev, Treasurer

Tracey Matthews - Vice President

DocuSigned by:

12/27/2024
Andrew Guzman, Secretary

MONTHLY ACCOUNT STATEMENT

ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

US Bank

PORTFOLIO SUMMARY



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Portfolio Characteristics

Average Modified Duration	2.60
Average Coupon	3.43%
Average Purchase YTM	3.78%
Average Market YTM	3.88%
Average Quality	AA
Average Final Maturity	2.98
Average Life	2.66

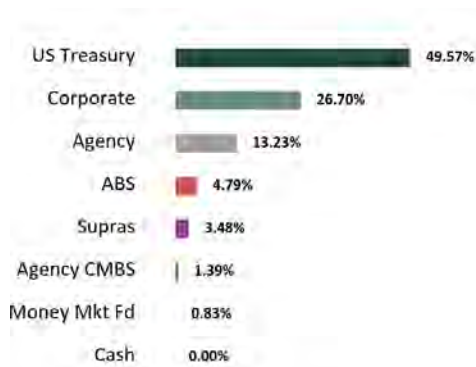
Account Summary

	Beg. Values as of 09/01/2024	End Values as of 09/30/2024
Market Value	71,878,394.56	72,507,312.23
Accrued Interest	487,068.11	503,061.86
Total Market Value	72,365,462.67	73,010,374.09
Income Earned	150,779.16	288,162.65
Cont/WD	0.00	0.00
Par	72,485,639.84	72,574,833.72
Book Value	71,756,418.62	71,935,002.72
Cost Value	71,526,353.28	71,637,654.46

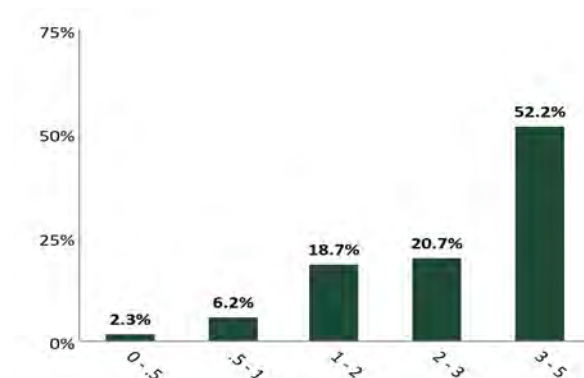
Top Issuers

United States	49.57%
Federal Home Loan Banks	5.32%
Farm Credit System	3.90%
FNMA	2.81%
FHLMC	2.59%
International Bank for Recon and Dev	1.91%
JPMorgan Chase & Co.	1.59%
Realty Income Corporation	1.37%

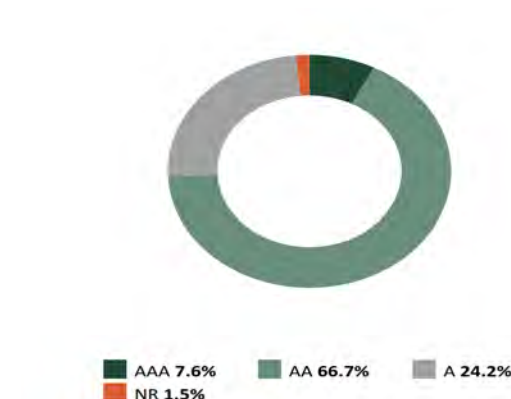
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (07/01/06)
ACCEL Long Term Portfolio	0.90%	3.40%	4.63%	7.99%	5.24%	1.25%	1.66%	1.78%	2.64%
Benchmark Return*	0.87%	3.37%	4.21%	7.44%	4.75%	0.76%	1.28%	1.49%	2.37%
Secondary Benchmark Return*	0.89%	3.41%	4.34%	7.66%	4.94%	0.84%	1.37%	1.59%	2.45%

*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index Secondary Benchmark: ICE BofA 1-5 Year AAA-A Corp/Govt

The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

Execution Time: 10/02/2024 03:19:18 PM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

CONFIDENTIAL | 2

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV; ABS, CMO, & MBS)	20.0	6.2	Compliant	
Max Maturity (Years)	5.0	3.7	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; ABS, CMO & MBS)	20.0	6.2	Compliant	
Max % Issuer (MV)	5.0	0.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	26.7	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	13.2	Compliant	

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	25.0	5.3	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.8	Compliant	
Max % Issuer (MV)	20.0	0.8	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
REPURCHASE AGREEMENTS				

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	1.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	3.5	Compliant	
Max % Issuer (MV)	10.0	1.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	49.6	Compliant	
Max Maturity (Years)	5	4	Compliant	

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
47788UAC6	JDOT 2021 A3 0.36 09/15/2025	603.68	03/02/2021 0.37%	603.56 603.66	99.81 5.41%	602.51 0.10	0.00% (1.15)	Aaa/NA AAA	0.96 0.04
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	35,157.84	02/07/2023 5.22%	35,157.00 35,157.49	100.08 4.88%	35,186.85 30.24	0.05% 29.36	Aaa/AAA NA	1.15 0.25
44934KAC8	HART 2021-B A3 0.38 01/15/2026	15,626.33	07/20/2021 0.60%	15,622.88 15,625.57	99.71 5.49%	15,580.89 2.64	0.02% (44.68)	NA/AAA AAA	1.29 0.06
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	28,514.66	11/16/2021 0.89%	28,508.65 28,513.00	98.70 5.24%	28,143.40 6.97	0.04% (369.61)	Aaa/NA AAA	1.31 0.30
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	28,634.55	07/13/2021 0.53%	28,632.00 28,633.87	98.83 4.69%	28,299.10 6.62	0.04% (334.77)	Aaa/NA AAA	1.46 0.28
44935FAD6	HART 2021-C A3 0.74 05/15/2026	17,637.40	11/09/2021 0.75%	17,633.46 17,636.22	99.08 5.23%	17,474.97 5.80	0.02% (161.25)	NA/AAA AAA	1.62 0.20
43815BAC4	HAROT 2022-1 A3 1.88 05/15/2026	78,108.65	02/15/2022 1.89%	78,096.90 78,104.59	98.81 4.89%	77,177.49 65.26	0.11% (927.10)	Aaa/AAA NA	1.62 0.39
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	67,781.08	05/10/2022 3.23%	67,777.56 67,779.65	99.33 4.75%	67,325.75 36.26	0.09% (453.90)	Aaa/AAA NA	1.90 0.44
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	63,945.46	03/10/2022 2.34%	63,931.31 63,939.79	98.85 4.69%	63,210.00 65.93	0.09% (729.79)	Aaa/NA AAA	1.96 0.49
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	71,026.53	04/07/2022 2.95%	71,024.87 71,025.86	99.18 4.65%	70,446.20 92.49	0.10% (579.65)	Aaa/AAA NA	1.96 0.48
362554AC1	GMCAR 2021-4 A3 0.68 09/16/2026	26,083.96	10/13/2021 0.68%	26,083.29 26,083.73	98.52 4.96%	25,698.59 7.39	0.04% (385.14)	Aaa/AAA NA	1.96 0.34
448977AD0	HART 2022-A A3 2.22 10/15/2026	75,470.31	03/09/2022 2.23%	75,467.41 75,469.16	98.90 4.95%	74,639.88 74.46	0.10% (829.29)	NA/AAA AAA	2.04 0.40
380146AC4	GMCAR 2022-1 A3 1.26 11/16/2026	27,962.23	01/11/2022 1.27%	27,959.80 27,961.30	98.64 4.79%	27,582.54 14.68	0.04% (378.77)	NA/AAA AAA	2.13 0.38
379929AD4	GMALT 2023-3 A3 5.38 11/20/2026	130,000.00	08/08/2023 5.38%	129,984.41 129,989.80	100.76 4.56%	130,986.91 213.71	0.18% 997.11	NA/AAA AAA	2.14 0.86
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	69,190.41	04/05/2022 3.13%	69,175.95 69,183.97	99.15 4.69%	68,605.20 89.37	0.09% (578.77)	Aaa/AAA NA	2.38 0.54
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	134,661.63	07/12/2022 3.77%	134,648.77 134,655.24	99.44 4.62%	133,910.65 223.84	0.18% (744.59)	Aaa/NA AAA	2.38 0.66
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	125,000.00	02/16/2023 5.09%	124,976.77 124,985.74	100.51 4.49%	125,632.03 175.00	0.17% 646.28	Aaa/NA AAA	2.56 0.84

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
02582JIT8	AMXCA 2022-2 A 05/17/2027	375,000.00	05/17/2022 3.42%	374,917.05 374,975.92	99.28 4.61%	372,300.38 565.00	0.51% (2,675.55)	NA/AAA AAA	0.62 0.60
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	291,972.47	10/12/2022 5.15%	291,949.82 291,959.62	100.44 4.58%	293,271.60 660.51	0.40% 1,311.98	Aaa/NA AAA	2.71 0.79
58768PAC8	MBART 2022-1 A3 5.21 08/16/2027	395,127.96	11/15/2022 5.28%	395,049.80 395,081.55	100.50 4.50%	397,108.82 914.94	0.55% 2,027.26	Aaa/AAA NA	2.88 0.65
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	59,164.21	01/18/2023 4.56%	59,157.11 59,159.63	100.01 4.54%	59,171.33 118.59	0.08% 11.69	NA/AAA AAA	3.13 0.73
05592XAD2	BMWOT 2023-A A3 5.47 02/25/2028	90,000.00	07/11/2023 5.47%	89,984.05 89,988.23	101.24 4.43%	91,115.56 82.05	0.13% 1,127.33	NA/AAA AAA	3.41 1.12
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	190,000.00	06/07/2023 4.87%	189,983.15 189,987.94	101.19 4.14%	192,270.06 411.24	0.27% 2,282.13	NA/AAA AAA	1.62 1.53
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	615,000.00	09/07/2023 5.17%	614,829.52 614,865.16	102.17 4.04%	628,348.21 1,410.40	0.87% 13,483.04	NR/AAA AAA	3.96 1.82
43813YAC6	HAROT 2024-3 A3 4.57 03/21/2029	445,000.00	08/09/2024 4.62%	444,930.09 444,931.80	100.97 4.15%	449,298.34 564.90	0.62% 4,366.54	Aaa/NA AAA	4.47 2.07
Total ABS		3,456,669.34	4.36%	3,456,085.17 3,456,298.51	100.50 4.43%	3,473,387.25 5,838.40	4.79% 17,088.73	Aaa/AAA AAA	2.73 1.09

AGENCY									
3130A4CH3	FEDERAL HOME LOAN BANKS 2.375 03/14/2025	600,000.00	03/19/2020 1.20%	634,662.00 603,123.39	99.04 4.53%	594,245.82 672.92	0.82% (8,877.57)	Aaa/AA+ AA+	0.45 0.44
3130AJHU6	FEDERAL HOME LOAN BANKS 0.5 04/14/2025	400,000.00	06/04/2020 0.53%	399,468.80 399,941.61	97.98 4.36%	391,912.03 927.78	0.54% (8,029.58)	Aaa/AA+ AA+	0.54 0.52
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	270,000.00	04/22/2020 0.67%	269,443.80 269,938.10	97.98 4.33%	264,541.55 745.31	0.36% (5,396.55)	Aaa/AA+ AA+	0.56 0.54
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025	685,000.00	06/17/2020 0.54%	683,582.05 684,798.66	97.43 4.20%	667,416.58 989.44	0.92% (17,382.07)	Aaa/AA+ AA+	0.71 0.70
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	365,000.00	07/21/2020 0.48%	363,182.30 364,708.01	97.12 4.04%	354,505.64 266.15	0.49% (10,202.37)	Aaa/AA+ AA+	0.80 0.79
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	575,000.00	08/25/2020 0.47%	572,309.00 574,516.09	96.87 3.95%	556,976.33 215.63	0.77% (17,539.76)	Aaa/AA+ AA+	0.90 0.88
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	530,000.00	09/23/2020 0.44%	528,404.70 529,687.76	96.53 4.03%	511,626.93 44.17	0.71% (18,060.83)	Aaa/AA+ AA+	0.98 0.96

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	570,000.00	11/09/2020 0.57%	567,959.40 569,549.52	96.23 4.04%	548,492.36 1,140.00	0.76% (21,057.16)	Aaa/AA+ AA+	1.10 1.07
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	850,000.00	02/08/2023 4.21%	856,409.00 852,700.80	100.73 3.86%	856,225.87 11,581.25	1.18% 3,525.07	Aaa/AA+ AA+	1.20 1.14
3133EP7C3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 04/01/2026	800,000.00	06/06/2024 4.81%	797,448.00 797,894.50	101.18 3.81%	809,469.81 18,500.00	1.12% 11,575.30	Aaa/AA+ AA+	1.50 1.44
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	1,125,000.00	08/09/2023 4.58%	1,122,412.50 1,123,389.90	101.54 3.64%	1,142,271.34 6,609.38	1.58% 18,881.44	Aaa/AA+ AA+	1.87 1.77
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	450,000.00	03/20/2023 3.84%	463,270.50 459,178.28	102.91 3.59%	463,106.05 1,181.25	0.64% 3,927.77	Aaa/AA+ AA+	3.44 3.17
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	850,000.00	08/30/2023 4.32%	856,349.50 854,967.51	103.26 3.60%	877,730.00 3,506.25	1.21% 22,762.49	Aaa/AA+ AA+	3.91 3.56
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	700,000.00	09/21/2023 4.70%	689,843.00 691,943.87	102.73 3.62%	719,143.22 1,956.60	0.99% 27,199.35	Aaa/AA+ AA+	3.94 3.59
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	800,000.00	07/15/2024 4.16%	816,128.00 815,433.45	104.30 3.62%	834,381.02 15,211.11	1.15% 18,947.57	Aaa/AA+ AA+	4.69 4.13
Total Agency		9,570,000.00	2.88%	9,620,872.55 9,591,771.45	100.30 3.88%	9,592,044.56 63,547.22	13.23% 273.11	Aaa/AA+ AA+	2.00 1.85

AGENCY CMBS									
3137BFE98	FHMS K-041 A2 3.171 10/25/2024	89,535.46	07/01/2021 0.64%	96,313.58 89,535.46	99.66 3.17%	89,235.18 236.60	0.12% (300.28)	Aaa/AA+ AAA	0.07 0.23
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	925,000.00	05/24/2023 4.24%	908,017.58 912,645.71	99.59 3.93%	921,162.45 2,967.71	1.27% 8,516.74	Aaa/AA+ AAA	3.65 3.28
Total Agency CMBS		1,014,535.46	3.93%	1,004,331.16 1,002,181.18	99.59 3.86%	1,010,397.63 3,204.31	1.39% 8,216.45	Aaa/AA+ AAA	3.34 3.01

CASH									
CCYUSD	Receivable	2,981.35	-- 0.00%	2,981.35 2,981.35	1.00 0.00%	2,981.35 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		2,981.35	0.00%	2,981.35 2,981.35	1.00 0.00%	2,981.35 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00

CORPORATE

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
30231GBH4	EXXON MOBIL CORP 2.992 03/19/2025	375,000.00	01/20/2021 0.73%	409,106.25 378,229.67	99.24 4.65%	372,155.75 374.00	0.51% (6,073.93)	Aa2/AA- NA	0.47 0.46
747525AF0	QUALCOMM INC 3.45 05/20/2025	575,000.00	-- 1.32%	624,270.25 579,670.94	99.43 4.36%	571,729.98 7,218.65	0.79% (7,940.96)	A2/A NA	0.64 0.61
78015K7H1	ROYAL BANK OF CANADA 1.15 06/10/2025	475,000.00	-- 1.10%	476,160.00 475,163.54	97.71 4.55%	464,121.49 1,684.27	0.64% (11,042.05)	A1/A AA-	0.69 0.67
857477BR3	STATE STREET CORP 1.746 02/06/2026	105,000.00	02/02/2022 1.75%	105,000.00 105,000.00	98.82 5.27%	103,762.38 280.09	0.14% (1,237.62)	A1/A AA-	1.35 0.34
91324PEC2	UNITEDHEALTH GROUP INC 1.15 05/15/2026	400,000.00	-- 1.40%	395,763.85 398,434.62	95.60 3.97%	382,417.17 1,737.78	0.53% (16,017.45)	A2/A+ A	1.62 1.57
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	340,000.00	06/15/2021 1.13%	339,850.40 339,948.80	95.34 3.96%	324,154.41 1,094.38	0.45% (15,794.39)	A1/A+ A+	1.71 1.66
06051GJD2	BANK OF AMERICA CORP 1.319 06/19/2026	400,000.00	-- 4.42%	374,448.00 391,650.75	97.54 5.53%	390,146.60 1,494.87	0.54% (1,504.15)	A1/A- AA-	1.72 0.70
06368FAC3	BANK OF MONTREAL 1.25 09/15/2026	200,000.00	02/24/2022 2.55%	188,796.00 195,180.93	94.67 4.11%	189,344.88 111.11	0.26% (5,836.05)	A2/A- AA-	1.96 1.90
931142ER0	WALMART INC 1.05 09/17/2026	80,000.00	09/08/2021 1.09%	79,848.80 79,940.71	94.97 3.74%	75,972.61 32.67	0.10% (3,968.10)	Aa2/AA AA	1.96 1.91
89114TZN5	TORONTO-DOMINION BANK 1.95 01/12/2027	400,000.00	01/25/2022 2.11%	396,915.65 398,581.30	95.84 3.87%	383,355.57 1,711.67	0.53% (15,225.73)	A1/A AA-	2.28 2.19
87612EBM7	TARGET CORP 1.95 01/15/2027	185,000.00	01/19/2022 1.99%	184,685.50 184,855.30	96.06 3.76%	177,710.14 761.58	0.25% (7,145.16)	A2/A A	2.29 2.20
756109AS3	REALTY INCOME CORP 3.0 01/15/2027	600,000.00	10/05/2022 5.22%	549,030.00 572,702.81	97.36 4.22%	584,171.18 3,800.00	0.81% 11,468.37	A3/A- WR	2.29 2.17
26444HAC5	DUKE ENERGY FLORIDA LLC 3.2 01/15/2027	750,000.00	08/08/2023 4.77%	713,010.00 725,340.00	98.35 3.96%	737,650.55 5,066.67	1.02% 12,310.55	A1/A WR	2.29 2.17
808513BY0	CHARLES SCHWAB CORP 2.45 03/03/2027	60,000.00	03/01/2022 2.47%	59,935.20 59,968.66	96.04 4.19%	57,622.88 114.33	0.08% (2,345.78)	A2/A- A	2.42 2.31
24422EWD7	JOHN DEERE CAPITAL CORP 2.35 03/08/2027	750,000.00	-- 4.07%	701,205.00 721,248.89	96.29 3.96%	722,180.45 1,126.04	1.00% 931.56	A1/A A+	2.44 2.33
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	345,000.00	03/07/2022 2.30%	344,934.45 344,967.87	96.79 3.68%	333,927.77 352.67	0.46% (11,040.10)	Aa2/AA A+	2.45 2.35
09247XAN1	BLACKROCK INC 3.2 03/15/2027	400,000.00	05/06/2022 3.61%	392,684.00 396,300.66	98.55 3.82%	394,217.42 568.89	0.54% (2,083.25)	Aa3/AA- NA	2.45 2.33
023135CF1	AMAZON.COM INC 3.3 04/13/2027	250,000.00	04/25/2022 3.34%	249,567.50 249,779.46	98.72 3.83%	246,807.15 3,850.00	0.34% (2,972.31)	A1/AA AA-	2.53 2.37

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
74340XBN0	PROLOGIS LP 2.125 04/15/2027	950,000.00	-- 5.10%	847,962.50 885,514.11	95.35 4.07%	905,813.34 9,308.68	1.25% 20,299.23	A3/A WR	2.54 2.41
46647PCB0	JPMORGAN CHASE & CO 1.578 04/22/2027	250,000.00	10/05/2022 5.75%	217,570.00 235,357.75	95.80 4.92%	239,492.32 1,742.38	0.33% 4,134.57	A1/A- AA-	2.56 1.50
61772BAB9	MORGAN STANLEY 1.593 05/04/2027	550,000.00	-- 4.74%	491,295.70 524,733.15	95.69 4.93%	526,288.34 3,577.61	0.73% 1,555.19	A1/A- A+	2.59 1.53
14913R3A3	CATERPILLAR FINANCIAL SERVICES CORP 3.6 08/12/2027	300,000.00	08/22/2022 3.81%	297,129.00 298,346.09	99.38 3.83%	298,128.53 1,470.00	0.41% (217.56)	A2/A A+	2.87 2.68
931142EX7	WALMART INC 3.95 09/09/2027	300,000.00	-- 3.97%	299,701.20 299,824.42	100.69 3.70%	302,069.90 724.17	0.42% 2,245.48	Aa2/AA AA	2.94 2.67
89115A2M3	TORONTO-DOMINION BANK 5.156 01/10/2028	350,000.00	08/08/2023 5.22%	349,111.00 349,341.24	103.00 4.17%	360,493.66 4,060.35	0.50% 11,152.42	A1/A AA-	3.28 2.96
06051GGF0	BANK OF AMERICA CORP 3.824 01/20/2028	600,000.00	-- 5.25%	572,016.00 582,318.62	98.92 4.94%	593,508.20 4,525.07	0.82% 11,189.59	A1/A- AA-	3.31 2.16
91324PEP3	UNITEDHEALTH GROUP INC 5.25 02/15/2028	480,000.00	-- 5.06%	483,736.40 482,676.53	104.07 3.95%	499,521.21 3,220.00	0.69% 16,844.68	A2/A+ A	3.38 2.99
79466LAF1	SALESFORCE INC 3.7 04/11/2028	700,000.00	08/23/2023 4.84%	667,184.00 675,004.73	99.45 3.87%	696,115.08 12,230.56	0.96% 21,110.36	A1/A+ NA	3.53 3.22
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	800,000.00	09/06/2023 5.10%	754,232.00 764,723.31	98.71 4.09%	789,686.12 12,333.33	1.09% 24,962.81	A1/A WR	3.59 3.27
037833ET3	APPLE INC 4.0 05/10/2028	105,000.00	05/08/2023 4.04%	104,797.35 104,853.92	101.09 3.67%	106,148.30 1,645.00	0.15% 1,294.38	Aaa/AA+ NA	3.61 3.21
61744YAK4	MORGAN STANLEY 3.591 07/22/2028	250,000.00	08/08/2023 5.21%	232,525.00 236,565.13	97.99 4.17%	244,963.50 1,720.69	0.34% 8,398.38	A1/A- A+	3.81 2.62
46647PDG8	JPMORGAN CHASE & CO 4.851 07/25/2028	900,000.00	-- 5.17%	890,109.00 892,699.40	101.74 4.84%	915,694.56 8,004.15	1.26% 22,995.16	A1/A- AA-	3.82 2.59
89236TLB9	TOYOTA MOTOR CREDIT CORP 5.25 09/11/2028	550,000.00	02/27/2024 4.92%	557,375.50 556,417.93	104.19 4.09%	573,065.43 1,604.17	0.79% 16,647.49	A1/A+ A+	3.95 3.54
438516CL8	HONEYWELL INTERNATIONAL INC 4.25 01/15/2029	650,000.00	01/17/2024 4.42%	644,982.00 645,686.67	101.40 3.89%	659,084.89 5,831.94	0.91% 13,398.23	A2/A A	4.29 3.79
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	740,000.00	01/24/2024 4.64%	738,793.80 738,954.89	102.54 3.95%	758,807.81 5,767.89	1.05% 19,852.92	A1/A+ NA	4.34 3.88
78016HZV5	ROYAL BANK OF CANADA 4.95 02/01/2029	500,000.00	02/22/2024 5.05%	497,825.00 498,088.12	103.12 4.15%	515,623.23 4,125.00	0.71% 17,535.10	A1/A AA-	4.34 3.85
06406RBN6	BANK OF NEW YORK MELLON CORP 4.543 02/01/2029	900,000.00	02/26/2024 5.02%	884,943.00 887,211.00	101.17 4.56%	910,532.32 6,814.50	1.26% 23,321.32	A1/A AA-	4.34 3.05

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

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756109CF9	REALTY INCOME CORP 4.75 02/15/2029	400,000.00	02/22/2024 5.14%	393,276.00 394,083.18	101.86 4.28%	407,438.74 2,427.78	0.56% 13,355.57	A3/A- NA	4.38 3.83
02665WFE6	AMERICAN HONDA FINANCE CORP 4.9 03/13/2029	600,000.00	03/13/2024 4.91%	599,790.00 599,813.03	102.59 4.25%	615,561.44 1,470.00	0.85% 15,748.42	A3/A- NA	4.45 3.96
91159HJM3	US BANCORP 5.775 06/12/2029	800,000.00	09/10/2024 4.39%	837,952.00 837,397.96	104.80 4.84%	838,427.88 13,988.33	1.16% 1,029.92	A3/A A	4.70 3.27
437076DC3	HOME DEPOT INC 4.75 06/25/2029	315,000.00	06/17/2024 4.90%	312,968.25 313,077.29	103.07 4.03%	324,674.41 3,990.00	0.45% 11,597.12	A2/A A	4.73 4.10
171239AL0	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	750,000.00	09/19/2024 4.06%	769,327.50 769,206.63	102.32 4.12%	767,423.24 5,909.38	1.06% (1,783.39)	A3/A A	4.87 4.24
Total Corporate		19,430,000.00	4.18%	19,029,813.05 19,168,860.00	99.72 4.25%	19,360,010.84 147,870.61	26.70% 191,150.84	A2/A A+	3.16 2.66
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	600,647.57	-- 4.54%	600,647.57 600,647.57	1.00 4.54%	600,647.57 0.00	0.83% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		600,647.57	4.54%	600,647.57 600,647.57	1.00 4.54%	600,647.57 0.00	0.83% 0.00	Aaa/ AAAm AAA	0.00 0.00
SUPRANATIONAL									
459058JB0	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.625 04/22/2025	335,000.00	04/15/2020 0.70%	333,703.55 334,855.87	97.95 4.38%	328,139.59 926.22	0.45% (6,716.28)	Aaa/AAA NA	0.56 0.54
459058JL8	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025	475,000.00	10/21/2020 0.52%	474,463.25 474,884.77	96.30 4.06%	457,404.68 1,009.38	0.63% (17,480.09)	Aaa/AAA NA	1.08 1.05
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	600,000.00	11/28/2023 4.55%	574,080.00 578,784.34	99.62 3.61%	597,711.47 4,608.33	0.82% 18,927.13	Aaa/AAA NA	3.78 3.48
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	265,000.00	07/06/2023 4.53%	264,705.85 264,777.66	103.31 3.56%	273,776.88 2,583.75	0.38% 8,999.22	Aaa/AAA NA	3.79 3.43

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

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4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029	850,000.00	03/13/2024 4.30%	843,531.50 844,251.02	101.98 3.63%	866,797.72 4,480.21	1.20% 22,546.70	Aaa/AAA NA	4.38 3.96
Total Supranational		2,525,000.00	3.23%	2,490,484.15 2,497,553.66	100.01 3.79%	2,523,830.34 13,607.89	3.48% 26,276.68	Aaa/AAA NA	3.08 2.82
US TREASURY									
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	1,000,000.00	08/17/2023 4.87%	992,070.31 996,035.16	100.64 3.91%	1,006,406.25 16,997.28	1.39% 10,371.10	Aaa/AA+ AA+	1.13 1.07
91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	550,000.00	12/28/2020 0.38%	549,849.61 549,964.43	96.05 3.88%	528,279.30 693.14	0.73% (21,685.14)	Aaa/AA+ AA+	1.17 1.14
91282CBC4	UNITED STATES TREASURY 0.375 12/31/2025	325,000.00	01/27/2021 0.39%	324,695.31 324,922.73	95.81 3.85%	311,377.93 308.00	0.43% (13,544.80)	Aaa/AA+ AA+	1.25 1.22
91282CKB6	UNITED STATES TREASURY 4.625 02/28/2026	900,000.00	02/28/2024 4.67%	899,226.56 899,454.35	101.11 3.81%	910,019.53 3,564.57	1.26% 10,565.18	Aaa/AA+ AA+	1.41 1.36
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	700,000.00	03/30/2021 0.91%	694,394.53 698,323.89	95.64 3.77%	669,457.03 14.42	0.92% (28,866.85)	Aaa/AA+ AA+	1.50 1.46
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	1,000,000.00	02/22/2024 4.61%	954,101.56 966,828.73	97.92 3.74%	979,179.69 9,938.86	1.35% 12,350.96	Aaa/AA+ AA+	1.58 1.52
9128286X3	UNITED STATES TREASURY 2.125 05/31/2026	1,000,000.00	02/22/2024 4.58%	947,617.19 961,598.59	97.45 3.72%	974,531.25 7,141.39	1.34% 12,932.66	Aaa/AA+ AA+	1.67 1.60
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	900,000.00	02/28/2024 4.59%	890,929.69 893,259.58	100.68 3.71%	906,082.03 10,954.92	1.25% 12,822.45	Aaa/AA+ AA+	1.71 1.62
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	350,000.00	08/10/2021 0.82%	346,677.73 348,777.26	94.63 3.68%	331,201.17 368.55	0.46% (17,576.09)	Aaa/AA+ AA+	1.83 1.79
91282CCW9	UNITED STATES TREASURY 0.75 08/31/2026	1,100,000.00	-- 0.94%	1,090,166.02 1,096,127.52	94.65 3.67%	1,041,175.78 706.49	1.44% (54,951.74)	Aaa/AA+ AA+	1.92 1.87
91282CDG3	UNITED STATES TREASURY 1.125 10/31/2026	900,000.00	-- 1.27%	893,734.37 897,338.13	94.98 3.65%	854,824.22 4,237.09	1.18% (42,513.91)	Aaa/AA+ AA+	2.08 2.02
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	1,200,000.00	-- 2.05%	1,169,343.75 1,185,311.45	95.31 3.62%	1,143,703.13 3,032.61	1.58% (41,608.32)	Aaa/AA+ AA+	2.34 2.25
91282CKA8	UNITED STATES TREASURY 4.125 02/15/2027	1,000,000.00	02/27/2024 4.48%	990,312.50 992,244.63	101.16 3.61%	1,011,562.50 5,268.34	1.40% 19,317.87	Aaa/AA+ AA+	2.38 2.23
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	650,000.00	05/04/2022 3.02%	634,613.28 642,173.48	97.43 3.59%	633,292.97 44.64	0.87% (8,880.51)	Aaa/AA+ AA+	2.50 2.39

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,200,000.00	-- 3.25%	1,172,558.60 1,185,513.56	97.94 3.59%	1,175,296.87 13,809.78	1.62% (10,216.69)	Aaa/AA+ AA+	2.58 2.44
91282CKR1	UNITED STATES TREASURY 4.5 05/15/2027	750,000.00	09/30/2024 3.55%	767,666.02 767,647.56	102.26 3.59%	766,962.89 12,747.96	1.06% (684.67)	Aaa/AA+ AA+	2.62 2.42
91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	500,000.00	08/30/2022 3.33%	498,300.78 499,034.80	99.16 3.57%	495,781.25 4,106.66	0.68% (3,253.55)	Aaa/AA+ AA+	2.75 2.58
91282CFB2	UNITED STATES TREASURY 2.75 07/31/2027	600,000.00	09/29/2022 4.07%	565,335.94 579,712.19	97.77 3.58%	586,617.19 2,779.89	0.81% 6,904.99	Aaa/AA+ AA+	2.83 2.68
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	650,000.00	-- 3.92%	626,849.61 636,313.81	98.76 3.58%	641,951.17 1,739.47	0.89% 5,637.36	Aaa/AA+ AA+	2.92 2.75
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	500,000.00	10/12/2022 4.12%	500,136.72 500,082.50	101.61 3.56%	508,027.35 56.66	0.70% 7,944.84	Aaa/AA+ AA+	3.00 2.80
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	550,000.00	12/20/2022 3.84%	556,875.00 554,357.39	101.58 3.58%	558,701.17 9,494.23	0.77% 4,343.78	Aaa/AA+ AA+	3.08 2.83
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	650,000.00	01/26/2023 3.62%	657,464.84 654,921.24	100.95 3.56%	656,195.31 6,365.32	0.91% 1,274.08	Aaa/AA+ AA+	3.25 3.00
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	1,000,000.00	12/11/2023 4.37%	967,304.69 973,666.32	99.77 3.57%	997,734.38 5,896.74	1.38% 24,068.06	Aaa/AA+ AA+	3.34 3.10
91282CGP0	UNITED STATES TREASURY 4.0 02/29/2028	1,000,000.00	02/26/2024 4.40%	985,585.94 987,723.91	101.36 3.57%	1,013,593.75 3,425.41	1.40% 25,869.84	Aaa/AA+ AA+	3.42 3.16
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	1,000,000.00	-- 3.53%	1,004,308.59 1,003,056.32	100.20 3.56%	1,002,031.25 99.59	1.38% (1,025.07)	Aaa/AA+ AA+	3.50 3.26
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	1,050,000.00	-- 3.59%	1,045,863.28 1,047,002.95	99.75 3.57%	1,047,416.01 15,379.08	1.44% 413.06	Aaa/AA+ AA+	3.58 3.29
91282CHE4	UNITED STATES TREASURY 3.625 05/31/2028	500,000.00	06/15/2023 3.95%	492,695.31 494,603.16	100.16 3.58%	500,781.25 6,091.19	0.69% 6,178.09	Aaa/AA+ AA+	3.67 3.36
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	700,000.00	07/26/2023 4.16%	694,968.75 696,176.25	101.50 3.57%	710,472.66 7,076.09	0.98% 14,296.41	Aaa/AA+ AA+	3.75 3.42
91282CCRO	UNITED STATES TREASURY 1.0 07/31/2028	1,200,000.00	08/16/2023 4.40%	1,020,140.63 1,060,981.63	90.82 3.59%	1,089,843.74 2,021.74	1.50% 28,862.12	Aaa/AA+ AA+	3.84 3.69
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	1,000,000.00	08/28/2023 4.44%	930,781.25 946,014.72	97.46 3.58%	974,570.31 3,671.88	1.34% 28,555.59	Aaa/AA+ AA+	3.88 3.61
91282CHX2	UNITED STATES TREASURY 4.375 08/31/2028	650,000.00	09/25/2023 4.59%	643,779.30 645,060.74	102.89 3.58%	668,763.67 2,435.26	0.92% 23,702.93	Aaa/AA+ AA+	3.92 3.57
91282CJA0	UNITED STATES TREASURY 4.625 09/30/2028	650,000.00	10/19/2023 4.97%	640,300.78 642,163.33	103.88 3.57%	675,238.28 82.59	0.93% 33,074.95	Aaa/AA+ AA+	4.00 3.64

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of September 30, 2024

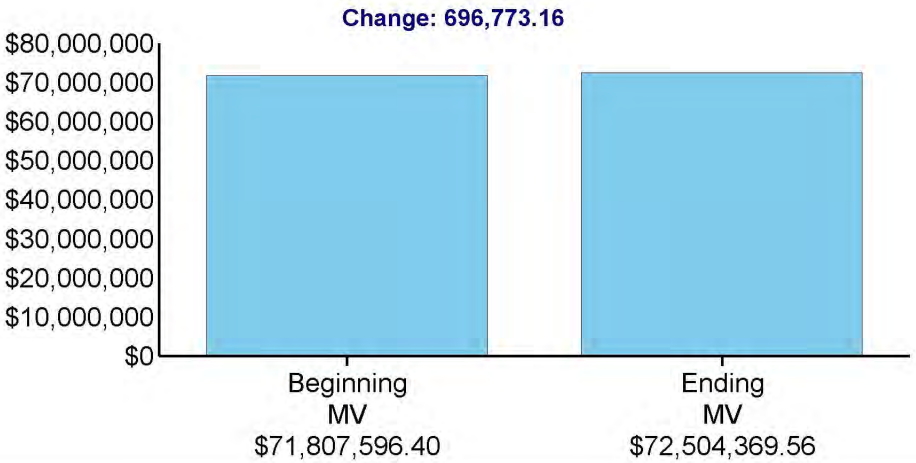
Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CJF9	UNITED STATES TREASURY 4.875 10/31/2028	1,000,000.00	02/26/2024 4.34%	1,022,226.56 1,019,402.69	104.88 3.58%	1,048,828.12 20,400.82	1.45% 29,425.43	Aaa/AA+ AA+	4.08 3.62
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	700,000.00	11/17/2023 4.49%	657,699.22 665,035.69	98.26 3.58%	687,804.68 8,262.57	0.95% 22,769.00	Aaa/AA+ AA+	4.13 3.78
91282CJN2	UNITED STATES TREASURY 4.375 11/30/2028	600,000.00	12/28/2023 3.82%	614,835.94 612,550.31	103.06 3.58%	618,375.00 8,821.72	0.85% 5,824.69	Aaa/AA+ AA+	4.17 3.74
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	1,000,000.00	02/22/2024 4.30%	986,601.56 988,242.94	101.69 3.58%	1,016,875.00 6,739.13	1.40% 28,632.06	Aaa/AA+ AA+	4.34 3.93
912810FG8	UNITED STATES TREASURY 5.25 02/15/2029	1,000,000.00	08/22/2024 3.60%	1,067,695.31 1,066,082.53	107.16 3.47%	1,071,562.50 6,705.16	1.48% 5,479.97	Aaa/AA+ AA+	4.38 3.89
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	1,400,000.00	-- 4.67%	1,366,773.44 1,369,697.86	102.27 3.57%	1,431,773.43 158.65	1.97% 62,075.57	Aaa/AA+ AA+	4.50 4.08
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	900,000.00	05/28/2024 4.54%	903,128.91 902,911.26	104.42 3.57%	939,796.88 17,419.16	1.30% 36,885.61	Aaa/AA+ AA+	4.58 4.04
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	1,400,000.00	-- 4.45%	1,402,761.72 1,402,647.64	104.00 3.56%	1,456,000.00 21,172.13	2.01% 53,352.36	Aaa/AA+ AA+	4.67 4.13
91282CKX8	UNITED STATES TREASURY 4.25 06/30/2029	900,000.00	07/26/2024 4.09%	906,503.91 906,272.27	102.92 3.57%	926,296.88 9,666.44	1.28% 20,024.60	Aaa/AA+ AA+	4.75 4.24
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	1,350,000.00	-- 3.91%	1,355,564.45 1,355,473.47	101.90 3.57%	1,375,628.91 9,097.83	1.90% 20,155.45	Aaa/AA+ AA+	4.83 4.34
Total US Treasury		35,975,000.00	3.77%	35,432,439.46 35,614,709.00	100.03 3.62%	35,944,012.69 268,993.43	49.57% 329,303.69	Aaa/AA+ AA+	3.19 2.94
Total Portfolio		72,574,833.72	3.78%	71,637,654.46 71,935,002.72	99.18 3.88%	72,507,312.23 503,061.86	100.00% 572,309.51	Aa2/AA- AA	2.98 2.60
Total Market Value + Accrued						73,010,374.09			



CALIFORNIA CITIES EXCESS LIABILITY
ACCOUNT NUMBER: 001050982411

MARKET VALUE SUMMARY

	Current Period 09/01/24 to 09/30/24
Beginning Market Value	\$71,807,596.40
Taxable Interest	252,099.58
Fees and Expenses	-6,005.06
Long Term Gains/Losses	-66,911.84
Change in Investment Value	517,590.48
Ending Market Value	\$72,504,369.56



MONTHLY ACCOUNT STATEMENT

ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

US Bank

PORTFOLIO SUMMARY



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

Portfolio Characteristics

Average Modified Duration	2.57
Average Coupon	3.44%
Average Purchase YTM	3.80%
Average Market YTM	4.35%
Average Quality	AA
Average Final Maturity	2.94
Average Life	2.63

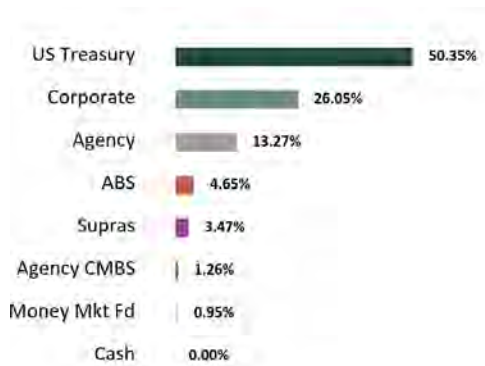
Account Summary

	Beg. Values as of 10/01/2024	End Values as of 10/31/2024
Market Value	72,507,312.23	71,703,474.47
Accrued Interest	503,061.86	535,046.72
Total Market Value	73,010,374.09	72,238,521.18
Income Earned	288,162.65	227,640.71
Cont/WD	0.00	0.00
Par	72,574,833.72	72,757,752.86
Book Value	71,935,002.72	72,115,982.78
Cost Value	71,637,654.46	71,777,853.86

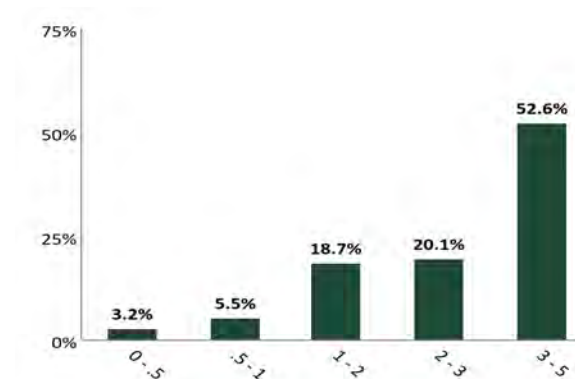
Top Issuers

United States	50.35%
Federal Home Loan Banks	5.32%
Farm Credit System	3.90%
FNMA	2.84%
FHLMC	2.47%
International Bank for Recon and Dev	1.91%
JPMorgan Chase & Co.	1.59%
Bank of America Corporation	1.43%

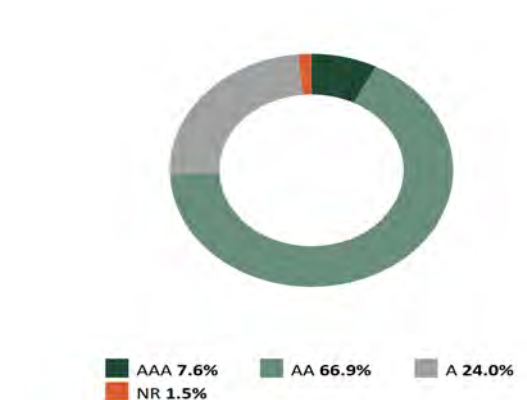
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (07/01/06)
ACCEL Long Term Portfolio	(1.05%)	0.83%	3.53%	6.80%	4.84%	1.05%	1.38%	1.63%	2.56%
Benchmark Return*	(1.07%)	0.79%	3.10%	6.18%	4.29%	0.56%	1.00%	1.33%	2.30%
Secondary Benchmark Return*	(1.05%)	0.84%	3.25%	6.44%	4.49%	0.64%	1.09%	1.44%	2.38%

*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index Secondary Benchmark: ICE BofA 1-5 Year AAA-A Corp/Govt

The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

Execution Time: 11/04/2024 04:21:43 PM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

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STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV; ABS, CMO, & MBS)	20.0	5.9	Compliant	
Max Maturity (Years)	5.0	3.6	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; ABS, CMO & MBS)	20.0	5.9	Compliant	
Max % Issuer (MV)	5.0	0.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	26.1	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	13.3	Compliant	

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	25.0	5.3	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.9	Compliant	
Max % Issuer (MV)	20.0	0.9	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
REPURCHASE AGREEMENTS				

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	1.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	3.5	Compliant	
Max % Issuer (MV)	10.0	1.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	50.3	Compliant	
Max Maturity (Years)	5	4	Compliant	

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	29,352.42	02/07/2023 5.22%	29,351.72 29,352.16	100.06 4.93%	29,369.50 25.24	0.04% 17.35	Aaa/AAA NA	1.07 0.20
44934KAC8	HART 2021-B A3 0.38 01/15/2026	4,470.26	07/20/2021 0.60%	4,469.28 4,470.06	99.81 5.38%	4,461.70 0.76	0.01% (8.36)	NA/AAA AAA	1.21 0.04
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	24,426.13	11/16/2021 0.89%	24,420.99 24,424.81	98.88 4.93%	24,152.12 5.97	0.03% (272.69)	Aaa/NA AAA	1.22 0.28
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	25,625.15	07/13/2021 0.53%	25,622.87 25,624.58	99.06 4.21%	25,384.89 5.92	0.04% (239.69)	Aaa/NA AAA	1.37 0.25
44935FAD6	HART 2021-C A3 0.74 05/15/2026	14,363.33	11/09/2021 0.75%	14,360.12 14,362.42	99.24 4.69%	14,253.91 4.72	0.02% (108.52)	NA/AAA AAA	1.54 0.19
43815BAC4	HAROT 2022-1 A3 1.88 05/15/2026	69,805.23	02/15/2022 1.89%	69,794.73 69,801.79	98.85 4.91%	69,002.25 58.33	0.10% (799.55)	Aaa/AAA NA	1.54 0.38
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	60,985.53	05/10/2022 3.23%	60,982.35 60,984.29	99.41 4.67%	60,626.04 32.63	0.08% (358.25)	Aaa/AAA NA	1.82 0.41
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	57,888.82	03/10/2022 2.34%	57,876.02 57,883.92	98.89 4.61%	57,245.24 59.69	0.08% (638.68)	Aaa/NA AAA	1.87 0.49
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	64,763.55	04/07/2022 2.95%	64,762.03 64,762.96	99.20 4.75%	64,245.40 84.34	0.09% (517.56)	Aaa/AAA NA	1.87 0.44
362554AC1	GMCAR 2021-4 A3 0.68 09/16/2026	22,828.76	10/13/2021 0.68%	22,828.17 22,828.57	98.67 4.99%	22,526.12 6.47	0.03% (302.45)	Aaa/AAA NA	1.88 0.31
448977AD0	HART 2022-A A3 2.22 10/15/2026	67,777.17	03/09/2022 2.23%	67,774.57 67,776.18	98.98 4.83%	67,086.27 66.87	0.09% (689.92)	NA/AAA AAA	1.96 0.39
380146AC4	GMCAR 2022-1 A3 1.26 11/16/2026	24,831.39	01/11/2022 1.27%	24,829.23 24,830.60	98.79 4.72%	24,532.13 13.04	0.03% (298.47)	NA/AAA AAA	2.04 0.35
379929AD4	GMALT 2023-3 A3 5.38 11/20/2026	130,000.00	08/08/2023 5.38%	129,984.41 129,990.20	100.48 4.80%	130,623.79 213.71	0.18% 633.59	NA/AAA AAA	2.05 0.75
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	63,725.75	04/05/2022 3.13%	63,712.43 63,720.03	99.15 4.81%	63,184.05 82.31	0.09% (535.98)	Aaa/AAA NA	2.30 0.50
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	127,326.09	07/12/2022 3.77%	127,313.94 127,320.27	99.37 4.68%	126,520.88 211.64	0.18% (799.39)	Aaa/NA AAA	2.30 0.69
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	125,000.00	02/16/2023 5.09%	124,976.77 124,986.22	100.29 4.72%	125,365.49 175.00	0.17% 379.27	Aaa/NA AAA	2.47 0.79
02582JIT8	AMXCA 2022-2 A 3.39 05/17/2027	375,000.00	05/17/2022 3.42%	374,917.05 374,979.23	99.29 4.78%	372,334.84 565.00	0.52% (2,644.39)	NA/AAA AAA	0.54 0.52

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	278,050.08	10/12/2022 5.15%	278,028.51 278,038.23	100.23 4.83%	278,690.49 629.01	0.39% 652.26	Aaa/NA AAA	2.62 0.74
58768PAC8	MBART 2022-1 A3 5.21 08/16/2027	369,192.26	11/15/2022 5.28%	369,119.23 369,150.18	100.31 4.80%	370,328.56 854.89	0.52% 1,178.38	Aaa/AAA NA	2.79 0.67
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	55,652.59	01/18/2023 4.56%	55,645.91 55,648.40	99.86 4.74%	55,573.36 111.55	0.08% (75.04)	NA/AAA AAA	3.04 0.74
05592XAD2	BMWOT 2023-A A3 5.47 02/25/2028	90,000.00	07/11/2023 5.47%	89,984.05 89,988.52	100.99 4.63%	90,890.43 82.05	0.13% 901.91	NA/AAA AAA	3.32 1.09
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	190,000.00	06/07/2023 4.87%	189,983.15 189,988.57	100.52 4.57%	190,981.52 411.24	0.27% 992.95	NA/AAA AAA	1.54 1.45
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	615,000.00	09/07/2023 5.17%	614,829.52 614,868.06	101.19 4.54%	622,314.87 1,410.40	0.87% 7,446.81	NR/AAA AAA	3.88 1.75
43813YAC6	HAROT 2024-3 A3 4.57 03/21/2029	445,000.00	08/09/2024 4.62%	444,930.09 444,933.10	100.15 4.54%	445,646.14 564.90	0.62% 713.04	Aaa/NA AAA	4.39 2.06
Total ABS		3,331,064.52	4.40%	3,330,497.14 3,330,713.35	100.13 4.69%	3,335,339.99 5,675.68	4.65% 4,626.64	Aaa/AAA AAA	2.67 1.07

AGENCY									
3130A4CH3	FEDERAL HOME LOAN BANKS 2.375 03/14/2025	600,000.00	03/19/2020 1.20%	634,662.00 602,532.99	99.27 4.38%	595,607.51 1,860.42	0.83% (6,925.48)	Aaa/AA+ AA+	0.37 0.36
3130AJHU6	FEDERAL HOME LOAN BANKS 0.5 04/14/2025	400,000.00	06/04/2020 0.53%	399,468.80 399,950.89	98.22 4.51%	392,887.20 94.44	0.55% (7,063.69)	Aaa/AA+ AA+	0.45 0.44
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	270,000.00	04/22/2020 0.67%	269,443.80 269,947.55	98.21 4.47%	265,169.71 42.19	0.37% (4,777.85)	Aaa/AA+ AA+	0.47 0.47
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025	685,000.00	06/17/2020 0.54%	683,582.05 684,822.76	97.60 4.41%	668,572.28 1,274.86	0.93% (16,250.48)	Aaa/AA+ AA+	0.63 0.61
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	365,000.00	07/21/2020 0.48%	363,182.30 364,738.91	97.20 4.36%	354,773.17 380.21	0.49% (9,965.74)	Aaa/AA+ AA+	0.72 0.71
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	575,000.00	08/25/2020 0.47%	572,309.00 574,561.83	96.82 4.38%	556,721.30 395.31	0.78% (17,840.52)	Aaa/AA+ AA+	0.82 0.80
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	530,000.00	09/23/2020 0.44%	528,404.70 529,714.87	96.56 4.34%	511,743.76 209.79	0.71% (17,971.12)	Aaa/AA+ AA+	0.90 0.87
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	570,000.00	11/09/2020 0.57%	567,959.40 569,584.26	96.26 4.30%	548,701.43 1,377.50	0.77% (20,882.84)	Aaa/AA+ AA+	1.02 0.99

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

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3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	850,000.00	02/08/2023 4.21%	856,409.00 852,509.21	100.24 4.27%	852,071.45 14,768.75	1.19% (437.76)	Aaa/AA+ AA+	1.11 1.06
3133EP7C3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 04/01/2026	800,000.00	06/06/2024 4.81%	797,448.00 798,013.83	100.57 4.20%	804,562.95 3,083.33	1.12% 6,549.12	Aaa/AA+ AA+	1.42 1.35
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	1,125,000.00	08/09/2023 4.58%	1,122,412.50 1,123,463.08	100.64 4.12%	1,132,199.10 10,828.13	1.58% 8,736.02	Aaa/AA+ AA+	1.79 1.69
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	450,000.00	03/20/2023 3.84%	463,270.50 458,951.74	101.03 4.17%	454,634.21 2,868.75	0.63% (4,317.53)	Aaa/AA+ AA+	3.36 3.07
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	850,000.00	08/30/2023 4.32%	856,349.50 854,859.60	101.02 4.21%	858,700.01 6,693.75	1.20% 3,840.42	Aaa/AA+ AA+	3.83 3.46
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	700,000.00	09/21/2023 4.70%	689,843.00 692,117.54	100.70 4.17%	704,924.85 4,508.68	0.98% 12,807.31	Aaa/AA+ AA+	3.86 3.49
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	800,000.00	07/15/2024 4.16%	816,128.00 815,153.83	101.77 4.20%	814,123.66 18,294.44	1.14% (1,030.17)	Aaa/AA+ AA+	4.60 4.03
Total Agency		9,570,000.00	2.86%	9,620,872.55 9,590,922.88	99.46 4.27%	9,515,392.57 66,680.56	13.27% (75,530.31)	Aaa/AA+ AA+	1.90 1.75
AGENCY CMBS									
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	925,000.00	05/24/2023 4.24%	908,017.58 912,938.51	97.78 4.50%	904,422.08 2,967.71	1.26% (8,516.43)	Aaa/AA+ AAA	3.57 3.19
Total Agency CMBS		925,000.00	4.24%	908,017.58 912,938.51	97.78 4.50%	904,422.08 2,967.71	1.26% (8,516.43)	Aaa/AA+ AAA	3.57 3.19
CASH									
CCYUSD	Receivable	2,662.35	-- 0.00%	2,662.35 2,662.35	1.00 0.00%	2,662.35 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		2,662.35	0.00%	2,662.35 2,662.35	1.00 0.00%	2,662.35 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
CORPORATE									
747525AF0	QUALCOMM INC 3.45 05/20/2025	575,000.00	-- 1.32%	624,270.25 578,651.23	99.34 4.66%	571,227.26 8,871.77	0.80% (7,423.96)	A2/A NA	0.55 0.53
78015K7H1	ROYAL BANK OF CANADA 1.15 06/10/2025	475,000.00	-- 1.10%	476,160.00 475,143.42	97.93 4.64%	465,153.50 2,139.48	0.65% (9,989.92)	A1/A AA-	0.61 0.59

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

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91324PEC2	UNITEDHEALTH GROUP INC 1.15 05/15/2026	400,000.00	-- 1.40%	395,763.85 398,516.48	95.09 4.49%	380,372.53 2,121.11	0.53% (18,143.95)	A2/A+ A	1.54 1.49
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	340,000.00	06/15/2021 1.13%	339,850.40 339,951.34	94.88 4.42%	322,575.27 1,413.13	0.45% (17,376.07)	A1/A+ A+	1.63 1.58
06368FAC3	BANK OF MONTREAL 1.25 09/15/2026	200,000.00	02/24/2022 2.55%	188,796.00 195,390.16	94.08 4.59%	188,156.84 319.44	0.26% (7,233.32)	A2/A- AA-	1.87 1.81
931142ERO	WALMART INC 1.05 09/17/2026	80,000.00	09/08/2021 1.09%	79,848.80 79,943.28	94.27 4.26%	75,415.47 102.67	0.11% (4,527.81)	Aa2/AA AA	1.88 1.82
89114TZN5	TORONTO-DOMINION BANK 1.95 01/12/2027	400,000.00	01/25/2022 2.11%	396,915.65 398,634.10	94.46 4.63%	377,838.62 2,361.67	0.53% (20,795.47)	A2/A- AA-	2.20 2.10
87612EBM7	TARGET CORP 1.95 01/15/2027	185,000.00	01/19/2022 1.99%	184,685.50 184,860.67	95.01 4.35%	175,766.48 1,062.21	0.25% (9,094.18)	A2/A A	2.21 2.11
756109AS3	REALTY INCOME CORP 3.0 01/15/2027	600,000.00	10/05/2022 5.22%	549,030.00 573,715.02	96.60 4.64%	579,584.29 5,300.00	0.81% 5,869.26	A3/A- WR	2.21 2.08
26444HAC5	DUKE ENERGY FLORIDA LLC 3.2 01/15/2027	750,000.00	08/08/2023 4.77%	713,010.00 726,254.43	97.30 4.50%	729,762.26 7,066.67	1.02% 3,507.83	A1/A WR	2.21 2.08
808513BY0	CHARLES SCHWAB CORP 2.45 03/03/2027	60,000.00	03/01/2022 2.47%	59,935.20 59,969.76	95.22 4.63%	57,129.38 236.83	0.08% (2,840.39)	A2/A- A	2.34 2.23
24422EWD7	JOHN DEERE CAPITAL CORP 2.35 03/08/2027	750,000.00	-- 4.07%	701,205.00 722,252.59	95.31 4.47%	714,860.81 2,594.79	1.00% (7,391.78)	A1/A A+	2.35 2.24
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	345,000.00	03/07/2022 2.30%	344,934.45 344,968.98	95.73 4.21%	330,267.49 1,013.92	0.46% (14,701.50)	Aa2/AA A+	2.37 2.27
09247XAN1	BLACKROCK FINANCE INC 3.2 03/15/2027	400,000.00	05/06/2022 3.61%	392,684.00 396,428.80	97.43 4.35%	389,717.01 1,635.56	0.54% (6,711.79)	Aa3/AA- NA	2.37 2.24
023135CF1	AMAZON.COM INC 3.3 04/13/2027	250,000.00	04/25/2022 3.34%	249,567.50 249,786.86	97.67 4.31%	244,164.50 412.50	0.34% (5,622.36)	A1/AA AA-	2.45 2.32
74340XBN0	PROLOGIS LP 2.125 04/15/2027	950,000.00	-- 5.10%	847,962.50 887,672.93	94.47 4.53%	897,439.60 897.22	1.25% 9,766.67	A3/A WR	2.45 2.35
46647PCB0	JPMORGAN CHASE & CO 1.578 04/22/2027	250,000.00	10/05/2022 5.75%	217,570.00 236,156.89	95.42 5.19%	238,539.52 98.63	0.33% 2,382.63	A1/A- AA-	2.47 1.43
61772BAB9	MORGAN STANLEY 1.593 05/04/2027	550,000.00	-- 4.74%	491,295.70 526,083.62	95.34 5.18%	524,347.66 4,307.74	0.73% (1,735.96)	A1/A- A+	2.51 1.45
14913R3A3	CATERPILLAR FINANCIAL SERVICES CORP 3.6 08/12/2027	300,000.00	08/22/2022 3.81%	297,129.00 298,395.15	98.18 4.30%	294,528.08 2,370.00	0.41% (3,867.07)	A2/A A+	2.78 2.59
931142EX7	WALMART INC 3.95 09/09/2027	300,000.00	-- 3.97%	299,701.20 299,829.49	99.18 4.26%	297,543.42 1,711.67	0.41% (2,286.07)	Aa2/AA AA	2.86 2.66

HOLDINGS REPORT



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89115A2M3	TORONTO-DOMINION BANK 5.156 01/10/2028	350,000.00	08/08/2023 5.22%	349,111.00 349,358.31	101.07 4.79%	353,733.94 5,564.18	0.49% 4,375.63	A2/A- AA-	3.19 2.87
06051GGF0	BANK OF AMERICA CORP 3.824 01/20/2028	600,000.00	-- 5.25%	572,016.00 582,970.37	97.97 5.28%	587,807.77 6,437.07	0.82% 4,837.40	A1/A- AA-	3.22 2.08
91324PEP3	UNITEDHEALTH GROUP INC 5.25 02/15/2028	480,000.00	-- 5.06%	483,736.40 482,607.44	102.25 4.50%	490,808.27 5,320.00	0.68% 8,200.82	A2/A+ A	3.29 2.90
79466LAF1	SALESFORCE INC 3.7 04/11/2028	700,000.00	08/23/2023 4.84%	667,184.00 675,606.32	97.78 4.40%	684,445.71 1,438.89	0.95% 8,839.39	A1/A+ NA	3.45 3.19
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	800,000.00	09/06/2023 5.10%	754,232.00 765,559.38	97.08 4.61%	776,616.18 14,800.00	1.08% 11,056.80	A1/A WR	3.50 3.24
037833ET3	APPLE INC 4.0 05/10/2028	105,000.00	05/08/2023 4.04%	104,797.35 104,857.36	99.13 4.27%	104,082.68 1,995.00	0.15% (774.68)	Aaa/AA+ NA	3.53 3.19
61744YAK4	MORGAN STANLEY 3.591 07/22/2028	250,000.00	08/08/2023 5.21%	232,525.00 236,864.75	96.93 4.50%	242,327.77 2,468.81	0.34% 5,463.02	A1/A- A+	3.73 2.53
46647PDG8	JPMORGAN CHASE & CO 4.851 07/25/2028	900,000.00	-- 5.17%	890,109.00 892,919.77	100.14 5.30%	901,250.51 11,642.40	1.26% 8,330.74	A1/A- AA-	3.73 2.50
89236TLB9	TOYOTA MOTOR CREDIT CORP 5.25 09/11/2028	550,000.00	02/27/2024 4.92%	557,375.50 556,279.86	102.22 4.61%	562,199.91 4,010.42	0.78% 5,920.05	A1/A+ A+	3.87 3.45
438516CL8	HONEYWELL INTERNATIONAL INC 4.25 01/15/2029	650,000.00	01/17/2024 4.42%	644,982.00 645,772.00	99.33 4.42%	645,676.27 8,134.03	0.90% (95.73)	A2/A A	4.21 3.76
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	740,000.00	01/24/2024 4.64%	738,793.80 738,975.36	100.29 4.52%	742,135.10 8,604.56	1.04% 3,159.74	A1/A+ NA	4.25 3.78
78016HZV5	ROYAL BANK OF CANADA 4.95 02/01/2029	500,000.00	02/22/2024 5.05%	497,825.00 498,125.54	101.02 4.68%	505,088.40 6,187.50	0.70% 6,962.85	A1/A AA-	4.25 3.75
06406RBN6	BANK OF NEW YORK MELLON CORP 4.543 02/01/2029	900,000.00	02/26/2024 5.02%	884,943.00 887,536.50	99.42 5.01%	894,761.15 10,221.75	1.25% 7,224.65	A1/A AA-	4.25 2.95
756109CF9	REALTY INCOME CORP 4.75 02/15/2029	400,000.00	02/22/2024 5.14%	393,276.00 394,197.96	99.84 4.79%	399,374.22 4,011.11	0.56% 5,176.27	A3/A- NA	4.29 3.80
02665WFE6	AMERICAN HONDA FINANCE CORP 4.9 03/13/2029	600,000.00	03/13/2024 4.91%	599,790.00 599,816.60	100.52 4.77%	603,115.90 3,920.00	0.84% 3,299.31	A3/A- NA	4.36 3.87
91159HJM3	US BANCORP 5.775 06/12/2029	800,000.00	09/10/2024 4.39%	837,952.00 836,539.19	102.88 5.28%	823,017.09 17,838.33	1.15% (13,522.10)	A3/A A	4.61 3.17
437076DC3	HOME DEPOT INC 4.75 06/25/2029	315,000.00	06/17/2024 4.90%	312,968.25 313,111.79	100.72 4.57%	317,277.40 5,236.88	0.44% 4,165.61	A2/A A	4.65 4.00
06051GHM4	BANK OF AMERICA CORP 4.271 07/23/2029	450,000.00	10/28/2024 4.81%	441,756.00 441,774.15	97.85 5.15%	440,326.92 5,231.98	0.61% (1,447.23)	A1/A- AA-	4.73 3.36

HOLDINGS REPORT



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171239ALO	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	750,000.00	09/19/2024 4.06%	769,327.50 768,866.01	100.09 4.63%	750,695.21 8,815.63	1.05% (18,170.81)	A2/A A	4.79 4.20
Total Corporate		19,000,000.00	4.26%	18,583,014.80 18,744,343.84	98.37 4.69%	18,679,130.38 177,915.51	26.05% (65,213.46)	A2/A A+	3.20 2.69
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	679,025.99	-- 4.44%	679,025.99 679,025.99	1.00 4.45%	679,025.99 0.00	0.95% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		679,025.99	4.44%	679,025.99 679,025.99	1.00 4.45%	679,025.99 0.00	0.95% 0.00	Aaa/ AAAm AAA	0.00 0.00
SUPRANATIONAL									
459058JB0	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.625 04/22/2025	335,000.00	04/15/2020 0.70%	333,703.55 334,877.88	98.17 4.57%	328,857.35 52.43	0.46% (6,020.53)	Aaa/AAA NA	0.47 0.46
459058JL8	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025	475,000.00	10/21/2020 0.52%	474,463.25 474,893.88	96.21 4.45%	456,982.36 19.79	0.64% (17,911.53)	Aaa/AAA NA	0.99 0.97
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	600,000.00	11/28/2023 4.55%	574,080.00 579,260.93	97.70 4.18%	586,191.46 6,358.33	0.82% 6,930.53	Aaa/AAA NA	3.70 3.39
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	265,000.00	07/06/2023 4.53%	264,705.85 264,782.65	101.12 4.17%	267,962.11 3,577.50	0.37% 3,179.46	Aaa/AAA NA	3.70 3.34
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029	850,000.00	03/13/2024 4.30%	843,531.50 844,362.55	99.68 4.21%	847,287.51 7,402.08	1.18% 2,924.97	Aaa/AAA NA	4.29 3.86
Total Supranational		2,525,000.00	3.21%	2,490,484.15 2,498,177.88	98.53 4.29%	2,487,280.78 17,410.14	3.47% (10,897.10)	Aaa/AAA NA	2.98 2.71
US TREASURY									
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	1,000,000.00	08/17/2023 4.87%	992,070.31 996,334.94	100.18 4.32%	1,001,804.69 20,788.04	1.40% 5,469.75	Aaa/AA+ AA+	1.04 0.98

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91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	550,000.00	12/28/2020 0.38%	549,849.61 549,967.03	95.86 4.34%	527,243.75 867.83	0.74% (22,723.28)	Aaa/AA+ AA+	1.08 1.05
91282CBC4	UNITED STATES TREASURY 0.375 12/31/2025	325,000.00	01/27/2021 0.39%	324,695.31 324,927.98	95.60 4.29%	310,705.08 410.67	0.43% (14,222.90)	Aaa/AA+ AA+	1.17 1.14
91282CKB6	UNITED STATES TREASURY 4.625 02/28/2026	900,000.00	02/28/2024 4.67%	899,226.56 899,487.20	100.45 4.27%	904,042.97 7,129.14	1.26% 4,555.77	Aaa/AA+ AA+	1.33 1.27
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	700,000.00	03/30/2021 0.91%	694,394.53 698,419.05	95.25 4.25%	666,777.34 461.54	0.93% (31,641.71)	Aaa/AA+ AA+	1.41 1.38
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	1,000,000.00	02/22/2024 4.61%	954,101.56 968,613.99	97.36 4.21%	973,632.81 65.61	1.36% 5,018.82	Aaa/AA+ AA+	1.50 1.45
9128286X3	UNITED STATES TREASURY 2.125 05/31/2026	1,000,000.00	02/22/2024 4.58%	947,617.19 963,559.78	96.86 4.20%	968,593.75 8,941.26	1.35% 5,033.97	Aaa/AA+ AA+	1.58 1.52
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	900,000.00	02/28/2024 4.59%	890,929.69 893,595.52	99.86 4.21%	898,769.53 14,099.39	1.25% 5,174.01	Aaa/AA+ AA+	1.62 1.53
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	350,000.00	08/10/2021 0.82%	346,677.73 348,834.00	94.04 4.20%	329,150.39 552.82	0.46% (19,683.61)	Aaa/AA+ AA+	1.75 1.70
91282CCW9	UNITED STATES TREASURY 0.75 08/31/2026	1,100,000.00	-- 0.94%	1,090,166.02 1,096,299.26	94.00 4.19%	1,034,000.00 1,412.98	1.44% (62,299.26)	Aaa/AA+ AA+	1.83 1.78
91282CDG3	UNITED STATES TREASURY 1.125 10/31/2026	900,000.00	-- 1.27%	893,734.37 897,446.71	94.23 4.17%	848,039.06 27.97	1.18% (49,407.65)	Aaa/AA+ AA+	2.00 1.94
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	1,200,000.00	-- 2.05%	1,169,343.75 1,185,845.89	94.38 4.14%	1,132,546.87 4,548.91	1.58% (53,299.02)	Aaa/AA+ AA+	2.25 2.16
91282CKA8	UNITED STATES TREASURY 4.125 02/15/2027	1,000,000.00	02/27/2024 4.48%	990,312.50 992,521.93	99.95 4.15%	999,492.19 8,743.21	1.39% 6,970.26	Aaa/AA+ AA+	2.29 2.14
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	650,000.00	05/04/2022 3.02%	634,613.28 642,439.80	96.32 4.12%	626,107.42 1,428.57	0.87% (16,332.38)	Aaa/AA+ AA+	2.41 2.30
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,200,000.00	-- 3.25%	1,172,558.60 1,185,990.80	96.75 4.13%	1,161,000.00 91.16	1.62% (24,990.80)	Aaa/AA+ AA+	2.50 2.38
91282CKR1	UNITED STATES TREASURY 4.5 05/15/2027	750,000.00	09/30/2024 3.55%	767,666.02 767,075.31	100.86 4.14%	756,416.02 15,591.03	1.05% (10,659.29)	Aaa/AA+ AA+	2.54 2.33
91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	500,000.00	08/30/2022 3.33%	498,300.78 499,064.66	97.81 4.13%	489,042.97 5,475.54	0.68% (10,021.69)	Aaa/AA+ AA+	2.66 2.49
91282CFB2	UNITED STATES TREASURY 2.75 07/31/2027	600,000.00	09/29/2022 4.07%	565,335.94 580,321.02	96.43 4.14%	578,554.69 4,169.84	0.81% (1,766.34)	Aaa/AA+ AA+	2.75 2.59
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	650,000.00	-- 3.92%	626,849.61 636,712.57	97.34 4.13%	632,683.60 3,478.94	0.88% (4,028.97)	Aaa/AA+ AA+	2.83 2.66

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	500,000.00	10/12/2022 4.12%	500,136.72 500,080.16	100.02 4.12%	500,078.13 1,813.19	0.70% (2.04)	Aaa/AA+ AA+	2.91 2.71
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	550,000.00	12/20/2022 3.84%	556,875.00 554,237.32	99.99 4.13%	549,957.03 62.67	0.77% (4,280.29)	Aaa/AA+ AA+	3.00 2.79
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	650,000.00	01/26/2023 3.62%	657,464.84 654,792.60	99.23 4.13%	645,023.44 8,487.09	0.90% (9,769.17)	Aaa/AA+ AA+	3.17 2.91
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	1,000,000.00	12/11/2023 4.37%	967,304.69 974,337.10	98.07 4.14%	980,742.19 8,845.11	1.37% 6,405.09	Aaa/AA+ AA+	3.25 3.01
91282CGP0	UNITED STATES TREASURY 4.0 02/29/2028	1,000,000.00	02/26/2024 4.40%	985,585.94 988,029.34	99.54 4.15%	995,429.69 6,850.83	1.39% 7,400.36	Aaa/AA+ AA+	3.33 3.07
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	1,000,000.00	-- 3.53%	1,004,308.59 1,002,982.12	98.37 4.14%	983,671.88 3,186.81	1.37% (19,310.24)	Aaa/AA+ AA+	3.42 3.16
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	1,050,000.00	-- 3.59%	1,045,863.28 1,047,074.04	97.90 4.15%	1,027,974.61 101.52	1.43% (19,099.43)	Aaa/AA+ AA+	3.50 3.25
91282CHE4	UNITED STATES TREASURY 3.625 05/31/2028	500,000.00	06/15/2023 3.95%	492,695.31 494,728.20	98.26 4.15%	491,289.06 7,626.37	0.69% (3,439.14)	Aaa/AA+ AA+	3.58 3.27
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	700,000.00	07/26/2023 4.16%	694,968.75 696,262.90	99.49 4.15%	696,417.97 9,434.78	0.97% 155.07	Aaa/AA+ AA+	3.67 3.33
91282CCR0	UNITED STATES TREASURY 1.0 07/31/2028	1,200,000.00	08/16/2023 4.40%	1,020,140.63 1,064,062.09	89.13 4.16%	1,069,500.00 3,032.61	1.49% 5,437.91	Aaa/AA+ AA+	3.75 3.60
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	1,000,000.00	08/28/2023 4.44%	930,781.25 947,198.27	95.51 4.17%	955,117.19 6,093.75	1.33% 7,918.92	Aaa/AA+ AA+	3.79 3.52
91282CHX2	UNITED STATES TREASURY 4.375 08/31/2028	650,000.00	09/25/2023 4.59%	643,779.30 645,167.82	100.73 4.17%	654,748.05 4,870.51	0.91% 9,580.23	Aaa/AA+ AA+	3.84 3.47
91282CJA0	UNITED STATES TREASURY 4.625 09/30/2028	650,000.00	10/19/2023 4.97%	640,300.78 642,329.73	101.64 4.17%	660,664.06 2,642.86	0.92% 18,334.34	Aaa/AA+ AA+	3.92 3.54
91282CJF9	UNITED STATES TREASURY 4.875 10/31/2028	1,000,000.00	02/26/2024 4.34%	1,022,226.56 1,018,999.28	102.59 4.17%	1,025,859.38 134.67	1.43% 6,860.10	Aaa/AA+ AA+	4.00 3.61
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	700,000.00	11/17/2023 4.49%	657,699.22 665,755.41	96.16 4.17%	673,093.75 10,105.30	0.94% 7,338.34	Aaa/AA+ AA+	4.04 3.69
91282CJN2	UNITED STATES TREASURY 4.375 11/30/2028	600,000.00	12/28/2023 3.82%	614,835.94 612,294.52	100.77 4.17%	604,617.19 11,045.08	0.84% (7,677.34)	Aaa/AA+ AA+	4.08 3.64
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	1,000,000.00	02/22/2024 4.30%	986,601.56 988,473.18	99.35 4.17%	993,515.62 10,108.70	1.39% 5,042.44	Aaa/AA+ AA+	4.25 3.83
912810FG8	UNITED STATES TREASURY 5.25 02/15/2029	1,000,000.00	08/22/2024 3.60%	1,067,695.31 1,064,800.58	104.66 4.05%	1,046,601.56 11,127.72	1.46% (18,199.02)	Aaa/AA+ AA+	4.29 3.79

