



**CSURMA ATHLETIC INJURY MEDICAL EXPENSE COMMITTEE
MEETING AGENDA**

“This is an Open Public Meeting”

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

Meeting Date: May 14, 2018
Time: 10:30 AM

Primary Location: Alliant Insurance Services
2180 Harvard St., #460
Sacramento, CA 95815

Legend: **A** = Action
I = Information
V = Verbal

A. CALL TO ORDER

- 1. **Approval of the Agenda** **A** p. 1

B. PUBLIC COMMENTS

C. GENERAL ADMINISTRATION

- 1. **Approval of Minutes – January 22, 2018** **A** p. 2
The Committee will be asked to approve the minutes from their last meetings.
- 2. **AIME Financial Statements at March 31, 2018** **I** p. 8
The Committee will receive a financial report of the AIME program at March 31, 2017.
- 3. **AIME Loss Reports and Claim Trends** **I** p. 11
The Committee will receive a summary report from Health Special Risk, of the program’s claims experience and trends.
- 4. **CSURMA Executive Committee Report** **I** p. 22
The Committee will receive a report from the Executive Committee Liaison, Lisa Kao.
- 5. **FY 2018/2019 Operating Budget** **A** p. 23
The Committee will review and is asked to approve the draft FY 2018/2019 AIME budget.
- 6. **Renewal of Travel Accident Insurance** **A** p. 26
The Committee will discuss the renewal of the Travel Accident insurance, taking action as necessary.



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7. **AIME Claims Audit – TIME CERTAIN 11:30 A.M.** A p. 29
The Committee will be asked to review and discuss and make recommendations as respects the AIME Vendor Agreement, as discussed at its January 11, 2017.
8. **Claims Administrator Service Agreement** A p. 30
The Committee will be asked to review and discuss Health Special Risks (HSR) Claims Administrator Service agreement, taking action as necessary.
9. **Review of the AIME Committee Nominations and Elections** A p. 31
The Committee will be asked to nominate and elect new members to the Committee for those members who have completed their terms and elect a Chair.
10. **CSURMA AIME Newsletter** I p. 33
The Committee will be asked to discuss and recommend items for its next AIME Newsletter.
11. **CSURMA AIME 2018 Meeting Calendar** I p. 34
The Committee will be asked to review the 2018 AIME meeting calendar as approved at its January 11, 2017 meeting.
12. **AIME Vendor Master Agreements** I p. 36
The Committee will be asked to discuss and make recommendations as respects the AIME Vendor Agreement, as discussed at its May 02, 2016 meeting, taking action as necessary.
- D. **CSURMA AIME Other Business** I p. 37
1. Mental Health – Dignity Health Update
 2. AIME Committee Travel Reimbursement Procedure
 3. Lineco Claims Procedure
 4. Legislation – Athletic Trainers Certificate
 5. Domestic Athlete medical coverage – discuss options to cover athletes as a “primary” provider
 6. Proof of student athlete status
 7. Foreign Travel Coverage – conduct an “orientation” of the CSURMA foreign travel insurance program due to the increase in foreign travel by athletic programs
 8. Concussions
- E. **CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1)** – Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.

No items are scheduled for closed session at today’s meeting.



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F. INFORMATION ITEMS

1. CSURMA AIME Committee Member Roster

I p. 38

G. ADJOURNMENT

The next CSURMA AIME Committee meeting is scheduled to meet in October 15, 2018, CSU Fullerton. If you have questions regarding the agenda package, please contact Stacey Weeks at sweeks@alliant.com / (415) 403-1448.

TELECONFERENCE LOCATIONS

1. CSU Chancellor's Office, 401 Golden Shore, Long Beach, CA
2. CSU Chico – 400 West First St., Chico, CA
3. CSU Fresno – Athletic Department, 5305 N. Campus Dr., NG 27, Fresno, CA

APPROVAL OF THE AGENDA

ISSUE: The Committee will be asked to approve the agenda for today's meeting.

RECOMMENDATION: Staff recommends that the Committee approve the agenda as presented.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

APPROVAL OF MINUTES – JANUARY 22, 2018

ISSUE: The Committee will be asked to review and approve the draft minutes from its January 22, 2018 meeting.

RECOMMENDATION: It is recommended that the Committee approve the minutes from its January 22, 2018 meeting, including corrections as necessary.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S):

- a. CSURMA AIME Committee Meeting Minutes – January 22, 2018

**MINUTES OF THE CSURMA
AIME COMMITTEE MEETING
JANUARY 22, 2018
LONG BEACH, CALIFORNIA**

MEMBERS PRESENT

Anita Barker, CSU Chico (Teleconference)
Kelli Eberlein, CSU Fresno (Teleconference)
Cindy Masner, CSU Long Beach
Brandon Padilla, CSU Sacramento
Summer Rivera, CSU Fullerton
Julie Rudy, Sonoma State University (Teleconference)
Scott Shaw, San Jose State University
Kristal Slover, CPSU, San Luis Obispo (Teleconference)
Judy Van Leuven, CSU San Bernardino – EC Liaison

MEMBERS ABSENT

None

STAFF, GUESTS & CONSULTANTS

Tom Lenihan, Health Special Risks (Teleconference)
Rob Leong, Alliant Insurance Services
Stacey Weeks, Alliant Insurance Services
Jerrod Spanjer – CSULB Assistant Athletic Director/Sport Medicine – 11:50 am

A. CALL TO ORDER

The meeting was called to order at 10:52 a.m. by the Chair, Scott Shaw. Introductions were made. Scott explained the teleconference procedure, per Bagley-Keene where roll call voting is required and introductions were made.

1. Approval of the Agenda

A motion was made to approve the agenda

MOTION: Cindy Masner **SECOND:** Brandon Padilla **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy	X			
Scott Shaw	X			
Kristal Slover	X			

B. PUBLIC COMMENTS

None

C. GENERAL ADMINISTRATION

C1. Approval of Meeting Minutes – October 16, 2017

A motion was made to approve the meeting minutes of October 16, 2017 with the corrections as provided at today’s meeting.

