

**MINUTES OF THE CSURMA
AIME COMMITTEE MEETING
JANUARY 11, 2017
SAN DIEGO, CALIFORNIA**

MEMBERS PRESENT

Anita Barker, CSU Chico
Kelli Eberlein, CSU Fresno (Teleconference)
Cindy Masner, CSU Long Beach
Brandon Padilla, CSU Sacramento
Summer Rivera, CSU Fullerton
Julie Rudy, Sonoma State University (Teleconference)
Scott Shaw, San Jose State University
Kristal Slover, CPSU, San Luis Obispo (Teleconference)
Jody Van Leuven, CSU San Bernardino – Executive Committee Liaison

MEMBERS ABSENT

None

STAFF, GUESTS & CONSULTANTS

Tom Lenihan, Health Special Risks
Rob Leong, Alliant Insurance Services
Van Rin, Alliant Insurance Services
James Shipp, A-G Administrator (Teleconference)
Stacey Weeks, Alliant Insurance Services (Teleconference)

A. CALL TO ORDER

The meeting was called to order at 10:35 a.m. by the Chair, Scott Shaw. Introductions were made. Scott explained the teleconference procedure, per Bagley-Keene where roll call voting is required and introductions were made. Scott discussed the “guest” procedure for comments/recommendations, discussed his injury (concussion), introduced Julie Rudy, Head Athletic Trainer, Sonoma State University, new member to the AIME Committee, dates of Athletic Trainer conference (CCAA) May 22-23, 2017 in Ontario, and condolences to Stacey who lost her brother and is not present. Rob introduced Van Rin, Alliant Insurance Services.

1. Approval of the Agenda

A motion was made to approve the agenda with the revision to item 10 – vendor percentage.

MOTION: Summer Rivera **SECOND:** Brandon Padilla **MOTION CARRIED**

APPROVED

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy		X		
Scott Shaw	X			
Kristal Slover	X			

B. PUBLIC COMMENTS

There were no public comments.

C. GENERAL ADMINISTRATION

C1. Approval of Meeting Minutes – October 11, 2016

A motion was made to accept the meeting minutes of October 11, 2016 as provided at today's meeting.

MOTION: Ashlie Kite **SECOND:** Cindy Masner **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy		X		
Scott Shaw	X			
Kristal Slover	X			

C2. AIME Financial Statement at September 30, 2016

The financial statement at September 30, 2016 was discussed with the Committee. The program is funded at a 70% confidence level. Claim Paid/Legal is approximately \$2 million and includes funding for A-G Administrators and HSR. Total expenses at \$952,000.

C3a. AIME Loss Reports and Claims Trend – Run Off

James Schipp reviewed the loss data and summary of claims where claims are broken out by med pay/discounts/CSU payment by plan year for 12 months. The Plan provides for a two year benefit period. The number of paid claims continues on a steady increase. The primary insurance payments have seen a decline. The success of the discount percentage

APPROVED

is a combination of the athletic trainer and the adjusters. Scott expressed the member's appreciation of A-G and specifically Dan Berry.

C3b. AIME Loss Reports and Claims Trend – HSR

Tom Lenihan discussed the loss data and claims trend. Total paid for the 2015-2016 at \$2.9 million. California Care is working and seeing an increase in deductibles and co-pays. Tom discussed the detailed claims graphs with the Committee. HSR is seeing a higher discount percentage than A-G. Tom discussed the “discounting” procedure with the Committee. HSR is not taking a fee when discounting (adjudicating) claims. Scott discussed the Program Agreement Discount agreement process and requested additional information from the Committee. Tom discussed the change with forwarding EOBs, where HSR's IT is working to provide a copy of the EOB on-line rather than mailing EOBs in bulk.