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of October 31, 2024

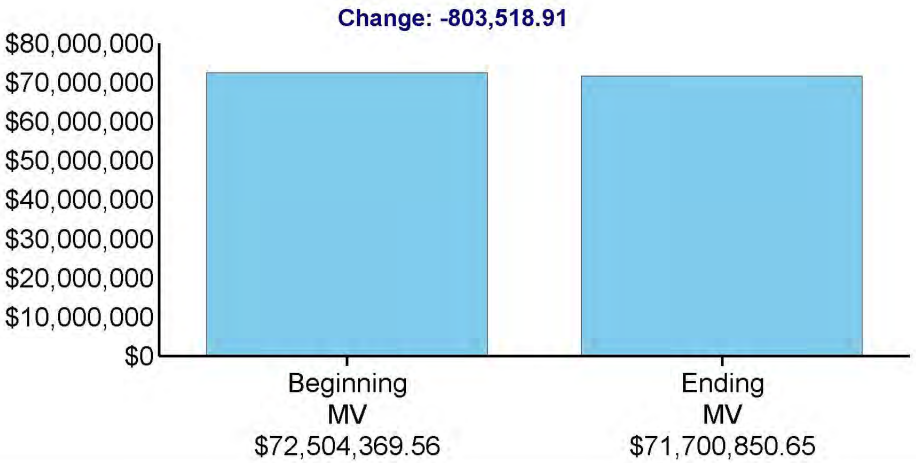
Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	1,400,000.00	-- 4.67%	1,366,773.44 1,370,269.95	99.84 4.17%	1,397,703.13 5,076.92	1.95% 27,433.19	Aaa/AA+ AA+	4.41 3.98
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	900,000.00	05/28/2024 4.54%	903,128.91 902,857.29	101.89 4.16%	917,050.78 114.99	1.28% 14,193.49	Aaa/AA+ AA+	4.50 4.03
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	1,400,000.00	-- 4.45%	1,402,761.72 1,402,599.45	101.44 4.15%	1,420,125.00 26,508.20	1.98% 17,525.55	Aaa/AA+ AA+	4.58 4.03
91282CKX8	UNITED STATES TREASURY 4.25 06/30/2029	900,000.00	07/26/2024 4.09%	906,503.91 906,160.08	100.35 4.17%	903,128.90 12,888.59	1.26% (3,031.17)	Aaa/AA+ AA+	4.66 4.13
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	1,350,000.00	-- 3.91%	1,355,564.45 1,355,377.28	99.33 4.16%	1,340,929.69 13,646.74	1.87% (14,447.59)	Aaa/AA+ AA+	4.75 4.24
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	750,000.00	10/28/2024 4.08%	730,839.84 730,871.83	97.12 4.15%	728,378.91 2,307.69	1.02% (2,492.92)	Aaa/AA+ AA+	4.91 4.44
Total US Treasury		36,725,000.00	3.77%	36,163,279.30 36,357,197.97	98.39 4.17%	36,100,220.33 264,397.13	50.35% (256,977.64)	Aaa/AA+ AA+	3.14 2.88
Total Portfolio		72,757,752.86	3.80%	71,777,853.86 72,115,982.78	97.68 4.35%	71,703,474.47 535,046.72	100.00% (412,508.31)	Aa2/AA- AA	2.94 2.57
Total Market Value + Accrued						72,238,521.18			



CALIFORNIA CITIES EXCESS LIABILITY
ACCOUNT NUMBER: 001050982411

MARKET VALUE SUMMARY

	Current Period 10/01/24 to 10/31/24
Beginning Market Value	\$72,504,369.56
Taxable Interest	175,055.99
Fees and Expenses	-6,055.76
Long Term Gains/Losses	-28,481.82
Change in Investment Value	-944,037.32
Ending Market Value	\$71,700,850.65



MONTHLY ACCOUNT STATEMENT

ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

US Bank

PORTFOLIO SUMMARY



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Portfolio Characteristics

Average Modified Duration	2.54
Average Coupon	3.46%
Average Purchase YTM	3.82%
Average Market YTM	4.33%
Average Quality	AA
Average Final Maturity	2.92
Average Life	2.60

Account Summary

	Beg. Values as of 11/01/2024	End Values as of 11/30/2024
Market Value	71,703,474.47	71,987,395.63
Accrued Interest	535,046.72	574,831.28
Total Market Value	72,238,521.18	72,562,226.91
Income Earned	227,640.71	161,694.94
Cont/WD	0.00	0.00
Par	72,757,752.86	72,907,578.80
Book Value	72,115,982.78	72,282,363.97
Cost Value	71,777,853.86	71,924,324.98

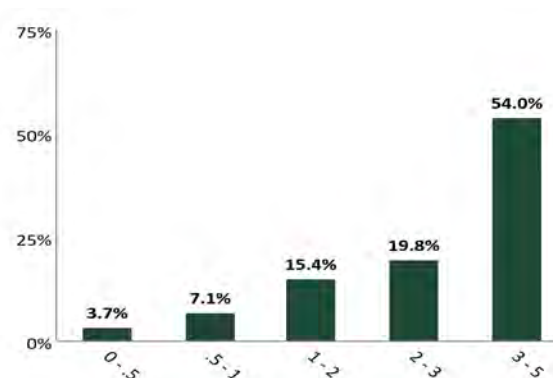
Top Issuers

United States	50.82%
Federal Home Loan Banks	5.30%
Farm Credit System	3.88%
FNMA	2.84%
FHLMC	2.47%
International Bank for Recon and Dev	1.91%
JPMorgan Chase & Co.	1.58%
Bank of America Corporation	1.43%

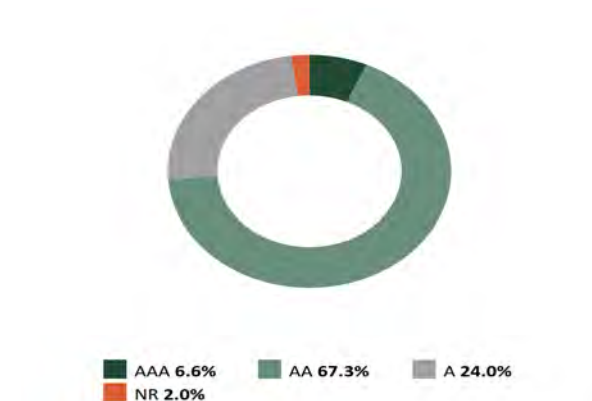
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (07/01/06)
ACCEL Long Term Portfolio	0.46%	0.30%	4.00%	5.56%	4.43%	1.21%	1.48%	1.64%	2.58%
Benchmark Return*	0.38%	0.18%	3.49%	5.02%	3.93%	0.67%	1.10%	1.34%	2.31%
Secondary Benchmark Return*	0.40%	0.23%	3.66%	5.22%	4.09%	0.76%	1.19%	1.44%	2.39%

*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index Secondary Benchmark: ICE BofA 1-5 Year AAA-A Corp/Govt

The credit quality is a weighted average calculation of the highest of S&P, Moody's' and Fitch

Execution Time: 12/06/2024 04:26:30 PM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

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STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV; ABS, CMO, & MBS)	20.0	6.3	Compliant	
Max Maturity (Years)	5.0	3.5	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; ABS, CMO & MBS)	20.0	6.3	Compliant	
Max % Issuer (MV)	5.0	0.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	26.0	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	13.2	Compliant	

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	25.0	5.3	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	0.1	Compliant	
Max % Issuer (MV)	20.0	0.1	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
REPURCHASE AGREEMENTS				

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	1.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	3.5	Compliant	
Max % Issuer (MV)	10.0	1.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	50.8	Compliant	
Max Maturity (Years)	5	4	Compliant	

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	21,836.96	02/07/2023 5.22%	21,836.44 21,836.78	100.08 4.63%	21,854.43 18.78	0.03% 17.65	Aaa/AAA NA	0.99 0.14
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	20,333.63	11/16/2021 0.89%	20,329.34 20,332.60	99.03 4.85%	20,136.23 4.97	0.03% (196.37)	Aaa/NA AAA	1.14 0.24
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	20,517.78	07/13/2021 0.53%	20,515.95 20,517.35	99.24 5.06%	20,361.42 4.74	0.03% (155.93)	Aaa/NA AAA	1.29 0.17
43815BAC4	HAROT 2022-1 A3 1.88 05/15/2026	61,401.86	02/15/2022 1.89%	61,392.63 61,399.00	98.99 5.02%	60,779.79 51.30	0.08% (619.21)	Aaa/AAA NA	1.45 0.32
44935FAD6	HART 2021-C A3 0.74 05/15/2026	11,019.25	11/09/2021 0.75%	11,016.79 11,018.59	99.40 5.01%	10,953.00 3.62	0.02% (65.59)	NA/AAA AAA	1.45 0.14
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	54,036.64	05/10/2022 3.23%	54,033.83 54,035.60	99.44 4.73%	53,736.01 28.91	0.07% (299.59)	Aaa/AAA NA	1.73 0.37
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	58,410.45	04/07/2022 2.95%	58,409.09 58,409.95	99.27 4.84%	57,986.63 76.06	0.08% (423.32)	Aaa/AAA NA	1.79 0.38
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	49,902.09	03/10/2022 2.34%	49,891.05 49,898.05	99.04 4.82%	49,420.84 51.45	0.07% (477.20)	Aaa/NA AAA	1.79 0.39
362554AC1	GMCAR 2021-4 A3 0.68 09/16/2026	19,697.50	10/13/2021 0.68%	19,696.99 19,697.34	98.88 4.89%	19,476.01 5.58	0.03% (221.34)	Aaa/AAA NA	1.79 0.27
448977AD0	HART 2022-A A3 2.22 10/15/2026	59,895.19	03/09/2022 2.23%	59,892.88 59,894.35	99.11 4.92%	59,361.52 59.10	0.08% (532.83)	NA/AAA AAA	1.87 0.33
380146AC4	GMCAR 2022-1 A3 1.26 11/16/2026	21,802.05	01/11/2022 1.27%	21,800.15 21,801.38	98.92 4.78%	21,566.09 11.45	0.03% (235.29)	NA/AAA AAA	1.96 0.31
379929AD4	GMALT 2023-3 A3 5.38 11/20/2026	130,000.00	08/08/2023 5.38%	129,984.41 129,990.60	100.49 4.67%	130,635.34 213.71	0.18% 644.74	NA/AAA AAA	1.97 0.64
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	58,097.10	04/05/2022 3.13%	58,084.96 58,092.07	99.27 4.79%	57,673.42 75.04	0.08% (418.65)	Aaa/AAA NA	2.21 0.43
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	116,784.93	07/12/2022 3.77%	116,773.77 116,779.78	99.39 4.94%	116,068.33 194.12	0.16% (711.44)	Aaa/NA AAA	2.21 0.52
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	125,000.00	02/16/2023 5.09%	124,976.77 124,986.68	100.26 4.71%	125,329.03 175.00	0.17% 342.35	Aaa/NA AAA	2.39 0.69
02582JIT8	AMXCA 2022-2 A 3.39 05/17/2027	375,000.00	05/17/2022 3.42%	374,917.05 374,982.42	99.44 4.69%	372,899.44 565.00	0.52% (2,082.99)	NA/AAA AAA	0.45 0.44
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	260,350.55	10/12/2022 5.15%	260,330.35 260,339.80	100.23 4.79%	260,940.09 588.97	0.36% 600.29	Aaa/NA AAA	2.54 0.63

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
58768PAC8	MBART 2022-1 A3 5.21 08/16/2027	343,824.05	11/15/2022 5.28%	343,756.04 343,786.01	100.36 4.70%	345,047.30 796.14	0.48% 1,261.29	Aaa/AAA NA	2.71 0.63
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	52,198.94	01/18/2023 4.56%	52,192.68 52,195.12	99.89 4.71%	52,141.53 104.63	0.07% (53.59)	NA/AAA AAA	2.96 0.71
05592XAD2	BMWOT 2023-A A3 5.47 02/25/2028	90,000.00	07/11/2023 5.47%	89,984.05 89,988.81	100.89 4.55%	90,804.13 82.05	0.13% 815.33	NA/AAA AAA	3.24 0.90
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	190,000.00	06/07/2023 4.87%	189,983.15 189,989.18	100.52 4.54%	190,994.10 411.24	0.27% 1,004.92	NA/AAA AAA	1.45 1.37
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	615,000.00	09/07/2023 5.17%	614,829.52 614,870.86	101.24 4.48%	622,626.68 1,410.40	0.86% 7,755.82	NR/AAA AAA	3.79 1.67
43813YAC6	HAROT 2024-3 A3 4.57 03/21/2029	445,000.00	08/09/2024 4.62%	444,930.09 444,934.35	100.16 4.53%	445,707.46 564.90	0.62% 773.11	Aaa/NA AAA	4.30 1.92
34535VAD6	FORDO 2024-D 4.61 08/15/2029	430,000.00	11/19/2024 4.66%	429,986.20 429,986.27	100.33 4.51%	431,399.74 495.58	0.60% 1,413.46	Aaa/NA AAA	4.71 2.21
Total ABS		3,630,108.97	4.47%	3,629,544.19 3,629,762.93	100.22 4.64%	3,637,898.54 5,992.76	5.05% 8,135.61	Aaa/AAA AAA	2.86 1.14

AGENCY									
3130A4CH3	FEDERAL HOME LOAN BANKS 2.375 03/14/2025	600,000.00	03/19/2020 1.20%	634,662.00 601,961.64	99.27 4.96%	595,620.29 3,047.92	0.83% (6,341.35)	Aaa/AA+ AA+	0.28 0.28
3130AJHU6	FEDERAL HOME LOAN BANKS 0.5 04/14/2025	400,000.00	06/04/2020 0.53%	399,468.80 399,959.88	98.56 4.49%	394,232.88 261.11	0.55% (5,727.00)	Aaa/AA+ AA+	0.37 0.36
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	270,000.00	04/22/2020 0.67%	269,443.80 269,956.70	98.53 4.47%	266,028.33 182.81	0.37% (3,928.37)	Aaa/AA+ AA+	0.39 0.38
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025	685,000.00	06/17/2020 0.54%	683,582.05 684,846.08	97.86 4.54%	670,338.92 1,560.28	0.93% (14,507.16)	Aaa/AA+ AA+	0.54 0.53
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	365,000.00	07/21/2020 0.48%	363,182.30 364,768.80	97.49 4.42%	355,835.21 494.27	0.49% (8,933.59)	Aaa/AA+ AA+	0.64 0.62
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	575,000.00	08/25/2020 0.47%	572,309.00 574,606.09	97.14 4.40%	558,551.05 575.00	0.78% (16,055.04)	Aaa/AA+ AA+	0.73 0.71
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	530,000.00	09/23/2020 0.44%	528,404.70 529,741.11	96.82 4.43%	513,134.76 375.42	0.71% (16,606.35)	Aaa/AA+ AA+	0.81 0.79
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	570,000.00	11/09/2020 0.57%	567,959.40 569,617.88	96.46 4.42%	549,846.57 190.00	0.76% (19,771.31)	Aaa/AA+ AA+	0.94 0.91

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	850,000.00	02/08/2023 4.21%	856,409.00 852,323.80	100.18 4.31%	851,565.41 17,956.25	1.18% (758.39)	Aaa/AA+ AA+	1.03 0.97
3133EP7C3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 04/01/2026	800,000.00	06/06/2024 4.81%	797,448.00 798,129.30	100.44 4.27%	803,549.08 6,166.67	1.12% 5,419.78	Aaa/AA+ AA+	1.33 1.27
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	1,125,000.00	08/09/2023 4.58%	1,122,412.50 1,123,533.91	100.49 4.20%	1,130,475.92 15,046.88	1.57% 6,942.01	Aaa/AA+ AA+	1.70 1.60
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	450,000.00	03/20/2023 3.84%	463,270.50 458,732.52	101.19 4.11%	455,361.32 4,556.25	0.63% (3,371.19)	Aaa/AA+ AA+	3.28 2.99
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	850,000.00	08/30/2023 4.32%	856,349.50 854,755.16	101.09 4.18%	859,249.25 9,881.25	1.19% 4,494.09	Aaa/AA+ AA+	3.74 3.38
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	700,000.00	09/21/2023 4.70%	689,843.00 692,285.61	100.76 4.15%	705,348.13 7,060.76	0.98% 13,062.52	Aaa/AA+ AA+	3.77 3.41
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	800,000.00	07/15/2024 4.16%	816,128.00 814,883.22	101.91 4.16%	815,249.86 21,377.78	1.13% 366.64	Aaa/AA+ AA+	4.52 3.94
Total Agency		9,570,000.00	2.86%	9,620,872.55 9,590,101.70	99.55 4.34%	9,524,386.98 88,732.64	13.23% (65,714.71)	Aaa/AA+ AA+	1.82 1.66
AGENCY CMBS									
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	925,000.00	05/24/2023 4.24%	908,017.58 913,221.87	98.03 4.44%	906,734.49 2,967.71	1.26% (6,487.38)	Aaa/AA+ AAA	3.48 3.12
Total Agency CMBS		925,000.00	4.24%	908,017.58 913,221.87	98.03 4.44%	906,734.49 2,967.71	1.26% (6,487.38)	Aaa/AA+ AAA	3.48 3.12
CASH									
CCYUSD	Receivable	67,118.47	-- 0.00%	67,118.47 67,118.47	1.00 0.00%	67,118.47 0.00	0.09% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		67,118.47	0.00%	67,118.47 67,118.47	1.00 0.00%	67,118.47 0.00	0.09% 0.00	Aaa/AAA AAA	0.00 0.00
CORPORATE									
747525AF0	QUALCOMM INC 3.45 05/20/2025	575,000.00	-- 1.32%	624,270.25 577,664.41	99.41 4.75%	571,580.70 606.15	0.79% (6,083.71)	A2/A NA	0.47 0.46
78015K7H1	ROYAL BANK OF CANADA 1.15 06/10/2025	475,000.00	-- 1.10%	476,160.00 475,123.95	98.23 4.62%	466,591.40 2,594.69	0.65% (8,532.55)	A1/A AA-	0.53 0.51

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

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91324PEC2	UNITEDHEALTH GROUP INC 1.15 05/15/2026	400,000.00	-- 1.40%	395,763.85 398,595.71	95.33 4.51%	381,311.28 204.44	0.53% (17,284.42)	A2/A+ A	1.45 1.41
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	340,000.00	06/15/2021 1.13%	339,850.40 339,953.79	95.16 4.40%	323,541.40 1,731.88	0.45% (16,412.39)	A1/A+ A+	1.55 1.49
06368FAC3	BANK OF MONTREAL 1.25 09/15/2026	200,000.00	02/24/2022 2.55%	188,796.00 195,592.64	94.30 4.61%	188,604.10 527.78	0.26% (6,988.54)	A2/A- AA-	1.79 1.73
931142ERO	WALMART INC 1.05 09/17/2026	80,000.00	09/08/2021 1.09%	79,848.80 79,945.77	94.43 4.31%	75,543.95 172.67	0.10% (4,401.81)	Aa2/AA AA	1.80 1.74
89114TZN5	TORONTO-DOMINION BANK 1.95 01/12/2027	400,000.00	01/25/2022 2.11%	396,915.65 398,685.19	94.64 4.64%	378,573.18 3,011.67	0.53% (20,112.01)	A2/A- AA-	2.12 2.01
87612EBM7	TARGET CORP 1.95 01/15/2027	185,000.00	01/19/2022 1.99%	184,685.50 184,865.86	95.23 4.33%	176,182.10 1,362.83	0.24% (8,683.76)	A2/A A	2.13 2.03
756109AS3	REALTY INCOME CORP 3.0 01/15/2027	600,000.00	10/05/2022 5.22%	549,030.00 574,694.59	96.82 4.59%	580,891.36 6,800.00	0.81% 6,196.77	A3/A- WR	2.13 2.00
26444HAC5	DUKE ENERGY FLORIDA LLC 3.2 01/15/2027	750,000.00	08/08/2023 4.77%	713,010.00 727,139.35	97.58 4.41%	731,877.57 9,066.67	1.02% 4,738.22	A1/A WR	2.13 2.00
808513BY0	CHARLES SCHWAB CORP 2.45 03/03/2027	60,000.00	03/01/2022 2.47%	59,935.20 59,970.83	95.58 4.53%	57,349.76 359.33	0.08% (2,621.07)	A2/A- A	2.25 2.14
24422EWD7	JOHN DEERE CAPITAL CORP 2.35 03/08/2027	750,000.00	-- 4.07%	701,205.00 723,223.91	95.60 4.41%	717,023.40 4,063.54	1.00% (6,200.51)	A1/A A+	2.27 2.16
09247XAN1	BLACKROCK FINANCE INC 3.2 03/15/2027	400,000.00	05/06/2022 3.61%	392,684.00 396,552.80	97.49 4.36%	389,971.38 2,702.22	0.54% (6,581.41)	Aa3/AA- NA	2.29 2.16
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	345,000.00	03/07/2022 2.30%	344,934.45 344,970.06	95.83 4.23%	330,609.40 1,675.17	0.46% (14,360.66)	Aa2/AA A+	2.29 2.18
023135CF1	AMAZON.COM INC 3.3 04/13/2027	250,000.00	04/25/2022 3.34%	249,567.50 249,794.02	97.72 4.32%	244,300.49 1,100.00	0.34% (5,493.53)	A1/AA AA-	2.37 2.23
74340XBN0	PROLOGIS LP 2.125 04/15/2027	950,000.00	-- 5.10%	847,962.50 889,762.10	94.81 4.46%	900,702.26 2,579.51	1.25% 10,940.15	A3/A WR	2.37 2.27
46647PCB0	JPMORGAN CHASE & CO 1.578 04/22/2027	250,000.00	10/05/2022 5.75%	217,570.00 236,930.25	95.69 5.10%	239,214.46 427.38	0.33% 2,284.21	A1/A AA-	2.39 1.34
61772BAB9	MORGAN STANLEY 1.593 05/04/2027	550,000.00	-- 4.74%	491,295.70 527,390.53	95.55 5.12%	525,536.67 657.11	0.73% (1,853.86)	A1/A- A+	2.42 1.38
14913R3A3	CATERPILLAR FINANCIAL SERVICES CORP 3.6 08/12/2027	300,000.00	08/22/2022 3.81%	297,129.00 298,442.63	98.23 4.30%	294,703.85 3,270.00	0.41% (3,738.78)	A2/A A+	2.70 2.51
931142EX7	WALMART INC 3.95 09/09/2027	300,000.00	-- 3.97%	299,701.20 299,834.40	99.31 4.22%	297,919.40 2,699.17	0.41% (1,915.00)	Aa2/AA AA	2.77 2.57

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
89115A2M3	TORONTO-DOMINION BANK 5.156 01/10/2028	350,000.00	08/08/2023 5.22%	349,111.00 349,374.84	101.38 4.67%	354,814.75 7,068.02	0.49% 5,439.91	A2/A- AA-	3.11 2.79
06051GGF0	BANK OF AMERICA CORP 3.824 01/20/2028	600,000.00	-- 5.25%	572,016.00 583,601.10	98.10 5.25%	588,588.91 8,349.07	0.82% 4,987.81	A1/A- AA-	3.14 1.99
91324PEP3	UNITEDHEALTH GROUP INC 5.25 02/15/2028	480,000.00	-- 5.06%	483,736.40 482,540.58	102.34 4.45%	491,254.28 7,420.00	0.68% 8,713.70	A2/A+ A	3.21 2.82
79466LAF1	SALESFORCE INC 3.7 04/11/2028	700,000.00	08/23/2023 4.84%	667,184.00 676,188.51	98.05 4.33%	686,369.92 3,597.22	0.95% 10,181.41	A1/A+ NA	3.36 3.10
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	800,000.00	09/06/2023 5.10%	754,232.00 766,368.48	97.68 4.44%	781,439.44 2,466.67	1.09% 15,070.96	A1/A WR	3.42 3.16
037833ET3	APPLE INC 4.0 05/10/2028	105,000.00	05/08/2023 4.04%	104,797.35 104,860.69	99.40 4.19%	104,373.27 245.00	0.14% (487.41)	Aaa/AA+ NA	3.44 3.17
61744YAK4	MORGAN STANLEY 3.591 07/22/2028	250,000.00	08/08/2023 5.21%	232,525.00 237,154.72	96.81 4.56%	242,020.67 3,216.94	0.34% 4,865.95	A1/A- A+	3.64 2.45
46647PDG8	JPMORGAN CHASE & CO 4.851 07/25/2028	900,000.00	-- 5.17%	890,109.00 893,133.03	100.18 5.24%	901,619.61 15,280.65	1.25% 8,486.58	A1/A AA-	3.65 2.42
89236TLB9	TOYOTA MOTOR CREDIT CORP 5.25 09/11/2028	550,000.00	02/27/2024 4.92%	557,375.50 556,146.25	102.57 4.50%	564,111.58 6,416.67	0.78% 7,965.33	A1/A+ A+	3.78 3.36
438516CL8	HONEYWELL INTERNATIONAL INC 4.25 01/15/2029	650,000.00	01/17/2024 4.42%	644,982.00 645,854.58	99.67 4.34%	647,861.02 10,436.11	0.90% 2,006.44	A2/A A	4.13 3.68
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	740,000.00	01/24/2024 4.64%	738,793.80 738,995.16	100.65 4.43%	744,792.51 11,441.22	1.03% 5,797.35	A1/A+ NA	4.17 3.70
78016HZV5	ROYAL BANK OF CANADA 4.95 02/01/2029	500,000.00	02/22/2024 5.05%	497,825.00 498,161.75	101.26 4.61%	506,296.98 8,250.00	0.70% 8,135.22	A1/A AA-	4.17 3.67
06406RBN6	BANK OF NEW YORK MELLON CORP 4.543 02/01/2029	900,000.00	02/26/2024 5.02%	884,943.00 887,851.50	99.93 4.83%	899,332.07 13,629.00	1.25% 11,480.57	Aa3/A AA-	4.17 2.87
756109CF9	REALTY INCOME CORP 4.75 02/15/2029	400,000.00	02/22/2024 5.14%	393,276.00 394,309.04	100.21 4.69%	400,846.58 5,594.44	0.56% 6,537.54	A3/A- NA	4.21 3.65
02665WFE6	AMERICAN HONDA FINANCE CORP 4.9 03/13/2029	600,000.00	03/13/2024 4.91%	599,790.00 599,820.05	100.98 4.64%	605,883.22 6,370.00	0.84% 6,063.17	A3/A- NA	4.28 3.79
91159HJM3	US BANCORP 5.775 06/12/2029	800,000.00	09/10/2024 4.39%	837,952.00 835,708.12	103.11 5.17%	824,852.67 21,688.33	1.15% (10,855.45)	A3/A A	4.53 3.09
437076DC3	HOME DEPOT INC 4.75 06/25/2029	315,000.00	06/17/2024 4.90%	312,968.25 313,145.17	101.07 4.49%	318,366.86 6,483.75	0.44% 5,221.70	A2/A A	4.57 3.92
06051GHM4	BANK OF AMERICA CORP 4.271 07/23/2029	450,000.00	10/28/2024 4.81%	441,756.00 441,955.60	98.28 5.04%	442,259.73 6,833.60	0.61% 304.14	A1/A- AA-	4.64 3.28

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
171239ALO	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	750,000.00	09/19/2024 4.06%	769,327.50 768,536.38	100.48 4.53%	753,586.85 11,721.88	1.05% (14,949.54)	A2/A A	4.71 4.06
Total Corporate		19,000,000.00	4.26%	18,583,014.80 18,752,838.31	98.64 4.63%	18,730,699.03 202,120.76	26.02% (22,139.28)	A2/A A+	3.12 2.61

MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	40,351.36	-- 4.26%	40,351.36 40,351.36	1.00 4.26%	40,351.36 0.00	0.06% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		40,351.36	4.26%	40,351.36 40,351.36	1.00 4.26%	40,351.36 0.00	0.06% 0.00	Aaa/AAAm AAA	0.00 0.00

SUPRANATIONAL									
459058JB0	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.625 04/22/2025	335,000.00	04/15/2020 0.70%	333,703.55 334,899.18	98.49 4.57%	329,948.80 227.19	0.46% (4,950.38)	Aaa/AAA NA	0.39 0.38
459058JL8	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025	475,000.00	10/21/2020 0.52%	474,463.25 474,902.70	96.56 4.41%	458,674.79 217.71	0.64% (16,227.92)	Aaa/AAA NA	0.91 0.88
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	600,000.00	11/28/2023 4.55%	574,080.00 579,722.14	97.78 4.17%	586,684.16 8,108.33	0.81% 6,962.02	Aaa/AAA NA	3.62 3.31
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	265,000.00	07/06/2023 4.53%	264,705.85 264,787.48	101.13 4.16%	268,006.80 4,571.25	0.37% 3,219.32	Aaa/AAA NA	3.62 3.25
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029	850,000.00	03/13/2024 4.30%	843,531.50 844,470.48	100.01 4.12%	850,057.07 10,323.96	1.18% 5,586.59	Aaa/AAA NA	4.21 3.78
Total Supranational		2,525,000.00	3.21%	2,490,484.15 2,498,781.97	98.77 4.25%	2,493,371.61 23,448.44	3.46% (5,410.37)	Aaa/AAA NA	2.89 2.63

US TREASURY									
91282CFW6	UNITED STATES TREASURY 4.5 11/15/2025	1,000,000.00	08/17/2023 4.87%	992,070.31 996,625.05	100.11 4.38%	1,001,117.19 1,988.95	1.39% 4,492.14	Aaa/AA+ AA+	0.96 0.92

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	550,000.00	12/28/2020 0.38%	549,849.61 549,969.54	96.14 4.39%	528,743.36 5.67	0.73% (21,226.18)	Aaa/AA+ AA+	1.00 0.97
91282CKB6	UNITED STATES TREASURY 4.625 02/28/2026	900,000.00	02/28/2024 4.67%	899,226.56 899,518.98	100.36 4.32%	903,234.38 10,578.73	1.25% 3,715.39	Aaa/AA+ AA+	1.25 1.18
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	700,000.00	03/30/2021 0.91%	694,394.53 698,511.14	95.46 4.31%	668,226.57 894.23	0.93% (30,284.58)	Aaa/AA+ AA+	1.33 1.29
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	1,000,000.00	02/22/2024 4.61%	954,101.56 970,341.66	97.43 4.27%	974,296.88 2,033.84	1.35% 3,955.22	Aaa/AA+ AA+	1.41 1.36
9128286X3	UNITED STATES TREASURY 2.125 05/31/2026	1,000,000.00	02/22/2024 4.58%	947,617.19 965,457.71	96.92 4.27%	969,218.75 58.38	1.35% 3,761.04	Aaa/AA+ AA+	1.50 1.45
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	900,000.00	02/28/2024 4.59%	890,929.69 893,920.62	99.80 4.26%	898,242.19 17,142.42	1.25% 4,321.58	Aaa/AA+ AA+	1.54 1.44
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	350,000.00	08/10/2021 0.82%	346,677.73 348,888.92	94.25 4.24%	329,861.33 731.15	0.46% (19,027.59)	Aaa/AA+ AA+	1.67 1.62
91282CCW9	UNITED STATES TREASURY 0.75 08/31/2026	1,100,000.00	-- 0.94%	1,090,166.02 1,096,465.47	94.20 4.23%	1,036,234.38 2,096.69	1.44% (60,231.09)	Aaa/AA+ AA+	1.75 1.70
91282CDG3	UNITED STATES TREASURY 1.125 10/31/2026	900,000.00	-- 1.27%	893,734.37 897,551.78	94.39 4.21%	849,480.47 867.06	1.18% (48,071.31)	Aaa/AA+ AA+	1.92 1.86
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	1,200,000.00	-- 2.05%	1,169,343.75 1,186,363.09	94.51 4.18%	1,134,093.74 6,016.30	1.58% (52,269.35)	Aaa/AA+ AA+	2.17 2.08
91282CKA8	UNITED STATES TREASURY 4.125 02/15/2027	1,000,000.00	02/27/2024 4.48%	990,312.50 992,790.28	99.89 4.17%	998,906.25 12,105.98	1.39% 6,115.97	Aaa/AA+ AA+	2.21 2.06
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	650,000.00	05/04/2022 3.02%	634,613.28 642,697.54	96.38 4.15%	626,488.28 2,767.86	0.87% (16,209.26)	Aaa/AA+ AA+	2.33 2.22
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,200,000.00	-- 3.25%	1,172,558.60 1,186,452.64	96.83 4.14%	1,161,984.37 2,825.97	1.61% (24,468.27)	Aaa/AA+ AA+	2.41 2.30
91282CKR1	UNITED STATES TREASURY 4.5 05/15/2027	750,000.00	09/30/2024 3.55%	767,666.02 766,521.51	100.80 4.15%	756,005.86 1,491.71	1.05% (10,515.66)	Aaa/AA+ AA+	2.45 2.30
91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	500,000.00	08/30/2022 3.33%	498,300.78 499,093.56	97.87 4.13%	489,355.47 6,800.27	0.68% (9,738.09)	Aaa/AA+ AA+	2.58 2.41
91282CFB2	UNITED STATES TREASURY 2.75 07/31/2027	600,000.00	09/29/2022 4.07%	565,335.94 580,910.22	96.51 4.15%	579,070.31 5,514.95	0.80% (1,839.90)	Aaa/AA+ AA+	2.67 2.51
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	650,000.00	-- 3.92%	626,849.61 637,098.46	97.40 4.13%	633,115.24 5,162.29	0.88% (3,983.22)	Aaa/AA+ AA+	2.75 2.57
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	500,000.00	10/12/2022 4.12%	500,136.72 500,077.90	100.01 4.12%	500,058.60 3,513.05	0.69% (19.31)	Aaa/AA+ AA+	2.83 2.63

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	550,000.00	12/20/2022 3.84%	556,875.00 554,121.12	100.04 4.11%	550,214.84 1,942.85	0.76% (3,906.28)	Aaa/AA+ AA+	2.92 2.71
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	650,000.00	01/26/2023 3.62%	657,464.84 654,668.12	99.32 4.11%	645,556.64 10,540.42	0.90% (9,111.48)	Aaa/AA+ AA+	3.08 2.83
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	1,000,000.00	12/11/2023 4.37%	967,304.69 974,986.25	98.16 4.13%	981,601.56 11,698.37	1.36% 6,615.31	Aaa/AA+ AA+	3.17 2.93
91282CGP0	UNITED STATES TREASURY 4.0 02/29/2028	1,000,000.00	02/26/2024 4.40%	985,585.94 988,324.91	99.62 4.13%	996,171.88 10,165.75	1.38% 7,846.97	Aaa/AA+ AA+	3.25 2.98
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	1,000,000.00	-- 3.53%	1,004,308.59 1,002,910.32	98.46 4.12%	984,648.44 6,174.45	1.37% (18,261.88)	Aaa/AA+ AA+	3.33 3.08
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	1,050,000.00	-- 3.59%	1,045,863.28 1,047,142.83	98.04 4.12%	1,029,369.14 3,147.10	1.43% (17,773.69)	Aaa/AA+ AA+	3.42 3.17
91282CHE4	UNITED STATES TREASURY 3.625 05/31/2028	500,000.00	06/15/2023 3.95%	492,695.31 494,849.21	98.40 4.12%	491,992.19 49.79	0.68% (2,857.02)	Aaa/AA+ AA+	3.50 3.24
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	700,000.00	07/26/2023 4.16%	694,968.75 696,346.75	99.61 4.12%	697,292.97 11,717.39	0.97% 946.21	Aaa/AA+ AA+	3.58 3.25
91282CCR0	UNITED STATES TREASURY 1.0 07/31/2028	1,200,000.00	08/16/2023 4.40%	1,020,140.63 1,067,043.18	89.48 4.12%	1,073,718.74 4,010.87	1.49% 6,675.56	Aaa/AA+ AA+	3.67 3.52
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	1,000,000.00	08/28/2023 4.44%	930,781.25 948,343.65	95.75 4.12%	957,500.00 8,437.50	1.33% 9,156.35	Aaa/AA+ AA+	3.71 3.43
91282CHX2	UNITED STATES TREASURY 4.375 08/31/2028	650,000.00	09/25/2023 4.59%	643,779.30 645,271.44	100.84 4.13%	655,484.38 7,227.21	0.91% 10,212.94	Aaa/AA+ AA+	3.75 3.39
91282CJA0	UNITED STATES TREASURY 4.625 09/30/2028	650,000.00	10/19/2023 4.97%	640,300.78 642,490.75	101.76 4.12%	661,425.78 5,120.54	0.92% 18,935.02	Aaa/AA+ AA+	3.84 3.46
91282CJF9	UNITED STATES TREASURY 4.875 10/31/2028	1,000,000.00	02/26/2024 4.34%	1,022,226.56 1,018,608.89	102.70 4.12%	1,026,953.12 4,174.72	1.43% 8,344.23	Aaa/AA+ AA+	3.92 3.53
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	700,000.00	11/17/2023 4.49%	657,699.22 666,451.91	96.44 4.11%	675,062.50 966.85	0.94% 8,610.59	Aaa/AA+ AA+	3.96 3.66
91282CJN2	UNITED STATES TREASURY 4.375 11/30/2028	600,000.00	12/28/2023 3.82%	614,835.94 612,046.98	100.95 4.12%	605,671.87 72.12	0.84% (6,375.11)	Aaa/AA+ AA+	4.00 3.63
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	1,000,000.00	02/22/2024 4.30%	986,601.56 988,695.99	99.55 4.12%	995,546.88 13,369.57	1.38% 6,850.89	Aaa/AA+ AA+	4.17 3.75
912810FG8	UNITED STATES TREASURY 5.25 02/15/2029	1,000,000.00	08/22/2024 3.60%	1,067,695.31 1,063,559.98	104.75 4.01%	1,047,500.00 15,407.61	1.46% (16,059.98)	Aaa/AA+ AA+	4.21 3.71
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	1,400,000.00	-- 4.67%	1,366,773.44 1,370,823.58	100.04 4.11%	1,400,546.87 9,836.54	1.95% 29,723.29	Aaa/AA+ AA+	4.33 3.90

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of November 30, 2024

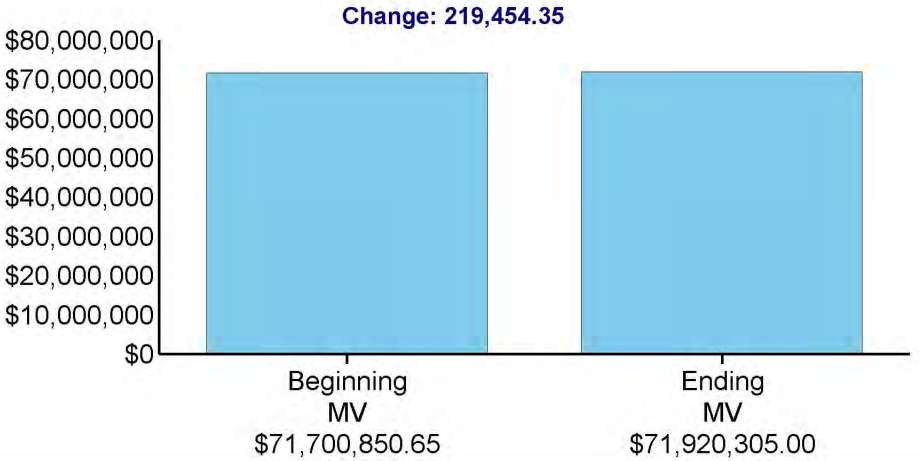
Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	900,000.00	05/28/2024 4.54%	903,128.91 902,805.05	102.07 4.11%	918,597.65 3,564.57	1.28% 15,792.60	Aaa/AA+ AA+	4.41 3.95
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	1,400,000.00	-- 4.45%	1,402,761.72 1,402,552.81	101.64 4.10%	1,422,914.07 173.08	1.98% 20,361.26	Aaa/AA+ AA+	4.50 4.04
91282CKX8	UNITED STATES TREASURY 4.25 06/30/2029	900,000.00	07/26/2024 4.09%	906,503.91 906,051.50	100.59 4.11%	905,308.60 16,006.79	1.26% (742.90)	Aaa/AA+ AA+	4.58 4.05
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	1,350,000.00	-- 4.30%	1,355,564.45 1,355,284.19	99.58 4.10%	1,344,304.69 18,048.91	1.87% (10,979.50)	Aaa/AA+ AA+	4.67 4.16
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	750,000.00	10/28/2024 4.08%	730,839.84 731,191.70	97.41 4.09%	730,605.47 4,471.15	1.01% (586.23)	Aaa/AA+ AA+	4.83 4.36
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	750,000.00	11/19/2024 4.24%	746,337.89 746,360.20	100.15 4.09%	751,113.29 2,649.34	1.04% 4,753.09	Aaa/AA+ AA+	4.92 4.39
Total US Treasury		37,150,000.00	3.82%	36,584,921.88 36,790,187.36	98.57 4.16%	36,586,835.15 251,568.98	50.82% (203,352.21)	Aaa/AA+ AA+	3.11 2.85
Total Portfolio		72,907,578.80	3.82%	71,924,324.98 72,282,363.97	98.66 4.33%	71,987,395.63 574,831.28	100.00% (294,968.35)	Aa2/AA- AA	2.92 2.54
Total Market Value + Accrued						72,562,226.91			



CALIFORNIA CITIES EXCESS LIABILITY
ACCOUNT NUMBER: 001050982411

MARKET VALUE SUMMARY

	Current Period 11/01/24 to 11/30/24
Beginning Market Value	\$71,700,850.65
Taxable Interest	101,747.84
Fees and Expenses	-6,051.00
Long Term Gains/Losses	-13,681.83
Change in Investment Value	137,439.34
Ending Market Value	\$71,920,305.00



MONTHLY ACCOUNT STATEMENT

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

Custodian:

US Bank

PORTFOLIO SUMMARY



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Portfolio Characteristics

Average Modified Duration	2.54
Average Coupon	3.50%
Average Purchase YTM	3.89%
Average Market YTM	4.46%
Average Quality	AA
Average Final Maturity	2.93
Average Life	2.61

Account Summary

	Beg. Values as of 12/01/2024	End Values as of 12/31/2024
Market Value	71,987,395.63	71,817,028.45
Accrued Interest	574,831.28	621,786.24
Total Market Value	72,562,226.91	72,438,814.69
Income Earned	161,694.94	299,096.14
Cont/WD	0.00	0.00
Par	72,907,578.80	73,043,946.23
Book Value	72,282,363.97	72,450,452.97
Cost Value	71,924,324.98	71,994,566.01

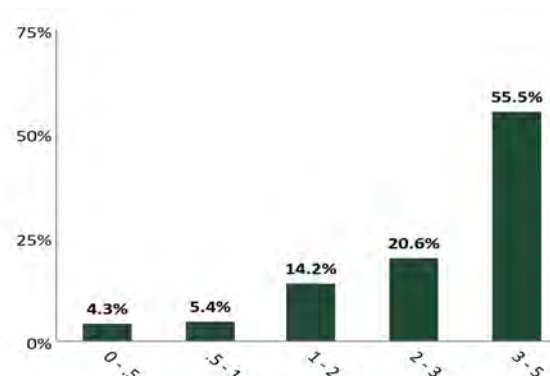
Top Issuers

Government of The United States	50.54%
Federal Home Loan Banks	4.46%
Farm Credit System	3.88%
FNMA	2.86%
FHLMC	2.47%
International Bank for Recon and Dev	1.91%
JPMorgan Chase & Co.	1.59%
First American Govt Oblig fund	1.51%

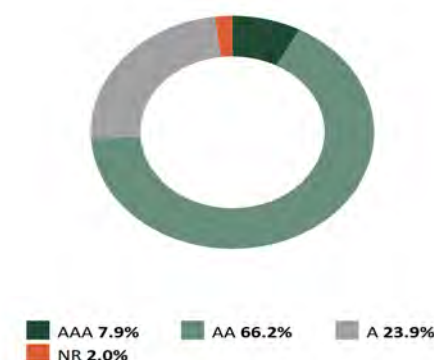
Sector Allocation



Maturity Distribution



Credit Quality



*See Footnote

Performance Review

Total Rate of Return	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	Since Inception (07/01/06)
ACCEL Long Term Portfolio	(0.16%)	(0.76%)	3.83%	3.83%	4.28%	1.21%	1.41%	1.65%	2.56%
Benchmark Return*	(0.07%)	(0.76%)	3.42%	3.42%	3.86%	0.74%	1.05%	1.37%	2.29%
Secondary Benchmark Return*	(0.07%)	(0.72%)	3.58%	3.58%	4.03%	0.82%	1.14%	1.47%	2.37%

*Periods over 1 year are annualized.

Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index Secondary Benchmark: ICE BofA 1-5 Year AAA-A Corp/Govt

The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch

Execution Time: 01/03/2025 10:07:22 PM

Chandler Asset Management | info@chandlerasset.com | www.chandlerasset.com | 800.317.4747

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STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV; ABS, CMO, & MBS)	20.0	6.1	Compliant	
Max Maturity (Years)	5.0	3.4	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; ABS, CMO & MBS)	20.0	6.1	Compliant	
Max % Issuer (MV)	5.0	0.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	25.9	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/ TD)				
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	12.4	Compliant	

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max % Issuer (MV)	25.0	4.5	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	1.5	Compliant	
Max % Issuer (MV)	20.0	1.5	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
REPURCHASE AGREEMENTS				

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max Maturity (Years)	1.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	3.5	Compliant	
Max % Issuer (MV)	10.0	1.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	50.5	Compliant	
Max Maturity (Years)	5	4	Compliant	

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	15,412.53	02/07/2023 5.22%	15,412.16 15,412.41	100.07 4.67%	15,423.34 13.25	0.02% 10.93	Aaa/AAA NA	0.90 0.13
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	16,471.62	11/16/2021 0.89%	16,468.15 16,470.85	99.22 4.64%	16,343.50 4.03	0.02% (127.35)	Aaa/NA AAA	1.06 0.21
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	17,108.79	07/13/2021 0.53%	17,107.27 17,108.46	99.50 4.47%	17,023.57 3.95	0.02% (84.88)	Aaa/NA AAA	1.21 0.13
43815BAC4	HAROT 2022-1 A3 1.88 05/15/2026	53,620.73	02/15/2022 1.89%	53,612.67 53,618.38	99.14 4.60%	53,160.34 44.80	0.07% (458.04)	Aaa/AAA NA	1.37 0.31
44935FAD6	HART 2021-C A3 0.74 05/15/2026	7,837.05	11/09/2021 0.75%	7,835.30 7,836.61	99.60 4.64%	7,805.60 2.58	0.01% (31.00)	NA/AAA AAA	1.37 0.10
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	47,524.30	05/10/2022 3.23%	47,521.83 47,523.43	99.55 4.54%	47,308.14 25.43	0.07% (215.29)	Aaa/AAA NA	1.65 0.35
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	52,580.50	04/07/2022 2.95%	52,579.27 52,580.06	99.39 4.53%	52,261.26 68.47	0.07% (318.81)	Aaa/AAA NA	1.71 0.38
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	43,914.34	03/10/2022 2.34%	43,904.62 43,910.94	99.17 4.82%	43,548.60 45.28	0.06% (362.34)	Aaa/NA AAA	1.71 0.33
362554AC1	GMCAR 2021-4 A3 0.68 09/16/2026	16,787.25	10/13/2021 0.68%	16,786.82 16,787.12	99.07 4.44%	16,631.00 4.76	0.02% (156.12)	Aaa/AAA NA	1.71 0.25
448977AD0	HART 2022-A A3 2.22 10/15/2026	52,328.20	03/09/2022 2.23%	52,326.19 52,327.51	99.25 4.77%	51,936.48 51.63	0.07% (391.02)	NA/AAA AAA	1.79 0.29
380146AC4	GMCAR 2022-1 A3 1.26 11/16/2026	18,841.23	01/11/2022 1.27%	18,839.60 18,840.68	99.09 4.61%	18,670.67 9.89	0.03% (170.02)	NA/AAA AAA	1.88 0.27
379929AD4	GMALT 2023-3 A3 5.38 11/20/2026	130,000.00	08/08/2023 5.38%	129,984.41 129,991.00	100.52 4.61%	130,680.86 213.71	0.18% 689.86	NA/AAA AAA	1.89 0.63
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	52,962.38	04/05/2022 3.13%	52,951.31 52,957.97	99.35 4.63%	52,618.23 68.41	0.07% (339.74)	Aaa/AAA NA	2.13 0.43
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	109,882.14	07/12/2022 3.77%	109,871.64 109,877.48	99.56 4.56%	109,403.78 182.65	0.15% (473.70)	Aaa/NA AAA	2.13 0.55
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	118,793.49	02/16/2023 5.09%	118,771.42 118,781.28	100.34 4.57%	119,196.39 166.31	0.17% 415.11	Aaa/NA AAA	2.30 0.65
02582JIT8	AMXCA 2022-2 A 3.39 05/17/2027	375,000.00	05/17/2022 3.42%	374,917.05 374,985.73	99.56 4.65%	373,333.88 565.00	0.52% (1,651.85)	NA/AAA AAA	0.37 0.36
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	247,719.67	10/12/2022 5.15%	247,700.44 247,709.78	100.29 4.69%	248,442.93 560.40	0.35% 733.15	Aaa/NA AAA	2.45 0.64

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
58768PAC8	MBART 2022-1 A3 5.21 08/16/2027	320,723.27	11/15/2022 5.28%	320,659.82 320,688.90	100.45 4.59%	322,155.94 742.65	0.45% 1,467.04	Aaa/AAA NA	2.62 0.65
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	48,894.07	01/18/2023 4.56%	48,888.20 48,890.60	100.01 4.53%	48,900.24 98.01	0.07% 9.64	NA/AAA AAA	2.87 0.69
05592XAD2	BMWOT 2023-A A3 5.47 02/25/2028	90,000.00	07/11/2023 5.47%	89,984.05 89,989.10	100.87 4.55%	90,779.58 82.05	0.13% 790.48	NA/AAA AAA	3.15 0.88
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	190,000.00	06/07/2023 4.87%	189,983.15 189,989.81	100.53 4.51%	191,007.80 411.24	0.27% 1,017.98	NA/AAA AAA	1.37 1.30
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	615,000.00	09/07/2023 5.17%	614,829.52 614,873.75	101.06 4.56%	621,518.39 1,410.40	0.87% 6,644.64	NR/AAA AAA	3.71 1.59
43813YAC6	HAROT 2024-3 A3 4.57 03/21/2029	445,000.00	08/09/2024 4.62%	444,930.09 444,935.65	99.94 4.65%	444,728.11 564.90	0.62% (207.54)	Aaa/NA AAA	4.22 1.85
34535VAD6	FORDO 2024-D 4.61 08/15/2029	430,000.00	11/19/2024 4.66%	429,986.20 429,986.52	99.90 4.70%	429,582.47 881.02	0.60% (404.05)	Aaa/NA AAA	4.62 2.35
Total ABS		3,516,401.55	4.49%	3,515,851.18 3,516,074.01	100.18 4.61%	3,522,461.07 6,220.82	4.90% 6,387.06	Aaa/AAA AAA	2.80 1.14

AGENCY									
3130AJHU6	FEDERAL HOME LOAN BANKS 0.5 04/14/2025	400,000.00	06/04/2020 0.53%	399,468.80 399,969.16	98.92 4.36%	395,674.41 427.78	0.55% (4,294.75)	Aaa/AA+ AA+	0.28 0.28
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	270,000.00	04/22/2020 0.67%	269,443.80 269,966.15	98.91 4.24%	267,047.96 323.44	0.37% (2,918.19)	Aaa/AA+ AA+	0.31 0.30
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025	685,000.00	06/17/2020 0.54%	683,582.05 684,870.18	98.32 4.24%	673,487.08 133.19	0.94% (11,383.09)	Aaa/AA+ AA+	0.46 0.45
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	365,000.00	07/21/2020 0.48%	363,182.30 364,799.70	97.84 4.37%	357,117.44 608.33	0.50% (7,682.26)	Aaa/AA+ AA+	0.55 0.54
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	575,000.00	08/25/2020 0.47%	572,309.00 574,651.82	97.50 4.34%	560,601.78 754.69	0.78% (14,050.04)	Aaa/AA+ AA+	0.65 0.63
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	530,000.00	09/23/2020 0.44%	528,404.70 529,768.23	97.25 4.27%	515,430.11 541.04	0.72% (14,338.12)	Aaa/AA+ AA+	0.73 0.71
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	570,000.00	11/09/2020 0.57%	567,959.40 569,652.62	96.88 4.29%	552,196.51 427.50	0.77% (17,456.11)	Aaa/AA+ AA+	0.85 0.83
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	850,000.00	02/08/2023 4.21%	856,409.00 852,132.21	100.22 4.26%	851,853.75 2,018.75	1.19% (278.46)	Aaa/AA+ AA+	0.95 0.91

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3133EP7C3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 04/01/2026	800,000.00	06/06/2024 4.81%	797,448.00 798,248.63	100.49 4.21%	803,945.04 9,250.00	1.12% 5,696.41	Aaa/AA+ AA+	1.25 1.19
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	1,125,000.00	08/09/2023 4.58%	1,122,412.50 1,123,607.09	100.39 4.24%	1,129,411.90 19,265.63	1.57% 5,804.81	Aaa/AA+ AA+	1.62 1.52
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	450,000.00	03/20/2023 3.84%	463,270.50 458,505.98	100.38 4.37%	451,703.54 6,243.75	0.63% (6,802.44)	Aaa/AA+ AA+	3.19 2.90
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	850,000.00	08/30/2023 4.32%	856,349.50 854,647.25	100.62 4.31%	855,265.27 13,068.75	1.19% 618.02	Aaa/AA+ AA+	3.66 3.29
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	700,000.00	09/21/2023 4.70%	689,843.00 692,459.28	99.96 4.39%	699,722.62 9,612.85	0.97% 7,263.34	Aaa/AA+ AA+	3.69 3.32
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	800,000.00	07/15/2024 4.16%	816,128.00 814,603.60	100.90 4.40%	807,212.90 2,363.89	1.12% (7,390.70)	Aaa/AA+ AA+	4.44 3.96
Total Agency		8,970,000.00	2.96%	8,986,210.55 8,987,881.89	99.47 4.30%	8,920,670.31 65,039.58	12.42% (67,211.58)	Aaa/AA+ AA+	1.83 1.68
AGENCY CMBS									
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	925,000.00	05/24/2023 4.24%	908,017.58 913,514.67	97.28 4.70%	899,852.03 2,967.71	1.25% (13,662.65)	Aaa/AA+ AAA	3.40 3.04
Total Agency CMBS		925,000.00	4.24%	908,017.58 913,514.67	97.28 4.70%	899,852.03 2,967.71	1.25% (13,662.65)	Aaa/AA+ AAA	3.40 3.04
CASH									
CCYUSD	Receivable	1,081.09	-- 0.00%	1,081.09 1,081.09	1.00 0.00%	1,081.09 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		1,081.09	0.00%	1,081.09 1,081.09	1.00 0.00%	1,081.09 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
CORPORATE									
91324PEC2	UNITEDHEALTH GROUP INC 1.15 05/15/2026	400,000.00	-- 1.40%	395,763.85 398,677.57	95.56 4.53%	382,257.22 587.78	0.53% (16,420.35)	A2/A+ A	1.37 1.33
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	340,000.00	06/15/2021 1.13%	339,850.40 339,956.33	95.08 4.65%	323,276.42 138.13	0.45% (16,679.91)	A1/A+ A+	1.46 1.42
06368FAC3	BANK OF MONTREAL 1.25 09/15/2026	200,000.00	02/24/2022 2.55%	188,796.00 195,801.87	94.55 4.62%	189,093.96 736.11	0.26% (6,707.92)	A2/A- AA-	1.71 1.65

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
931142ERO	WALMART INC 1.05 09/17/2026	80,000.00	09/08/2021 1.09%	79,848.80 79,948.33	94.60 4.36%	75,681.54 242.67	0.11% (4,266.79)	Aa2/AA AA	1.71 1.66
89114TZN5	TORONTO-DOMINION BANK 1.95 01/12/2027	400,000.00	01/25/2022 2.11%	396,915.65 398,737.99	94.41 4.88%	377,624.40 3,661.67	0.53% (21,113.59)	A2/A- AA-	2.03 1.93
87612EBM7	TARGET CORP 1.95 01/15/2027	185,000.00	01/19/2022 1.99%	184,685.50 184,871.22	95.14 4.47%	176,010.31 1,663.46	0.25% (8,860.91)	A2/A A	2.04 1.94
756109AS3	REALTY INCOME CORP 3.0 01/15/2027	600,000.00	10/05/2022 5.22%	549,030.00 575,706.80	96.71 4.71%	580,240.12 8,300.00	0.81% 4,533.31	A3/A- WR	2.04 1.92
26444HAC5	DUKE ENERGY FLORIDA LLC 3.2 01/15/2027	750,000.00	08/08/2023 4.77%	713,010.00 728,053.78	97.36 4.57%	730,230.01 11,066.67	1.02% 2,176.23	A1/A WR	2.04 1.91
808513BY0	CHARLES SCHWAB CORP 2.45 03/03/2027	60,000.00	03/01/2022 2.47%	59,935.20 59,971.93	95.49 4.66%	57,294.85 481.83	0.08% (2,677.08)	A2/A- A	2.17 2.06
24422EWD7	JOHN DEERE CAPITAL CORP 2.35 03/08/2027	750,000.00	-- 4.07%	701,205.00 724,227.61	95.43 4.57%	715,702.43 5,532.29	1.00% (8,525.17)	A1/A A+	2.18 2.08
09247XAN1	BLACKROCK FINANCE INC 3.2 03/15/2027	400,000.00	05/06/2022 3.61%	392,684.00 396,680.93	97.41 4.45%	389,628.64 3,768.89	0.54% (7,052.29)	Aa3/AA- NA	2.20 2.08
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	345,000.00	03/07/2022 2.30%	344,934.45 344,971.17	95.79 4.32%	330,464.65 2,336.42	0.46% (14,506.52)	Aa2/AA A+	2.20 2.10
023135CF1	AMAZON.COM INC 3.3 04/13/2027	250,000.00	04/25/2022 3.34%	249,567.50 249,801.42	97.36 4.53%	243,397.00 1,787.50	0.34% (6,404.42)	A1/AA AA-	2.28 2.15
74340XBN0	PROLOGIS LP 2.125 04/15/2027	950,000.00	-- 5.10%	847,962.50 891,920.92	94.53 4.68%	898,013.15 4,261.81	1.25% 6,092.23	A3/A WR	2.29 2.18
46647PCB0	JPMORGAN CHASE & CO 1.578 04/22/2027	250,000.00	10/05/2022 5.75%	217,570.00 237,729.38	96.02 4.98%	240,057.10 756.13	0.33% 2,327.71	A1/A AA-	2.31 1.26
61772BAB9	MORGAN STANLEY 1.593 05/04/2027	550,000.00	-- 4.74%	491,295.70 528,741.00	95.85 5.02%	527,192.15 1,387.24	0.73% (1,548.85)	A1/A- A+	2.34 1.30
14913R3A3	CATERPILLAR FINANCIAL SERVICES CORP 3.6 08/12/2027	300,000.00	08/22/2022 3.81%	297,129.00 298,491.70	97.64 4.57%	292,924.50 4,170.00	0.41% (5,567.20)	A2/A A+	2.61 2.42
931142EX7	WALMART INC 3.95 09/09/2027	300,000.00	-- 3.97%	299,701.20 299,839.47	99.02 4.34%	297,058.05 3,686.67	0.41% (2,781.43)	Aa2/AA AA	2.69 2.49
89115A2M3	TORONTO-DOMINION BANK 5.156 01/10/2028	350,000.00	08/08/2023 5.22%	349,111.00 349,391.91	100.50 4.97%	351,753.29 8,571.85	0.49% 2,361.38	A2/A- AA-	3.03 2.70
06051GGF0	BANK OF AMERICA CORP 3.824 01/20/2028	600,000.00	-- 5.25%	572,016.00 584,252.85	97.83 5.33%	586,999.80 10,261.07	0.82% 2,746.95	A1/A- AA-	3.05 1.91
91324PEP3	UNITEDHEALTH GROUP INC 5.25 02/15/2028	480,000.00	-- 5.06%	483,736.40 482,471.50	101.54 4.71%	487,404.08 9,520.00	0.68% 4,932.58	A2/A+ A	3.13 2.73

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
79466LAF1	SALESFORCE INC 3.7 04/11/2028	700,000.00	08/23/2023 4.84%	667,184.00 676,790.10	97.35 4.58%	681,417.80 5,755.56	0.95% 4,627.70	A1/A+ NA	3.28 3.02
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	800,000.00	09/06/2023 5.10%	754,232.00 767,204.54	96.66 4.80%	773,272.14 4,933.33	1.08% 6,067.60	A1/A WR	3.33 3.07
037833ET3	APPLE INC 4.0 05/10/2028	105,000.00	05/08/2023 4.04%	104,797.35 104,864.12	98.57 4.46%	103,501.07 595.00	0.14% (1,363.06)	Aaa/AA+ NA	3.36 3.09
61744YAK4	MORGAN STANLEY 3.591 07/22/2028	250,000.00	08/08/2023 5.21%	232,525.00 237,454.34	96.43 4.70%	241,076.10 3,965.06	0.34% 3,621.76	A1/A- A+	3.56 2.36
46647PDG8	JPMORGAN CHASE & CO 4.851 07/25/2028	900,000.00	-- 5.17%	890,109.00 893,353.40	99.82 5.31%	898,375.50 18,918.90	1.25% 5,022.10	A1/A AA-	3.57 2.33
89236TLB9	TOYOTA MOTOR CREDIT CORP 5.25 09/11/2028	550,000.00	02/27/2024 4.92%	557,375.50 556,008.18	101.40 4.83%	557,709.22 8,822.92	0.78% 1,701.04	A1/A+ A+	3.70 3.28
438516CL8	HONEYWELL INTERNATIONAL INC 4.25 01/15/2029	650,000.00	01/17/2024 4.42%	644,982.00 645,939.91	98.63 4.63%	641,090.55 12,738.19	0.89% (4,849.36)	A2/A A	4.04 3.59
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	740,000.00	01/24/2024 4.64%	738,793.80 739,015.63	99.58 4.71%	736,857.22 14,277.89	1.03% (2,158.41)	A1/A+ NA	4.08 3.61
78016HZV5	ROYAL BANK OF CANADA 4.95 02/01/2029	950,000.00	-- 4.91%	950,898.50 951,244.10	100.15 4.91%	951,393.65 19,593.75	1.32% 149.55	A1/A AA-	4.09 3.58
06406RBN6	BANK OF NEW YORK MELLON CORP 4.543 02/01/2029	900,000.00	02/26/2024 5.02%	884,943.00 888,177.00	99.24 4.98%	893,186.40 17,036.25	1.24% 5,009.40	Aa3/A AA-	4.09 2.79
756109CF9	REALTY INCOME CORP 4.75 02/15/2029	400,000.00	02/22/2024 5.14%	393,276.00 394,423.82	99.26 4.95%	397,040.88 7,177.78	0.55% 2,617.06	A3/A- NA	4.13 3.63
02665WFE6	AMERICAN HONDA FINANCE CORP 4.9 03/13/2029	600,000.00	03/13/2024 4.91%	599,790.00 599,823.62	99.66 4.99%	597,941.71 8,820.00	0.83% (1,881.91)	A3/A- NA	4.20 3.70
91159HJM3	US BANCORP 5.775 06/12/2029	800,000.00	09/10/2024 4.39%	837,952.00 834,849.35	102.26 5.33%	818,069.57 2,438.33	1.14% (16,779.79)	A3/A A	4.45 3.09
437076DC3	HOME DEPOT INC 4.75 06/25/2029	315,000.00	06/17/2024 4.90%	312,968.25 313,179.66	100.01 4.75%	315,021.74 249.38	0.44% 1,842.08	A2/A A	4.48 3.99
06051GHM4	BANK OF AMERICA CORP 4.271 07/23/2029	450,000.00	10/28/2024 4.81%	441,756.00 442,143.10	97.43 5.24%	438,423.96 8,435.23	0.61% (3,719.14)	A1/A- AA-	4.56 3.19
171239ALO	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	750,000.00	09/19/2024 4.06%	769,327.50 768,195.76	99.48 4.78%	746,106.00 14,628.13	1.04% (22,089.76)	A2/A A	4.62 4.03
14913UUAU4	CATERPILLAR FINANCIAL SERVICES CORP 4.7 11/15/2029	575,000.00	12/09/2024 4.47%	580,698.25 580,628.64	99.63 4.79%	572,867.73 3,453.19	0.80% (7,760.91)	A2/A A+	4.87 4.28
Total Corporate		18,975,000.00	4.45%	18,516,356.30 18,743,540.97	98.15 4.82%	18,615,654.89 234,757.04	25.92% (127,886.07)	A2/A A+	3.26 2.73

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	1,081,463.59	-- 4.09%	1,081,463.59 1,081,463.59	1.00 4.09%	1,081,463.59 0.00	1.51% 0.00	Aaa/ AAAm AAA	0.00 0.00
Total Money Market Fund		1,081,463.59	4.09%	1,081,463.59 1,081,463.59	1.00 4.09%	1,081,463.59 0.00	1.51% 0.00	Aaa/AAAm AAA	0.00 0.00
SUPRANATIONAL									
459058JB0	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.625 04/22/2025	335,000.00	04/15/2020 0.70%	333,703.55 334,921.19	98.80 4.60%	330,984.36 401.94	0.46% (3,936.84)	Aaa/AAA NA	0.31 0.30
459058JL8	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025	475,000.00	10/21/2020 0.52%	474,463.25 474,911.81	96.86 4.44%	460,066.94 415.63	0.64% (14,844.87)	Aaa/AAA NA	0.82 0.80
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	600,000.00	11/28/2023 4.55%	574,080.00 580,198.72	97.14 4.38%	582,853.44 9,858.33	0.81% 2,654.72	Aaa/AAA NA	3.53 3.22
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	265,000.00	07/06/2023 4.53%	264,705.85 264,792.47	100.41 4.37%	266,084.37 5,565.00	0.37% 1,291.90	Aaa/AAA NA	3.53 3.17
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029	850,000.00	03/13/2024 4.30%	843,531.50 844,582.00	98.78 4.45%	839,594.92 13,245.83	1.17% (4,987.08)	Aaa/AAA NA	4.13 3.69
Total Supranational		2,525,000.00	3.20%	2,490,484.15 2,499,406.19	98.21 4.44%	2,479,584.03 29,486.74	3.45% (19,822.17)	Aaa/AAA NA	2.80 2.53
US TREASURY									
91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	550,000.00	12/28/2020 0.38%	549,849.61 549,972.13	96.57 4.26%	531,112.09 181.32	0.74% (18,860.04)	Aaa/AA+ AA+	0.91 0.89
91282CKB6	UNITED STATES TREASURY 4.625 02/28/2026	900,000.00	02/28/2024 4.67%	899,226.56 899,551.83	100.40 4.26%	903,641.84 14,143.30	1.26% 4,090.01	Aaa/AA+ AA+	1.16 1.10
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	700,000.00	03/30/2021 0.91%	694,394.53 698,606.31	95.78 4.27%	670,487.33 1,341.35	0.93% (28,118.98)	Aaa/AA+ AA+	1.25 1.21

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	1,000,000.00	02/22/2024 4.61%	954,101.56 972,126.92	97.58 4.27%	975,773.68 4,067.68	1.36% 3,646.76	Aaa/AA+ AA+	1.33 1.28
9128286X3	UNITED STATES TREASURY 2.125 05/31/2026	1,000,000.00	02/22/2024 4.58%	947,617.19 967,418.90	97.11 4.26%	971,052.01 1,868.13	1.35% 3,633.11	Aaa/AA+ AA+	1.41 1.36
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	900,000.00	02/28/2024 4.59%	890,929.69 894,256.55	99.83 4.25%	898,453.69 1,733.86	1.25% 4,197.14	Aaa/AA+ AA+	1.45 1.39
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	350,000.00	08/10/2021 0.82%	346,677.73 348,945.66	94.50 4.26%	330,766.29 915.42	0.46% (18,179.37)	Aaa/AA+ AA+	1.58 1.54
91282CCW9	UNITED STATES TREASURY 0.75 08/31/2026	1,100,000.00	-- 0.94%	1,090,166.02 1,096,637.21	94.43 4.26%	1,038,784.10 2,803.18	1.45% (57,853.11)	Aaa/AA+ AA+	1.67 1.61
91282CDG3	UNITED STATES TREASURY 1.125 10/31/2026	900,000.00	-- 1.27%	893,734.37 897,660.36	94.53 4.27%	850,804.73 1,734.12	1.18% (46,855.63)	Aaa/AA+ AA+	1.83 1.77
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	1,200,000.00	-- 2.05%	1,169,343.75 1,186,897.54	94.57 4.26%	1,134,849.29 7,532.61	1.58% (52,048.25)	Aaa/AA+ AA+	2.08 2.00
91282CKA8	UNITED STATES TREASURY 4.125 02/15/2027	1,000,000.00	02/27/2024 4.48%	990,312.50 993,067.58	99.73 4.26%	997,274.78 15,580.84	1.39% 4,207.20	Aaa/AA+ AA+	2.13 1.98
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	650,000.00	05/04/2022 3.02%	634,613.28 642,963.86	96.29 4.25%	625,886.90 4,151.79	0.87% (17,076.96)	Aaa/AA+ AA+	2.25 2.13
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,200,000.00	-- 3.25%	1,172,558.60 1,186,929.88	96.68 4.26%	1,160,128.55 5,651.93	1.62% (26,801.33)	Aaa/AA+ AA+	2.33 2.21
91282CKR1	UNITED STATES TREASURY 4.5 05/15/2027	750,000.00	09/30/2024 3.55%	767,666.02 765,949.26	100.50 4.27%	753,735.72 4,381.91	1.05% (12,213.54)	Aaa/AA+ AA+	2.37 2.21
91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	500,000.00	08/30/2022 3.33%	498,300.78 499,123.42	97.65 4.25%	488,273.51 44.89	0.68% (10,849.92)	Aaa/AA+ AA+	2.50 2.36
91282CFB2	UNITED STATES TREASURY 2.75 07/31/2027	600,000.00	09/29/2022 4.07%	565,335.94 581,519.05	96.31 4.28%	577,843.84 6,904.89	0.80% (3,675.21)	Aaa/AA+ AA+	2.58 2.42
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	650,000.00	-- 3.92%	626,849.61 637,497.21	97.12 4.28%	631,281.24 6,901.76	0.88% (6,215.97)	Aaa/AA+ AA+	2.67 2.49
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	500,000.00	10/12/2022 4.12%	500,136.72 500,075.56	99.61 4.28%	498,025.46 5,269.57	0.69% (2,050.10)	Aaa/AA+ AA+	2.75 2.54
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	550,000.00	12/20/2022 3.84%	556,875.00 554,001.05	99.61 4.27%	547,829.97 3,885.70	0.76% (6,171.08)	Aaa/AA+ AA+	2.83 2.62
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	650,000.00	01/26/2023 3.62%	657,464.84 654,539.49	98.85 4.29%	642,539.25 69.58	0.89% (12,000.24)	Aaa/AA+ AA+	3.00 2.79
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	1,000,000.00	12/11/2023 4.37%	967,304.69 975,657.03	97.71 4.30%	977,076.95 14,646.74	1.36% 1,419.92	Aaa/AA+ AA+	3.08 2.84

