



CSURMA ATHLETIC INJURY MEDICAL EXPENSE COMMITTEE MEETING AGENDA

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA
2. CSU Fresno – Athletic Department, 5305 N. Campus Dr., NG 27, Fresno, CA 93740
3. Cal Poly San Luis Obispo – Athletic Department, 1 Grand Ave., San Luis Obispo, CA 93407

Meeting Date: May 01, 2017
Time: 10:30 AM

Primary Location: Alliant Insurance Services
100 Pine Street, 11th Flr
San Francisco, CA 94111

Legend: **A** = Action
I = Information
V = Verbal

A. CALL TO ORDER

1. **Approval of the Agenda** **A** p. 1

B. PUBLIC COMMENTS

C. GENERAL ADMINISTRATION

1. **Approval of Minutes – January 11, 2017** **A** p. 2
The Committee will be asked to approve the minutes from their last meetings.
2. **AIME Financial Statements at March 31, 2017** **I** p. 9
The Committee will receive a financial report of the AIME program at March 31, 2017.
3. **AIME Loss Reports and Claim Trends – A-G - Run Off** **I** p. 12
The Committee will receive a summary report of the program’s claims experience and trends.
4. **AIME Loss Reports and Claim Trends - HSR** **I** p. 15
The Committee will receive a summary report of the program’s claims experience and trends.
5. **CSURMA Executive Committee Report** **I** p. 18
The Committee will receive a verbal report from the Executive Committee Liaison.

- 6. **FY 2017/2018 Operating Budget** A p. 19
The Committee will review and is asked to approve the draft FY 2017/2018 AIME budget.
- 7. **Fiscal Year 2017/2018 AIME Program Deposits** I p. 22
The Committee will be asked to review the Target Reserve Funding calculation.
- 8. **Renewal of Travel Accident Insurance** A p. 24
The Committee will discuss the renewal of the Travel Accident insurance, taking action as necessary.
- 9. **AIME Vendor Master Agreements** A p. 27
The Committee will be asked to discuss and make recommendations as respects the AIME Vendor Agreement, as discussed at its January 11, 2017 meeting.
- 10. **Review of the AIME Committee Nominations and Elections** A p. 28
The Committee will be asked to nominate and elect new members to the Committee for those members who have completed their terms and elect a Chair.
- 11. **CSURMA AIME 2017 Meeting Calendar** I p. 30
The Committee will be asked to review the 2017 AIME meeting calendar as approved at its January 11, 2017 meeting.
- 12. **Risk Management Training** I p. 32
The Committee will receive a report from the task group as respects training recommendations for FY 2016/2017.
- 13. **CSURMA AIME Other Business** A p. 33
The Committee will be asked to discuss any additional business matters, taking action as necessary.

D. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.
No items are scheduled for closed session at today’s meeting.

E. INFORMATION ITEMS

- 1. **CSURMA AIME Committee Member Roster** I p. 34

F. ADJOURNMENT

The next CSURMA AIME Committee meeting is scheduled to meet in October 17, 2017. If you have questions regarding the agenda package, please contact Stacey Weeks at sweeks@alliant.com / (415) 403-1448.

APPROVAL OF THE AGENDA

ISSUE: The Committee will be asked to approve the agenda for today's meeting.

RECOMMENDATION: Staff recommends that the Committee approve the agenda as presented.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

APPROVAL OF MINUTES – JANUARY 11, 2017

ISSUE: The Committee will be asked to review and approve the draft minutes from its January 11, 2017 meeting.

RECOMMENDATION: It is recommended that the Committee approve the minutes from its January 11, 2017 meeting, including corrections as necessary.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S):

- a. CSURMA AIME Committee Meeting Minutes – January 11, 2017

**MINUTES OF THE CSURMA
AIME COMMITTEE MEETING
JANUARY 11, 2017
SAN DIEGO, CALIFORNIA**

MEMBERS PRESENT

Anita Barker, CSU Chico
Kelli Eberlein, CSU Fresno (Teleconference)
Cindy Masner, CSU Long Beach
Brandon Padilla, CSU Sacramento
Summer Rivera, CSU Fullerton
Julie Rudy, Sonoma State University (Teleconference)
Scott Shaw, San Jose State University
Kristal Slover, CPSU, San Luis Obispo (Teleconference)
Judy Van Leuven, CSU San Bernardino – Executive Committee Liaison

MEMBERS ABSENT

None

STAFF, GUESTS & CONSULTANTS

Tom Lenihan, Health Special Risks
Rob Leong, Alliant Insurance Services (Teleconference)
Van Rin, Alliant Insurance Services
James Shipp, A-G Administrator (Teleconference)
Stacey Weeks, Alliant Insurance Services (Teleconference)

A. CALL TO ORDER

The meeting was called to order at 10:35 a.m. by the Chair, Scott Shaw. Introductions were made. Scott explained the teleconference procedure, per Bagley-Keene where roll call voting is required and introductions were made. Scott discussed the “guest” procedure for comments/recommendations, discussed his injury (concussion), introduced Julie Rudy, Head Athletic Trainer, Sonoma State University, new member to the AIME Committee, dates of Athletic Trainer conference (CCAA) May 22-23, 2017 in Ontario, and condolences to Stacey who lost her brother and is not present. Rob introduced Van Rin, Alliant Insurance Services.

1. Approval of the Agenda

A motion was made to approve the agenda with the revision to item 10 – vendor percentage.

MOTION: Summer Rivera **SECOND:** Brandon Padilla **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Judy Rudy		X		
Scott Shaw	X			
Kristal Slover	X			

B. PUBLIC COMMENTS

There were no public comments.

C. GENERAL ADMINISTRATION

C1. Approval of Meeting Minutes – January 11, 2016

A motion was made to accept the meeting minutes of January 11, 2016 as provided at today’s meeting.

MOTION: Ashlie Kite **SECOND:** Cindy Masner **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Judy Rudy		X		
Scott Shaw	X			
Kristal Slover	X			

C2. AIME Financial Statement at March 31, 2016

The financial statement at September 30, 2016 was discussed with the Committee. The program is funded at a 70% confidence level. Claim Paid/Legal is approximately \$2 million and includes funding for A-G Administrators and HSR. Total expenses at \$952,000.

C3a. AIME Loss Reports and Claims Trend – Run Off

James Schipp reviewed the loss data and summary of claims where claims are broken out by med pay/discounts/CSU payment by plan year for 12 months. The Plan provides for a two year benefit period. The number of paid claims continues on a steady increase. The primary insurance payments have seen a decline. The success of the discount percentage

is a combination of the athletic trainer and the adjusters. Scott expressed the member's appreciation of A-G and specifically Dan Berry.

C3b. AIME Loss Reports and Claims Trend – HSR

Tom Lenihan discussed the loss data and claims trend. Total paid for the 2015-2016 at \$2.9 million. California Care is working and seeing an increase in deductibles and co-pays. Tom discussed the detailed claims graphs with the Committee. HSR is seeing a higher discount percentage than A-G. Tom discussed the “discounting” procedure with the Committee. HSR is not taking a fee when discounting (adjudicating) claims. Scott discussed the Program Agreement Discount agreement process and requested additional information from the Committee. Tom discussed the change with forwarding EOBs, where HSR's IT is working to provide a copy of the EOB on-line rather than mailing EOBs in bulk.