MOTION: Cindy Masner **SECOND:** Brandon Padilla **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy	X			
Scott Shaw	X			
Kristal Slover	X			

C2. AIME Loss Reports and Claims Trend – HSR

Tom Lenihan discussed the loss data and claims trend. Tom reported on the total claim paid by policy year. Monthly claim payments remain steady and no change to the number of claims/injuries. Tom discussed the discount amounts by plan year and overall there are no significant change. Rob Leong reported on the additional columns added to the Paid Analysis report – “# Injuries w Primary Insurance payments”. Rob reported that Chico is the highest user and Los Angeles is the lowest user of primary insurance. Systemwide the use of primary insurance is on track. The Committee discussed whether or not CSU systemwide would mandate athletes to have primary coverage, and at this

time there is not a push for such a mandate. The Committee discussed at length the provider and campus discounts. Occunet provides the highest discount and the discount amount includes their service fee.

C3. CSURMA Executive Committee Report

Jody Van Leuven reported on the Executive Committee meeting on September 8, 2017. The following was discussed and/or approved by the Executive Committee:

- The Independent Auditor’s financial report was approved
- EC discussed the 2018-2019 insurance renewals – an increase in the excess liability and property premiums due to losses. Workers’ compensation rates remain flat. Fine Arts premium will see an increase. SAFECLIP/SPLIP and FTIP premiums will more than likely see a flat renewal premium
- EC discussed developing a CSURMA non-traditional earthquake insurance program. FEMA requires coverage to access FEMA funds
- The EC’s next meeting is the Long Range Planning meeting in March

C4. Renewal of Prospective Student Athletes Insurance

Stacey discussed AIME purchases prospective student athletes (PSA) an NCAA member school, while participating in an on-campus evaluation as a PSA. The policy is set to renew on February 1, 2018. Staff reported the CSU is expecting a flat renewal.

A motion was made to authorize the AIME Committee Chair to renew the PSA insurance program with a 10% increase.

MOTION: Brandon Padilla **SECOND:** Summer Rivera **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy	X			
Scott Shaw	X			
Kristal Slover	X			

C5. AIME Vendor Master Agreements

Scott reported on the DonJoy agreement that has been finalized and ready to be utilized Systemwide. Scott discussed the billing/portal issue and will provide Staff with contact information to assist members with billing/portal questions. Brandon reported on the “Game Ready” agreement has been finalized and the continued efforts in resolving the

tax issue. The Committee discussed “renting” vs “buying”. The Committee discussed additional potential vendors to negotiate master agreements.

C6. AIME Committee Nominations and Elections

The Committee discussed potential additional Committee members and offered recommendations. San Bernardino’s Associate Athletic Director has expressed an interest in joining the Committee and Anita Barker will reach out to the AD. Anita will follow up with Staff.

There was no action necessary for this item.

C7. Claims Administrator Service Agreement

Health Special Risks (HSR) has been providing claims administration services to the AIME program since July 1, 2015. The agreement is due to expire June 30, 2018. The Committee discussed the issue of uploading claims and they are not being tracked in the system. HSR is aware of the issue and immediately worked on the issue. Rob reported that the AIME program is scheduled for a claims audit in 2018. The audit will be conducted prior to the Committee’s next meeting. Staff recommended to table this item until the Committee’s next meeting. By doing so, the Committee will have an opportunity to review and discuss the audit findings and discuss the Third Party Administration agreement for the AIME program. Staff and Chair will work with HSR regarding the uploading/tracking of the claim issue. Staff work with HSR regarding the EOB procedure.

C8. CSURMA AIME Newsletter

The Committee discussed future newsletter items as follows:

- Educating membership regarding contract pricing and work with HSR to pay provider directly rather than involving the discount provider
- Information of the risk component that has been added to the AIME program
- Provide a link to previous Newsletter
- Update regarding master agreements
- Mental Health issue – need group of providers
- How to obtain a copy of the NCAA policy
- Navigating through claim reports
- Student athlete insurance coverage 101

C9. 2017/2018 Risk Management Training

The Committee discussed the need for mental health program for the athletes. Scott reported on the conference attended with Staff and educating the members of the transition between A-G and HSR. The Committee discussed concussions and best practice training.

C10. CSURMA AIME Other Business

The Committee discussed the following items:

- Athletic Trainer Certification (CAT) licensing issue and legislation – legislation is working on a new bill as the last bill was pulled. Should be finalized shortly
- Mental Health for athletes is a priority and important to look at the whole scope of mental health
- Sacramento has asked athletics to forward their medical records to athletics to avoid confusion and one place to collect data in an ERM database. Staff and Brandon to discuss further

C11. CSURMA AIME 2018 Meeting Calendar

The next Committee meeting is scheduled for May 14th at the Alliant Insurance office in Sacramento. Scott emphasized the importance of having Committee member attend in person. The October meeting is scheduled for October 15th and will be held at CSU Fullerton campus.

D. CLOSED SESSION

No items scheduled for closed session at today's meeting.

E. INFORMATION ITEMS

E1. AIME Committee and Staff Directory

Please provide revisions and updates to Stacey Weeks. Staff to revise Cindy Masner's telephone number.

F. Adjournment

The meeting was adjourned at 1:45 p.m.

AIME FINANCIAL STATEMENT AT MARCH 31, 2018

ISSUE: The Financial Statements at March 31, 2018 (unaudited) is attached for information purposes.

RECOMMENDATION: No action required; this item is presented as information only.

FISCAL IMPACT: None.

BACKGROUND: Accounting records are managed by the CSU Office of the Chancellor. Periodic statements are prepared by the Accountants to express the financial status of CSURMA's coverage programs.

PUBLICATION: None.