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CGP0	UNITED STATES TREASURY 4.0 02/29/2028	1,000,000.00	02/26/2024 4.40%	985,585.94 988,630.33	99.09 4.31%	990,907.14 13,591.16	1.38% 2,276.81	Aaa/AA+ AA+	3.16 2.89
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	1,000,000.00	-- 3.53%	1,004,308.59 1,002,836.13	97.94 4.31%	979,422.87 9,261.68	1.36% (23,413.26)	Aaa/AA+ AA+	3.25 2.99
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	1,050,000.00	-- 3.59%	1,045,863.28 1,047,213.92	97.48 4.32%	1,023,513.73 6,294.20	1.43% (23,700.19)	Aaa/AA+ AA+	3.33 3.08
91282CHE4	UNITED STATES TREASURY 3.625 05/31/2028	500,000.00	06/15/2023 3.95%	492,695.31 494,974.24	97.81 4.32%	489,048.12 1,593.41	0.68% (5,926.12)	Aaa/AA+ AA+	3.42 3.16
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	700,000.00	07/26/2023 4.16%	694,968.75 696,433.40	98.97 4.32%	692,762.25 77.35	0.96% (3,671.16)	Aaa/AA+ AA+	3.50 3.22
91282CCR0	UNITED STATES TREASURY 1.0 07/31/2028	1,200,000.00	08/16/2023 4.40%	1,020,140.63 1,070,123.65	89.02 4.34%	1,068,286.86 5,021.74	1.49% (1,836.79)	Aaa/AA+ AA+	3.58 3.43
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	1,000,000.00	08/28/2023 4.44%	930,781.25 949,527.20	95.13 4.34%	951,259.64 10,859.38	1.32% 1,732.44	Aaa/AA+ AA+	3.62 3.35
91282CHX2	UNITED STATES TREASURY 4.375 08/31/2028	650,000.00	09/25/2023 4.59%	643,779.30 645,378.51	100.08 4.35%	650,516.59 9,662.47	0.91% 5,138.08	Aaa/AA+ AA+	3.67 3.30
91282CJA0	UNITED STATES TREASURY 4.625 09/30/2028	650,000.00	10/19/2023 4.97%	640,300.78 642,657.15	100.94 4.35%	656,077.83 7,680.80	0.91% 13,420.68	Aaa/AA+ AA+	3.75 3.37
91282CJF9	UNITED STATES TREASURY 4.875 10/31/2028	1,000,000.00	02/26/2024 4.34%	1,022,226.56 1,018,205.48	101.80 4.36%	1,017,984.15 8,349.45	1.42% (221.33)	Aaa/AA+ AA+	3.84 3.44
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	700,000.00	11/17/2023 4.49%	657,699.22 667,171.62	95.69 4.35%	669,820.02 2,840.12	0.93% 2,648.40	Aaa/AA+ AA+	3.88 3.57
91282CJN2	UNITED STATES TREASURY 4.375 11/30/2028	600,000.00	12/28/2023 3.82%	614,835.94 611,791.19	100.04 4.36%	600,242.86 2,307.69	0.84% (11,548.33)	Aaa/AA+ AA+	3.92 3.54
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	1,000,000.00	02/22/2024 4.30%	986,601.56 988,926.23	98.63 4.37%	986,301.93 16,739.13	1.37% (2,624.30)	Aaa/AA+ AA+	4.08 3.66
912810FG8	UNITED STATES TREASURY 5.25 02/15/2029	1,000,000.00	08/22/2024 3.60%	1,067,695.31 1,062,278.03	103.65 4.27%	1,036,540.38 19,830.16	1.44% (25,737.65)	Aaa/AA+ AA+	4.13 3.62
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	1,400,000.00	-- 4.67%	1,366,773.44 1,371,395.67	99.02 4.38%	1,386,236.45 14,754.81	1.93% 14,840.78	Aaa/AA+ AA+	4.25 3.81
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	900,000.00	05/28/2024 4.54%	903,128.91 902,751.07	100.96 4.38%	908,625.65 7,129.14	1.27% 5,874.58	Aaa/AA+ AA+	4.33 3.86
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	1,400,000.00	-- 4.45%	1,402,761.72 1,402,504.61	100.48 4.38%	1,406,689.73 5,538.46	1.96% 4,185.12	Aaa/AA+ AA+	4.41 3.95
91282CKX8	UNITED STATES TREASURY 4.25 06/30/2029	900,000.00	07/26/2024 4.09%	906,503.91 905,939.30	99.45 4.39%	895,018.02 105.66	1.25% (10,921.27)	Aaa/AA+ AA+	4.50 4.05

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

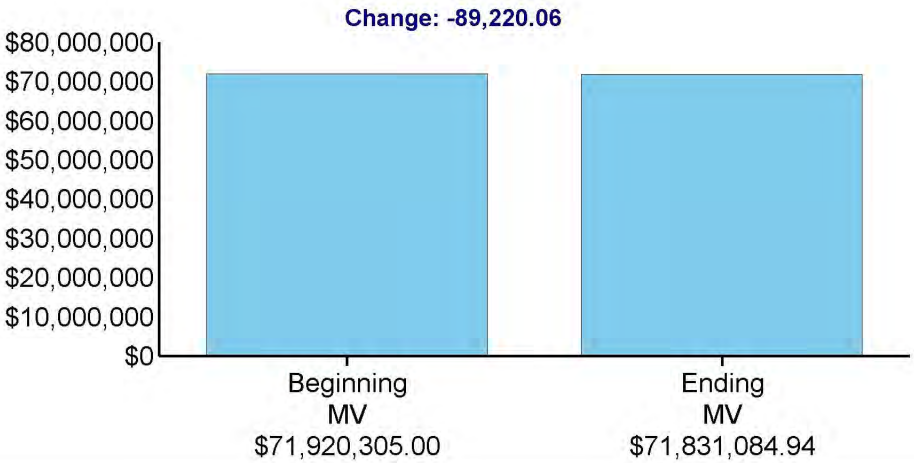
Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	1,350,000.00	-- 4.30%	1,355,564.45 1,355,188.00	98.42 4.39%	1,328,603.07 22,597.83	1.85% (26,584.94)	Aaa/AA+ AA+	4.58 4.07
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	750,000.00	10/28/2024 4.08%	730,839.84 731,522.23	96.22 4.39%	721,645.31 6,706.73	1.00% (9,876.92)	Aaa/AA+ AA+	4.75 4.27
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	750,000.00	11/19/2024 4.24%	746,337.89 746,423.06	98.85 4.39%	741,362.73 5,298.69	1.03% (5,060.33)	Aaa/AA+ AA+	4.83 4.30
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	900,000.00	12/09/2024 4.07%	902,250.00 902,222.74	98.86 4.38%	889,774.91 3,263.74	1.24% (12,447.83)	Aaa/AA+ AA+	4.91 4.38
Total US Treasury		37,050,000.00	3.80%	36,495,101.57 36,707,490.56	98.04 4.32%	36,296,261.44 283,314.35	50.54% (411,229.12)	Aaa/AA+ AA+	3.12 2.86
Total Portfolio		73,043,946.23	3.89%	71,994,566.01 72,450,452.97	96.88 4.46%	71,817,028.45 621,786.24	100.00% (633,424.52)	Aa2/AA- AA	2.93 2.54
Total Market Value + Accrued						72,438,814.69			



CALIFORNIA CITIES EXCESS LIABILITY
ACCOUNT NUMBER: 001050982411

MARKET VALUE SUMMARY

	Current Period 12/01/24 to 12/31/24
Beginning Market Value	\$71,920,305.00
Taxable Interest	230,855.99
Fees and Expenses	-6,034.20
Long Term Gains/Losses	-88,543.38
Change in Investment Value	-225,498.47
Ending Market Value	\$71,831,084.94



Item No. D.6.c
Board of Directors
January 23 & 24, 2025

QUARTERLY FINANCIAL REPORT

As of September 30, 2024

Prepared by:

ACCEL Accounting
560 Mission Street, 6th Floor
San Francisco, CA 94105
(415) 403-1400





STATEMENT OF NET POSITION

As of September 30, 2024

**Authority for California Cities Excess Liability
Balance Sheet
As of September 2024
Preliminary/Unaudited**

	Actual Sub- detail	Actual Report Line
Assets		
Current Assets:		
Cash and Equivalents		
1006 LAIF	57,039,470	
1005 US Bank Checking money market reclass*	727,841	
Total Cash and Equivalents		57,767,311
Currents Investments		
current investment reclass*		-
Receivables		
1100 Accounts Receivable		-
Interest Receivables		
1200 Interest Receivable		975,082
1540 Prepaid Excess Liability Prem		19,921,142
1541 Prepaid Worker's Comp Premiums		7,211,700
1550 Prepaid Program Admin		258,863
Total Current Assetss		86,134,098
Investments (Less Maturing w/in One Year)		
1002 Investments	72,507,312	
money market reclass*	-	
current investment reclass*	-	
Total Investments		72,507,312
Total Assets		<u>158,641,410</u>
Liabilities		
Current Liabilities:		
Accounts Payable		
2001 Accounts Payable		4,579
2210 Deferred Revenue		54,586,254
Total Current Liabilities		54,590,833
Unpaid Claims and Claim Adjustment Expenses		
2300 Estimated Loss Reserve		70,537,000
Retrospective Rate Refund Liability		
4350 Retro-Rated Refund Reserve		4,439,941
Total Liabilities		129,567,774
Net Position		
Net Position - Unrestricted		
3900 Retained Earnings	26,961,040	
Net Income	2,112,596	
Total Net Position		29,073,636
Liability & Equity		<u>158,641,410</u>

* Reclass investments to money market and current portion done at year end



**PROFIT AND LOSS REPORT
&
BUDGET vs. ACTUAL**

As of September 30, 2024

Authority for California Cities Excess Liability
Profit & Loss v. Budget
July - September, 2024
Preliminary/Unaudited

	Budget	Actual Sub-detail	Actual Report Line	Over/ (Under)	% of Budget
Operating Revenues					
4220 Members Insurance Premium			15,580,028		
4221 WC Member Premium			2,403,900		
4100 Administrative Fees			211,491		
Total Operating Revenue			18,195,418		
Operating Expenses:					
5201 Claimant Payments					
5201.37 Anaheim v. Valenzuela		0			
5201.58 Modesto v. Dorado		0			
5201.59 Anaheim v. Perkins		0			
5201.60 Santa Monica v Metzger		0			
5201.61 Burbank v Rosenfield & Glass		0			
5201.62 Santa Monica v Howard & Pawlowski		0			
5201.63 Ontario vs. Martinez		0			
5201.64 Modesto v. Chipponeri		0			
5201.65 Palo Alto v. Scrivner		0			
5201.66 Santa Monica v. Choi		2,105,501			
5201.67 Santa Cruz v. Lopez		4,000,000			
5201.68 Bakersfield v. Gordon		621,976			
5201.69 Santa Monica v 5 31 2020 Lawsuits		3,117,763			
Total 5201 Claimant Payments			9,845,240		
5205 Unpaid Claims Liability Adjustment			0		
6326 Insurance - Liab Excess Premium			6,640,381		
6327 Insurance - WC Excess Premium			2,382,795		
Retro Refund Liability Adjustment					
4352 Retro Rated Refund Adjustment		0			
4354 Retro Rated Refunds Paid		0			
Total Retro Refund Liability Adjustment			-		
6330 Program Administration Fee	345,150		86,288	(258,863)	25%
6500 Claims Administration	325,000		81,277	(243,723)	25%
Professional Support Services					
6510 Claims Audit	57,958	17,387		(40,571)	30%
6506 Liab - Actuarial	13,850	0		(13,850)	0%
Total Professional Support Services			17,387.40		
Other General & Administrative Expenses					
6328 Insurance - E&O/Crime Premium	26,000	21,105		(4,895)	81%
8948 Bank Service Charges	6,500	1,213		(5,287)	19%
6516 Legal Counsel	20,000	185		(19,816)	1%
7800 Financial Audit	35,000	0		(35,000)	0%
7804 Accounting Consulting	500	0		(500)	0%
6650 Meeting Expenses	12,000	0		(12,000)	0%
8945 Technology Services	1,000	0		(1,000)	0%
6508 WC - Actuarial	0	0		0	
8946 Memberships	2,000	0		(2,000)	0%
6660 Consulting Services	500	0		(500)	0%
6522 Safety Services	500	0		(500)	0%
8990 Miscellaneous	6,500	441		(6,059)	7%
6653 Conferences	1,500	350		(1,150)	23%
6658 Contingency	4,000	0		(4,000)	0%
6651 Membership Travel	23,000	1,606		(21,394)	7%
6652 Member Training	30,000	4,498		(25,502)	15%
Total Other General & Administrative Services			29,398		
Total Operating Expenses			19,082,766		
Operating Income (Loss)			(887,348)		
Non-Operating Income:					
Investment Income					
4620 Interest Income		1,095,282			
4622 Interest Income - Admin		146,506			
4624 Unrealized Gain/Loss Adjustment		1,758,155			
Total Investment Income			2,999,943		
Change in Net Position			2,112,596		
6651 Membership Travel					
6651.61 Palo Alto			0		
6651.62 Anaheim			0		
6651.63 Ontario			0		
6651.64 Mountain View			0		
6651.65 Modesto			0		
6651.66 Bakersfield			0		
6651.67 Santa Cruz			0		
6651.68 Monterey			0		
6651.69 Burbank			887		
6651.70 Santa Monica			0		
6651.71 Visalia			0		
6651.72 Santa Barbara			719		
6651.73 Salinas			0		
Total 6651 Membership Travel	23,000		1,606	(21,394)	
6652 Membership Training					
6652.61 Palo Alto			0		
6652.62 Anaheim			1,120		
6652.63 Ontario			0		
6652.64 Mountain View			1,241		
6652.65 Modesto			0		
6652.66 Bakersfield			1,244		
6652.67 Santa Cruz			0		
6652.68 Monterey			0		
6652.69 Burbank			0		
6652.70 Santa Monica			0		
6652.71 Visalia			0		
6652.72 Santa Barbara			0		
6652.73 Salinas			892		
Total 6652 Membership Training	30,000		4,498	(25,502)	



Item No. D.6.d
Board of Directors
January 23 & 24, 2025

MEMBER ACCOUNT SUMMARY AS OF SEPTEMBER 30, 2024

ISSUE: The September 30, 2024 Member Account Summary (MAS) has been completed. The attached report contains the new page for the 2024/25 Program Year. Additionally, several adjustments have been made including Investment Earnings through the September 30, 2024, claims payments, retro payments and current year deposits.

RECOMMENDATION: Review and take action to receive and file the report or give direction.

Additional Consideration

In favor: The Program Administrators and the Treasurer meet prior to each Board Meeting to review the Financial Items which include the MAS. After review, there were no material findings.

Against: Upon Board review, if any further questions, edits or comments may change the results of findings of the MAS, the Board may vote to instruct the Administrators to take further action prior to Board acceptance.

FISCAL IMPACT: There is no direct financial impact expected from today's recommended action. The MAS report outlines the finances of each program year, allocating premium, claims, interest and other factors to each program year.

BACKGROUND: To advance from one program year to the next, the Program Administrators complete the "roll up" process. This requires moving all "current year" revenues and expenses to the "prior years" section of the report. In addition, this is the first quarterly report to contain the new retro percentages approved at the June Board of Directors Meeting.

The September 30, 2024 report is the first report that contains the 2024/25 program year. On the final page of the report the 2024/25 program year deposit is in the "current year" section. The 2022/23 program year has been changed from "current year" funding to "prior year" funding.

The following is a summary of significant events of this quarter:

1. New Program Year added with \$39,902,374
2. Member Retro Payable – None
3. 2023/24 Retro Assessments Received (all members paid their assessments in full):
 - a. Anaheim \$2,239,487
 - b. Bakersfield \$650,632
 - c. Burbank \$828,018



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Corporation Insurance License No. 0C36861

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- d. Palo Alto \$56,491
 - e. Salinas \$348,052
- 4. Total Retro Received - \$4,122,680 – placed in 2018/19 year
- 5. Claims Payments:
 - a. Lopez v. Santa Cruz - \$4,000,000 – 2017/18
 - b. 5/31/2020 lawsuits v. Santa Monica - \$3,117,763 – 2019/20
 - c. Choi v. Santa Monica - \$2,105,501 – 2021/22
 - d. Gordon v. Bakersfield - \$621,976 – 2021/22
 - e. Scrivner v. Palo Alto - \$4,000,000 – 2017/18
- 6. First Quarter Investment Income - \$1,095,282
- 7. At the June 2024 Board Meeting, the board took action to administratively suspend fiscal years up to FY 12/13, and this year's retro calculation shows the prior funds on account, rolling forward to the FY 13/14 year.

HANDOUT: MAS report as of September 30, 2024



Item No. D.6.e
Board of Directors
January 23 & 24, 2025

ACCEL'S PROJECTED CASH FLOW OBLIGATIONS **AS OF SEPTEMBER 30, 2024**

ISSUE: The Program Administrator, George Hills (GH), and Chandler Asset Management have discussed cash flow needs for expected claim payments and available retrospective refunds for the next 3 and 12 months following. Also, these quarterly reports include the addition of Retro Assessments and estimated reinsurance recovery payments. The individual claims details of the GH estimated loss payments have been reviewed by the Claims Committee in closed session prior to today's Board Meeting.

As a result of these reviews, ACCEL transferred a total of \$37,000,000 from the short-term portfolio with LAIF to the long-term portfolio with Chandler in various batches between January 2022 and 2024.

RECOMMENDATION: The Board will review the attached cash flow report and may take action to transfer money to long- or short-term investments, or take further action, or provide direction as needed.

Additional Consideration

In favor: If money is shifted long term, we would expect to earn higher rates of return allowing for increases in the discount rate for outstanding liabilities and annual funding. Carlos Oblites from Chandler Asset Management will be at the meeting and prepared to discuss anticipated gains by moving money to long term.

Against: If we shift too much money long term, and ACCEL might need to pay short-term obligations in excess of short-term investments, meaning that ACCEL would need to sell investments prior to their maturity, reducing overall investment income.

FISCAL IMPACT: If the Board votes to transition funds to longer term accounts the investment earnings should exceed funds kept in short term instruments.

BACKGROUND: The attached spreadsheet shows an estimate of ACCEL's anticipated cash flow needs during the next two years. It is important to remember that these numbers are based on various assumptions and estimates that may or may not stay accurate, and therefore it is intended only be used as a guideline.

Quarterly the Program Administrators and ACCEL's Treasurer have a call with Chandler Asset Management to discuss the cash flow needs of ACCEL.



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ACCEL's overall investment goal is to maintain as much of its investments in the long-term accounts while being sure to have liquidity for the potential demands in the foreseeable future. As you will see on the attached report, ACCEL currently has 56% of its investments in long term investment instruments, a year ago this was 53%.

In 2018, ACCEL directed the administrators to move \$2,000,000 from LAIF to Chandler's long-term portfolio. That transfer occurred after 12/31/18. The Board wished to continue monitoring cash flow to see if any additional funds could be transferred long term. At the January 2020 Board Meeting, ACCEL directed the administrators to move \$8,000,000 from Chandler's long-term portfolio to LAIF. The Board wished to continue monitoring cash flow to see if any additional funds could be transferred short term. Subsequently, COVID-19 took its effect on the court system, and short-term claims payments stalled, while ACCEL continued its operations and collected revenues (member deposits). As a result, ACCEL has built up a substantial LAIF balance, and may not be able to move funds long term.

Prior to the January 2022 Board Meeting, Alliant reached out to Carlos at Chandler who advised that market conditions are more favorable for the Long-Term Chandler account compared to LAIF earnings, and if the Board has surplus funds it would be a beneficial time to transfer. Based on the Cash Flow Report as of September 31, 2021, ACCEL's minimum available funds in LAIF are \$23,800,000. If ACCEL were to be 'surprised' by a claim payment, it is likely the payment would be no more than \$4,000,000. As a result, we believe that ACCEL could consider transferring up to \$19,000,000 to the Long-Term account. ACCEL may want to transfer an amount less than this and schedule a follow up discussion to consider additional transfers.

At the January 2022 Board Meeting, the Board took action to transfer \$5,000,000 from short-term with LAIF to long-term with Chandler. The Board decided to reconvene at the March 2022 Board Meeting to discuss if more money should be transferred. Then, at the March 2022 Board Meeting, the Board took action to transfer an additional \$5,000,000 from LAIF to Chandler. Also, the Board decided to talk about this again at the June 2022 Board Meeting. At the June 2022 Board Meeting, the Board did want to transfer additional money and directed Chandler and the Program Administrators to monitor the market between that Board Meeting and the October 12, 13, and 14, 2022 Strategic Planning/Board Meeting. If something changes in the market, direction was to schedule a Special Board Meeting. The Special Board Meeting was held on September 21, 2022 and it took action to transfer another \$5,000,000. In June, 2023 ACCEL took action to transfer \$10,000,000 after the July 1 renewal deposits were received. At the January 2024 Board Meeting, the Board authorized another \$12,000,000 transfer to its long term account. As of today, the Board has transferred a total of \$37,000,000 from short term to long term.

ATTACHMENT: ACCEL's Projected Cash Flow Obligations as of September 30, 2024

ACCEL's Projected Cash Flow Obligations

As of: 9/30/24

	Funds
LAIF Funds and USB Checking at 9/30/24	\$ 57,767,311
GH Estimated Loss Payments 9/30/24 - 6/30/25	\$ (30,185,588)
Estimated Reinsurance Recovery for Prior Payments	\$ -
Retro Payable by 12/31/24	\$ (1,000,000)
Estimated Future Period Balance as of 06/30/25	\$ 26,581,723

ACCEL Net Contributions at 8/1/25	\$ 44,039,796
Retro Assessment Receivable at 6/30/25	\$ 2,461,053
Retro Payable by 12/31/25	\$ (1,000,000)
GH Estimated Loss Payments 7/1/25 - 12/31/25	\$ (24,500,000)
Estimated Reinsurance Recovery for Above Payments	\$ -
Estimated Future Period Adjustments as of 12/31/25	\$ 21,000,849
Estimated Future Period Balance as of 12/31/25	\$ 47,582,571

GH Estimated Loss Payments 1/1/26 - 6/30/26	\$ (11,000,000)
Estimated Reinsurance Recovery for Above Payments	\$ -
Estimated Future Period Adjustments as of 6/30/26	\$ (11,000,000)
Estimated Future Period Balance as of 6/30/26	\$ 36,582,571

ACCEL Net Contributions at 8/1/26	\$ 50,750,332
Retro Assessment Receivable by 6/30/26	\$ 1,859,972
Estimated Retro Payable by 12/31/26	\$ (1,000,000)
GH Estimated Loss Payments 7/1/26 - 12/31/26	\$ (9,000,000)
Estimated Reinsurance Recovery for Above Payments	\$ -
Estimated Future Period Adjustments as of 12/31/26	\$ 42,610,304
Estimated Future Period Balance as of 12/31/26	\$ 79,192,875

Current Report Portfolio Allocation

As of: 9/30/24

Information Item:

Long Term Investments at 9/30/24	\$ 72,507,312
Short Term Investments at 9/30/24	\$ 57,767,311
Total Investments	\$ 130,274,623

Percent of Total Investments

56%
44%

Prior Report Portfolio Allocation

As of: 6/30/24

Information Item:

Long Term Investments at 6/30/24	\$ 70,059,483
Short Term Investments at 6/30/24	\$ 28,840,499
Total Investments	\$ 98,899,982

Percent of Total Investments

71%
29%



Item No. D.7.a
Board of Directors
January 23 & 24, 2025

TIME CERTAIN FRIDAY, JANUARY 24, 2025 AT 8:45 AM

CHANDLER ASSET MANAGEMENT - INVESTMENT REPORT

ISSUE: Carlos Oblites from Chandler Asset Management will present a review of ACCEL's investment portfolio and an economic update.

RECOMMENDATION: It is recommended that the Board review the presentation given by Chandler Asset Management, the Board may give direction, or receive and file this report.

FISCAL IMPACT: No fiscal impact is expected from the recommended action.

BACKGROUND: Chandler Asset Management has been working with ACCEL since 2006, and now actively manages \$73,000,000 of our portfolio.

Each year Chandler presents to the Board regarding the status of ACCEL's account. Chandler may also give recommendations with respects to the allocation of funds between LAIF and Chandler's Long-Term Account. During more favorable economic times, Chandler also managed a Short-Term Account for ACCEL. However, due to the current economic environment, ACCEL closed this account because LAIF has been able to outperform any short-term investments while also staying incredibly liquid (same day access to funds).

If the economic factors change, and Chandler would be able to exceed the return on investment provided by LAIF, Chandler will inform the Program Administrators.

ATTACHMENT: Chandler Asset Management Presentation

INVESTMENT REPORT

ACCEL Long Term Portfolio | As of December 31, 2024

CHANDLER ASSET MANAGEMENT | chandlerasset.com

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact clientservice@chandlerasset.com

ECONOMIC UPDATE

ACCOUNT PROFILE

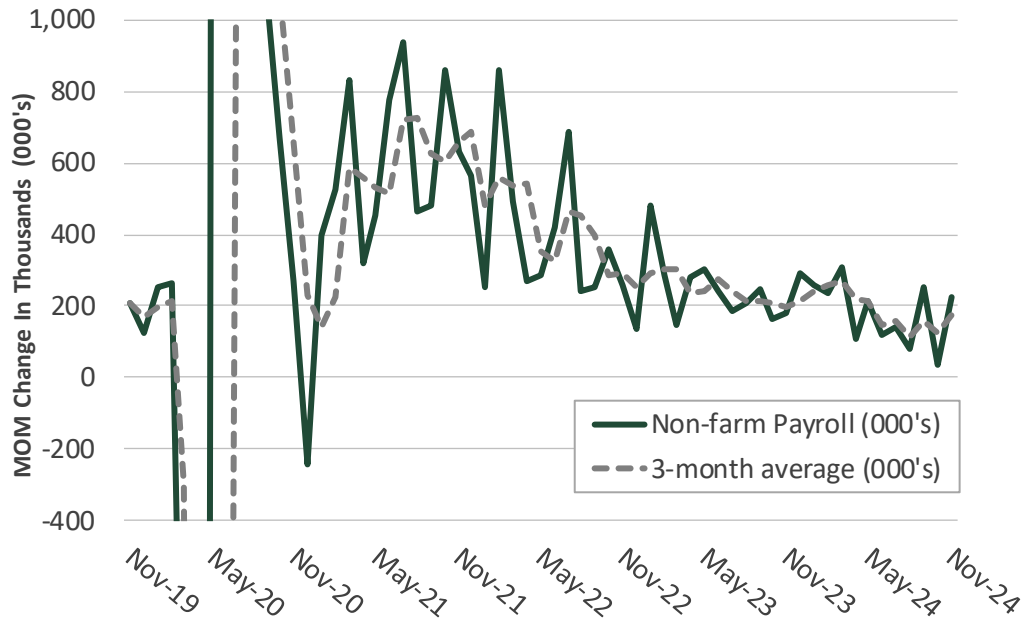
PORTFOLIO HOLDINGS

TRANSACTIONS

ECONOMIC UPDATE

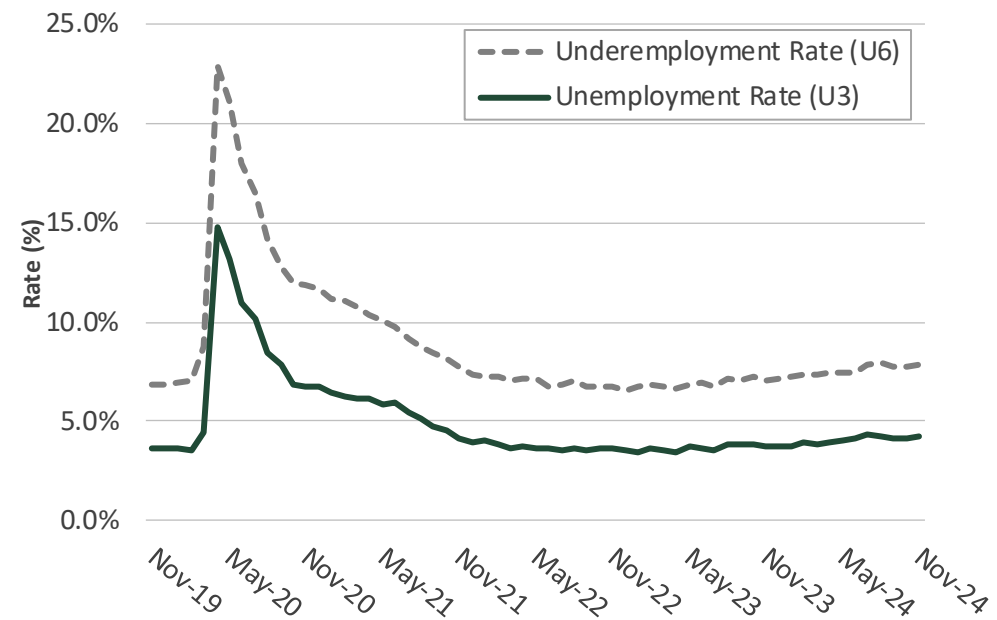
- Recent economic data suggests continued growth fueled by a resilient consumer. Inflationary trends have subsided, but some components remain sticky, and core levels remain above the Fed's target. The labor market is showing signs of cooling, reflecting an improved balance between supply and demand for workers. Given the economic outlook, we expect a slower cadence of rate cuts by the Fed and a gradually steepening yield curve.
- As broadly anticipated, the Federal Open Market Committee (FOMC) reduced the Fed Funds Rate by 25 basis points to the range of 4.25-4.50% at the December meeting. Although the cut was widely anticipated, market participants viewed the trajectory of rates in the SEP as 'hawkish.' Chair Jerome Powell reiterated previous statements indicating the economy is in a good place and that monetary policy is well positioned. The Fed released the quarterly Summary of Economic Projections (SEP), which now forecasts a higher central tendency of core inflation and a higher longer run Fed Funds forecast. In the Chandler team's view, the updated SEP reflects the continued resiliency of the US economy and the corresponding risk of inflation taking longer to reach the FOMC's two percent objective in 2025.
- The US Treasury yield curve shifted lower in November. The 2-year Treasury yield edged down 2 basis points to 4.15%, the 5-year Treasury dropped 11 basis points to 4.05%, and the 10-year Treasury yield fell 12 basis points to 4.17%. The spread between the 2-year and 10-year Treasury yield points on the curve narrowed to +2 basis points at November month-end versus +11 basis points at October month-end. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was -36 basis points. The inversion between 3-month and 10-year Treasuries widened to -32 basis points in November from -26 basis points in October.

Nonfarm Payroll (000's)



Source: US Department of Labor

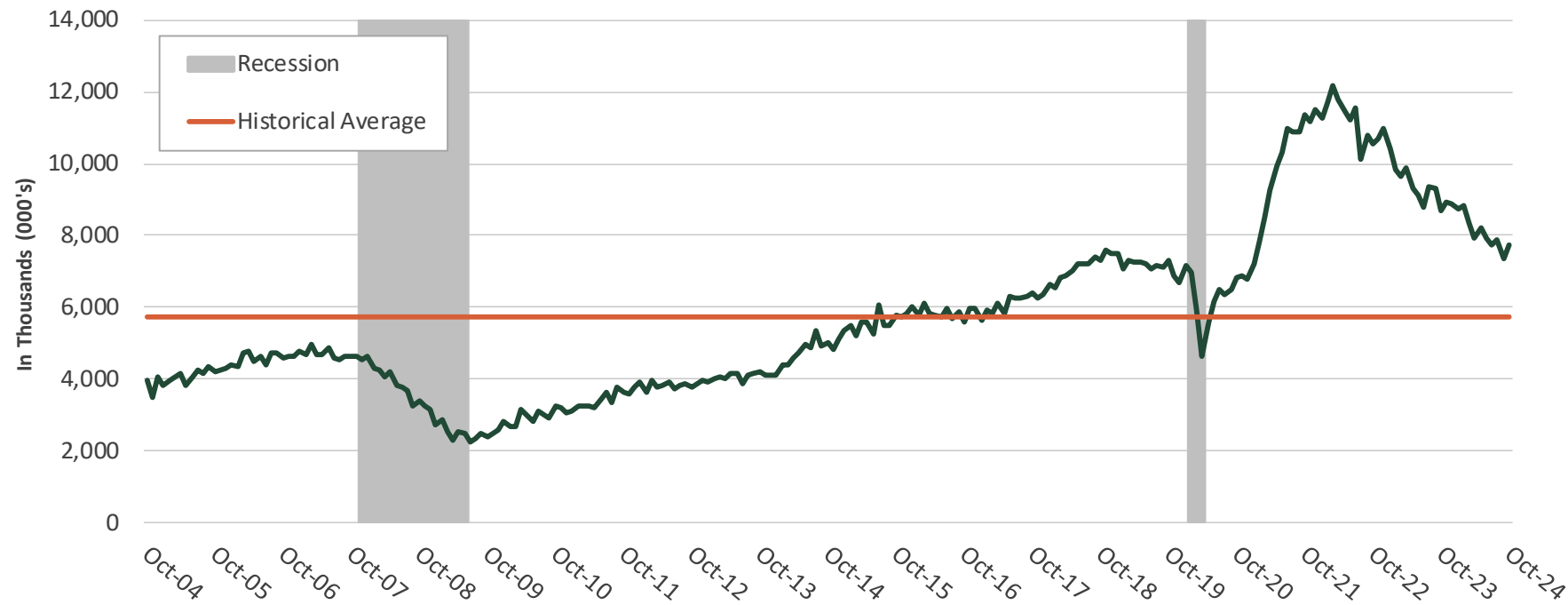
Unemployment Rate



Source: US Department of Labor

The U.S. economy added 227,000 jobs in November, rising from the upwardly revised 36,000 created in October. The Gulf and East Coast dockworkers strike along with Boeing's union machinists strike were both resolved which contributed to the recovery in November. However, the temporary distortions in the wake of Hurricane Helene and Hurricane Milton may continue to affect labor market data in the near-term. The three-month moving average and six-month moving average payrolls improved to 173,000 and 143,000 respectively. The unemployment rate ticked up to 4.2% in November, and the labor participation rate fell to 62.5%, remaining below the pre-pandemic level of 63.3%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons edged up to 7.8%. Average hourly earnings was unchanged at 4.0% year-over-year in November.

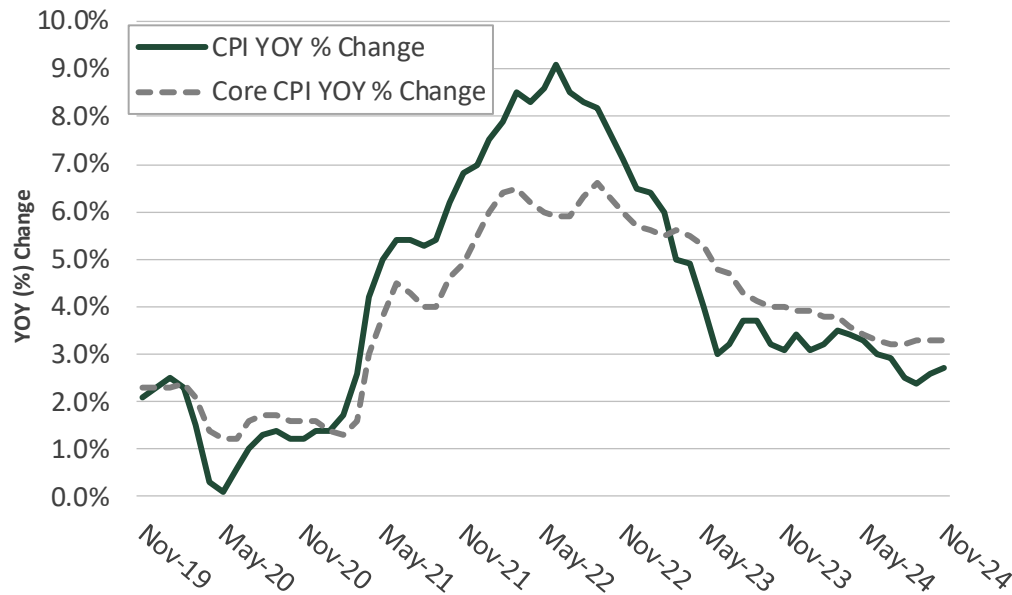
Job Openings



Source: US Department of Labor

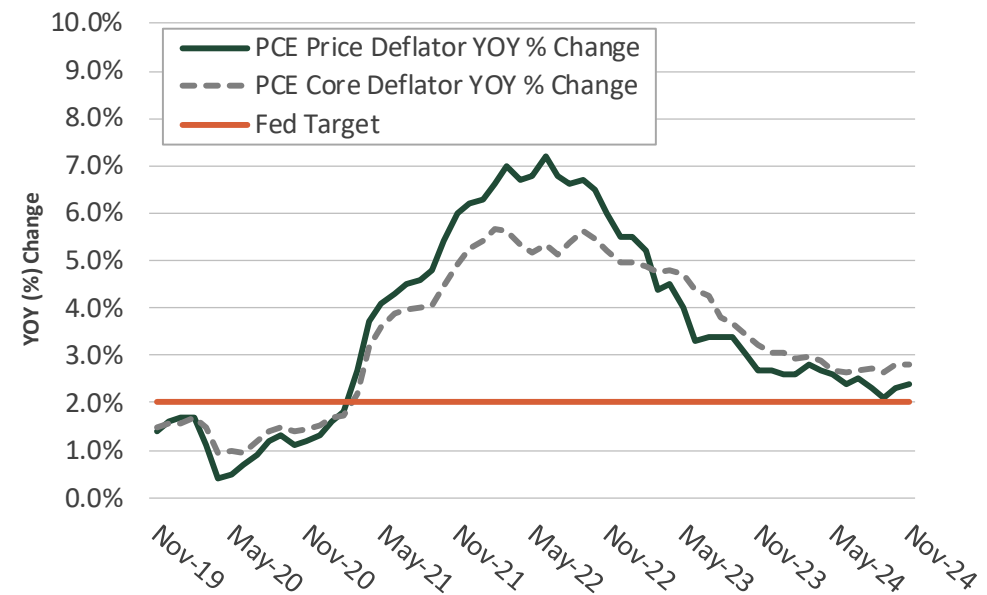
The Labor Department’s Job Openings and Labor Turnover Survey (JOLTS) rose to 7.74 new job openings in October, which represented an increase from the downwardly revised 7.37 million job openings in September. Job openings indicate a ratio of 1.1 jobs for each unemployed individual, representing a relatively balanced labor market.

Consumer Price Index (CPI)



Source: US Department of Labor

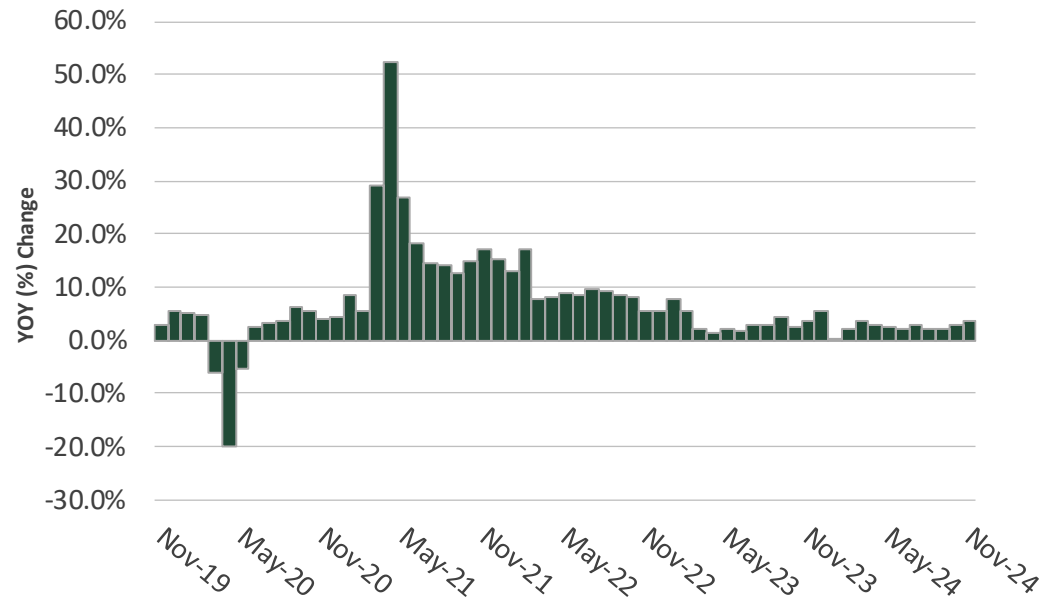
Personal Consumption Expenditures (PCE)



Source: US Department of Commerce

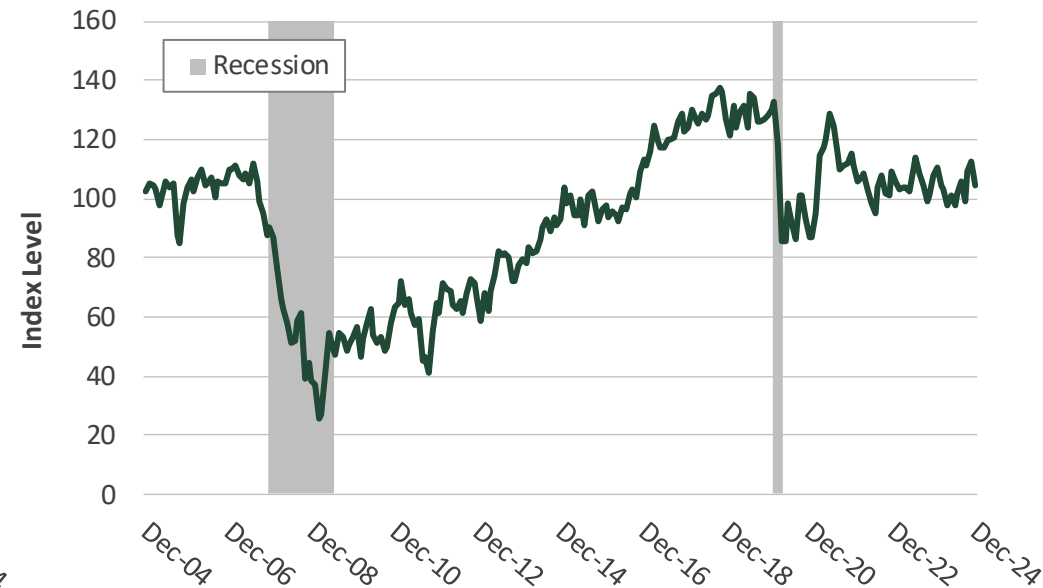
In November, the Consumer Price Index (CPI) rose 0.3% month-over-month and 2.7% year-over-year, rising from 2.6% in October as expected. The Core CPI, which excludes volatile food and energy components, rose 0.3% month-over-month and 3.3% year-over-year, also meeting consensus forecasts. The Personal Consumption Expenditures (PCE) Index rose 0.1% from the previous month and 2.4% year-over-year in November versus a 2.3% increase in October. The Core PCE deflator (the Fed's preferred gauge) increased 0.1% month-over-month, below recent small month-over-month rises and 2.8% over the past year. Core prices are exhibiting what Fed Chair Powell describes as "sideways" movement. Although inflation has moderated, price increases remain above the Fed's 2% target.

Retail Sales YOY % Change



Source: US Department of Commerce

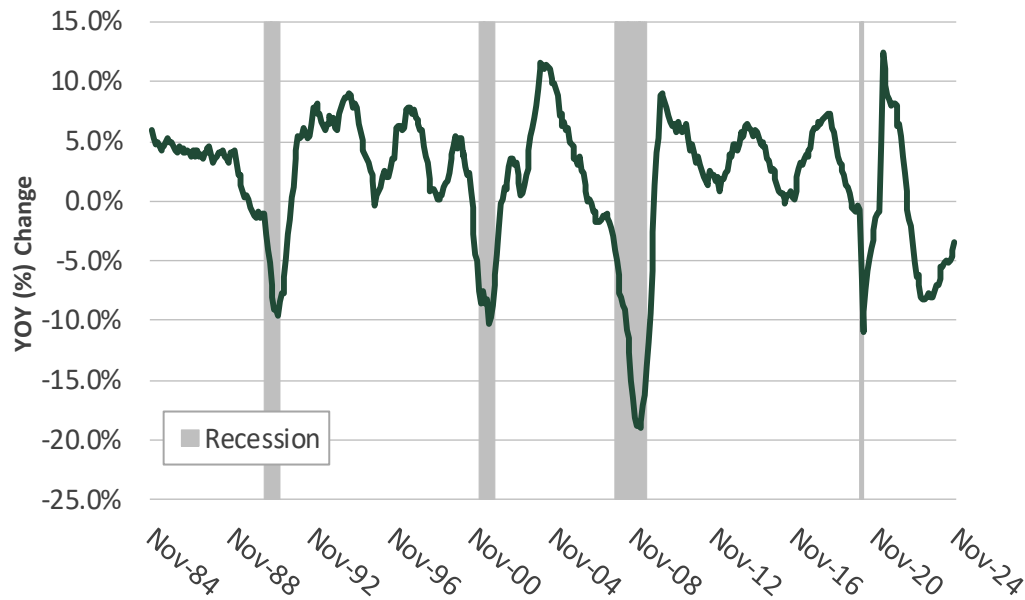
Consumer Confidence



Source: The Conference Board
 All time high is 144.70 (1/31/00); All time low is 25.30 (2/28/09)

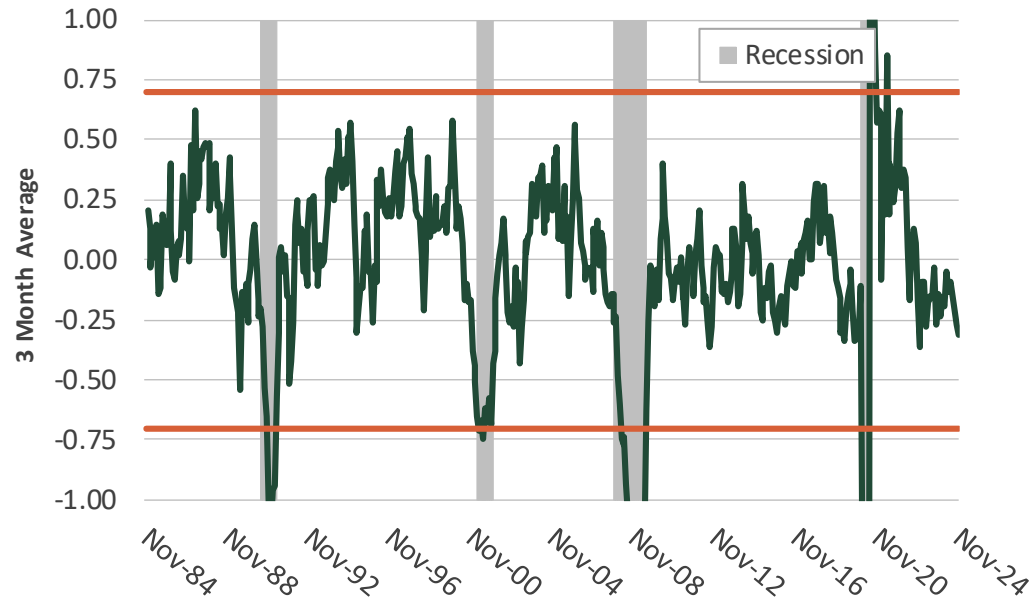
Retail Sales grew marginally above expectations at 0.7% in November versus 0.5% in October driven by strong motor vehicle sales. On a year-over-year basis, Retail Sales grew 3.8% in November versus 2.9% in October. Retail Sales Control Group, which are used to calculate gross domestic product, was also solid at 0.4% for the month. The Conference Board's Consumer Confidence Index declined to 104.7 in December from an upwardly revised 112.8 in November. Consumers' assessment about future business conditions and outcomes were substantially less optimistic and there was increased pessimism about future employment prospects. While the consumer has been resilient, low savings rates, growing credit card debt, higher delinquencies, and a moderating labor market pose potential risks to future spending.

Leading Economic Indicators (LEI)



Source: The Conference Board

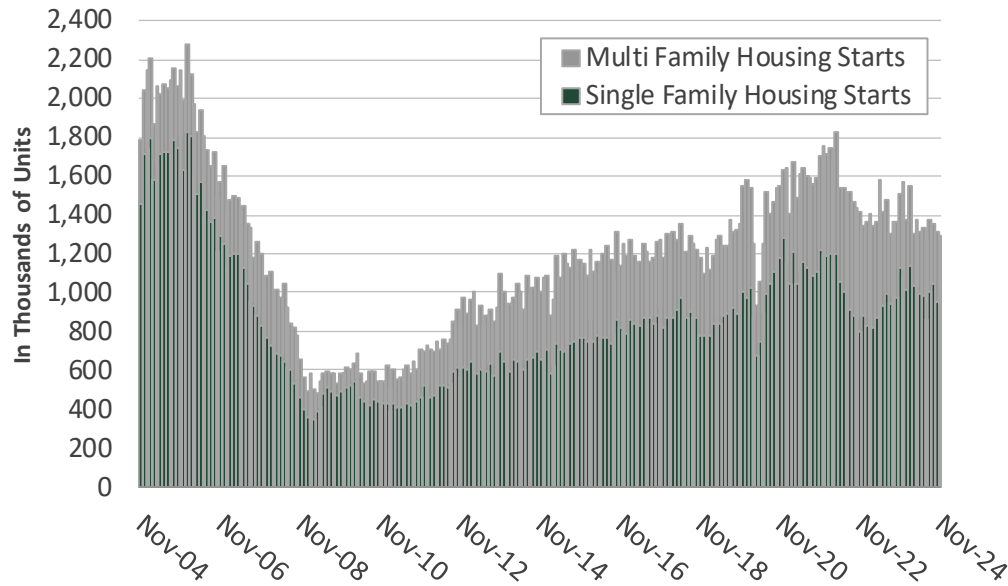
Chicago Fed National Activity Index (CFNAI)



Source: Federal Reserve Bank of Chicago

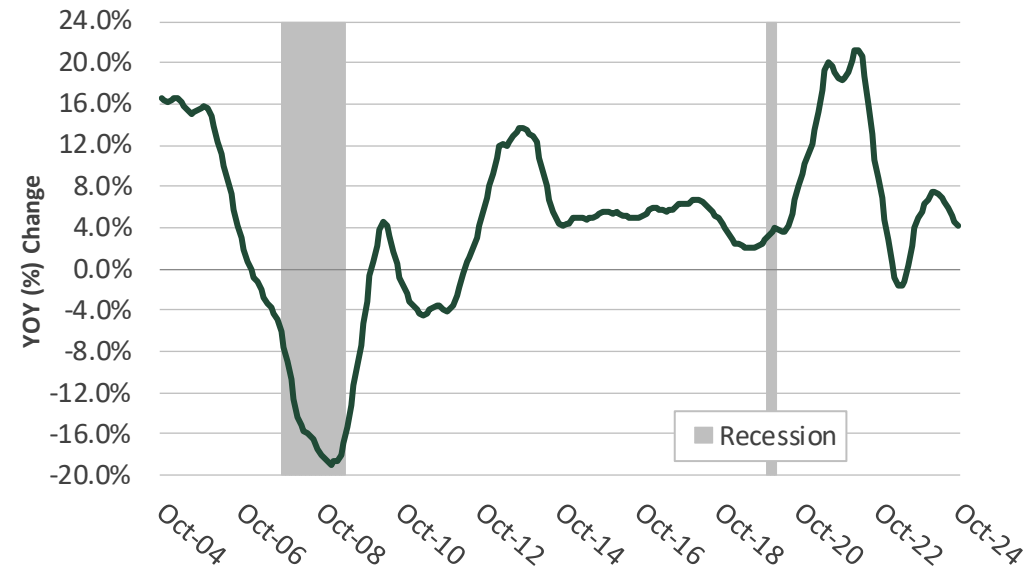
The Conference Board's Leading Economic Index (LEI) increased 0.3% in November reversing its -0.4% decline in October due to a rebound in building permits, continued support from equities, improvement in average hours worked in manufacturing, and fewer initial unemployment claims. The LEI decreased year-over-year by -3.5%. According to the Conference Board, the rise in LEI is a positive sign for future activity in the US and is consistent with an expectation for moderate growth at the end of 2024 and into early 2025. The Chicago Fed National Activity Index (CFNAI) improved to -0.12 in November from -0.50 in October. The three-month moving average fell to -0.31 in November from -0.27 in October, indicating below-trend growth expectations for the economy.

Annualized Housing Starts



Source: US Department of Commerce

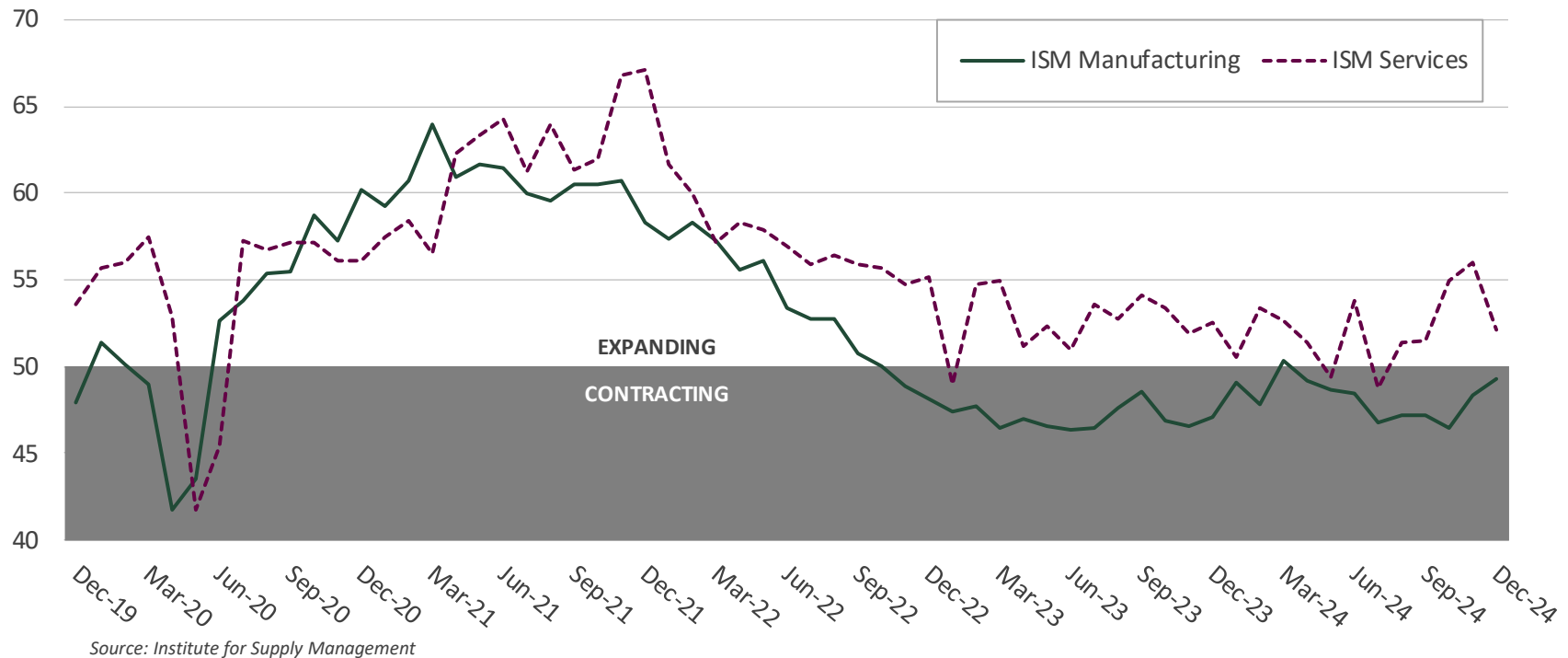
S&P/Case-Shiller 20 City Composite Home Price Index



Source: S&P

Housing starts in November declined 1.8% to 1.29 million units from 1.31 million units in October. Total starts are down 14.6% compared to November 2023. Starts remain soft as mortgage rates remain relatively high. The supply of existing homes is becoming more abundant after the period of scarcity as homeowners held onto their low mortgage rates. The Freddie Mac average rate for a 30-year fixed rate mortgage increased to 6.9% from 6.8% in December. According to the Case-Shiller 20-City Home Price Index, housing prices rose 4.2% year-over-year in October, decelerating from 4.6% reported in the previous month. With more inventory entering the market the trend is gradually improving, however higher mortgage rates continue to impact affordability.

Institute of Supply Management (ISM) Surveys



The Institute for Supply Management (ISM) Manufacturing index rose more than forecast to 49.3 in December from 48.4 in November. While the index has posted contractionary readings for the past nine months, New Orders and Prices indices continued in expansion territory and the Production Index returned to expansion this month. The Backlog of Orders Index and Employment Index remained in contraction. The ISM Services Index dropped to 52.1 in November from 56.0 in October while marking the fifth straight month of expansion. Election ramifications and tariffs were key contributors to the cautionary outlooks reflected in the survey. A reading over 50 indicates expansion, while a reading under 50 indicates contraction.

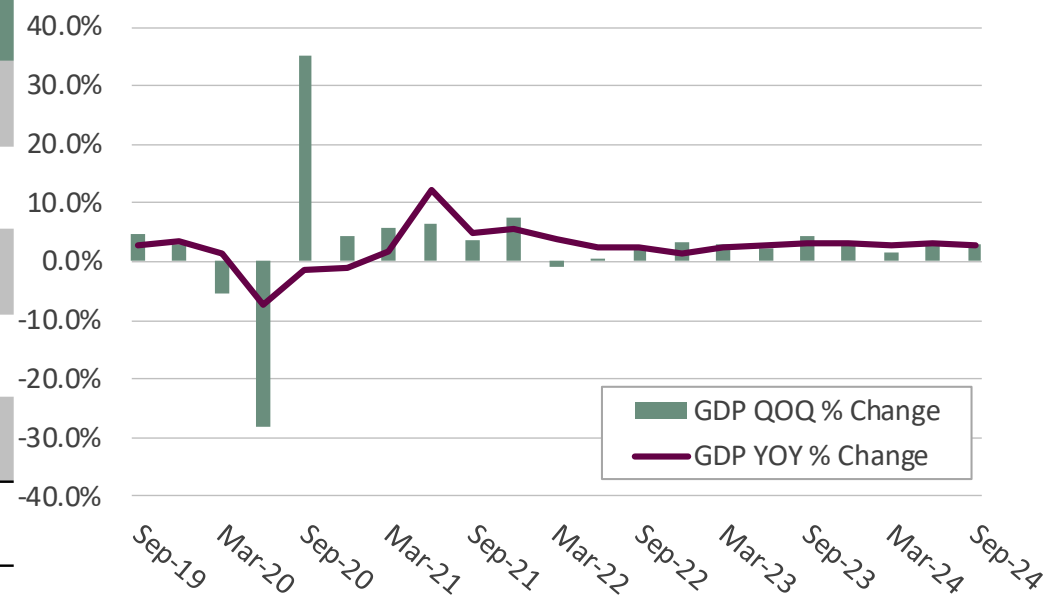
GROSS DOMESTIC PRODUCT (GDP)

Components of GDP

Components of GDP	12/23	3/24	6/24	9/24
Personal Consumption Expenditures	2.3%	1.3%	1.9%	2.5%
Gross Private Domestic Investment	0.2%	0.6%	1.5%	0.2%
Net Exports and Imports	0.1%	-0.6%	-0.9%	-0.4%
Federal Government Expenditures	0.0%	0.0%	0.3%	0.6%
State and Local (Consumption and Gross Investment)	0.6%	0.3%	0.3%	0.3%
Total	3.2%	1.6%	3.0%	3.1%

Source: US Department of Commerce

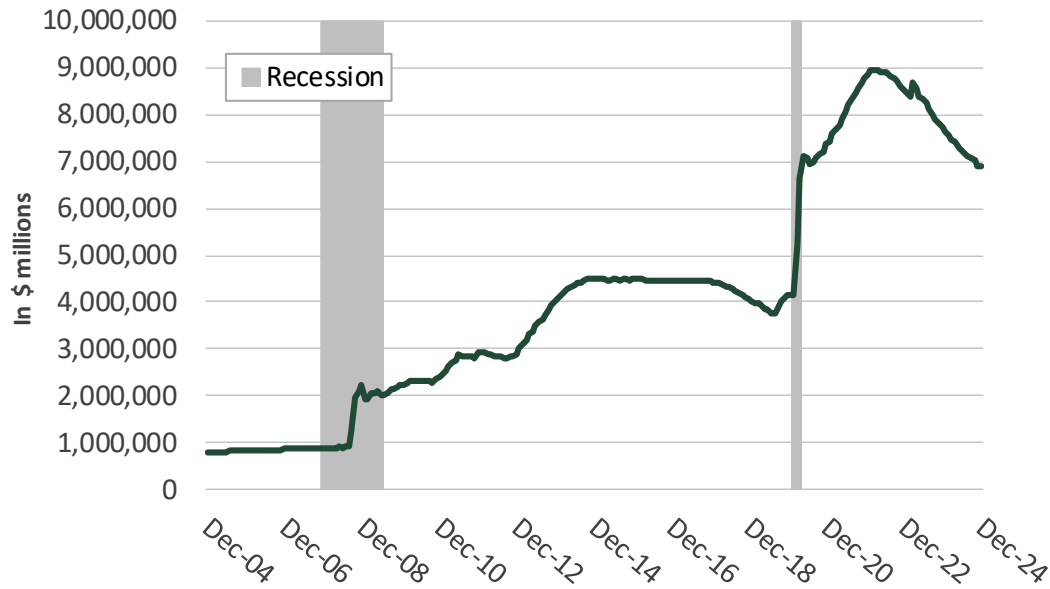
Gross Domestic Product (GDP)



Source: US Department of Commerce

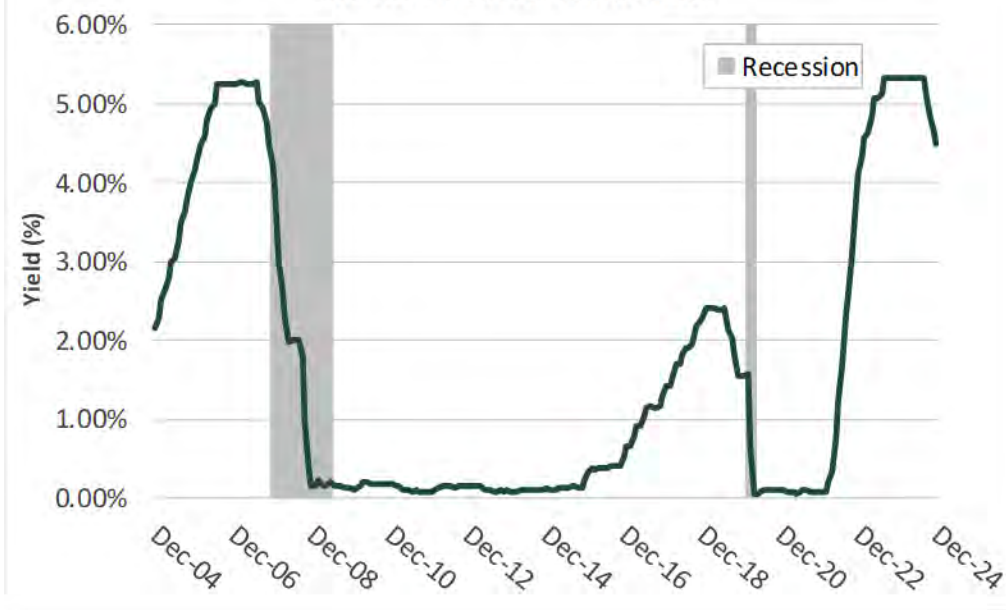
According to the third estimate, third quarter GDP increased at an annualized rate of 3.1% compared to 2.8% from the second estimate. Growth continues to be powered by personal consumption expenditures. Government consumption expenditures and nonresidential fixed investment also had positive contributions, with negative offsets by net exports, residential investment, and change in private inventories. The consensus projection calls for 2.4% growth in the fourth quarter and 2.7% growth for the full year 2024.

Federal Reserve Balance Sheet Assets



Source: Federal Reserve

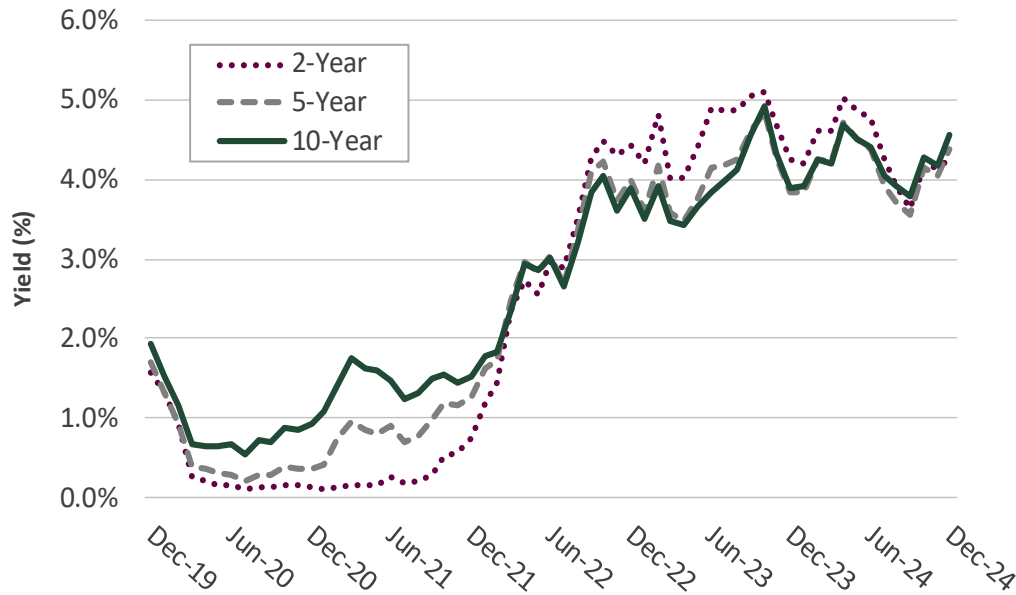
Effective Federal Funds Rate



Source: Bloomberg

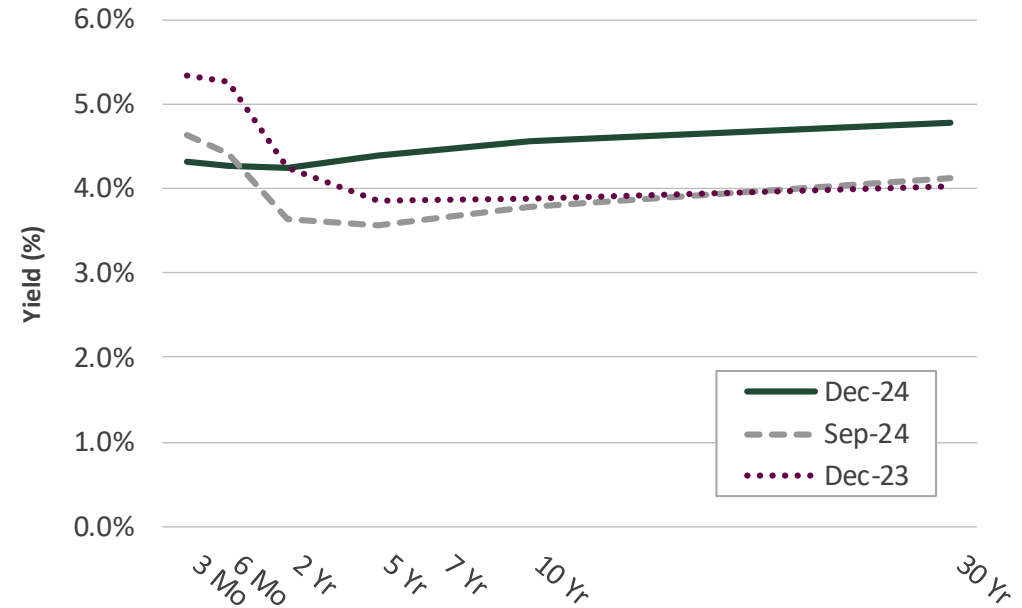
As broadly anticipated, the Federal Open Market Committee (FOMC) reduced the Fed Funds Rate by 25 basis points to the range of 4.25-4.50% at the December meeting. There was one dissenting vote by Cleveland Fed President Beth Hammack who would have preferred no change in rates. Although a reduction in rates was widely anticipated, market participants viewed the trajectory of rates in the SEP as 'hawkish.' Chair Jerome Powell reiterated previous statements that monetary policy is "well positioned" and the outlook remains roughly balanced between the dual mandate of maximum employment and price stability. Economic activity is expanding at a solid pace, labor market conditions have "generally eased", and the unemployment rate "remains low." The Fed released the quarterly Summary of Economic Projections (SEP) which now forecasts a higher, longer run median Fed Funds rate expectation among Fed Governors at 2.8 – 3.6%. The Fed continues to reduce its holdings of U.S. Treasury securities and agency mortgage-backed securities as per its predefined schedule of \$25 billion and \$35 billion per month. Since the Fed began its Quantitative Tightening campaign in June 2022, securities holdings have declined by approximately \$1.9T to approximately \$7.0T.

US Treasury Note Yields



Source: Bloomberg

US Treasury Yield Curve



Source: Bloomberg

At the end of November, the 2-year Treasury yield was 53 basis points lower, and the 10-Year Treasury yield was 16 basis points lower, year-over-year. The spread between the 2-year and 10-year Treasury yield points on the curve narrowed to +2 basis points at November month-end versus +11 basis points at October month-end. The yield curve inversion which began in July 2022 was historically long. The average historical spread (since 2003) is about +110 basis points. The inversion between 3-month and 10-year Treasuries widened to -32 basis points in November from -26 basis points in October.

ACCOUNT PROFILE

Investment Objectives

The investment objectives of the Authority for California Cities Excess Liability (ACCEL) are first, to provide safety of principal to ensure the preservation of capital in the overall portfolio; second, to provide sufficient liquidity to meet all operating requirements; and third, to earn a commensurate rate of return consistent with the constraints imposed by the safety and liquidity objectives.

Chandler Asset Management Performance Objective

The performance objective for the accounts is to achieve a rate of return over a market cycle that equals or exceeds the return on a market index of similar duration and sector allocation.

Strategy

In order to achieve these objectives, the portfolio invests in high quality fixed income securities consistent with the investment policy and California Government Code.