C4. CSURMA Executive Committee Report

Jody Van Leuven reported on the Executive Committee meetings in November 2016. The following was discussed and/or approved by the Executive Committee:

- Approved the 2017-2018 program deposits with the exception of AIME
- Approved the Nomination Committee
- Long Range Planning meeting in March 2017
- Discussed potentially developing Earthquake and Captive insurance programs
- Member Loan Policy & Procedure reviewed/discussed with possibility of revision
- Approved the CSU International Program deficit funding
- Reviewed audited CSURMA Financial Statements – KPMG – CSURMA received a “clean/unqualified audit”
- Surplus funds distribution – Workers' Compensation and Liability programs
- Rating Plan Task Group report – some campuses changing their deductible options

C5. Fiscal Year 2017/2018 AIME Program Deposits

Rob reported the 2017/2018 AIME program deposits is a “work in progress”. Staff is continuing to receive census information. Program deposits were calculated using the draft actuarial report dated August 19, 2016 and the financial statements prepared by the CSURMA Accountant for fiscal year ending 2016. There are significant premium increases for three members – Dominguez Hills, Sacramento, and Sonoma. This item will be reviewed and discussed at the Committee May 2017 meeting.

C6. Renewal of Prospective Student Athletes Insurance

Rob discussed AIME purchases prospective student athletes (PSA) an NCAA member school, while participating in an on-campus evaluation as a PSA. The proposal provides for a flat renewal.

A motion was made that the approve the renewal quote for the Prospective Student Athletes coverage as discussed at today’s meeting.

MOTION: Summer Rivera **SECOND:** Brandon Padilla **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Judy Rudy		X		
Scott Shaw	X			
Kristal Slover	X			

C7. AIME Claims Procedure Enhancement

At the Committee’s October 2016 meeting, Health Special Risk (HSR) announced the enhancement of providing members with the Explanation of Benefits (EOB) on-line. HSR discussed its new EOB on-line service and discussed orientation/training with the Committee.

C8. AIME Vendor Agreements

Scott discussed the goal to standardize discounts. By standardizing discounts, it would ease billing challenges. Scott highlighted the discount benefits with standardized discounts. The Committee discussed specific agreements, concerns, issues, and discounts currently in place.

The Committee suspended the meeting at 12:16 p.m. for lunch and agreed to resume at 12:50 p.m.

Brendan Padilla departed at 12:15 p.m.

The meeting was called to order at 12:49 p.m.

C9. Review of the AIME Committee Nominations and Elections

At its October 2015 meeting, the Committee discussed adding additional Committee members. In the discussion, Committee members offered recommendations of potential Committee members. Scott reported on two potential members to sit on the AIME Committee, with the Committee discussed their goal in adding members to the AIME Committee. Scott nominated Julie Rudy, Head Athletic Trainer, Sonoma State

University, to fill the seat vacated by Ashlie Kite. The Committee agreed to continue discussing potential members for the AIME Committee.

A motion was made to approve the nomination of Julie Rudy to a two-year term effective January 1, 2017 – June 30, 2018.

MOTION: Cindy Masner **SECOND:** Summer Rivera **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Judy Rudy		X		
Scott Shaw	X			
Kristal Slover	X			

C10. 2015/2016 Risk Management Training

The Committee is developing a CSURMA AIME newsletter to include the following items:

- Newsletter on www.csurma.org
- Plan of Benefits – highlighting changes
- NCAA policy
- Student Travel Accident
- Foreign Travel Insurance Program
- Participant Accident Insurance Program
- Third Party Administrators – Health Special Risks (HSR)

Julie to work on getting AIME item on Athletic Trainer conference (CCAA), in May 2017.

C11. Other Business

The Committee discussed the following items:

- Mental Health – Staff continuing to discuss a standalone program with underwriters
- Domestic Health Insurance – Staff meeting with underwriters
- Proof of student athlete status
- Foreign Travel Coverage – conduct an orientation
- CCAA Conference
- Athletic Trainer Certification (CAT) licensing issue and legislation

The Committee discussed the new “best practice” procedures that were approved at the NCAA conference.

C12. CSURMA AIME 2016 Meeting Calendar

The next Committee meeting scheduled for May 1, 2017 at the Alliant San Francisco office and October 16, 2017 will be hosted by CSU Fullerton, Summer Rivera.

D. CLOSED SESSION

No items scheduled for closed session at today’s meeting.

E. INFORMATION ITEMS

E1. AIME Committee and Staff Directory

Please provide revisions and updates to Stacey Weeks.

F. Adjournment

The meeting was adjourned at 1:34 p.m.

AIME FINANCIAL STATEMENT AT MARCH 31, 2017

ISSUE: The Financial Statements at March 31, 2017 (unaudited) is attached for information purposes.

RECOMMENDATION: No action required; this item is presented as information only.

FISCAL IMPACT: None.

BACKGROUND: Accounting records are managed by the CSU Office of the Chancellor. Periodic statements are prepared by the Accountants to express the financial status of CSURMA's coverage programs.

PUBLICATION: None.

ATTACHMENT(S):

- a. AIME Financial Statements at March 31, 2017

California State University Risk Management Authority

Balance Sheet - Campus Programs as of 3/31/2017

(Unaudited)

	<u>Liability</u>	<u>Workers' Compensation</u>	<u>IDL/NDI/UI</u>	<u>Property</u>	<u>AIME</u>	<u>Auto Liability</u>	<u>Total Campus Programs as of 3/31/2017</u>
Assets:							
Cash and Investments	5,452,303	12,089,340	935,020	1,472,482	597,928	(141,041)	20,406,032
Other long-term investments	31,877,670	60,904,323	4,706,184	7,416,714	3,011,254	0	107,916,146
Accounts receivable	1,618,382	847,112	0	0	0	0	2,465,494
Loan receivable	0	0	0	0	0	0	0
Reinsurance receivable	0	478,609	0	0	0	0	478,609
Accrued interest receivable	1,741	3,394	262	413	168	0	5,978
Prepaid insurance	637,774	7,256,803	528	313,793	7,476	207,378	8,423,751
Prepaid expense	104,725	2,013,691	6,156	184,805	683,007	0	2,992,385
Total assets:	<u>39,692,596</u>	<u>83,593,272</u>	<u>5,648,150</u>	<u>9,388,207</u>	<u>4,299,833</u>	<u>66,337</u>	<u>142,688,396</u>
Liabilities:							
Accounts payable	150,217	861,083	3,221,535	7,060	453,550	0	4,693,445
Unearned revenue	3,135,711	9,455,804	3,375,000	960,287	1,039,581	211,456	18,177,838
SELF assessment liability	0	8,181,789	0	0	0	0	8,181,789
Reported claims	10,997,441	32,156,316	0	0	105,426	0	43,259,183
Claims incurred but not reported	9,783,891	16,338,367	0	0	2,108,516	0	28,230,774
Total liabilities:	<u>24,067,260</u>	<u>66,993,359</u>	<u>6,596,535</u>	<u>967,347</u>	<u>3,707,073</u>	<u>211,456</u>	<u>102,543,029</u>
Fund balance	15,625,336	16,599,913	(948,385)	8,420,861	592,760	(145,119)	40,145,367
Total liabilities and fund balance	<u>39,692,596</u>	<u>83,593,272</u>	<u>5,648,150</u>	<u>9,388,207</u>	<u>4,299,833</u>	<u>66,337</u>	<u>142,688,396</u>

California State University Risk Management Authority
Income Statement - Campus Programs as of 3/31/2017
(Unaudited)

