

**MINUTES OF THE
CSURMA EXECUTIVE COMMITTEE MEETING**

MARCH 7-8, 2019

**ALLIANT INSURANCE SERVICES
1301 DOVE STREET • NEWPORT BEACH, CA**

2:30 PM

MEMBERS PRESENT

Scott Apel, California State University, Long Beach
Dwayne Brummett (AORMA Chair), Associated Students, Inc. at San Luis Obispo
Lisa Chavez (Chair), California State University, Los Angeles
Thom Davis, California State University, Bakersfield
Robert Eaton (Treasurer), California State University, Office of the Chancellor (*via Teleconference day 2*)
Lisa Kao, California State University, Fresno (*arrived at 3:02 PM*)
Dave Nakamura (AORMA First Vice Chair), Humboldt State University Center
Kevin Saunders (Vice-Chair), California State University, Monterey Bay
Amy Thomas, California State University, Stanislaus

MEMBERS ABSENT

None

STAFF, GUESTS & CONSULTANTS

Scott Carpinteri, Swiss Re
Gordon DesCombes, Alliant Insurance Services
Zachary Gifford, CSU Office of the Chancellor – Systemwide Risk Management
Tevea Him, Alliant Insurance Services, Inc.
Daniel Howell, Alliant Insurance Services, Inc.
William Hsu, CSU Office of the Chancellor – General Counsel
Robert Leong, Alliant Insurance Services, Inc.
Susan Leung, Alliant Insurance Services
Amy Lightner, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.
Jody Van Leuven, CSU Office of the Chancellor
Robin Webb, CSU Office of the Chancellor – General Counsel
Karen Worden, Alliant Insurance Services

A. CALL TO ORDER

A1. Approval of the Agenda

Items D1a, D1b, D1c and D2 were moved to day two of the meeting.

A motion was made to approve the agenda including the revision noted above.

MOTION: Scott Apel
SECOND: Kevin Saunders

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao				X
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

B. PUBLIC COMMENTS

There were no comments from the public.

William Hsu introduced Robin Webb from OGC who will act as CSURMA’s Co-General Counsel. Daniel Howell introduced Susan Leung who is new to Alliant and will be taking on many of Rob Leong’s job responsibilities when he retires at the end of 2019. All remaining attendees at the meeting introduced themselves.

C. CONSENT CALENDAR

- C1. Approval of Minutes – January 13, 2019**
- C2. Financial Report – Draft Financial Statement at December 31, 2018**

A motion was made to approve the items on the consent calendar.

MOTION: Kevin Saunders
SECOND: Scott Apel

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao				X

Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

D. GENERAL ADMINISTRATION

D3. Annual Review of the CSURMA’s Data Security Policies

Staff reviewed the user policies of the two electronic data systems used by CSURMA - iVOS and Blackbaud. Staff confirmed that per their review, the user policies are acceptable and do not require modification.

A motion was made to accept the report provided by Staff and to accept both policies as presented.

MOTION: Dave Nakamura

SECOND: Amy Thomas

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao				X
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

D4. Annual Review of the Applicable Integrated CSU Administrative Manual Policies

Staff completed its annual review of all sections of the Integrated CSU Administrative Manual (ICSUAM) and all updates thereto. The following sections have already been adopted by CSURMA. Staff is not recommending adoption of any additional policies.

- Section 1101..... Delegation of Authority to Obligate the University
- Section 1301..... Hospitality, Payment or Reimbursement of Expenses
- Section 2002..... Budget Oversight
- Section 3000..... General Accounting
- Section 6000..... Financing, Treasury, and Risk Management
- Section 7100..... Identity Access Management
- Section 8000..... Information Security

Section 13175..... Auxiliary Organizations External Auditor Firms Qualifications
 Section 13680..... Placement and Control of Receipts for Campus Activates and Programs

A motion was made to accept Staff’s report and to confirm its acceptance of the ICSUAM sections shown above.