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
AGENCY MORTGAGE SECURITIES (CMOS)				
Max % (MV; ABS, CMO, & MBS)	20.0	6.1	Compliant	
Max Maturity (Years)	5.0	3.4	Compliant	
ASSET-BACKED SECURITIES (ABS)				
Max % (MV; ABS, CMO & MBS)	20.0	6.1	Compliant	
Max % Issuer (MV)	5.0	0.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
BANKERS' ACCEPTANCES				
Max % (MV)	40.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
COLLATERALIZED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
COMMERCIAL PAPER				
Max % (MV)	25.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Days)	270	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1)	0.0	0.0	Compliant	
CORPORATE MEDIUM TERM NOTES				
Max % (MV)	30.0	25.9	Compliant	
Max % Issuer (MV)	5.0	1.6	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
FDIC INSURED TIME DEPOSITS (NON-NEGOTIABLE CD/TD)				

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	20.0	0.0	Compliant	
Max Maturity (Days)	180.0	0.0	Compliant	
FEDERAL AGENCIES				
Max % (MV)	100.0	12.4	Compliant	
Max % Issuer (MV)	25.0	4.5	Compliant	
Max Callables (MV)	20.0	0.0	Compliant	
Max Maturity (Years)	5	4	Compliant	
LOCAL AGENCY INVESTMENT FUND (LAIF)				
Max Concentration (MV)	75.0	0.0	Compliant	
MONEY MARKET MUTUAL FUNDS				
Max % (MV)	20.0	1.5	Compliant	
Max % Issuer (MV)	20.0	1.5	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
MORTGAGE-BACKED SECURITIES (NON-AGENCY)				
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5.0	0.0	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, LOCAL AGENCY)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUNICIPAL SECURITIES (CA, OTHER STATES)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A- by 1)	0.0	0.0	Compliant	
MUTUAL FUNDS				

STATEMENT OF COMPLIANCE



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Rules Name	Limit	Actual	Compliance Status	Notes
Max % (MV)	20.0	0.0	Compliant	
Max % Issuer (MV)	10.0	0.0	Compliant	
Min Rating (AAA by 2)	0.0	0.0	Compliant	
NEGOTIABLE CERTIFICATES OF DEPOSIT (NCD)				
Max % (MV)	30.0	0.0	Compliant	
Max % Issuer (MV)	5.0	0.0	Compliant	
Max Maturity (Years)	5	0.0	Compliant	
Min Rating (A-1 by 1 or A- by 1 if > FDIC Limit)	0.0	0.0	Compliant	
REPURCHASE AGREEMENTS				
Max Maturity (Years)	1.0	0.0	Compliant	
SUPRANATIONAL OBLIGATIONS				
Max % (MV)	30.0	3.5	Compliant	
Max % Issuer (MV)	10.0	1.9	Compliant	
Max Maturity (Years)	5	4	Compliant	
Min Rating (AA- by 1)	0.0	0.0	Compliant	
U.S. TREASURIES				
Max % (MV)	100.0	50.5	Compliant	
Max Maturity (Years)	5	4	Compliant	

PORTFOLIO CHARACTERISTICS



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

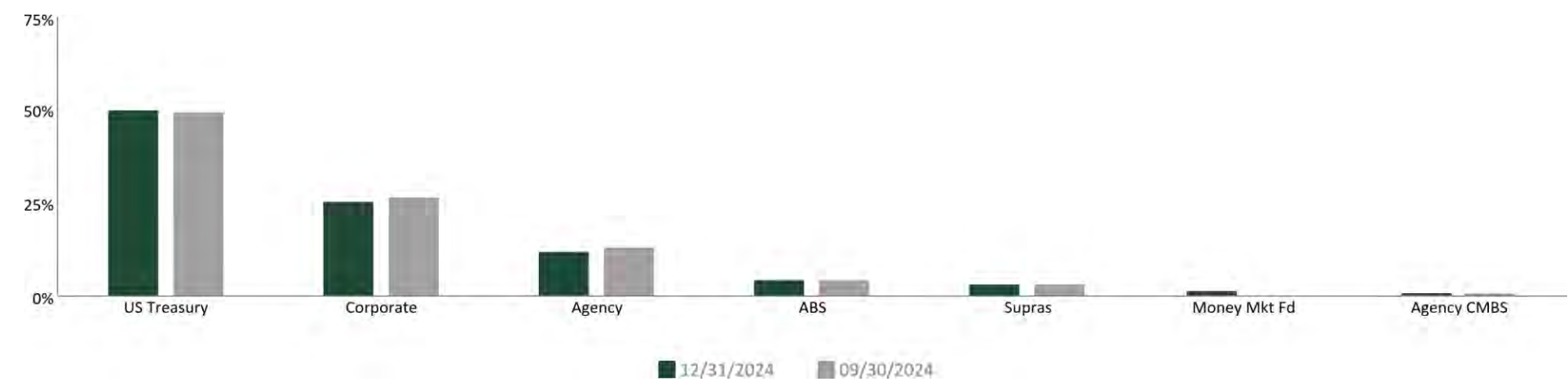
	Benchmark*	12/31/2024 Portfolio	9/30/2024 Portfolio
Average Maturity (yrs)	2.66	2.93	2.98
Average Modified Duration	2.48	2.54	2.60
Average Purchase Yield		3.89%	3.79%
Average Market Yield	4.29%	4.46%	3.88%
Average Quality**	AA+	AA	AA
Total Market Value		72,438,815	73,010,374

*Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index
**The credit quality is a weighted average calculation of the highest of S&P, Moody's and Fitch.

SECTOR DISTRIBUTION



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

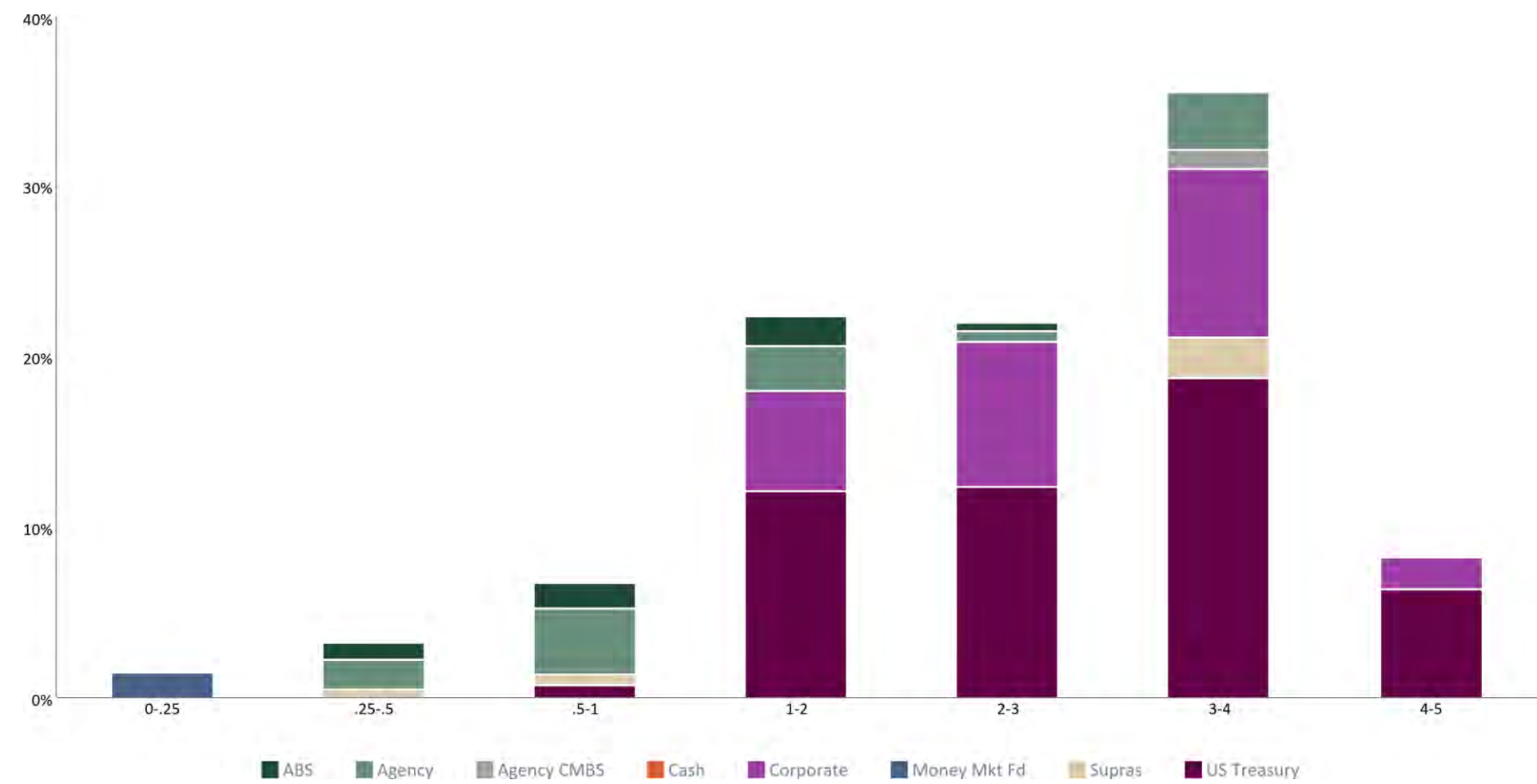


Sector as a Percentage of Market Value

Sector	12/31/2024	09/30/2024
US Treasury	50.54%	49.57%
Corporate	25.92%	26.70%
Agency	12.42%	13.23%
ABS	4.90%	4.79%
Supras	3.45%	3.48%
Money Mkt Fd	1.51%	0.83%
Agency CMBS	1.25%	1.39%

DURATION ALLOCATION

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024



	0-25	.25-.5	.5-1	1-2	2-3	3-4	4-5	5-7	7+
12/31/2024	1.6%	3.3%	6.8%	22.5%	22.1%	35.6%	8.2%	0.0%	0.0%

ISSUERS

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Issuer	Investment Type	% Portfolio
Government of The United States	US Treasury	50.54%
Federal Home Loan Banks	Agency	4.46%
Farm Credit System	Agency	3.88%
FNMA	Agency	2.86%
International Bank for Recon and Dev	Supras	1.91%
JPMorgan Chase & Co.	Corporate	1.59%
First American Govt Oblig fund	Money Mkt Fd	1.51%
Bank of America Corporation	Corporate	1.43%
Realty Income Corporation	Corporate	1.36%
Royal Bank of Canada	Corporate	1.32%
FHLMC	Agency CMBS	1.25%
Prologis, Inc.	Corporate	1.25%
BNY Mellon Corp	Corporate	1.24%
Toyota Motor Corporation	Corporate	1.23%
FHLMC	Agency	1.21%
UnitedHealth Group Incorporated	Corporate	1.21%
Caterpillar Inc.	Corporate	1.21%
Inter-American Development Bank	Supras	1.17%
U.S. Bancorp	Corporate	1.14%
Public Service Enterprise Group Inco	Corporate	1.08%
Morgan Stanley	Corporate	1.07%
Chubb Limited	Corporate	1.04%
PACCAR Inc	Corporate	1.03%
Duke Energy Corporation	Corporate	1.02%
The Toronto-Dominion Bank	Corporate	1.02%
Deere & Company	Corporate	1.00%
Salesforce, Inc.	Corporate	0.95%
Honeywell International Inc.	Corporate	0.89%
Chase Issuance Trust	ABS	0.87%
Honda Motor Co., Ltd.	Corporate	0.83%

ISSUERS

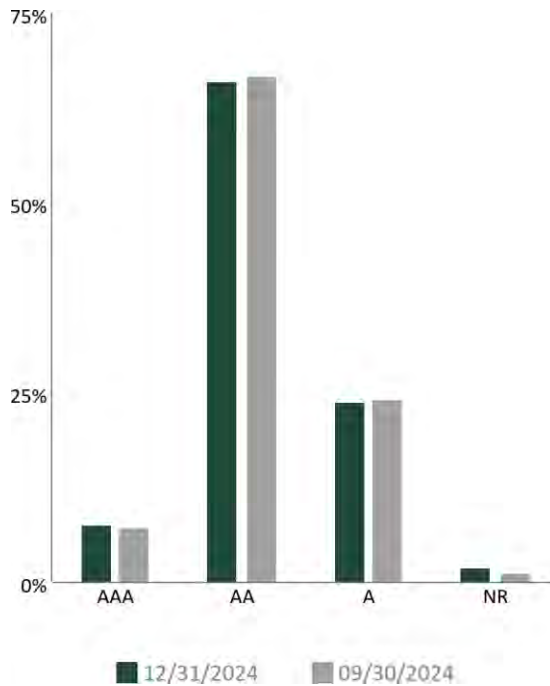
ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Issuer	Investment Type	% Portfolio
American Express Credit Master Trust	ABS	0.79%
Honda Auto Receivables 2024-3 Owner	ABS	0.62%
Ford Credit Auto Owner Trust	ABS	0.60%
John Deere Owner Trust	ABS	0.58%
BlackRock, Inc.	Corporate	0.54%
Walmart Inc.	Corporate	0.52%
MERCEDES-BENZ AUTO RECEIVABLES TRUST	ABS	0.52%
Berkshire Hathaway Inc.	Corporate	0.46%
The Home Depot, Inc.	Corporate	0.44%
International Finance Corporation	Supras	0.37%
Amazon.com, Inc.	Corporate	0.34%
Bank of Montreal	Corporate	0.26%
Honda Auto Receivables Owner Trust	ABS	0.26%
Target Corporation	Corporate	0.25%
BMW Vehicle Owner Trust	ABS	0.19%
GM Financial Automobile Leasing Trus	ABS	0.18%
Apple Inc.	Corporate	0.14%
GM Financial Securitized Term	ABS	0.12%
Hyundai Auto Receivables Trust	ABS	0.08%
The Charles Schwab Corporation	Corporate	0.08%
Toyota Auto Receivables Owner Trust	ABS	0.07%
BMW Vehicle Lease Trust	ABS	0.02%
Cash	Cash	0.00%
TOTAL		100.00%

QUALITY DISTRIBUTION

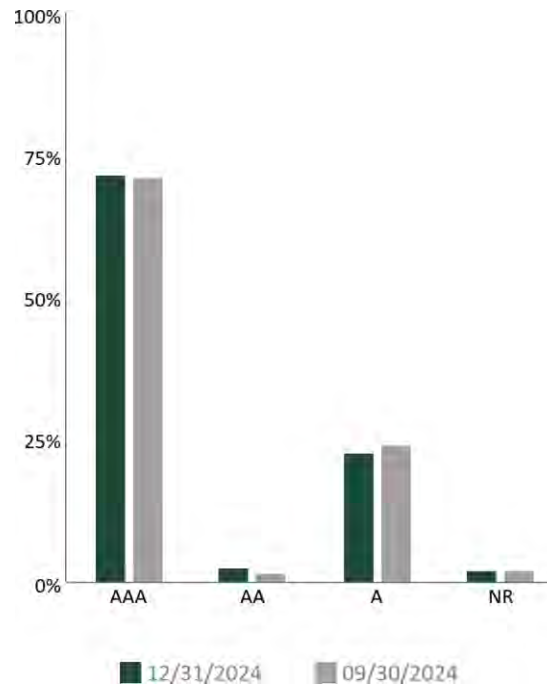
ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

S&P Rating



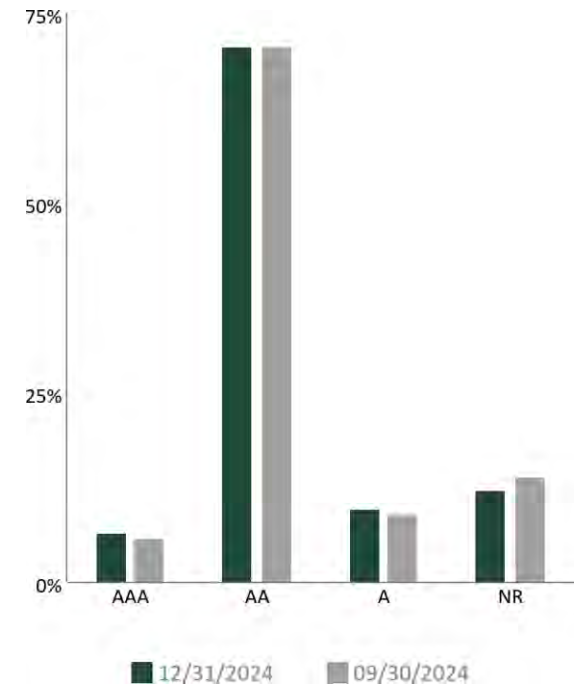
Rating	12/31/2024	09/30/2024
AAA	7.9%	7.5%
AA	66.2%	66.7%
A	24.0%	24.2%
NR	2.0%	1.5%

Moody's Rating



Rating	12/31/2024	09/30/2024
AAA	72.0%	71.2%
AA	2.8%	2.0%
A	23.1%	24.5%
NR	2.1%	2.2%

Fitch Rating

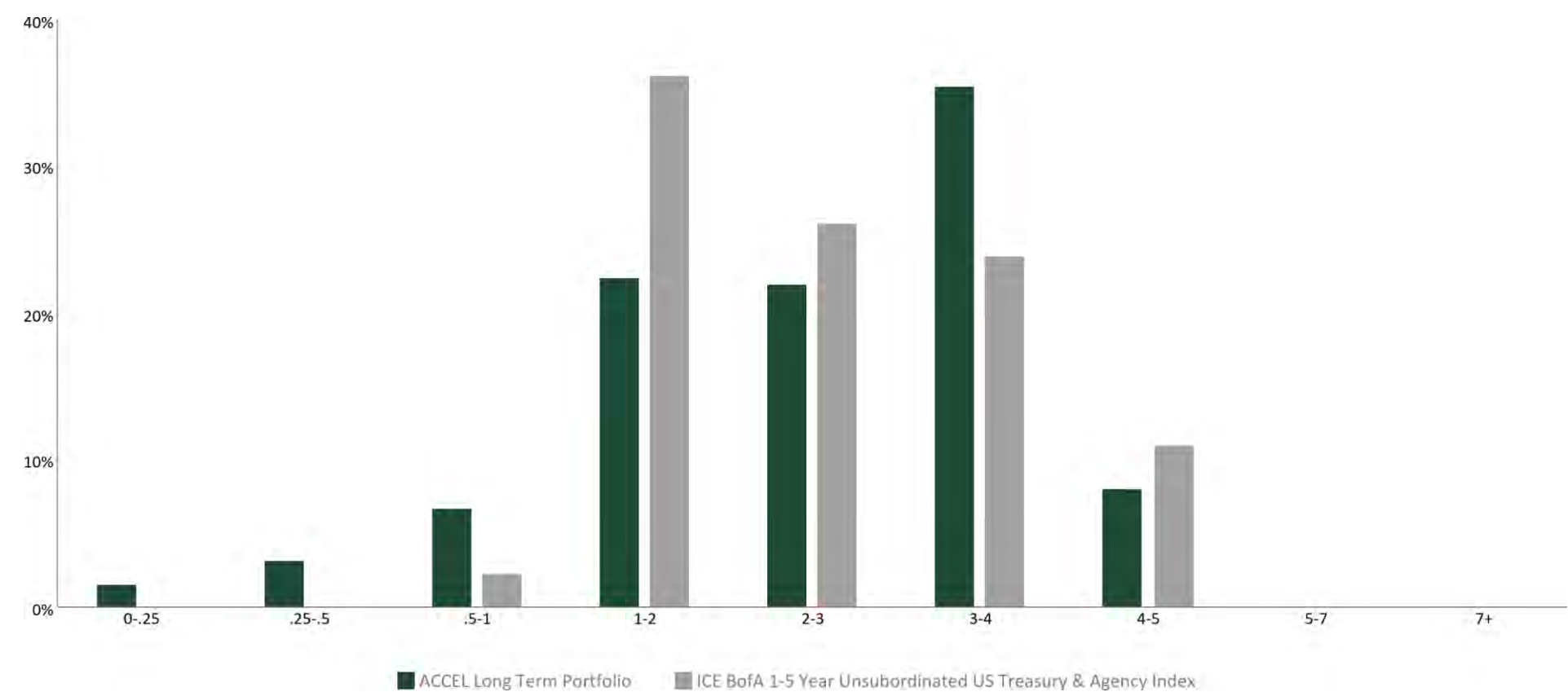


Rating	12/31/2024	09/30/2024
AAA	6.8%	6.0%
AA	70.7%	70.7%
A	10.0%	9.3%
NR	12.5%	14.1%

DURATION DISTRIBUTION

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Portfolio Compared to the Benchmark



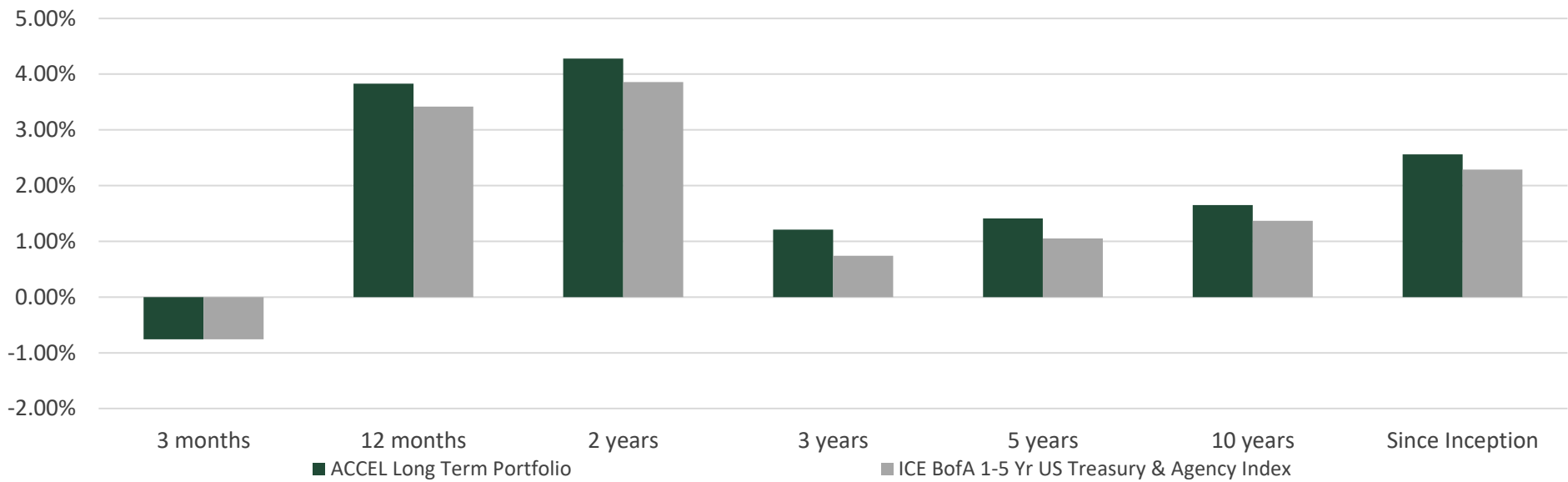
	0-.25	.25-.5	.5-1	1-2	2-3	3-4	4-5	5-7	7+
Portfolio	1.6%	3.3%	6.8%	22.5%	22.1%	35.6%	8.2%	0.0%	0.0%
ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index	0.0%	0.0%	2.4%	36.3%	26.3%	24.0%	11.0%	0.0%	0.0%

INVESTMENT PERFORMANCE



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Total Rate of Return : Inception | 07/01/2006



	3 Months	12 Months	2 Years	3 Years	5 Years	10 Years	Since Inception
TOTAL RATE OF RETURN							
ACCEL Long Term Portfolio Gross of Fees	(0.76%)	3.83%	4.28%	1.21%	1.41%	1.65%	2.56%
Benchmark	(0.76%)	3.42%	3.86%	0.74%	1.05%	1.37%	2.29%

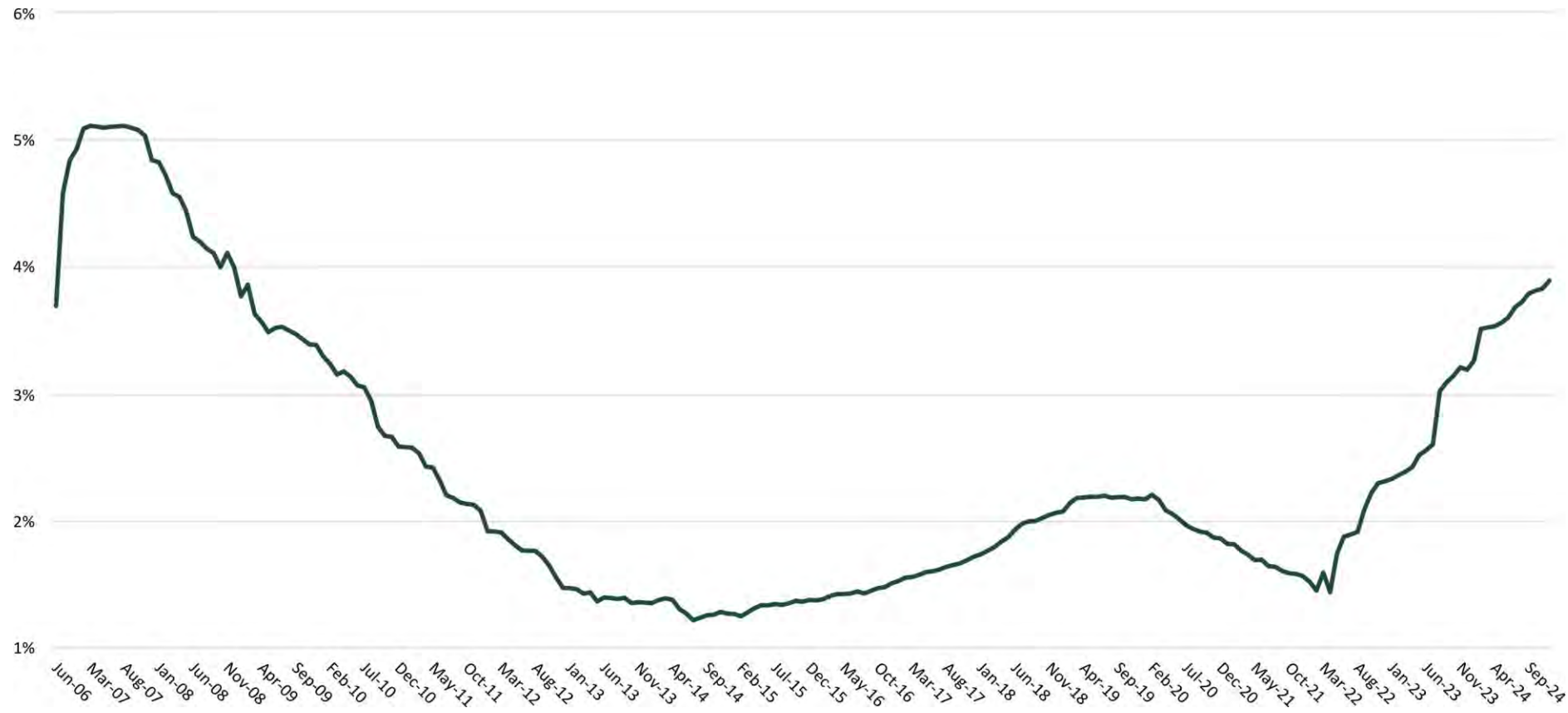
*Periods over 1 year are annualized.
Benchmark: ICE BofA 1-5 Year Unsubordinated US Treasury & Agency Index
Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending market value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

HISTORICAL AVERAGE PURCHASE YIELD



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Purchase Yield as of 12/31/24 = 3.89%



PORTFOLIO HOLDINGS

HOLDINGS REPORT

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
ABS									
05593AAC3	BMWLT 2023-1 A3 5.16 11/25/2025	15,412.53	02/07/2023 5.22%	15,412.16 15,412.41	100.07 4.67%	15,423.34 13.25	0.02% 10.93	Aaa/AAA NA	0.90 0.13
43815GAC3	HAROT 2021-4 A3 0.88 01/21/2026	16,471.62	11/16/2021 0.89%	16,468.15 16,470.85	99.22 4.64%	16,343.50 4.03	0.02% (127.35)	Aaa/NA AAA	1.06 0.21
47789QAC4	JDOT 2021-B A3 0.52 03/16/2026	17,108.79	07/13/2021 0.53%	17,107.27 17,108.46	99.50 4.47%	17,023.57 3.95	0.02% (84.88)	Aaa/NA AAA	1.21 0.13
43815BAC4	HAROT 2022-1 A3 1.88 05/15/2026	53,620.73	02/15/2022 1.89%	53,612.67 53,618.38	99.14 4.60%	53,160.34 44.80	0.07% (458.04)	Aaa/AAA NA	1.37 0.31
44935FAD6	HART 2021-C A3 0.74 05/15/2026	7,837.05	11/09/2021 0.75%	7,835.30 7,836.61	99.60 4.64%	7,805.60 2.58	0.01% (31.00)	NA/AAA AAA	1.37 0.10
05602RAD3	BMWOT 2022-A A3 3.21 08/25/2026	47,524.30	05/10/2022 3.23%	47,521.83 47,523.43	99.55 4.54%	47,308.14 25.43	0.07% (215.29)	Aaa/AAA NA	1.65 0.35
89238FAD5	TAOT 2022-B A3 2.93 09/15/2026	52,580.50	04/07/2022 2.95%	52,579.27 52,580.06	99.39 4.53%	52,261.26 68.47	0.07% (318.81)	Aaa/AAA NA	1.71 0.38
47787JAC2	JDOT 2022 A3 0.36 09/15/2026	43,914.34	03/10/2022 2.34%	43,904.62 43,910.94	99.17 4.82%	43,548.60 45.28	0.06% (362.34)	Aaa/NA AAA	1.71 0.33
362554AC1	GMCAR 2021-4 A3 0.68 09/16/2026	16,787.25	10/13/2021 0.68%	16,786.82 16,787.12	99.07 4.44%	16,631.00 4.76	0.02% (156.12)	Aaa/AAA NA	1.71 0.25
448977AD0	HART 2022-A A3 2.22 10/15/2026	52,328.20	03/09/2022 2.23%	52,326.19 52,327.51	99.25 4.77%	51,936.48 51.63	0.07% (391.02)	NA/AAA AAA	1.79 0.29
380146AC4	GMCAR 2022-1 A3 1.26 11/16/2026	18,841.23	01/11/2022 1.27%	18,839.60 18,840.68	99.09 4.61%	18,670.67 9.89	0.03% (170.02)	NA/AAA AAA	1.88 0.27
379929AD4	GMALT 2023-3 A3 5.38 11/20/2026	130,000.00	08/08/2023 5.38%	129,984.41 129,991.00	100.52 4.61%	130,680.86 213.71	0.18% 689.86	NA/AAA AAA	1.89 0.63
362585AC5	GMCAR 2022-2 A3 3.1 02/16/2027	52,962.38	04/05/2022 3.13%	52,951.31 52,957.97	99.35 4.63%	52,618.23 68.41	0.07% (339.74)	Aaa/AAA NA	2.13 0.43
47800AAC4	JDOT 2022-B A3 3.74 02/16/2027	109,882.14	07/12/2022 3.77%	109,871.64 109,877.48	99.56 4.56%	109,403.78 182.65	0.15% (473.70)	Aaa/NA AAA	2.13 0.55
43815JAC7	HAROT 2023-1 A3 5.04 04/21/2027	118,793.49	02/16/2023 5.09%	118,771.42 118,781.28	100.34 4.57%	119,196.39 166.31	0.17% 415.11	Aaa/NA AAA	2.30 0.65
02582JIT8	AMXCA 2022-2 A 3.39 05/17/2027	375,000.00	05/17/2022 3.42%	374,917.05 374,985.73	99.56 4.65%	373,333.88 565.00	0.52% (1,651.85)	NA/AAA AAA	0.37 0.36

HOLDINGS REPORT

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
47800BAC2	JDOT 2022-C A3 5.09 06/15/2027	247,719.67	10/12/2022 5.15%	247,700.44 247,709.78	100.29 4.69%	248,442.93 560.40	0.35% 733.15	Aaa/NA AAA	2.45 0.64
58768PAC8	MBART 2022-1 A3 5.21 08/16/2027	320,723.27	11/15/2022 5.28%	320,659.82 320,688.90	100.45 4.59%	322,155.94 742.65	0.45% 1,467.04	Aaa/AAA NA	2.62 0.65
58770AAC7	MBART 2023-1 A3 4.51 11/15/2027	48,894.07	01/18/2023 4.56%	48,888.20 48,890.60	100.01 4.53%	48,900.24 98.01	0.07% 9.64	NA/AAA AAA	2.87 0.69
05592XAD2	BMWOT 2023-A A3 5.47 02/25/2028	90,000.00	07/11/2023 5.47%	89,984.05 89,989.10	100.87 4.55%	90,779.58 82.05	0.13% 790.48	NA/AAA AAA	3.15 0.88
02582JJZ4	AMXCA 2023-1 A 4.87 05/15/2026	190,000.00	06/07/2023 4.87%	189,983.15 189,989.81	100.53 4.51%	191,007.80 411.24	0.27% 1,017.98	NA/AAA AAA	1.37 1.30
161571HT4	CHAIT 2023-1 A 5.16 09/15/2028	615,000.00	09/07/2023 5.17%	614,829.52 614,873.75	101.06 4.56%	621,518.39 1,410.40	0.87% 6,644.64	NR/AAA AAA	3.71 1.59
43813YAC6	HAROT 2024-3 A3 4.57 03/21/2029	445,000.00	08/09/2024 4.62%	444,930.09 444,935.65	99.94 4.65%	444,728.11 564.90	0.62% (207.54)	Aaa/NA AAA	4.22 1.85
34535VAD6	FORDO 2024-D 4.61 08/15/2029	430,000.00	11/19/2024 4.66%	429,986.20 429,986.52	99.90 4.70%	429,582.47 881.02	0.60% (404.05)	Aaa/NA AAA	4.62 2.35
Total ABS		3,516,401.55	4.49%	3,515,851.18 3,516,074.01	100.18 4.61%	3,522,461.07 6,220.82	4.90% 6,387.06	Aaa/AAA AAA	2.80 1.14

AGENCY									
3130AJHU6	FEDERAL HOME LOAN BANKS 0.5 04/14/2025	400,000.00	06/04/2020 0.53%	399,468.80 399,969.16	98.92 4.36%	395,674.41 427.78	0.55% (4,294.75)	Aaa/AA+ AA+	0.28 0.28
3135G03U5	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.625 04/22/2025	270,000.00	04/22/2020 0.67%	269,443.80 269,966.15	98.91 4.24%	267,047.96 323.44	0.37% (2,918.19)	Aaa/AA+ AA+	0.31 0.30
3135G04Z3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 06/17/2025	685,000.00	06/17/2020 0.54%	683,582.05 684,870.18	98.32 4.24%	673,487.08 133.19	0.94% (11,383.09)	Aaa/AA+ AA+	0.46 0.45
3137EAEU9	FEDERAL HOME LOAN MORTGAGE CORP 0.375 07/21/2025	365,000.00	07/21/2020 0.48%	363,182.30 364,799.70	97.84 4.37%	357,117.44 608.33	0.50% (7,682.26)	Aaa/AA+ AA+	0.55 0.54
3135G05X7	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.375 08/25/2025	575,000.00	08/25/2020 0.47%	572,309.00 574,651.82	97.50 4.34%	560,601.78 754.69	0.78% (14,050.04)	Aaa/AA+ AA+	0.65 0.63
3137EAEX3	FEDERAL HOME LOAN MORTGAGE CORP 0.375 09/23/2025	530,000.00	09/23/2020 0.44%	528,404.70 529,768.23	97.25 4.27%	515,430.11 541.04	0.72% (14,338.12)	Aaa/AA+ AA+	0.73 0.71

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
3135G06G3	FEDERAL NATIONAL MORTGAGE ASSOCIATION 0.5 11/07/2025	570,000.00	11/09/2020 0.57%	567,959.40 569,652.62	96.88 4.29%	552,196.51 427.50	0.77% (17,456.11)	Aaa/AA+ AA+	0.85 0.83
3130ATUC9	FEDERAL HOME LOAN BANKS 4.5 12/12/2025	850,000.00	02/08/2023 4.21%	856,409.00 852,132.21	100.22 4.26%	851,853.75 2,018.75	1.19% (278.46)	Aaa/AA+ AA+	0.95 0.91
3133EP7C3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 04/01/2026	800,000.00	06/06/2024 4.81%	797,448.00 798,248.63	100.49 4.21%	803,945.04 9,250.00	1.12% 5,696.41	Aaa/AA+ AA+	1.25 1.19
3133EPSW6	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/14/2026	1,125,000.00	08/09/2023 4.58%	1,122,412.50 1,123,607.09	100.39 4.24%	1,129,411.90 19,265.63	1.57% 5,804.81	Aaa/AA+ AA+	1.62 1.52
3130ATS57	FEDERAL HOME LOAN BANKS 4.5 03/10/2028	450,000.00	03/20/2023 3.84%	463,270.50 458,505.98	100.38 4.37%	451,703.54 6,243.75	0.63% (6,802.44)	Aaa/AA+ AA+	3.19 2.90
3133EPUN3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.5 08/28/2028	850,000.00	08/30/2023 4.32%	856,349.50 854,647.25	100.62 4.31%	855,265.27 13,068.75	1.19% 618.02	Aaa/AA+ AA+	3.66 3.29
3130AWTR1	FEDERAL HOME LOAN BANKS 4.375 09/08/2028	700,000.00	09/21/2023 4.70%	689,843.00 692,459.28	99.96 4.39%	699,722.62 9,612.85	0.97% 7,263.34	Aaa/AA+ AA+	3.69 3.32
3130B1BC0	FEDERAL HOME LOAN BANKS 4.625 06/08/2029	800,000.00	07/15/2024 4.16%	816,128.00 814,603.60	100.90 4.40%	807,212.90 2,363.89	1.12% (7,390.70)	Aaa/AA+ AA+	4.44 3.96
Total Agency		8,970,000.00	2.96%	8,986,210.55 8,987,881.89	99.47 4.30%	8,920,670.31 65,039.58	12.42% (67,211.58)	Aaa/AA+ AA+	1.83 1.68

AGENCY CMBS									
3137FG6X8	FHMS K-077 A2 3.85 05/25/2028	925,000.00	05/24/2023 4.24%	908,017.58 913,514.67	97.28 4.70%	899,852.03 2,967.71	1.25% (13,662.65)	Aaa/AA+ AAA	3.40 3.04
Total Agency CMBS		925,000.00	4.24%	908,017.58 913,514.67	97.28 4.70%	899,852.03 2,967.71	1.25% (13,662.65)	Aaa/AA+ AAA	3.40 3.04

CASH									
CCYUSD	Receivable	1,081.09	-- 0.00%	1,081.09 1,081.09	1.00 0.00%	1,081.09 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00
Total Cash		1,081.09	0.00%	1,081.09 1,081.09	1.00 0.00%	1,081.09 0.00	0.00% 0.00	Aaa/AAA AAA	0.00 0.00

CORPORATE									

HOLDINGS REPORT

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
91324PEC2	UNITEDHEALTH GROUP INC 1.15 05/15/2026	400,000.00	-- 1.40%	395,763.85 398,677.57	95.56 4.53%	382,257.22 587.78	0.53% (16,420.35)	A2/A+ A	1.37 1.33
89236TJK2	TOYOTA MOTOR CREDIT CORP 1.125 06/18/2026	340,000.00	06/15/2021 1.13%	339,850.40 339,956.33	95.08 4.65%	323,276.42 138.13	0.45% (16,679.91)	A1/A+ A+	1.46 1.42
06368FAC3	BANK OF MONTREAL 1.25 09/15/2026	200,000.00	02/24/2022 2.55%	188,796.00 195,801.87	94.55 4.62%	189,093.96 736.11	0.26% (6,707.92)	A2/A- AA-	1.71 1.65
931142ERO	WALMART INC 1.05 09/17/2026	80,000.00	09/08/2021 1.09%	79,848.80 79,948.33	94.60 4.36%	75,681.54 242.67	0.11% (4,266.79)	Aa2/AA AA	1.71 1.66
89114TZN5	TORONTO-DOMINION BANK 1.95 01/12/2027	400,000.00	01/25/2022 2.11%	396,915.65 398,737.99	94.41 4.88%	377,624.40 3,661.67	0.53% (21,113.59)	A2/A- AA-	2.03 1.93
87612EBM7	TARGET CORP 1.95 01/15/2027	185,000.00	01/19/2022 1.99%	184,685.50 184,871.22	95.14 4.47%	176,010.31 1,663.46	0.25% (8,860.91)	A2/A A	2.04 1.94
756109AS3	REALTY INCOME CORP 3.0 01/15/2027	600,000.00	10/05/2022 5.22%	549,030.00 575,706.80	96.71 4.71%	580,240.12 8,300.00	0.81% 4,533.31	A3/A- WR	2.04 1.92
26444HAC5	DUKE ENERGY FLORIDA LLC 3.2 01/15/2027	750,000.00	08/08/2023 4.77%	713,010.00 728,053.78	97.36 4.57%	730,230.01 11,066.67	1.02% 2,176.23	A1/A WR	2.04 1.91
808513BY0	CHARLES SCHWAB CORP 2.45 03/03/2027	60,000.00	03/01/2022 2.47%	59,935.20 59,971.93	95.49 4.66%	57,294.85 481.83	0.08% (2,677.08)	A2/A- A	2.17 2.06
24422EWD7	JOHN DEERE CAPITAL CORP 2.35 03/08/2027	750,000.00	-- 4.07%	701,205.00 724,227.61	95.43 4.57%	715,702.43 5,532.29	1.00% (8,525.17)	A1/A A+	2.18 2.08
09247XAN1	BLACKROCK FINANCE INC 3.2 03/15/2027	400,000.00	05/06/2022 3.61%	392,684.00 396,680.93	97.41 4.45%	389,628.64 3,768.89	0.54% (7,052.29)	Aa3/AA- NA	2.20 2.08
084664CZ2	BERKSHIRE HATHAWAY FINANCE CORP 2.3 03/15/2027	345,000.00	03/07/2022 2.30%	344,934.45 344,971.17	95.79 4.32%	330,464.65 2,336.42	0.46% (14,506.52)	Aa2/AA A+	2.20 2.10
023135CF1	AMAZON.COM INC 3.3 04/13/2027	250,000.00	04/25/2022 3.34%	249,567.50 249,801.42	97.36 4.53%	243,397.00 1,787.50	0.34% (6,404.42)	A1/AA AA-	2.28 2.15
74340XBN0	PROLOGIS LP 2.125 04/15/2027	950,000.00	-- 5.10%	847,962.50 891,920.92	94.53 4.68%	898,013.15 4,261.81	1.25% 6,092.23	A3/A WR	2.29 2.18
46647PCB0	JPMORGAN CHASE & CO 1.578 04/22/2027	250,000.00	10/05/2022 5.75%	217,570.00 237,729.38	96.02 4.98%	240,057.10 756.13	0.33% 2,327.71	A1/A AA-	2.31 1.26
61772BAB9	MORGAN STANLEY 1.593 05/04/2027	550,000.00	-- 4.74%	491,295.70 528,741.00	95.85 5.02%	527,192.15 1,387.24	0.73% (1,548.85)	A1/A- A+	2.34 1.30
14913R3A3	CATERPILLAR FINANCIAL SERVICES CORP 3.6 08/12/2027	300,000.00	08/22/2022 3.81%	297,129.00 298,491.70	97.64 4.57%	292,924.50 4,170.00	0.41% (5,567.20)	A2/A A+	2.61 2.42

HOLDINGS REPORT

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
931142EX7	WALMART INC 3.95 09/09/2027	300,000.00	-- 3.97%	299,701.20 299,839.47	99.02 4.34%	297,058.05 3,686.67	0.41% (2,781.43)	Aa2/AA AA	2.69 2.49
89115A2M3	TORONTO-DOMINION BANK 5.156 01/10/2028	350,000.00	08/08/2023 5.22%	349,111.00 349,391.91	100.50 4.97%	351,753.29 8,571.85	0.49% 2,361.38	A2/A- AA-	3.03 2.70
06051GGF0	BANK OF AMERICA CORP 3.824 01/20/2028	600,000.00	-- 5.25%	572,016.00 584,252.85	97.83 5.33%	586,999.80 10,261.07	0.82% 2,746.95	A1/A- AA-	3.05 1.91
91324PEP3	UNITEDHEALTH GROUP INC 5.25 02/15/2028	480,000.00	-- 5.06%	483,736.40 482,471.50	101.54 4.71%	487,404.08 9,520.00	0.68% 4,932.58	A2/A+ A	3.13 2.73
79466LAF1	SALESFORCE INC 3.7 04/11/2028	700,000.00	08/23/2023 4.84%	667,184.00 676,790.10	97.35 4.58%	681,417.80 5,755.56	0.95% 4,627.70	A1/A+ NA	3.28 3.02
74456QBU9	PUBLIC SERVICE ELECTRIC AND GAS CO 3.7 05/01/2028	800,000.00	09/06/2023 5.10%	754,232.00 767,204.54	96.66 4.80%	773,272.14 4,933.33	1.08% 6,067.60	A1/A WR	3.33 3.07
037833ET3	APPLE INC 4.0 05/10/2028	105,000.00	05/08/2023 4.04%	104,797.35 104,864.12	98.57 4.46%	103,501.07 595.00	0.14% (1,363.06)	Aaa/AA+ NA	3.36 3.09
61744YAK4	MORGAN STANLEY 3.591 07/22/2028	250,000.00	08/08/2023 5.21%	232,525.00 237,454.34	96.43 4.70%	241,076.10 3,965.06	0.34% 3,621.76	A1/A- A+	3.56 2.36
46647PDG8	JPMORGAN CHASE & CO 4.851 07/25/2028	900,000.00	-- 5.17%	890,109.00 893,353.40	99.82 5.31%	898,375.50 18,918.90	1.25% 5,022.10	A1/A AA-	3.57 2.33
89236TLB9	TOYOTA MOTOR CREDIT CORP 5.25 09/11/2028	550,000.00	02/27/2024 4.92%	557,375.50 556,008.18	101.40 4.83%	557,709.22 8,822.92	0.78% 1,701.04	A1/A+ A+	3.70 3.28
438516CL8	HONEYWELL INTERNATIONAL INC 4.25 01/15/2029	650,000.00	01/17/2024 4.42%	644,982.00 645,939.91	98.63 4.63%	641,090.55 12,738.19	0.89% (4,849.36)	A2/A A	4.04 3.59
69371RS80	PACCAR FINANCIAL CORP 4.6 01/31/2029	740,000.00	01/24/2024 4.64%	738,793.80 739,015.63	99.58 4.71%	736,857.22 14,277.89	1.03% (2,158.41)	A1/A+ NA	4.08 3.61
78016HZV5	ROYAL BANK OF CANADA 4.95 02/01/2029	950,000.00	-- 4.91%	950,898.50 951,244.10	100.15 4.91%	951,393.65 19,593.75	1.32% 149.55	A1/A AA-	4.09 3.58
06406RBN6	BANK OF NEW YORK MELLON CORP 4.543 02/01/2029	900,000.00	02/26/2024 5.02%	884,943.00 888,177.00	99.24 4.98%	893,186.40 17,036.25	1.24% 5,009.40	Aa3/A AA-	4.09 2.79
756109CF9	REALTY INCOME CORP 4.75 02/15/2029	400,000.00	02/22/2024 5.14%	393,276.00 394,423.82	99.26 4.95%	397,040.88 7,177.78	0.55% 2,617.06	A3/A- NA	4.13 3.63
02665WFE6	AMERICAN HONDA FINANCE CORP 4.9 03/13/2029	600,000.00	03/13/2024 4.91%	599,790.00 599,823.62	99.66 4.99%	597,941.71 8,820.00	0.83% (1,881.91)	A3/A- NA	4.20 3.70
91159HJM3	US BANCORP 5.775 06/12/2029	800,000.00	09/10/2024 4.39%	837,952.00 834,849.35	102.26 5.33%	818,069.57 2,438.33	1.14% (16,779.79)	A3/A A	4.45 3.09

HOLDINGS REPORT

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
437076DC3	HOME DEPOT INC 4.75 06/25/2029	315,000.00	06/17/2024 4.90%	312,968.25 313,179.66	100.01 4.75%	315,021.74 249.38	0.44% 1,842.08	A2/A A	4.48 3.99
06051GHM4	BANK OF AMERICA CORP 4.271 07/23/2029	450,000.00	10/28/2024 4.81%	441,756.00 442,143.10	97.43 5.24%	438,423.96 8,435.23	0.61% (3,719.14)	A1/A- AA-	4.56 3.19
171239AL0	CHUBB INA HOLDINGS LLC 4.65 08/15/2029	750,000.00	09/19/2024 4.06%	769,327.50 768,195.76	99.48 4.78%	746,106.00 14,628.13	1.04% (22,089.76)	A2/A A	4.62 4.03
14913UAU4	CATERPILLAR FINANCIAL SERVICES CORP 4.7 11/15/2029	575,000.00	12/09/2024 4.47%	580,698.25 580,628.64	99.63 4.79%	572,867.73 3,453.19	0.80% (7,760.91)	A2/A A+	4.87 4.28
Total Corporate		18,975,000.00	4.45%	18,516,356.30 18,743,540.97	98.15 4.82%	18,615,654.89 234,757.04	25.92% (127,886.07)	A2/A A+	3.26 2.73

MONEY MARKET FUND									
31846V203	FIRST AMER:GVT OBLG Y	1,081,463.59	-- 4.09%	1,081,463.59 1,081,463.59	1.00 4.09%	1,081,463.59 0.00	1.51% 0.00	Aaa/AAAm AAA	0.00 0.00
Total Money Market Fund		1,081,463.59	4.09%	1,081,463.59 1,081,463.59	1.00 4.09%	1,081,463.59 0.00	1.51% 0.00	Aaa/AAAm AAA	0.00 0.00

SUPRANATIONAL									
459058JB0	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.625 04/22/2025	335,000.00	04/15/2020 0.70%	333,703.55 334,921.19	98.80 4.60%	330,984.36 401.94	0.46% (3,936.84)	Aaa/AAA NA	0.31 0.30
459058JL8	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 0.5 10/28/2025	475,000.00	10/21/2020 0.52%	474,463.25 474,911.81	96.86 4.44%	460,066.94 415.63	0.64% (14,844.87)	Aaa/AAA NA	0.82 0.80
459058KT9	INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM 3.5 07/12/2028	600,000.00	11/28/2023 4.55%	574,080.00 580,198.72	97.14 4.38%	582,853.44 9,858.33	0.81% 2,654.72	Aaa/AAA NA	3.53 3.22
45950KDD9	INTERNATIONAL FINANCE CORP 4.5 07/13/2028	265,000.00	07/06/2023 4.53%	264,705.85 264,792.47	100.41 4.37%	266,084.37 5,565.00	0.37% 1,291.90	Aaa/AAA NA	3.53 3.17
4581X0EN4	INTER-AMERICAN DEVELOPMENT BANK 4.125 02/15/2029	850,000.00	03/13/2024 4.30%	843,531.50 844,582.00	98.78 4.45%	839,594.92 13,245.83	1.17% (4,987.08)	Aaa/AAA NA	4.13 3.69

HOLDINGS REPORT

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

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Total Supranational		2,525,000.00	3.20%	2,490,484.15 2,499,406.19	98.21 4.44%	2,479,584.03 29,486.74	3.45% (19,822.17)	Aaa/AAA NA	2.80 2.53
US TREASURY									
91282CAZ4	UNITED STATES TREASURY 0.375 11/30/2025	550,000.00	12/28/2020 0.38%	549,849.61 549,972.13	96.57 4.26%	531,112.09 181.32	0.74% (18,860.04)	Aaa/AA+ AA+	0.91 0.89
91282CKB6	UNITED STATES TREASURY 4.625 02/28/2026	900,000.00	02/28/2024 4.67%	899,226.56 899,551.83	100.40 4.26%	903,641.84 14,143.30	1.26% 4,090.01	Aaa/AA+ AA+	1.16 1.10
91282CBT7	UNITED STATES TREASURY 0.75 03/31/2026	700,000.00	03/30/2021 0.91%	694,394.53 698,606.31	95.78 4.27%	670,487.33 1,341.35	0.93% (28,118.98)	Aaa/AA+ AA+	1.25 1.21
9128286S4	UNITED STATES TREASURY 2.375 04/30/2026	1,000,000.00	02/22/2024 4.61%	954,101.56 972,126.92	97.58 4.27%	975,773.68 4,067.68	1.36% 3,646.76	Aaa/AA+ AA+	1.33 1.28
9128286X3	UNITED STATES TREASURY 2.125 05/31/2026	1,000,000.00	02/22/2024 4.58%	947,617.19 967,418.90	97.11 4.26%	971,052.01 1,868.13	1.35% 3,633.11	Aaa/AA+ AA+	1.41 1.36
91282CHH7	UNITED STATES TREASURY 4.125 06/15/2026	900,000.00	02/28/2024 4.59%	890,929.69 894,256.55	99.83 4.25%	898,453.69 1,733.86	1.25% 4,197.14	Aaa/AA+ AA+	1.45 1.39
91282CCP4	UNITED STATES TREASURY 0.625 07/31/2026	350,000.00	08/10/2021 0.82%	346,677.73 348,945.66	94.50 4.26%	330,766.29 915.42	0.46% (18,179.37)	Aaa/AA+ AA+	1.58 1.54
91282CCW9	UNITED STATES TREASURY 0.75 08/31/2026	1,100,000.00	-- 0.94%	1,090,166.02 1,096,637.21	94.43 4.26%	1,038,784.10 2,803.18	1.45% (57,853.11)	Aaa/AA+ AA+	1.67 1.61
91282CDG3	UNITED STATES TREASURY 1.125 10/31/2026	900,000.00	-- 1.27%	893,734.37 897,660.36	94.53 4.27%	850,804.73 1,734.12	1.18% (46,855.63)	Aaa/AA+ AA+	1.83 1.77
912828Z78	UNITED STATES TREASURY 1.5 01/31/2027	1,200,000.00	-- 2.05%	1,169,343.75 1,186,897.54	94.57 4.26%	1,134,849.29 7,532.61	1.58% (52,048.25)	Aaa/AA+ AA+	2.08 2.00
91282CKA8	UNITED STATES TREASURY 4.125 02/15/2027	1,000,000.00	02/27/2024 4.48%	990,312.50 993,067.58	99.73 4.26%	997,274.78 15,580.84	1.39% 4,207.20	Aaa/AA+ AA+	2.13 1.98
91282CEF4	UNITED STATES TREASURY 2.5 03/31/2027	650,000.00	05/04/2022 3.02%	634,613.28 642,963.86	96.29 4.25%	625,886.90 4,151.79	0.87% (17,076.96)	Aaa/AA+ AA+	2.25 2.13
91282CEN7	UNITED STATES TREASURY 2.75 04/30/2027	1,200,000.00	-- 3.25%	1,172,558.60 1,186,929.88	96.68 4.26%	1,160,128.55 5,651.93	1.62% (26,801.33)	Aaa/AA+ AA+	2.33 2.21
91282CKR1	UNITED STATES TREASURY 4.5 05/15/2027	750,000.00	09/30/2024 3.55%	767,666.02 765,949.26	100.50 4.27%	753,735.72 4,381.91	1.05% (12,213.54)	Aaa/AA+ AA+	2.37 2.21

HOLDINGS REPORT

ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

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91282CEW7	UNITED STATES TREASURY 3.25 06/30/2027	500,000.00	08/30/2022 3.33%	498,300.78 499,123.42	97.65 4.25%	488,273.51 44.89	0.68% (10,849.92)	Aaa/AA+ AA+	2.50 2.36
91282CFB2	UNITED STATES TREASURY 2.75 07/31/2027	600,000.00	09/29/2022 4.07%	565,335.94 581,519.05	96.31 4.28%	577,843.84 6,904.89	0.80% (3,675.21)	Aaa/AA+ AA+	2.58 2.42
91282CFH9	UNITED STATES TREASURY 3.125 08/31/2027	650,000.00	-- 3.92%	626,849.61 637,497.21	97.12 4.28%	631,281.24 6,901.76	0.88% (6,215.97)	Aaa/AA+ AA+	2.67 2.49
91282CFM8	UNITED STATES TREASURY 4.125 09/30/2027	500,000.00	10/12/2022 4.12%	500,136.72 500,075.56	99.61 4.28%	498,025.46 5,269.57	0.69% (2,050.10)	Aaa/AA+ AA+	2.75 2.54
91282CFU0	UNITED STATES TREASURY 4.125 10/31/2027	550,000.00	12/20/2022 3.84%	556,875.00 554,001.05	99.61 4.27%	547,829.97 3,885.70	0.76% (6,171.08)	Aaa/AA+ AA+	2.83 2.62
91282CGC9	UNITED STATES TREASURY 3.875 12/31/2027	650,000.00	01/26/2023 3.62%	657,464.84 654,539.49	98.85 4.29%	642,539.25 69.58	0.89% (12,000.24)	Aaa/AA+ AA+	3.00 2.79
91282CGH8	UNITED STATES TREASURY 3.5 01/31/2028	1,000,000.00	12/11/2023 4.37%	967,304.69 975,657.03	97.71 4.30%	977,076.95 14,646.74	1.36% 1,419.92	Aaa/AA+ AA+	3.08 2.84
91282CGP0	UNITED STATES TREASURY 4.0 02/29/2028	1,000,000.00	02/26/2024 4.40%	985,585.94 988,630.33	99.09 4.31%	990,907.14 13,591.16	1.38% 2,276.81	Aaa/AA+ AA+	3.16 2.89
91282CGT2	UNITED STATES TREASURY 3.625 03/31/2028	1,000,000.00	-- 3.53%	1,004,308.59 1,002,836.13	97.94 4.31%	979,422.87 9,261.68	1.36% (23,413.26)	Aaa/AA+ AA+	3.25 2.99
91282CHA2	UNITED STATES TREASURY 3.5 04/30/2028	1,050,000.00	-- 3.59%	1,045,863.28 1,047,213.92	97.48 4.32%	1,023,513.73 6,294.20	1.43% (23,700.19)	Aaa/AA+ AA+	3.33 3.08
91282CHE4	UNITED STATES TREASURY 3.625 05/31/2028	500,000.00	06/15/2023 3.95%	492,695.31 494,974.24	97.81 4.32%	489,048.12 1,593.41	0.68% (5,926.12)	Aaa/AA+ AA+	3.42 3.16
91282CHK0	UNITED STATES TREASURY 4.0 06/30/2028	700,000.00	07/26/2023 4.16%	694,968.75 696,433.40	98.97 4.32%	692,762.25 77.35	0.96% (3,671.16)	Aaa/AA+ AA+	3.50 3.22
91282CCR0	UNITED STATES TREASURY 1.0 07/31/2028	1,200,000.00	08/16/2023 4.40%	1,020,140.63 1,070,123.65	89.02 4.34%	1,068,286.86 5,021.74	1.49% (1,836.79)	Aaa/AA+ AA+	3.58 3.43
9128284V9	UNITED STATES TREASURY 2.875 08/15/2028	1,000,000.00	08/28/2023 4.44%	930,781.25 949,527.20	95.13 4.34%	951,259.64 10,859.38	1.32% 1,732.44	Aaa/AA+ AA+	3.62 3.35
91282CHX2	UNITED STATES TREASURY 4.375 08/31/2028	650,000.00	09/25/2023 4.59%	643,779.30 645,378.51	100.08 4.35%	650,516.59 9,662.47	0.91% 5,138.08	Aaa/AA+ AA+	3.67 3.30
91282CJA0	UNITED STATES TREASURY 4.625 09/30/2028	650,000.00	10/19/2023 4.97%	640,300.78 642,657.15	100.94 4.35%	656,077.83 7,680.80	0.91% 13,420.68	Aaa/AA+ AA+	3.75 3.37
91282CJF9	UNITED STATES TREASURY 4.875 10/31/2028	1,000,000.00	02/26/2024 4.34%	1,022,226.56 1,018,205.48	101.80 4.36%	1,017,984.15 8,349.45	1.42% (221.33)	Aaa/AA+ AA+	3.84 3.44

HOLDINGS REPORT



ACCEL Long Term Portfolio | Account #10000 | As of December 31, 2024

Cusip	Security Description	Par Value/ Units	Purchase Date Purchase Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody's/ S&P/ Fitch	Maturity Duration
9128285M8	UNITED STATES TREASURY 3.125 11/15/2028	700,000.00	11/17/2023 4.49%	657,699.22 667,171.62	95.69 4.35%	669,820.02 2,840.12	0.93% 2,648.40	Aaa/AA+ AA+	3.88 3.57
91282CJN2	UNITED STATES TREASURY 4.375 11/30/2028	600,000.00	12/28/2023 3.82%	614,835.94 611,791.19	100.04 4.36%	600,242.86 2,307.69	0.84% (11,548.33)	Aaa/AA+ AA+	3.92 3.54
91282CJW2	UNITED STATES TREASURY 4.0 01/31/2029	1,000,000.00	02/22/2024 4.30%	986,601.56 988,926.23	98.63 4.37%	986,301.93 16,739.13	1.37% (2,624.30)	Aaa/AA+ AA+	4.08 3.66
912810FG8	UNITED STATES TREASURY 5.25 02/15/2029	1,000,000.00	08/22/2024 3.60%	1,067,695.31 1,062,278.03	103.65 4.27%	1,036,540.38 19,830.16	1.44% (25,737.65)	Aaa/AA+ AA+	4.13 3.62
91282CKG5	UNITED STATES TREASURY 4.125 03/31/2029	1,400,000.00	-- 4.67%	1,366,773.44 1,371,395.67	99.02 4.38%	1,386,236.45 14,754.81	1.93% 14,840.78	Aaa/AA+ AA+	4.25 3.81
91282CKP5	UNITED STATES TREASURY 4.625 04/30/2029	900,000.00	05/28/2024 4.54%	903,128.91 902,751.07	100.96 4.38%	908,625.65 7,129.14	1.27% 5,874.58	Aaa/AA+ AA+	4.33 3.86
91282CKT7	UNITED STATES TREASURY 4.5 05/31/2029	1,400,000.00	-- 4.45%	1,402,761.72 1,402,504.61	100.48 4.38%	1,406,689.73 5,538.46	1.96% 4,185.12	Aaa/AA+ AA+	4.41 3.95
91282CKX8	UNITED STATES TREASURY 4.25 06/30/2029	900,000.00	07/26/2024 4.09%	906,503.91 905,939.30	99.45 4.39%	895,018.02 105.66	1.25% (10,921.27)	Aaa/AA+ AA+	4.50 4.05
91282CLC3	UNITED STATES TREASURY 4.0 07/31/2029	1,350,000.00	-- 4.30%	1,355,564.45 1,355,188.00	98.42 4.39%	1,328,603.07 22,597.83	1.85% (26,584.94)	Aaa/AA+ AA+	4.58 4.07
91282CLN9	UNITED STATES TREASURY 3.5 09/30/2029	750,000.00	10/28/2024 4.08%	730,839.84 731,522.23	96.22 4.39%	721,645.31 6,706.73	1.00% (9,876.92)	Aaa/AA+ AA+	4.75 4.27
91282CLR0	UNITED STATES TREASURY 4.125 10/31/2029	750,000.00	11/19/2024 4.24%	746,337.89 746,423.06	98.85 4.39%	741,362.73 5,298.69	1.03% (5,060.33)	Aaa/AA+ AA+	4.83 4.30
91282CMA6	UNITED STATES TREASURY 4.125 11/30/2029	900,000.00	12/09/2024 4.07%	902,250.00 902,222.74	98.86 4.38%	889,774.91 3,263.74	1.24% (12,447.83)	Aaa/AA+ AA+	4.91 4.38
Total US Treasury		37,050,000.00	3.80%	36,495,101.57 36,707,490.56	98.04 4.32%	36,296,261.44 283,314.35	50.54% (411,229.12)	Aaa/AA+ AA+	3.12 2.86
Total Portfolio		73,043,946.23	3.89%	71,994,566.01 72,450,452.97	96.88 4.46%	71,817,028.45 621,786.24	100.00% (633,424.52)	Aa2/AA- AA	2.93 2.54
Total Market Value + Accrued						72,438,814.69			

TRANSACTIONS

TRANSACTION LEDGER

ACCEL Long Term Portfolio | Account #10000 | 10/01/2024 Through 12/31/2024 |

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/29/2024	06051GHM4	450,000.00	BANK OF AMERICA CORP 4.271 07/23/2029	98.168	4.71%	(441,756.00)	(5,125.20)	(446,881.20)	0.00
Purchase	10/29/2024	91282CLN9	750,000.00	UNITED STATES TREASURY 3.5 09/30/2029	97.445	4.08%	(730,839.84)	(2,091.35)	(732,931.19)	0.00
Purchase	11/20/2024	91282CLR0	750,000.00	UNITED STATES TREASURY 4.125 10/31/2029	99.512	4.24%	(746,337.89)	(1,709.25)	(748,047.14)	0.00
Purchase	11/22/2024	34535VAD6	430,000.00	FORDO 2024-D 4.61 08/15/2029	99.997	4.66%	(429,986.20)	0.00	(429,986.20)	0.00
Purchase	12/10/2024	14913UAU4	575,000.00	CATERPILLAR FINANCIAL SERVICES CORP 4.7 11/15/2029	100.991	4.47%	(580,698.25)	(1,876.74)	(582,574.99)	0.00
Purchase	12/10/2024	91282CMA6	900,000.00	UNITED STATES TREASURY 4.125 11/30/2029	100.250	4.07%	(902,250.00)	(1,019.92)	(903,269.92)	0.00
Purchase	12/18/2024	78016HZV5	450,000.00	ROYAL BANK OF CANADA 4.95 02/01/2029	100.683	4.76%	(453,073.50)	(8,476.88)	(461,550.38)	0.00
Total Purchase			4,305,000.00				(4,284,941.68)	(20,299.34)	(4,305,241.02)	0.00
TOTAL ACQUISITIONS			4,305,000.00				(4,284,941.68)	(20,299.34)	(4,305,241.02)	0.00
DISPOSITIONS										
Sale	10/29/2024	30231GBH4	(375,000.00)	EXXON MOBIL CORP 2.992 03/19/2025	99.260	0.73%	372,225.00	1,246.67	373,471.67	(5,363.32)
Sale	10/29/2024	857477BR3	(105,000.00)	STATE STREET CORP 1.746 02/06/2026	99.075	1.75%	104,028.75	422.68	104,451.43	(971.25)
Sale	10/29/2024	06051GJD2	(400,000.00)	BANK OF AMERICA CORP 1.319 06/19/2026	97.645	4.22%	390,580.00	1,905.22	392,485.22	(1,966.46)
Sale	11/21/2024	91282CBC4	(325,000.00)	UNITED STATES TREASURY 0.375 12/31/2025	95.691	0.39%	310,997.07	476.90	311,473.97	(13,934.30)
Sale	12/10/2024	747525AF0	(575,000.00)	QUALCOMM INC 3.45 05/20/2025	99.465	2.15%	571,923.75	1,102.08	573,025.83	(5,444.61)
Sale	12/10/2024	91282CFW6	(1,000,000.00)	UNITED STATES TREASURY 4.5 11/15/2025	100.207	4.87%	1,002,070.31	3,107.73	1,005,178.04	5,358.23

TRANSACTION LEDGER



ACCEL Long Term Portfolio | Account #10000| 10/01/2024 Through 12/31/2024|

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Sale	12/18/2024	78015K7H1	(475,000.00)	ROYAL BANK OF CANADA 1.15 06/10/2025	98.348	1.43%	467,153.00	121.39	467,274.39	(7,959.92)
Sale	12/31/2024	3130A4CH3	(600,000.00)	FEDERAL HOME LOAN BANKS 2.375 03/14/2025	99.576	1.20%	597,456.00	4,235.42	601,691.42	(3,934.29)
Total Sale			(3,855,000.00)				3,816,433.88	12,618.09	3,829,051.97	(34,215.92)
TOTAL DISPOSITIONS			(3,855,000.00)				3,816,433.88	12,618.09	3,829,051.97	(34,215.92)

IMPORTANT DISCLOSURES



2024 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc (“IDS”), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client’s Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

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Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody’s, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities (“MBS”) reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody’s and Fitch respectively.

Benchmark	Disclosure
ICE BofA 1-5 Yr US Treasury & Agency Index	The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.
ICE BofA 1-5 Year AAA-A Corp/Govt	The ICE BofA US Issuers 1-5 Year AAA-A US Corporate & Government Index tracks the performance of US dollar denominated investment grade debt publicly issued in the US domestic market, including US Treasury, US agency, foreign government, supranational, and corporate securities. Qualifying securities must be issued from US issuers and be rated AAA through A3 (based on an average of Moody's, S&P and Fitch). In addition, qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to final maturity at point of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for US Treasuries and \$250 million for all other securities.



Authority for California Cities Excess Liability

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560 Mission Street, 6th Floor, San Francisco, CA 94105



Item No. D.7.b
Board of Directors
January 23 & 24, 2025

ACCEL'S INVESTMENT POLICY: PROPOSED CHANGES BY CHANDLER

ISSUE: Each year the Program Administrators asks Chandler Asset Management to review the ACCEL Investment Policy and advise the Board of any suggested changes. Chandler Asset Management is proposing changes as follows:

Memo from Carlos:

I am updating the section on mutual funds. The way the language is reads right now combines mutual funds and money market mutual funds, and conflates the requirements. I've rewritten it to be more clear.

I've also cleaned up some of the language regarding municipal securities—munis from other states have different rules than from CA.

Lastly, I've removed the specific reference to the actual benchmark we use, and replaced with language requiring a benchmark. We are not advocating a change in the benchmark; I do this because if ACCEL needed to change direction in a hurry, this will not require a change in the policy.

Let me know if you have any questions.

Thanks,
 Carlos

Carlos M. Oblites

Senior Portfolio and Investment Pool Strategist

Carlos Oblites from Chandler will be present at today's meeting answer any questions from the Board.

The Investment Policy is governed by the Finance Committee. The FC held a meeting the morning of January 23, 2025.

RECOMMENDATION: It is recommended that the Board take action to annually review and approve the Investment Policy with the proposed changes or provide direction.

Additional Consideration

In favor: Chandler Asset Management reviews and proposes changes to ACCEL's Investment Policy. A vote in favor allows the policy to be updated to match California Code, which usually expands the investments ACCEL can hold. The Finance Committee

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met at 10 AM on January 23, 2025 to discuss and it may have a recommendation or not, otherwise, the proposed changes are to update language regarding investment options in municipal securities from other states, and benchmarking.

Against: Members may vote against changes to the investment policy if they, or their member agency, believe the policy is allowing investments in instruments that are considered high risk, or have other concerns related to the proposed (or existing) investments and or allocations.

FISCAL IMPACT: The Investment Policy sets guidelines for ACCEL's investment advisor to follow, and the exact financial implications cannot be determined.

BACKGROUND: Each year the Program Administrators ask Chandler Asset Management to review the Authority's Investment policy.

This Policy falls under the Finance Committee (FC)'s purview and the FC also reviewed this at its August 24, 2022 Committee Meeting. The FC reviews this policy every two years (evened numbered) along with the other policies that is governed by the FC.

ATTACHMENT: ACCEL's Investment Policy – Proposed Changes

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: STATEMENT OF INVESTMENT POLICY

DATE: December 1, 2001

AMENDED DATE: ~~January 19, 2024~~ January 23, 2025

REVIEWED DATE: ~~September 04, 2024~~ January 23, 2025

1.0 PURPOSE

This Statement of Investment Policy (“Investment Policy”) is intended to provide guidelines for the prudent investment of the AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY (“ACCEL”) temporary idle cash, and outline the policies for maximizing the efficiency of ACCEL's cash management system. The ultimate goal is to enhance the economic status of ACCEL while protecting its pooled cash.

2.0 OBJECTIVE

The ACCEL cash management system is designed to accurately monitor and forecast expenditures and revenues, thus enabling ACCEL to invest funds to the fullest extent possible.