	Liability	Workers' Compensation	IDL/NDI/UI	Property	AIME	Auto Liability	Total Campus Programs
OPERATING REVENUES:							
Contributions	11,258,633	28,367,411	10,125,000	6,640,305	3,118,742	634,368	60,144,460
Reinsurance premiums	(1,334,423)	0	0	(3,730,521)	0	0	(5,064,944)
Total operating revenues:	9,924,210	28,367,411	10,125,000	2,909,784	3,118,742	634,368	55,079,515
OPERATING EXPENSES:							
DIRECT PROGRAM EXPENSES:							
Claims payment & legal expenses	13,758,343	16,423,704	11,366,657	2,123,578	2,735,913	0	46,408,195
Deductible recoveries	(6,593,570)	0	0	0	0	0	(6,593,570)
Claims administrators	0	2,694,992	54,089	0	150,000	0	2,899,080
Claims management information system	28,081	34,421	0	0	0	0	62,502
Program administrator	198,327	529,389	127,489	159,980	7,803	0	1,022,988
Brokerage commissions	257,670	228,600	189	386,859	1,871	0	875,190
Insurance premiums	1,846,865	24,635,935	0	883,418	14,459	622,132	28,002,810
Taxes, assessments & fees	235,790	0	0	0	0	0	235,790
Actuarial services	9,321	3,250	0	0	2,750	0	15,321
Miscellaneous program services	1,714	0	0	0	0	0	1,714
Workshops/training	26,124	49,222	15,153	9,146	0	0	99,645
Loss control	200,370	24,395	0	41,883	0	0	266,647
Reinsurance/excess recovery	(4,500,000)	(11,526,911)	0	0	0	0	(16,026,911)
Program committee	0	0	0	0	195	0	195
Dividend distributions	5,576,910	8,111,485	0	0	0	0	13,688,395
Total direct program expenses:	11,045,945	41,208,481	11,563,577	3,604,864	2,912,990	622,132	70,957,991
GENERAL & ADMINISTRATIVE EXPENSES:							
Financial audit	4,382	11,637	4,154	2,538	1,280	0	23,990
Executive committee & board expenses	72	191	68	42	21	0	395
JPA insurance	1,619	4,520	1,617	958	467	0	9,180
Memberships, associations & dues	1,255	30,978	1,225	736	364	0	34,558
Chancellor's office accounting services	38,338	101,826	36,343	22,210	11,196	0	209,913
Risk management expenses	85,812	227,862	81,328	49,700	25,053	0	469,756
JPA legal	9,151	24,304	8,675	5,301	2,673	0	50,103
Miscellaneous indirect services	4,141	9,190	3,247	1,973	974	0	19,524
Total general & administrative expenses:	144,769	410,510	136,656	83,458	42,026	0	817,419
Total operating expenses:	11,190,714	41,618,991	11,700,233	3,688,322	2,955,017	622,132	71,775,410
NON-OPERATING REVENUES:							
Investment income	(455,179)	(918,999)	(84,075)	(115,682)	(52,813)	0	(1,626,748)
Total non-operating revenues:	(455,179)	(918,999)	(84,075)	(115,682)	(52,813)	0	(1,626,748)
BEGINNING RETAINED EARNINGS	17,464,030	30,770,492	710,923	9,315,081	481,847	(157,355)	58,585,019
ADJUSTMENTS TO RETAINED EARNINGS	(117,010)	0	0	0	0	0	(117,010)
TOTAL ADJUSTED RETAINED EARNINGS	17,347,020	30,770,492	710,923	9,315,081	481,847	(157,355)	58,468,009
NET SURPLUS/(DEFICIT)	(1,721,684)	(14,170,578)	(1,659,308)	(894,220)	110,913	12,236	(18,322,643)
ENDING RETAINED EARNINGS	15,625,336	16,599,913	(948,385)	8,420,861	592,760	(145,119)	40,145,367

AIME LOSS REPORTS AND CLAIM TRENDS – A-G RUN OFF

ISSUE: The Committee will hear a report from the A-G Claims Administrator on loss experience and claim trends.

RECOMMENDATION: No action is requested.

FISCAL IMPACT: Information Item only.

BACKGROUND: A-G Administrators provides third party claims administration for the “Run-Off” period, effective June 30, 2015 – June 20 2017.

PUBLICATION: None

ATTACHMENT(S):

- a. Claims Paid & Savings Report: Claims & Loss Summary by campus at March 31, 2017.



CSURMA - AIME PROGRAM
ATHLETICS INJURY MEDICAL EXPENSE PROGRAM
CLAIMS PAID & DISCOUNT ANALYSIS
2009 TO 2014 POLICY YEARS
CLAIMS AS OF MARCH 31, 2017
A-G ADMINISTRATORS, INC.



Policy Year	Claims	Billed Medical Expenses	Primary Ins Reduc	Primary Ins Contrib	CSU Savings	A-G Discounts	A-G Discount %	Total Paid	Pay % of Billed
2009	1,029	\$ 7,734,725	\$ 3,582,803	46%	\$ 743,379	\$ 1,129,630	33%	\$ 2,278,913	29%
2010	1,150	\$ 11,018,910	\$ 4,809,860	44%	\$ 1,324,786	\$ 1,931,567	40%	\$ 2,952,697	27%
2011	1,254	\$ 10,567,775	\$ 4,778,293	45%	\$ 796,823	\$ 2,172,438	44%	\$ 2,820,221	27%
2012	1,311	\$ 10,705,907	\$ 4,809,057	45%	\$ 576,291	\$ 2,302,902	43%	\$ 3,017,657	28%
2013	1,332	\$ 12,206,724	\$ 5,730,026	47%	\$ 1,247,914	\$ 2,170,314	42%	\$ 3,058,469	25%
2014	1,283	\$ 12,169,000	\$ 5,718,652	47%	\$ 1,196,796	\$ 2,229,772	42%	\$ 3,023,780	25%
Grand Total	7,359	\$ 64,403,040	\$ 29,428,690	46%	\$ 5,885,990	\$ 11,936,623	41%	\$ 17,151,737	27%





CSURMA - AIME PROGRAM
ATHLETICS INJURY MEDICAL EXPENSE PROGRAM
CLAIMS AND LOSS SUMMARY BY CAMPUS
2009 TO 2014 POLICY YEARS
CLAIMS AS OF MARCH 31, 2017
A-G ADMINISTRATORS, INC.



