

**MINUTES OF THE CSURMA AORMA
PROGRAMS COMMITTEE MEETING**

JUNE 23, 2016

TELECONFERENCE MEETING

1:00 PM

MEMBERS PRESENT

Guy Dalpe, Associated Students, Inc., San Francisco State University
Gigi Kiama, University Corporation, CSU Monterey Bay
Bill Olmsted, University Union Operation of CSUS, Inc.
Jason Porth, The University Corporation, San Francisco State University
Jun Reina, Capital Public Radio, Inc., CSU Sacramento (*arrived at 1:09 PM*)
Raven Tyson, Associated Students of San Diego State University

ABSENT MEMBERS

None

STAFF, GUESTS AND CONSULTANTS

Tevea Him, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.

A. CALL TO ORDER

The meeting was called to order by Gigi Kiama at 1:01 PM.

A1. Approval of the Agenda Order

A motion was made to approve the order of the agenda as presented.

First: Guy Dalpe
Second: Jason Porth

NAME	AYE	ABSTAIN	NAY	ABSENT
Guy Dalpe	X			
Gigi Kiama	X			
Bill Olmsted	X			
Jason Porth	X			
Jun Reina				X
Raven Tyson	X			

Motion carried.

B. PUBLIC COMMENTS

There were no public comments.

C. GENERAL ADMINISTRATION

C1. Approval of Minutes – February 25, 2016

A motion was made to approve the minutes of the February 25, 2016 meeting.

First: Raven Tyson

Second: Jason Porth

NAME	AYE	ABSTAIN	NAY	ABSENT
Guy Dalpe	X			
Gigi Kiama	X			
Bill Olmsted	X			
Jason Porth	X			
Jun Reina				X
Raven Tyson	X			

Motion carried.

C2. AORMA Risk Reduction Innovation Matching Grant Incentive Program

The Programs Committee considered CSU Fullerton, Auxiliary Services Corporation’s (ASC’s) matching grant application for \$1,720 towards CPR / First Aid / AED training for nine staff members, as well as the purchase of an AED unit. The Committee was very supportive of the endeavor and believed it had benefits; however, the Committee declined to fund the proposal because it was felt that the training and equipment should be considered a part of ASC’s normal operating budget rather than funded partially through an AORMA grant.

A motion was made to decline the award for CSU Fullerton, Auxiliary Services Corporation.

First: Jun Reina

Second: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Guy Dalpe	X			
Gigi Kiama	X			
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			

Raven Tyson	X			
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Motion Carried.

The Programs Committee considered Cal State L.A. University Auxiliary Services, Inc.’s proposal to fund \$4,000 for improvements at the Children’s Center. The Programs Committee approved two out of the four programs described within the grant application – the turf mats and the fencing in the Mulberry Room Yard. The Committee did not approve the outdoor canopies or the additional lighting as they did not feel that those two projects provided the same degree of loss prevention.

A motion was made to approve the award for Cal State L.A. University Auxiliary Services, Inc., for turf mats and fencing for outdoor yard and to decline the outdoor canopies and outdoor flood lighting.

First: Guy Dalpe
Second: Jun Reina

NAME	AYE	ABSTAIN	NAY	ABSENT
Guy Dalpe	X			
Gigi Kiama	X			
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Raven Tyson	X			

Motion carried.

Staff was directed to inform both members of the Committee’s decision.

C3. Discussion and Recommendation for New Programs Committee Chair for FY 2016/2017.

Annually, the AORMA Committee Chair will appoint the new Chair of the Programs Committee. The Chair of the Programs Committee must also be an AORMA Committee member. Every spring, the membership of the Programs Committee will recommend to the AORMA Committee Chair a nominee for the Chair position.

A motion was made to recommendation Gigi Kiama as the Programs Committee Chair for FY 16/17.

First: Raven Tyson
Second: Guy Dalpe

NAME	AYE	ABSTAIN	NAY	ABSENT
Guy Dalpe	X			
Gigi Kiama		X		
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Raven Tyson	X			

Motion carried.

C4. Policy and Procedure L-8 Liability Program Member Allocation Formula

The AORMA Liability Program member allocation formula was revised effective July 1, 2015. Staff created Policy and Procedure L-8 to document the allocation formula which was previously approved by the Programs Committee and the AORMA Committee. The Policy and Procedure also notes the allocation criteria which requires annual approval by the Programs Committee.

A motion was made to recommend approval to the AORMA Committee of Policy and Procedure L-8.

First: Guy Dalpe
Second: Bill Olmsted

NAME	AYE	ABSTAIN	NAY	ABSENT
Guy Dalpe	X			
Gigi Kiama	X			
Bill Olmsted	X			
Jason Porth	X			
Jun Reina	X			
Raven Tyson	X			

Motion carried.

D. INFORMATION ITEMS

The Committee Members reviewed the information items.

- D1. 2016 CSURMA AORMA Meeting Calendar**
- D2. FY 15/16 Long Range Action Plan**
- D3. CSURMA AORMA Committee and Standing Committee Roster**

E. ADJOURNMENT

A motion was made to adjourn the meeting at 1:54 PM