Delegation of Authority

1. ACCEL’s authority to manage its investment program is derived from the State of California Government Code (“Government Code” or “GC”) Sections 53600 *et seq.* and ACCEL’s Governing Documents.
2. ACCEL may engage the services of one or more external investment managers to assist in the management of ACCEL’s investment portfolio in a manner consistent with ACCEL’s objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this Investment Policy. Such managers must be registered under the Investment Advisers Act of 1940.

3.0 POLICY

All funds will be held in the name of ACCEL, and will operate its temporary pooled idle cash investments under the Prudent Investor Rule (Civil Code Sect. 2261, *et seq.*). The execution of a jointly-developed investment strategy, as well as the day-to-day investment of ACCEL’s funds shall be the responsibility of the Investment Advisor. The ACCEL Board of Directors will determine by vote the agency/organization responsible to hold, invest, and manage its portfolio. ACCEL's investments are allowable under GC Section 53600 *et seq.*, Section 53684 [County Treasury Pools] and Section 16429.1 [Local Agency Investment Fund]), and specifically, limited to those outlined ~~below:~~ herein.

Prudence: Those persons authorized to make investment decisions on behalf of ACCEL will be considered trustees and subject to the prudent investor standard that states, “when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.” (GC 53600.3)

4.0 CRITERIA FOR SELECTING INVESTMENTS

The criteria for selecting investments and the order of priority are:

1. Safety. The safety and risk associated with an investment refers to the potential loss of principal, interest, or a combination of these amounts. ACCEL only operates in those investments that are considered very safe. It is the primary duty and responsibility to protect, preserve, and maintain intact investments placed in trust with the treasurer of the designated member on behalf of the member agencies of ACCEL.
2. Liquidity. This refers to the ability to "cash in" at any moment in time with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the need for unexpected funds occurs occasionally. An adequate percentage of the portfolio should be maintained in liquid short-term securities, which can be converted to cash if necessary to meet disbursement requirements. No investment shall be for a term greater than 5 years.
3. Yield. Yield is the potential dollar earnings an investment can provide and sometimes is described as the rate of return.

5.0 ACCEL'S INVESTMENTS ARE LIMITED TO THE FOLLOWING ALLOWABLE INVESTMENTS

ACCEL’s investments are governed by California Government Code, Sections 53600 et seq. Within the investments permitted by the Code, ACCEL seeks to further restrict eligible investments to the guidelines listed below. In the event a discrepancy is found between this policy and the Code, the more restrictive parameters will take precedence.

Any investment currently held at the time the policy is adopted which does not meet the new policy guidelines can be held until maturity and shall be exempt from the current policy. At the time of the investment’s maturity or liquidation, such funds shall be reinvested only as provided in the current policy.

In order to avoid the risks associated with investing in unfamiliar instruments, any new type of security allowed by the State of California but not listed below must be approved by the Finance Committee prior to the investment of ACCEL. All minimum credit requirements and concentration limits apply at time of purchase.

5.1 Securities of the U.S. Government

U.S. Treasuries and other government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. There are no limits on the dollar amount or percentage that the Authority may invest in U.S. Treasuries, provided that the maximum maturity is five (5) years.

5.2 Securities of U.S. Government Agencies

Federal Agency, or United States Government-Sponsored Enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no limits on the dollar amount or percentage that ACCEL may invest in Federal Agency or Government-Sponsored Enterprises (“GSEs”), provided that no more than 30% of ACCEL’s portfolio may be invested in any single Agency/GSE issuer, and the maximum maturity is five (5) years. Moreover, the maximum percentage of agency callable securities in the portfolio will be 20%.

5.3 Banker’s Acceptances Provided That:

- a. They are issued by institutions the short-term obligations of which are rated “A-1” or its equivalent or better by at least one Nationally Recognized Statistical Rating Organization (NRSRO); or, long-term debt obligations of which are rated in a rating category of “A” by at least one NRSRO;
- b. The maturity does not exceed 180 days; and
- c. No more than 40% of ACCEL’s total portfolio may be invested in banker’s acceptances.
- d. No more than 5% of the portfolio may be invested in any single issuer.

5.4 Commercial Paper provided that the securities are issued by an entity that meets all of the following conditions in either paragraph (a) or (b) and other requirements specified below::

- a. SECURITIES issued by corporations:
 - (i) A corporation organized and operating in the United States with assets more than \$500 million.
 - (ii) The securities are rated “A-1” or its equivalent or better by at least one NRSRO.
 - (iii) If the issuer has other debt obligations, they must be rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
- b. SECURITIES issued by other entities:
 - (i)The issuer is organized within the United States as a special purpose corporation, trust, or limited liability company.

(ii)The securities must have program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond.
(iii)The securities are rated “A-1” or its equivalent or better by at least one NRSRO.

- No more than 10% of the outstanding commercial paper of any single issuer.
- No more than 25% of ACCEL’s investment assets under management may be invested in Commercial Paper.
- No more than 5% of the portfolio may be invested in any single issuer.
- The maximum maturity does not exceed 270 days.

5.5 Federally insured time deposits (Non-negotiable certificates of deposit)

state or federally chartered banks, savings and loans, or credit unions, provided that:

- The amount per institution is limited to the maximum covered under federal insurance.
- No more than 20% of the portfolio will be invested in a combination of federally insured and collateralized time deposits.
- The maximum maturity does not exceed 180 days

5.6 Time deposits (Non-negotiable certificates of deposit) in in state or federally chartered banks, savings and loans, or credit unions in excess of insured amounts which are fully collateralized with securities in accordance with California law, provided that:

- a. No more than 20% of ACCEL’s portfolio shall be invested in a combination of federally insured and collateralized time deposits;
- b. The maturity of such deposits does not exceed 180 days.

5.7 Negotiable certificates of deposit (“NCDs”) issued by a nationally or state-chartered bank, a savings association or a federal association, a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank, provided that:

- a. The amount of the NCD insured up to the Federal Deposit Insurance Corporation (“FDIC”) limit does not require any credit ratings.
- b. Any amount above the FDIC insured limit must be issued by institutions which have short-term debt obligations rated “A-1” or its equivalent or better by at least one NRSRO; or long-term obligations rated in a rating category of “A” or its equivalent or better by at least one NRSRO.
- c. The maturity does not exceed five years; and

- d. No more than 30% of the total portfolio may be invested in NCDs. No more than 5% of the portfolio may be invested in any single issuer.

5.8 Medium Term Notes

- a. The issuer is a corporation organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States.
- b. ACCEL will only purchase Medium Term Notes which are rated in a rating category of “A” or its equivalent or higher by one NRSRO with maturities of 5 years or less.
- c. No more than 30% of the total portfolio may be invested in Medium Term Notes.
- d. No more than 5% of the portfolio may be invested in any single issuer.

5.9 Local Agency Investment Fund

The Local Agency Investment Fund (“LAIF”) was established by the State to enable treasurers to place funds in a pool for investment. LAIF has been particularly beneficial to those jurisdictions with small portfolios. ACCEL’s investment is limited to LAIF’s statutory limits. ACCEL uses this fund for short-term liquidity, investment, and yield when rates are declining. Funds are available on demand. Interest is paid quarterly. Pursuant to review by the Finance Committee, ACCEL shall maintain a balance of funds sufficient to pay known claims payouts and other expenses for the following twelve months in LAIF or other similar funds that provide similar liquidity and security. ACCEL’s Finance Committee has the authority to semiannually review and adjust the liquidity ratio with ratification by the Board.

5.10 Repurchase Agreement

Investments in repurchase agreements are allowable but must comply with current GC and may not exceed one (1) year.

Closely associated with the functioning of the Federal funds market is the negotiation of repurchase agreements. Banks may buy temporarily idle funds from a customer by selling U.S. Government or other securities with the contractual agreement to repurchase the same security on a future date determined by negotiation. For the use of funds, the customer receives an interest payment from the bank; the interest rate reflects both the prevailing demand for Federal funds and the maturity of the “repo.” Repurchase Agreements are usually executed for \$100,000 or more. ACCEL will require physical delivery of the securities backing the repo to its safekeeping agent. The institution from which ACCEL purchases a repo must transfer on an ongoing basis sufficient securities to compensate for changing market conditions and to insure that adequate collateral is maintained in ACCEL safekeeping account. Generally, maturities range from 1 to 90 days with interest paid at maturity.

Note: Master Repurchase Agreement required

5.11 Mutual Funds

—**Mutual Funds and Money Market Mutual Funds** that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940, provided that:

a. **Mutual Funds** that invest in the securities and obligations as authorized under California Government Code, Section 53601 (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:

- (i) Attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
 - (ii) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.
- No more than 10% of the total portfolio may be invested in shares of any one mutual fund.

b. **Money Market Mutual Funds** registered with the Securities and Exchange Commission under the Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria:

- (i) Have attained the highest ranking or the highest letter and numerical rating provided by not less than two (2) NRSROs; or
 - (ii) Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of \$500 million.
- No more than 20% of the total portfolio may be invested in the shares of any one Money Market Mutual Fund.
 - No more than 20% of the total portfolio may be invested in mutual funds and money market mutual funds combined.

~~Mutual Funds are shares issued by diversified management companies who invest in the securities and obligations as authorized by subdivisions (a) to (l), inclusive, of GC 53630 and comply with the investment restrictions of article 2 of chapter 4, part 1, division 2, of title 5 of the GC. To be eligible for investment pursuant to this subdivision, these companies shall either: (1) attain the highest ranking or the highest letter and numerical rating provided by not less than two of the three largest NRSROs, or (2) have an investment adviser registered with the Securities and Exchange Commission with not less than five year's experience investing in the securities and obligations~~

~~as authorized by subdivisions (a) to (m), inclusive, of GC section 53630, and with assets under management in excess of five hundred million dollars (\$500,000,000).~~

~~The purchase price of shares purchased pursuant to this subdivision shall not include any commission that these companies may charge and shall not exceed 20% of the agency's surplus money. No more than 10% of the total portfolio may be invested in shares of any one mutual fund. No more than 20% of the total portfolio may be invested in Money Market Mutual Funds. No more than 20% of the total portfolio may be invested in these securities.~~

5.12 Municipal Securities, ~~Provided That:~~

These include obligations of the Agency, the State of California, ~~any other state,~~ and any local Agency within the State of California, provided that:

- a. Long-term obligations are rated in the rating category of "A" or its equivalent or higher by at least one NRSRO;
- b. The maximum maturity is five years; and
- c. No more than 5% per issuer and municipal securities combined may not exceed 30% of the portfolio.

5.13 Municipal Securities (Registered Treasury Notes or Bonds), of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 states, in addition to California.

- a. Long-term obligations are rated in the rating category of "A" or its equivalent or higher by at least one NRSRO;
- b. The maximum maturity is five years; and
- c. No more than 5% per issuer and municipal securities combined may not exceed 30% of the portfolio.

5.14 Mortgage-Backed, Mortgage Pass-Through Securities, Collateralized Mortgage Obligations, and Asset-Backed Securities, From issuers not defined in Sections 5.1 and 5.2 of the Allowable Investments Section, Provided That:

- a. Have a maximum stated final maturity of five years;
- b. Be rated in a rating category of "AA" or its equivalent or better by one NRSRO; and
- c. Purchase of securities authorized by this subdivision may not exceed 5% per issuer and 20% of the portfolio.

5.15 Supranational Securities Provided That:

- a. Issues are unsubordinated obligations issued by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.
- b. The securities are rated “AA” or higher by one NRSRO.
- c. No more than 30% of the total portfolio may be invested in these securities.
- d. No more than 10% of the portfolio per issuer
- e. The maximum maturity does not exceed 5 years

6.0 PROHIBITED INVESTMENTS

GC Section 53601.6(a) outlines the types of investments that are not allowed for a local agency and is stated here:

53601.6(a) A local agency shall not invest any funds pursuant to this article in inverse floaters, range notes or mortgage derived interest-only strips. (b) A local agency shall not invest any funds pursuant to this article in any security that could result in zero interest accrual if held to maturity. Under a provision sunseting on January 1, 2026, securities backed by the U.S. Government that could result in a zero- or negative-interest accrual if held to maturity are permitted. Moreover, a local agency may hold prohibited instruments until their maturity dates. The limitation in this subdivision shall not apply to local agency investments in shares of beneficial interest issued by diversified management companies registered under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, and following) that are authorized for investment pursuant to subdivision (l) of Section **53601**.

Reverse Re-purchase agreements, derivative products, and any others unless allowable under Section 4.0 are also prohibited. Security purchases with a forward settlement date exceeding 45 days from the time of investment are prohibited.

7.0 REPORTS

ACCEL will be supplied quarterly reports of investment (GC Section 53646) and monthly transaction (GC Section 53607) as required by State of California.

8.0 SAFEKEEPING AND COMPETITIVE TRANSACTIONS

Securities purchased from brokers/dealers shall be held in third party safekeeping by the trust department of ACCEL's bank or other designated third party safekeeping by the trust department of ACCEL's bank or other designated third party trust, in ACCEL's name and control. "All investment transactions of the Authority shall be conducted using standard delivery-vs.-payment procedures."

All investment transactions will be conducted on a competitive basis which can be executed through a bidding process involving at least three separate brokers/financial institutions or through the use of a nationally recognized trading platform.

9.0 CONSTRAINTS

ACCEL will operate its pooled idle cash investments under the Prudent Investor Rule. This affords a broad spectrum of investment opportunities so long as the investment is deemed prudent and is permissible under currently effective legislation of the State of California and other imposed legal restrictions.

LAIF shall be used as a management tool in ACCEL's overall investment strategy.

10.0 RELATIONSHIP WITH FINANCIAL INSTITUTION

1. The ACCEL Board shall determine which financial institutions are authorized to provide investment services to ACCEL based on credit worthiness and experience of the institutions. Institutions eligible to transact investment business with ACCEL include:
 - a) Primary government dealers as designated by the Federal Reserve Bank;
 - b) Non-primary and regional dealers;
 - c) Nationally or state-chartered banks;
 - d) The Federal Reserve Bank; and,
 - e) Direct issuers of securities eligible for purchase by ACCEL.
2. Selection of financial institutions and broker/dealers authorized to engage in transactions with ACCEL shall be at the sole discretion of the ACCEL Board.
3. All financial institutions which desire to become qualified bidders for investment transactions (and which are not dealing only with the investment adviser) must supply the ACCEL Board a statement certifying that the institution has re-

viewed the California GC Section 53600 *et seq.* and ACCEL's Investment Policy and that all securities offered to ACCEL shall comply fully and in every instance with all provisions of the Code and with this Investment Policy.

4. Public deposits shall be made only in qualified public depositories within the State of California as established by State law. Deposits shall be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, shall be collateralized with securities in accordance with State law.
5. Selection of broker/dealers used by external investment advisers retained by ACCEL shall be at the sole discretion of the investment advisers, and the advisers will make available a list of broker/dealers to the Board upon request.

11.0 INVESTMENT LIMITATIONS

Security purchases and holdings shall be maintained within statutory limits imposed by the GC. Currently GC Section 53601 maximum limits are (and/or are further limited on a per entity basis by ACCEL):

40% Bankers' Acceptances, not to exceed 180 days in maturity and no more than 5% in any one entity

25% Commercial Paper, not to exceed 270 days in maturity and no more than 5% in any one entity

30% Negotiable Certificates of Deposit and no more than 5% in any one entity

30% Medium-Term Corporate Notes and no more than 5% in any one entity

30% Municipal Securities, no more than 5% in any one entity

20% combined in Mortgage pass-through securities, collateralized mortgage obligations, and asset-backed securities and no more than 5% in any one entity

11.1 Mitigating credit risk in the portfolio

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt.

ACCEL shall mitigate credit risk by adopting the following strategies:

1. The diversification requirements included in Section 11.0 are designed to mitigate credit risk in the portfolio;
2. No more than 5% of the total portfolio may be invested in securities of any single issuer unless otherwise specified in this policy;

3. ACCEL may elect to sell a security prior to its maturity and record a capital gain or loss in order to improve the quality, liquidity, or yield of the portfolio in response to market conditions or ACCEL's risk preferences; and
4. If securities owned by ACCEL are downgraded to a level below the quality required by this Investment Policy, it shall be ACCEL's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio.
 - a. If a security is downgraded two grades below the level required by ACCEL, the security shall be sold immediately.
 - b. If a security is downgraded one grade below the level required by this Investment Policy, ACCEL's Treasurer will use discretion in determining whether to sell or hold the security based on its current maturity, the loss in value, the economic outlook for the issuer, and other relevant factors.
 - c. If a decision is made to retain a downgraded security in the portfolio, its presence in the portfolio will be monitored and reported monthly to the ACCEL Board.

11.2 Mitigating market risk in the portfolio

Market risk is the risk that the portfolio will decline in value (or will not optimize its value) due to changes in the general level of interest rates. ACCEL recognizes that, over time, longer-term portfolios achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. ACCEL shall mitigate market risk by providing adequate liquidity for short-term cash needs, and by making some longer-term investments only with funds that are not needed for current cash flow purposes. ACCEL further recognizes that certain types of securities, including variable rate securities, securities with principal pay downs prior to maturity, and securities with embedded options, will affect the market risk profile of the portfolio differently in different interest rate environments. ACCEL, therefore, adopts the following strategies to control and mitigate its exposure to market risk:

1. The maximum stated final maturity of individual securities in the portfolio shall be five years, except as otherwise stated in this policy; Where this policy does not specify a limitation on the term or remaining maturity at the time of the investment, no investment shall be made in any security that at the time of the investment has a term remaining to maturity in excess of five years, unless the ACCEL Board of Directors has granted express authority to make that investment either specifically or as a part of an investment program approved by the Board no less than three months prior to the investment.
2. ACCEL shall maintain a minimum of three months of budgeted operating expenditures in short term investments; and
3. The duration of the portfolio typically will be equal to the duration of an index of U.S. Treasury and Federal Agency Securities with maturities which meet ACCEL's

needs for cash flow and level of risk tolerance (the Benchmark Index) plus or minus 10%.

12.0 LIQUIDITY

The marketability of a security should be considered at the time of purchase, as the security may have to be sold at a later date to meet unanticipated cash demands.

13.0 LONG-TERM MATURITIES

To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities.

ACCEL will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the Board has by resolution granted authority to make such an investment. As a general rule, long-term maturities should not represent a significant percentage of the total portfolio, as the principal risk involved can outweigh the potential for higher earnings. There should be an overall maximum allowable weighted average maturity of no more than 36 months, or duration of pool.

ACCEL strives to maintain the level of investment of all funds as near 100% as possible, through daily and projected cash flow determinations. Idle cash management and investment transactions are the responsibility of the Treasurer or equivalent of the Investment Advisor.

The basic premise underlying ACCEL's investment philosophy is, and will continue to be, to insure that money is always safe and available when needed.

14.0 ETHICS AND CONFLICT OF INTEREST CODE

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program or which could impair their ability to make impartial decisions.

15.0 INVESTMENT POLICY ADOPTION

The policy shall be reviewed annually by the ACCEL Board and any modifications made thereto must be approved by the Board.

16.0 FINANCE COMMITTEE

At least once a year, the Finance Committee shall discuss the status of current investments, strategies for future investment, and other matters deemed relevant. If recommendations result from these reviews, action may be taken by the Board.

17.0 BENCHMARK COMPARISON

Benchmark Index. ACCEL shall monitor and evaluate the portfolio's performance relative to the chosen market benchmark(s). ACCEL shall select an appropriate, readily available index to

use as a market benchmark.~~The Benchmark Index shall be the Merrill Lynch 1-5 Year Government Index.~~

Overall objective. The investment portfolio shall be designed with the overall objective of obtaining a yield-to-maturity and total rate of return throughout economic cycles, commensurate with investment risk constraints and cash flow needs.

~~**Specific objective.** The investment performance objective for the portfolio shall be to earn a total rate of return over a market cycle which is approximately equal to the return on the Merrill Lynch 1-5 Year Government Index.~~

18.0 COMMITTEE ADVISEMENT

Finance Committee advisement and Board changes to this policy will be immediately noticed to the Investment Advisor managing ACCEL funds. Action taken and changes will be implemented within a time frame directed by the Board or no later than 30 calendar days after notice.

Glossary of Investment Terms

AGENCIES. Shorthand market terminology for any obligation issued by a *government-sponsored entity (GSE)*, or a *federally related institution*. Most obligations of GSEs are not guaranteed by the full faith and credit of the U.S. government. Examples are:

FFCB. The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.

FHLB. The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.

FHLMC. Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called “FreddieMac” issues discount notes, bonds and mortgage pass-through securities.

FNMA. Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as “FannieMae,” issues discount notes, bonds and mortgage pass-through securities.

GNMA. The Government National Mortgage Association, known as “GinnieMae,” issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the U.S. Government.

PEFCO. The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the U.S. government.

TVA. The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

ASKED. The price at which a seller offers to sell a security.

ASSET BACKED SECURITIES. Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

AVERAGE LIFE. In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

BANKER’S ACCEPTANCE. A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which “accepts” the obligation to pay the investor.

BENCHMARK. A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

BID. The price at which a buyer offers to buy a security.

BROKER. A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

CALLABLE. A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

CERTIFICATE OF DEPOSIT (CD). A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

CERTIFICATE OF DEPOSIT ACCOUNT REGISTRY SYSTEM (CDARS). A private placement service that allows local agencies to purchase more than \$250,000 in CDs from a single financial institution (must be a participating institution of CDARS) while still maintaining FDIC insurance coverage. CDARS is currently the only entity providing this service. CDARS facilitates the trading of deposits between the California institution and other participating institutions in amounts that are less than \$250,000 each, so that FDIC coverage is maintained.

COLLATERAL. Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

COLLATERALIZED MORTGAGE OBLIGATIONS (CMO). Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

COMMERCIAL PAPER. The short-term unsecured debt of corporations.

COST YIELD. The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

COUPON. The rate of return at which interest is paid on a bond.

CREDIT RISK. The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

CURRENT YIELD. The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

DEALER. A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

DEBENTURE. A bond secured only by the general credit of the issuer.

DELIVERY VS. PAYMENT (DVP). A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

DERIVATIVE. Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

DISCOUNT. The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

DIVERSIFICATION. Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

DURATION. The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).

FEDERAL FUNDS RATE. The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.

FEDERAL OPEN MARKET COMMITTEE. A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.

LEVERAGE. Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

LIQUIDITY. The speed and ease with which an asset can be converted to cash.

LOCAL AGENCY INVESTMENT FUND (LAIF). A voluntary investment fund open to government entities and certain non-profit organizations in California that is managed by the State Treasurer's Office.

LOCAL GOVERNMENT INVESTMENT POOL. Investment pools that range from the State Treasurer's Office Local Agency Investment Fund (LAIF) to county pools, to Joint Powers Authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

MAKE WHOLE CALL. A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

MARGIN. The difference between the market value of a security and the loan a broker makes using that security as collateral.

MARKET RISK. The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

MARKET VALUE. The price at which a security can be traded.

MARKING TO MARKET. The process of posting current market values for securities in a portfolio.

MATURITY. The final date upon which the principal of a security becomes due and payable.

MEDIUM TERM NOTES. Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

MODIFIED DURATION. The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

MONEY MARKET. The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

MORTGAGE PASS-THROUGH SECURITIES. A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

MUNICIPAL SECURITIES. Securities issued by state and local agencies to finance capital and operating expenses.

MUTUAL FUND. An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

NATIONALLY RECOGNIZED STATISTICAL RATING ORGANIZATION (NRSRO).

A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

NEGOTIABLE CD. A short-term debt instrument that pays interest and is issued by a bank, savings or federal association, state or federal credit union, or state-licensed branch of a foreign bank. Negotiable CDs are traded in a secondary market and are payable upon order to the bearer or initial depositor (investor).

PREMIUM. The difference between the par value of a bond and the cost of the bond, when the cost is above par.

PREPAYMENT SPEED. A measure of how quickly principal is repaid to investors in mortgage securities.

PREPAYMENT WINDOW. The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

PRIMARY DEALER. A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

PRUDENT PERSON (PRUDENT INVESTOR) RULE. A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

REALIZED YIELD. The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

REGIONAL DEALER. A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

REPURCHASE AGREEMENT. Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

SAFEKEEPING. A service to bank customers whereby securities are held by the bank in the customer's name.

STRUCTURED NOTE. A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

SUPRANATIONAL. A Supranational is a multi-national organization whereby member states transcend national boundaries or interests to share in the decision making to promote economic development in the member countries.

TOTAL RATE OF RETURN. A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

TREASURY BILLS. All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

TREASURY NOTES. All securities issued with initial maturities of two to ten years are called Treasury notes, and pay interest semi-annually.

TREASURY BONDS. All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

U.S. TREASURY OBLIGATIONS. Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other securities in the U.S. and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

VOLATILITY. The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

YIELD TO MATURITY. The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.



Item No. D.8.a
Board of Directors
January 23 & 24, 2025

VERBAL UPDATE OF THE EXPOSURES REVIEWED BY THE UNDERWRITING COMMITTEE

1. CITY OF PALO ALTO – BROADBAND/INTERNET

ISSUE: The Underwriting Committee (UC) has reviewed the various exposure:

1. City of Palo Alto – Broadband/Internet

- a. The City is providing broadband internet (Palo Alto Fiber) and completed a New Exposure Questionnaire, which the UC reviewed.
- b. The ACCEL MOC has a failure to supply exclusion for water, electricity, gas, and broadband/internet/wireless communication services.
- c. The UC confirmed that this exclusion applies to the failure to supply, but not to operational exposure.

RECOMMENDATION: This is an informational update to the Board from the Underwriting Committee. If the Board has feedback regarding the exposures discussed, direction may be provided to the administrators or Underwriting Committee.

FISCAL IMPACT: Cannot be determined at this time.

BACKGROUND: Under the Underwriting Standards Policy and Procedure, the following applicable criteria warrants a review:

1. A service for another entity that the Member Agency does not currently provide or conduct for itself.
2. A new service within the Member Agency that would not be considered traditional for the majority of cities in California.
3. A high-risk recreational service.
4. An increase of 25% or more in the Member Agency's current payroll cost (excluding benefits) for providing or conducting such service within its own organization.
5. Services for a government entity that is not geographically adjacent to the Member Agency.

**Authority for California Cities Excess Liability**

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



6. Services for an organization that is not a government entity.
7. A situation or arrangement in which the Member Agency shares management staff (by position, such as a battalion chief, not necessarily any named individuals) with another entity in (i) non-emergency situations or circumstances, or (ii) other circumstances which may give rise to employment practices liability exposures for the Member Agency (unless there exists in the Service Agreement at least adequate indemnification allocation language between the parties).
8. Any service agreement situation or arrangement that brings about an increased exposure to loss that is concerning, or reasonably should be concerning, to the risk management personnel/function of the Member Agency.

ATTACHMENT: None. Copies of the UC Agenda Packets are available on the ACCEL Website in the Members' Only Section and the full Board is also provided the UC Agenda Packet on the mailing date email distribution. These are available upon request.



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



Item No. D.8.b
Board of Directors
January 23 & 24, 2025

TIME CERTAIN FRIDAY, JANUARY 24, 2025 AT 9:45 AM

PROPOSED CHANGES TO ACCEL'S MEMORANDUM OF COVERAGE: MULTIPLE COVERAGE PERIODS

ISSUE: The Board requested a review of ACCEL's Memorandum of Coverage (MOC) for potential improvements relating to occurrences involving continuous or repeated exposures which may take place over a period of time. Both the Occurrence definition and Multiple Coverage Periods Conditions apply, together these continuous exposures are considered one occurrence and apply when the exposure began. However, the Multiple Coverage Period language contains the following. In order to clarify the language, the Board may consider removing reference to excess language and focus coverage on when the condition began.

Multiple Coverage Periods. An **occurrence** with a duration of more than one coverage period shall be treated as a single **occurrence** arising during the coverage period ~~to which Excess Insurance, if any, applies. If no Excess Insurance applies, then the~~ **occurrence** shall be treated as arising when the **occurrence** begins.

Byrne Conley will be at the meeting and will discuss these proposed changes and other considerations with MOC language and issues relating to excess carrier terms, such as arbitration.

RECOMMENDATION: It is recommended that the Board discuss the proposed change to the Memorandum of Coverage and take action or provide direction. If the Board would like to change the MOC language, the Board should include the effective date of the change.

Additional Consideration

In favor: The board may take action to approve the proposed changes to the MOC if Members agree that clarification is needed. ACCEL's MOC applies to the retained layer of coverage and should not impact excess policy language or coverage interpretation.

Against: The board may vote against the proposed changes to the MOC if they feel coverage is already clear, or because the proposed changes may adversely impact coverage interpretations.

FISCAL IMPACT: No fiscal impact is expected from the recommended action.

**Authority for California Cities Excess Liability**

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BACKGROUND: ACCEL has no prior history of editing the Multiple Coverage Periods Condition of the Memorandum of Coverage. ACCEL's claims administrator has requested clarity regarding ACCEL's intent.

ATTACHMENT: Proposed changes to ACCEL's MOC in redline.

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY

MEMORANDUM OF EXCESS LIABILITY COVERAGE

The **Authority** is an intergovernmental, risk-sharing, joint powers authority, duly formed pursuant to State of California Government Code Sections 6500 - 6512.

This Memorandum of Excess Liability Coverage is a contract between the **Authority** and a **Member Agency** which sets forth certain duties, responsibilities and obligations of each party. This Memorandum of Excess Liability Coverage is not an insurance policy or document, and is not necessarily subject to the particular rules of law, which apply to an insurance policy or document interpretation.

Throughout this Memorandum, words and phrases in boldface type have special meaning, which are defined in SECTION V. WORDS AND PHRASES WITH SPECIAL MEANING.

I. WHAT THE AUTHORITY PAYS ON MEMBER AGENCY'S BEHALF

A. COVERAGE OF MEMBER AGENCY

The **Authority** will reimburse the **covered party** for the **ultimate net loss** excess of the **retained limit** which the **covered party** shall become legally obligated to pay by reason of liability:

- (1) Imposed by law, or
- (2) Assumed by contract, for **damages** because of:

COVERAGE A - BODILY INJURY LIABILITY
COVERAGE B - PROPERTY DAMAGE LIABILITY
COVERAGE C - PUBLIC OFFICIALS ERRORS AND OMISSIONS LIABILITY
COVERAGE D - PERSONAL INJURY LIABILITY

to which the Memorandum applies, caused by or arising out of an **occurrence**.

B. DEFENSE OF MEMBER AGENCY

The **Authority** shall not be called upon to assume charge of the investigation or defense of any claim. However, in the case of a claim or proceeding which, in the opinion of the **Authority**, may result in an **ultimate net loss** exceeding the **retained limit**, the **Authority** has certain rights as set forth below:

1. On any claim in which, in the opinion of the **Authority**, the **covered party** is acting reasonably in the handling, defense or settlement of a claim, the **Authority** may, at its own expense, associate in or participate with the **covered party** in the negotiation, investigation, defense, appeal or settlement of such claim; however, the **Authority** shall not have

the right to take over or control the negotiation, investigation, defense, appeal or settlement of such claim.

2. On any claim in which, in the opinion of the **Authority**, the **covered party** is acting unreasonably in the handling, defense or settlement of such claim, the **Authority** may, at its own expense, assume control of the negotiation, investigation, defense or appeal of such claim. However, nothing contained in this Section B.2. shall be construed as to allow the **Authority** to settle a claim, or to force a **covered party** to settle a claim, within the **retained limit**.
3. On any claim in which, in the opinion of the **Authority**, it is clear that the claim will result in an **ultimate net loss** exceeding the **retained limit**, the **Authority** may, at its own expense, assume control of the negotiation, investigation, defense, settlement or appeal. Such assumption of control may include requiring **covered party** to tender its **retained limit**, once it has been determined that there exists a reasonable, fair and realistic settlement opportunity in excess of the **retained limit**.
4. If a settlement demand is acceptable to the **Authority** and is not acceptable to the **covered party**, and the **Authority** tenders to the **covered party** an amount equal to the difference between the remainder of the **retained limit** and said settlement demand (or up to the applicable Limit of Coverage, whichever is less), then the **Authority's** agreement to indemnify or to pay on behalf of the **covered party** for the **ultimate net loss** hereunder shall be discharged and terminated, and the **Authority** shall have no further obligations with respect thereto.

The procedure for the **Authority** to invoke sections I.B.2, 3 and 4 above shall be as follows. The Liability Claims Administrators or Program Administrator may submit the issue of assuming control of a claim directly to the Board of Directors, for decision, by presenting a written recommendation to that effect. The staff and **covered party** will have the right to submit written materials and present oral arguments to the Board, subject to reasonable time constraints. The Board may determine to assume control of a claim by a two-thirds (2/3) vote of those present and voting. The affected Board member (i.e. whose member entity is the defendant in the claim) shall be disqualified from the final discussion and vote on the issue, but shall be counted as a "no" vote.

The **covered party** shall fully cooperate with the **Authority** in all matters pertaining to a claim or proceeding. No claim shall be settled for an amount in excess of the **retained limit** without the prior written consent of the **Authority**.

II. AUTHORITY'S LIMIT OF LIABILITY

Regardless of the number of (1) **covered parties** under this Memorandum, (2) persons or organizations who sustain injury or damage, or (3) claims made or suits brought, the **Authority's** liability is limited as follows:

- A. With respect to the Coverage provided, the **Authority's** liability for **Bodily Injury, Property Damage, Public Officials Errors and Omissions**, and **Personal Injury** or any combination thereof arising out of any one **occurrence** shall be limited to the **ultimate net loss**

which is in excess of the amount shown as the **Member Agency's** self-insured retention as specified in the Declarations, or for the **ultimate net loss** which is in excess of any scheduled underlying insurance under this Memorandum; but then only up to the sum set forth in the Declarations as the **Authority's** limit of liability for any one **occurrence**. In the event that a **structured settlement** is utilized in the resolution of a claim, only the present value of the agreed upon payments (the present value "cost" of the **structured settlement**) shall be considered in satisfaction of a **Member Agency's** self-insured retention. The total liability of the **Authority** for all **ultimate net loss** because of all **occurrences** during the period of time to which this Memorandum applies shall not exceed the limit of liability shown in the Declarations as "Aggregate".

- B. The **Authority** acknowledges that the **Member Agency**, from time to time, may directly purchase with its own funds (subject to the policies and procedures of the **Authority**) underlying insurance, or may participate in an underlying **risk retention pool**, with limits of liability less than, equal to, or greater than the amount of the **Member Agency's** retention for certain operations, events, and hazards for which this Memorandum provides coverage, however, these underlying insurance policies do not need to be scheduled.

It is agreed that this Memorandum of Coverage (subject to its exclusions, terms and conditions) shall provide coverage in excess of the per occurrence limits, but not the aggregate limits, of such insurance or **risk retention pool**, subject to the following conditions:

1. If the limits of liability of the underlying policy or **risk retention pool** are less than the **Member Agency's** retention, the **Member Agency** shall bear the risk of the difference. However, if such limits are greater than the **Member Agency's** retention, this Memorandum of Coverage will apply in excess of the greater limit.
2. All **defense costs** paid or payable, or obligations to provide defense or pay **defense costs**, under such underlying or other insurance shall be primary to and not contribute with the **Authority's** obligation to pay **defense costs** as required under this Memorandum.
3. If the **Member Agency** fails to meet its financial obligation for its **retained limit**, it is understood that the coverage provided under this Memorandum of Coverage will not drop down and provide coverage, and the limits of liability provided under this Memorandum of Coverage shall continue to apply as if the **Member Agency** had met its obligation and the limits of liability stated in the declarations are still in effect.
4. If the underlying insurance or **risk retention pool** coverage is canceled, or the limits reduced, then it is understood that the coverage provided under this Memorandum of Coverage will not drop down and provide coverage, and the limits of liability provided under this Memorandum of Coverage shall continue to apply as if the limits of liability stated in the declarations are still in effect.

5. If the limits of liability of such aggregate coverage limits are reduced, for whatever reason, this shall have no effect on the limits of liability afforded by this Memorandum of Coverage; coverage provided under this Memorandum of Coverage will not drop down and provide coverage; and this Memorandum of Coverage shall apply as if the limits of liability stated in the declarations are still in effect.

The terms of this section (section 5) apply equally to any other pool operated by the **Authority**. Should a **Member Agency's** aggregate limits be reduced or exhausted in another **Authority** pool, the coverage provided under this Memorandum of Coverage shall not drop down and provide coverage; and this Memorandum of Coverage shall apply as if the limits of liability stated in the declarations are still in effect.

6. It is understood that the pool represented by this Memorandum of Coverage operates separately and distinctly from any other pools operated by the **Authority**.
7. It is understood that should **Member Agency's** underlying insurance, or coverage provided by any other **Authority** pool, fail to respond, or be financially unable to respond, to its obligations, the risk for this failure or inability to respond shall be borne by the **Member Agency** and not the **Authority**; but only up to the limit of the **Member Agency's** retained per **occurrence** limit (\$1,000,000 per **occurrence**) under this Memorandum of Coverage.

Nothing contained herein shall operate to increase the **Authority's** limit of liability under this Memorandum of Coverage.

III. WHO IS A COVERED PARTY

Each of the following is a **covered party** to the extent set forth below:

- A. The **Member Agency** as set forth in the Declarations, any and all commissions, agencies, districts, authorities, boards (including the governing board) or similar entity coming under the **Member Agency's** direction or control or for which the **Member Agency's** board members sit as the governing body. The **Member Agency** includes all departments and constituent agencies of the **Member Agency**.
- B. Any person who is an elected or appointed official, employee or authorized volunteer of the **Member Agency** whether or not compensated while acting for or on behalf of the **Member Agency** including while acting on outside boards at the direction of the **Member Agency**.
- C. Any person while using any **automobile** and any person legally responsible for the use thereof, provided the actual use of the **automobile** is with the permission of the **Member Agency**. The coverage extended by this Section C shall not apply:
 - (1) To any person or organization, other than the **Member Agency**, or to any agent or employee thereof, engaged in selling, repairing, servicing, delivering, testing, road

testing, parking or storing **automobiles**, with respect to any **occurrence** arising out of any such occupation; or

- (2) With respect to any **hired automobile**, to the owner, or lessee thereof other than the **Member Agency**, or to any agent or employee of such owner or lessee; or
 - (3) To liability arising from the ownership, maintenance, or use of any **automobile** assigned to an airport premises while such **automobile** is on the premises of an airport which is owned, maintained or operated by the **Member Agency**.
- D. Any person or organization to whom or to which the **Member Agency** is obligated by virtue of a written contract to provide coverage such as is afforded by this Memorandum of Coverage, but only with respect to **Bodily Injury** and **Property Damage** resulting from operations performed by or on behalf of the **Member Agency** or facilities owned or used by the **Member Agency**.
- E. As respects any person or organization to whom or to which the **Member Agency** is obligated by virtue of a written contract to name such person or organization as an additional covered party, coverage afforded by this Memorandum of Coverage shall be subject to all terms, exclusions and conditions of this MOC, as applicable, and shall apply only to the limit of liability coverage required by such contract.

IV. WHAT THE AUTHORITY WILL NOT COVER (EXCLUSIONS)

This Memorandum does not apply:

- A. To liability arising out of the partial or complete structural failure of any **dam**.
- B. To **Bodily Injury**, **Property Damage** or **Personal Injury** arising out of the ownership or maintenance or use or operation of any airfield or similar aviation facility.

This exclusion shall not apply, however, to liability arising out of the ownership, operation, rental, or loan of vehicles licensed for highway use while being operated away from the premises of any airfield owned, or operated by the **covered party**.

- C. To liability arising out of the ownership or maintenance or loading or unloading or use or operation of any **aircraft**.

This exclusion does not apply to claims arising out of the ownership, operation, use, maintenance or entrustment to others of any **Unmanned Aerial Vehicle (UAV)** that is an unmanned aircraft system owned by, or operated by, or rented to, or loaned to, or operated on behalf of, any Member of the Authority or Entity.

- D. To liability arising out of the ownership or maintenance or loading or unloading or use or operation of any watercraft over 35 feet in length, unless added by specific endorsement.

- E. To any obligation for which the **covered party**, or any carrier as insurer therefor, may be held liable under any workers' compensation, unemployment compensation or disability benefits law, or under any similar law.
- F. To liability for **Bodily Injury** to any employee of the **covered party** including the spouse, child, unborn child or fetus, parent, sibling or dependent of the employee, arising out of and in the course of his employment by the **covered party**, except with respect to liability of others assumed by the **covered party** under contract.
- G. To liability for **property damage** to:
- (1) Property owned by the **covered party**;
 - (2) Property rented to or leased to the **covered party** where the **covered party** has assumed liability under contract for **damage** to or destruction of such property, unless the **covered party** would have been liable in the absence of such contract; and
 - (3) **Aircraft**, or watercraft, in the care, custody or control of the **covered party**.
- H. To liability arising out of the actual, alleged or threatened discharge, dispersal, release or escape of **pollutants**:
- (1) At or from premises owned, leased or occupied by the **Member Agency**, except for public streets and roads when the discharge, dispersal, release or escape was not participated in by a **covered party**;
 - (2) At or from any site or location used by or for the **covered party** for the handling, storage, disposal, processing or treatment of **pollutants** or waste;
 - (3) Which are at any time transported, handled, stored, treated, disposed of or processed as **pollutants** or waste by or for the **Member Agency** or any person or organization for whom the **Member Agency** may be legally liable;
 - (4) At or from any site or location on which the **Member Agency** or any contractors or subcontractors working directly on the **Member Agency's** behalf are performing operations:
 - (a) If the **pollutants** are brought on or to the site or location in connection with such operations; or
 - (b) If the operations are to test for, monitor, clean up, remove, contain, treat, detoxify or neutralize the **pollutants**.
- I. To liability arising out of any governmental direction or request that **pollutants** be tested for, monitored, cleaned up, removed, contained, treated, detoxified or neutralized.

J. To liability arising out of or contributed to by any complete or partial failure to supply utilities including but not limited to: water, electricity, gas, and broadband/internet/wireless communication services.

K. To liability arising out of medical professional services provided by any doctor, nurse, or dentist employed by or contracted by the **Member Agency**, including:

(1) Rendering, or failure to render:

(a) Medical, surgical, dental, x-ray or nursing service or treatment or the furnishing of foods or beverages in connection therewith.

(b) Any service or treatment conducive to health or of a professional nature.

(c) Any cosmetic or tonsorial service or treatment.

(2) Furnishing of, or dispensing of, drugs or medical, dental, or surgical supplies or appliances.

This exclusion does not apply to the activities of paramedics, emergency medical dispatchers, technicians or similar personnel.

L. To liability arising out of the ownership or operation of any hospital or medical clinic.

M. To claims for loss or **damage** including consequential loss or any liability of any and all **covered parties** arising out of or in any way connected with the application of the principles of eminent domain, condemnation proceeding, retroactive condemnation, inverse condemnation or reverse condemnation, by whatever name called, regardless of whether such claims are made directly against the **covered party** or by virtue of any agreement entered into by or on behalf of the **covered party**.

This exclusion does not apply, however, to **Property Damage** for which the **covered party** may be legally responsible, and for which recovery is sought by claimant or plaintiff pursuant to a claim for inverse condemnation, by whatever name called; provided, however, that in any case in which a claim of inverse condemnation is made against the **covered party**, coverage shall exist for **Property Damage** only, and there shall be no coverage for reduced value of property (diminution of value), plaintiff's attorney fees and expert fees, severance **damages**, relocation costs, or any other form of relief, however denominated.

N. To liability, including, but not limited to, liability for civil rights violations, arising out of or in connection with land use planning, land use regulation, Code Enforcement, the adoption or administrative application of any ordinance, resolution or regulation, rent control, or zoning, by whatever names called, regardless of whether or not such liability accrues directly against the **Member Agency** or by virtue of any agreement entered into by or on behalf of the **Member Agency**.

- O. Fines, assessments, penalties, restitution, disgorgement, exemplary or punitive damages, or injunctive relief, equitable relief or declaratory relief, writs of mandate or any other form of relief other than the payment of **damages**. This exclusion applies whether the fine, assessment, restitution, disgorgement, exemplary or punitive **damage** is awarded by a court or by an administrative or regulatory agency. Restitution and disgorgement as used herein refer to the order of a court or administrative agency for the return of a specified item of property or a specific sum of money, because such item or property or sum of money was not lawfully or rightfully acquired by the **covered party**
- P. Under Coverage C, **Public Officials Errors and Omissions** to:
- (1) **Bodily Injury or Personal Injury;**
 - (2) **Property damage;**
 - (3) Refund of taxes, fees or assessments.
 - (4) Liability of a **covered party** (a) arising in whole or in part out of a **covered party** obtaining remuneration or financial gain to which the **covered party** was not legally entitled or (b) arising out of the actual or alleged violation of the penal code, or a penal ordinance, committed by or with the knowledge or consent of any **covered party**, except that any act pertaining to any other **covered party** shall not be imputed to any other **covered party** for the purpose of determining application of these exclusions.
 - (5) Liability arising out of estimates of probable cost or cost estimates being exceeded or faulty preparation of bid specifications or plans including architectural plans.
 - (6) Failure to perform, or breach of, a contractual obligation.
 - (7) Liability arising out of fiduciary activities as respects employee benefit plans, but however, this exclusion does not apply to administration of the Members employee benefits programs. Administration is defined as giving counsel to employees with respect the benefits; interpreting the benefits; handling of records in connection with benefits; and effecting enrollment, termination or cancellation of employees under the benefits, provided all such acts are authorized by the **Member Agency**.
- Q. To liability:
- (1) With respect to which a **covered party** under the Memorandum is also a **covered party** under a nuclear energy liability policy issued by Mutual Atomic Energy Liability Underwriters, American Nuclear Insurers, or Nuclear Insurance Association of Canada, or any successor organizations, or would be a **covered party** under any such policy but for its termination upon exhaustion of its limit of liability; or,
 - (2) Resulting from the “hazardous properties” of “nuclear material” and with respect to which (a) any person or organization is required to maintain financial protection

pursuant to the Atomic Energy Act of 1954, or any law amendatory thereof, or (b) the **covered party** is, or had this Memorandum not been issued would be, entitled to indemnity from the United States of America, or any agency thereof, with any person or organization, or,

- (3) Resulting from “hazardous properties” of “nuclear material,” if:
- (a) The “nuclear material” (i) is at any “nuclear facility” owned by, or operated by or on behalf of, a **covered party**, or (ii) has been discharged or dispersed therefrom;
 - (b) The “nuclear material” is contained in “spent fuel” or “waste” at any time possessed, handled, used, processed, stored, transported or disposed of by or on behalf of a **covered party**; or
 - (c) The liability arising out of the furnishing by a **covered party** of services, materials, parts of equipment in connection with the planning, construction, maintenance, operation or use of any “nuclear facility,” but if such facility is located within the United States of America, its territories or possessions, or Canada, this exclusion (c) applies only to “**Property Damage**” to such “nuclear facility” and any property threat;

As used in this exclusion:

- (a) “Hazardous properties” include radioactive, toxic, or explosive properties;
- (b) “Nuclear facility” means: (i) any nuclear reactor; (ii) any equipment or device designed or used for (aa) separating the isotopes of uranium or plutonium, (bb) processing or utilizing spent fuel, or (cc) handling, processing, or packaging “waste”; (iii) any equipment or device used for the processing, fabricating or alloying of “special nuclear material” if at any time the total amount of such material in the custody of the **covered party** at the premises where such equipment or device is located consists of or contains more than 25 grams of uranium m235; (iv) any structure, basin, excavation, premises or place prepared or used for the storage or disposal of waste; and (v) includes the site on which any of the foregoing is located, all operations conducted on such site, and all premises used for such operation;
- (c) “Nuclear material” means “source material,” “special nuclear material,” or “byproduct material”;
- (d) “Nuclear reactor” means any apparatus designed or used to sustain nuclear fission in a self-supporting chain reaction or to contain a critical mass of fissionable material;
- (e) “**Property Damage**” includes all forms of radioactive contamination of property.

- (f) “Source material,” “special nuclear material,” and “byproduct material” have the meaning given them in the Atomic Energy Act of 1954 or in any law amendatory thereof;
 - (g) “Spent fuel” means any fuel element or fuel component, solid or liquid, which has been used or exposed to radiation in a nuclear reactor;
 - (h) “Waste” means any “waste” material (i) containing “byproduct material” and (ii) resulting from the operation by any person or organization of any “nuclear facility” included within the definition of “nuclear facility” under paragraph (b) (i) or (ii) thereof;
- R. To liability arising out of past and future salary, wages, benefits and/or retirement proceeds alleged or claimed because of any adverse employment action including, but not limited to, unlawful **discrimination**, harassment, and/or retaliation against, violation of civil rights of, or wrongful termination of any employee or official of the **covered party**.
- S. **ERISA, COBRA, UCERA, WARN Act, and FLSA Liability.** We do not cover any liability imposed on the **covered party** under:
 - (A) the Employee Retirement Income Security Act of 1974;
 - (B) the Comprehensive Omnibus Budget Reconciliation Act;
 - (C) the Worker Adjustment and Retraining Notification Act;
 - (D) the Fair Labor Standards Act, including but not limited to any wage and hour or other claim arising under the FLSA or any California Wage Orders or any similar federal or state law;
 - (E) any similar federal, state or local laws;
 - (F) any amendments to such laws; or
 - (G) any regulations promulgated under any such laws.
- T. To **ultimate net loss** arising out of relief, or redress, in any form other than money **damages**.
- U. To any liability arising out of any investment decision, including, but not limited to, investing, re-investing, purchasing, acquiring, exchanging, selling and/or managing public funds.

- V. To liability for **Bodily Injury** or **Property Damage** arising out of any transit authority, transit system or public transportation system owned or operated by any **covered party**. This exclusion shall not apply to transit or public transportation systems operating over non-fixed routes such as dial-a-ride, senior citizen transportation, or handicapped persons transportation, or to contingent liability where such services are contracted.

V. WORDS AND PHRASES WITH SPECIAL MEANING

Aircraft means a vehicle designed for the transport of persons or property principally in the air. Aircraft does not mean **Unmanned Aerial Vehicles (UAVs)**, separately defined in Section V of this Memorandum.

Aggregate Limit means the total limit of coverage available for all occurrences during a program year.

Authority means the Authority for California Cities Excess Liability.

Automobile means a land motor vehicle or trailer licensed for highway use.

Bodily Injury means bodily injury, sickness, disease or emotional distress, including death resulting therefrom, and also includes care and loss of services by any person or persons.

Covered party means any person or entity set forth in Section III of this Memorandum.

Dam means any artificial barrier, together with appurtenant works, which does or may impound or divert water, and which either (a) is 25 feet or more in height from the natural bed of the stream or watercourse at the downstream toe of the barrier, or from the lowest elevation of the outside limit of the barrier, if it is not across a stream channel or watercourse, to the maximum possible water storage elevation; or (b) has an impounding capacity of 50 acre feet or more.

Any such barrier which is not in excess of 6 feet in height, regardless of storage capacity, or which has a storage capacity not in excess of 15 acre feet, regardless of height, shall not be considered a **dam**.

No obstruction in a canal used to raise or lower water therein or divert water therefrom, no levee, including but not limited to a levee on the bed of a natural lake the primary purpose of which levee is to control floodwaters, no railroad fill or structure, tank constructed of steel or concrete or of a combination thereof, no tank elevated above the ground, and no barrier which is not across a stream channel, watercourse, or natural drainage area and which has the principal purpose of impounding water for agricultural use shall be considered a **dam**. In addition, no obstruction in the channel of a stream or watercourse upstream from the construction for percolation underground shall be considered a **dam**, except that no structure specifically exempted from jurisdiction by the State of California Department of Water resources, Division of Safety of Dams shall be considered a Dam, unless such structure is under the jurisdiction of any agency or the federal government

Damages means compensation in money recovered by a party for loss or detriment it has suffered through the acts of a **covered party**. **Damages** includes attorney fees not based on contract awarded against the **covered party**, if the fees arise from an **occurrence** in which this coverage applies. **Damages** also include reasonable attorney fees and necessary litigation expenses incurred by or for a party other than the **covered party**, which are assumed by the **Member Agency** in a contract related to operations performed by or on behalf of the **Member Agency** or facilities owned or used by the **Member Agency**, where such attorney fees or costs attributed to a claim for **Bodily Injury** or **Property Damage** covered by this Memorandum.

Defense costs means all fees, costs and expenses caused by and relating to the adjustment, investigation, defense or litigation of a claim including attorney's fees, court costs and interest on judgments accruing after entry of judgment. **Defense costs** shall not include the salaries of employees or officials, or the office expenses of the **Authority**, the **covered party**, or any claims administration firm engaged by any **covered party**.

Discrimination - means action or inaction with respect to any present or former employee or applicant for employment with respect to their compensation, terms, conditions, rights, privileges or opportunities because of protected class category or characteristic established pursuant to any applicable federal, state or local statute or ordinance

Hired automobile means an **automobile** used under contract on behalf of or loaned to the **Member Agency** provided such **automobile** is not owned by or registered in the name of (1) the **Member Agency**, or (2) any other **covered party**.

Member Agency means the local public agency, designated in the declarations, which is a party signatory to the Joint Powers Agreement creating the **Authority** for California Cities Excess Liability. This coverage applies separately to each **covered party** against whom claim is made or suit is brought, except with respect to the limits of the **Authority's** liability.

Occurrence means: a) an accident or event which, during the coverage period, results in **Bodily Injury** or **Property Damage** neither expected nor intended from the standpoint of the **covered party** b) an act, accident or event, as defined under **Personal Injury** or **Public Officials Errors and Omissions**, during the coverage period which results in injury or **damage**; all injuries or **damages** arising out of continuous or repeated exposure to substantially the same general conditions shall be considered as arising out of one **occurrence**.

Owned automobile means an **automobile** owned by or under long term lease to the **Member Agency**.

Personal Injury means (a) false arrest, malicious prosecution, or willful detention; (b) libel, slander or defamation of character; (c) invasion of privacy; (d) wrongful entry or eviction, or other invasion of the right of private occupancy; (e) assault and battery; and (f) **discrimination** or civil rights violations.

Pollutants means any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste. Waste includes materials to be recycled, reconditioned or reclaimed. The term **pollutant** as used herein is not defined to mean potable

water or agricultural water or water furnished to commercial users or water used for fire suppression, and it is not defined to mean smoke from a hostile fire.

Property Damage means (1) physical injury to or destruction of tangible property, including the loss of use thereof, at any time resulting therefrom, or (2) loss of use of tangible property which has not been physically injured or destroyed, provided such loss of use is caused by an **occurrence** during the coverage period.

Public Officials Errors and Omissions means any and all breaches of duty by the **covered party** arising from negligent action or inaction, mistake, misstatement, error, neglect, inadvertence, or omission by the **covered party** in the discharge of duties with the **Member Agency**.

Retained limit means the amount of paid claim liability for which the **covered party** is responsible on a per **occurrence** basis, and which the **covered party** actually pays in cash, after making proper deduction for all recoveries, offsets, and salvages collectible, including, but not limited to, payments by or recoveries from other insurance which may be available to the **Member Agency**; provided, however, that recoveries and payments, as used herein, shall not include recoveries from or payments by an “underlying” insurer or pool as contemplated under Section II B. Further, a **Member Agency’s retained limit** includes **defense costs** expended by the **Member Agency** or on the **Member Agency’s** behalf by an underlying insurer or pool as contemplated under Section IIB.

Risk retention pool means any legally formed group of public entities joining together to share risk or joint-purchase insurance, or other insurance.

Structured settlement shall mean any agreement which provides for a program of future payments in the settlement of a claim, but in no event shall the present value be in excess of the judgment.

Unmanned Aerial Vehicle (UAV) means an aircraft (with its aerial system or control device) that is not controlled directly by a person from within or on the aircraft and is authorized to be operated by the Federal Aviation Authority (FAA) Small Unmanned Aircraft Regulations (14 Code of Federal Regulations Part 107), or that is authorized to be operated under a Certificate of Waiver or Certificate of Authorization pursuant to 49 U.S. Code sections 40102(a)(41)(D) and 40125(a)(2), and 44806, relating to agreements to operate “public aircraft” for “governmental functions” including but not limited to firefighting, search and rescue, and law enforcement. In the event any of these provisions are amended, any successor statutes or regulations will apply.

Ultimate net loss means the sum actually paid or payable in cash in the settlement or satisfaction of losses for which a **Member Agency** is liable either by adjudication or compromise (with the written consent of the **Authority**) after making proper deductions for all recoveries and salvages collectible, and includes **defense costs** and interest on any judgment or award, whether such sums paid or payable, costs, or interest are incurred by the **Member Agency**, a **covered party** or the **Authority**.

VI. CONDITIONS

- A. Deposit/Adjustment. All deposits and retroactive adjustments for this Memorandum shall be computed and paid in accordance with the Joint Powers Agreement, By-Laws and the

cost allocation plan adopted by the Board of Directors. The deposit is an estimate to be credited to the amount of retrospective adjustment determined under the cost allocation plan.

- B. Inspection and Audit. The **Authority** shall be permitted but not obligated to inspect the **Member Agency's** property and operations at any time. The **Authority** may examine and audit the **Member Agency's** books and records at any time prior to cessation of the **Member Agency's** financial obligations under the Joint Powers Agreement.
- C. **Covered Party's Duties in the Event of Occurrence, Claim or Suit.**

In the event of:

- (1) **Member Agencies** will report to the Authority's Claims Administrator as soon as possible all events meeting any of the criteria identified below, without regard to liability:
- a. Claims in which the **ultimate net loss** is estimated to exceed twenty-five percent (25%) of the **covered party's retained limit**.
 - b. Claims falling within any of the following classifications:
 - i. Class action suits.
 - ii. Law enforcement actions alleging excess use of force or wrongful conviction.
 - iii. Claims involving allegations of harassment, including but not limited to sexual, employment-based or third-party.
 - iv. Sexual misconduct or molestation – including allegations of assault, misconduct, rape and related offenses.
 - v. Fatalities.
 - vi. Spinal cord injuries resulting in any degree of paraplegia or quadriplegia.
 - vii. Nerve damage injuries resulting in paralysis or loss of sensation.
 - viii. Brain damage claims including; but not limited to, closed head injuries, permanent disorientation, behavior disorder, personality change, seizure, motor deficit or other cognitive disorders.
 - ix. Burns – Third degree burns involving 10% of the body, or second degree burns involving 30% of the body.
 - x. Amputation – complete or partial.
 - xi. Impairment of vision or hearing – 50% or greater.
 - xii. Multiple injuries arising out of one occurrence, including but not limited to; massive internal injuries or multiple fractures involving more than one claimant.
 - xiii. Severe disfigurement
 - xiv. Long term hospitalization (30 days or more)
 - xv. Multiple claims arising out of the same occurrence in which the aggregate ultimate net loss is estimated to exceed 25% of the Member Agency's retained limit.

xvi. Any claim with an assigned trial date in the next 60 days that has not been otherwise reported.

c. Lawsuits or writs involving employment practices liability.

d. Demands in excess of \$250,000 arising out of any of the following settings:

- i. Statutory demand;
- ii. Post closed discovery (not expert) demand;
- iii. Mandatory Settlement Conference demand;
- iv. Mediation demand; or
- v. Arbitration demand.

Written notice containing particulars sufficient to identify the **covered party** and also reasonable obtainable information with respect to the date, time, place and circumstances thereof, and the names and addresses of the **covered party** and of available witnesses, shall be given by or for the **covered party** to the **Authority** or any of its authorized agents as soon as practicable.

With respect to any claim required to be reported in accordance with Section VI. C.(1), the **covered party** shall immediately forward to the **Authority** every demand, notice, summons or process received.

The **covered party** shall cooperate with the **Authority** and, upon the **Authority's** request, assist in making settlements in the conduct of suits and in enforcing any right of contribution or indemnity against any person who, or organization which, may be liable to the **covered party** because of injury or **damage** with respect to which coverage is afforded under this Memorandum; and the **covered party** shall attend hearings and trials and assist in securing and giving evidence and obtaining the attendance of witnesses. The **covered party** shall not, except at the **covered party's** cost, voluntarily make any payment, assume any obligation or incur any expense other than for first aid or **damage** mitigation.

The **Authority** may not be liable for **occurrences**, suits or claims in which the **Member Agency** fails to comply with this Subsection C.

D. Action against **Authority**. No action shall lie against the **Authority** unless, as a condition precedent thereto, there shall have been full compliance with all of the terms of this Memorandum, nor until the amount of the **covered party's** obligation to pay shall have been finally determined either by judgment against the **covered party** after actual trial or by written agreement of the **covered party**, the claimant and the **Authority**.

No person or organization shall have any right under this Memorandum to join the **Authority** as a party to any action against the **covered party** to determine the **covered party's** liability, nor shall the **Authority** be impleaded by the **covered party** or the **covered party's** legal representative. Bankruptcy or insolvency of the **covered party** or of the **covered party's** estate shall not relieve the **Authority** of any of its obligations hereunder.

- E. Multiple Coverage Periods. An **occurrence** with a duration of more than one coverage period shall be treated as a single **occurrence** arising during the coverage period ~~to which Excess Insurance, if any, applies. If no Excess Insurance applies, then the occurrence shall be treated as arising~~ when the **occurrence** begins.
- F. Other Coverage. The coverage afforded in this Memorandum shall be excess of and shall not contribute with any valid and collectible insurance, coverage provided by a **risk retention pool**, or coverage provided through a risk-purchasing group that is available to the **covered party**, other than any excess or umbrella insurance or coverage procured by the **Authority** or the **Member Agency** which is specifically meant to apply in excess of the coverage afforded by this Memorandum.
- G. Subrogation. In the event of any payment under this Memorandum, the **Authority** shall be subrogated to all the **covered party's** rights of recovery therefor against any person or organization and the **covered party** shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights. The **covered party** shall do nothing after loss to prejudice such rights.
- H. Withdrawal/Cancellation. The **Member Agency** may withdraw from the **Authority** and cancel this coverage only pursuant to Section XIX of the **Authority's** JPA Agreement.
- I. Changes. This Memorandum shall not be changed except by written endorsement hereto.

VII. ARBITRATION

It is the intent of this Section VII: (1) to provide an alternative, and confidential, alternative to litigation for the resolution of coverage disputes between a **Member Agency** and the **Authority**, and (2) that this Section shall apply to those disputes arising out of or in connection with claims or actions filed against the **Authority** by a **Member Agency**. The purpose of such confidentiality is to protect the interests of parties, particularly in a circumstance in which there is a pending, or the potential of an underlying case.

Arbitration shall be final and binding, and shall apply only in instances in which the **Member Agency** and the **Authority** agree to arbitration. Agreement by the **Authority** to arbitrate shall require a majority vote of the Board.

The Parties in the proceedings shall be the **Authority** and a **Member Agency** (hereinafter referred to in this Section VII as "Party" or "Parties").

A. Requesting arbitration:

Either a **Member Agency** or the **Authority** may request arbitration of disputes under this Section. To proceed with arbitration, the **Member Agency** and the **Authority** must have prior approval from their respective governing bodies. Such arbitration proceeding becomes non-cancelable once an arbitration agreement is executed by both the **Authority** and the **Member Agency**.

Upon receipt of a request for arbitration from a **Member Agency**, the Board decides whether or not the **Authority** shall agree to arbitration, and the time to make such decision shall not extend past the next two regularly scheduled Board meetings after receipt of such request, provided that such request is received no later than 14 days prior to the first of such two Board meetings.

Upon receipt of a request for arbitration from the **Authority**, the **Member Agency** decides whether or not it will agree to arbitration, and the time to make such decision shall not extend past the next two regularly scheduled **Authority** Board meetings after receipt of such request, provided that such request is received no later than 14 days prior to the first of such two **Authority** Board meetings.

B. Arbitration procedures:

If a dispute is submitted to arbitration, each Party shall, within thirty (30) calendar days, select one (1) arbitrator and submit their name in writing to the other Party. Within thirty (30) calendar days after their selection, these two arbitrators shall select a third, independent arbitrator. No arbitrator shall be employed by or in any way affiliated with the **Authority** or with any **covered party**. One of the three arbitrators must be an attorney with knowledge, expertise, and experience in the area of California insurance or memorandum-of-coverage law.

If the two selected arbitrators cannot agree on the selection of the third arbitrator within thirty (30) calendar days, either Party may petition the Contra Costa County Superior Court for the appointment of the third arbitrator pursuant to the provisions of Section 1281.6 of the California Code of Civil Procedure.

The arbitration panel shall choose a Chairperson from the three panelists; however, each arbitrator shall have an equal vote. The arbitration hearing shall commence within one hundred eighty (180) calendar days from the date of the selection of the complete panel.

Each Party shall pay the cost of its selected arbitrator and one-half the cost of the third, independent arbitrator. In addition, each Party shall be responsible for its own cost and expense of arbitration.

Except for notification of appointment, and as otherwise provided for in the California Code of Civil Procedure, there shall be no communication between the Parties and the arbitrator(s) relating to the subject of the arbitration, other than at scheduled hearings.

C. Discovery:

The procedures set forth in California Code of Civil Procedure 1283.05 relating to discovery (including, but not limited to, depositions) shall apply to any arbitration pursuant to this Section. The arbitration panel shall have the authority to designate any discovery under this arbitration as confidential.

D. Testimony under oath:

The testimony of witnesses shall be given under oath, as administered by a qualified individual, or shall be given under a declaration under penalty of perjury.

E. Hearing decision:

The decision of the panel shall be reported in writing. The written decision of the panel shall be given to both Parties within thirty (30) calendar days of the close of the hearing.

F. Certified court reporter:

Either Party electing to utilize a certified court reporter shall make arrangements directly with such certified court reporter and shall notify the other Party of such arrangements in advance of the hearing. Such Party shall pay the cost of recording the hearing if no transcript is ordered by the other Party. If such a transcript is ordered, the cost of the transcript and of recording the hearing shall be divided equally among the Parties ordering copies.

G. Funding of defense and payment of claims pending resolution of dispute:

The commencement of an arbitration process hereunder shall have no effect on the Parties' responsibilities for payment of fees or expenses related to investigation, defense, or litigation of a claim or lawsuit, until such time as a final decision has been rendered by the arbitration panel. The initiation of an arbitration process shall have no effect on the Parties' obligation, rights, or responsibilities under this Memorandum.

H. Effect of arbitration decisions:

All decisions made by the arbitration panel shall be final and binding upon the Parties.

I. Costs of arbitration:

Unless otherwise provided for herein, each Party shall bear its own costs associated with arbitration.

J. Interpretation and application of rules:

With respect to any procedure not herein expressly provided for, the arbitration shall be governed by the California Code of Civil Procedure provisions relating to arbitration (Section 1280 et seq.). The arbitrator(s) shall interpret and apply these rules in so far as they relate to the arbitrator(s)' power and duties. All decisions of the arbitration panel shall be decided by a majority vote.

K. Not applicable to excess carriers:

These arbitration provisions are intended to bind only the **Authority** and its **Member Agencies**. They are not intended to be binding upon any of the **Authority's** excess carriers.

Issued by the Authority for California Cities Excess Liability.

By: _____
Secretary



Item No. E.1
Board of Directors
January 23 & 24, 2025

TIME CERTAIN FRIDAY, JANUARY 24, 2025 AT 10:15 AM

PARAMETRIC INSURANCE

ISSUE: At the October 2024 Strategic Planning Meeting, Scott Carpinteri from K2 Parametric provided a presentation on parametric earthquake insurance as well as an indication of what a potential policy for ACCEL might look like. In today's meeting, Scott will provide an updated indication and answer any questions the Board may have.

RECOMMENDATION: It is recommended that the Board consider the indication and provide questions or additional feedback that they would like to see regarding the parametric indication.

Additional Consideration

In favor: Given California's history of earthquakes as well as the geographic dispersion of ACCEL's member cities, it may make sense to purchase a shared limits parametric earthquake product. Earthquakes can also have financial impact aside from property damage, which this parametric product would address.

Against: Earthquake insurance in California tends to be expensive and add to already significant insurance spends for member cities.

FISCAL IMPACT: If the Board decides to bind a new parametric insurance product at the June, 2025 BOD Meeting, this will incur a financial cost in the amount of the premium.

BACKGROUND: In recent years insurers and reinsurers have developed insurance products with "parametric coverage triggers." Unlike traditional insurance products relying on financial denominated loss, parametric product coverage is triggered when specified events take place. These parametric products were originally targeted to insurers and reinsurers, but are now being crafted for larger public entity risks. The Board has asked Scott Carpinteri from K2 Parametric to provide an informational presentation at today's meeting.

Recent catastrophes in California demonstrate the shortcomings of traditional insurance products and reliance on FEMA support. Reflecting on the impact of too much water (Oroville Dam, levees, street damage, etc), wildfires and exposure to earth movement, some of the key points of parametric products are:

- It can be designed for risks specific to an organization, such as tax interruption, by causes of loss not insured under traditional products.
- Coverage can be focused on loss not recoverable from FEMA, such as loss of revenue.
- Claims payments are initiated within two to four weeks of a loss.

ACCEL

Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



- The adjustment process is streamlined in that the insurer pays if the specific trigger is hit rather than focusing on requiring a detailed proof of loss. A two page proof off loss documenting that the entity sustained loss exceeding the insurer payment is sufficient without supporting records.

ATTACHMENT: Presentation from Scott Carpinteri

A stylized illustration of a pen drawing a jagged, noisy line on a grid background, representing a noisy signal. The pen is shown in the bottom left corner, with its tip touching the grid. The line it has drawn is highly irregular and oscillatory, extending from the bottom left towards the top right. The background is a light gray grid with darker gray lines.

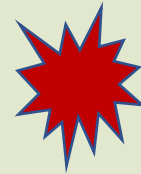
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How Does it Work ?

Policy written with pre-defined payouts for
pre-agreed shaking intensities



Event Occurs



3rd party* shaking intensity data reviewed



Payout made in as little as 30 days



Just one stipulation...

The insured cannot have a windfall

Policy allows 1-year to easily confirm that payout was
needed for any event related costs



* United States Geological Survey (USGS).

What is Shaking Intensity? Is that like “Richter scale”?

Answer: Not really...

Magnitude (formerly know as Richter scale) is a measurement of the energy released at the epicenter.

AKA: What happened over there.

Shaking **Intensity** is a measurement of local shaking.
This will vary across the impacted region.

AKA: What is happening over here.



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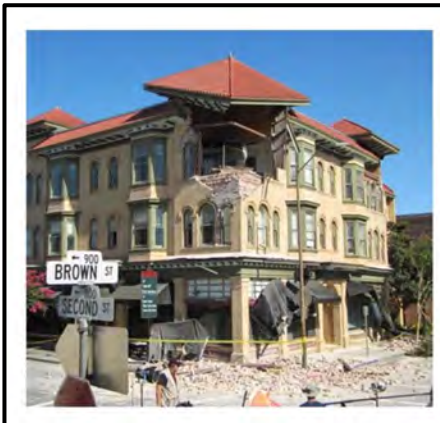
Why should shaking intensity matter most to you?

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Even a “small” magnitude earthquake can cause significant damage, disruption, and additional costs if the energy travels in your direction.