MOTION: Kevin Saunders
SECOND: Dave Nakamura

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao				X
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

D5. FY 2018/2019 Midterm Budget Amendments and Adoption of Resolution No. 01-19 (EC)

Daniel Howell provided an overview of the FY 18/19 mid-term budget amendments. The Board of Directors adopted the FY 2018/19 budget at its meeting on April 25, 2018. After reviewing the financial statements at December 31, 2018 (*unaudited*), Staff revised the FY 18/19 budget accordingly.

The Total Revenues decreased by \$65,348, Total Expenses increased by \$12,776,112, and the Non-operating Revenue are unchanged. This results in Total Revenue of \$91,010,560, Total Expenses of \$111,155,741 and Total Non-Operating Income of \$2,500,000. The amended budget results in a Net Deficit of \$17,645,181. The Ending Balance at June 30, 2018 is projected to decrease from \$64,252,885 to \$46,607,704.

A motion was made to amend the first page of the Resolution No. 01-19 (EC) to reflect the correct wording “Visual” Compliance rather than “Virtual” Compliance and adopt Resolution No. 01-19 (EC) amending the 2018/19 CSURMA Budget as described above.

MOTION: Kevin Saunders
SECOND: Scott Apel

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao				X
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

D6. Chancellor’s Office Services Budget Proposals for FY 20 19/20

CSURMA obtains services from the Chancellor’s Office under three memoranda of understanding. Each year, the CSURMA Executive Committee considers the services and budget proposals as a part of the budget adoption process. Enterprise Accounting, Office of General Counsel and Systemwide Risk Management have developed proposals for FY 2019/20 and include the renewal pricing as follows:

Chancellor's Office Service	FY 18/19	FY 19/20	% Change	\$ Change
Financial Services Administration & Accounting	400,000	412,000	3%	12,000
Office of General Counsel	487,955	502,594	3%	14,639
Systemwide Risk Management	1,134,500	1,159,500	2%	25,000

The amounts proposed are included in the draft CSURMA FY 19/20 Budget. Financial Services and Systemwide Risk Management costs are allocated proportionately across all funds. With respect to the Office of General Counsel, \$387,858 is allocated to the Campus Risk Pool Liability Program for claims legal expense, and \$114,736 is allocated across all funds for CSURMA General Counsel.

A motion was made to approve the Chancellor’s Office Services Budget Proposal for FY 19/20 as presented.

MOTION: Dave Nakamura
SECOND: Amy Thomas

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			

Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao				X
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

D7. FY 2019/2020 Operating Budget

Robert Leong summarized the updates to CSURMA’s FY 2019/20 operating budget. Major features of the proposed Campus budget include:

- 5.0% increase in Total Operating Revenues from \$76,199,692 to \$80,046,163.
- 8.5% decrease in Total Operating Expenses from \$90,141,617 to \$82,504,288.
- Net Surplus increases from -\$11,856,397 (*deficit*) to -\$364,146 (*deficit*).
- Retained Earnings decreases from \$27,532,357 to \$27,168,211 at June 30, 2020.

Major features of the proposed AORMA budget include:

- 1.5% decrease in Total Operating Revenues from \$9,436,051 to \$9,291,783.
- 1.6% increase in Total Operating Expenses from \$11,651,063 to \$11,837,078.
- Net Surplus decreases from -\$1,804,972 (*deficit*) to -\$2,146,069 (*deficit*).
- Retained Earnings decreases from \$18,032,236 to \$15,886,167 at June 30, 2020.

The proposed budget is estimated to produce a Net Deficit of \$1,193,294. Retained Earnings is estimated decrease from \$46,607,704 to \$45,414,410 at June 30, 2020.

A motion was made to recommend approval of the proposed budget for FY 2019/20 to the Board of Directors for adoption.

MOTION: Dwayne Brummett

SECOND: Kevin Saunders

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao	X			
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

Lisa Kao entered the room at 3:02 pm.

D8. Excess Insurance Renewals and Underwriter Meetings Report

Daniel Howell provided an overview of the recent meetings with Excess Liability’s underwriters. At this time, the Program Administrator anticipates the major programs will renew as shown in Table 1 below.