ATTACHMENT(S):

- a. AIME Financial Statements at March 31, 2018

California State University Risk Management Authority

Balance Sheets - Campus Programs as of 3/31/2018

(Unaudited)

	<u>Liability</u>	<u>Workers' Compensation</u>	<u>IDL/NDI/UI</u>	<u>Property</u>	<u>AIME</u>	<u>Auto Liability</u>	<u>Total Campus Programs as of 3/31/2018</u>
Assets:							
Cash and Investments	3,070,794	5,265,617	424,358	480,461	437,621	(84,364)	9,594,487
Other long-term investments	35,697,574	56,860,513	4,841,822	5,308,881	4,757,567	0	107,466,357
Accounts receivable	874,943	1,206,529	0	0	0	0	2,081,472
Loan receivable	0	0	0	0	0	0	0
Reinsurance receivable	0	133,358	0	0	0	0	133,358
Accrued interest receivable	(0)	0	0	0	0	0	(0)
Prepaid insurance	656,682	7,580,057	571	1,457,722	7,595	193,208	9,895,836
Prepaid expense	144,807	2,020,010	21,992	287,781	546,637	0	3,021,227
Total assets:	<u>40,444,800</u>	<u>73,066,084</u>	<u>5,288,743</u>	<u>7,534,844</u>	<u>5,749,420</u>	<u>108,844</u>	<u>132,192,736</u>
Liabilities:							
Accounts payable	60,931	706,638	3,243,031	7,166	503,915	0	4,521,681
Unearned revenue	3,484,414	9,084,405	3,750,000	914,393	1,126,583	207,378	18,567,172
SELF assessment liability	0	6,818,219	0	0	0	0	6,818,219
Reported claims	12,475,774	26,647,833	0	0	110,893	0	39,234,500
Claims incurred but not reported	10,985,689	13,056,845	0	0	2,217,851	0	26,260,385
Total liabilities:	<u>27,006,808</u>	<u>56,313,940</u>	<u>6,993,031</u>	<u>921,559</u>	<u>3,959,241</u>	<u>207,378</u>	<u>95,401,957</u>
Fund balance	13,437,992	16,752,144	(1,704,288)	6,613,285	1,790,179	(98,533)	36,790,779
Total liabilities and fund balance	<u>40,444,800</u>	<u>73,066,084</u>	<u>5,288,743</u>	<u>7,534,844</u>	<u>5,749,420</u>	<u>108,844</u>	<u>132,192,736</u>

California State University Risk Management Authority
Income Statements - Campus Programs as of 3/31/2018
(Unaudited)

	Liability	Workers' Compensation	IDL/NDI/UI	Property	AIME	Auto Liability	Total Campus Programs
OPERATING REVENUES:							
Contributions	12,412,350	27,253,216	11,250,000	6,726,340	3,379,748	622,132	61,643,785
Reinsurance premiums	(1,388,262)	0	0	(3,961,187)	0	0	(5,349,449)
Total operating revenues:	11,024,088	27,253,216	11,250,000	2,765,152	3,379,748	622,132	56,294,336
OPERATING EXPENSES:							
DIRECT PROGRAM EXPENSES:							
Claims payment & legal expenses	8,141,651	11,091,365	11,899,154	2,015,160	2,339,448	0	35,486,777
Deductible recoveries	(3,764,470)	0	0	0	0	0	(3,764,470)
Claims administrators	0	2,749,404	56,699	0	150,000	0	2,956,103
Claims management information system	48,423	77,257	15,309	8,379	4,552	0	153,919
Program administrator	201,803	536,487	129,723	162,380	7,940	0	1,038,333
Brokerage commissions	266,126	157	63	418,239	1,839	0	686,423
Insurance premiums	2,372,469	22,735,123	0	1,297,124	14,479	579,625	26,998,819
Taxes, assessments & fees	235,950	0	0	0	0	0	235,950
Actuarial services	4,932	5,712	173	102	2,803	0	13,722
Miscellaneous program services	1,661	0	0	0	0	0	1,661
Workshops/training	23,697	42,669	14,792	7,120	0	0	88,279
Loss control	187,919	10,621	0	47,381	0	0	245,922
Reinsurance/excess recovery	0	(9,120,875)	0	0	0	0	(9,120,875)
Program committee	131	282	116	69	2,520	0	3,118
Dividend distributions	3,304,943	3,722,665	0	0	0	0	7,027,608
Total direct program expenses:	11,025,235	31,850,866	12,116,029	3,955,955	2,523,580	579,625	62,051,290
GENERAL & ADMINISTRATIVE EXPENSES:							
Financial audit	5,505	12,847	5,303	2,917	1,593	0	28,164
Executive committee & board expenses	428	959	396	226	119	0	2,127
JPA insurance	1,813	4,242	1,746	962	524	0	9,288
Memberships, associations & dues	2,913	20,435	679	405	208	0	24,639
Chancellor's office accounting services	43,349	101,170	41,763	22,969	12,542	0	221,793
Risk management expenses	101,732	236,142	97,481	55,685	29,285	0	520,326
Miscellaneous indirect services	4,200	7,834	3,099	1,747	936	0	17,816
Total general & administrative expenses:	159,940	383,629	150,466	84,910	45,207	0	824,152
Total operating expenses:	11,185,175	32,234,495	12,266,495	4,040,865	2,568,787	579,625	62,875,442
NON-OPERATING REVENUES:							
Investment income	(152,286)	(251,286)	35,898	(13,820)	(24,512)	0	(406,007)
Total non-operating revenues:	(152,286)	(251,286)	35,898	(13,820)	(24,512)	0	(406,007)
BEGINNING RETAINED EARNINGS	14,251,365	22,169,586	(723,690)	7,902,818	503,731	(141,041)	43,962,769
ADJUSTMENTS TO RETAINED EARNINGS	(500,000)	(184,876)	0	0	500,000	0	(184,876)
TOTAL ADJUSTED RETAINED EARNINGS	13,751,365	21,984,710	(723,690)	7,902,818	1,003,731	(141,041)	43,777,893
NET SURPLUS/(DEFICIT)	(313,373)	(5,232,566)	(980,597)	(1,289,533)	786,448	42,508	(6,987,113)
ENDING RETAINED EARNINGS	13,437,992	16,752,144	(1,704,288)	6,613,285	1,790,179	(98,533)	36,790,779

AIME LOSS REPORTS AND CLAIM TRENDS

ISSUE: The Committee will hear a report from Health Special Risks (HSR), the Claims Administrator on loss experience and claim trends for the period beginning July 1, 2015.

RECOMMENDATION: No action is requested.

FISCAL IMPACT: Information Item only.