	2009		2010		2011		2012		2013		2014	
	CLAIMS	PAID	CLAIMS	PAID	CLAIMS	PAID	CLAIMS	PAID	CLAIMS	PAID	CLAIMS	PAID
BAKERSFIELD	58	\$ 145,533	52	\$ 91,358	97	\$ 198,539	68	\$ 163,726	46	\$ 125,080	59	\$ 116,548
CHICO	7	\$ 23,433	15	\$ 47,286	12	\$ 42,922	16	\$ 41,757	12	\$ 8,888	10	\$ 24,377
DOMINGUEZ HILLS	19	\$ 32,336	14	\$ 51,410	15	\$ 34,762	30	\$ 75,354	32	\$ 176,189	25	\$ 169,633
EAST BAY	15	\$ 36,566	14	\$ 31,507	19	\$ 117,391	38	\$ 78,007	29	\$ 20,465	39	\$ 89,876
FRESNO	122	\$ 114,287	110	\$ 314,535	106	\$ 205,869	130	\$ 309,350	147	\$ 259,633	114	\$ 362,248
FULLERTON	83	\$ 131,052	83	\$ 197,049	77	\$ 133,884	57	\$ 99,247	69	\$ 104,490	74	\$ 85,985
HUMBOLDT	27	\$ 30,065	23	\$ 33,205	20	\$ 55,124	34	\$ 120,559	21	\$ 66,429	9	\$ 14,251
LONG BEACH	96	\$ 229,604	116	\$ 359,454	71	\$ 168,162	77	\$ 251,384	61	\$ 140,555	89	\$ 221,118
LOS ANGELES	21	\$ 57,829	22	\$ 133,766	18	\$ 75,003	13	\$ 62,460	24	\$ 45,789	12	\$ 16,458
MARITIME ACADEMY	13	\$ 9,489	15	\$ 15,025	12	\$ 10,627	23	\$ 16,276	15	\$ 8,241	10	\$ 7,131
MONTEREY BAY	29	\$ 24,276	43	\$ 43,028	68	\$ 141,648	64	\$ 161,990	88	\$ 152,044	81	\$ 73,677
NORTHRIDGE	33	\$ 141,649	48	\$ 98,576	73	\$ 230,563	74	\$ 223,963	55	\$ 128,874	63	\$ 266,972
POMONA	17	\$ 17,122	18	\$ 62,572	15	\$ 6,800	17	\$ 58,744	11	\$ 9,838	14	\$ 13,027
SACRAMENTO	64	\$ 152,201	65	\$ 245,703	83	\$ 210,993	96	\$ 287,491	81	\$ 201,636	109	\$ 266,046
SAN BERNARDINO	11	\$ 7,580	17	\$ 35,158	22	\$ 31,862	9	\$ 16,058	14	\$ 33,839	16	\$ 25,164
SAN DIEGO	120	\$ 322,150	148	\$ 425,097	161	\$ 402,098	167	\$ 336,367	209	\$ 405,535	167	\$ 395,696
SAN FRANCISCO	10	\$ 7,532	16	\$ 79,215	18	\$ 21,807	16	\$ 93,139	18	\$ 53,172	15	\$ 36,218
SAN JOSE STATE	124	\$ 412,303	134	\$ 338,535	149	\$ 335,530	138	\$ 250,637	160	\$ 425,737	127	\$ 377,123
SAN LUIS OBISPO	105	\$ 202,017	123	\$ 219,658	160	\$ 327,128	168	\$ 260,094	161	\$ 344,129	177	\$ 291,837
SAN MARCOS	8	\$ 8,095	20	\$ 74,486	24	\$ 30,446	41	\$ 57,242	31	\$ 138,853	45	\$ 122,337
SONOMA STATE	20	\$ 45,787	23	\$ 30,113	10	\$ 6,138	12	\$ 21,167	22	\$ 68,486	19	\$ 30,606
STANISLAUS	27	\$ 128,007	31	\$ 25,963	24	\$ 32,925	23	\$ 32,646	26	\$ 140,566	9	\$ 17,453
PROGRAM TOTALS	1029	\$ 2,278,913	1150	\$ 2,952,697	1254	\$ 2,820,221	1311	\$ 3,017,657	1332	\$ 3,058,469	1283	\$ 3,023,780



AIME LOSS REPORTS AND CLAIM TRENDS - HSR

ISSUE: The Committee will hear a report from Health Special Risks (HSR), the Claims Administrator on loss experience and claim trends for the period beginning July 1, 2015.

RECOMMENDATION: No action is requested.

FISCAL IMPACT: Information Item only.

BACKGROUND: HSR provides third party claims administration. Effective July 1, 2015

PUBLICATION: None

ATTACHMENT(S):

- a. Monthly Claims Payment Summaries by Campus/Paid at March 31, 2017.

CSURMA CLAIMS PAID ANALYSIS

Year # 1: 2015-2016

CSU Campus	# of Injuries	# of Claims	Total Amount Claimed	Primary Insurance Payment	CSU Campus Discount	Discount %	HSR PPO Discounts	Discount %2	HSR Payments	Pay % of Amount Claimed
CALIFORNIA MARITIME ACADEMY	31	40	\$77,283	\$10,530	\$0	0.0%	\$14,660	19.0%	\$10,986	14.2%
CSPU, POMONA	50	84	\$106,889	\$25,547	\$0	0.0%	\$14,365	13.4%	\$24,626	23.0%
CSPU, SAN LUIS OBISPO	621	1,030	\$1,206,180	\$230,884	\$2,384	0.2%	\$109,071	9.0%	\$212,499	17.6%
CSU, BAKERSFIELD	204	354	\$400,807	\$66,808	\$0	0.0%	\$31,129	7.8%	\$80,100	20.0%
CSU, CHICO	37	59	\$343,943	\$115,960	\$0	0.0%	\$2,475	0.7%	\$27,790	8.1%
CSU, DOMINGUEZ HILLS	104	239	\$693,155	\$34,709	\$49,049	7.1%	\$262,959	37.9%	\$240,809	34.7%
CSU, EAST BAY	13	16	\$7,020	\$893	\$0	0.0%	\$0	0.0%	\$2,738	39.0%
CSU, FRESNO	259	391	\$1,879,295	\$176,625	\$538,118	28.6%	\$285,659	15.2%	\$315,649	16.8%
CSU, FULLERTON	235	334	\$355,884	\$41,564	\$19,765	5.6%	\$47,479	13.3%	\$108,197	30.4%
CSU, LONG BEACH	354	536	\$758,564	\$100,763	\$90,194	11.9%	\$109,906	14.5%	\$217,771	28.7%
CSU, LOS ANGELES	33	69	\$200,682	\$2,367	\$0	0.0%	\$121,480	60.5%	\$74,918	37.3%
CSU, MONTEREY BAY	254	362	\$363,860	\$72,348	\$17,450	4.8%	\$60,721	16.7%	\$84,245	23.2%
CSU, NORTHRIDGE	206	315	\$1,012,475	\$25,430	\$236,180	23.3%	\$268,188	26.5%	\$311,524	30.8%
CSU, SACRAMENTO	634	1,086	\$2,454,562	\$430,095	\$4,107	0.2%	\$527,740	21.5%	\$659,373	26.9%
CSU, SAN BERNARDINO	54	82	\$152,998	\$7,909	\$0	0.0%	\$4,119	2.7%	\$17,648	11.5%
CSU, SAN MARCOS	68	120	\$175,910	\$27,325	\$13,365	7.6%	\$29,993	17.1%	\$54,128	30.8%
CSU, STANISLAUS	41	83	\$376,244	\$96,373	\$0	0.0%	\$8,264	2.2%	\$27,900	7.4%
HUMBOLDT STATE UNIVERSITY	43	61	\$322,434	\$71,027	\$0	0.0%	\$0	0.0%	\$23,074	7.2%
SAN DIEGO STATE UNIVERSITY	840	1,128	\$1,875,772	\$248,105	\$203,572	10.9%	\$175,870	9.4%	\$349,018	18.6%
SAN FRANCISCO STATE UNIVERSITY	68	97	\$336,927	\$39,894	\$18,929	5.6%	\$50,412	15.0%	\$79,984	23.7%
SAN JOSE STATE UNIVERSITY	413	602	\$1,750,706	\$236,630	\$427,892	24.4%	\$38,358	2.2%	\$252,540	14.4%
SONOMA STATE UNIVERSITY	60	115	\$353,373	\$133,375	\$0	0.0%	\$29,943	8.5%	\$65,376	18.5%
Totals:	4,622	7,203	\$15,204,963	\$2,195,162	\$1,621,005	10.7%	\$2,192,789	14.4%	\$3,240,892	21.3%