Table 1

Projected Renewal Cost Change Estimates		
Program	AORMA % Change	Campus % Change
Excess Liability	+10%	+10%
Property	+15%	+15%
Worker’s Compensation	Flat to 5% Increase	Flat to 5% Increase
Builder’s Risk	N/A	Flat Rate
Fine Arts	N/A	+10%
SPLIP & SAFECLIP	Flat Rate or Decrease	Flat Rate or Decrease
FTIP	Flat Rate or Decrease	Flat Rate or Decrease
Aviation	Flat Rate or Decrease	Flat Rate or Decrease
Medical Malpractice	N/A	Flat Rate to 10% Increase
Fidelity	-5%	-5%

The excess liability program has seen loss development in the first excess layers for both the AORMA and Campus programs. Staff anticipates rate increases in the lower layers and possibly rate increases in the excess layers due to catastrophic losses impacting the entire marketplace. Property losses to both the AORMA and Campus programs have increased in the past three years. While CSU performed well in the wet winter and recent wildfires, related losses and other losses continue to mount. Significant rate decreases in recent years will likely be again partially eroded by increases this coming renewal. CSURMA has an existing two-year rate agreement with CSAC EIA for workers’ compensation. The Committee will be reviewing rates for FY 20/21 later today. The builders risk program is stable and Staff expects a flat rate renewal; however, general market pressures due to catastrophic property losses may result in an increase. Rates are down 25% in recent years. The fine arts program was launched in 2016 and Staff anticipates underwriters will require a rate increase due to the high loss ratio. SPLIP and SAFECLIP are performing exceptionally well with no losses and rates will likely be stable and possibly drop. The FTIP loss ratio has stabilized at a level acceptable to underwriters. Staff expects a flat rate renewal. The aviation programs have had no losses and the market is stable. Staff expects a flat rate renewal or slight decrease; however, general market firming may come into play. The medical malpractice program is at minimum premium and we expect a flat renewal; however, general market firming may come into play. Fidelity claims have remained low and Staff expects a premium decrease on renewal unless new claims materialize prior to renewal.

Staff is actively marketing the programs and negotiating renewal terms. Meetings with key underwriters have been set for April 1-2, 2019 with London markets and May 13-17, 2019 with New York and Bermudan markets.

D9. Behavioral Intervention Training

The Executive Committee was asked to approve funding for an agreement with NCHERM for behavioral intervention training (BIT). Attendees of the BIT training will learn about a more holistic approach to identifying, assessing, and managing threats on Campus. NCHERM will provide a three-part training series for up to 50 attendees at each session. It is expected that CSU police will attend as well as staff from other involved departments such as Student Affairs. The total costs will not exceed \$54,000; \$49,500 for the three training sessions and up to \$4,500 for travel expenses.

The Committee felt it would be beneficial for Systemwide Risk Management to have a seat at the table when the Systemwide Public Safety Committee is discussing requests for funding from CSURMA. The Committee discussed having a more centralized approach to funding requests. More collaboration between RM and PD needs to be a priority.

The Committee directed Staff to request that an after action report be provided showing the number of attendees for each of the three training sessions and to see if the training sessions could be provided via webcast.

A motion was made to approve funding for the BIT training with an amount not to exceed \$54,000.

MOTION: Thom Davis

SECOND: Kevin Saunders

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao	X			
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

D10. CSURMA Renewal of Parametric Earthquake Insurance.

CSURMA purchased a three-year parametric earthquake insurance policy which will expired on October 1, 2020. Scott Carpinteri from Swiss Re attended the meeting and presented renewal options for the Committee to consider.

