

**CALIFORNIA STATE UNIVERSITY
RISK MANAGEMENT AUTHORITY**

**EXECUTIVE COMMITTEE
RESOLUTION NO. 03-16 (EC)**

Resolution Adopting Administrative Policies and Procedures

The Executive Committee of the California State University Risk Management Authority (“CSURMA”) finds and determines as follows:

- (1) CSURMA has engaged the Chancellor’s Office of the California State University to perform Accounting, General Counsel and Risk Management services.
- (2) The California State University has developed an Integrated CSU Administrative Manual that includes policies and procedures that will be beneficial to the operation of CSURMA for services provided by the Chancellor’s Office.

In consideration of the foregoing findings and determinations,

IT IS RESOLVED by the Executive Committee of the California State University Risk Management Authority as follows:

- (1) Except as more specifically addressed in a duly adopted CSURMA Policy and Procedure, the California State University Risk Management Authority does hereby adopt the following policies and procedures of the Integrated CSU Administrative Manual as the operating policies and procedures of the CSURMA for services provided by the CSU Chancellor’s Office:
 - a) Section 1101 *Delegation of Authority to Obligate the University*
 - b) Section 1301 *Hospitality, Payment or Reimbursement of Expenses*
 - c) Section 3000 *General Accounting*
 - d) Section 6000 *Financing, Treasury and Risk Management*
 - e) Section 7100 *Identity Access Management*
 - f) Section 8000 *Information Security*
 - g) Section 13175 *Auxiliary Organizations External Auditor Firms Qualifications*
 - h) Section 13680 *Placement and Control of Receipts for Campus Activities and Programs*
- (2) CSURMA staff shall at least annually review with the Executive Committee the applicable Integrated CSU Administrative Manual sections and any updates thereto.

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I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed at a meeting of the Executive Committee of the California State University Risk Management Authority held on March 11, 2016 which was approved by the following vote:

AYES, and in favor thereof, members: Scott Apel, Lisa Chavez, Guy Dalpe, Linda Hawk, Mike Lee, Frank Mumford, Kevin Saunders

NOES, members: None

ABSTAIN, members: None

ABSENT, members: Robert Eaton and Jody Van Leuven


Linda Hawk, Chair


Zachary Gifford, Secretary-Auditor