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CSURMA CLAIMS PAID ANALYSIS

Year # 2: 2016-2017

CSU Campus	# of Injuries	# of Claims	Total Amount Claimed	Primary Insurance Payment	CSU Campus Discount	Discount %	HSR PPO Discounts	Discount %	HSR Payments	Pay % of Amount Claimed
CALIFORNIA MARITIME ACADEMY	7	11	\$54,428	\$8,379	\$0	0.0%	\$0	0.0%	\$4,174	7.7%
CSPU, POMONA	29	76	\$107,570	\$6,888	\$7,494	7.0%	\$32,244	30.0%	\$33,884	31.5%
CSPU, SAN LUIS OBISPO	337	520	\$461,429	\$99,622	\$679	0.1%	\$22,943	5.0%	\$101,002	21.9%
CSU, BAKERSFIELD	124	196	\$424,021	\$57,548	\$0	0.0%	\$84,616	20.0%	\$62,850	14.8%
CSU, CHICO	24	41	\$121,422	\$17,607	\$0	0.0%	\$1,690	1.4%	\$9,159	7.5%
CSU, DOMINGUEZ HILLS	75	138	\$318,401	\$2,414	\$26,352	8.3%	\$98,103	30.8%	\$144,625	45.4%
CSU, EAST BAY	17	18	\$5,863	\$1,345	\$0	0.0%	\$62	1.1%	\$2,344	40.0%
CSU, FRESNO	42	77	\$587,098	\$73,197	\$232,097	39.5%	\$8,479	1.4%	\$74,131	12.6%
CSU, FULLERTON	115	145	\$135,599	\$13,694	\$143	0.1%	\$22,763	16.8%	\$29,493	21.8%
CSU, LONG BEACH	132	172	\$128,587	\$27,732	\$5,381	4.2%	\$8,370	6.5%	\$20,833	16.2%
CSU, LOS ANGELES	12	24	\$22,407	\$4,686	\$0	0.0%	\$2,147	9.6%	\$4,341	19.4%
CSU, MONTEREY BAY	88	97	\$25,953	\$5,035	\$0	0.0%	\$941	3.6%	\$8,181	31.5%
CSU, NORTHRIDGE	42	68	\$290,812	\$16,900	\$2,088	0.7%	\$67,072	23.1%	\$59,817	20.6%
CSU, SACRAMENTO	324	525	\$636,392	\$23,135	\$7,346	1.2%	\$216,146	34.0%	\$291,385	45.8%
CSU, SAN BERNARDINO	33	43	\$51,240	\$1,891	\$0	0.0%	\$30,945	60.4%	\$15,746	30.7%
CSU, SAN MARCOS	7	13	\$45,862	\$8,453	\$0	0.0%	\$0	0.0%	\$5,147	11.2%
CSU, STANISLAUS	11	15	\$45,991	\$20,673	\$0	0.0%	\$1,483	3.2%	\$10,489	22.8%
HUMBOLDT STATE UNIVERSITY	16	19	\$39,459	\$19,735	\$0	0.0%	\$0	0.0%	\$8,239	20.9%
SAN DIEGO STATE UNIVERSITY	238	343	\$584,756	\$39,160	\$213,676	36.5%	\$31,039	5.3%	\$110,270	18.9%
SAN FRANCISCO STATE UNIVERSITY	24	26	\$77,003	\$10,916	\$0	0.0%	\$338	0.4%	\$2,682	3.5%
SAN JOSE STATE UNIVERSITY	114	162	\$206,803	\$41,755	\$41,581	20.1%	\$32,804	15.9%	\$59,328	28.7%
SONOMA STATE UNIVERSITY	28	41	\$29,727	\$11,788	\$0	0.0%	\$0	0.0%	\$9,917	33.4%
Totals:	1,839	2,770	\$4,400,823	\$512,553	\$536,837	12.2%	\$662,185	15.0%	\$1,068,037	24.3%

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CSURMA EXECUTIVE COMMITTEE REPORT

ISSUE: The AIME Committee will receive a report from the CSURMA Executive Committee Liaison, Jody Van Leuven, regarding the Executive Committee's March 2017 meetings.

RECOMMENDATION: This is an information item only; no action is required.

FISCAL IMPACT: None.

BACKGROUND: Jody Van Leuven, CSU San Bernardino, is the Executive Committee Liaison for AIME.

PUBLICATION: None.

ATTACHMENT(S): None.

FY 2017/18 OPERATING BUDGET

ISSUE: CSURMA’s next fiscal year begins on July 1, 2017. The FY 2017/18 operating budget is to be approved by the Board of Directors on May 5, 2017. The Chancellor’s Office Enterprise Accounting Services and the CSURMA Program Administrator worked together to develop the FY 2017/18 budget proposal. The proposed budget was reviewed and approved by the Executive Committee with a recommendation for the Board of Directors to adopt the proposed 2017/18 operating budget as presented.

AIME separately develops a budget for its coverage program. The AIME Committee is asked to review its proposed budget, which is to be included in CSURMA’s budget for adoption by the Board of Directors.

RECOMMENDATION: The Committee is asked to review the draft budget for FY 2017/18 and make a recommendation to the Board of Directors for adoption with changes as it deems appropriate.

FISCAL IMPACT: The proposed budget develops Total Revenues of \$4,500,896, Total Expenses of \$3,851,592 and Total Non-Operating Revenue of \$60,684, generating a Net Surplus of \$709,987 to be added to retained earnings.

BACKGROUND: The proposed budget is detailed by program in the draft document included with the agenda packet.

PUBLICATION: None.

ATTACHMENT(S):

- a. Draft FY 2017/18 AIME Budget of Revenues and Expenses

CSURMA

Cash Flow Budget of Revenues and Expenses
Fiscal Year July 1, 2017 to June 30, 2018

FY 17/18 Proposed Budget
EC Approved for BOD Adoption

CAMPUS ATHLETIC INJURY MEDICAL EXPENSE

(Fund 14)

	<i>Midterm</i> FY 16/17 <u>Amended</u>	<i>Proposed</i> FY 17/18 <u>Budget</u>	Budget <u>Change</u>
Operating Revenues			
Contributions	4,158,323	4,500,896	342,573
Reinsurance Premiums	0	0	0
Total Operating Revenues	<u>4,158,323</u>	<u>4,500,896</u>	<u>342,573</u>
Operating Expenses			
<i>Direct Program Expenses</i>			
Claims Payments & Legal Expenses	3,382,468	3,516,098	133,630
Deductible Recoveries	0	0	0
Claims Administrators	195,000	195,000	0
Management Information System	2,132	2,273	141
Program Administrators	10,430	10,586	156
Brokerage Commissions & Fees	2,000	2,000	0
Insurance Premiums (net of brokerage)	19,800	19,800	0
Taxes, Assessments & Fees	0	0	0
Actuarial Services	17,608	31,800	14,192
Claims Audit	0	0	0
Coverage Counsel	0	0	0
Program Legal	0	0	0
Miscellaneous Program Services	456	487	30
Workshop/Training Expenses	0	0	0
Loss Control Expenses	0	0	0
Appraisals	0	0	0
Excess/Reinsurance Recoveries	0	0	0
Program Committee	0	0	0
Dividend Distributions	0	0	0
Total Direct Program Expenses	<u>3,629,894</u>	<u>3,778,044</u>	<u>148,149</u>