Pricing Comparison		
Coverage Term	Current Policy Terms w/ MMI Payout Triggers	New Policy Terms w/ PSA Payout Triggers
10/01/18 - 19	1,550,000	1,550,000
10/01/19 - 20	1,550,000	1,550,000
10/01/20 - 21	1,627,500	1,550,000
10/01/21 - 22	1,627,500	1,550,000

Swiss Re’s overall EQ pricing is increasing; therefore, prior to the current program’s expiration on October 1, 2020, Swiss Re has offered to extend the existing pricing until October 1, 2022. In order to maintain the current pricing, Swiss Re would require that CSU agree to change the program’s Payout Trigger from MMI (Modified Mercali Intensity Scale) to a new payout trigger based on Peak Spectral Acceleration (PSA). PSA is a reading of g-force at the shaking location which eliminates the less scientific aspects of MMI. MMI results include elements of how strongly felt by persons in the vicinity of the earthquake. Swiss Re prefers the purely mathematical approach of PSA. If CSURMA wants to maintain the current payout trigger, the pricing would increase as shown above.

Swiss Re is agreeable to allowing the program to continue to its expiration on October 1, 2020, but has also offered to extend the program at existing pricing using the new PSA trigger. This would avoid a pricing increase expected at the October 1, 2020 renewal. If the new approach is elected by the Executive Committee, Staff recommends rewriting the program for three-years effective July 1, 2019 so that the anniversary date aligns with CSURMA’s budget and other renewals.

Staff was directed to obtain the detailed limits and payouts from Swiss Re for the Committee’s final review and approval.

A motion was made to approve pricing for the new cancel / rewrite option using the PSA payroll trigger with the term of July 1, 2019 to 2022 and to present the detailed limits and payouts for final approval at the May, 2019 meeting.

MOTION: Kevin Saunders

SECOND: Scott Apel

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			

Lisa Chavez	X			
Lisa Kao	X			
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

The next item was discussed out of order.

D12. CSU International Programs Funding

The CSU International Programs (*CSU IP*) joined the Foreign Travel Insurance Program (*FTIP*) in January 2012 to obtain broader coverage and to facilitate services provided to Participants. At the time, FTIP was more expensive than the insurance purchased directly by CSU IP, however it was determined FTIP offered significant advantages that reduce risk to the CSU. To ease the cost burden on Participants, the Executive Committee adopted a plan to moderately increase the rate charged to Participants over time. However, CSU IP’s claims unexpectedly increased, which necessitated further premium increases. As a result, actual costs escalated faster than the planned rate increases.

CSU International Program						
Coverage Period	Premium Expense	CSU IP Contribution	Deficit	# of Participants	CSU IP Paid Per Participant	Actual Cost Per Participant
FY 12/13	\$132,400	\$95,710	(\$36,690)	563	\$170	\$235
FY 13/14	\$125,000	\$89,250	(\$35,750)	525	\$170	\$238
FY 14/15	\$209,250	\$119,050	(\$90,200)	530	\$225	\$395
FY 15/16	\$277,983	\$137,225	(\$140,758)	500	\$274	\$556
FY 16/17	\$289,135	\$187,500	(\$101,635)	500	\$375	\$578
FY 17/18	\$310,929	\$214,800	(\$96,129)	537	\$400	\$579
FY 18/19	\$291,225	\$214,800	(\$76,425)	500	\$430	\$582
Total Deficit:			(\$577,587)			
Estimated Renewal Terms:						
FY 19/20	\$291,225	\$214,800	(\$76,425)	500	\$430	\$582

CSU IP is estimated to bring a \$76,425 deficit in FY 2018/19, which is estimated to repeat in FY 2019/20. The Committee discussed the options of increasing the per participant cost by 25% for the next two years.

The Committee directed Staff to use the current participant rate of \$430 for FY 19/20 and to present rates for approval for FY 20/21 and FY 21/22 to the Committee at its September 2019 meeting.

D14. CSAC-EIA Workers’ Compensation Renewal Options

CSURMA has been participating in the CSAC EIA primary workers’ compensation program since January 1, 2015. In March, 2018, CSURMA accepted terms to renew both the Campus WC and AORMA WC program for a new two-year period FY 18/19 and FY 19/20 in return for a guaranteed rate. Upon review of CSURMA’s collective loss experience and the actuary’s projections for, staff asked EIA to revise its renewal terms for FY 19/20, and extend the two-year plan to FY 20/21. The Committee reviewed the rate proposal for FY 19/20 through FY 20/21. The WC rate was lower from .8517 to .8350 for the Campus WC program and from 1.0001 to .9407 for the AORMA WC program.