BACKGROUND: HSR provides third party claims administration. Effective July 1, 2015

PUBLICATION: None

ATTACHMENT(S):

- a. Monthly Claims Payment Summaries by Campus/Paid at March 31, 2018.



California State University Risk Management Authority

ATHLETIC INJURY MEDICAL EXPENSE COMMITTEE MEETING

MONDAY MAY 14, 2018, 10:30 AM PDT

**Alliant Insurance Services, Inc.
2180 Harvard Street, Suite 460
Sacramento, CA 95815**

Health Special Risk, Inc.

**AIME Loss Reports & Claim Trends
as of March 31, 2018**

Tom Lenihan, President, Health Special Risk, Inc.
HSR Plaza II, 4100 Medical Parkway, Carrollton, Texas 75007
(972) 512-5600 - www.healthspecialrisk.com

CSURMA CLAIMS PAID ANALYSIS

Year # 1: 2015/2016 Policy Year

CSU Campus	# of Injuries	# of Claims	# Injuries w Primary Insurance payments	% of Total Injuries	Total Amount Claimed	Primary Insurance Payment	CSU Campus Discount	HSR PPO Discounts	HSR Payments
CALIFORNIA MARITIME ACADEMY	34	43	28	82%	\$78,815	\$10,637	\$0	\$14,660	\$10,998
CSPU, POMONA	54	89	40	74%	\$113,434	\$27,758	\$0	\$14,365	\$25,113
CSPU, SAN LUIS OBISPO	672	1,104	522	78%	\$1,374,045	\$256,190	\$2,384	\$111,870	\$232,126
CSU, BAKERSFIELD	227	408	184	81%	\$551,406	\$96,672	\$0	\$32,229	\$98,108
CSU, CHICO	52	85	47	90%	\$465,357	\$129,018	\$0	\$2,475	\$34,068
CSU, DOMINGUEZ HILLS	110	245	59	54%	\$697,265	\$34,875	\$49,049	\$264,877	\$242,834
CSU, EAST BAY	15	20	9	60%	\$12,703	\$893	\$0	\$0	\$5,147
CSU, FRESNO	367	567	190	52%	\$2,495,201	\$200,487	\$674,444	\$324,111	\$407,157
CSU, FULLERTON	283	405	173	61%	\$451,089	\$45,149	\$19,765	\$69,569	\$147,458
CSU, LONG BEACH	417	644	234	56%	\$924,827	\$130,701	\$112,303	\$135,848	\$252,386
CSU, LOS ANGELES	39	80	11	28%	\$207,636	\$3,158	\$0	\$124,354	\$77,517
CSU, MONTEREY BAY	286	422	227	79%	\$523,117	\$115,114	\$19,200	\$62,354	\$95,807
CSU, NORTHRIDGE	234	352	124	53%	\$1,043,992	\$27,493	\$245,493	\$271,779	\$317,577
CSU, SACRAMENTO	748	1,271	497	66%	\$2,845,071	\$551,262	\$32,439	\$543,483	\$699,702
CSU, SAN BERNARDINO	55	83	27	49%	\$154,099	\$8,790	\$0	\$4,119	\$17,868
CSU, SAN MARCOS	72	124	48	67%	\$180,452	\$27,325	\$13,513	\$29,993	\$54,639
CSU, STANISLAUS	45	87	35	78%	\$390,595	\$100,315	\$0	\$8,571	\$28,491
HUMBOLDT STATE UNIVERSITY	47	65	37	79%	\$334,646	\$79,492	\$0	\$0	\$24,112
SAN DIEGO STATE UNIVERSITY	900	1,199	361	40%	\$2,097,935	\$263,623	\$202,523	\$241,823	\$410,285
SAN FRANCISCO STATE UNIVERSITY	73	104	53	73%	\$405,963	\$99,550	\$18,929	\$50,412	\$86,666
SAN JOSE STATE UNIVERSITY	490	712	360	73%	\$2,073,605	\$246,861	\$435,448	\$122,874	\$317,686
SONOMA STATE UNIVERSITY	76	135	62	82%	\$496,513	\$139,118	\$0	\$29,943	\$66,524
Totals:	5,296	8,244	3,328	63%	\$17,917,767	\$2,594,480	\$1,825,489	\$2,459,709	\$3,652,268

Refreshed On: 3/31/2018 12:52

CSURMA CLAIMS PAID ANALYSIS

Year # 2: 2016/2017 Policy Year

CSU Campus	# of Injuries	# of Claims	# Injuries w Primary Insurance payments	% of Total Injuries	Total Amount Claimed	Primary Insurance Payment	CSU Campus Discount	HSR PPO Discounts	HSR Payments
CALIFORNIA MARITIME ACADEMY	21	37	17	81%	\$87,461	\$25,211	\$0	\$0	\$11,018
CSPU, POMONA	79	192	45	57%	\$262,955	\$21,690	\$18,235	\$48,190	\$61,071
CSPU, SAN LUIS OBISPO	666	1,093	484	73%	\$1,171,673	\$156,500	\$3,713	\$186,382	\$283,564
CSU, BAKERSFIELD	277	486	176	64%	\$803,402	\$94,424	\$0	\$225,896	\$178,213
CSU, CHICO	51	88	43	84%	\$445,276	\$65,279	\$0	\$1,690	\$18,848
CSU, DOMINGUEZ HILLS	165	287	74	45%	\$716,610	\$75,937	\$39,500	\$159,415	\$259,218
CSU, EAST BAY	43	59	25	58%	\$167,872	\$16,947	\$0	\$321	\$16,017
CSU, FRESNO	336	498	201	60%	\$1,974,029	\$253,400	\$610,407	\$172,550	\$311,425
CSU, FULLERTON	289	423	161	56%	\$522,448	\$64,482	\$7,494	\$100,197	\$130,197
CSU, LONG BEACH	377	609	240	64%	\$665,154	\$100,402	\$45,271	\$90,022	\$156,651
CSU, LOS ANGELES	34	93	20	59%	\$244,944	\$13,163	\$0	\$86,565	\$44,384
CSU, MONTEREY BAY	172	201	89	52%	\$205,444	\$72,842	\$4,565	\$12,515	\$46,680
CSU, NORTHRIDGE	142	258	80	56%	\$817,473	\$43,261	\$24,993	\$191,899	\$174,882
CSU, SACRAMENTO	630	1,158	299	47%	\$1,548,692	\$124,454	\$119,286	\$311,279	\$519,447
CSU, SAN BERNARDINO	72	105	43	60%	\$141,786	\$20,057	\$0	\$31,752	\$22,925
CSU, SAN MARCOS	70	128	61	87%	\$429,641	\$54,870	\$3,118	\$35,427	\$49,875
CSU, STANISLAUS	44	67	41	93%	\$219,315	\$75,448	\$0	\$2,934	\$25,675
HUMBOLDT STATE UNIVERSITY	33	49	24	73%	\$234,440	\$87,161	\$0	\$340	\$40,150
SAN DIEGO STATE UNIVERSITY	520	708	177	34%	\$1,367,620	\$77,517	\$439,440	\$107,765	\$270,793
SAN FRANCISCO STATE UNIVERSITY	52	71	40	77%	\$267,704	\$54,320	\$0	\$2,318	\$11,314
SAN JOSE STATE UNIVERSITY	327	520	223	68%	\$934,496	\$180,499	\$150,184	\$53,166	\$170,379
SONOMA STATE UNIVERSITY	79	122	69	87%	\$169,814	\$83,727	\$0	\$1,863	\$27,866
Totals:	4,479	7,252	2,632	59%	\$13,398,250	\$1,761,589	\$1,466,206	\$1,822,486	\$2,830,590