CAMPUS ATHLETIC INJURY MEDICAL EXPENSE

(Fund 14)	<i>Midterm</i> FY 16/17 <u>Amended</u>	<i>Proposed</i> FY 17/18 <u>Budget</u>	<u>Budget</u> <u>Change</u>
General & Administrative Expenses			
Financial Audit	1,834	1,591	-242
Executive Committee & Board Expenses	1,450	1,546	96
JPA Insurance	1,173	727	-445
Memberships, Associations & Dues	318	341	23
Chancellor's Office Accounting Services	14,926	16,709	1,783
Chancellor's Office Risk Management Services	43,201	47,035	3,834
JPA Accreditation	0	0	0
JPA Legal	4,478	4,917	439
Miscellaneous Expenses	640	682	42
Total General & Administrative Expenses	<u>68,019</u>	<u>73,549</u>	<u>5,530</u>
Total Operating Expenses	<u>3,697,913</u>	<u>3,851,592</u>	<u>153,679</u>
Non-Operating Revenues			
Investment Income	63,221	60,684	-2,537
Interest Income - Loans	0	0	0
Miscellaneous Fee Revenue	0	0	0
Total Non-Operating Revenues	<u>63,221</u>	<u>60,684</u>	<u>-2,537</u>
Net Surplus (Deficit)	<u>523,631</u>	<u>709,987</u>	
Beginning Retained Earnings (est at 7/1/17)	476,671	1,000,302	
Ending Retained Earnings (est at 6/30/18)	1,000,302	1,710,290	

FISCAL YEAR 2017/2018 AIME PROGRAM DEPOSITS

ISSUE: The Executive Committee delegated authority to the AIME Committee to develop and approve FY 2017/18 program deposits for the AIME risk pool. The Program Administrator has calculated FY 2017/18 AIME program deposits for the Committee’s review at today’s meeting. Program deposits were calculated using the draft actuarial report dated August 19, 2016 and the financial statements prepared by the CSURMA Accountant for fiscal year ending 2016.

RECOMMENDATION: The AIME Committee is asked to review the Draft FY 2017/18 Program Deposits and make a recommendation to the Board of Directors for adoption.

FISCAL IMPACT: Program Deposits determine total program contribution for FY 2017/18.

BACKGROUND: Program deposits have been calculated per the rating plan adopted by the AIME Committee. The current rating plan has been in effect since the beginning of FY 2015/16.

PUBLICATION: None.

ATTACHMENT(S):

- a. Draft FY 2017/18 AIME Program Funding Cost Summary

CSURMA

Athletic Injury Medical Expense (AIME)

FY 2017/18

0% Actuary Based
100% Claims Based

50% Min Variance
200% Max Variance

Campus	5 Years		2017-18	2017-18	2016-17	Subsidy	\$ Chg Premium	% Chg Premium
	Actual Claims	Annual Trended Claims	Premium Draft 1	Premium Draft 2	Premium Final			
Bakersfield	581,402	183,440	228,431	228,686	204,402	0	24,284	10.6%
Chico	123,975	38,976	51,745	51,455	53,740	0	-2,285	-4.4%
Dominguez Hills	480,380	135,115	187,959	188,177	119,042	0	69,135	36.7%
East Bay	220,429	67,570	88,912	88,925	84,775	0	4,150	4.7%
Fresno	1,126,988	335,909	441,800	442,035	403,095	0	38,940	8.8%
Fullerton	384,899	121,385	153,410	153,549	182,462	0	-28,913	-18.8%
Humboldt	263,519	83,225	106,571	106,802	96,248	0	10,554	9.9%
Long Beach	645,830	201,829	253,976	254,291	305,624	0	-51,333	-20.2%
Los Angeles	256,149	77,880	102,284	101,993	107,862	0	-5,869	-5.8%
Maritime Academy	47,343	14,417	21,316	21,326	19,625	0	1,701	8.0%
Monterey Bay	527,388	164,199	206,684	207,050	169,240	0	37,810	18.3%
Northridge	811,847	250,158	318,236	318,425	268,248	0	50,177	15.8%
Pomona	95,978	29,259	39,729	40,044	48,012	0	-7,968	-19.9%
Sacramento	1,088,322	320,562	425,925	426,461	331,079	0	95,382	22.4%
San Bernardino	95,918	29,853	40,330	40,499	43,033	0	-2,534	-6.3%
San Diego	1,468,721	450,190	577,431	578,126	546,776	0	31,350	5.4%
San Francisco	229,210	68,050	91,489	91,504	85,186	0	6,318	6.9%
San Jose	1,213,079	367,451	474,191	475,001	472,017	0	2,984	0.6%
San Luis Obispo	1,138,930	350,790	446,379	447,000	399,419	0	47,581	10.6%
San Marcos	253,079	75,342	101,293	101,810	102,976	0	-1,166	-1.1%
Sonoma	148,970	41,833	60,972	61,011	44,685	0	16,326	26.8%
Stanislaus	203,861	61,539	81,833	82,160	70,777	0	11,383	13.9%
TOTAL	11,406,217	3,468,974	4,500,896	4,506,330	4,158,323	0	348,007	7.7%

1. Paid claims at 6/30/16 per HSR
2. Trended at 10% annual cost inflation

1. Actuary Report, dated 8/19/16
2. Five Years Loss History as of 6/30/16
3. 70% Actuarial Confidence
4. Projected claims discounted to present value 2%
5. Minimum **50%**
6. Maximum **200%**
7. 100% claims based
8. Fall/Spring Football combined
9. Excess Ins allocated per actuary's projected losses
10. Adm & Gen Exp allocated per # participants

RENEWAL OF TRAVEL ACCIDENT INSURANCE

ISSUE: AIME purchases Travel Accident insurance to augment its self-insurance risk pool for Athletic Injury Medical Expense. The Committee will be asked to discuss the renewal of the Travel Accident insurance coverage.

RECOMMENDATION: The Committee will be asked to review and discuss the Travel Accident policy, taking action as necessary.

FISCAL IMPACT: An amount for the premium to renew the Travel Accident insurance is included in the FY 2017/18 AIME budget.

BACKGROUND: The AIME program carries Student Travel Accident coverage. A firm renewal quote has been received to renew the Travel Accident / AD&D coverage.

PUBLICATION: None

ATTACHMENT(S):

- a. Travel Accident Insurance Proposal Summary (FY 17/18)



Athletic Injury Medical Expense (AIME) Program July 1, 2017 – June 30, 2018

Insurer: CSURMA (Self Insured Plan of Benefits)
AXIS Insurance Company (Travel Accident and AD&D)

Policy No.: COSB-50821-926 -- TBD

Covered Name Entity: California State University Risk Management Authority (CSURMA)

- Covered Members:**
1. California State University, Bakersfield
 2. California State University, Chico
 3. California State University, Dominguez Hills
 4. California State University, East Bay
 5. California State University, Fresno
 6. California State University, Fullerton
 7. Humboldt State University
 8. California State University, Long Beach
 9. California State University, Los Angeles
 10. California Maritime Academy
 11. California State University, Monterey Bay
 12. California State University, Northridge
 13. California State Polytechnic University, Pomona
 14. California State University, Sacramento
 15. California State University, San Bernardino
 16. San Diego State University
 17. San Francisco State University
 18. San Jose State University
 19. California Polytechnic State University, San Luis Obispo
 20. California State University, San Marcos
 21. Sonoma State University
 22. California State University, Stanislaus

Coverage Parties: Any regularly enrolled student who is a participant on the intercollegiate team roster of the participating CSU campus, or is engaged in scheduled activities to become a roster participant of an intercollegiate team of the participating CSU campus.