A motion was made to approve CSAC EIA’s revised program terms and to extend CSURMA’s commitment to participate in the CSAC EIA primary workers’ compensation program for FY 19/20 and FY 20/21.

MOTION: Scott Apel

SECOND: Lisa Kao

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao	X			
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

D11. Revisions to Policy and Procedure No. 20 – Owner Controlled Insurance Program (OCIP)

This item was tabled to the May, 2019 meeting. Staff is waiting for CPDC to weigh in on the proposed changes.

D13. Liability Claims Audit Services

Robert Leong noted that Bickmore Risk Servicers (BRS) performed the last claim audits for Campus Liability and AORMA Liability in 2017, and has submitted a proposal to perform the 2019 audits. The Executive Committee took action on January 13, 2019 to defer an audit of AIME’s third-party claims administrator to 2021 because CSURMA conducted an audit of HSR in 2018. The cost for the claims audits are included in the FY 2019/20 budget.

A motion was made to approve the proposals for the Campus and AORMA Liability Claims Audits, which are scheduled to be conducted by the selected auditor this summer.

MOTION: Thom Davis

SECOND: Dwayne Brummett

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao	X			
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

D15. Program Administration Staffing Update

Daniel Howell discussed Rob Leong’s planned retirement date of December 31, 2019. Susan Leung will be handling the Campus Risk Pools and Leong’s administrative roles, including the CSURMA budget. Amy Lightner will be handling AIME, FTIP, CLIP, SAFECLIP, SPLIP and some of the other London placements.

E. STANDING COMMITTEE REPORTS

E1. AIME Program Update

Dwayne Brummett reported on the recent activities of the AORMA Committee.

E2. AORMA Programs Update

Lisa Kao noted that the Committee had not met since the last report given to the Executive Committee on January 13, 2019. The next AIME Committee meeting is scheduled for Monday, May 6th.

F. CLOSED SESSION

1. Burns v. CSU (San Diego)
2. Summer v. CSU (San Diego)
3. Mackey v. CSU (San Marcos)
4. Apodaca v. CSU (San Marcos)
5. Sargent v. CSU (Sonoma)

- 6. Chavez adv. CSU (Northridge)
- 7. Shepler v. CSU
- 8. Richardson adv. CSU (LA) & UAS Food Services

A motion was made to enter closed session at 4:42 PM.

MOTION: Dwayne Brummett
SECOND: Thom Davis

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao	X			
Robert Eaton				X
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

The Committee came out of closed session at 5:15 PM. The Chair reported that no action was taken during the closed session.

The meeting was adjourned for the day at 5:30 PM and will reconvene at 8:30 AM tomorrow.

The meeting was called to order on March 9, 2018 by the Chair, Lisa Chavez at 8:33 AM.

G. LONG RANGE ACTION PLANNING ITEMS

G1. Review of CSURMA FY 2018/2019 Long Range Action Plan

The Executive Committee reviewed the items on the current FY 2018/19 Long Range Action Plan.

Items D1a, D1b, D1c and D2 were discussed together and out of order.

D1. Treasurer’s Report

D1a. Treasurer’s Quarterly Investment Report at December 31, 2018

D1b. CSURMA Master Investment Policy and Related Investment Policies

D1c. CSURMA Cash Flow Projection

D2. Evaluation of CSURMA Captive Formation

Robert Eaton noted that funds held in investments are sufficient to meet CSURMA’s cash-flow needs for the next six months. However, as of December 31, the investments are not in compliance with CSURMA’s current Master Investment Policy. The combined amount of the CSU SWIFT

Portfolio plus the balance of outstanding loans is 2.4% of CSURMA’s total investments, which is below the portfolio target range of 25-33%. The fixed Income Portfolio is 97.6% of total investments, which is greater than the portfolio target range of 67-75%. The SWIFT Portfolio balance dropped primarily due to the combination of funding the OCIP charges up front pending future repayment, recent Campus Risk Pool Dividend payments and the transition to the reinsured workers’ compensation program with EIA. CSURMA’s overall financial position is positive and

Staff was directed to perform further analysis of the budget and cash flow outlook.