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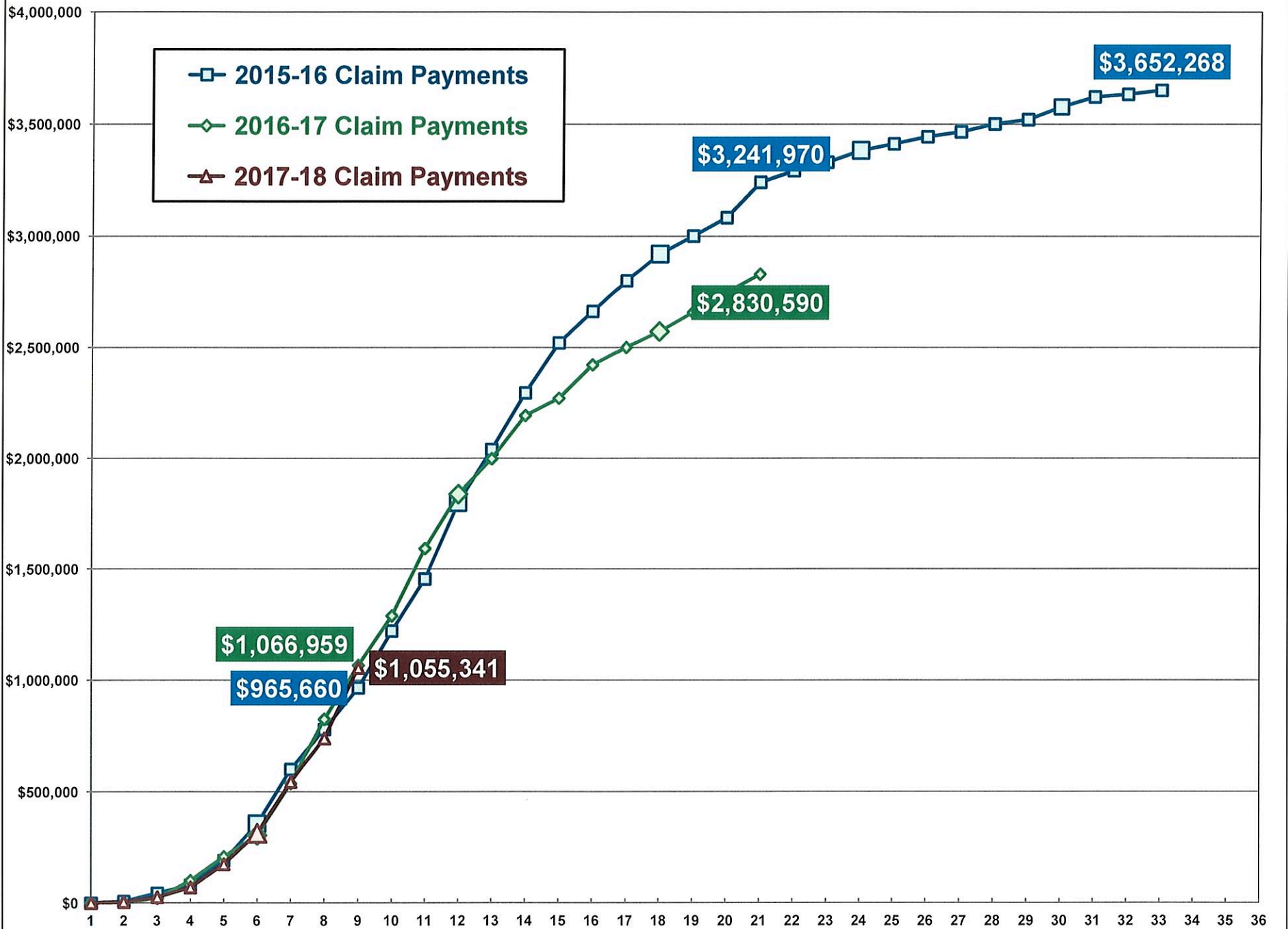
CSURMA CLAIMS PAID ANALYSIS

