

**MINUTES OF THE CSURMA
AIME COMMITTEE MEETING
JANUARY 11, 2016
SACRAMENTO, CALIFORNIA**

MEMBERS PRESENT

Anita Barker, CSU Chico
Kelli Eberlein, CSU Fresno – Teleconference (change from “in-person”)
Ashlie Kite, CSU Northridge
Cindy Masner, CSU Long Beach
Brandon Padilla, CSU Sacramento
Summer Rivera, CSU Fullerton
Scott Shaw, San Jose State University
Kristal Slover, CPSU, San Luis Obispo - Teleconference
Judy Van Leuven, CSU San Bernardino – Executive Committee Liaison

MEMBERS ABSENT

Kelli Eberlein, CSU Fresno

STAFF, GUESTS & CONSULTANTS

Tom Lenihan, Health Special Risks
James Shipp, A-G Administrator
Erin Snyder, Athletic Trainer, CSU Sacramento
Stacey Weeks, Alliant Insurance Services

A. CALL TO ORDER

The meeting was called to order at 10:34 a.m. by the Chair, Scott Shaw. Introductions were made with one member on teleconference (Kelli Eberlein attended via teleconference rather than “in-person”). Scott explained the Bagley-Keene procedure.

1. Approval of the Agenda

A motion was made to approve the agenda.

MOTION: Ashlie Kite **SECOND:** Brandon Padilla **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein				
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera				X
Scott Shaw	X			
Kristal Slover	X			

APPROVED

B. PUBLIC COMMENTS

There were no public comments.

C. GENERAL ADMINISTRATION

C1. Approval of Meeting Minutes – October 22, 2015

A motion was made to accept the meeting minutes of October 22, 2015 as provided at today’s meeting.

MOTION: Brandon Padilla **SECOND:** Ashlie Kite **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein				
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera				X
Scott Shaw	X			
Kristal Slover	X			

C2. AIME Financial Statement at September 30, 2015

The Financial Statement at September 30, 2015 was discussed with the Committee. The program is funded at a 70% confidence level. The Claim Paid/Legal is under \$2.5 million and represents current year expectation.

C3. AIME Loss Reports and Claims Trend – Run Off

James Schipp reviewed the loss data and summary of claims where claims are broken out by med pay/discounts/CSU payment by plan year for 12 months. The Plan provides for a two year benefit period. The primary insurance payments have seen a decline across the country. The trends are what is expected and the primary trend is lower because of the unique environment. Scott expressed the appreciation of the membership in A-G’s services. The program is doing well and dealing with medical inflation and affordable medical.

The Committee discussed the process for filing claims per the A-G Run-off Agreement and the HSR Third Party Administrator agreement effective July 1, 2015.

C4. AIME Loss Reports and Claims Trend – HSR

Tom Lenihan discussed the loss data of claims where the reports and summaries. The revised “on-line” reports available and training was discussed. A discussion was had regarding HSR’s process in following the Plan of Benefits and the questions received from members as the process is followed. The Committee discussed specific claim procedures and provided recommendations on how to handle. HSR reported on the “discounting” procedure.

C5. CSURMA Executive Committee Report

Jody Van Leuven reported the Executive Committee meetings of May, September and October 2015. The following was discussed and/or approved by the Executive Committee:

- FY 2015/2016 Budget was approved and adopted by the Board
- Insurance renewal programs for FY 2016/2017 were discussed
- FY 2016/2017 Rates and Gross Funding campus coverage programs was approved and the Committee will recommend adoption to the Board
- The Committee approved a liability and workers’ compensation dividend
- The Committee approved the extension of the contract with Praesidium as respects the prevention of the sexual abuse of minors consulting services
- The Committee discussed the development of optional coverage for the university’s business personal property (Campus 86)
- The Committee received a progress report on CSURMA support of Systemwide efforts related to mitigation of concussive injuries

C6. Fiscal Year 2016/2017 AIME Program Deposits

Scott Shaw reported this item was discussed and approved at the October 2015 meeting.

No action was taken at today’s meeting.

C7. Estimated Target Reserve Funding Analysis at June 30, 2015

Scott Shaw reported this item was discussed at the October 2015 meeting. The item will be brought back to the Committee at its May 2016 meeting for discussion and approval.

C8. AIME Plan of Benefits

The Committee reviewed and discussed the Draft AIME Plan of Benefits from Staff. At its October 2015 meeting, the Committee directed Staff to draft an AIME Plan of Benefits from its review of the NCAA policy. The Committee reviewed each coverage benefit of the Plan of Benefits discussing the importance of the Plan of Benefits “following form” to the NCAA Mutual of Omaha catastrophic policy.

APPROVED

From the discussion the Committee agreed the Plan of Benefit should mirror the NCAA catastrophic Mutual of Omaha policy. The Committee directed Staff to revise the Plan of Benefits per the discussion at today's meeting and bring the revised draft to the Committee for review and approval at its May 2016 meeting.

No action required at today's meeting.

C9. AIME Claims Procedure

The Committee discussed at length the claims procedure in place with HSR. The Committee directed Staff to draft a bulletin and FAQ (Frequently Asked Questions) of the claims procedure effective July 1, 2015 and distribute to the members.

No action required at today's meeting.

C10. AIME Vendor Agreements

The Committee received a report from Scott Shaw as respects obtaining a "member wide agreement" with DonJoy. The agreement would offer the same discounts for all AIME members rather than each campus entering into agreement with DonJoy on a campus by campus basis. The Committee also discussed other vendors where the AIME program would benefit in having an AIME member wide agreement.

Scott will provide a progress report to the Committee at its May 2016 meeting.

No action required at today's meeting.

C11. AIME On-Line Reports

The Committee received a report from HSR on the AIME on-line reporting, training, and the option of tailoring claim reports.

No action required at today's meeting.

C12. 2015/2016 Risk Management Training

Nothing to report at this time

C13. Other Business

Staff was directed to develop a bulletin to distribute to the AIME members. The bulletin will provide claims processing effective July 1, 2015. In addition, Staff was directed to draft an FAQ for to distribute to the AIME members.

D. CLOSED SESSION

No items scheduled for closed session at today's meeting.

E. INFORMATION ITEMS

E1. 2016 CSURMA Meeting Calendar

The Committee was asked to review the 2016 CSURMA meeting calendar.

E2. AIME Committee and Staff Directory

Please provide revisions and updates to Stacey Weeks.

F. Adjournment

The meeting was adjourned at 2:35 p.m.

A motion was made to adjourn the meeting at 2:35 p.m.

MOTION: SECOND: MOTION CARRIED

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein				
Ashlie Kite	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

The meeting was adjourned at 2:35 p.m.