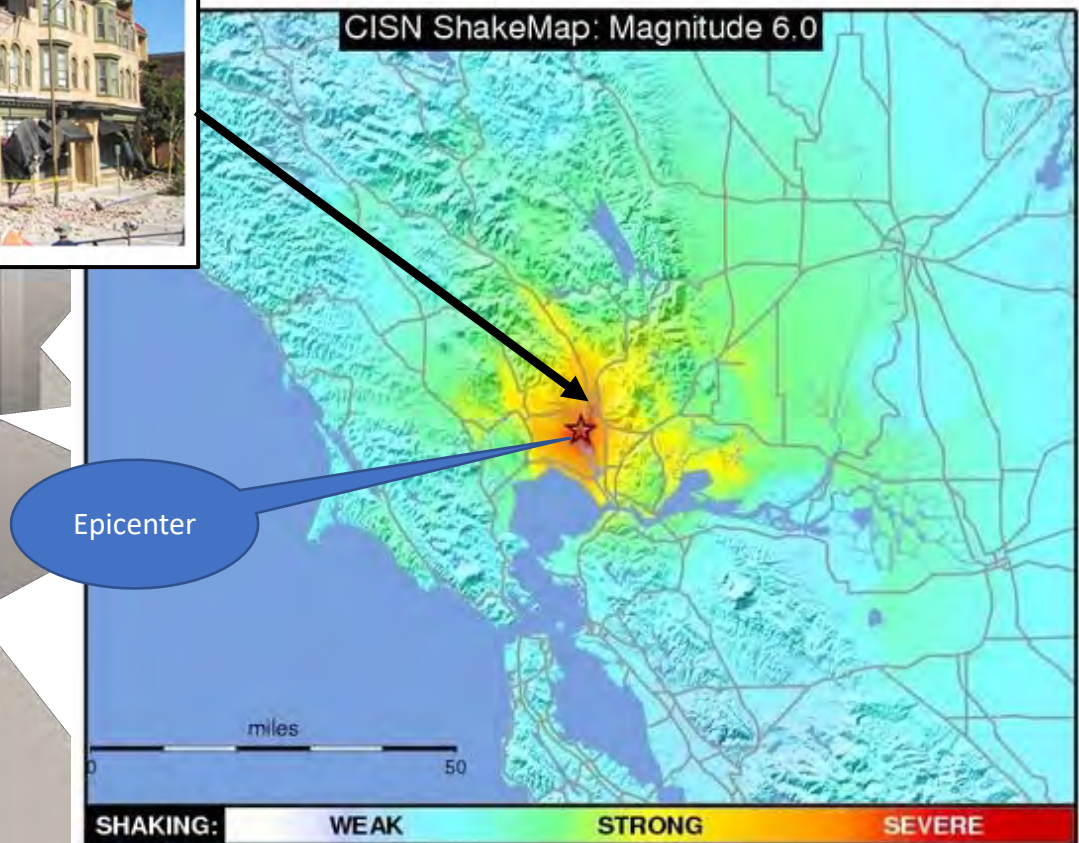
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Building in Downtown Napa



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Example: Napa Earthquake (M6.0) 2014



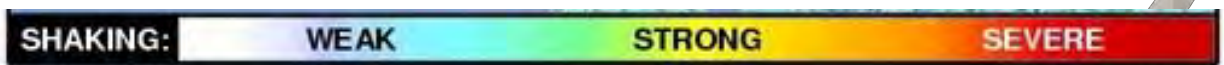
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USGS Shakemap showing areas of most intense shaking

How is shake intensity measured?



The United States Geological Survey (USGS) will pull data from dozens of seismic stations and calculate shaking intensity for 100's of Latitude / Longitude points in the affected area. This is called a Shakemap

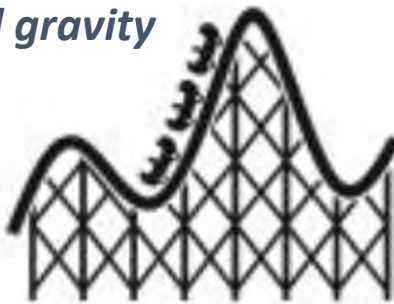
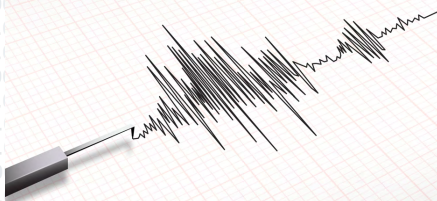


45% of Gravity (0.45G)

100% of Gravity (1.0G)

130%+ of Gravity (1.3G)

*Shaking intensity
Is expressed in terms
of percent of normal gravity
Or "G-Forces"*



Sample Policy Structures ACCEL Group Purchase

Shaking Intensity*	Payout Pattern Option A (% of limit)	Payout Pattern Option B (% of limit)
< 40	-	-
40	5%	-
45	10%	-
50	15%	5%
55	20%	10%
60	25%	15%
65	30%	20%
70	40%	25%
75	50%	30%
80	60%	40%
85	70%	50%
90	80%	60%
95	90%	70%
100	100%	80%
105	"	90%
≥ 110	"	100%
Annual Premium^ (rate-on-line)	\$2,226,000 7.42%	\$1,456,000 4.85%

The table above shows percentage of location limit triggered for each location's shaking intensity.

* Shaking Intensity expressed as a percentage of gravity (%G) as reported by the USGS.

^ Annual Premium net of surplus lines taxes.



Overall Limit	\$30,000,000

Limit is per Occurrence and in the Aggregate

	Lat	Long	Limit
Each City	xx.xxx	-xxx.xxx	10,000,000

Pricing and capacity indicative and not guaranteed until firm order and confirmation

Sample Policy Structures Individual Community Purchases

Shaking Intensity*	Payout Pattern Option A (% of limit)	Payout Pattern Option B (% of limit)
< 40	-	-
40	5%	-
45	10%	-
50	15%	5%
55	20%	10%
60	25%	15%
65	30%	20%
70	40%	25%
75	50%	30%
80	60%	40%
85	70%	50%
90	80%	60%
95	90%	70%
100	100%	80%
105	"	90%
≥ 110	"	100%

	Pricing Group 1	Pricing Group 2	Pricing Group 3
	Burbank Mountain View Palo Alto Salinas Santa Barbara	Anaheim Monterey Ontario Santa Cruz Santa Monica	Bakersfield Modesto Visalia
	Stand Alone Community Pricing Per Community, Million of Coverage		
Payout Option A	31,000	24,000	19,000
Payout Option B	19,000	17,000	13,000

Limit is per Occurrence and in the Aggregate

The table above shows percentage of location limit triggered for each location's shaking intensity.

* Shaking Intensity expressed as a percentage of gravity (%G) as reported by the USGS.

^ Annual Premium net of surplus lines taxes.

Pricing and capacity indicative and not guaranteed until firm order and confirmation



Item No. E.2
Board of Directors
January 23 & 24, 2025

TIME CERTAIN THURSDAY, JANUARY 23, 2025 AT 3:00 PM

TRANSIT COVERAGE

ISSUE: At the October 2024 Board Meeting, the Board took action to add an exclusion for fixed route transit in the \$4M excess \$1M MOC and the endorsement to give back coverage to the Santa Monica Big Blue Bus (BBB), effective July 1, 2025. In addition, direction was given to the Program Administrators to explore options for the transit exposure, a verbal report on these efforts will be provided at the meeting.

RECOMMENDATION: This is an information item and no action is expected. The Board will discuss and may provide direction.

FISCAL IMPACT: No direct financial impact is expected from this recommendation.

BACKGROUND: ACCEL's \$4M xs. \$1M Memorandum of Coverage (MOC) has been silent on transit, it contains no restrictive language or exclusion.

ACCEL's \$5M xs. \$5M MOC is based on the insurance ANML policy. ACCEL does this to obtain excess reinsurance. All excess follows the \$5M xs. \$5M MOC or the ANML policy issued higher in the tower. These policies exclude fixed route transit unless coverage is specifically endorsed (e.g. Santa Monica Big Blue Bus (BBB)), or it falls into a giveback like dial a ride. There is also a giveback for vicarious liability related to contracted services.

Santa Monica is the only member that specifically schedules a transit system, the Big Blue Bus. Other Members may have contracted services related to the city, dial a ride, or occasionally a new transit service arises. Previously, ACCEL endorsed coverage for Burbank's Got Wheels program, which has since ended operation. If a city has or is developing a fixed route transit system, they should report to the Program Administrator prior to beginning operations.

ACCEL \$5M xs \$5M MOC ANML Exclusion:

U. TRANSIT

To liability for **bodily injury** or **property damage** arising out of any transit authority, transit system or public transportation system owned or operated by any **insured**. This exclusion shall not apply to transit or public transportation systems operating over non-fixed routes such as dial-a-ride, senior citizen transportation, or handicapped persons transportation, or to contingent liability where such services are contracted.

At the Underwriting Committee Meeting held on September 25, 2024, the Committee requested to survey the Members on the transit exposures. The Committee discussed adding a transit

**Authority for California Cities Excess Liability**

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



exclusion effective July 1, 2025 and endorse coverage for the BBB the exposure. A survey of members was conducted and the results are attached. As of now the BBB is the only member owned and operated fixed transit exposure in ACCEL.

The Transit Exclusion would be added at the end of the current list of exclusions as shown below. A copy of the BBB endorsement is shown in the attachments.

V. To liability for **Bodily Injury** or **Property Damage** arising out of any transit authority, transit system or public transportation system owned or operated by any covered party. This exclusion shall not apply to transit or public transportation systems operating over non-fixed routes such as dial-a-ride, senior citizen transportation, or handicapped per-sons transportation, or to contingent liability where such services are contracted.

ATTACHMENT:

1. ACCEL Transit Exposure Survey
2. Transit Endt Santa Monica BBB – Effective July 1, 2025

Member	1. Does your city operate a fixed route transit system? If so, please provide the legal name.	2. Does the transit system have an operator?	2a. If so, is there a contract with indemnification and insurance?	3. Does your city operate a dial-a-ride or similar service? If so, please provide the legal name.	3a. Does the service have contracted operations or is it city operated?	Notes:
Anaheim	NO. However, the City uses ATN and ART for fixed route transit.	Yes	yes	YES. FRAN (Free Rides Around the Neighborhood)	YES. Operated by the Downtown Anaheim Association.	
Bakersfield	No, however we do own the Amtrak Station.	The City has an agreement with Amtrak for use of the station.		No	N/A	In addition to the answers below. Keep in mind this will get more complicated as High Speed Rail starts to come into cities and align with tracks already in cities. They may want to utilize existing stations instead of building stations in some cities. Some stations may be owned by cities. Just something else to keep our eye on....
Burbank	The City does operate a fixed route transit system, called the BurbankBus.	The operator is MV Transportation	The contract does include defense and indemnification	The City does operate a dial-a-ride for seniors called the BurbankBus Senior and Disabled Transit and it's operated by City employees.	City operated	
Modesto	There is a fixed route transit system, but we do not own or operate. It is owned by a JPA – Stanislaus Regional Transit System	Yes. It is contracted through the JPA. We do have a contract with StanRTA to maintain the buses and store them.		Also done by the JPA.		
Monterey	Monterey Salinas Transit	Monterey Salinas Transit				The City does not operate a transit system. The transit in the area is operated by Monterey Salinas Transit. We contract with them for the trolley services during the busy season from April thru September.
Mountain View	Mountain View Community Shuttle	Yes, WeDriveU, Inc.	Yes	No	N/A	For context, the TMA manages and oversees the Community Shuttle service with this work performed by Gray-Bowen-Scott (GBS), which subcontracts WeDriveU for the operations. Both have indemnity agreements.
Ontario	No	N/A	N/A	No	N/A	
Palo Alto	Palo Alto no longer has a fixed route bus; discontinued contract in 2020.	N/A	N/A	Yes, Palo Alto Link	Palo Alto has a contract with Nomad Transit LLC (Via) through 2025. The contract includes indemnification and insurance.	

Member	1. Does your city operate a fixed route transit system? If so, please provide the legal name.	2. Does the transit system have an operator?	2a. If so, is there a contract with indemnification and insurance?	3. Does your city operate a dial-a-ride or similar service? If so, please provide the legal name.	3a. Does the service have contracted operations or is it city operated?	Notes:
Salinas	Monterey-Salinas Transit	Operated by them separately		No	N/A	
Santa Barbara	No fixed route services provided by the City of Santa Barbara.	Not applicable	N/A	Easy Lift, see notes for details	The City of Santa Barbara and other local agencies subsidize a separate entity called Easy Lift. Easy Lift provides transportation and dial-a-ride services for the elderly and mobility-impaired.	The Airport Department uses a vendor to operate parking lot shuttle, approx 2.5 miles. Also investigating microtransit use of golf carts to transport people short distances
Santa Cruz	No	N/A	N/A	The City operates a beach shuttle between DT Santa Cruz and the Wharf. Its called the Santa Cruz Beach Trolley.	The trolley itself is owned by the City, but the operation is contracted to a transit company who signs an agreement (with indemnification) and provides higher limits of insurance.	
Santa Monica	Big Blue Bus	Santa Monica	N/A	The City provides a dial a ride program service called MODE (Mobility On-Demand Every Day). The program is contractually operated by Lyft. The current contract expires 2/28/28.	operated by Lyft	
Visalia	Yes, Visalia Transit.	Yes, RATP Dev. The operator provides indemnification and insurance.	Yes	Yes, Visalia Transit has a paratransit Dial-a-ride service that is now operated, as of today, by RATP Dev.		

ACCEL

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY

Endorsement Number: 3

Issued to: City of Santa Monica, etal

This Endorsement Forms a Part of Memorandum Number: ACC2425SMO71

Effective Date: July 1, 202X to July 1, 202X
12:01 a.m. Pacific Time

TRANSIT COVERAGE - SCHEDULED COVERED PARTY

This endorsement modifies coverage provided under the following:
AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY
MEMORANDUM OF EXCESS LIABILITY COVERAGE

COVERED PARTY
City of Santa Monica Big Blue Bus Line

SCHEDULE

SECTION IV – WHAT THE AUTHORITY WILL NOT COVER (EXCLUSIONS),
Paragraph V. To liability for **Bodily Injury** or **Property Damage** arising out of any transit authority, transit system or public transportation system owned or operated by any **covered party**. This exclusion shall not apply to transit or public transportation systems operating over non-fixed routes such as dial-a-ride, senior citizen transportation, or handicapped per-sons transportation, or to contingent liability where such services are contracted, is deleted for those Covered Party(s) described in the Schedule.

All other Memorandum of Coverage terms and conditions remain unchanged.



AUTHORIZED REPRESENTATIVE

July 1, 202X
DATE



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



Item No. F.1
Board of Directors
January 23 & 24, 2025

AMENDING THE ACCEL BYLAWS AND FINANCIAL PLAN POLICY & PROCEDURE

- I. 30 DAYS NOTICE LETTER**
- II. BYLAWS**
 - A. REDLINED VERSION**
 - B. CLEAN VERSION**
- III. RESOLUTION 2324-04, AMENDING THE BYLAWS**
- IV. FINANCIAL PLAN POLICY & PROCEDURE**
 - A. REDLINED VERSION**
 - B. CLEAN VERSION**

ISSUE: At the October 2024 Board Meeting, the Board took action to amend the Bylaws to collect payroll as of March 31, June 30, September 30, and December 31 with a due date of February 1st. The Program Administrators also propose edits to the Bylaws to broaden the Authority's ability to purchase all other coverages.

The Program Administrators sent the attached 30-Day Notice of Bylaw Changes Letter to each Board Member via email on December 12, 2024. The proposed changes include an update to ARTICLE XII and ARTICLE XV.

RECOMMENDATION: Review the redlined proposed changes to the Bylaws and take action to approve these changes and the Resolution.

Additional Considerations

In favor: The Board and Program Administrators have found sufficient items in the Bylaws to update and ACCEL initiated a 30-day notice period regarding the updates.

Against: Members may be against updating the Bylaws if they are in favor of the current language or would like a longer-term approach to these changes.

FISCAL IMPACT: No financial impact is expected.



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



BACKGROUND: The following language is taken from the ACCEL Bylaws regarding amendment:

ARTICLE XIV AMENDMENTS

These Bylaws may be amended by a two-thirds vote of the Board provided that any amendment is compatible with the purposes of the Authority, is not in conflict with the Agreement and has been submitted to the Board at least 30 days in advance.

Any such amendment shall be effective immediately, unless otherwise designated.

ATTACHMENT(s):

1. 30 Day Notice Letter – Visalia Only For Reference (*Note: These were also sent to each Member separately.*)
2. Bylaws
 - a. Redlined Version Proposed Changes
 - b. Clean Version
3. Resolution 2425-05, Amending the Bylaws – PROPOSED
4. Financial Plan
 - a. Redlined Version Proposed Changes
 - b. Clean Version

www.accelpool.org

December 12, 2024

PROGRAM ADMINISTRATORS

Daniel J. Howell
Conor Boughey
(415) 403-1400

Andrew Guzman
City of Visalia
220 N. Santa Fe Street
Visalia, CA 93292

MEMBERS

Anaheim
Bakersfield
Burbank
Modesto
Monterey
Mountain View
Ontario
Palo Alto
Salinas
Santa Barbara
Santa Cruz
Santa Monica
Visalia

Amendment of ACCEL's Bylaws

Dear Andrew:

At the October 2024 Board Meeting, ACCEL authorized an update of ACCEL's Bylaws to reflect the change to collect payroll as of March 31, June 30, September 30, and December 31 with a due date of February 1. The proposed amendment is to ARTICLE XII, Page 8. In addition, the other proposed changes are to broaden the language under ARTICLE XV, Page 11 to clearly document the Authority's ability to purchase additional coverage.

Enclosed please find the revised Bylaws (in Draft form) showing the changes proposed in redline strikethrough. We are e-mailing this notice in order to comply with the required 30 days advance notice for changes to the Bylaws per ARTICLE XIV, Page 11.

This will be an item to be included in the upcoming January 23 and 24, 2025 Board Meeting Agenda for approval. If you have any questions, please do not hesitate to call us.

Sincerely,



Conor Boughey
ACCEL Program Administrators
(415) 744-4889

/Enclosure

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY

BYLAWS

Amended & Restated January 23, 2025

Amended & Restated January 18, 2024

Amended & Restated January 20, 2022

Amended & Restated April 6, 2017

~~Amended & Restated October 18, 2013~~

**BYLAWS
TABLE OF CONTENTS**

		<u>Page</u>
ARTICLE I	Definitions	2
ARTICLE II	Offices	2
ARTICLE III	Meetings	3
ARTICLE IV	Election of Officers & Appointment of Committee Members	3
ARTICLE V	Duties of Officers	3
ARTICLE VI	Composition and Duties of Committees	4
ARTICLE VII	Budget	6
ARTICLE VIII	Disbursement of Funds	6
ARTICLE IX	Investment of Funds	7
ARTICLE X	Financial Audit	7
ARTICLE XI	Settlement of Claims	7
ARTICLE XII	Liability Program	8
ARTICLE XIII	New Members	9
ARTICLE XIV	Amendments	11
ARTICLE XV	Optional Pooled Programs	11

**BYLAWS
of the
AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY**

For the regulation of the Authority for California Cities Excess Liability, except as otherwise provided by statute or Agreement creating the Authority for California Cities Excess Liability.

**ARTICLE I
DEFINITIONS**

The terms in these Bylaws shall be defined in the Agreement creating the Authority for California Cities Excess Liability, unless otherwise specified herein.

- A. "Authority" shall mean the Authority for California Cities Excess Liability created by the JPA Agreement.
- B. "Board" or "Board of Directors" shall mean the governing body of the Authority composed of one representative of each Member Agency.
- C. "Full Board" shall consist of all directors, whether, or not present at a Board Meeting.

**ARTICLE II
OFFICES**

The principal executive office for the transaction of business of the Authority is hereby fixed and located at:

Authority for California Cities Excess Liability
c/o Alliant Insurance Services
560 Mission Street, 6th Floor
San Francisco, CA 94105

The Board shall have the authority to change the location of the principal executive office from time to time. Any such change shall be noted in the Bylaws by the Secretary, and this section shall be amended to state the new location. Official notice shall comply with Section 53051 of the California Government Code.

Other business offices may at any time be established by the Board at any place or places where the Authority is qualified to do business.

ARTICLE III MEETINGS

In addition to a required regular meeting as called for by the Joint Powers Authority agreement, the Board shall meet on an as-needed basis, as determined by the Board. Official minutes of the Board meetings shall be kept by the Authority at its principal executive office.

ARTICLE IV ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEE MEMBERS

The Board of Directors shall elect the officers from among the Board members. For each fiscal year, the officers shall be elected in the following manner:

- A. Each Board member may place another Board member in nomination for each office.
- B. Each Board member shall cast one vote for the candidate of their choice for each office.
- C. All terms of office shall be for one year. The officers shall begin serving terms upon the beginning of the fiscal year immediately following the election. The terms of office shall end on June 30 of each year.
- D. Elections shall be held whenever there is an office vacancy.
- E. Officers shall hold their positions as individuals and not as a representative of a specific public entity.

The Executive Committee will be comprised of the elected officers. The Executive Committee shall appoint members to the Underwriting, Claims and Finance Committees. Ad hoc committees may be appointed by the President.

ARTICLE V DUTIES OF THE OFFICERS

The duties of the officers shall be as follows:

A. President

The duties of the President shall be to:

- 1. Preside at all meetings of the Board of Directors.
- 2. Serve on the Underwriting Committee.
- 3. Appoint ad hoc committees.
- 4. Perform such other duties as the Board may specify.

B. Vice President

The duties of the Vice President shall be to:

1. Act as the President in the absence of the President.
2. Serve as chairperson of the Underwriting Committee.
3. Perform such other duties as the Board may specify.

C. Secretary

The duties of the Secretary shall be to:

1. Cause minutes to be kept as specified in the Agreement.
2. Perform such other duties as the Board may specify.

D. Treasurer

The duties of the Treasurer shall be those specified in Section 6505.5 or 6505.6 of the California Government Code, and to:

1. Maintain or cause to be maintained all accounting and other financial records of the Authority.
2. Serve as chairperson of the Finance Committee.
3. Provide written quarterly financial/profit and loss statements in accordance with Government Code Section S6505.5(e). These reports shall be submitted to the Board of Directors at the next regularly scheduled meeting following their completion.
4. Perform other duties as specified by the Board.

ARTICLE VI COMPOSITION AND DUTIES OF COMMITTEES

The operation of the Authority shall be overseen by four standing committees: Executive, Underwriting, Finance, and Claims. ACCEL Member Alternates may be appointed to serve as members of the Underwriting, Finance and Claims Committees, but not as Chairperson. Committee membership shall not meet or exceed a quorum of the Board.

Executive Committee

A. Composition

The Executive Committee shall be comprised of the President, Vice President, Secretary and Treasurer.

B. Duties

1. Oversee the day-to-day management of the Authority.
2. Make payments pursuant to previously authorized contracts within budget limits.
3. Authorize and reimburse expenses incurred for budgeted activities within budget limits.
4. Such other duties as may be specified for by the Board of Directors.

Underwriting Committee

A. Composition

The Underwriting Committee shall be comprised of the President, Vice President, and other Board members appointed by the Executive Committee. The Vice President shall serve as the chairperson.

B. Duties

1. Review membership criteria and applications of prospective members.
2. Review retrospective adjustments for appropriateness.
3. Interpret and make recommendations on revisions to the Memorandum of Coverage.
4. Review and recommend any coverage or exposure issues brought to the Board.
5. Review and make recommendations to the Board on all underwriting related issues (non-specific claim related issues) on all Authority documents.
6. Perform other underwriting duties as may be necessary.

Finance Committee

A. Composition

The Finance Committee shall be composed of the Treasurer and other Board members as appointed by the Executive Committee. The Treasurer shall act as the chairperson.

B. Duties

1. Recommend to the Board on how funds shall be invested.
2. Review deposit amounts for appropriateness.
3. Oversee administration of actuarial services.
4. Review the independent auditors' proposed audit scope and approach.
5. Review the performance of the independent auditor(s).
6. Recommend the appointment of the independent auditor(s) and review audit fees.
7. At the direction of the Board, review, with counsel, any legal matters that could have significant impact on the financial statements.
8. Review and make recommendations to the Board to maintain or change the Investment Policy in accordance with California Government Code.
9. Review and recommend Administrative Budget to the Board.

Claims Committee

A. Composition

The Claims Committee shall generally be made up of Board members appointed by the Executive Committee with one person being designated Claims Committee Chair by the appointed Board members on the Committee.

B. Duties

1. Monitor proper claim reporting to ACCEL by all member cities.
2. Recommend to the Board appointment of the claims auditor and claims administrator.
3. Administer claims auditing and claims administration contracts.
4. Recommend and keep current claims administration policy and procedures.
5. Review and provide oversight regarding the handling and defense of all claims reported per the policy and procedures.
6. Keep Board of Directors completely informed on all claims matters.
7. Interpret coverage issues, as they relate to specific claims, and make recommendations to the Board.
8. Make case settlement recommendations to the Board.
9. Perform other duties as may be assigned by the Board.

ARTICLE VII BUDGET

The annual budget process shall provide for and show the following reports and minimum considerations:

- A. The Administrative Budget shall include the general and administrative costs;
- B. The Member Account Summary shall include deposits, projected interest income and other income;
- C. The Retrospective Plan Calculation shall include audited estimated claims reserves and allocated claims adjustment costs.

ARTICLE VIII DISBURSEMENT OF FUNDS

The disbursement of funds shall be in accordance with the following:

A. Issuance of Checks

1. A register of all checks issued since the last Board meeting shall be provided at the subsequent Board meeting and approved by the Board.
2. The President, Vice President and Secretary have check signing authority and shall make payments pursuant to previously authorized contracts, which are within budget limits. This authority includes the power to authorize and reimburse expenses incurred for budgeted activities, which are within budget limits.

3. The disbursement of checks in any amount shall require at least two signatures.

B. Unencumbered Operating Funds

1. Unencumbered operating funds shall be allocated back to each member city at the end of each Fiscal Year. Any return shall be used as an offset on the following years fund deposit.
2. Any city leaving ACCEL may request and receive any unencumbered operating funds on an equal prorata basis at the end of the Fiscal Year in which they leave.

ARTICLE IX INVESTMENT OF FUNDS

The investment of funds shall be in accordance with the Investment Policy adopted by the Board of Directors. Such investment shall be overseen by the Finance Committee.

A member city's Finance Director or their designee may act as the investment manager of the Authority's funds. If so, there shall be a written agreement prepared. The agreement shall address such areas as service charges, claim payment or withdrawal procedures, authorized investment vehicles and maturities, allocation of pooled investment earnings, and interim financial reporting.

ARTICLE X FINANCIAL AUDIT

An annual financial audit shall be made by a Certified Public Accountant with respects to all receipts, disbursements, and other transactions. A report of such financial audit shall be filed as a public record with Member Agencies in accordance with the Government Code. All costs of such financial audit shall be paid by the Authority. The charge for such audit shall be charged against the Member Agencies in the same manner as all other administrative costs.

ARTICLE XI SETTLEMENT OF CLAIMS

All claims settlement recommendations shall be presented by the Claims Committee to the Board for its approval prior to final settlement.

ARTICLE XII LIABILITY PROGRAM

The Liability Program shall be governed in accordance with the following:

A. Coverage

The excess liability program shall provide pooled self-insurance protection limits and coverages as specified in the Memorandum of Coverage for each Program Year.

B. Program Year

The program year shall begin on July 1 and shall end on the following June 30 for each Member Agency who enters the program effective on July 1.

C. Terms and Conditions of Coverage for New Member

A member joining ACCEL will have coverage for losses under the terms and conditions of the Memorandum of Coverage in effect on the date of the loss.

D. Claims Audit

1. An annual claims audit shall be made on the Authority and each Member Agency's claims prior to the annual retrospective calculations for retrospective adjustments, and a report of such claims audit shall be filed with each Member Agency.
2. Claims audit costs shall be paid by the Authority. The costs for such audit shall be allocated to the Member Agencies in the same manner as all other administrative costs.

E. Deposit (and Audited) Premium Calculations

1. For the purposes of determining the deposit, payroll shall be based on the year's preceding DE6 (or equivalent) payroll (Subject Wages) for quarters ending March 31, June 30, September 30, and December 31 ~~and March 31~~, submitted to the Treasurer no later than May-February 1. Members must also indicate, by including computerized payroll data, any payroll to be omitted from coverage, along with a verification letter from the city's Finance Officer.
2. For those members not providing such information by that date, ACCEL shall assign the task to an auditing firm and assess the cost of such work directly to the member agency.

F. Rating Plan Adjustments

1. On or after July 1, 1989 any member joining ACCEL, other than at the beginning of the Program Year, shall have their loss experience and payroll included in their initial Program Year's retrospective adjustment calculations in accordance with the Program Year definition contained in Article XII B.
2. For purposes of performing any rating plan adjustments, as well as for performing underwriting functions, all loss data common to all members shall be collected in accordance with the policy and procedures developed for that purpose.

G. Underwriting Standards

The Board of Directors shall develop underwriting requirements and guidelines that shall be met and reviewed in the membership underwriting process. These requirements and guidelines shall be those in Article XIII of these Bylaws and/or those adopted as policy and procedures.

ARTICLE XIII NEW MEMBERS

Membership to ACCEL shall be in accordance with the following:

A. Application for Membership

The Underwriting Committee shall provide prospective members with application forms, and establish procedures for their completion and submission. The application form shall include, but not be limited to, a request for the following information:

1. Underwriting data for the current year;
2. Underwriting data for the prior ten years;
3. Incurred losses, paid and reserved, including all allocated losses and administrative expenses equal to or greater than \$25,000, including payments made by insurance companies above an SIR, for the prior ten years;
4. A copy of the most recent claims audit and actuarial reports, if any;
and
5. A copy of the most recent audited financial statements.

B. Membership Approval

1. Membership shall be approved by a two-thirds vote of the Board.
2. Once a prospective member is accepted for membership, the invitation shall be good for 90 days after approval of the Board of Directors. If the prospective member joins ACCEL by governing body action, coverage may be, at the option of said prospective member, retroactive to the first of the month in which the member's governing body approved membership.

- Coverage shall become effective the first day of the month chosen by the prospective member within the approval period authorized by the Board of Directors. In no case shall coverage become effective during the middle of the month unless specifically approved by the Board of Directors. The new member shall have 30 days from date of governing body approval to make payment of fees and the deposit.
3. Administrative fees shall be prorated on a quarterly basis.
 4. Any prospective member joining ACCEL other than at the beginning of a Fiscal Year shall have contributions prorated to the end of the Fiscal Year in which they are covered.
 5. A new Board member shall submit a Conflict of Interest Form at time of the members acceptance to membership and annually thereafter in accordance with State of California.

C. Participation

1. All new members must participate in the ACCEL Liability Program for three (3) full Program Years regardless of when they join.

All new members are eligible to participate in other ACCEL Shared Risk Programs upon approval by a majority vote of the Board of Directors. Applications to participate in optional shared risk programs will be evaluated by the Underwriting Committee and then presented to the Board along with their recommendations.

Participation in the ACCEL Liability Program is required while participating in other ACCEL Shared Risk Programs.

Participation is required to a minimum limit of coverage determined by the Board of Directors at the June Board meeting preceding each Program Year.

ARTICLE XIV AMENDMENTS

These Bylaws may be amended by a two-thirds vote of the Board provided that any amendment is compatible with the purposes of the Authority, is not in conflict with the Agreement and has been submitted to the Board at least 30 days in advance.

Any such amendment shall be effective immediately, unless otherwise designated.

ARTICLE XV OPTIONAL POOLED PROGRAMS

From time-to-time, various members may join together to take advantage of the benefits of joint purchase of such programs as, but not limited to, all coverage lines, primary insurance, excess insurance, and other related professional services such as premium financing, claims auditing, and other related products and services. All brokerage fees for placement and servicing coverage, and costs for outside services, will be borne by the participants of the program(s). Decisions affecting the programs will be made by only those members participating in the program(s).

In addition to joint purchase insurance programs, members may participate in other shared risk programs created by the Authority, including but not limited to; underlying self-insured liability retention options, ~~Excess~~ Worker's Compensation coverage, Property coverage, and any other coverages approved by the Board ~~etc.~~ Applications to these programs are evaluated by the Underwriting Committee and then presented to the Board along with their recommendation.

Once approved, participating members agree to:

1. Members joining any alternative Shared Risk Program agree to participation for no less than three (3) full Program Years from the date of participation; and
2. Ongoing participation in the ACCEL Liability Program while participating in other ACCEL shared risk programs.

AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY

BYLAWS

Amended & Restated January 23, 2025

Amended & Restated January 18, 2024

Amended & Restated January 20, 2022

Amended & Restated April 6, 2017

**BYLAWS
TABLE OF CONTENTS**

		<u>Page</u>
ARTICLE I	Definitions	2
ARTICLE II	Offices	2
ARTICLE III	Meetings	3
ARTICLE IV	Election of Officers & Appointment of Committee Members	3
ARTICLE V	Duties of Officers	3
ARTICLE VI	Composition and Duties of Committees	4
ARTICLE VII	Budget	6
ARTICLE VIII	Disbursement of Funds	6
ARTICLE IX	Investment of Funds	7
ARTICLE X	Financial Audit	7
ARTICLE XI	Settlement of Claims	7
ARTICLE XII	Liability Program	8
ARTICLE XIII	New Members	9
ARTICLE XIV	Amendments	11
ARTICLE XV	Optional Pooled Programs	11

**BYLAWS
of the
AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY**

For the regulation of the Authority for California Cities Excess Liability, except as otherwise provided by statute or Agreement creating the Authority for California Cities Excess Liability.

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The Board shall have the authority to change the location of the principal executive office from time to time. Any such change shall be noted in the Bylaws by the Secretary, and this section shall be amended to state the new location. Official notice shall comply with Section 53051 of the California Government Code.

Other business offices may at any time be established by the Board at any place or places where the Authority is qualified to do business.

ARTICLE III MEETINGS

In addition to a required regular meeting as called for by the Joint Powers Authority agreement, the Board shall meet on an as-needed basis, as determined by the Board. Official minutes of the Board meetings shall be kept by the Authority at its principal executive office.

ARTICLE IV ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEE MEMBERS

The Board of Directors shall elect the officers from among the Board members. For each fiscal year, the officers shall be elected in the following manner:

- A. Each Board member may place another Board member in nomination for each office.
- B. Each Board member shall cast one vote for the candidate of their choice for each office.
- C. All terms of office shall be for one year. The officers shall begin serving terms upon the beginning of the fiscal year immediately following the election. The terms of office shall end on June 30 of each year.
- D. Elections shall be held whenever there is an office vacancy.
- E. Officers shall hold their positions as individuals and not as a representative of a specific public entity.

The Executive Committee will be comprised of the elected officers. The Executive Committee shall appoint members to the Underwriting, Claims and Finance Committees. Ad hoc committees may be appointed by the President.

ARTICLE V DUTIES OF THE OFFICERS

The duties of the officers shall be as follows:

A. President

The duties of the President shall be to:

- 1. Preside at all meetings of the Board of Directors.
- 2. Serve on the Underwriting Committee.
- 3. Appoint ad hoc committees.
- 4. Perform such other duties as the Board may specify.

B. Vice President

The duties of the Vice President shall be to:

1. Act as the President in the absence of the President.
2. Serve as chairperson of the Underwriting Committee.
3. Perform such other duties as the Board may specify.

C. Secretary

The duties of the Secretary shall be to:

1. Cause minutes to be kept as specified in the Agreement.
2. Perform such other duties as the Board may specify.

D. Treasurer

The duties of the Treasurer shall be those specified in Section 6505.5 or 6505.6 of the California Government Code, and to:

1. Maintain or cause to be maintained all accounting and other financial records of the Authority.
2. Serve as chairperson of the Finance Committee.
3. Provide written quarterly financial/profit and loss statements in accordance with Government Code Section S6505.5(e). These reports shall be submitted to the Board of Directors at the next regularly scheduled meeting following their completion.
4. Perform other duties as specified by the Board.

ARTICLE VI COMPOSITION AND DUTIES OF COMMITTEES

The operation of the Authority shall be overseen by four standing committees: Executive, Underwriting, Finance, and Claims. ACCEL Member Alternates may be appointed to serve as members of the Underwriting, Finance and Claims Committees, but not as Chairperson. Committee membership shall not meet or exceed a quorum of the Board.

Executive Committee

A. Composition

The Executive Committee shall be comprised of the President, Vice President, Secretary and Treasurer.

B. Duties

1. Oversee the day-to-day management of the Authority.
2. Make payments pursuant to previously authorized contracts within budget limits.
3. Authorize and reimburse expenses incurred for budgeted activities within budget limits.
4. Such other duties as may be specified for by the Board of Directors.

Underwriting Committee

A. Composition

The Underwriting Committee shall be comprised of the President, Vice President, and other Board members appointed by the Executive Committee. The Vice President shall serve as the chairperson.

B. Duties

1. Review membership criteria and applications of prospective members.
2. Review retrospective adjustments for appropriateness.
3. Interpret and make recommendations on revisions to the Memorandum of Coverage.
4. Review and recommend any coverage or exposure issues brought to the Board.
5. Review and make recommendations to the Board on all underwriting related issues (non-specific claim related issues) on all Authority documents.
6. Perform other underwriting duties as may be necessary.

Finance Committee

A. Composition

The Finance Committee shall be composed of the Treasurer and other Board members as appointed by the Executive Committee. The Treasurer shall act as the chairperson.

B. Duties

1. Recommend to the Board on how funds shall be invested.
2. Review deposit amounts for appropriateness.
3. Oversee administration of actuarial services.
4. Review the independent auditors' proposed audit scope and approach.
5. Review the performance of the independent auditor(s).
6. Recommend the appointment of the independent auditor(s) and review audit fees.
7. At the direction of the Board, review, with counsel, any legal matters that could have significant impact on the financial statements.
8. Review and make recommendations to the Board to maintain or change the Investment Policy in accordance with California Government Code.
9. Review and recommend Administrative Budget to the Board.

Claims Committee

A. Composition

The Claims Committee shall generally be made up of Board members appointed by the Executive Committee with one person being designated Claims Committee Chair by the appointed Board members on the Committee.

B. Duties

1. Monitor proper claim reporting to ACCEL by all member cities.
2. Recommend to the Board appointment of the claims auditor and claims administrator.
3. Administer claims auditing and claims administration contracts.
4. Recommend and keep current claims administration policy and procedures.
5. Review and provide oversight regarding the handling and defense of all claims reported per the policy and procedures.
6. Keep Board of Directors completely informed on all claims matters.
7. Interpret coverage issues, as they relate to specific claims, and make recommendations to the Board.
8. Make case settlement recommendations to the Board.
9. Perform other duties as may be assigned by the Board.

ARTICLE VII BUDGET

The annual budget process shall provide for and show the following reports and minimum considerations:

- A. The Administrative Budget shall include the general and administrative costs;
- B. The Member Account Summary shall include deposits, projected interest income and other income;
- C. The Retrospective Plan Calculation shall include audited estimated claims reserves and allocated claims adjustment costs.

ARTICLE VIII DISBURSEMENT OF FUNDS

The disbursement of funds shall be in accordance with the following:

A. Issuance of Checks

1. A register of all checks issued since the last Board meeting shall be provided at the subsequent Board meeting and approved by the Board.
2. The President, Vice President and Secretary have check signing authority and shall make payments pursuant to previously authorized contracts, which are within budget limits. This authority includes the power to authorize and reimburse expenses incurred for budgeted activities, which are within budget limits.

3. The disbursement of checks in any amount shall require at least two signatures.

B. Unencumbered Operating Funds

1. Unencumbered operating funds shall be allocated back to each member city at the end of each Fiscal Year. Any return shall be used as an offset on the following years fund deposit.
2. Any city leaving ACCEL may request and receive any unencumbered operating funds on an equal prorata basis at the end of the Fiscal Year in which they leave.

ARTICLE IX INVESTMENT OF FUNDS

The investment of funds shall be in accordance with the Investment Policy adopted by the Board of Directors. Such investment shall be overseen by the Finance Committee.

A member city's Finance Director or their designee may act as the investment manager of the Authority's funds. If so, there shall be a written agreement prepared. The agreement shall address such areas as service charges, claim payment or withdrawal procedures, authorized investment vehicles and maturities, allocation of pooled investment earnings, and interim financial reporting.

ARTICLE X FINANCIAL AUDIT

An annual financial audit shall be made by a Certified Public Accountant with respects to all receipts, disbursements, and other transactions. A report of such financial audit shall be filed as a public record with Member Agencies in accordance with the Government Code. All costs of such financial audit shall be paid by the Authority. The charge for such audit shall be charged against the Member Agencies in the same manner as all other administrative costs.

ARTICLE XI SETTLEMENT OF CLAIMS

All claims settlement recommendations shall be presented by the Claims Committee to the Board for its approval prior to final settlement.

ARTICLE XII LIABILITY PROGRAM

The Liability Program shall be governed in accordance with the following:

A. Coverage

The excess liability program shall provide pooled self-insurance protection limits and coverages as specified in the Memorandum of Coverage for each Program Year.

B. Program Year

The program year shall begin on July 1 and shall end on the following June 30 for each Member Agency who enters the program effective on July 1.

C. Terms and Conditions of Coverage for New Member

A member joining ACCEL will have coverage for losses under the terms and conditions of the Memorandum of Coverage in effect on the date of the loss.

D. Claims Audit

1. An annual claims audit shall be made on the Authority and each Member Agency's claims prior to the annual retrospective calculations for retrospective adjustments, and a report of such claims audit shall be filed with each Member Agency.
2. Claims audit costs shall be paid by the Authority. The costs for such audit shall be allocated to the Member Agencies in the same manner as all other administrative costs.

E. Deposit (and Audited) Premium Calculations

1. For the purposes of determining the deposit, payroll shall be based on the year's preceding DE6 (or equivalent) payroll (Subject Wages) for quarters ending March 31, June 30, September 30, and December 31, submitted to the Treasurer no later than February 1. Members must also indicate, by including computerized payroll data, any payroll to be omitted from coverage, along with a verification letter from the city's Finance Officer.
2. For those members not providing such information by that date, ACCEL shall assign the task to an auditing firm and assess the cost of such work directly to the member agency.

F. Rating Plan Adjustments

1. On or after July 1, 1989 any member joining ACCEL, other than at the beginning of the Program Year, shall have their loss experience and payroll included in their initial Program Year's retrospective adjustment calculations in accordance with the Program Year definition contained in Article XII B.
2. For purposes of performing any rating plan adjustments, as well as for performing underwriting functions, all loss data common to all members shall be collected in accordance with the policy and procedures developed for that purpose.

G. Underwriting Standards

The Board of Directors shall develop underwriting requirements and guidelines that shall be met and reviewed in the membership underwriting process. These requirements and guidelines shall be those in Article XIII of these Bylaws and/or those adopted as policy and procedures.

ARTICLE XIII NEW MEMBERS

Membership to ACCEL shall be in accordance with the following:

A. Application for Membership

The Underwriting Committee shall provide prospective members with application forms, and establish procedures for their completion and submission. The application form shall include, but not be limited to, a request for the following information:

1. Underwriting data for the current year;
2. Underwriting data for the prior ten years;
3. Incurred losses, paid and reserved, including all allocated losses and administrative expenses equal to or greater than \$25,000, including payments made by insurance companies above an SIR, for the prior ten years;
4. A copy of the most recent claims audit and actuarial reports, if any;
and
5. A copy of the most recent audited financial statements.

B. Membership Approval

1. Membership shall be approved by a two-thirds vote of the Board.
2. Once a prospective member is accepted for membership, the invitation shall be good for 90 days after approval of the Board of Directors. If the prospective member joins ACCEL by governing body action, coverage may be, at the option of said prospective member, retroactive to the first of the month in which the member's governing body approved membership.

- Coverage shall become effective the first day of the month chosen by the prospective member within the approval period authorized by the Board of Directors. In no case shall coverage become effective during the middle of the month unless specifically approved by the Board of Directors. The new member shall have 30 days from date of governing body approval to make payment of fees and the deposit.
3. Administrative fees shall be prorated on a quarterly basis.
 4. Any prospective member joining ACCEL other than at the beginning of a Fiscal Year shall have contributions prorated to the end of the Fiscal Year in which they are covered.
 5. A new Board member shall submit a Conflict of Interest Form at time of the members acceptance to membership and annually thereafter in accordance with State of California.

C. Participation

1. All new members must participate in the ACCEL Liability Program for three (3) full Program Years regardless of when they join.

All new members are eligible to participate in other ACCEL Shared Risk Programs upon approval by a majority vote of the Board of Directors. Applications to participate in optional shared risk programs will be evaluated by the Underwriting Committee and then presented to the Board along with their recommendations.

Participation in the ACCEL Liability Program is required while participating in other ACCEL Shared Risk Programs.

Participation is required to a minimum limit of coverage determined by the Board of Directors at the June Board meeting preceding each Program Year.

ARTICLE XIV AMENDMENTS

These Bylaws may be amended by a two-thirds vote of the Board provided that any amendment is compatible with the purposes of the Authority, is not in conflict with the Agreement and has been submitted to the Board at least 30 days in advance.

Any such amendment shall be effective immediately, unless otherwise designated.

ARTICLE XV OPTIONAL POOLED PROGRAMS

From time-to-time, various members may join together to take advantage of the benefits of joint purchase of such programs as, but not limited to, all coverage lines, primary insurance, excess insurance, and other related professional services such as premium financing, claims auditing, and other related products and services. All brokerage fees for placement and servicing coverage, and costs for outside services, will be borne by the participants of the program(s). Decisions affecting the programs will be made by only those members participating in the program(s).

In addition to joint purchase insurance programs, members may participate in other shared risk programs created by the Authority, including but not limited to; underlying self-insured liability retention options, Worker's Compensation coverage, Property coverage, and any other coverages approved by the Board. Applications to these programs are evaluated by the Underwriting Committee and then presented to the Board along with their recommendation.

Once approved, participating members agree to:

1. Members joining any alternative Shared Risk Program agree to participation for no less than three (3) full Program Years from the date of participation; and
2. Ongoing participation in the ACCEL Liability Program while participating in other ACCEL shared risk programs.

RESOLUTION NO. 2425-05

**A RESOLUTION OF THE GOVERNING BOARD OF THE
AUTHORITY FOR CALIFORNIA CITIES EXCESS LIABILITY**

AMENDING THE BYLAWS

WHEREAS, the Bylaws of the Authority for California Cities Excess Liability, ARTICLE XII, are amended to change the payroll collection dates to March 31, June 30, September 30, and December 31, with a due date of February 1;

WHEREAS, the Bylaws are further amended under ARTICLE XV to broaden the Authority's ability to purchase additional coverage;

WHEREAS, notice of the recommended changes was given in the manner required by Article XIV of the Bylaws.

In consideration of the foregoing,

IT IS RESOLVED by the Board of Directors of the Authority of California Cities Excess Liability, that the Bylaws are amended which is annexed hereto and incorporated herein by reference.

* * * * *

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed at the meeting of the Board of Directors of the Authority for California Cities Excess Liability held on January 23 and 24, 2025, which Resolution was approved by unanimous acclamation of all Members in attendance.

President

ATTEST:

Secretary

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: FINANCIAL PLAN

DATE: 1987

AMENDED DATE: ~~January October 1623, 2024~~ 2025

REVIEWED DATE: September 04, 2024

STATEMENT

The purpose of this Financial Plan is to capture the variety of interrelated financial activities associated with managing the ACCEL Shared Risk Liability Program and the funds held by the Authority on behalf of Members for payment of claim-related expenses.

TABLE OF CONTENTS

★ SUMMARY

I. POLICY & PROCEDURE (P&P)

II. CALCULATION OF ANNUAL DEPOSITS

- a. Summary
- b. Ex-mod Calculation
- c. Steps

III. RETROSPECTIVE RATING PLAN (RRP) – Through June 30, 2007

- a. Definitions
- b. Timeline Example
- c. RRP Formula
- d. Example of RRP

IV. RATING PLAN CALCULATION (RPC) – Effective July 1, 2007

- a. Definitions
- b. Timeline Example
- c. RPC Formula
- d. Example of RPC
- e. Calculating the Availability of a Return or Assessment
- f. Assessment Calculation, Payment Plans & Request for Deferral
- g. Modifications to RPC Inputs

V. ADMINISTRATIVELY SUSPENDING THE RRP AND RPC CALCULATIONS

- a. Summary
- b. Steps

VI. RESTRICTING RETRO FUNDS AVAILABLE FOR RETURN

- a. Summary
- b. Steps

VII. FUND TRANSFER

- a. Summary
 - b. Steps
- VIII. MEMBER ACCOUNT SUMMARY (MAS)
 - a. MAS Summary & Explanation
 - b. Recognition of Returns and Transfer of Funds
- IX. ADMINISTRATIVE EXPENSES
 - a. Calculation and Payment
 - b. Obligations to ACCEL by Former Member
- X. ADMINISTRATIVE PROCEDURES
 - a. Actuarial Analysis
 - b. Unallocated Loss Adjustment Expense

SUMMARY

The ACCEL Liability Program is designed and intended to share risk among Members for losses \$9,000,000 excess \$1,000,000 losses. This is the “core” program and focus of ACCEL. At times ACCEL may purchase traditional insurance or reinsurance that replaces layers of the shared risk program. From time to time optional programs have been developed for Members. Historical options allow a member to retain risk at \$500,000 each occurrence and purchase insurance above a \$10,000,000 limit of liability.

Deposits are collected by the Authority each year based on actuarial analysis, and action by the Board of Directors. The deposit paid each July is the rate times hundredths of estimated DE-9 payroll.

The members’ deposits to ACCEL are applied to a specific Program Year. The members’ deposits are credited with investment income at the rate earned on the Authority's investments. Each program year “stands alone.” Funds are not carried forward to succeeding years. Continuity of overall funding is created through **Fund Transfers** (Program Year borrowing - defined in Section IV).

I. POLICY & PROCEDURE (P&P):

Rating Plans are calculated each year subject to the terms addressed in Sections II and III this P&P.

- The Board determines the amount of *Retained Funds (Incurred But Not Reported - IBNRs)* to be maintained in each Program Year Members are then notified of the funds available for return/assessment or to transfer to another program year to cover expected deficits as of June 30.
- If Members wish to move funds into other program years or to maintain the funds on account for return or assessment during a later fiscal year (after new deposits are paid), the Members should notify the Treasurer (with a copy to the office of ACCEL and President) by June 30.

- Funds transferred to other program years prior to June 30 will be correctly reflected in the Member Account Summary (MAS) effective June 30. Funds paid to Members will be reflected on the date paid in the next fiscal quarter.
- Members may transfer funds between program years and pool layers prior to funds declared through the calculation process. The **steps** for transferring are detailed in Section IVb. As provided for herein, members may choose to access these funds to mitigate the need for assessments when sufficient funds are available in other solvent layers or prior program years.
- Members must request in writing to the Treasurer (with a copy to the office of ACCEL and the President) both release of funds and the movement of funds to and from program years, but irrespective of the request, negative years will always be adjusted to positives and First In First Out (FIFO) accounting will be used to reduce negative balances.
- When the need for an assessment of a Member for additional funds is recognized (e.g., as a result of a claim payment), a Member may transfer funds from another program year and will submit a written request to the Treasurer (with a copy to the office of ACCEL and the President).
 - 1) The Program Administrator will calculate the amount of funds available for transfer, notify the President, and instruct the Treasurer to arrange transfer of the funds requested based on the Board Policy limitations.
 - 2) If a Member's program year-end Incurred Losses exceed the program year's deposit (plus accumulated interest), the Program Administrator will notify the Member by the June meeting of each year.
 - 3) The Member must then notify of their intent to activate transfer. This will be retroactively effective to June 30, and the Treasurer's financial statements will be revised accordingly.
- Each Member's share of claims paid changes over time and is dependent on the most recent calculation. Percentage share of losses is updated in the MAS annually, effective July 1st.
- For years when a "Percentage Share of Loss" cannot be determined, percentage of payroll will be used.

II. CALCULATION OF ANNUAL DEPOSITS

IIa. Summary

Each year ACCEL funds the Program Year with deposit premium collected from the Members. The following section outlines the steps taken to calculate the deposit premium.

The deposit premium allocation shall be reviewed by the Finance Committee and may include the application of an ex-mod, surcharge, or other Board approved allocation methodology. Members may be charged a special surcharge as determined by the Finance Committee.

The deposit premiums are presented at the June Board Meeting and require approval from the Board annually. Invoices are submitted to each Member after the budget is approved and payments are due within thirty days of July 1st.

The ACCEL Bylaws, Article XII Liability Program, Section E. Deposit (and Audited) Premium Calculations contains the following directions regarding the calculation of deposits. The exposure base is measured by payroll. Payroll is defined in the Bylaws as, the year's preceding DE6 (or equivalent) payroll (Subject Wages) for quarters ending March 31, June 30, September 30 and, December 31 ~~and March 31~~.

Administrative Expenses are included in the annual deposit and is defined in Section VIII. Administrative Expenses of this P&P.

The following additional procedures are followed to calculate the annual deposit:

IIb. Ex-mod Calculation

The Board approves the following ex-mod calculation to be applied to annual deposits starting July 1, 2024 as follows:

Ex Mod Inputs:

1. Payroll: oldest 8 years of most recent 10 years
2. Claims: oldest 8 years of most recent 10 years, excess of \$1M and capped at \$5M
 - a. Unless directed otherwise by the Board, the prior year's Rating Plan Calculation (RPC) will be used for this calculation
3. Calculate loss rate based on member's percentage share of payroll and claims.
4. Apply 35% credibility factor to loss rate to create ex-mod
5. Cap ex-mod at maximum of 1.2 and minimum of 0.8

Iibi. Sample Ex-Mod Calculation

$$\left(\frac{8 \text{ year member claims}}{8 \text{ year ACCEL claims}}\right) / \left(\frac{8 \text{ year member payroll}}{8 \text{ year ACCEL payroll}}\right) = \text{Loss Rate}$$

$$\text{Credibility factor of } 0.35 \times \text{Loss Rate} + (1 - \text{Credibility of } 0.35) = \text{Ex-Mod}$$

Sample Calculation with Numbers:

$$\left(\frac{\$1,600,000}{\$40,000,000}\right) \times \left(\frac{80,000,000}{\$1,000,000,000}\right) = 0.4$$

$$0.35 \times 0.4 + (1 - 0.35) = 0.79$$

As this is below the 0.8 minimum, this theoretical member would be using an ex-mod of 0.8 for the purposes of determining annual deposit premium.

Iic. Steps

The following steps will be taken to calculate the annual deposits:

1. The sum of the prior year four quarters ending on March 31, June 30, September 30 and, December 31, ~~and March 31~~ Subject Wages to determine payroll.
2. The actuarial rate is presented by the actuary annually. The Board will select the funding rate at the Spring or June Board Meeting. The confidence level funding is adopted by the Board at the June Board Meeting.
3. Payroll divided by one hundred and then multiplied by the actuarial rate equals the annual deposit.
4. The deposit premium is then modified by applying the ex-mod/surcharge.
5. The Board will vote to approve the allocation. Any further modification to the allocation requires Board approval.

III. RETROSPECTIVE RATING PLAN (RRP) - Through June 30, 2007

IIIa. Definitions

Deposits - The deposit for each Member Agency shall be calculated and paid as stated in the Bylaws.

Pooled Costs - The pooled costs of each program in each year (called a Program Year) will include only pooled losses and loss expenses.

Administrative expenses will be paid for by equal assessments against all Members.

Allocated Losses - Beginning five years after the end of the Program Year, ACCEL will calculate each Member's share of pooled losses. This calculation will be done annually in June and separately for each Program Year and Layer. Each Member's share will reflect that Member's *RRP Share Of Loss Percentages*. The *RRP Share Of Loss Percentages* are calculated by using the layer of loss from \$25,000 per occurrence to \$500,000 per occurrence. (That is, losses less than \$25,000 will not be considered, the first \$25,000 of each loss will be ignored, and no loss will be counted for more than \$475,000.)

Each Member's experience will be given weight to the extent that such experience is credible. The weights will range from about 50% (for a Member with \$10,000,000 payroll

) to about 90% (for a Member with about \$90,000,000 payroll). This ensures that large Members will be extensively experience rated, and that small Members will not get by with only nominal allocations just because of a few years of good fortune in claims experience.

Losses are revalued each year using the December 31 loss run and as reviewed and modified by ACCEL's claims auditor.

The cost allocation calculation for each program year will be redone annually until all claims are closed. Each Program will be accounted for separately, although **Fund Transfer** borrowing is allowed under the terms in this in Section IV.

IIIb. Timeline

EXAMPLE (FOR 1996/97 YEAR)

July 1, 1996	Pay deposits based on 1996/97 estimated payroll for covered exposures.
September 1997	Adjust deposits to reflect audited payroll (less certified exposure exemptions).
April 2001	Retrospective Calculations for information purposes only.
July 1, 2002	First Retrospective adjustments due or payable.
July 1, 2003	Second Retrospective adjustments due or payable.
July 1, Successive	Retrospective adjustments due or payable until all claims are Years closed.

IIIc. RRP Formula

Each Member's share of all pooled losses will depend on its size, any special Exposure Factors (surcharges) agreed to and the Member's Experience Modification.

A Member's Experience Modification reflects its own loss experience rate to the extent it is credible. To the extent that the Member's own experience is not credible, the Experience Modification reflects the average experience of all Members.

RRP FORMULA

- 1) **Reported Liability Losses** - Member's share of paid losses and case reserves \$475,000 excess of \$25,000 incurred in the program year being calculated plus the following three years.
- 2) **% Reported Liability Losses** - Member's proportional share of paid losses and case reserves \$475,000 excess of \$25,000 incurred in the program year plus the following three years.
- 3) **Audited Payroll** - Member's audited payroll during the 12-month program year.
- 4) **% Payroll** - Member's proportional share of audited payroll during the 12-month program year.
- 5) **Relative Loss Rate** - Member's share of losses divided by Member's share of payroll.
- 6) **Credibility Factor** Payroll
Payroll + \$10,000,000

Examples:	Payroll	Credibility
	\$10,000,000	50%
	30,000,000	75%
	90,000,000	90%

- 7) **Experience Modification** - Member's credibility times relative loss rate, plus (1.0 - Member's Credibility) times average Relative Loss Rate.

Example:	Member's Relative Loss Rate	=	2.00
	Member's Credibility Factor	=	80%
	Average Relative Loss Rate	=	1.00

Experience Modification:	(80% of 2.00) plus (20% of 1.00)	=	1.80

- 8) **Special Exposure Factor** - Any special exposure surcharges will be agreed upon before the beginning of the program year.
- 9) **Total Exposure** - Member's audited payroll times the experience modification times the special exposure factor.
- 10) **% Total Exposure** - Member's proportional share of total exposure.
- 11) **Incurred Program Year Claims** - Claims for each program year within pooled layer.
- 12) **Allocated Losses** - Program year pool layer losses times the Member's share of total exposure.
- 13) **Retained Funds** - In order to maintain a certain level of capital for loss payments from time-to-time the ACCEL Members may elect to retain some portion of the annual contribution. This figure will be above the actuarial developed IBNR. The retained funds are allocated to Members using the Member's share of total exposure (Column #10).
- 14) **Contribution** - Actual premium deposit.
- 15) **Interest on Contribution**

- 16) **Total in Account** - Total of Contribution and Interest.
- 17) **Funds for Return or Surcharge** - Total in account less allocated losses and retained funds.

***IIId.* Example of RRP**

Program Year: 1996/97
Date of Review: April 1, 2001

Experience Modification Calculation

		<u>Member</u>	<u>ACCEL</u>
1)	Paid losses and Case Reserves \$475,000 Excess \$25,000 incurred from 7/1/96 ¹ To 6/30/00 as of 12/31/01	\$ 3,000,000	\$ 15,000,000
2)	% Share of (1)	20%	100%
3)	Audited payroll in 1996-97 fiscal year	\$ 40,000,000	\$ 400,000,000
4)	% share of (3)	10%	100%
5)	Average loss rate per \$100 of payroll Relative loss ration (% of payroll)	\$ 7.50 2.00	\$ 3.75
6)	Credibility Factor - Weight given to city Experience. (payroll) / (payroll + \$10,000,000)	80%	
7)	Experience Modification	1.80	

Share of Pooled Losses Calculation

8)	Audited payroll in 1996/97 program year ²	\$ 40,000,000	\$ 400,000,000
9)	Experience Modification	1.80	1.05 avg.
10)	Exposure factor (may vary to reflect special exposures)	1.00	1.02 avg.

Allocation of Losses Calculation

11)	Total exposure	\$ 72,000,000	\$ 428,400,000
12)	Share of 1996/97 pool	16.81%	
13)	Total pooled losses arising 1996/97		\$ 2,000,000
14)	Allocated losses [(12) x (13) from Column 2]		\$ 336,200

Assessment or Return of Contributions

15)	Retained Funds (board to determine amount annually) [x (12)]	-0-	
16)	Contribution (1.2% ³ x \$40,000,000)	\$ 480,000	
17)	Accumulated interest on contribution	\$ 180,000	
18)	Total in account:	\$ 660,000	
17)	Return of contribution [(18) - ((14) - (15))]	\$ 323,800	

¹ Includes losses for all months of participation in 1996/97 pool.

² Include payroll for all months of participation in the 1996/97 pool.

³ The rate is adjusted annually by the Board. This example uses a \$1.20 rate per hundredths of payroll.

IV. RATING PLAN CALCULATION (RPC) – *Effective July 1, 2007*

The share of risk that each member assumes is based on the size of the member (DE9 payroll or other Board approved payroll basis), losses the member incurs during the program year which fall into ACCEL's pooled layer (excepted as otherwise noted in this RPC), and the Member's pool deposit for that program year. Effective July 1, 2007, the Rating Plan Calculation (RPC) has become the foundation piece of this Financial Plan Policy. Three years after the expiration of the program year, ACCEL calculates each Member's Contribution (a member's percentage share of loss).

Beginning three years after the end of the Program Year, ACCEL will calculate each Member's share of pooled losses. The calculation will be performed annually in June. The RPC Member Contribution is calculated based on claims or losses \$9,000,000 excess of \$1,000,000. For example, losses less than \$1,000,000 will not be taken into account for this calculation and if there is a \$1,100,000 claim then \$100,000 of it will be used for the calculation.

IVa. Definitions

Deposits - The deposit for each Member Agency shall be calculated and paid as stated in the Bylaws.

Member Contribution – Member's percentage share of loss.

Excess Claims or Losses- Total Incurred Claims or Losses which impact an ACCEL pooled layer (i.e, those claims or losses excess of a member's \$1,000,000 SIR)

IVb. Timeline Example

EXAMPLE FOR 2007/2008 PROGRAM YEAR

July 1, 2007	Members pay deposits based on 07/08 estimated payroll for covered exposures.
September 2008	Adjust deposits to reflect audited payroll
April 1, 2010	Perform Test RPC Formula for informational purposes only
July 1, 2011	Perform RPC Formula
June 2011	ACCEL Board approves RPC adjustments; assessments/refunds determined
July 1, Subsequent Years Following	RPC adjustments due and payable until all claims in program year are paid and the Board approves closing the Program Year.

IVc. Rating Plan Calculation (RPC) Formula

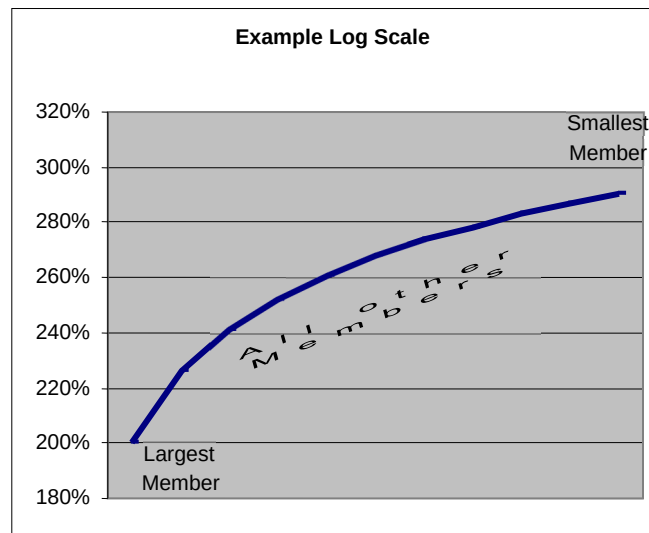
A formula is used to determine the Rating Plan Calculation (RPC) and is calculated in the following steps:

Step 1: Determine a Member's Contribution. Members' Contributions depend on the size of the member using to the Board-approved payroll basis, any excess losses the members incur, and the rate charged. In this calculation, payroll is given a 65% weight and excess claims a 35% weight.

$$\left\{ \left[\left(\frac{\text{Member's Payroll}}{\text{Total Payroll}} \times 65\% \right) + \left(\frac{\text{Member's Excess Claims}}{\text{Total Excess Claims}} \times 35\% \right) \right] \times \text{Total Excess Claims} \right\} = \text{Members Contribution}$$

Step 2: A 3% minimum Member Contribution is established. If a Member's Contribution is less than 3%, the difference is deducted from all other members. This process is recalculated until the 3% minimum is met.

Step 3: A maximum Member Contribution is established. The member with the smallest payroll will normally (see NOTE below) pay no more than 3 times their pool deposit towards any Excess Claims in a program year, and the member with the largest payroll will pay no more than 2 times their pool deposit towards any Excess Claims in a program year. All other members' maximum Member Contributions will be scaled on a logarithmic curve. See below diagram example.



PLEASE NOTE: In the event that all Members reach their Maximum Contribution, an assessment will be made, based solely on percentage share of payroll.

Final Step 4: A cap of \$4,000,000 Excess \$1,000,000 (Member's SIR) per Excess Claim is established. That is the first \$4,000,000 of each Excess Claim is allocated by the determined Member Contribution. Amounts in excess of \$4,000,000 per claim will be allocated by members' percentage share of payroll.

TABLE 1 below summarizes the formula guidelines of the Rating Plan Calculation.

TABLE 1

Step 1		Step 2	Step 3	Step 4
Calculate Preliminary Member Contribution, Weighing Payroll-to-Excess Losses		Apply Minimum Contribution	Apply Maximum Contribution Curve	Apply Excess Claim Cap Maximum
<i>Payroll</i>	<i>Excess Losses</i>	3.00%	200% - 300%	\$4,000,000
65%	35%			

IVd. Rating Plan Calculation Example

An RPC example is shown in the following Steps.

TABLE 2

1	2	3	4	5	6	7	8
MEMBER	Payroll	% of Payroll	Claim's	% of Excess Claim's	Pool Deposit Based on \$0.90 Rate	Member Contribution \$	Member Contribution %
Member A	\$96,000,000	19.01%	\$5,000,000	66.67%	864,000	2,676,733	35.69%
Member B	\$ 43,000,000	8.51%		0.00%	387,000	415,099	5.53%
Member C	\$ 52,000,000	10.30%	\$2,000,000	26.67%	468,000	1,201,980	16.03%
Member D	\$ 44,000,000	8.71%		0.00%	396,000	424,752	5.66%
Member E	\$ 17,000,000	3.37%		0.00%	153,000	164,109	2.19%
Member F	\$ 32,000,000	6.34%		0.00%	288,000	308,911	4.12%
Member G	\$ 44,000,000	8.71%	\$500,000	6.67%	396,000	599,752	8.00%
Member H	\$ 48,000,000	9.50%		0.00%	432,000	463,366	6.18%
Member I	\$ 40,000,000	7.92%		0.00%	360,000	386,139	5.15%
Member J	\$ 71,000,000	14.06%		0.00%	639,000	685,396	9.14%
Member K	\$ 18,000,000	3.56%		0.00%	162,000	173,762	2.32%
TOTAL	\$505,000,000	100.00%	\$7,500,000	100.00%	4,545,000	7,500,000	100.00%

Step 1: Example of preliminary Member Contribution Calculation for Member A (See Table 2 above).

$$\left\{ \left[\left(\frac{\$96,000,000}{\$505,000,000} \times 65\% \right) + \left(\frac{\$5,000,000}{\$7,500,000} \times 35\% \right) \right] \times \$7,500,000 \right\} = \$2,676,733$$

Member Contribution

Step 2: Apply 3% Minimum Contribution. Members E & K's figures from **Column 8** above will be adjusted to a minimum of 3%. To achieve the 3% minimum, a difference of 1.49% will be deducted from the remaining members on a pro-rata basis. This step will be based on the Percentage Member Contribution calculated in Column 8 above.

Step 3: Apply 200%-300% Maximum Contribution. Member A is the largest member and a 200% Maximum Contribution is applied. Member E is the smallest member and a 300% Maximum Contribution is applied. All other Members fall on a logarithmic scale between 200% and 300%. See TABLE 3A below. Please see Step #5 to explain how Total Annual Claims Costs (TACC) above the Maximum Contribution are allocated.

TABLE 3A

1	2	3	4	5
MEMBER	Rank Based on Payroll	200% to 300% Curve Parameter	Pool Deposit Based on \$0.90 Rate	Maximum Claims Payment based on Pool Contribution Maximum
LARGEST Member A	1	200%	864,000	1,728,000
Member B	7	273%	387,000	1,058,267
Member C	3	241%	468,000	1,130,081
Member D	5	261%	396,000	1,032,581
SMALLEST Member E	11	291%	153,000	444,488
Member F	9	283%	288,000	814,869
Member G	5	261%	396,000	1,032,581
Member H	4	252%	432,000	1,090,064
Member I	8	278%	360,000	1,002,580
Member J	2	226%	639,000	1,445,193
Member K	10	287%	162,000	464,807
TOTAL			4,545,000	11,243,510

Table 3B below shows reallocation of claims payment based on applied 3% minimum, 200%-300% maximum. As you can see, Members A and C have reached their Claims Payment Maximum, therefore, the remaining Members will incur the difference (see Table 3B, Column 5).

TABLE 3B

1	2	3	4	5	6
MEMBER	Member Contribution (% applied to claims incurred of \$7.5MM)	Members who have reached their Maximum Claims Payment	Amount over Capped Claims Maximum	Percent of Redistribution	Allocation Calculation
Member A	2,634,826.33	\$1,728,000	\$ 906,826.33	0.00%	\$ 1,728,000.00
Member B	408,600.31			11.10%	\$ 515,123.25
Member C	1,183,162.26	\$1,130,081	\$ 53,081.57	0.00%	\$ 1,130,080.69
Member D	418,102.64			11.36%	\$ 527,102.86
Member E	225,000.00			6.11%	\$ 283,657.96
Member F	304,074.65			8.26%	\$ 383,347.53
Member G	590,362.88			16.03%	\$ 744,271.69
Member H	456,111.98			12.39%	\$ 575,021.30
Member I	380,093.31			10.32%	\$ 479,184.42
Member J	674,665.63			18.32%	\$ 850,552.34
Member K	225,000.00			6.11%	\$ 283,657.96
TOTAL	7,500,000.00		\$ 959,907.90	100.00%	\$ 7,500,000.00

Step 4: If there are Excess Claims that exceed \$4,000,000, a Claims Cap of \$4,000,000 per claim is applied. Claims payment amounts over \$4,000,000 are reallocated by Members' percentage share of payroll. As previously shown on Table 2, Members A, C and G have incurred claims totaling \$7,500,000. Table 4 below shows how the claims, are reallocated based on the \$4,000,000 per claim maximum. Column 2 shows the amount per claim which needs to be reallocated.

TABLE 4

1	2	3	4	5	6	7
MEMBER	Incurred Claims	Overage to be Allocated by % of Payroll	RPC Allocation	Payroll Allocation	Total Allocation	Percentage of Total Losses
Member A	\$5,000,000	\$ 1,000,000	\$1,497,600.00	\$190,099.01	\$1,687,699.01	23%
Member B			\$ 446,440.15	\$ 85,148.51	\$ 531,588.66	7%
Member C	\$2,000,000		\$ 979,403.27	\$102,970.30	\$1,082,373.56	14%
Member D			\$ 456,822.48	\$ 87,128.71	\$ 543,951.19	7%
Member E			\$ 245,836.90	\$ 33,663.37	\$ 279,500.27	4%
Member F			\$ 332,234.53	\$ 63,366.34	\$ 395,600.87	5%
Member G	\$500,000		\$ 645,035.47	\$ 87,128.71	\$ 732,164.18	10%
Member H			\$ 498,351.79	\$ 95,049.50	\$ 593,401.30	8%
Member I			\$ 415,293.16	\$ 79,207.92	\$ 494,501.08	7%
Member J			\$ 737,145.36	\$140,594.06	\$ 877,739.42	12%
Member K			\$ 245,836.90	\$ 35,643.56	\$ 281,480.46	4%
TOTAL	\$7,500,000	\$ 1,000,000	\$6,500,000	\$1,000,000	\$ 7,500,000	100.00%

Note that, in the event Total Annual Claims Cost (TACC) of all members during one year exceed all members' Maximum Contributions, additional claims costs are allocated as a percentage of payroll.