Year # 3: 2017/2018 Policy Year

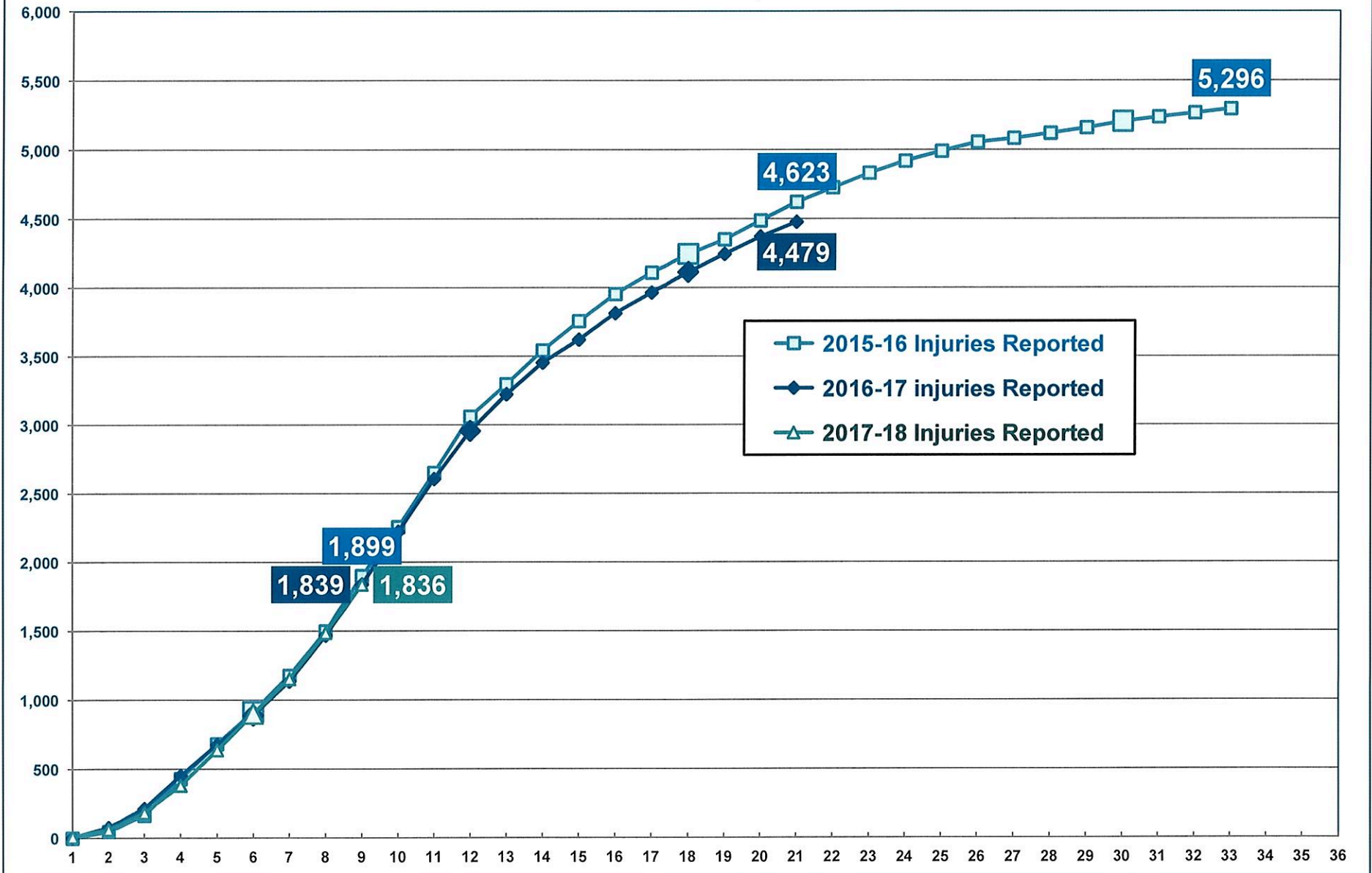
CSU Campus	# of Injuries	# of Claims	# Injuries w Primary Insurance payments	% of Total Injuries	Total Amount Claimed	Primary Insurance Payment	CSU Campus Discount	HSR PPO Discounts	HSR Payments
CALIFORNIA MARITIME ACADEMY	32	41	25	78%	\$22,824	\$6,095	\$0	\$1,076	\$5,972
CSPU, POMONA	51	100	32	63%	\$43,279	\$8,709	\$0	\$8,186	\$11,158
CSPU, SAN LUIS OBISPO	227	341	110	48%	\$198,668	\$35,838	\$684	\$5,713	\$39,275
CSU, BAKERSFIELD	137	249	64	47%	\$381,353	\$22,457	\$44	\$166,122	\$121,367
CSU, CHICO	14	25	8	57%	\$86,330	\$10,798	\$0	\$21,862	\$16,297
CSU, DOMINGUEZ HILLS	68	133	17	25%	\$308,838	\$11,178	\$38,898	\$94,243	\$131,396
CSU, EAST BAY	26	31	8	31%	\$14,957	\$3,104	\$0	\$0	\$1,505
CSU, FRESNO	130	212	62	48%	\$531,989	\$12,413	\$318,789	\$13,421	\$121,439
CSU, FULLERTON	110	161	34	31%	\$221,796	\$17,488	\$1,251	\$72,487	\$63,743
CSU, LONG BEACH	156	192	41	26%	\$156,472	\$31,669	\$11,235	\$17,785	\$33,539
CSU, LOS ANGELES	9	17	6	67%	\$34,534	\$3,308	\$0	\$0	\$2,741
CSU, MONTEREY BAY	97	105	30	31%	\$80,796	\$16,802	\$725	\$2,647	\$12,624
CSU, NORTHRIDGE	61	106	16	26%	\$569,243	\$28,420	\$20,880	\$242,866	\$153,726
CSU, SACRAMENTO	337	532	134	40%	\$678,657	\$105,542	\$180,586	\$44,020	\$161,487
CSU, SAN BERNARDINO	24	34	5	21%	\$32,744	\$289	\$0	\$19,728	\$11,312
CSU, SAN MARCOS	32	44	24	75%	\$25,941	\$9,234	\$717	\$0	\$6,263
CSU, STANISLAUS	5	7	4	80%	\$17,026	\$3,834	\$0	\$4,111	\$1,558
HUMBOLDT STATE UNIVERSITY	5	5	4	80%	\$4,050	\$1,635	\$0	\$0	\$1,455
SAN DIEGO STATE UNIVERSITY	54	73	17	31%	\$308,342	\$34,576	\$115,102	\$8,857	\$37,546
SAN FRANCISCO STATE UNIVERSITY	12	20	4	33%	\$10,050	\$0	\$0	\$0	\$5,965
SAN JOSE STATE UNIVERSITY	231	352	127	55%	\$593,628	\$108,445	\$232,803	\$21,337	\$109,508
SONOMA STATE UNIVERSITY	18	31	8	44%	\$83,216	\$42,335	\$0	\$115	\$5,465
Totals:	1,836	2,811	780	42%	\$4,404,734	\$514,170	\$921,713	\$744,576	\$1,055,341