Eaton noted that CSURMA’s investment portfolio and asset allocation parameters are being reviewed and may need to be revised. The CSURMA Master Investment Policy will be presented to the Committee for review and approval at its next meeting in May, 2019.

The Committee reviewed the two-year cash flow exhibit which was created in order to assist in guiding investment and cash management. Staff will continue to examine the exhibit, as the cash flow deficit continues to grow each year. The Committee is concerned that CSURMA is being asked to front money for various risk management related projects as well as the insurance for the OCIP II construction projects and its willingness to front money is causing cash flow difficulties.

CSURMA has been exploring the formation of a captive reinsurer to support the programs. As an alternative to forming its own captive, CSURMA has been working with the University of California to evaluate utilizing a protected cell in UC’s “Eureka Insurance Company, PCC.” The Eureka Board has approved launch effective July 1, 2019 on the basis of an initial transaction that would involve a loss portfolio transfer of a portion of the CSU’s legacy workers’ compensation claims. Eaton notes that the captive’s five-year pro forma numbers do not look positive. The forecast, as presented, would result in CSURMA losing money.

A motion was made to accept the Treasurer’s report.

MOTION: Kevin Saunders

SECOND: Amy Thomas

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao	X			
Robert Eaton		X		
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED

G2. Campus Risk Pools Funding Status

Robert Leong presented the campus risk pool funding status report. Staff prepares an analysis of the pooled programs funding position relative to the actuary's projection for CSURMA's minimum funding requirements and expected cash expenditures for program administration as of December 31, 2018 projected to June 30, 2019. At this meeting, Committee reviews the risk pools' funding position to determine if there are sufficient funds to meet anticipated needs.

G3. Development of Scooters Accidental Medical Expense Program

The Executive Committee was asked to evaluate the development of a systemwide "no-fault" accidental medical expense program for students riding electric scooters on Campus. The AORMA Committee discussed this prospective program during their meeting and was not in favor of creating a coverage program.

The Committee directed Staff to:

- 1. Obtain from OGC a formal recommendation regarding creation of a Scooters Accidental Medical Expense Program,*
- 2. Encourage all campuses to have a written policy with regard to motorized scooters on campus, and*
- 3. Bring back to the May, 2019 Committee for final resolution.*

G4. Development of New Programs, Services and Projects

G5. Development of CSURMA Goals for Next One to Three Years

The above two items were discussed together.

The Committee reviewed the items discussed during the meeting and compiled the following list of Long Range Action Plan items for FY 19/20:

1. Creation of Formal Process to Regulate and Approve Financing of Risk Programs through CSURMA
2. Further Development of Youth Protection Programs
3. Review of CSURMA's Digital Compliance
4. Development of a CSURMA Disaster/Misadventure Toolkit
5. Memorandum of Coverage Review with Coverage Counsel
6. Foreign Travel Tracking Program
7. CSURMA Master Calendar for upcoming Trainings, Conferences and Events
8. Master Enabling Agreement for Environmental Sampling Services

Staff was directed to draft the FY 19/20 Long Range Action Plan to include the items noted above and to develop steps for completion.

Kevin Saunders left at 11:10 am.



H. INFORMATION ITEMS

- H1. CSURMA Committee Member Professional Development**
- H2. Auxiliary Service Provider Report**
- H3. 2019 CSURMA Meeting Calendar**
- H4. CSURMA Administrative Service Calendar**
- H5. CSURMA Executive Committee & Staff Contact List**

The Committee reviewed and discussed the information items.

I. ADJOURNMENT

The meeting was adjourned at 11:20 AM.

MOTION: Scott Apel
SECOND: Thom Davis

NAME	AYE	ABSTAIN	NAY	ABSENT
Amy Thomas	X			
Dave Nakamura	X			
Dwayne Brummett	X			
Kevin Saunders	X			
Lisa Chavez	X			
Lisa Kao	X			
Robert Eaton	X			
Scott Apel	X			
Thom Davis	X			

MOTION CARRIED