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.



Covered Activities:

Self Insured Plan of Benefits:

Regularly scheduled intercollegiate sports events and the supervised or customary activities within the scope of such sport. Coverage includes the sports listed on the sports census from each participating CSU campus.

Travel Accident and AD&D (AXIS Insurance Company):

Class 1: Provides coverage benefits while participating in the supervised and sponsored participation, practice or off season conditioning of a participating intercollegiate sport.

Class 2: Provides coverage benefits while participating in the supervised and sponsored group travel only for practice or off season conditioning of a participating intercollegiate sport.

Scope of Coverage:

- Excess Accident provision
- HMO/PPO provision
- Expanded medical
- Re-injuries and Aggravations of prior injury
- Cardiovascular accident / similar traumatic event caused by exertion
- Third Party Refunds are defined

Limits / Sub-limit / Deductible:

Self Insured Plan (Plan of Benefits)CSURMA)

\$90,000 Each Condition

\$0 Deductible

104 weeks Benefit Period

Travel Accident and Accidental Death & Dismemberment (AXIS Insurance Company)

\$15,000 Accidental Death & Dismemberment

\$90,000 Accident Medical Expense

\$25,000 Deductible (Travel Accident Medical Only)

260 weeks Benefit Period

Exclusion:

- Suicide
- Travel outside of the United States

Program

Administrator:

Alliant Insurance Services
 100 Pine Street, 11th Floor
 San Francisco, CA 94111

Stacey Weeks: (415) 403-1448 / sweeks@alliant.com

Rob Leong: (415) 403-1441 / rleong@alliant.com

Claims Reporting:

TBD

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.

AIME VENDOR MASTER AGREEMENTS

ISSUE: The Committee Chair, Scott Shaw has been working on behalf of the Committee in obtaining a standard discount for all of the CSU schools with vendors. The goal would be to standardize discounts. By standardizing discounts, it would ease billing challenges. The Committee will be asked to discuss and make recommendations to potentially obtain standard discounts for all of the CSU schools with vendors.

RECOMMENDATION: It is recommended that the Committee discuss and make recommendations for future agreements, and take action as necessary.

FISCAL IMPACT: None.

BACKGROUND: The Committee Chair, Scott Shaw has been working on behalf of the Committee in obtaining a standard discount for all AIME members with vendors. The standard discount would be available for all AIME members to use at their discretion. The third party administrators and some AIME members have had discounts in place and the goal would be to standardize the discounts.

PUBLICATION: None.

ATTACHMENT(S): None.

**REVIEW OF THE AIME COMMITTEE
NOMINATIONS AND ELECTIONS**

ISSUE: Effective July 1, 2017, three seats are up for election to serve two-year terms. The current Chair's term ends June 30, 2017. Also, the Committee discussed at its October 2015 to discuss adding an additional Committee member. The Committee will be asked to review the Terms of Office and discuss nominations to fill the vacant seats and the possibility of adding an additional member to the Committee effective July 1, 2017.

RECOMMENDATION: The Committee is asked to propose a slate of candidates for nominations to elect three new Committee members to serve a two-year term effective July 1, 2017 - June 30, 2019.

FISCAL IMPACT: None

BACKGROUND: AIME Committee members serve two-year terms. The goal of staggering the seat elections is to maintain continuity, so that AIME benefits from the expertise Committee members develop during their terms. The AIME Committee Chair serves a two-year term.

PUBLICATION: None

ATTACHMENT(S):

- a. AIME Committee Terms of Office

CSURMA

AIME TERMS OF OFFICE at July 2017

Position	7/1/08 - 6/30/09	7/1/09 - 6/30/10	7/1/10 - 6/30/11	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	7/1/16 - 6/30/17	7/1/17 - 6/30/18	
Member - Chair	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	TBD
Member	Kelli Eberlein (Fresno) 6/2008	Kelli Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	TBD
Member	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006
Member	Cuarenta (Dominguez Hills)	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Steigerwald (San Diego) 01/2014	TBD	Rivera (Fullerton) 10/2015	Rivera (Fullerton) 10/2015	TBD
Member	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	TBD	Rudd (Sonoma) 01/2017	Rudd (Sonoma) 01/2017
Member	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Bridges (Los Angeles) 01/2014	Bridges (Los Angeles) 01/2014	Barker (Chico) 10/2015	Barker (Chico) 10/2015	Barker (Chico) 10/2015	TBD
Member	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Kite (Northridge) 07/2011	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	TBD
Member	N/A	N/A	N/A	N/A	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Padilla (Sacramento) 10/15	Padilla (Sacramento) 10/2015	Padilla (Sacramento) 10/2015
Member	N/A	N/A	N/A	N/A	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012
EC Liason	Risser (SLO)	Wight (Monterey Bay)	Wight (Monterey Bay)	Wight (Monterey Bay)	Thorpe (Chico)	Thorpe (Chico)	Thorpe (Chico)	Thorpe (Chico)	Van Leuven (San Bernardino)	Van Leuven (San Bernardino)	Van Leuven (San Bernardino)

CSURMA AIME 2017 MEETING CALENDAR

ISSUE: The Program Administrator includes a current copy of the CSURMA meeting calendar in every agenda.

RECOMMENDATION: No action is requested on this item.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT:

- a. CSURMA 2017 Meeting Calendar



California State University Risk Management Authority

2017 CSURMA MEETING CALENDAR

JANUARY				FEBRUARY				MARCH			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
8	3:00 PM	EC (AOA Conference)	San Diego	23	9:00 AM	PC	San Francisco	9	10:00 AM	AORMA	San Diego
8 - 11		AOA Annual Conference	San Diego					9	2:30 PM	EC	San Diego
11	10:30 AM	AIME	San Diego					10	8:30 AM	EC LRP	San Diego
APRIL				MAY				JUNE			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
				1	10:30 AM	AIME	San Francisco	TBD		AOA EC	TBD
				3	2:00 PM	BOD Orientation	Teleconference	22	1:00 PM	PC	Teleconference
				4	10:00 AM	AORMA	Long Beach				
				5	8:30 AM	EC	Long Beach				
				5	10:30 AM	BOD	Long Beach				
JULY				AUGUST				SEPTEMBER			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
17-18	11:00 AM	AORMA Officers Retreat	San Diego	TBD		AOA EC	TBD	6	9:00 AM	AORMA New Member	Sacramento
								6	10:00 AM	AORMA LRP	Sacramento
								7	9:00 AM	AORMA	Sacramento
								7	4:00 PM	EC Orientation	Sacramento
								8	8:30 AM	EC	Sacramento
								28	1:00 PM	PC	Teleconference
OCTOBER				NOVEMBER				DECEMBER			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
16	10:30 AM	AIME	Fullerton	TBD		AOA EC	TBD	7	10:00 AM	AORMA	TBD
18	2:00 PM	BOD Orientation	Teleconference	30	8:00 AM	PC	San Francisco	8	8:30 AM	EC	TBD
26	10:00 AM	AORMA	Long Beach					7	8:00 AM	PC	San Francisco
27	8:30 AM	EC	Long Beach								
27	10:30 AM	BOD	Long Beach								

AORMA = Auxiliary Organizations Risk Management Alliance Committee
 AIME = Athletic Injury Medical Expense Committee
 MSLCTC = AORMA Member Services, Loss Control & Training Committee

PC = AORMA Programs Committee
 AORMA LRP = AORMA Long Range Planning Meeting
 AOA = CSU Auxiliary Organizations Association

EC = CSURMA Executive Committee
 EC LRP = EC Long Range Planning Meeting
 BOD = CSURMA Board of Directors

2016/2017 RISK MANAGEMENT TRAINING

ISSUE: The Committee appointed a Risk Management Training Task Group, appointing Kelli Eberlein as the Chair and Kristal Slover as Co-Chair. The Committee will receive a report at today's meeting from the Task Group. Potential training items were discussed as follows:

Mental Health

RECOMMENDATION: No action is requested on this item at today's meeting. This item is provided as information only.