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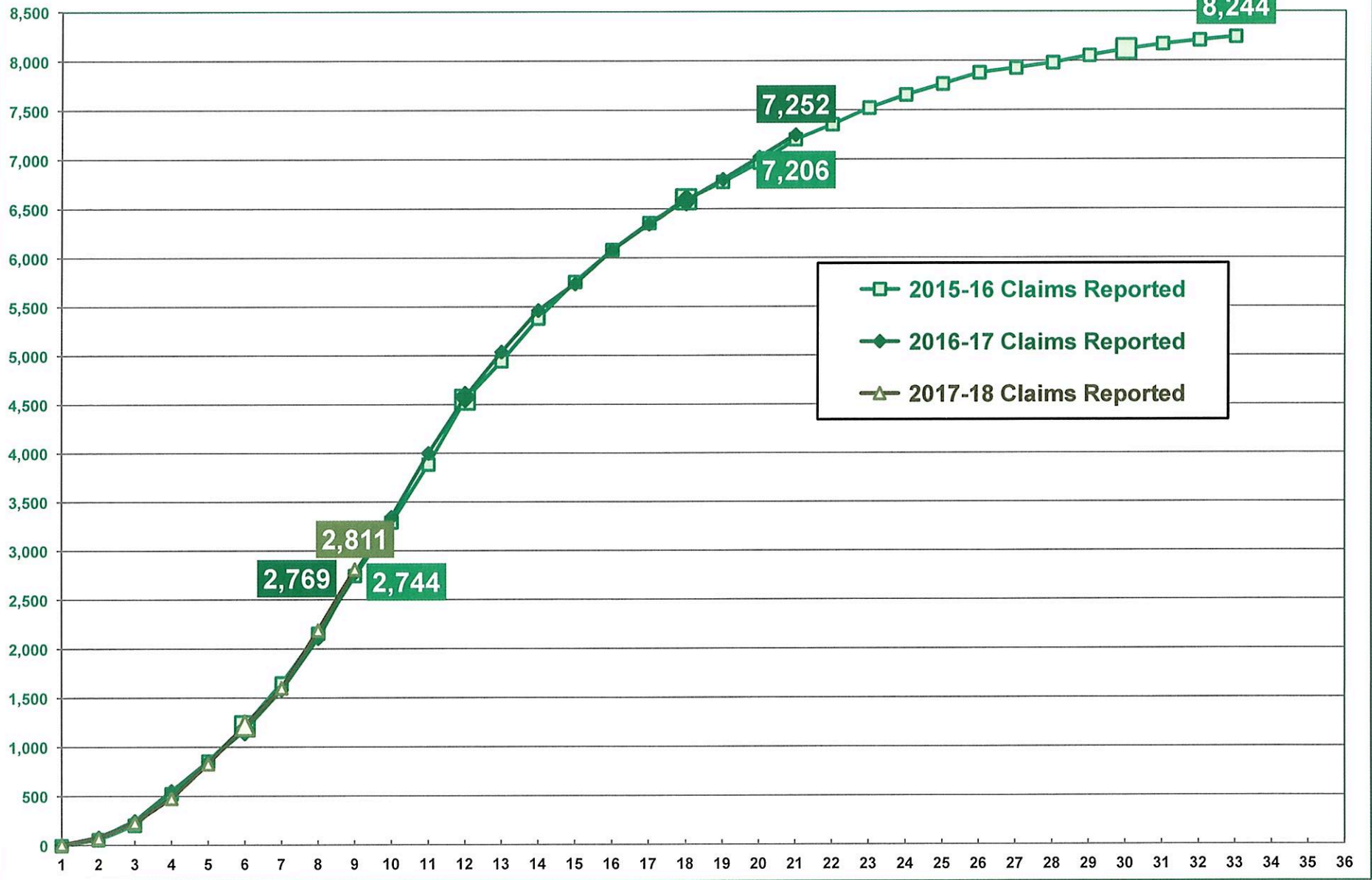
Health Special Risk, Inc. - CSURMA AIME Policy Year-to-Date HSR Claim Payments
as of March 31, 2018