IVe. Calculating the Availability of a Return or Assessment

The RPC Calculation will determine the amount Members are allocated towards a Program Year's Total Incurred claims. In order to calculate the availability of a Retrospective Return or Assessment the following steps must be taken:

1. Calculate the Results of the RPC Calculation
2. Record the Program Year Deposit
3. Record any Deposit Adjustments (e.g. interest, retro payments previously paid, fund transfers, audit adjustments, etc.)
4. Allocate the program year IBNR based on the Member Deposit percentage
5. The Availability of Return or Assessment will be calculated by adding the Member Program Year Deposit and Member Deposit Adjustments and then deducting the results of the Member's RPC Calculation and the Allocated Member IBNR, as illustrated below:

1	2	3	4	5	6	7
			(2) + (3)			(4) - (5) - (6)
MEMBER	Deposits	Deposit Adjustments	Total Deposit	RPC Result	IBNR Allocation	Member Return or (Assessment)
Member A	\$ 864,000	\$ 380,198	\$ 1,244,198	\$ 1,687,699	\$ 42,772	\$ (486,273)
Member B	\$ 387,000	\$ 170,297	\$ 557,297	\$ 531,589	\$ 19,158	\$ 6,550
Member C	\$ 468,000	\$ 205,941	\$ 673,941	\$ 1,082,374	\$ 23,168	\$ (431,601)
Member D	\$ 396,000	\$ 174,257	\$ 570,257	\$ 543,951	\$ 19,604	\$ 6,702
Member E	\$ 153,000	\$ 67,327	\$ 220,327	\$ 279,500	\$ 7,574	\$ (66,748)
Member F	\$ 288,000	\$ 126,733	\$ 414,733	\$ 395,601	\$ 14,257	\$ 4,874
Member G	\$ 396,000	\$ 174,257	\$ 570,257	\$ 732,164	\$ 19,604	\$ (181,511)
Member H	\$ 432,000	\$ 190,099	\$ 622,099	\$ 593,401	\$ 21,386	\$ 7,312
Member I	\$ 360,000	\$ 158,416	\$ 518,416	\$ 494,501	\$ 17,822	\$ 6,093
Member J	\$ 639,000	\$ 281,188	\$ 920,188	\$ 877,739	\$ 31,634	\$ 10,815
Member K	\$ 162,000	\$ 71,287	\$ 233,287	\$ 281,480	\$ 8,020	\$ (56,213)
TOTAL	\$4,545,000	\$ 2,000,000	\$ 6,545,000	\$ 7,500,000	\$ 225,000	\$ (1,180,000)

IVf. Assessment Calculation, Payment Plans, & Request for Deferral

ACCEL annually calculates the RRP and/or RPC. The calculation results at the end of any single year may show a positive, zero, or negative balance for an individual Member. A Member with a zero or negative balance upon completion of the annual RRP or RPC calculation shall be considered in an “Assessment Position”.

Assessment

The ACCEL Board may issue an assessment to any Member in an Assessment Position. ACCEL will invoice any assessment to the Member at the beginning of the policy year (July 1). The following terms apply to any assessment:

1. Any assessment balance is due upon receipt of the invoice. Payment is due within 30 days except as otherwise authorized by the Board.
2. Any payment received on the unpaid balance after 30 days is considered late. All late payments shall accrue interest on the balance at the rate of LAIF plus 1%, unless otherwise authorized by the Board.
3. If a Member is more than 90 days delinquent on the payment plan, the Program Administrators will report to the Board at the next Board Meeting for further action.

Current or Prior Members may request a Payment Plan for their Assessment following these steps:

- a. The Member must submit a written request to the Program Administrators prior to June 1st.
- b. The Board will consider any requests to establish a Payment Plan at a Board meeting prior to the June Board Meeting.
- c. The Board may take action to authorize a Payment Plan at the June Board Meeting.
- d. The Board may not consider any proposed payment plan with a duration greater than three (3) years.
- e. All Payment Plans approved by the Board shall include interest calculated at a reasonable rate established by the Board.

Example of Payment Plan for FY 2021-22 RPC Results:

Year 1:

- o One-Third **due** June 30, 2022
- o No interest unless payment is late and penalty applies
- o Late penalty applies if 1/3 payment not received by March 31, 2023
- o The penalty is the LAIF rate (as of March 31, 2023) **plus** 1%
- o The 2nd and 3rd installments are charged interest beginning on this late date of 3/31/2023; compounding interest at a rate of ½ of a percent of the outstanding balance
- o Members can choose to pay greater than the 1/3 due and the remainder will be equally allocated to the 2nd and 3rd installments.

Year 2:

- o Second (1/3) installment and interest are **Due** June 30, 2023 Net 30
- o If payment is late (30 days), interest accrues at LAIF rate **plus** 1% compounded interest
- o The third installment continues to accrue interest at the lower “long-term” payment rate.

Year 3:

- o Third (1/3) installment and interest are **Due** June 30, 2024, Net 30
- o If payment is late (30 days), interest accrues at LAIF rate **plus** 1% compounded interest

Request for Deferral of Assessment

The Board recognizes that the timing of claim payments used in the RRP or RPC and annual contributions to the pool do not always align. Occasionally, when the RRP or the RPC calculation identifies an assessment position for a Member, the Test Year calculation in the subsequent policy period may eliminate the negative position. The Board recognizes the potential to move from a negative position to a positive position without the need for an infusion of funds from the Member. A Member may request to defer an assessment under these specific parameters:

1. The Test Year shows a positive balance that is greater than the Member’s negative balance.
 - The Member may request, in writing, the Assessment be postponed for one year.
 - The Board must approve the request.
2. A Member’s positive balance in the Test Year is less than its negative Assessment Position balance
 - The Member may request, in writing, that the net difference be collected.
 - The Board must approve the request.

IVg. Modification of RPC Inputs

The following updates to the formula and the effective dates are scheduled below. The following modifications are intended to be slight changes to the RPC outlined above, a major modification or new rating plan will result in a new section of this P&P.

Effective for the Program Year starting July 1, 2021 and following: The Board took action at the June 2021 Board Meeting to modify the calculation as follows;

- The Minimum Contribution in **IIIC. Rating Plan Calculation (RPC) Formula, Step 2** changed from 3% to 2%

V. ADMINISTRATIVELY SUSPENDING THE RRP AND RPC CALCULATIONS

Va. Summary

ACCEL's rating plan is recalculated each year based on current year inputs such as claims payments, investment income and other financial factors that impact the funds available for return or assessment. When a Program Year is fully developed, and no new claim development is occurring, the calculation of that Program Year may no longer be necessary.

Upon review of the calculation, a Program Year may be "Suspended" by Board action. Once the Program Year is Suspended, the final contribution percentage will be used to allocate the remaining funds in the Member Account Summary. The Member Account Summary will transfer the remaining funds in the program year to more recent open years or distribute the funds to the Member agencies.

Vb. Steps

The following steps will be taken to administratively Suspend years:

1. RRP and RPC calculations will be completed and approved at the June Board Meeting.
2. Following the adoption of the retro calculations, the Board may take action to Suspend years in which no claims activity (payments or reserves) excess of \$1,000,000 are expected. The Board will take action directing the Program Administrators which years are Suspended. The Board will pass a resolution recognizing the Suspended Program Years.
3. Any funds available for Member return or assessment will be moved to an open year through a Fund Transfer.
4. A Suspended year will no longer be calculated once Board Action is taken to Suspend a year.
5. The Board may take action to open a Suspended Program Year. Upon doing so, the Program Year will be recalculated as needed.

Note: ACCEL's Financial Plan previously contained the following language:

Once the Program Year is closed, the final contribution percentage will be used to allocate the remaining funds in the Member Account Summary. The Member Account Summary will transfer the remaining funds in the program year to open years or distribute the funds to the Member agencies.

If an occurrence in a closed year requires payment, all years impacted by the recalculation of the formula will/shall be re-opened by majority vote by the Board. The allocation for new payments will be calculated and approved by the Board.

VI. RESTRICTING RETRO FUNDS AVAILABLE FOR RETURN

VIa. Summary

ACCEL acknowledges its task to maintain prudent funding within the organization. To achieve this task, the Board may take action to restrict the total funds available for withdrawal in a given year. The Board may wish to take action to declare a reduction of available retro for withdrawal than the full amount calculated by the RRP and RPC calculations.

The purpose for restricting the Retro funds available for withdrawal is to protect ACCEL during which time known or expected financially significant events may impact the organization. ACCEL shall not restrict funds on a long term basis. A restriction will only occur for a single retro calculation. Funds will be unrestricted for the next year's calculation, at which point the Board may take action to restrict funds based on the new unencumbered RRP and RPC calculations.

VIb. Steps

The following steps will be taken to restrict the retro funds available for return to members:

1. RRP and RPC calculations will be completed and approved at the June Board Meeting.
2. Following the adoption of the retro calculations, the Board may take action to restrict a portion of the funds available for return due to deteriorating financial position.
3. These funds will be held by ACCEL, and not declared available for return (undeclared).
4. Funds will be withheld from specific years as instructed by the Board of Directors.
5. Funds will either be withheld by the same percentage established by the RRP and RPC calculations for "Percentage Share of Loss" or by a separate Board approved calculation.
6. Funds will be returned for the same amount as they were withheld prior to the initiation of the following year's calculation.

VII. FUND TRANSFER

VIIa. Summary

ACCEL recognizes the possible need and advantages of allowing its Members to transfer funds from separate program years in different pool layers. The Member may transfer funds from another layer or program year in accordance with Board policy.

The purpose of transferring is to permit Members to cover Incurred claims and reserves without assessing the Member when there are sufficient funds available in other solvent layers or other

program years. Transferring is not allowed for payment of future deposits or administrative expenses.

VIIb. Steps

All of the following provisions and conditions will be adhered to for a Member to transfer funds between pool layers and Program Years:

1. A Member can only transfer funds from a year that has funds available after “Retain Funds (IBNR)” are adopted by the Board.
2. The FIFO accounting concept will be utilized (i.e. transferring will start with the earliest program year from which funds are available).
3. A Member's future calculation of "returns" will be used to offset any transferred amounts before any funds are returned to the Member who has moved funds.
4. Should two or more members desire to transfer funds and should there be insufficient funds available under this policy and procedure to meet those members’ needs, the amount available for individual member transferring will be on a pro-rata basis, among the transferring cities, determined by the amount of the members' audited deposits. The aggregate amount available for transfer will be the lesser of 5. a) or b) below.
5.
 - a) The maximum amount allowable for transfer will not exceed 50% of that year's total deposit (less the implications of any insurance premiums paid).
 - b) The maximum amount available for transfer will be those funds available after deducting pool reserves (including Retained Funds) from pool layer deposits. The formula for determining "pool reserves" will be: reserves plus (IBNR) times a conservative loading factor of 1.5.
6. The maximum amount available to an individual Member for transfer will be those funds available after subtracting 200% of such individual Member's financial obligation for its share of total ACCEL losses for a pool layer in any program year from such individual Member's total audited deposit for such program year.
7. Provisions 5 and 6 notwithstanding, 100% of those funds held or transferred into a pool layer in any program year, which represent declared retrospective returns, will be available for transfer.

VIII. MEMBER ACCOUNT SUMMARY (MAS)

VIIIa. MAS Summary & Explanation

The MAS is the document of the Authority governing cash flow. This multi-page spreadsheet lists each Member's *cash position* in the Liability Program and is presented quarterly to the Board for acceptance.

The MAS is a source document that captures Member's movement of funds, excluding the General & Administrative Account. Information is captured in the following categories for both the *current* year and *prior* years:

- Deposits
- Interest
- Funds Transferred
- Claims Adjustment
- Retros (*RRP Adjustments*)

There are two sets of calculations: (*Current* and *Prior* Years) because interest on Members funds held by the Authority is calculated on a daily basis. *Current* Year's information is documented separately and consolidated every July 1 to the *Prior* Year's section. This allows for the allocation of interest correctly, based on the daily balance in the current year.

The Funds Transfer **row** depicts money that has been moved from any one program or program layer to another program year or program layer. A check and balance will be visible in the report run as of June 30th of changes made in the current year to assure that funds have been moved and not received as "*Retros*." (In addition, Members excess insurance premiums may be paid out of their deposit rate, and are deducted from the balance.) Changes to the MAS are made quarterly reflecting investment earnings, deposits paid, claims paid and *Retros* paid.

Changes by Members to the MAS are made based on submissions to the Treasurer in accordance with this policy.

MAS EXAMPLE

ACCEL Estimated Earnings Report
Program Year 2 (FY 87/88)
Calculated at: 30-Jun-99

	MODESTO	VISALIA	SANTA MONICA
Excess of \$1,000,000 Layer			
Retros All %	5.48%	5.33%	19.40%
Prior Years:			
Aud Dep	323,624	132,213	578,656
Interest	151,425	65,929	286,567
Fnd Transfer	0	0	0
Clm Adj	(39,144)	(38,073)	(138,575)
Retros	(425,848)	(184,753)	(715,775)
Balance Fwd.	10,057	(24,684)	10,873
Current Year:			
Deposit Adjustment	0	0	0
Estimated Interest	634	778	686
Fund Transfer	0	0	0
Claim Paid Allocation	0	0	0
Retros	0	40,719	0
Current Year Activity	634	41,497	686
Total 9 xs 1	10,691	16,813	11,559
Excess of \$500,000 Layer			
Retros All %	18.51%	17.82%	0.00%
Prior Years:			
Audit Deposit	129,499	52,885	0
Interest	68,149	24,011	0
Fund Transfer	0	0	0
Claim Adjustment	(92,550)	(89,100)	0
Retros	(72,442)	(44,313)	0
Balance Fwd.	32,656	(56,517)	0
Current Year:			
Deposit Adjustment	0	0	0
Estimated Interest	2,059	(318)	0
Fund Transfer	0	0	0
Claim Paid Allocation	0	0	0
Retros	0	56,604	0
Current Year Activity	2,059	56,286	0
Total 500 x:	34,715	(231)	0
Total Both Layers:	45,406	16,582	11,559
The estimated interest income for this report assumed an average rate of return of:			6.3237%

VIIIb. Recognition of Returns and Transfer of Funds

To receive a Board declared RRP Return or Transfer Funds, a letter to the Treasurer (with a copy to the office of ACCEL and the President) is required from the Member. These letters will be attached to the next quarterly MAS when generated and agendaized for Board acceptance. Changes will be initialed and dated as made in the MAS. Members should check to ensure changes are accurate.

IX. ADMINISTRATIVE EXPENSES

General and Administrative costs are shared equally by all Members with two exceptions; payments due from former members and specific travel funds budgeted as described in *P&P: Travel Expense*.

IXa. Calculation and Payment

The general and administrative costs, shared equally by Members, are adopted in a budget each year prior to July 1, as required by the Joint Powers Agreement. This budget includes estimates for all expenses plus a contingency reserve. Invoices are submitted to each Member after the budget is approved and payments are due July 1st. At the end of the fiscal year, excess funds are credited to Members on the same pro rata basis.

IXb. Obligations to ACCEL by Former Member

The *P&P: Obligations to ACCEL by Former Member* governs the responsibilities of former members until their participating Program Years are administratively closed.

X. ADMINISTRATIVE PROCEDURES

General procedures of the Authority that impact other items in the Financial Plan P&P may be listed here.

Xa. Actuarial Analysis

Actuarial Analysis are conducted annually with reviews of IBNR analyzed each June 30th of the year.

Xb. Unallocated Loss Adjustment Expense

Unallocated Loss Adjustment Expenses (ULAE) will be treated as a current expense in each fiscal year to properly account for these funds. In the event that the Authority dissolves, future ULAE will be allocated to the current expenses of the ongoing budget of the Authority.

ADMINISTRATIVE POLICY AND PROCEDURE

SUBJECT: FINANCIAL PLAN

DATE: 1987

AMENDED DATE: January 23, 2025

REVIEWED DATE: September 4, 2024

STATEMENT

The purpose of this Financial Plan is to capture the variety of interrelated financial activities associated with managing the ACCEL Shared Risk Liability Program and the funds held by the Authority on behalf of Members for payment of claim-related expenses.

TABLE OF CONTENTS

★ SUMMARY

I. POLICY & PROCEDURE (P&P)

II. CALCULATION OF ANNUAL DEPOSITS

- a. Summary**
- b. Ex-mod Calculation**
- c. Steps**

III. RETROSPECTIVE RATING PLAN (RRP) – Through June 30, 2007

- a. Definitions**
- b. Timeline Example**
- c. RRP Formula**
- d. Example of RRP**

IV. RATING PLAN CALCULATION (RPC) – Effective July 1, 2007

- a. Definitions**
- b. Timeline Example**
- c. RPC Formula**
- d. Example of RPC**
- e. Calculating the Availability of a Return or Assessment**
- f. Assessment Calculation, Payment Plans & Request for Deferral**
- g. Modifications to RPC Inputs**

V. ADMINISTRATIVELY SUSPENDING THE RRP AND RPC CALCULATIONS

- a. Summary**
- b. Steps**

VI. RESTRICTING RETRO FUNDS AVAILABLE FOR RETURN

- a. Summary**
- b. Steps**

VII. FUND TRANSFER

- a. Summary
 - b. Steps
- VIII. MEMBER ACCOUNT SUMMARY (MAS)
 - a. MAS Summary & Explanation
 - b. Recognition of Returns and Transfer of Funds
- IX. ADMINISTRATIVE EXPENSES
 - a. Calculation and Payment
 - b. Obligations to ACCEL by Former Member
- X. ADMINISTRATIVE PROCEDURES
 - a. Actuarial Analysis
 - b. Unallocated Loss Adjustment Expense

SUMMARY

The ACCEL Liability Program is designed and intended to share risk among Members for losses \$9,000,000 excess \$1,000,000 losses. This is the “core” program and focus of ACCEL. At times ACCEL may purchase traditional insurance or reinsurance that replaces layers of the shared risk program. From time to time optional programs have been developed for Members. Historical options allow a member to retain risk at \$500,000 each occurrence and purchase insurance above a \$10,000,000 limit of liability.

Deposits are collected by the Authority each year based on actuarial analysis, and action by the Board of Directors. The deposit paid each July is the rate times hundredths of estimated DE-9 payroll.

The members’ deposits to ACCEL are applied to a specific Program Year. The members’ deposits are credited with investment income at the rate earned on the Authority's investments. Each program year “stands alone.” Funds are not carried forward to succeeding years. Continuity of overall funding is created through **Fund Transfers** (Program Year borrowing - defined in Section IV).

I. POLICY & PROCEDURE (P&P):

Rating Plans are calculated each year subject to the terms addressed in Sections II and III this P&P.

- The Board determines the amount of *Retained Funds (Incurred But Not Reported - IBNRs)* to be maintained in each Program Year Members are then notified of the funds available for return/assessment or to transfer to another program year to cover expected deficits as of June 30.
- If Members wish to move funds into other program years or to maintain the funds on account for return or assessment during a later fiscal year (after new deposits are paid), the Members should notify the Treasurer (with a copy to the office of ACCEL and President) by June 30.

- Funds transferred to other program years prior to June 30 will be correctly reflected in the Member Account Summary (MAS) effective June 30. Funds paid to Members will be reflected on the date paid in the next fiscal quarter.
- Members may transfer funds between program years and pool layers prior to funds declared through the calculation process. The **steps** for transferring are detailed in Section IVb. As provided for herein, members may choose to access these funds to mitigate the need for assessments when sufficient funds are available in other solvent layers or prior program years.
- Members must request in writing to the Treasurer (with a copy to the office of ACCEL and the President) both release of funds and the movement of funds to and from program years, but irrespective of the request, negative years will always be adjusted to positives and First In First Out (FIFO) accounting will be used to reduce negative balances.
- When the need for an assessment of a Member for additional funds is recognized (e.g., as a result of a claim payment), a Member may transfer funds from another program year and will submit a written request to the Treasurer (with a copy to the office of ACCEL and the President).
 - 1) The Program Administrator will calculate the amount of funds available for transfer, notify the President, and instruct the Treasurer to arrange transfer of the funds requested based on the Board Policy limitations.
 - 2) If a Member's program year-end Incurred Losses exceed the program year's deposit (plus accumulated interest), the Program Administrator will notify the Member by the June meeting of each year.
 - 3) The Member must then notify of their intent to activate transfer. This will be retroactively effective to June 30, and the Treasurer's financial statements will be revised accordingly.
- Each Member's share of claims paid changes over time and is dependent on the most recent calculation. Percentage share of losses is updated in the MAS annually, effective July 1st.
- For years when a "Percentage Share of Loss" cannot be determined, percentage of payroll will be used.

II. CALCULATION OF ANNUAL DEPOSITS

IIa. Summary

Each year ACCEL funds the Program Year with deposit premium collected from the Members. The following section outlines the steps taken to calculate the deposit premium.

The deposit premium allocation shall be reviewed by the Finance Committee and may include the application of an ex-mod, surcharge, or other Board approved allocation methodology. Members may be charged a special surcharge as determined by the Finance Committee.

The deposit premiums are presented at the June Board Meeting and require approval from the Board annually. Invoices are submitted to each Member after the budget is approved and payments are due within thirty days of July 1st.

The ACCEL Bylaws, Article XII Liability Program, Section E. Deposit (and Audited) Premium Calculations contains the following directions regarding the calculation of deposits. The exposure base is measured by payroll. Payroll is defined in the Bylaws as, the year's preceding DE6 (or equivalent) payroll (Subject Wages) for quarters ending March 31, June 30, September 30 and December 31.

Administrative Expenses are included in the annual deposit and is defined in Section VIII. Administrative Expenses of this P&P.

The following additional procedures are followed to calculate the annual deposit:

IIb. Ex-mod Calculation

The Board approves the following ex-mod calculation to be applied to annual deposits starting July 1, 2024 as follows:

Ex Mod Inputs:

1. Payroll: oldest 8 years of most recent 10 years
2. Claims: oldest 8 years of most recent 10 years, excess of \$1M and capped at \$5M
 - a. Unless directed otherwise by the Board, the prior year's Rating Plan Calculation (RPC) will be used for this calculation
3. Calculate loss rate based on member's percentage share of payroll and claims.
4. Apply 35% credibility factor to loss rate to create ex-mod
5. Cap ex-mod at maximum of 1.2 and minimum of 0.8

Iibi. Sample Ex-Mod Calculation

$$\left(\frac{8 \text{ year member claims}}{8 \text{ year ACCEL claims}}\right) / \left(\frac{8 \text{ year member payroll}}{8 \text{ year ACCEL payroll}}\right) = \text{Loss Rate}$$

$$\text{Credibility factor of } 0.35 \times \text{Loss Rate} + (1 - \text{Credibility of } 0.35) = \text{Ex-Mod}$$

Sample Calculation with Numbers:

$$\left(\frac{\$1,600,000}{\$40,000,000}\right) \times \left(\frac{80,000,000}{\$1,000,000,000}\right) = 0.4$$

$$0.35 \times 0.4 + (1 - 0.35) = 0.79$$

As this is below the 0.8 minimum, this theoretical member would be using an ex-mod of 0.8 for the purposes of determining annual deposit premium.

Iic. Steps

The following steps will be taken to calculate the annual deposits:

1. The sum of the prior year four quarters ending on March 31, June 30, September 30 and December 31, Subject Wages to determine payroll.
2. The actuarial rate is presented by the actuary annually. The Board will select the funding rate at the Spring or June Board Meeting. The confidence level funding is adopted by the Board at the June Board Meeting.
3. Payroll divided by one hundred and then multiplied by the actuarial rate equals the annual deposit.
4. The deposit premium is then modified by applying the ex-mod/surcharge.
5. The Board will vote to approve the allocation. Any further modification to the allocation requires Board approval.

III. RETROSPECTIVE RATING PLAN (RRP) - Through June 30, 2007

IIIa. Definitions

Deposits - The deposit for each Member Agency shall be calculated and paid as stated in the Bylaws.

Pooled Costs - The pooled costs of each program in each year (called a Program Year) will include only pooled losses and loss expenses.

Administrative expenses will be paid for by equal assessments against all Members.

Allocated Losses - Beginning five years after the end of the Program Year, ACCEL will calculate each Member's share of pooled losses. This calculation will be done annually in June and separately for each Program Year and Layer. Each Member's share will reflect that Member's *RRP Share Of Loss Percentages*. The *RRP Share Of Loss Percentages* are calculated by using the layer of loss from \$25,000 per occurrence to \$500,000 per occurrence. (That is, losses less than \$25,000 will not be considered, the first \$25,000 of each loss will be ignored, and no loss will be counted for more than \$475,000.)

Each Member's experience will be given weight to the extent that such experience is credible. The weights will range from about 50% (for a Member with \$10,000,000 payroll

) to about 90% (for a Member with about \$90,000,000 payroll). This ensures that large Members will be extensively experience rated, and that small Members will not get by with only nominal allocations just because of a few years of good fortune in claims experience.

Losses are revalued each year using the December 31 loss run and as reviewed and modified by ACCEL's claims auditor.

The cost allocation calculation for each program year will be redone annually until all claims are closed. Each Program will be accounted for separately, although **Fund Transfer** borrowing is allowed under the terms in this in Section IV.

IIIb. Timeline

EXAMPLE (FOR 1996/97 YEAR)

July 1, 1996	Pay deposits based on 1996/97 estimated payroll for covered exposures.
September 1997	Adjust deposits to reflect audited payroll (less certified exposure exemptions).
April 2001	Retrospective Calculations for information purposes only.
July 1, 2002	First Retrospective adjustments due or payable.
July 1, 2003	Second Retrospective adjustments due or payable.
July 1, Successive	Retrospective adjustments due or payable until all claims are Years closed.

IIIc.RRP Formula

Each Member's share of all pooled losses will depend on its size, any special Exposure Factors (surcharges) agreed to and the Member's Experience Modification.

A Member's Experience Modification reflects its own loss experience rate to the extent it is credible. To the extent that the Member's own experience is not credible, the Experience Modification reflects the average experience of all Members.

RRP FORMULA

- 1) **Reported Liability Losses** - Member's share of paid losses and case reserves \$475,000 excess of \$25,000 incurred in the program year being calculated plus the following three years.
- 2) **% Reported Liability Losses** - Member's proportional share of paid losses and case reserves \$475,000 excess of \$25,000 incurred in the program year plus the following three years.
- 3) **Audited Payroll** - Member's audited payroll during the 12-month program year.
- 4) **% Payroll** - Member's proportional share of audited payroll during the 12-month program year.
- 5) **Relative Loss Rate** - Member's share of losses divided by Member's share of payroll.
- 6) **Credibility Factor** Payroll
Payroll + \$10,000,000

Examples:

Payroll	Credibility
\$10,000,000	50%
30,000,000	75%
90,000,000	90%

- 7) **Experience Modification** - Member's credibility times relative loss rate, plus (1.0 - Member's Credibility) times average Relative Loss Rate.

Example:	Member's Relative Loss Rate	=	2.00
	Member's Credibility Factor	=	80%
	Average Relative Loss Rate	=	1.00

Experience Modification:	(80% of 2.00) plus (20% of 1.00)	=	1.80

- 8) **Special Exposure Factor** - Any special exposure surcharges will be agreed upon before the beginning of the program year.
- 9) **Total Exposure** - Member's audited payroll times the experience modification times the special exposure factor.
- 10) **% Total Exposure** - Member's proportional share of total exposure.
- 11) **Incurred Program Year Claims** - Claims for each program year within pooled layer.
- 12) **Allocated Losses** - Program year pool layer losses times the Member's share of total exposure.
- 13) **Retained Funds** - In order to maintain a certain level of capital for loss payments from time-to-time the ACCEL Members may elect to retain some portion of the annual contribution. This figure will be above the actuarial developed IBNR. The retained funds are allocated to Members using the Member's share of total exposure (Column #10).
- 14) **Contribution** - Actual premium deposit.
- 15) **Interest on Contribution**

- 16) **Total in Account** - Total of Contribution and Interest.
- 17) **Funds for Return or Surcharge** - Total in account less allocated losses and retained funds.

***IIId.* Example of RRP**

Program Year: 1996/97
Date of Review: April 1, 2001

Experience Modification Calculation

		<u>Member</u>	<u>ACCEL</u>
1)	Paid losses and Case Reserves \$475,000 Excess \$25,000 incurred from 7/1/96 ¹ To 6/30/00 as of 12/31/01	\$ 3,000,000	\$ 15,000,000
2)	% Share of (1)	20%	100%
3)	Audited payroll in 1996-97 fiscal year	\$ 40,000,000	\$ 400,000,000
4)	% share of (3)	10%	100%
5)	Average loss rate per \$100 of payroll Relative loss ration (% of payroll)	\$ 7.50 2.00	\$ 3.75
6)	Credibility Factor - Weight given to city Experience. (payroll) / (payroll + \$10,000,000)	80%	
7)	Experience Modification	1.80	

Share of Pooled Losses Calculation

8)	Audited payroll in 1996/97 program year ²	\$ 40,000,000	\$ 400,000,000
9)	Experience Modification	1.80	1.05 avg.
10)	Exposure factor (may vary to reflect special exposures)	1.00	1.02 avg.

Allocation of Losses Calculation

11)	Total exposure	\$ 72,000,000	\$ 428,400,000
12)	Share of 1996/97 pool	16.81%	
13)	Total pooled losses arising 1996/97		\$ 2,000,000
14)	Allocated losses [(12) x (13) from Column 2]		\$ 336,200

Assessment or Return of Contributions

15)	Retained Funds (board to determine amount annually) [x (12)]	-0-	
16)	Contribution (1.2% ³ x \$40,000,000)	\$ 480,000	
17)	Accumulated interest on contribution	\$ 180,000	
18)	Total in account:	\$ 660,000	
17)	Return of contribution [(18) - ((14) - (15))]	\$ 323,800	

¹ Includes losses for all months of participation in 1996/97 pool.

² Include payroll for all months of participation in the 1996/97 pool.

³ The rate is adjusted annually by the Board. This example uses a \$1.20 rate per hundredths of payroll.

IV. RATING PLAN CALCULATION (RPC) – *Effective July 1, 2007*

The share of risk that each member assumes is based on the size of the member (DE9 payroll or other Board approved payroll basis), losses the member incurs during the program year which fall into ACCEL's pooled layer (excepted as otherwise noted in this RPC), and the Member's pool deposit for that program year. Effective July 1, 2007, the Rating Plan Calculation (RPC) has become the foundation piece of this Financial Plan Policy. Three years after the expiration of the program year, ACCEL calculates each Member's Contribution (a member's percentage share of loss).

Beginning three years after the end of the Program Year, ACCEL will calculate each Member's share of pooled losses. The calculation will be performed annually in June. The RPC Member Contribution is calculated based on claims or losses \$9,000,000 excess of \$1,000,000. For example, losses less than \$1,000,000 will not be taken into account for this calculation and if there is a \$1,100,000 claim then \$100,000 of it will be used for the calculation.

IVa. Definitions

Deposits - The deposit for each Member Agency shall be calculated and paid as stated in the Bylaws.

Member Contribution – Member's percentage share of loss.

Excess Claims or Losses- Total Incurred Claims or Losses which impact an ACCEL pooled layer (i.e, those claims or losses excess of a member's \$1,000,000 SIR)

IVb. Timeline Example

EXAMPLE FOR 2007/2008 PROGRAM YEAR

July 1, 2007	Members pay deposits based on 07/08 estimated payroll for covered exposures.
September 2008	Adjust deposits to reflect audited payroll
April 1, 2010	Perform Test RPC Formula for informational purposes only
July 1, 2011	Perform RPC Formula
June 2011	ACCEL Board approves RPC adjustments; assessments/refunds determined
July 1, Subsequent Years Following	RPC adjustments due and payable until all claims in program year are paid and the Board approves closing the Program Year.

IVc. Rating Plan Calculation (RPC) Formula

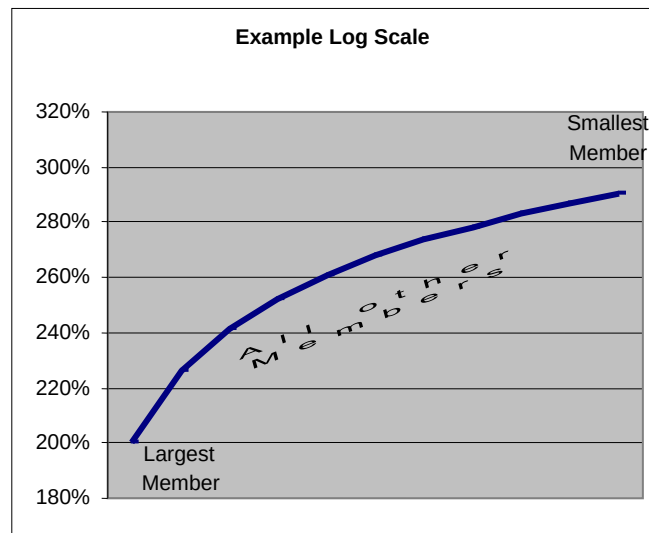
A formula is used to determine the Rating Plan Calculation (RPC) and is calculated in the following steps:

Step 1: Determine a Member's Contribution. Members' Contributions depend on the size of the member using to the Board-approved payroll basis, any excess losses the members incur, and the rate charged. In this calculation, payroll is given a 65% weight and excess claims a 35% weight.

$$\left\{ \left[\left(\frac{\text{Member's Payroll}}{\text{Total Payroll}} \times 65\% \right) + \left(\frac{\text{Member's Excess Claims}}{\text{Total Excess Claims}} \times 35\% \right) \right] \times \text{Total Excess Claims} \right\} = \text{Members Contribution}$$

Step 2: A 3% minimum Member Contribution is established. If a Member's Contribution is less than 3%, the difference is deducted from all other members. This process is recalculated until the 3% minimum is met.

Step 3: A maximum Member Contribution is established. The member with the smallest payroll will normally (see NOTE below) pay no more than 3 times their pool deposit towards any Excess Claims in a program year, and the member with the largest payroll will pay no more than 2 times their pool deposit towards any Excess Claims in a program year. All other members' maximum Member Contributions will be scaled on a logarithmic curve. See below diagram example.



PLEASE NOTE: In the event that all Members reach their Maximum Contribution, an assessment will be made, based solely on percentage share of payroll.

Final Step 4: A cap of \$4,000,000 Excess \$1,000,000 (Member's SIR) per Excess Claim is established. That is the first \$4,000,000 of each Excess Claim is allocated by the determined Member Contribution. Amounts in excess of \$4,000,000 per claim will be allocated by members' percentage share of payroll.

TABLE 1 below summarizes the formula guidelines of the Rating Plan Calculation.

TABLE 1

Step 1		Step 2	Step 3	Step 4
Calculate Preliminary Member Contribution, Weighing Payroll-to-Excess Losses		Apply Minimum Contribution	Apply Maximum Contribution Curve	Apply Excess Claim Cap Maximum
<i>Payroll</i>	<i>Excess Losses</i>	3.00%	200% - 300%	\$4,000,000
65%	35%			

IVd. Rating Plan Calculation Example

An RPC example is shown in the following Steps.

TABLE 2

1	2	3	4	5	6	7	8
MEMBER	Payroll	% of Payroll	Claim's	% of Excess Claim's	Pool Deposit Based on \$0.90 Rate	Member Contribution \$	Member Contribution %
Member A	\$96,000,000	19.01%	\$5,000,000	66.67%	864,000	2,676,733	35.69%
Member B	\$ 43,000,000	8.51%		0.00%	387,000	415,099	5.53%
Member C	\$ 52,000,000	10.30%	\$2,000,000	26.67%	468,000	1,201,980	16.03%
Member D	\$ 44,000,000	8.71%		0.00%	396,000	424,752	5.66%
Member E	\$ 17,000,000	3.37%		0.00%	153,000	164,109	2.19%
Member F	\$ 32,000,000	6.34%		0.00%	288,000	308,911	4.12%
Member G	\$ 44,000,000	8.71%	\$500,000	6.67%	396,000	599,752	8.00%
Member H	\$ 48,000,000	9.50%		0.00%	432,000	463,366	6.18%
Member I	\$ 40,000,000	7.92%		0.00%	360,000	386,139	5.15%
Member J	\$ 71,000,000	14.06%		0.00%	639,000	685,396	9.14%
Member K	\$ 18,000,000	3.56%		0.00%	162,000	173,762	2.32%
TOTAL	\$505,000,000	100.00%	\$7,500,000	100.00%	4,545,000	7,500,000	100.00%

Step 1: Example of preliminary Member Contribution Calculation for Member A (See Table 2 above).

$$\left\{ \left[\left(\frac{\$96,000,000}{\$505,000,000} \times 65\% \right) + \left(\frac{\$5,000,000}{\$7,500,000} \times 35\% \right) \right] \times \$7,500,000 \right\} = \$2,676,733$$

Member Contribution

Step 2: Apply 3% Minimum Contribution. Members E & K's figures from **Column 8** above will be adjusted to a minimum of 3%. To achieve the 3% minimum, a difference of 1.49% will be deducted from the remaining members on a pro-rata basis. This step will be based on the Percentage Member Contribution calculated in Column 8 above.

Step 3: Apply 200%-300% Maximum Contribution. Member A is the largest member and a 200% Maximum Contribution is applied. Member E is the smallest member and a 300% Maximum Contribution is applied. All other Members fall on a logarithmic scale between 200% and 300%. See TABLE 3A below. Please see Step #5 to explain how Total Annual Claims Costs (TACC) above the Maximum Contribution are allocated.

TABLE 3A

1	2	3	4	5
MEMBER	Rank Based on Payroll	200% to 300% Curve Parameter	Pool Deposit Based on \$0.90 Rate	Maximum Claims Payment based on Pool Contribution Maximum
LARGEST Member A	1	200%	864,000	1,728,000
Member B	7	273%	387,000	1,058,267
Member C	3	241%	468,000	1,130,081
Member D	5	261%	396,000	1,032,581
SMALLEST Member E	11	291%	153,000	444,488
Member F	9	283%	288,000	814,869
Member G	5	261%	396,000	1,032,581
Member H	4	252%	432,000	1,090,064
Member I	8	278%	360,000	1,002,580
Member J	2	226%	639,000	1,445,193
Member K	10	287%	162,000	464,807
TOTAL			4,545,000	11,243,510

Table 3B below shows reallocation of claims payment based on applied 3% minimum, 200%-300% maximum. As you can see, Members A and C have reached their Claims Payment Maximum, therefore, the remaining Members will incur the difference (see Table 3B, Column 5).

TABLE 3B

1	2	3	4	5	6
MEMBER	Member Contribution (% applied to claims incurred of \$7.5MM)	Members who have reached their Maximum Claims Payment	Amount over Capped Claims Maximum	Percent of Redistribution	Allocation Calculation
Member A	2,634,826.33	\$1,728,000	\$ 906,826.33	0.00%	\$ 1,728,000.00
Member B	408,600.31			11.10%	\$ 515,123.25
Member C	1,183,162.26	\$1,130,081	\$ 53,081.57	0.00%	\$ 1,130,080.69
Member D	418,102.64			11.36%	\$ 527,102.86
Member E	225,000.00			6.11%	\$ 283,657.96
Member F	304,074.65			8.26%	\$ 383,347.53
Member G	590,362.88			16.03%	\$ 744,271.69
Member H	456,111.98			12.39%	\$ 575,021.30
Member I	380,093.31			10.32%	\$ 479,184.42
Member J	674,665.63			18.32%	\$ 850,552.34
Member K	225,000.00			6.11%	\$ 283,657.96
TOTAL	7,500,000.00		\$ 959,907.90	100.00%	\$ 7,500,000.00

Step 4: If there are Excess Claims that exceed \$4,000,000, a Claims Cap of \$4,000,000 per claim is applied. Claims payment amounts over \$4,000,000 are reallocated by Members' percentage share of payroll. As previously shown on Table 2, Members A, C and G have incurred claims totaling \$7,500,000. Table 4 below shows how the claims, are reallocated based on the \$4,000,000 per claim maximum. Column 2 shows the amount per claim which needs to be reallocated.

TABLE 4

1	2	3	4	5	6	7
MEMBER	Incurred Claims	Overage to be Allocated by % of Payroll	RPC Allocation	Payroll Allocation	Total Allocation	Percentage of Total Losses
Member A	\$5,000,000	\$ 1,000,000	\$1,497,600.00	\$190,099.01	\$1,687,699.01	23%
Member B			\$ 446,440.15	\$ 85,148.51	\$ 531,588.66	7%
Member C	\$2,000,000		\$ 979,403.27	\$102,970.30	\$1,082,373.56	14%
Member D			\$ 456,822.48	\$ 87,128.71	\$ 543,951.19	7%
Member E			\$ 245,836.90	\$ 33,663.37	\$ 279,500.27	4%
Member F			\$ 332,234.53	\$ 63,366.34	\$ 395,600.87	5%
Member G	\$500,000		\$ 645,035.47	\$ 87,128.71	\$ 732,164.18	10%
Member H			\$ 498,351.79	\$ 95,049.50	\$ 593,401.30	8%
Member I			\$ 415,293.16	\$ 79,207.92	\$ 494,501.08	7%
Member J			\$ 737,145.36	\$140,594.06	\$ 877,739.42	12%
Member K			\$ 245,836.90	\$ 35,643.56	\$ 281,480.46	4%
TOTAL	\$7,500,000	\$ 1,000,000	\$6,500,000	\$1,000,000	\$ 7,500,000	100.00%

Note that, in the event Total Annual Claims Cost (TACC) of all members during one year exceed all members' Maximum Contributions, additional claims costs are allocated as a percentage of payroll.

IVe. Calculating the Availability of a Return or Assessment

The RPC Calculation will determine the amount Members are allocated towards a Program Year's Total Incurred claims. In order to calculate the availability of a Retrospective Return or Assessment the following steps must be taken:

1. Calculate the Results of the RPC Calculation
2. Record the Program Year Deposit
3. Record any Deposit Adjustments (e.g. interest, retro payments previously paid, fund transfers, audit adjustments, etc.)
4. Allocate the program year IBNR based on the Member Deposit percentage
5. The Availability of Return or Assessment will be calculated by adding the Member Program Year Deposit and Member Deposit Adjustments and then deducting the results of the Member's RPC Calculation and the Allocated Member IBNR, as illustrated below:

1	2	3	4	5	6	7
			(2) + (3)			(4) - (5) - (6)
MEMBER	Deposits	Deposit Adjustments	Total Deposit	RPC Result	IBNR Allocation	Member Return or (Assessment)
Member A	\$ 864,000	\$ 380,198	\$ 1,244,198	\$ 1,687,699	\$ 42,772	\$ (486,273)
Member B	\$ 387,000	\$ 170,297	\$ 557,297	\$ 531,589	\$ 19,158	\$ 6,550
Member C	\$ 468,000	\$ 205,941	\$ 673,941	\$ 1,082,374	\$ 23,168	\$ (431,601)
Member D	\$ 396,000	\$ 174,257	\$ 570,257	\$ 543,951	\$ 19,604	\$ 6,702
Member E	\$ 153,000	\$ 67,327	\$ 220,327	\$ 279,500	\$ 7,574	\$ (66,748)
Member F	\$ 288,000	\$ 126,733	\$ 414,733	\$ 395,601	\$ 14,257	\$ 4,874
Member G	\$ 396,000	\$ 174,257	\$ 570,257	\$ 732,164	\$ 19,604	\$ (181,511)
Member H	\$ 432,000	\$ 190,099	\$ 622,099	\$ 593,401	\$ 21,386	\$ 7,312
Member I	\$ 360,000	\$ 158,416	\$ 518,416	\$ 494,501	\$ 17,822	\$ 6,093
Member J	\$ 639,000	\$ 281,188	\$ 920,188	\$ 877,739	\$ 31,634	\$ 10,815
Member K	\$ 162,000	\$ 71,287	\$ 233,287	\$ 281,480	\$ 8,020	\$ (56,213)
TOTAL	\$4,545,000	\$ 2,000,000	\$ 6,545,000	\$ 7,500,000	\$ 225,000	\$ (1,180,000)

IVf. Assessment Calculation, Payment Plans, & Request for Deferral

ACCEL annually calculates the RRP and/or RPC. The calculation results at the end of any single year may show a positive, zero, or negative balance for an individual Member. A Member with a zero or negative balance upon completion of the annual RRP or RPC calculation shall be considered in an “Assessment Position”.

Assessment

The ACCEL Board may issue an assessment to any Member in an Assessment Position. ACCEL will invoice any assessment to the Member at the beginning of the policy year (July 1). The following terms apply to any assessment:

1. Any assessment balance is due upon receipt of the invoice. Payment is due within 30 days except as otherwise authorized by the Board.
2. Any payment received on the unpaid balance after 30 days is considered late. All late payments shall accrue interest on the balance at the rate of LAIF plus 1%, unless otherwise authorized by the Board.
3. If a Member is more than 90 days delinquent on the payment plan, the Program Administrators will report to the Board at the next Board Meeting for further action.

Current or Prior Members may request a Payment Plan for their Assessment following these steps:

- a. The Member must submit a written request to the Program Administrators prior to June 1st.
- b. The Board will consider any requests to establish a Payment Plan at a Board meeting prior to the June Board Meeting.
- c. The Board may take action to authorize a Payment Plan at the June Board Meeting.
- d. The Board may not consider any proposed payment plan with a duration greater than three (3) years.
- e. All Payment Plans approved by the Board shall include interest calculated at a reasonable rate established by the Board.

Example of Payment Plan for FY 2021-22 RPC Results:

Year 1:

- o One-Third **due** June 30, 2022
- o No interest unless payment is late and penalty applies
- o Late penalty applies if 1/3 payment not received by March 31, 2023
- o The penalty is the LAIF rate (as of March 31, 2023) **plus** 1%
- o The 2nd and 3rd installments are charged interest beginning on this late date of 3/31/2023; compounding interest at a rate of ½ of a percent of the outstanding balance
- o Members can choose to pay greater than the 1/3 due and the remainder will be equally allocated to the 2nd and 3rd installments.

Year 2:

- o Second (1/3) installment and interest are **Due** June 30, 2023 Net 30
- o If payment is late (30 days), interest accrues at LAIF rate **plus** 1% compounded interest
- o The third installment continues to accrue interest at the lower “long-term” payment rate.

Year 3:

- o Third (1/3) installment and interest are **Due** June 30, 2024, Net 30
- o If payment is late (30 days), interest accrues at LAIF rate **plus** 1% compounded interest

Request for Deferral of Assessment

The Board recognizes that the timing of claim payments used in the RRP or RPC and annual contributions to the pool do not always align. Occasionally, when the RRP or the RPC calculation identifies an assessment position for a Member, the Test Year calculation in the subsequent policy period may eliminate the negative position. The Board recognizes the potential to move from a negative position to a positive position without the need for an infusion of funds from the Member. A Member may request to defer an assessment under these specific parameters:

1. The Test Year shows a positive balance that is greater than the Member’s negative balance.
 - The Member may request, in writing, the Assessment be postponed for one year.
 - The Board must approve the request.
2. A Member’s positive balance in the Test Year is less than its negative Assessment Position balance
 - The Member may request, in writing, that the net difference be collected.
 - The Board must approve the request.

IVg. Modification of RPC Inputs

The following updates to the formula and the effective dates are scheduled below. The following modifications are intended to be slight changes to the RPC outlined above, a major modification or new rating plan will result in a new section of this P&P.

Effective for the Program Year starting July 1, 2021 and following: The Board took action at the June 2021 Board Meeting to modify the calculation as follows;

- The Minimum Contribution in **IIIC. Rating Plan Calculation (RPC) Formula, Step 2** changed from 3% to 2%

V. ADMINISTRATIVELY SUSPENDING THE RRP AND RPC CALCULATIONS

Va. Summary

ACCEL's rating plan is recalculated each year based on current year inputs such as claims payments, investment income and other financial factors that impact the funds available for return or assessment. When a Program Year is fully developed, and no new claim development is occurring, the calculation of that Program Year may no longer be necessary.

Upon review of the calculation, a Program Year may be "Suspended" by Board action. Once the Program Year is Suspended, the final contribution percentage will be used to allocate the remaining funds in the Member Account Summary. The Member Account Summary will transfer the remaining funds in the program year to more recent open years or distribute the funds to the Member agencies.

Vb. Steps

The following steps will be taken to administratively Suspend years:

1. RRP and RPC calculations will be completed and approved at the June Board Meeting.
2. Following the adoption of the retro calculations, the Board may take action to Suspend years in which no claims activity (payments or reserves) excess of \$1,000,000 are expected. The Board will take action directing the Program Administrators which years are Suspended. The Board will pass a resolution recognizing the Suspended Program Years.
3. Any funds available for Member return or assessment will be moved to an open year through a Fund Transfer.
4. A Suspended year will no longer be calculated once Board Action is taken to Suspend a year.
5. The Board may take action to open a Suspended Program Year. Upon doing so, the Program Year will be recalculated as needed.

Note: ACCEL's Financial Plan previously contained the following language:

Once the Program Year is closed, the final contribution percentage will be used to allocate the remaining funds in the Member Account Summary. The Member Account Summary will transfer the remaining funds in the program year to open years or distribute the funds to the Member agencies.

If an occurrence in a closed year requires payment, all years impacted by the recalculation of the formula will/shall be re-opened by majority vote by the Board. The allocation for new payments will be calculated and approved by the Board.

VI. RESTRICTING RETRO FUNDS AVAILABLE FOR RETURN

VIa. Summary

ACCEL acknowledges its task to maintain prudent funding within the organization. To achieve this task, the Board may take action to restrict the total funds available for withdrawal in a given year. The Board may wish to take action to declare a reduction of available retro for withdrawal than the full amount calculated by the RRP and RPC calculations.

The purpose for restricting the Retro funds available for withdrawal is to protect ACCEL during which time known or expected financially significant events may impact the organization. ACCEL shall not restrict funds on a long term basis. A restriction will only occur for a single retro calculation. Funds will be unrestricted for the next year's calculation, at which point the Board may take action to restrict funds based on the new unencumbered RRP and RPC calculations.

VIb. Steps

The following steps will be taken to restrict the retro funds available for return to members:

1. RRP and RPC calculations will be completed and approved at the June Board Meeting.
2. Following the adoption of the retro calculations, the Board may take action to restrict a portion of the funds available for return due to deteriorating financial position.
3. These funds will be held by ACCEL, and not declared available for return (undeclared).
4. Funds will be withheld from specific years as instructed by the Board of Directors.
5. Funds will either be withheld by the same percentage established by the RRP and RPC calculations for "Percentage Share of Loss" or by a separate Board approved calculation.
6. Funds will be returned for the same amount as they were withheld prior to the initiation of the following year's calculation.

VII. FUND TRANSFER

VIIa. Summary

ACCEL recognizes the possible need and advantages of allowing its Members to transfer funds from separate program years in different pool layers. The Member may transfer funds from another layer or program year in accordance with Board policy.

The purpose of transferring is to permit Members to cover Incurred claims and reserves without assessing the Member when there are sufficient funds available in other solvent layers or other

program years. Transferring is not allowed for payment of future deposits or administrative expenses.

VIIb. Steps

All of the following provisions and conditions will be adhered to for a Member to transfer funds between pool layers and Program Years:

1. A Member can only transfer funds from a year that has funds available after “Retain Funds (IBNR)” are adopted by the Board.
2. The FIFO accounting concept will be utilized (i.e. transferring will start with the earliest program year from which funds are available).
3. A Member's future calculation of "returns" will be used to offset any transferred amounts before any funds are returned to the Member who has moved funds.
4. Should two or more members desire to transfer funds and should there be insufficient funds available under this policy and procedure to meet those members’ needs, the amount available for individual member transferring will be on a pro-rata basis, among the transferring cities, determined by the amount of the members' audited deposits. The aggregate amount available for transfer will be the lesser of 5. a) or b) below.
5.
 - a) The maximum amount allowable for transfer will not exceed 50% of that year's total deposit (less the implications of any insurance premiums paid).
 - b) The maximum amount available for transfer will be those funds available after deducting pool reserves (including Retained Funds) from pool layer deposits. The formula for determining "pool reserves" will be: reserves plus (IBNR) times a conservative loading factor of 1.5.
6. The maximum amount available to an individual Member for transfer will be those funds available after subtracting 200% of such individual Member's financial obligation for its share of total ACCEL losses for a pool layer in any program year from such individual Member's total audited deposit for such program year.
7. Provisions 5 and 6 notwithstanding, 100% of those funds held or transferred into a pool layer in any program year, which represent declared retrospective returns, will be available for transfer.

VIII. MEMBER ACCOUNT SUMMARY (MAS)

VIIIa. MAS Summary & Explanation

The MAS is the document of the Authority governing cash flow. This multi-page spreadsheet lists each Member's *cash position* in the Liability Program and is presented quarterly to the Board for acceptance.

The MAS is a source document that captures Member's movement of funds, excluding the General & Administrative Account. Information is captured in the following categories for both the *current* year and *prior* years:

- Deposits
- Interest
- Funds Transferred
- Claims Adjustment
- Retros (*RRP Adjustments*)

There are two sets of calculations: (*Current* and *Prior* Years) because interest on Members funds held by the Authority is calculated on a daily basis. *Current* Year's information is documented separately and consolidated every July 1 to the *Prior* Year's section. This allows for the allocation of interest correctly, based on the daily balance in the current year.

The Funds Transfer **row** depicts money that has been moved from any one program or program layer to another program year or program layer. A check and balance will be visible in the report run as of June 30th of changes made in the current year to assure that funds have been moved and not received as "*Retros*." (In addition, Members excess insurance premiums may be paid out of their deposit rate, and are deducted from the balance.) Changes to the MAS are made quarterly reflecting investment earnings, deposits paid, claims paid and *Retros* paid.

Changes by Members to the MAS are made based on submissions to the Treasurer in accordance with this policy.

MAS EXAMPLE

ACCEL Estimated Earnings Report
Program Year 2 (FY 87/88)
Calculated at: 30-Jun-99

	MODESTO	VISALIA	SANTA MONICA
Excess of \$1,000,000 Layer			
Retros All %	5.48%	5.33%	19.40%
Prior Years:			
Aud Dep	323,624	132,213	578,656
Interest	151,425	65,929	286,567
Fnd Transfer	0	0	0
Clm Adj	(39,144)	(38,073)	(138,575)
Retros	(425,848)	(184,753)	(715,775)
Balance Fwd.	10,057	(24,684)	10,873
Current Year:			
Deposit Adjustment	0	0	0
Estimated Interest	634	778	686
Fund Transfer	0	0	0
Claim Paid Allocation	0	0	0
Retros	0	40,719	0
Current Year Activity	634	41,497	686
Total 9 xs 1	10,691	16,813	11,559
Excess of \$500,000 Layer			
Retros All %	18.51%	17.82%	0.00%
Prior Years:			
Audit Deposit	129,499	52,885	0
Interest	68,149	24,011	0
Fund Transfer	0	0	0
Claim Adjustment	(92,550)	(89,100)	0
Retros	(72,442)	(44,313)	0
Balance Fwd.	32,656	(56,517)	0
Current Year:			
Deposit Adjustment	0	0	0
Estimated Interest	2,059	(318)	0
Fund Transfer	0	0	0
Claim Paid Allocation	0	0	0
Retros	0	56,604	0
Current Year Activity	2,059	56,286	0
Total 500 x:	34,715	(231)	0
Total Both Layers:	45,406	16,582	11,559
The estimated interest income for this report assumed an average rate of return of:			6.3237%

VIIIb. Recognition of Returns and Transfer of Funds

To receive a Board declared RRP Return or Transfer Funds, a letter to the Treasurer (with a copy to the office of ACCEL and the President) is required from the Member. These letters will be attached to the next quarterly MAS when generated and agendaized for Board acceptance. Changes will be initialed and dated as made in the MAS. Members should check to ensure changes are accurate.

IX. ADMINISTRATIVE EXPENSES

General and Administrative costs are shared equally by all Members with two exceptions; payments due from former members and specific travel funds budgeted as described in *P&P: Travel Expense*.

IXa. Calculation and Payment

The general and administrative costs, shared equally by Members, are adopted in a budget each year prior to July 1, as required by the Joint Powers Agreement. This budget includes estimates for all expenses plus a contingency reserve. Invoices are submitted to each Member after the budget is approved and payments are due July 1st. At the end of the fiscal year, excess funds are credited to Members on the same pro rata basis.

IXb. Obligations to ACCEL by Former Member

The *P&P: Obligations to ACCEL by Former Member* governs the responsibilities of former members until their participating Program Years are administratively closed.

X. ADMINISTRATIVE PROCEDURES

General procedures of the Authority that impact other items in the Financial Plan P&P may be listed here.

Xa. Actuarial Analysis

Actuarial Analysis are conducted annually with reviews of IBNR analyzed each June 30th of the year.

Xb. Unallocated Loss Adjustment Expense

Unallocated Loss Adjustment Expenses (ULAE) will be treated as a current expense in each fiscal year to properly account for these funds. In the event that the Authority dissolves, future ULAE will be allocated to the current expenses of the ongoing budget of the Authority.



Item No. F.2
Board of Directors
January 23 & 24, 2025

RETROSPECTIVE RATING CALCULATION (RPC)

ESTIMATED RESULTS FOR 7/1/25

ISSUE: The Rating Plan Calculation (RPC) determines each member's potential refunds and assessments for each program year. The final RPC is presented at the June Board Meeting for approval, with the results due as part of the following year's deposits.

ACCEL has been navigating a period of increased loss activity, and the Administrators are providing an early estimate for July 1, 2025 results in anticipation of assessments. An updated RPC calculation will be provided at the following next Board meeting.

The following is a summary of items to be aware of:

- Known claims changes have been updated.
- We moved the last year's test year, PY 19/20 into the calculation.
- Does not include the updated interest and IBNR because that is calculated as of 12/31.
- Added the July 1, 2024 member assessments in PY 18/19.
- The 21-22 year is the second test year, where the 2% minimum is effective. ACCEL increased its retention from 4x1 to 9x1, and has \$6.7M in IBNR.
- Does not include the suspending of years up to PY 12/13 as we need the MAS 12/31 to be completed first. This will be completed for the next Board meeting.

Included in the attachments are the Members claims changes occurred during with the RPC from the prior year retro to this year's retro.

RECOMMENDATION: This is an information item, no action is anticipated. Direction may be provided.

FISCAL IMPACT: There is no direct fiscal impact from this item, however the RPC calculation determines each member's refunds available or assessments due. The RPC is adopted at the June Board meeting, and today's review is for informational purposes.

BACKGROUND: The RPC Calculation reviews each program year separately, reviewing member deposits, interest earnings, other financial impacts, as well as the claims expected in each program year. The RPC then calculates each year's balance, allocated to each member, and then compiles all years to create a net amount due.

HANDOUT:

1. RPC Estimated Positions for June 2025
2. Claims Changes Year over Year



Item No. F.3
Board of Directors
January 23 & 24, 2025

ACCEL EXCESS LIABILITY PROGRAM RENEWAL OUTLOOK

ISSUE: The ACCEL Excess Liability Program renews effective July 1, 2025. At today's meeting, the Board will receive an early renewal outlook report from Alliant Insurance Services. The report will include:

- Discussion of the insurance and reinsurance market environment for California municipal liability through the 2025 reinsurance treaty renewals
- Review of ACCEL's current Excess Liability Program tower and anticipated market changes
- High level claims review of matter which may affect excess pricing or retention.
- Provide guidance on expected increases and or decreases.

RECOMMENDATION: No Board action is anticipated from today's presentation; however, the Board may provide direction to staff to develop information for action at a future meeting.

FISCAL IMPACT: No fiscal impact is expected from action or direction given at today's meeting. Final renewal costs will be known as the July 1 renewal approaches and will be included in the FY 25/26 budget adopted by the ACCEL Board of Directors.

BACKGROUND: ACCEL was formed in 1986 retaining 100% of a \$9 million excess of \$1 million layer. Over time and through market cycles, ACCEL has managed its retained layer to optimize cost and coverage. The current market cycle has led the ACCEL Board to return to the \$9 million retained layer. Following is a summary of the renewal structure:

ACCEL Excess Liability Program Layered Structure PY 24/25

- A. \$4M xs \$1M Member retention – ACCEL Retained layer on ACCELMOC
- B. \$5M xs \$5M – ACCEL Retained layer -ANML policy form as ACCELMOC
- C. \$5M xs \$10M - AWAC following ACCEL's ANML policy form (only products and completed operations annual aggregate)
- D. \$8.8M part of \$10M xs \$15M – Great American on ANML policy form (4x annual agg.)
- E. \$1.2M part of \$10M xs \$15M – Starstone on ANML policy form (4x annual agg.)
- F. \$10M xs \$25M – Gemini following form (4x annual agg.)
- G. \$5M xs \$35M – Everest reinsuring ANML follow form (4x annual agg.)
- H. \$2.5M xs \$40M – Continental (Applied) reinsuring ANML follow form (4x annual agg.)
- I. \$2M xs \$42.5M – Upland Ins. Co. reinsuring ANML follow form (4x annual agg.)
- J. \$2.5M xs \$44.5M – Bowhead following ANML form (4x annual agg.)
- K. \$5.5M xs \$47M – AWAC following ANML form (4x annual agg.)
- L. \$5M xs \$52.5M – Starstone following ANML form (4x annual agg.)
- M. \$2.5M xs \$57.5M – Bowhead following ANML form (4x annual agg.)
- N. \$5M xs \$60M – Aesir/Trisura following ANML form (4x annual agg.)

A California Joint Powers Authority

**Authority for California Cities Excess Liability**

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



Note that the ACCEL Board has adopted an annual aggregate of three times the retained limit per member for layers A and B above (combined \$9 million xs \$1 million).

As respects renewal with the existing underwriters, the market is generally stable, but in recent years we received late notice after underwriters reviewed year over year loss development in CA. Some of ACCEL's insurers have their public entity reinsurance treaties renew on April 1 and that may determine coverage and pricing. Following are some general observations on the pending renewal:

- Expect additional pressure on aggregate limit. ACCEL has annual aggregate limits at 4 times the per claim limit. This is higher than many pools and may be difficult to maintain.
- Pressure to add a wildfire exclusion – this would apply to liability for property damage and bodily injury arising from a wildfire event.
- ACCEL's year over year loss development on paid and reserved claims as reported on December 31 will have a significant impact on terms and pricing.

Staff will be present at today's meeting to review the program structure and expectations.

ATTACHMENT:

1. Estimated Renewal Worksheet PY 25/26 with Ex-Mod
2. 3 year budget letters dated October 2024 (Anaheim Only)

Member	ESTIMATED FY 24/25 DE9 Subject Wages at March 31, 2025 <i>A</i>	\$4 xs \$1 Deposit @ ~ 90% Confidence Level <i>B</i>	\$5 xs \$5 Deposit @ ~ 75% Confidence Level <i>(B-2)</i>
Anaheim	\$319,532,039	\$5,668,498	\$1,814,942
Bakersfield	169,364,091	\$3,004,519	\$961,988
Burbank	154,446,000	\$2,739,872	\$877,253
Modesto	114,786,948	\$2,036,320	\$651,990
Monterey	45,341,924	\$804,366	\$257,542
Mountain View	108,842,584	\$1,930,867	\$618,226
Ontario	159,774,250	\$2,834,395	\$907,518
Palo Alto	158,824,611	\$2,817,549	\$902,124
Salinas	75,002,978	\$1,330,553	\$426,017
Santa Barbara	127,625,628	\$2,264,079	\$724,914
Santa Cruz	86,030,274	\$1,526,177	\$488,652
Santa Monica	256,218,994	\$4,545,325	\$1,455,324
Visalia	68,523,838	\$1,215,613	\$389,215
TOTAL:	\$1,844,314,157	\$32,718,133	\$10,475,705
Rate per \$100 Payroll:		1.774	0.568
<i>FY: 22/23 @ 90% Confidence Level</i>		1.522	0.489

Ex Mod	Ex Mod Deposit		Modified Deposit	
	\$4 xs \$1 Deposit @ ~ 90% Confidence Level	\$5 xs \$5 Deposit @ ~ 75% Confidence Level	\$4 xs \$1 Deposit @ ~ 90% Confidence Level	\$5 xs \$5 Deposit @ ~ 75% Confidence Level
1.192	\$6,757,931	\$2,163,757	\$6,710,012	\$2,148,414.24
1.017	\$3,056,650	\$978,679	\$3,034,976	\$971,739.86
0.997	\$2,733,004	\$875,054	\$2,713,624	\$868,849.04
1.200	\$2,443,584	\$782,388	\$2,426,257	\$776,840.27
0.800	\$643,493	\$206,034	\$638,930	\$204,572.66
0.800	\$1,544,694	\$494,581	\$1,533,741	\$491,073.84
1.048	\$2,971,621	\$951,455	\$2,950,550	\$944,708.40
0.854	\$2,405,732	\$770,268	\$2,388,674	\$764,806.56
0.802	\$1,066,688	\$341,533	\$1,059,124	\$339,110.90
0.800	\$1,811,263	\$579,931	\$1,798,420	\$575,819.04
1.200	\$1,831,412	\$586,382	\$1,818,426	\$582,224.50
1.037	\$4,713,224	\$1,509,082	\$4,679,804	\$1,498,381.56
0.800	\$972,490	\$311,372	\$965,595	\$309,164.13
	\$32,951,786	\$10,550,516	\$32,718,133	\$10,475,705.00

0.992909 0.992909229

ACCEL
Ex Mod Calculation
For Fiscal Year:

2025/26

Credibility: 35%

Member	Payroll	%	Losses	%	Loss Rate	Ex Mod	Capped Ex Mod	Most Recent Payroll as of ex mod calc		
Anaheim	\$ 1,956,855,984	18.16%	\$ 22,679,954	28.14%	1.549	1.192	1.192	252,450,219	300,968,800	
Bakersfield	\$ 884,605,885	8.21%	\$ 6,946,440	8.62%	1.050	1.017	1.017	138,338,483	140,738,794	
Burbank	\$ 900,283,958	8.36%	\$ 6,687,395	8.30%	0.993	0.997	0.997	126,410,338	126,093,444	
Modesto	\$ 675,973,824	6.27%	\$ 10,507,598	13.04%	2.078	1.377	1.200	95,758,960	114,910,753	
Monterey	\$ 317,464,417	2.95%	\$ -	0.00%	-	0.650	0.800	38,372,940	30,698,352	
Mountain View	\$ 619,741,600	5.75%	\$ -	0.00%	-	0.650	0.800	84,371,814	67,497,451	
Ontario	\$ 798,279,986	7.41%	\$ 6,798,632	8.43%	1.138	1.048	1.048	113,212,045	118,693,139	
Palo Alto	\$ 917,998,894	8.52%	\$ 4,000,000	4.96%	0.582	0.854	0.854	121,262,095	103,538,266	
Salinas	\$ 318,083,178	2.95%	\$ 1,031,389	1.28%	0.433	0.802	0.802	65,567,776	52,564,886	
Santa Barbara	\$ 781,430,043	7.25%	\$ 268,286	0.33%	0.046	0.666	0.800	101,155,636	80,924,509	
Santa Cruz	\$ 524,967,071	4.87%	\$ 7,778,904	9.65%	1.981	1.343	1.200	70,730,576	84,876,691	
Santa Monica	\$ 1,681,771,808	15.61%	\$ 13,910,436	17.26%	1.106	1.037	1.037	198,558,320	205,892,852	
Visalia	\$ 396,728,234	3.68%	\$ -	0.00%	-	0.650	0.800	56,374,147	45,099,317	
Total	\$ 10,774,184,883	100.00%	\$ 80,609,036	100.00%			1.007	1,462,563,349	1,472,497,254	51,537,403.88
Off Balance:							1.000			

Payroll & Loss Years: 2015-23

Payroll: Use from Invoicing Sheet

Member	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-24	2024-2025	Total
Anaheim	196,320,003	197,542,660	203,189,982	210,634,585	226,909,030	250,356,664	251,095,466	254,136,300	264,499,278	246,774,442	252,450,219	275,213,910	304,316,227	3,133,438,766
Bakersfield	91,361,177	97,479,337	98,114,474	100,754,660	103,289,775	102,338,081	104,724,603	105,666,240	111,901,464	117,592,581	138,338,483	153,714,807	161,299,134	1,486,574,814
Burbank	109,592,674	108,068,746	105,881,448	105,033,559	105,741,928	108,472,370	111,365,382	109,970,272	114,498,943	118,791,167	126,410,338	126,459,579	147,091,428	1,497,377,832
Modesto	73,006,995	72,366,892	72,168,168	71,191,163	76,179,846	79,987,673	84,553,083	87,496,089	90,094,798	90,712,212	95,758,960	109,892,802	109,320,903	1,112,729,584
Monterey	36,254,132	36,140,235	36,212,520	36,753,232	37,419,522	38,641,324	41,886,030	42,715,512	43,819,132	37,856,726	38,372,940	40,853,859	43,182,785	510,107,947
Mountain View	61,879,290	62,466,689	63,312,970	66,031,366	68,477,004	73,455,129	76,519,131	81,288,206	84,203,168	85,395,781	84,371,814	97,719,426	103,659,603	1,008,779,578
Ontario	83,716,482	72,483,406	73,445,098	77,434,265	82,577,033	89,058,903	99,516,325	106,597,105	116,164,985	113,719,325	113,212,045	128,121,737	152,165,952	1,308,212,661
Palo Alto	104,146,000	91,992,745	99,698,988	106,455,781	98,161,281	104,135,872	116,644,088	122,188,044	126,026,438	123,125,295	121,262,095	130,284,846	151,261,534	1,495,383,006
Salinas	0	0	0	0	0	0	57,667,347	65,177,145	64,580,045	65,090,865	65,567,776	69,490,956	71,431,408	459,005,542
Santa Barbara	82,442,210	86,552,848	88,184,086	90,561,088	92,944,180	97,792,362	99,075,934	99,785,113	101,361,494	98,754,235	101,155,636	113,200,114	121,548,217	1,273,357,518
Santa Cruz	51,194,041	52,153,069	54,482,133	57,972,537	60,717,212	63,859,586	66,052,781	67,587,185	69,656,906	68,390,287	70,730,576	75,488,275	81,933,594	840,218,183
Santa Monica	185,104,258	183,394,532	185,055,393	190,281,881	200,742,457	210,692,075	217,662,567	227,481,141	230,134,246	206,219,121	198,558,320	227,558,485	244,018,089	2,706,902,565
Visalia	34,469,577	36,327,584	36,678,717	42,540,224	45,515,922	47,474,260	48,694,050	50,942,502	53,023,805	52,163,325	56,374,147	62,041,114	65,260,798	631,506,025
Total	1,109,486,839	1,096,968,741	1,116,423,975	1,155,644,340	1,198,675,189	1,266,264,299	1,375,456,786	1,421,030,855	1,469,964,702	1,424,585,363	1,462,563,349	1,610,039,910	1,756,489,673	17,463,594,022

Losses: Use from Prior Year Board Approved RPC Calculation

Member	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-24	2024-2025	Total
Anaheim	2,428,410	3,025,672	2,930,000	1,363,395	2,919,638	2,818,837	6,087,313	1,490,771	4,000,000	4,000,000				31,064,036
Bakersfield	0	4,000,000	2,750,000			2,946,440				0	4,000,000			13,696,440
Burbank	1,641,201				1,203,430		3,102,194			2,381,771				8,328,596
Modesto	0		500,000	557,598	2,000,000	350,000		100,000	4,000,000	0	3,500,000			11,007,598
Monterey	0									0				0
Mountain View	0	145,413	250,000							0				395,413
Ontario	0			798,632	2,000,000			4,000,000		0				6,798,632
Palo Alto	0					4,000,000				0				4,000,000
Salinas							1,031,389			0				1,031,389
Santa Barbara	0			213,056	22,966	32,264				0				268,286
Santa Cruz	0				741,710	7,037,194				0				7,778,904
Santa Monica	137,133	5,937,394	4,071,071		4,531,443		504,397	5,329,919	1,394,677	2,150,000				24,056,034
Visalia	1,863,393									0				1,863,393
Total	6,070,137	13,108,479	10,501,071	2,932,681	13,419,187	17,184,736	10,725,294	10,920,690	9,394,677	8,531,771	7,500,000			110,288,722

www.accelpool.org

October 10, 2024

PROGRAM ADMINISTRATORS

Daniel J. Howell
Conor L. Boughey
(415) 403-1400

Tracey Matthews
City of Anaheim
201 South Anaheim Blvd., Suite 503
Anaheim, CA 92805

MEMBERS

Anaheim
Bakersfield
Burbank
Modesto
Monterey
Mountain View
Ontario
Palo Alto
Salinas
Santa Barbara
Santa Cruz
Santa Monica
Visalia

ACCEL Excess Liability Program Three Year Cost Forecast

Dear Tracey:

Starting in 2020, ACCEL's Board of Directors asked ACCEL's staff to create a three-year budget. This budget guidance includes planned increases related to ACCEL's retained layers of coverage, as well as excess insurance costs. The primary cost driver associated with ACCEL is funding liability claims against member entities, which is budgeted by ACCEL's Actuary. This letter provides an update for ACCEL's three-year cost projections for Excess Liability insurance budgeting purposes.