C4. CSURMA Executive Committee Report

Jody Van Leuven reported on the Executive Committee meetings in November 2016. The following was discussed and/or approved by the Executive Committee:

- Approved the 2017-2018 program deposits with the exception of AIME
- Approved the Nomination Committee
- Long Range Planning meeting in March 2017
- Discussed potentially developing Earthquake and Captive insurance programs
- Member Loan Policy & Procedure reviewed/discussed with possibility of revision
- Approved the CSU International Program deficit funding
- Reviewed audited CSURMA Financial Statements – KPMG – CSURMA received a “clean/unqualified audit”
- Surplus funds distribution – Workers' Compensation and Liability programs
- Rating Plan Task Group report – some campuses changing their deductible options

C5. Fiscal Year 2017/2018 AIME Program Deposits

Rob reported the 2017/2018 AIME program deposits is a “work in progress”. Staff is continuing to receive census information. Program deposits were calculated using the draft actuarial report dated August 19, 2016 and the financial statements prepared by the CSURMA Accountant for fiscal year ending 2016. There are significant premium increases for three members – Dominguez Hills, Sacramento, and Sonoma. This item will be reviewed and discussed at the Committee May 2017 meeting.

C6. Renewal of Prospective Student Athletes Insurance

Rob discussed AIME purchases prospective student athletes (PSA) an NCAA member school, while participating in an on-campus evaluation as a PSA. The proposal provides for a flat renewal.

APPROVED

A motion was made that the approve the renewal quote for the Prospective Student Athletes coverage as discussed at today's meeting.

MOTION: Summer Rivera **SECOND:** Brandon Padilla **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy		X		
Scott Shaw	X			
Kristal Slover	X			

C7. AIME Claims Procedure Enhancement

At the Committee's October 2016 meeting, Health Special Risk (HSR) announced the enhancement of providing members with the Explanation of Benefits (EOB) on-line. HSR discussed its new EOB on-line service and discussed orientation/training with the Committee.

C8. AIME Vendor Agreements

Scott discussed the goal to standardize discounts. By standardizing discounts, it would ease billing challenges. Scott highlighted the discount benefits with standardized discounts. The Committee discussed specific agreements, concerns, issues, and discounts currently in place.

The Committee suspended the meeting at 12:16 p.m. for lunch and agreed to resume at 12:50 p.m.

Brendan Padilla departed at 12:15 p.m.

The meeting was called to order at 12:49 p.m.

C9. Review of the AIME Committee Nominations and Elections

At its October 2015 meeting, the Committee discussed adding additional Committee members. In the discussion, Committee members offered recommendations of potential Committee members. Scott reported on two potential members to sit on the AIME Committee, with the Committee discussed their goal in adding members to the AIME Committee. Scott nominated Julie Rudy, Head Athletic Trainer, Sonoma State

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University, to fill the seat vacated by Ashlie Kite. The Committee agreed to continue discussing potential members for the AIME Committee.

A motion was made to approve the nomination of Julie Rudy to a two-year term effective January 1, 2017 – June 30, 2018.

MOTION: Cindy Masner **SECOND:** Summer Rivera **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy		X		
Scott Shaw	X			
Kristal Slover	X			

C10. 2015/2016 Risk Management Training

The Committee is developing a CSURMA AIME newsletter to include the following items:

- Newsletter on www.csurma.org
- Plan of Benefits – highlighting changes
- NCAA policy
- Student Travel Accident
- Foreign Travel Insurance Program
- Participant Accident Insurance Program
- Third Party Administrators – Health Special Risks (HSR)

Julie to work on getting AIME item on Athletic Trainer conference (CCAA), in May 2017.

C11. Other Business

The Committee discussed the following items:

Mental Health – Staff continuing to discuss a standalone program with underwriters
Domestic Health Insurance – Staff meeting with underwriters
Proof of student athlete status
Foreign Travel Coverage – conduct an orientation
CCAA Conference
Athletic Trainer Certification (CAT) licensing issue and legislation

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The Committee discussed the new “best practice” procedures that were approved at the NCAA conference.

C12. CSURMA AIME 2016 Meeting Calendar

The next Committee meeting scheduled for May 1, 2017 at the Alliant San Francisco office and October 16, 2017 will be hosted by CSU Fullerton, Summer Rivera.

D. CLOSED SESSION

No items scheduled for closed session at today’s meeting.

E. INFORMATION ITEMS

E1. AIME Committee and Staff Directory

Please provide revisions and updates to Stacey Weeks.

F. Adjournment

The meeting was adjourned at 1:34 p.m.