FISCAL IMPACT: AIME budgeted \$20,000 for training.

BACKGROUND: At its January 23, 2012 meeting, the Committee elected to include a budget to provide loss control training relating to sport injuries. Topics of interest include Treatment of Mental Health Conditions/Liabilities, Sickle Cell Trait, and others. At its May 7, 2012 the Committee appointed a Task Group to research possible risk management training topics, training providers, and the delivery of said training.

PUBLICATION: None.

ATTACHMENT(S): None.

CSURMA AIME OTHER BUSINESS

ISSUE: The AIME Committee has discussed possible athletic programs that would enhance the existing CSURMA Athletic program. The following were a few of those programs discussed in May:

1. Webinars – Praesidium
2. Legislation – Athletic Trainers Certificate
3. Mental Health – request a proposal for a mental health program for athletes
4. Domestic Athlete medical coverage – discuss options to cover athletes as a “primary” provider
5. Proof of student athlete status
6. Foreign Travel Coverage – conduct an “orientation” of the CSURMA Foreign Travel Insurance program due to the increase in foreign travel by athletic programs

RECOMMENDATION: It is recommended that the Committee discuss the proposed programs and provide direction to Staff as appropriate.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

CSURMA AIME COMMITTEE MEMBERS ROSTER

ISSUE: Attached for the Committee’s review is the CSURMA AIME Committee Membership Roster Contact List.

RECOMMENDATION: It is recommended that the Committee Members review the contact information for accuracy and report any changes or corrections to Staff.

FISCAL IMPACT: None.

BACKGROUND: An accurate and current list facilitates better communication among the Committee and with Staff.

PUBLICATION: None.

ATTACHMENT(S):

- a. AIME Committee and Staff Directory

CSURMA AIME COMMITTEE MEMBERS

As of APRIL 2017

First Name	Last Name	Title	Organization	Street Address	Email	Phone/Cell	Term of Office Expires
Anita	Barker	Athletic Director	CSU Chico	400 West First St Chico, CA 95929-0130	abarker@csuchico.edu	Tel: 530-898-6470 Cell: 530-570-5612	07/01/17
Kelli	Eberlein	Head Athletic Trainer	CSU Fresno	1620 E Bulldog Lane Fresno, CA 93740	keberlein@csufresno.edu	Tel: 559-278-4170 Cell: 559-709-2534	07/01/17
Cindy	Masner	Interim Athletic Director	CSU Long Beach (Vice Chair)	1250 Bellflower Blvd. Long Beach, CA 90840	cindy.masner@csulb.edu	Tel: 562-985-8527 Cell: 562-843-0080	07/01/16
Summer	Rivera	Personnel Coordinator	CSU Fullerton	800 N. State College Blvd. Fullerton, CA 92834	surivera@fullerton.edu	Tel: 657-278-2129 Cell: 714-308-1585	07/01/17
Brandon	Padilla	Director of Athletic Trainer	CSU Sacramento	6000 J Street Sacramento, CA 95819	bpadilla@csus.edu	Tel: 916-278-2464 Cell: 979-575-2826	07/01/16
Julie	Rudy	Head Athletic Trainer	Sonoma State	1801 E Cotati Rohnert Park, CA 94928	julie.rudy@sonoma.edu	Tel: 707-664-2937 Cell: 707-529-9080	07/01/18
Scott	Shaw	Director of Sports Medicine	San Jose State (Chair)	One Washington Square San Jose, CA 95192-0062	scott.shaw@sjsu.edu	Tel: 408-924-1297 Cell: 408-506-3858	07/01/17
Kristal	Slover	Head Athletic Trainer	CPSU, San Luis Obispo	1 Grand Ave San Luis Obispo, CA 93407	kemig@calpoly.edu	Tel: 805-756-6065 Cell: 805-801-5177	07/01/16
Jody	Van Leuven	CSURMA Exec Committee Liaison CSU San Bernardino, Risk Manager	CSU San Bernardino	5500 University Parkway San Bernardino, CA 92407	jody.vanleuven@csusb.edu	Tel: 909-537-3939 Cell: 818-554-8700	N/A
Ashlie	Kite	Sr. Associate AD/SWA	CSU Long Beach (Alternate)	1250 Bellflower Blvd. Long Beach, CA 90840	ashlie.kite@csulb.edu	Tel: 559-985-8527 Cell: 540-908-9088	N/A

AIME Advisory Committee Staff Members

As of December 2016

Organization	First Name	Last Name	Title	Street Address	City	State	Zipcode	Phone/Fax/Email
CSU Office of the Chancellor	Robert	Eaton	Senior Director, Financing and Treasury	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4572 Fax: 562-951-4859 Email: reaton@calstate.edu
CSU Office of the Chancellor	Zachary	Gifford	Director, Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4568 Fax: 562-951-4859 Email: zgifford@calstate.edu
CSU Office of the Chancellor	Rebecca	Skidmore	Risk Management Administrative Analyst	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4574 Fax: 562-951-4859 Email: rskidmore@calstate.edu
CSU Office of the Chancellor	Leona	Ching	Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4580 Fax: 562-951-4859 Email: lching@calstate.edu
Alliant Insurance Services	Daniel	Howell	Program Director	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1426 Fax: 415-874-4810 Email: dhowell@alliant.com
Alliant Insurance Services	Robert	Leong	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1441 Cell: 510-882-1009 Fax: 415-874-4810 Email: rleong@alliant.com
Alliant Insurance Services	Stacey L.	Weeks	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1448 Cell: 415-215-4055 Fax: 415-874-4810 Email: sweeks@alliant.com
Alliant Insurance Services	Van	Rin	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1408 Fax: 415-874-4810 Email: vrin@alliant.com
A-G Administrators	Dixon	Gillis	Run-Off Administrator	P. O. Box 979	Valley Forge	PA	19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: dgillis@agadm.com
A-G Administrators	Dan	Berry	Run-Off Administrator	P. O. Box 979 Valley Forge, PA 19482	Valley Forge	PA	19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: dberry@agadm.com
A-G Administrators	James	Shipp	Run-Off Administrator	P. O. Box 979 Valley Forge, PA 19482	Valley Forge	PA	19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: jshipp@agadm.com
Health Special Risk (HSR)	Tom	Lenihan	Claims Administrator	HSR Plaza 4100 Medical Parkway	Carrollton	TX	75007	Tel: 972-512-5700 Cell: 972-741-6507 Email: TomLenihan@hsri.com