In 1986, ACCEL was formed when traditional insurance carriers abandoned municipalities, and the Members joined together to self-insure and pool their municipal liability risks. Since then, ACCEL has performed as envisioned, providing coverage and returning premiums to members in excess of \$60 million over the past 38 years. The pendulum then swung; and after a prolonged soft market, and in response to rapidly accelerating costs of jury verdicts and settlements, ACCEL found itself in a negative net position and the Board adopted a *Corrective Funding Plan in 2020*. Four years into the plan, ACCEL is once again in a positive Net Position and stabilizing pooled layer costs.

ACCEL increased budget projections for City payroll, as payroll increases have ticked up higher than historical norms. Effective the July 1, 2024 renewal, ACCEL implemented a Experience Modifier (Ex-Mod). The Ex-Mod will increase and decrease member deposit premiums based on loss performance in ACCEL's retained layer of risk (claims excess of \$1 million). While the Ex-Mod will affect the deposit premium, ACCEL's final costs are determined by the Rating Plan Calculation (RPC) retroactively, which is also loss sensitive.

ACCEL is experiencing the same challenges as other California municipalities, with rising liability claim costs driving up expenses for cities and promoting insurance underwriters to withdraw from the market. This situation mirrors the conditions that lead to ACCEL's establishment in 1986. The Board's Corrective Funding Plan has strategically positioned ACCEL to maintain a positive Net Position and restructure our program to face the new claims reality. ACCEL will continue to provide robust coverage while protecting its Members from the volatility of the insurance market.

Below are the anticipated costs over the next three years for the City of Anaheim:

	Actual FY 24/25	FY 25/26	FY 26/27
(1) ACCEL Member Deposit: 90% Confidence Layer Funding 4x1 75% Confidence Layer Funding 5x5 Administrative Budget	\$7,349,127	\$8,923,500	\$10,212,359
(2) Excess Insurance Cost ¹ :	\$4,768,916	\$5,484,253	\$6,032,679
(3) Member's Retro Assessment ² :	\$2,239,487		\$711,953
(4) Member's Net Position Surcharge:	N/A	N/A	N/A
Total Member Cost:	\$14,357,530	\$14,407,753	\$16,956,991

Sincerely,



Conor Boughey

Program Administrator for Authority for California Cities Excess Liability

¹ This total estimates the coverage limits currently purchased by your city in the FY 24/25 Program Year.

² This assessment estimate does not include any potential or current payment plans.



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



Item No. F.4
Board of Directors
January 23 & 24, 2025

OPTIONAL EXCESS WORKERS' COMPENSATION RENEWAL

ISSUE: ACCEL's Members have the option to join PRISM through a 'group purchase' (ACCEL has no risk sharing for Workers' Compensation). Each Member is able to select its individual SIR and can be billed directly by PRISM. Each year the Program Administrators present the estimated renewal pricing for PRISM at the January, March and June Meetings.

All WC SIR change requests need to be in by April 14th, with a decision made by May 1st. Please keep the requests to no more than three (3), per line of coverage. Also, please keep in mind that any SIR changes that are lower than the current retention or more than 50% of the current retention have to be approved by the Underwriting Committee. PRISM is willing to work with members that may need a little leeway on the above deadlines due to board meetings

RECOMMENDATION: None, this is an information item.

FISCAL IMPACT: Final pricing has not been determined.

BACKGROUND: ACCEL's Optional Excess Workers' Compensation Program renews July 1, 2025 with PRISM. Attached are the premium indications for the Excess Workers' Compensation Program. PRISM provided these estimates **as of October 2024**. The next set of estimates will be provided in February. These estimates will be finalized through June 30th.

The Program Administrators will provide updates as received from PRISM.

ATTACHMENT: PRISM Version 1 Estimates – Anaheim Only For Reference (*Note that these are also sent to each participating Member separately*).



ACCEL - City of Anaheim

Early budget estimates have been prepared to aid you in budgeting for the 2025/26 fiscal year. It is important to keep in mind it is early on in the process of determining each Program's total cost with most Program's renewing almost nine months from now. At this time, your entity's exposure and loss experience have not been updated in any of the allocation models as PRISM is in the process of collecting and analyzing the data. Further, PRISM has not contemplated any credits from the prior year into this round of budget estimates. At the direction of the Board of Directors, the estimates provided are intended to be conservative; however, final premiums may be in excess of these estimates. Since PRISM does not have renewal rates for any of the programs, we recommend you budget towards the upper end of the range plus any differences in exposure or loss experience which have not yet been considered. PRISM is planning to distribute another round of estimates to the membership that reflect updated loss and exposure data, including pool rates, in the middle of January 2025. Final estimates will be provided the first week of June 2025.

If you are aware of any substantial changes over the past 12 months, please contact Sarah Bishop and a better estimate can be developed for you.

Excess Workers' Compensation Program

Premium

23/24 Premium:	\$472,017	2023/24 Estimated Payroll:	\$171,382,622
24/25 Premium:	\$630,391	2024/25 Estimated Payroll:	\$209,603,817
25/26 Estimated Premium:	\$800,000 to \$901,000		

The EWC premium projections are based on an assumed 3% to 7% payroll increase for all members. Since the renewal rates are not yet available, the estimates are calculated using assumptions applied to the previous year's premiums. Specifically, we anticipate pool rate increases ranging from 10% to 35% for the High/Low Safety rating groups, 10% to 25% for the County rating group, and 5% to 20% for the Schools rating group.

Additionally, reinsurance rate increases are assumed to be between 0% and 10% for both the Core Tower and Ed Tower pool layers. For Core Tower I, we estimate reinsurance increases of 0% to 15% in the Statutory xs 50M layer, and for Core Tower II, 0% to 10% in the Statutory xs 5M layer. In the Ed Tower, we project reinsurance rate increases of 0% to 10% in the Statutory layer.



Item No. F.5
Board of Directors
January 23 & 24, 2025

CAJPA ACCREDITATION STATUS

ISSUE: ACCEL is a member of CAJPA (California Association of Joint Powers Authorities) and ACCEL goes through the accreditation process every three years (last one was in 2022) to be sure it complies with CAJPA's standards for excellence. The current process started in October 2024 and the Program Administrators gathered documents in preparation for CAJPA's consultant, Jim Marta's review.

The CAJPA Accreditation Committee Meeting will be held on February 18, 2025 at the ACWA Office.

RECOMMENDATION: No recommendation is provided, this is an information item.

FISCAL IMPACT: CAJPA Accreditation costs approximately \$6,000, once every three years. Because of ACCEL's Accreditation *with Excellence*, PRISM credits back \$7,500 each year to ACCEL.

BACKGROUND: CAJPA sponsors what is considered the nation's first risk management accreditation program. This Accreditation Program is designed to ensure quality and professional standards for all risk management pools regardless of size, scope of operation, or membership structure. The process involves a detailed program study and evaluation, committee review and issuance of a report. This process also entails a detailed examination of the pool's legal and operations documents, risk management, loss control and claims program, and statutory compliance.

CAJPA helps the JPA industry self-regulate, and organizes educational opportunities to help service providers and Board members effectively manage public agency insurance pools. CAJPA supports legislation that facilitates the use of public agency funds for their intended purpose of providing services to the communities. CAJPA supports legislation that restores the immunities from tort claims and reduces the liabilities of public agencies.

ATTACHMENT: None.



Authority for California Cities Excess Liability

c/o Alliant Insurance Services, Inc.

Corporation Insurance License No. 0C36861

560 Mission Street, 6th Floor, San Francisco, CA 94105



Item No. F.6
Board of Directors
January 23 & 24, 2025

SCHEDULE OF THE NEXT TWO BOARD OF DIRECTORS MEETINGS

ISSUE: ACCEL's next two Board of Directors Meetings are scheduled for the following dates:

LOCATION	DATE(S) & TIME(S)
Visalia	Thursday, March 20, 2025 at 12:00 PM Friday, March 21, 2025 at 8:30 AM
Burbank	Thursday, June 12, 2025 at 12:00 PM Friday, June 13, 2025 at 8:30 AM

RECOMMENDATION: It is recommended that the Board review the dates and location and take action to amend or provide direction.

FISCAL IMPACT: There is no financial impact expected from the recommended action.

BACKGROUND: The ACCEL meeting calendar is adopted annually and the meeting dates above are the regular scheduled meeting dates and locations, any changes to the dates or locations would result in the meeting becoming a Special Board of Director Meeting.

ATTACHMENT: None



and Risk Management

The Disneyland Resort™ Anaheim, CA
February 23-26, 2025

Attendee Brochure

PEACE ♥ LOVE and Risk Management



February 23-26, 2025
The Disneyland Resort™

WELCOME MESSAGE



What does a great organization like PARMA do after a highly successful 50th anniversary conference? We go to the happiest place on earth to start our next half century! And we're not just returning to one of our favorite conference venues; we're bringing the positive vibes with our "Peace, Love, and Risk Management" theme.

To help kick off this year's conference on the perfect positive note, we're happy to welcome Steve Gross from Life is Good. This prominent clothing company has spent three decades embodying their motto, "Do what you like, like what you do". Speaking of what you do, there's no better place for you to get better at what you do (aka managing public sector risk) than our annual conference and this year will be no exception.

Our planning committee has compiled a program featuring over 40 sessions and over 100 subject matter experts to educate you on a variety of risk management topics. You'll learn ways to better manage your agency's risks and enjoy the opportunity to network with your fellow attendees at a dessert reception inside Disneyland®!

We're also delighted to have one of PARMA's most beloved speakers, Kathy Espinoza, deliver what's sure to be a memorable closing keynote. We hope you make your plans to join us for a groovy time in Anaheim.

Jeff Rush
PARMA President

PARMA Identity Statement

PARMA is a professional community of California public agency personnel with responsibility for risk management, and a network of risk management service providers.

Board of Directors & Conference Planning Committee

Officers

Jeff Rush	President
Larry Costello	Vice President
Karen Bianchini	Past President
Paul Zeglovitch	Secretary/Treasurer

Directors

Tony Giles	Charles Johnson
Tanesha Welch	Carrie Willson

Planning Committee

Felicia Amenta	Tammy Daniels	Alex Mellor
George Bierly	Laura Day	Shawnee Nishimura
Conor Boughey	Janet Hamilton	Brandi Shores
Devora Brainard-	Kelsey Harper	DeAnna Soria
DeLong	Susan Hastings	Tyrone Spears
Theresa Bucci	Anne Hernandez	Jenny Thompson
Lynn Cavalcanti	Toni Hoang	Sunny White
Tani Corona	Karen Lara	

Staff

Gloria Peterson	Executive Director
Becky Denhalter	Event Manager
Allie Johnson	Membership

Mission Statement

PARMA is dedicated to the professional development of all California public agency personnel with responsibility for risk management, and to the promotion of risk management as a critical component for public agency fiscal health.

PARMA Social Media Links



Facebook page: <https://www.facebook.com/PublicAgencyRiskManagementAssociation/>

LinkedIn: <https://www.linkedin.com/in/parma2762>

X: <https://X.com/PARMA2762>

PARMA's 2025 Conference Hashtag: Hashtag: #PARMACon2025

Vimeo: <https://vimeo.com/parmavideos>

Instagram: <https://www.instagram.com/parma2762/>



Three Ways to Register!

ONLINE:

www.PARMA.com

MAIL TO:

PARMA
One Capitol Mall, Suite 800
Sacramento, CA 95814

FACSIMILE:

(916) 444-7462

Registration Pricing

REGISTRATION PRICING	MBR EARLY	MBR REGULAR	MBR ONSITE	NONMBR EARLY*	NONMBR REGULAR*	NONMBR ONSITE*
Public Entity Registration – 1st Person	\$449.00	\$549.00	\$649.00	\$619.00	\$719.00	\$819.00
Public Entity Registration – 2nd and Additional Registrations	\$399.00	\$499.00	\$599.00	\$489.00	\$589.00	\$689.00
Associate Registration (Non Public Entity)	\$999.00	\$1,099.00	\$1,199.00	\$1,299.00	\$1,399.00	\$1,499.00
Sponsor Additional Registrations	\$549.00	\$649.00	\$749.00	\$849.00	\$949.00	\$1,049.00
Exhibitor Registration (After the First 2 Comps)	\$549.00	\$649.00	\$749.00	\$849.00	\$949.00	\$1,049.00
Guest (Includes all meals and special events)				\$449.00	\$549.00	\$649.00

Attendee Pricing for Non-PARMA Members

*Registration includes a one-year, non-refundable membership (public entity only) to PARMA. Only one person from each company needs to register at the nonmember rate. All others from the same company/ entity can use the additional member pricing above.

Special Needs

If for any reason, you require assistance or special accommodations, please indicate so on the registration form. PARMA conference management will contact you to ensure proper accommodations are made.

Important Deadlines

12/6/2024..... Early Bird Pricing End Date (Register on or Before this Date)

12/7/2024..... Regular Pricing Start Date

2/12/25..... Onsite Registrations Rates Apply

Refund Policy

Requests for refunds must be received in writing. Cancellations postmarked on or before December 6, 2024, will receive a full refund. Membership dues will not be refunded if registering as a nonmember. Cancellations postmarked after December 6, 2024, will be subject to a \$100.00 service charge. No reimbursement will be given after January 9, 2025, but substitutions will be accepted. Please allow 60 days after the close of the conference for refund processing.

There are no refunds on golf fees or membership dues. In the event PARMA must cancel this conference for any reason, liability is limited to the registration fees paid only. PARMA is not responsible for any other expenses incurred, including travel and accommodation fees.



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vimeo Vimeo: <https://vimeo.com/parmavideos>

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Conference Location

Disneyland® Hotel Conference Center

1150 West Magic Way, Anaheim, California 92802

Hotel Reservations

Upon conference registration completion and payment, you will receive an email confirmation with details on reserving a hotel room.

Room Rates

Disney's® Grand Californian Hotel & Spa.....\$379.00/night
Disneyland® Hotel \$299.00/night
Pixar Place Hotel \$279.00/night

Prices do not include room fees and taxes.

Cancellation & Change Policy:

Cancellation or changes must be made fourteen days prior to arrival. The final day to book a hotel is January 27, 2025. However, the guestroom block is subject to sell out before this date. PARMA requires a one-night nonrefundable deposit.

Parking

Self-parking \$35.00/night
Valet parking \$50.00/night

Discounted Special Group Theme Park Tickets Available

This Ticket Store is open from Tuesday, September 3, 2024, through 9:00 pm PST on Friday, February 21, 2025.

You may purchase discount special group rate theme park tickets starting September 3, 2024, by using the hotel link provided in your PARMA registration email confirmation.

These special ticket prices are not available once you arrive at the Resort and are intended only for guests who are participating in this Event. Only the registered attendee is allowed to purchase tickets from this discounted ticket store link, and they can purchase up to 6 tickets maximum. We reserve the right to contact the ticket purchaser to request event registration confirmation. If it is discovered that the purchaser of the ticket is not participating or attending this event it will be considered a misuse of this offer and ticket, and the ticket(s) will be blocked and will not be eligible for a refund. In addition, these tickets cannot be purchased for the purpose of being resold.

Tickets are valid from Wednesday, February 19, 2025, through Sunday, March 02, 2025.

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STEVE GROSS — LIFE IS GOOD, THE PLAYMAKER PROJECT

February 24, 2025 | 8:30am – 10:00am



In the late 80s, Steve Gross, MSW, began running playgroups for homeless children in Greater Boston. His only goal was to help our most vulnerable kids.

His focus on play, joy, relationships, and environment caught the attention of trauma response experts.

By the early 90s, Steve was called upon to lead widespread healing efforts for communities impacted by war, natural disaster, gun violence, poverty, addiction, and illness.

Following his field experience, Steve and a trusted team of researchers and colleagues developed the Playmaker project — a series of transformative workshops, retreats, and tools that serve more than 16,000 teachers and early childhood educators and help more than 1 million kids overcome trauma every year.

Today, Steve inspires audiences with true stories of how optimism can be harnessed to overcome adversity, and how early childhood educators can cultivate a more optimistic disposition to insulate children against toxic stress and create life-changing relationships to help them heal, learn and grow.



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 Instagram: <https://www.instagram.com/parma2762/>



Session Color Codes

 SAFETY/HEALTH	 WORKERS' COMP	 MANAGEMENT
 RISK MANAGEMENT	 LIABILITY	 INSURANCE

Sunday, February 23, 2025

1:00pm-6:00pm Conference Registration is Open

Monday, February 24, 2025

7:00am-5:00pm Conference Registration is Open

7:00am-8:30am Continental Breakfast

8:30am-10:00am Welcome and Keynote Speaker, Steve Gross

10:00am-10:30am Networking Break in the Exhibit Hall

10:00am-5:00pm Exhibit Hall Open

10:25am* Cash Drawings in the Exhibit Hall

10:30am-12:00pm	Automating Risk Transfer Indemnity & Insurance Requirements, CE	Top Ten Mistakes Employers Make When Administering Leaves of Absence, CE/MCLE	Risk Management Through an Equity Lens	Legal Risks When Utilizing Artificial Intelligence in Employment Decision-Making, CE/MCLE	Refrain, Retrain, Restrain -- How to Meet the Mandate of SB 553, Workplace Violence	Navigating the Intersection: Mastering Good-Faith Defense in WC & Employment Litigation, CE/MCLE

12:15pm-1:15pm PARMA Lunch, Annual Membership Meeting and Sponsor Appreciation

1:15pm-1:45pm Networking Dessert Break in the Exhibit Hall

1:40pm* Cash Drawing in the Exhibit Hall

2:00pm-3:00pm	Choosing Your SIR – It's More Than a Number, CE	We've Gone Nuclear: The Terrifying Impact of Nuclear Verdicts and What We Can Do About It, CE/MCLE	HR: First Line of Defense for the Safety of Youth	Upcoming 2025 Critical Changes to Medicare Set-Asides and Reporting Penalties, CE	Integrating Workers' Compensation and Safety for Enhanced Public Agency Resilience	Tipping the Scales and Finding Balance: Assessing the Use of Weight Loss Medications in WC, CE/MCLE

3:00pm-3:30pm Networking Break in the Exhibit Hall

3:45pm-5:00pm	Insurance Requirements in Contracts (IRIC), CE	Make Peace with Employment Laws, Not War: Crafting Your Best Defense, CE/MCLE	Empowerment Through Inclusion: Navigating the Interactive Process for Workplace Wellness, CE	Increasing "Cross-Over" Exposures – Avoiding the Whipsaw of WC and Civil Exposures, CE/MCLE	Cal/OSHA Update: A Look Back at 2024 and a Glimpse Forward to 2025, CE/MCLE	Public Safety Cancer and PTSD Claims-Successful Management with a Holistic Approach, CE/MCLE

5:00pm-6:30pm PARMA's Welcome Reception Featuring Disney® Characters

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 Instagram: <https://www.instagram.com/parma2762/>



Session Color Codes

 SAFETY/HEALTH	 WORKERS' COMP	 MANAGEMENT
 RISK MANAGEMENT	 LIABILITY	 INSURANCE

Tuesday, February 25, 2025

7:30am-5:00pm Conference Registration is Open

7:30am-8:30am Breakfast, Please Sit with Your Chapter Affiliate (not required)

8:00am-2:00pm Exhibit Hall Open

8:30am-9:45am	OCIP 101: The Do's and Don'ts of a Successful Program, CE	Supervising Your Counsel – How to Best Partner with Your Legal Counsel, CE/MCLE	Addressing Implicit Bias in WC and Claims Management, CE	Construction, Deconstruction, and Vacant Building Risks, CE	Is the Air in Here Safe?	Golden Nuggets Part 2- Peace and Love Version, CE

9:45am-10:15am Networking Break in the Exhibit Hall

10:10am* Cash Drawings in the Exhibit Hall

10:30am-11:30am	Preparing for a Deadly Weapon Event and Avoiding the "It Won't Happen to Me" Fallacy	Sexual Abuse & Misconduct: Protecting More than Just Kids	Workplace Investigations: The Do's and Don'ts From Our Time in the Trenches, CE/MCLE	Special Education: An Evolving Risk	The Role of Safety in Managing Work: An Integrated Framework	Revolutionizing WC: The Power of Generative AI for Faster Claims Processing and Better Outcomes

11:30am-2:00pm Lunch in Exhibit Hall

1:30pm* Cash Drawing and Exhibitor Prize Drawings in the Exhibit Hall

2:00pm-3:00pm	Excess Insurance: The Forgotten Layer	Navigating Police Pursuit Claims: From Claim Presentation to Defense, CE/MCLE	Managing Safety of the Mind: A Unique Approach to Workplace Mental Health	Issues to Watch in 2025	Stronger, Safer, Healthier: Strategies for Championing and Revitalizing Workplace Ergonomics	Alternative Dispute Resolution (ADR) – Peace, Love or Contention? CE/MCLE

3:00pm-3:15pm Refreshment Break

3:15pm-4:30pm	The Perfect Storm in Builder's Risk, CE	UPDATE – Practical Defenses for Revived Childhood Sexual Abuse Claims, CE/MCLE	Using the Wedge to Achieve Peace and Harmony on Your Team	Workers' Comp Bingo 2025 – Case Law Update, CE/MCLE	The G.O.A.T. Accident Prevention Principle? Situational Awareness	Psychiatric Injuries, Changing Times, and Evolving Approaches, CE

7:00pm-11:00pm Peace, Love, and Risk Management.....a Galaxy Far Away – Star Wars Launch Bay, Disneyland® Park

Wednesday, February 26, 2025

8:00am-8:30am Continental Breakfast

8:30am-9:15am	Making Utilization Review Work, CE	Municipalities Risk Management and the Homeless Crisis	Schools Roundtable

9:15 am-9:30 am Refreshment Break

9:30 am-10:45 am Closing Session Speaker, Kathy Espinoza – You've Come a Loooong Way, Baby! Career Burnout Prevention



PARMA's Welcome Reception Featuring Disney® Characters

Monday, February 24, 2025

5:00 pm – 6:30 pm

Disneyland® Hotel

Network with colleagues, enjoy hors d'oeuvres, and have your photo taken with our special guests.



Peace, Love, and Risk Management...a Galaxy Far Away

Tuesday, February 25, 2025

7:00 pm – 11:00 pm*

Star Wars Launch Bay Complex, Disneyland® Park

In a galaxy far, far away, where the Force binds all beings together, there exists a creed upheld by the wise Jedi and the astute practitioners of risk management.

For in a galaxy where peace, love, and risk management intertwine, the journey towards harmony is both a noble quest and a calculated endeavor, guided by the timeless wisdom of the Force.

**Time is subject to change without notice.*



Monday, February 24, 2025

10:30am-12:00pm

Automating Risk Transfer Indemnity & Insurance Requirements

Focus: Insurance Level: Advanced

Participants will be provided with handout materials that include:

Sample indemnity boilerplate language avoiding common contract problems. Sample insurance requirements detailing provisions providing maximum vendor coverage. Detailed examples of common Restricted Coverage Endorsements. Automated program services to accomplish successful risk transfer and verification. CE

Speakers: Robert Marshburn, Certified Risk Managers LLC

Top Ten Mistakes Employers Make When Administering Leaves of Absence

Focus: Liability Level: Intermediate

With so many statutory leave obligations as well as policy and MOU/CBA obligations, managing leaves of absences can be an incredibly challenging part of any HR professional's day and can easily lead to mistakes. A mismanaged leave can lead to employee relations issues, challenges by labor unions, and legal exposure. In this session, we will explore ten of the most frequent mistakes that employers make in managing their employees' leaves of absence, including the interplay of leaves and evaluations, the ever-changing conflicts between state and federal law, the overlap of leave with disability accommodation obligations, and the issues presented by poorly drafted policies. In addition to highlighting legal obligations, this session will also focus on practical applications to assist HR Professionals in implementing better leave management processes. CE/MCLE

Speakers: Kelly Trainer Policky, CA JPIA; Katy Suttrop, Burke, Williams & Sorensen, LLP

Risk Management Through an Equity Lens

Focus: Management Level: Beginner

Participants will learn foundational concepts of equity, including developing shared language, and learn best practices for incorporating equity into the work of Risk Management, especially focusing on disaster preparedness, accessibility & accommodations, the worker's compensation process, and internal communications. Participants will also learn the importance of transferable skills like courage and adaptability in both Risk and Equity work. Case studies, small group discussions, and take-home handouts will be used to enhance learning along with an engaged and collaborative teaching style that encourages participation.

Speakers: Brae Hunter, County of San Mateo; Lauren Zalona, RTGR Law LLP; Rosalinda Romero, City of Hayward



Legal Risks When Utilizing Artificial Intelligence in Employment Decision-Making

Focus: Risk Management Level: Beginner

The process of hiring and onboarding new employees has long been fraught with legal risk, and recent changes in technology and the law will make the process even more burdensome. In this session, we will identify the most common traps for public employers and discuss strategies for minimizing the risk of litigation and for complying with all applicable regulations. This will be an introductory course on a topic that is still emerging in the law and Human Resources fields. We intend to invite a panelist from the local EEOC office to discuss the agency's recent enforcement efforts in this area. Also on the panel will be a professional in Risk Management and/or Human Resources to discuss their use of AI. Topics for discussion will include anti-discrimination laws, elimination of bias in hiring and recruitment, the potential disparate impact of algorithm use on employees with protected statuses, monitoring of job performance, perceived cultural fit testing, performance bonus calculations, and other uses of AI in the workplace. CE/MCLE

Speakers: Kellen Crowe, Allen, Glaessner, Hazelwood Werth, LLP; Taylor Markey, U.S. Equal Employment Opportunity Commission's Los Angeles District Office

Refrain, Retrain, Restrain – How to Meet the Mandate of SB 553, Workplace Violence

Focus: Safety Level: Intermediate

There is no simple definition of workplace violence and no simple way of managing threats. And yet, SB 553, signed into law on September 20, 2023, has attempted to do just that. Employers are grappling with SB 553's expansive definition of workplace violence and the requirement that a safety policy be in place by July 1, 2024. It also describes a detailed process for obtaining Temporary Restraining Orders (TROs) against a perpetrator that may have far-reaching implications not envisioned by the Legislature. This panel will offer proactive strategies using the disciplinary process; how language in a workplace violence prevention policy can be designed to proactively respond to threats; use case scenarios to provide examples; and discuss the nuances of obtaining a Workplace Violence TRO and demonstrate how unions can become strategic partners in this process.

Speakers: Steven Shaw, Sloan Sakai Yeung & Wong LLP; L. David Nefouse, City of Manteca; Bonnie Kolesar, Management Strategies Group

Navigating the Intersection: Mastering Good-Faith Defense in Workers' Comp & Employment Litigation for Employers

Focus: Workers' Comp Level: Intermediate

Join these presenters as they discuss the Good Faith Personnel Action Defense and how it intersects with civil litigation. The speakers will discuss best practices to coordinate strategies in different litigation arenas to produce the best outcome for the employer. The speakers will discuss discovery strategy, joint defense agreements, and settlement negotiations. CE/MCLE

Speakers: Hanna Brophy



Monday, February 24, 2025

2:00pm-3:00pm

Choosing Your SIR — It's More Than a Number

Focus: Insurance Level: Intermediate

In these times of hard markets and economic uncertainty it's especially important to consider your options when it comes to your Self-Insured Retention (SIR). You may be forced to take a higher retention than you'd like, or you may have to accept less coverage. This session will explore the objective and subjective factors that influence the SIR decision and show that in the end you never know how it will turn out. CE

Speakers: Marcus Beverly, Alliant Insurance Services; Mike Harrington, Bickmore Actuarial

We've Gone Nuclear: The Terrifying Impact of Nuclear Verdicts and What We Can Do About It

Focus: Liability Level: General Interest

The ever-increasing number and size of so-called nuclear verdicts, along with the resulting increased settlement values, have disrupted the economics of insuring liability claims leading to extremely hard market conditions over the last decade. This session will detail the interrelated factors that have created the environment where "Going Nuclear" has become a liability claims reality and will illustrate the impact on claims costs, insurance premiums, and society in general. CE/MCLE

Speakers: Kevin Bibler, Alliant Insurance Services; Michael Pott, PRISM

HR: First Line of Defense for the Safety of Youth

Focus: Management Level: Intermediate

Childhood Sexual Assault (CSA)/Adult sexual misconduct in schools and youth-serving organizations has reached epic proportions. Budgets and program outcomes are impacted when CSA prevention is not a priority. In response to the impact on student safety and the significant jump in claims, ASCIP developed the (Child-Anti Assault Response & Education) Initiative. CAARE includes a wide array of strategies to support districts in scaling up efforts to prevent, mitigate, and respond to CSA. This presentation will reflect best practices for Human Resources such as recruitment, screening, training, and responding to allegations concerning staff misconduct. Panelists will share misconduct case scenarios, policy templates, press releases, and tools to promote buy-in that can be implemented and effective for all youth-serving organizations.

Speakers: Heidi Cisneros, ASCIP; Clover Codd, Moreland School District; Diana Perez, Walnut Valley Unified School District

Upcoming 2025 Critical Changes to Medicare Set-Asides and Reporting Penalties

Focus: Risk Management Level: General Interest

Please join an exciting panel discussion for their insights into the implications of these reporting requirements and the potential impact on your organization.

In this engaging and informative presentation, Heather, Marinda, and Doug will delve into the newly finalized rule by The Centers for Medicare & Medicaid Services (CMS), which empowers CMS to

impose civil money penalties (CMPs) of up to \$1,000 per day, per claim. These penalties will be directed at noncompliant workers' compensation, general liability, and/or no-fault self-insured entities and carriers, also known as responsible reporting entities (RREs), that fail to report Medicare beneficiary claims and settlements in a timely manner. Heather and Doug will also provide an in-depth analysis of the anticipated changes for MSA reporting through Section 111, which are anticipated to come into effect in April 2025. CMS recently finalized this rule that will have far-reaching implications for organizations responsible for reporting claims under Section 111. CE

Speakers: Heather Sanderson, Sanderson Firm, Marinda Griesse, CJPRMA, Douglas Gibb, Athens Administrators

Integrating Workers' Compensation and Safety for Enhanced Public Agency Resilience

Focus: Safety Level: Intermediate

Attendees will embark on a transformative journey to explore the substantial benefits and actionable strategies for integrating Workers' Compensation (WC) and Safety programs within public agencies. Drawing on real-world experiences and practical examples, this presentation will illuminate the often-overlooked synergies between these two critical areas of risk management. Participants will learn how to leverage injury data trends for proactive safety planning, engage in cross-disciplinary training for comprehensive risk mitigation, and foster a culture of collaboration and communication that bridges the gap between WC and Safety. By the end of this session, attendees will be equipped with the knowledge and tools to effectively combine these disciplines, leading to enhanced employee safety, optimized recovery outcomes, and significant cost savings for their organizations.

Speakers: Aaron Holmberg, County of Inyo; Jennifer Peters, Golden State Risk Management; Tyler Nguyen, City and County of San Francisco

Tipping the Scales and Finding Balance: Assessing the Use of Weight Loss Medications in Workers' Compensation

Focus: Workers' Comp Level: Intermediate

Whether spotlighted on celebrity entertainment shows, splashed across social media, or featured during the evening news, weight loss medications are all the rage, and they are even making their way into the workers' compensation arena. Some of the more burning questions surrounding these popular drugs are 1.) What are these medications? 2.) How do they work? 3.) What are the potential side effects? 4.) How much do they cost? 5.) Are they really effective? With a significant portion of the US population characterized as overweight or obese, people are actively seeking miracle medications to shed unwanted pounds. One way they have been introduced in workers' compensation is when an injured worker is a candidate for surgery; to increase the chances of success, the surgeon may ask the patient to lose weight before the procedure. Issues can arise afterward in determining a plan for ongoing care and whether to continue the use of these drugs. It is important for risk management professionals to be aware of new developments and their projected impact. CE/MCLE

Speakers: Teresa Bartlett, Sedgwick; Jennifer Hamelin, PRISM; Brenna Hampton, Work Comp by Design; Jody Moses, Sedgwick



Monday, February 24, 2025

3:45pm-5:00pm

Insurance Requirements in Contracts (IRIC)

Focus: Insurance Level: Beginner

This session introduces attendees to the basics of contractual risk transfer and goes beyond to provide a valuable reference manual that is updated every year to provide the latest guidance in this critical risk management function. Learn what to look for and what to avoid when reviewing contracts, recommending insurance specifications, and reviewing the insurance documents you requested. CE

Speakers: Marcus Beverly, Alliant Insurance Services

Make Peace with Employment Laws, Not War: Crafting Your Best Defense and Embracing Peaceful Practices in the Evolving World of Employment Liability

Focus: Liability Level: Intermediate

Step into the vibrant world of the 70s as we delve into the realm of employment law with a focus on nuclear employment practices liability lawsuits. This engaging presentation combines the timeless themes of peace and love with cutting-edge legal insights to help you develop your best defense strategy. Join us for a journey through the lessons learned from past lawsuits, accompanied by a general employment law update for the new year (2025), including recent senate and assembly bills that have gone into effect. Get ready to groove into the future of compliance to maintain peace and avoid war! CE/MCLE

Speakers: Eric De Wames, Michael Sullivan & Associates

Empowerment Through Inclusion: Navigating the Interactive Process for Workplace Wellness

Focus: Management Level: Advanced

Unlock the power of the Interactive Process (TIP) as a pivotal tool in fostering inclusivity and compliance within public agencies. Join esteemed Mediator Dr. Debra Dupree and JPA Program Manager Felicia Amenta in exploring best practices for navigating the intersection of law, compassion, and efficiency in accommodating medical conditions in the workplace. Gain insights into fostering employee retention, increasing morale, and cultivating a culture of diversity, inclusion, and equity. Explore real-world scenarios, legal nuances, and practical solutions for effectively accommodating medical conditions in the workplace. CE

Speakers: Felicia Amenta, San Diego County Office of Education; Debra Dupree, Relationships At Work, Inc.

Increasing "Cross-Over" Exposures — Avoiding the Whipsaw of Workers' Compensation and Civil Exposures

Focus: Risk Management Level: Intermediate

There has been an increase in civil claims arising from the handling of actual/alleged emotional or physical workplace injuries, including return-to-work programs and leaves of absence. Changes in approach by employees, physicians, and legal standards need to be considered in taking protective actions that can avoid the "whipsaw" effect of moving the claim from the workers' compensation system to the civil system, and "double dipping" by employees and their attorneys in seeking damages, large attorney fee awards, and "protected" misconduct. CE/MCLE

Speakers: Marc Leibowitz, Laughlin, Falbo, Levy & Moresi; Rob Cutbirth, Law Offices of Robert A. Cutbirth

Cal/OSHA Update: A Look Back at 2024 and a Glimpse Forward to 2025

Focus: Safety Level: General Interest

This is our annual review of Cal/OSHA changes with an emphasis on how that affects the appeals process. CE/MCLE

Speakers: Lisa Baiocchi, The Prince Firm

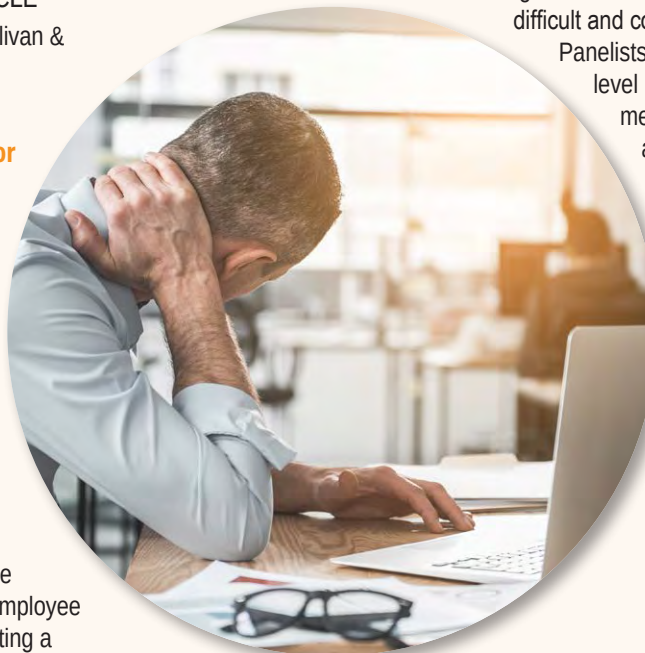
Public Safety Cancer and PTSD Claims —Successful Management with a Holistic Approach

Focus: Workers' Comp Level: Advanced

San Diego has taken a leadership role in managing the most difficult and costly workers' compensation claims.

Panelists will discuss the integrated department-level program designed to coordinate medical treatment needs with personnel and legal issues with a Wellness Coordinator. CE/MCLE

Speakers: Anne Hernandez, Mullen & Filippi LLP; David Picone, San Diego Fire Rescue Department; Joseph Sousa, City of San Diego; Deanna Dotta, San Diego Police Dept





Tuesday, February 25, 2025

8:30am-9:45am

OCIP 101: The Do's and Don'ts of a Successful Program

Focus: Insurance Level: Intermediate

The OCIP (Owner Controlled Insurance Program) 101 Session will provide participants with comprehensive insights into the fundamentals of OCIPs, offering a clear understanding of what constitutes a successful program. Throughout the session, attendees will delve into the essential do's and don'ts of OCIP implementation and management. Key topics covered will include the identification of critical components, best practices for planning and execution, and the importance of regulatory compliance. Real-world examples and case studies will be examined to illustrate effective strategies for OCIP management. By the end of the session, participants are equipped with the knowledge and tools necessary to confidently implement and oversee OCIPs within their respective organizations. CE

Speakers: David Barragan, Barragan Corp International; Jeffrey L. Hunter, County of Riverside

Supervising Your Counsel — How to Best Partner with Your Legal Counsel

Focus: Liability Level: Intermediate

Attorneys are a primary resource in avoiding claims and disputes, and then litigated matters when necessary. This program will help attendees identify ways to work with counsel to help manage costs, reduce net claim exposures, and enhance lines of communication necessary to ensuring that you receive the earliest and most complete information for your decision-making process. The goal is to help maintain strong relationships with counsel, while avoiding common frustrations and disputes that can arise, including billing, report timing and quality, and preparation and representation of your interests. CE/MCLE

Speakers: Marc Leibowitz, Laughlin, Falbo, Levy & Moresi; Rob Cutbirth, Law Offices of Robert A. Cutbirth

Addressing Implicit Bias in WC and Claims Management

Focus: Management Level: General Interest

Do you believe you may have implicit bias in your decision-making processes? We all think we do our job fairly, but do we? Effective workers' compensation management is essential for ensuring employees receive the care and support they need after a workplace injury. However, implicit biases can undermine the effectiveness of these programs and lead to employees being unfairly treated or excluded. It can lead to discriminatory treatment, resulting in unfair claim settlements and damaging the company's reputation. Addressing implicit bias is

not only the right thing to do but also the smart thing to do within the organization and in the workers' compensation program. In this session, we will address what implicit bias is and how to recognize it; we will review some case examples of implicit bias, and review some strategies to improve our practices, risk reduction, and combat implicit bias. CE
Speakers: Angie Jung, ISYS Solutions, Inc.

Construction, Deconstruction, and Vacant Building Risks

Focus: Risk Management Level: Intermediate

The challenging budgetary landscape for school districts coupled with curriculum and program shifts are generating surplus property risks for school districts throughout the state. These risks span a broad continuum from workers' compensation to property. Further complicating matters is the process of consolidation and relocation isn't well practiced. In this session, participants will get a better understanding of the exposures generated by consolidation and relocation, as well as practices to mitigate the risk during the process. Join us in an engaging discussion about construction, deconstruction, and vacant building risks. CE

Speakers: Marco Guardì, Sedgwick; MaryAnn Boice-Ceja, CA Schools JPA

Is the Air in Here Safe?

Focus: Safety Level: Intermediate

A mishandled response to an Indoor Air Quality (IAQ) situation can wipe out the peace and love in a workplace pretty fast. A mishandled response can also be unnecessarily expensive. In this session, we will discuss several real case scenarios covering what went wrong and what went right. The session will highlight how a proper response to an IAQ situation need not be difficult, break the bank, or ruin trust. Exposure to contaminants in indoor environments is a different safety problem than in industrial environments. Even the most basic IAQ situation can cause the peace train to run off the rails if ignored or mishandled.

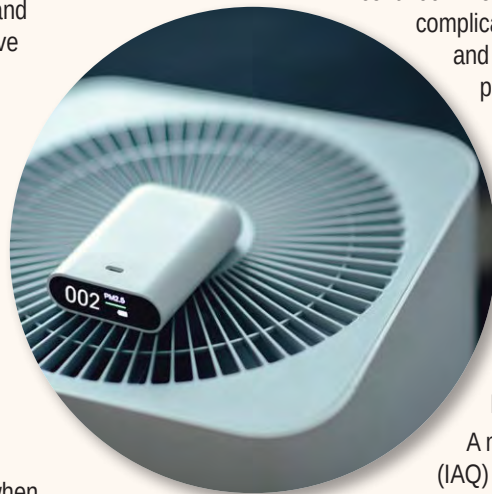
Speakers: Michelle Rosales, Forensic Analytical Consulting Services; Catherine Jones, Bakersfield College

Golden Nuggets Part 2 – Peace and Love Version

Focus: Workers' Comp Level: Beginner

The panel will share tips and pitfalls of working with the various services. The services include UR, NCM, Pharmacy Benefit Management, Copy Service, Translation, Transportation, and Investigations. Participants will leave with a basic understanding of the value of the usage of auxiliary services. CE

Speakers: Jenny Thompson, County of Fresno; Susan Hastings, Laughlin Falbo Levy & Moresi; Lynn Cavalcanti, AIMS





Tuesday, February 25, 2025

10:30am-11:30am

Preparing for a Deadly Weapon Event and Avoiding the It Won't Happen to Me Fallacy

Focus: Insurance Level: General Interest

A deadly weapon event in your organization will greatly impact your people, brand, reputation, finances, and other critical assets. Your decisions, actions, and words in the immediate hours that follow will determine the short and long-term consequences, and whether they will be defining. Many organizations are not fully prepared for a deadly weapon event because they don't believe it will happen to them. They put off planning and training that might otherwise eliminate or mitigate the exposure. Insurance coverage exists to protect your organization. Are you covered? Join Beazley for a discussion about the risks and impacts of these events to your organization, tools to prepare for or prevent a violent event in your workplace, and the coverage options that insurance can provide to protect your organization's resiliency and future.

Speakers: Kyle Rolf, Beazley Group; Harry Rhulen, Crisis Risk Strategies

Sexual Abuse & Misconduct: Protecting More than Just Kids

Focus: Liability Level: Intermediate

Allegations of sexual abuse within organizations are all too familiar. Survivors have increased opportunities to speak up, seek civil and criminal recourse, and pursue a path toward healing. National and California trends and an ever-growing chorus for change continue to push programs to implement prevention measures and raise the bar on safety expectations.

The conversation may feel more familiar to schools and parks and recreation. But the current climate and call for change include community colleges, public health, justice facilities, senior centers, and more. Whether you're leading an initiative within your agency or looking for ideas to begin the conversation, this panel of thought leaders will explore why abuse risk remains an iceberg, how some agencies have prioritized prevention at the highest levels, and how you can reframe your risk narrative to ensure protection of all vulnerable individuals.

Speakers: Susan Thomson, Safety National; John Chino, Gallagher; Candace Collins, Praesidium

Workplace Investigations: The Do's and Don'ts From Our Time in the Trenches

Focus: Management Level: General Interest

Your organization just received its second anonymous complaint of harassment and retaliation. Or a manager just told you they suspect an employee is putting in for overtime they didn't work. What do you do, especially when you fear litigation could follow? In this session, seasoned workplace investigators and litigators will walk you through the essential parts of the investigation process, from deciding whether to investigate to determining what to do after you have reviewed the investigation report. This presentation will not only explore best practices for workplace investigations, but also explore what not to do, and why. CE/MCLE

Speakers: Morin Jacob, Liebert Cassidy Whitmore

Special Education: An Evolving Risk

Focus: Risk Management Level: Beginner

The field of special education has changed and grown over the decades. This training will provide an overview of the foundations of special education and associated laws, and how they play into the risks seen at various schools and agencies. Using real data and scenarios, we will dive into the key areas of risk typically seen by district or agency employees and look into the trends of newer emerging risks. Participants will leave with strategies and resources to help strengthen policies and training for their employees to create safer work environments.

Speakers: Joseph Diebert, ASCIP

The Role of Safety in Managing Work: An Integrated Framework

Focus: Safety Level: Intermediate

The Work Management Theory (WMT) is an integrated framework outlining best practices for work management and work performance. It is a holistic view to create a culture where the right person is hired for the job and the methods necessary to ensure acceptable work performance are identified and in place. The framework outlines elements in the following phases: pre-employment, job placement, work performance management, and a remedial process to address performance issues. This session will highlight the role of safety in creating and maintaining an environment where employees can succeed and perform as desired. The framework is designed to address underlying legal parameters so employment decisions are objective, appropriate, and defensible.

Speakers: Catherine Jones, Bakersfield College

Revolutionizing Workers' Compensation: The Power of Generative AI for Faster Claims Processing and Better Outcomes

Focus: Workers' Comp Level: Beginner

The transformative influence of generative AI is sweeping through industries, revolutionizing workplaces with its capacity for speed and accuracy. From hastening diagnoses in healthcare to expediting drug discovery in pharmaceuticals, generative AI-driven predictive models are reshaping the realm of possibilities.

Workers' compensation professionals and the industry as a whole can benefit greatly from generative AI. By expediting claims processing, this innovative technology facilitates swift access to care for injured workers, fostering expedited return-to-work outcomes and overall improved results.

In this presentation, our speakers will spotlight practical AI-based solutions such as AI Augmented File Notes, Universal AI Viewer, and AI as a Service. These tools not only enhance claims processing efficiency but also alleviate administrative burdens, empowering adjusters to devote more time to direct interactions with injured workers. This streamlined approach promises improved care quality and processes.

Speakers: Alex Rossi, LA County Department of HR; Bryan Piattoni, CorVel Corporation



Tuesday, February 25, 2025 2:00pm-3:00pm

Excess Insurance: The Forgotten Layer

Focus: Insurance Level: Advanced

Understanding layers of insurance coverage is an important aspect of managing the issues in a WC claim. Knowing who holds the financial risk for portions of a claim helps the claims examiner, parties, and judge know where the risk lies during crucial aspects of a claim.

This presentation will help individuals working on all aspects of the liability claim understand their rights and obligations when a self-insured retention ends and layers of insured risk begin.

Speakers: Medy Beauchane, Mullen & Filippi LLP

Navigating Police Pursuit Claims: From Claim Presentation to Defense

Focus: Liability Level: Intermediate

This session offers a thorough examination of managing police pursuit claims, encompassing the entire process from initial presentation to defense in litigation. Attendees will learn strategies for conducting comprehensive investigations, developing effective defense tactics, and understanding potential immunities. Real-life case examples and best practices will be shared to enhance participants' ability to navigate and defend against police pursuit claims successfully, ultimately reducing risks and safeguarding interests throughout the claims process.

CE/MCLE

Speakers: Tasso Mavroudis, Intercare; Ken Chetcuti, South San Francisco Police Department; Todd Master, Ridley Master

Managing Safety of the Mind: A Unique Approach to Workplace Mental Health

Focus: Management Level: General Interest

Mental health, especially as a workplace-related concept, is sometimes viewed as taboo which places it at an ideal stage for change.

Generational differences lead to drastically different approaches and beliefs in sharing personal information, managing your emotions, and discussing mental wellness with anyone outside of your closest family and friends. While many employers address mental health in the workplace using health benefits and employee assistance programs, these are generally more reactive responses. This session will present concepts and processes to address workplace mental health more proactively; as a function of risk management.

Speakers: Eric Preston, Keenan

Issues to Watch in 2025

Focus: Risk Management Level: Intermediate

A PARMA favorite. Kimberly George and Mark Walls discuss their 20 Issues to Watch in 2025. These issues are related to risk management, employee benefits, and healthcare. Some of them may be familiar to you but others may not be on your radar yet. This session will get you thinking about trends to watch, challenges ahead, and emerging problems.

Speakers: Mark Walls, Safety National; Kimberly George, Sedgwick

Stronger, Safer, Healthier: Strategies for Championing and Revitalizing Workplace Ergonomics

Focus: Safety Level: Intermediate

This session goes beyond the basics of workplace ergonomics, focusing on effectively advocating for and implementing robust ergonomic initiatives. Participants will learn strategies for kick-starting or revitalizing ergonomic teams and programs, including ergonomic training, observations, and fostering a culture of ergonomic well-being.

The session will also cover how to sell ergonomic concepts to upper management and navigate the intersection of ergonomics and business goals to breathe new life into an organization's commitment to health, safety, and productivity.

Speakers: Steve Thompson, Aspen Risk Management Group, a TRISTAR Company

Alternative Dispute Resolution (ADR) — Peace, Love or Contention?

Focus: Workers' Comp Level: Intermediate

This panel has first-hand experience in implementing and working with public entities who have full and partial ADR Carve-outs. The panel will discuss the implementation, the basics, the fundamentals, and the benefits of an ADR program. Hear from the experts on the benefits and risks of a Carve-out and the advantages

for employers and injured workers. ADR programs aim to handle questions and concerns promptly and resolve disputes quickly through the assistance of neutral third parties such as IMEs, ombudspersons, mediators, and arbitrators. Attendees will learn how to identify their own WC problems and design a Carve-out program to meet their goals and expectations. CE/MCLE

Speakers: Dr. Tyrone Spears, City of Los Angeles; Matthew Howard, City of Pasadena; David Thomas, Hanna Brophy





Tuesday, February 25, 2025

3:15pm-4:30pm

The Perfect Storm in Builder's Risk

Focus: Insurance Level: General Interest

Builders Risk Insurance Programs used to be an afterthought in construction projects. Things have changed! The cost of coverage has increased dramatically, especially for wood frame projects. New underwriting requirements for security, including AI applications, have made insurance placements and project management more complex. In this session, the presenters will provide insights from their collaboration on a statewide portfolio of over \$1 billion constructed value projects. The presentation will highlight current market conditions for Builders' Risk Insurance, the impact of increased code enforcement of Building Code & NFPA, and a review of the overall impact on construction projects. Attendees will learn what to expect, how to define insurance specifications and pitfalls in the process. CE

Speakers: Edward Villanueva, CSU, Office of the Chancellor; Shadi Jalali, Alliant Insurance Services, Michelle Praxmarer, Alliant Insurance Services

UPDATE — Practical Defenses for Revived Childhood Sexual Abuse Claims

Focus: Liability Level: Intermediate

In 2019, AB 218 temporarily lifted the statute of limitations on childhood sexual abuse claims resulting in a flood of lawsuits until the provision ended at the close of 2022. This session will serve as an update to a presentation given in 2024 regarding defenses and strategies for litigating decades-old claims of abuse. Challenges to AB218 are in flux, several cases and defenses are pending appeal, and this presentation will update attendees on the current state of the law and strategies that have been successful in challenging these controversial claims. CE/MCLE
Speakers: Megan Lieber, Collins + Collins LLP; Christie Swiss, Collins + Collins LLP

Using The Wedge to Achieve Peace and Harmony on Your Team

Focus: Management Level: General Interest

Because conflict will always happen, the absence of conflict is not how we define success. The difference between great teams and dysfunctional teams is not the absence of conflict, it is the collective ability to not let the conflict define the team. When harmful conflict happens, the byproduct is wedges driven into relationships. Wedges, left unattended, are the catalysts that destroy teams, departments, and organizations. Each of us needs a well-developed Human Interaction Toolbelt with all the skills necessary to successfully engage one another. This session will focus on helping participants sharpen some of those tools and obtain a Wedge Remover to add to their Toolbelt. When team members use their Wedge Remove and encourage others to do likewise, they can be assured that their teams will be characterized by greater harmony, productivity, and effectiveness. That is when Peace & Love abounds!

Speakers: Gerry Preciado, 34th Street Consulting; Rida Freeman, City of Santee

Workers' Comp Bingo 2025 — Case Law Update

Focus: Workers' Comp Level: Intermediate

This is the 25th annual presentation of Workers' Comp Bingo at PARMA's Annual conference, with all new cases, new laws, new fun, and trivia. CE/MCLE

Speakers: Ruben Pineda, Hanna Brophy; Rachel Hochstetler, Hanna Brophy

The G.O.A.T. Accident Prevention Principle? Situational Awareness

Focus: Safety Level: Intermediate

Accidents NEVER just happen! Accidents result from unsafe acts and/or unsafe conditions intersecting normal production, resulting in one of four predictable outcomes: a near miss, minor injury, major injury, or a fatality. And unfortunately, according to the National Safety Council, 85-95% of all accidents are caused by the unsafe acts of employees.

Employers that choose to ignore this are leaving the margin between a Band-Aid and a casket to luck.

Situational awareness is the ability to understand and process what is happening around you. In practice, situational is the confluence of three simple questions: what has happened in the past, what is happening right now, and what could happen in the immediate future. Diminishing or magnifying any of those three questions dramatically impacts an employee's situational awareness.

Speakers: Ed Pratt, Safety National

Psychiatric Injuries, Changing Times, and Evolving Approaches: Proactively Managing Your Workers' Compensation Program in a Post-COVID-19 Workforce

Focus: Workers' Comp Level: Intermediate

Please join us for an interactive discussion on post-COVID-19 psyche claims for police, fire, and school districts. Changing societal norms have rapidly shifted the workers' compensation claim landscape. We perceived that more and more psyche claims are filed and that evaluators are increasingly more likely to find industrial causation and, importantly, temporary disability. This session will discuss those rising issues, provide strategies for early assessment, including through use of AI, discuss the litigation path to challenge a claim, and the treatment course to mitigate. With panelists that include a psyche expert, claims manager, and defense counsel, each speaker will bring a different viewpoint on the scope of the problem and the optimal handling for solutions. We will discuss diagnoses, and getting your employees back to work to improve outcomes and mitigate exposure. The session will discuss when personnel situations make their way into the workers' compensation arena, and how increased public vigilance on police, teachers, and schools may be fueling an increase in claims in those employees. CE

Speakers: Sunny White, Athens Administrators; Dr. Ron Heredia, Good Mood Legal





Wednesday, February 26, 2025

8:30am-9:15am

Making Utilization Review Work

Focus: Workers' Comp Level: Intermediate

California employers and claims administrators and enjoyed the benefits of utilization review for over 20 years. Although some medical care may not comply with all aspects of the Medical Treatment Utilization Schedule (MTUS), there are often good reasons to approve care. Three workers' compensation managers and a prominent attorney who represents injured workers will discuss the benefits of actively managing the utilization review process and the benefits for employers and their injured employees. CE

Speakers: Alex Rossi, Los Angeles County; Tyrone Spears, City of Los Angeles; Jeff Rush, California JPIA; Adam Dombchik, Gordon Edelstein

Municipalities Risk Management and the Homeless Crisis

Focus: Risk Management Level: Intermediate

During this session, we will discuss with the Risk Manager of the City of Fresno, Sumeet Malhi, how the City is working to solve the homelessness crisis and the additional exposures these policies bring. We will also discuss how the City is implementing various State grants, the increased exposures these programs created for the City, and how the City is dealing with the increased risks.

Speakers: Kyle Powell, Aon; Sumeet Majli, City of Fresno

Schools Roundtable

Focus: Risk Management Level: General Interest

Schools face unique and seemingly ever-evolving risk management challenges both big and small. Join us and bring your issues, questions, solutions, and best practices to the Schools Roundtable. The topics will be provided by you, the attendee. Past topics have included pandemic diseases, employment practices liability, cyber liability, childhood sexual assault prevention, active shooter policies and protocols, pesticides, Cal/OSHA compliance, and more! This session has the same title every year, but it is a completely different session. Someone in the room has had the same issues you are facing. Please bring your questions. Please bring your answers.

Speakers: Russ Olsen, Ventura County Schools Self-Funding Authority



Wednesday, February 26, 2025

9:30am-10:45am

CLOSING SPEAKER

KATHY ESPINOZA

**You've Come a Loooong Way, Baby!
Career Burnout Prevention**

Focus: Management Level: General Interest

Avoiding career burnout for Risk Management professionals is easier said than done. How do people stay motivated after many years of working in the field? How do working adults juggle work, relationships, and kids? We each set the tone for our organizations, coworkers, and family, as we interact and move through life. Knowing when you are out of balance is half the battle. This session will offer you practical tips to help you become a balanced leader who can nurture career, family and stay motivated over the long haul.

Speakers: Kathy Espinoza, Kathy Espinoza Speakers

JOIN US FOR THE

PUBLIC AGENCY RISK MANAGEMENT ASSOCIATION



GOLF TOURNAMENT



registration 6:30 am | shotgun start 8:00 am
scramble | contests | prizes | awards

Coyote Hills Golf Course

1440 E. Bastanchury Road Fullerton, CA 92835

February 23, 2025

Entry: \$200 per player | \$800 per foursome

*All proceeds go to the
Susan Eldridge and Ben Francis Scholarship Funds*

www.parma.com

Registration Form



Register Online! www.PARMA.com

Registration Information



Other Options:

MAIL TO: PARMA
One Capitol Mall, Ste. 800
Sacramento, CA, 95814
FACSIMILE: (916) 444-7462

Company/Public Entity

Main Contact

Contact Address

City / State / Zip

Cell Phone

Fax

Email

Special Needs? Diet Restrictions? Let us know:

Hotel Reservations

Upon completion and payment of your registration you will receive a confirmation email with details on reserving a hotel room.

Important Deadlines

12/6/2024..... Early Bird Pricing Last Date
12/7/2024..... Regular Pricing Start Date
2/12/2024..... Onsite Registration Only

Refund Policy

See page 3 for details.

REGISTRATION PRICING	MBR EARLY	MBR REGULAR	MBR ONSITE	NONMBR EARLY*	NONMBR REGULAR*	NONMBR ONSITE*
Public Entity Registration – 1st Person	\$449.00	\$549.00	\$649.00	\$619.00	\$719.00	\$819.00
Public Entity Registration – 2nd and Additional Registrations	\$399.00	\$499.00	\$599.00	\$489.00	\$589.00	\$689.00
Associate Registration (Non Public Entity)	\$999.00	\$1,099.00	\$1,199.00	\$1,299.00	\$1,399.00	\$1,499.00
Sponsor Additional Registrations	\$549.00	\$649.00	\$749.00	\$849.00	\$949.00	\$1,049.00
Exhibitor Registration (After the First 2 Comps)	\$549.00	\$649.00	\$749.00	\$849.00	\$949.00	\$1,049.00
Guest (Includes all meals and special events)				\$449.00	\$549.00	\$649.00

Attendee Pricing for Non-PARMA Members

*Registration includes a one-year, non-refundable membership to PARMA. Only one person from each company needs to register at the nonmember rate. All others from the same company/entity can use the additional member pricing. ☐ Check here to opt-out of the PARMA membership.

Attendees

Type (see chart above)	Fee (see chart above)	Name	Title	Email
Total \$		Upon completion of and payment of your registration you will receive a confirmation email with details on reserving a hotel room.		

Payment Information

☐ Credit Card ☐ Check (Check Number _____)

Credit Card Number

Exp. Date

Security Code

Billing Address (include postal code)

Name on Card

Signature

Calendar

Item No. G.2

Board of Directors

Year-At-A-Glance (July 1 to June 30)

January 23 & 24, 2025

Request for Information & Due Dates

July

- Renewal Documents
 - Invoices Due from Members
 - Memorandum of Coverage Issued
 - Certificates Issued
- Retro Letters
- Claims Audit Begins
- Executive Committee sets Committee Assignments
- Claims Committee elects Claims Chair

August

- Summary of Coverage
- PRISM EWC Applications live on PRISM Website

October

- October Board Meeting
 - *Every even numbered year the Strategic Planning will be held in conjunction with October Board Meeting.*
- GH distributes Members' loss runs valued as of 9/30 within 7 days of the valuation date, Members have 30 days for review
- Financial Audit Presentation
- 3 year budget letters
- Service Provider Evaluations
- Set Next Year's Meeting Calendar
- PRISM EWC Applications due first week in October

December

- Applications (ACCEL Excess Liability and Foreign Travel) sent out to Members

January

- 12/31 losses Due from Members. (10 years of loss with claims over \$25,000 and up in Excel format for for GL, AL, EPL, E&O as applicable for all claims, not capped at the City's SIR.) The data is used for market renewal and the actuarial report.
- January Board Meeting
- Claims Audit Report Presented
- Annual Review of Investment Policy
- Presentations: Target Equity Ratios, State of the Market, IRIC, Investment Update
- Early Estimate Retro

February

- Applications (ACCEL Excess Liability and Foreign Travel) due back from Members
- DE9 Payroll Forms Last 4 quarters as of 12/31 due by February 1st

March

- March Board Meeting
- Actuarial Report
- Budgeting
- Draft Retro
- Officer Nominations

April

- FPPC (Conflict of Interest) filings due (4/1)
- Renewal Certificate Lists Sent to Members
- GH distributes Members' loss runs valued as of 3/31 within 7 days of the valuation date, Members have 30 days for review

May

- IBNR Update Report

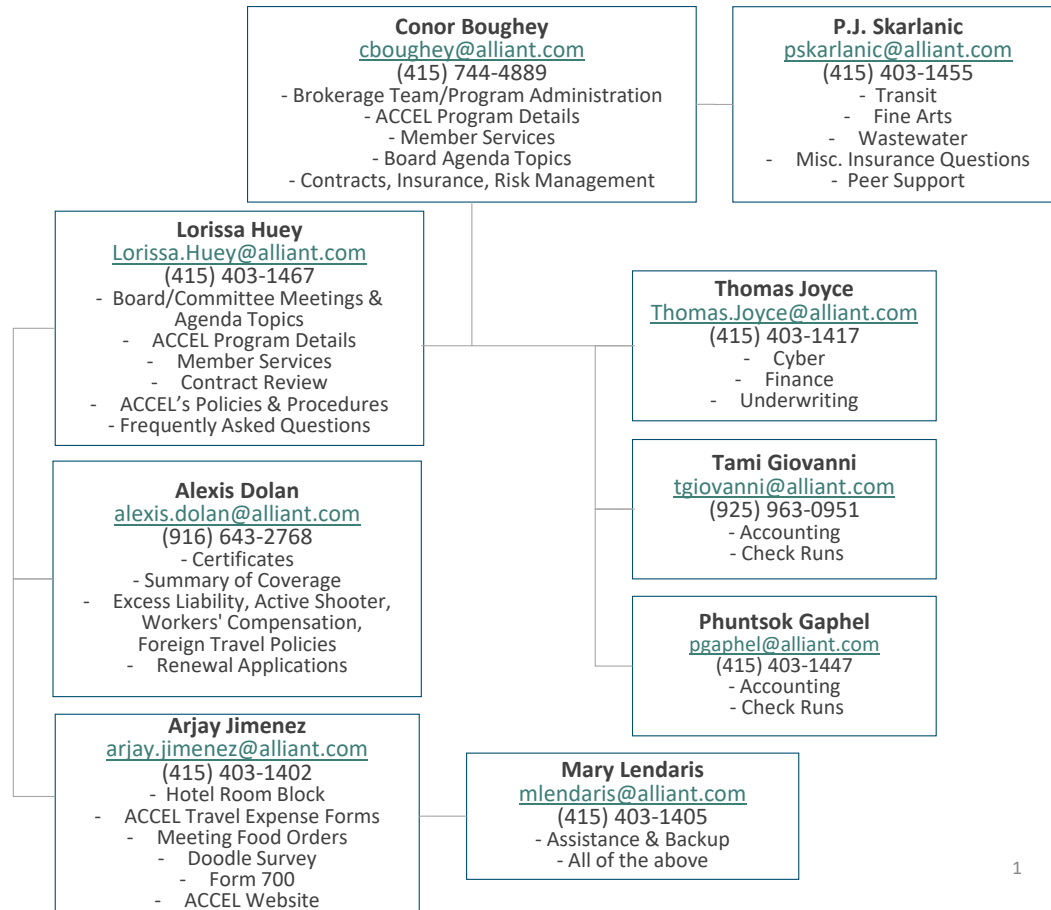
June

- June Board Meeting
- Budget Approval
- Insurance Renewal – Request for Binding Authority
- Final Retro
- Officer Elections

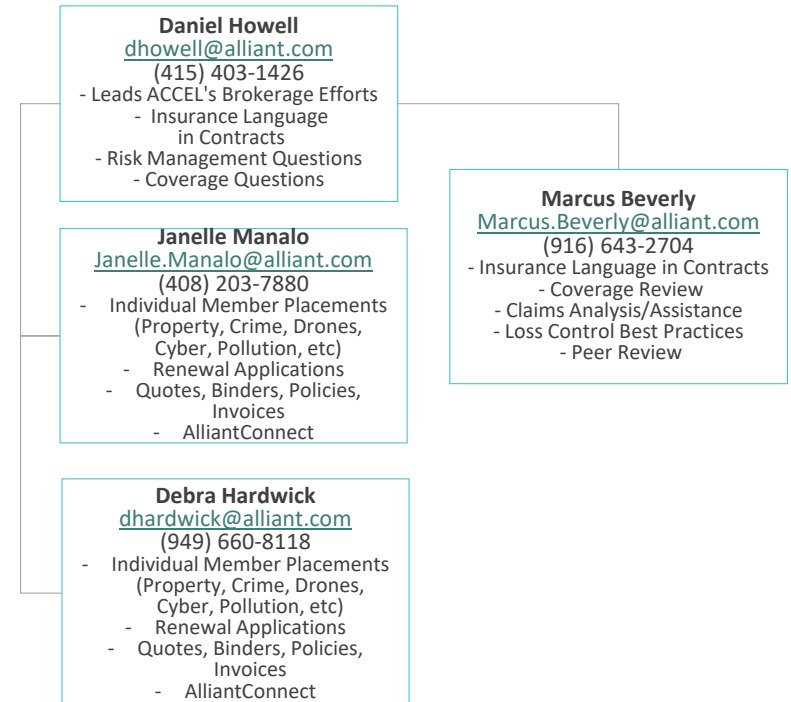
ACCEL

Who are you going to call?

Program Administration



Brokerage





ACCEL

Team Leader(s)/Executive Oversight

Conor Boughey
Alliant Team Lead
cboughey@alliant.com
(415) 744-4889

Program Administration

Conor Boughey
Program Administrator
cboughey@alliant.com
(415) 744-4889

P.J. Skarlanic
Special Projects/Peer Review
pskarlanic@alliant.com
(415) 403-1455

Lorissa Huey
Alliant Team Lead
Lorissa.Huey@alliant.com
(415) 403-1467

Alexis Dolan
Administrative Assistant
Alexis.Dolan@alliant.com
(916) 643-2768

Arjay Jimenez
Administrative Assistant
arjay.jimenez@alliant.com
(415) 403-1402

Mary Lendaris
Assistance & Backup
mlendaris@alliant.com
(415) 403-1405

Thomas Joyce
Financial Reporting
Thomas.Joyce@alliant.com
(415) 403-1417

Tami Giovanni
Bookkeeper
tgiovanni@alliant.com
(925) 963-0951

Phuntsok Gaphel
Accounting
pgaphel@alliant.com
(415) 403-1447

Brokerage

Daniel Howell
Lead Broker
dhowell@alliant.com
(415) 403-1426

Janelle Manalo
Account Executive
Janelle.Manalo@alliant.com
(408) 203-7880

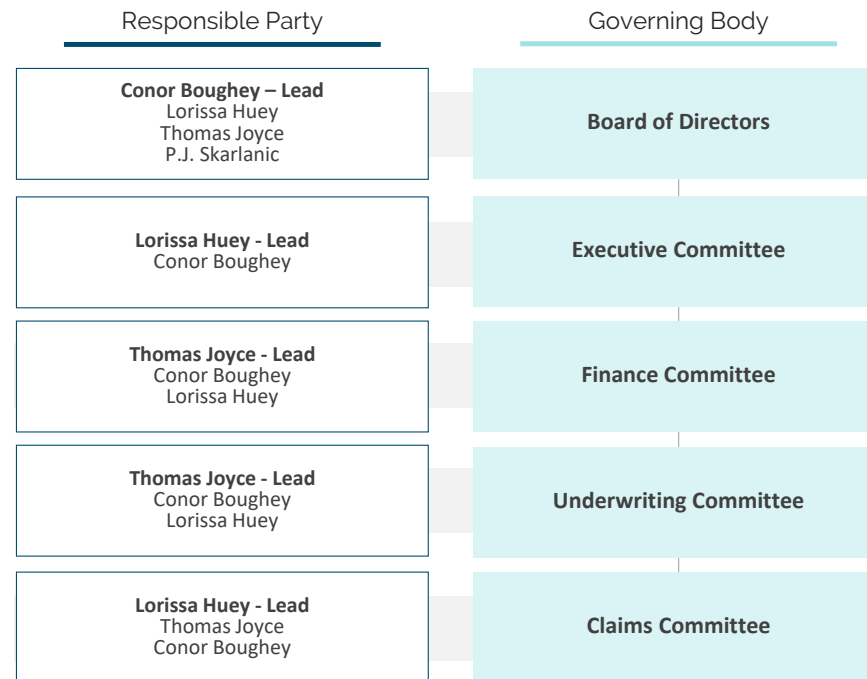
Debra Hardwick
Account Manager
dhardwick@alliant.com
(949) 660-8118

Marcus Beverly
Contract Review/Special
Projects/IRIC
Marcus.Beverly@alliant.com
(916) 643-2704



Program Administration

Committees and Assignments



GEORGE HILLS TEAM DIRECTORY

Authority for California Cities Excess Liability (ACCEL)

Your George Hills Team:

Name & Title	Email	Phone
John Chaquica Chief Executive Officer <i>Contract & Pricing</i>	john.chaquica@georgehills.com	(916) 859-4824
Chris Shaffer Chief Operating Officer <i>Personnel & Performance</i>	chris.shaffer@georgehills.com	(916) 859-4823
Benjamin D. Oram General Counsel Litigation Manager <i>Coverage, Settlement, Urgent Claims & Litigation</i>	Ben.Oram@GeorgeHills.com	(916) 269-4108
Chris Hunt AVP of Claims	Chris.Hunt@georgehills.com	(909) 763-7373
David Trautz Claims Supervisor <i>Claims & Reimbursement Requests.</i>	david.trautz@georgehills.com	(747) 282-2810
Rich Santana Senior Claims Adjuster <i>Claims Management</i>	Rich.Santana@georgehills.com	(916) 245-7513
Alyia Gibson Claim Processor	Alyia.Gibson@georgehills.com	(909) 247-3627
Todd Mershon Client Services Manager <i>Loss runs/data</i>	Todd.mershon@georgehills.com	(747) 877-3011