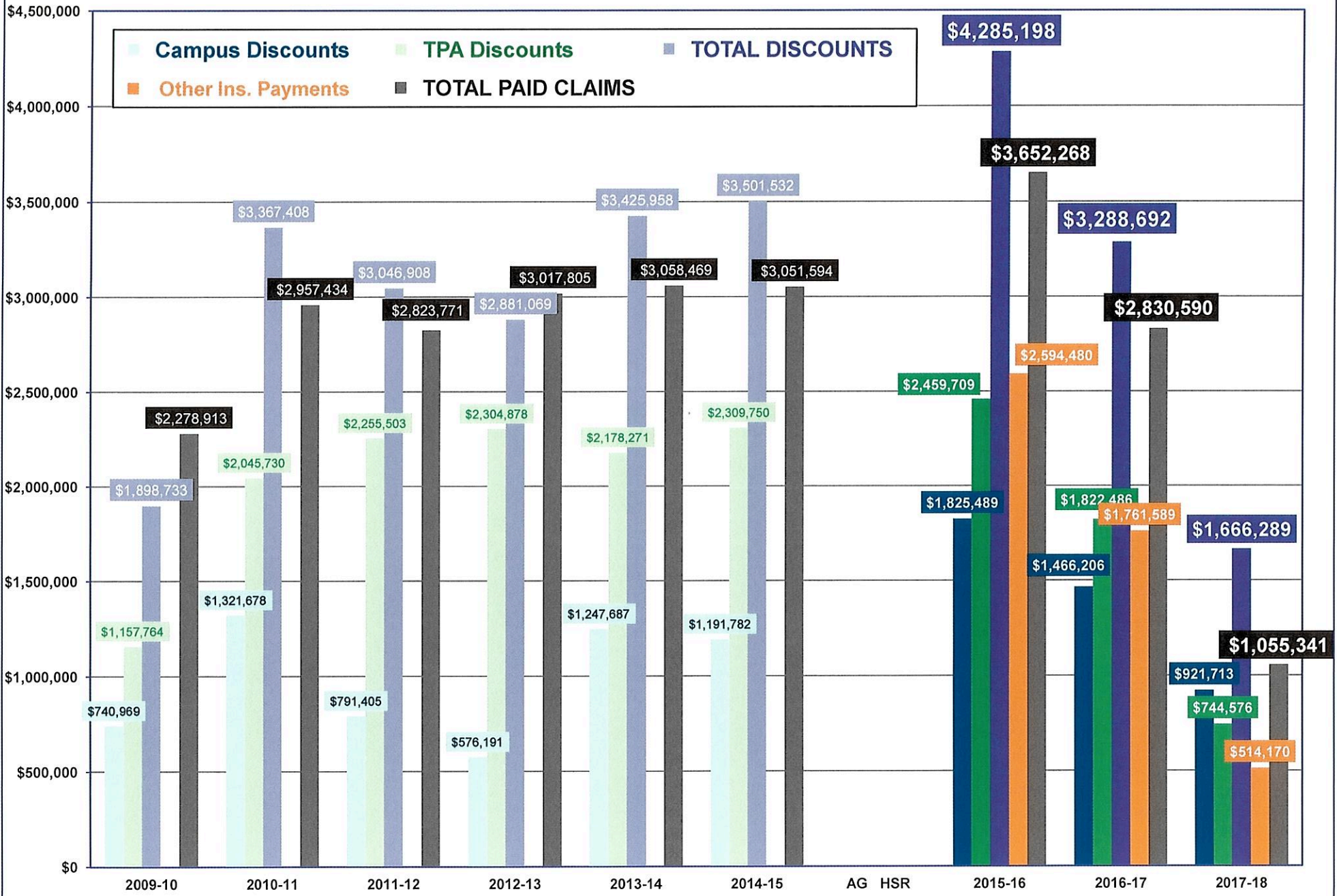
Health Special Risk, Inc. - CSURMA AIME Policy Year-to-Date Injuries Reported
as of March 31, 2018



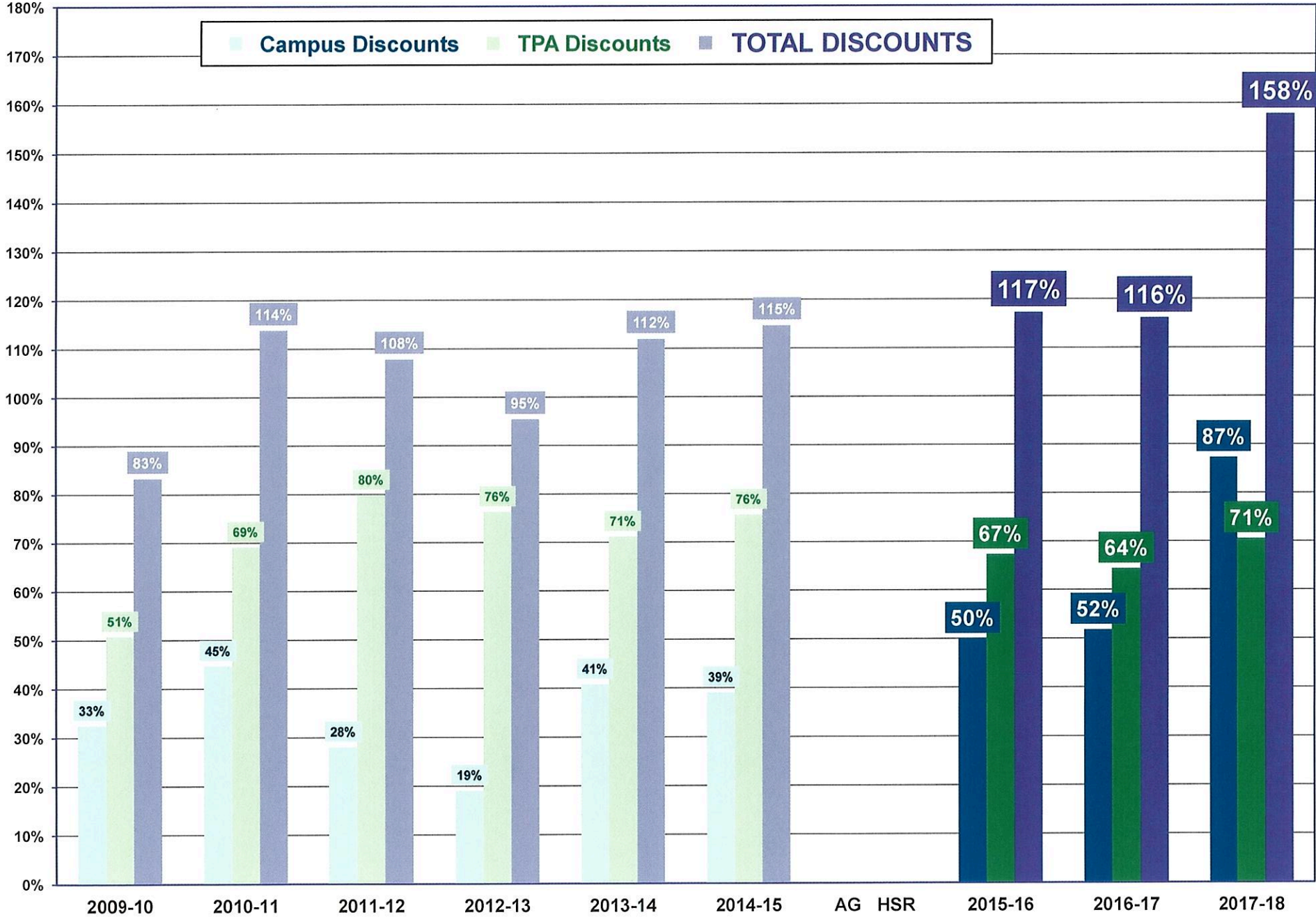
Health Special Risk, Inc. - CSURMA AIME Policy Year-to-Date Claims Received
as of March 31, 2018



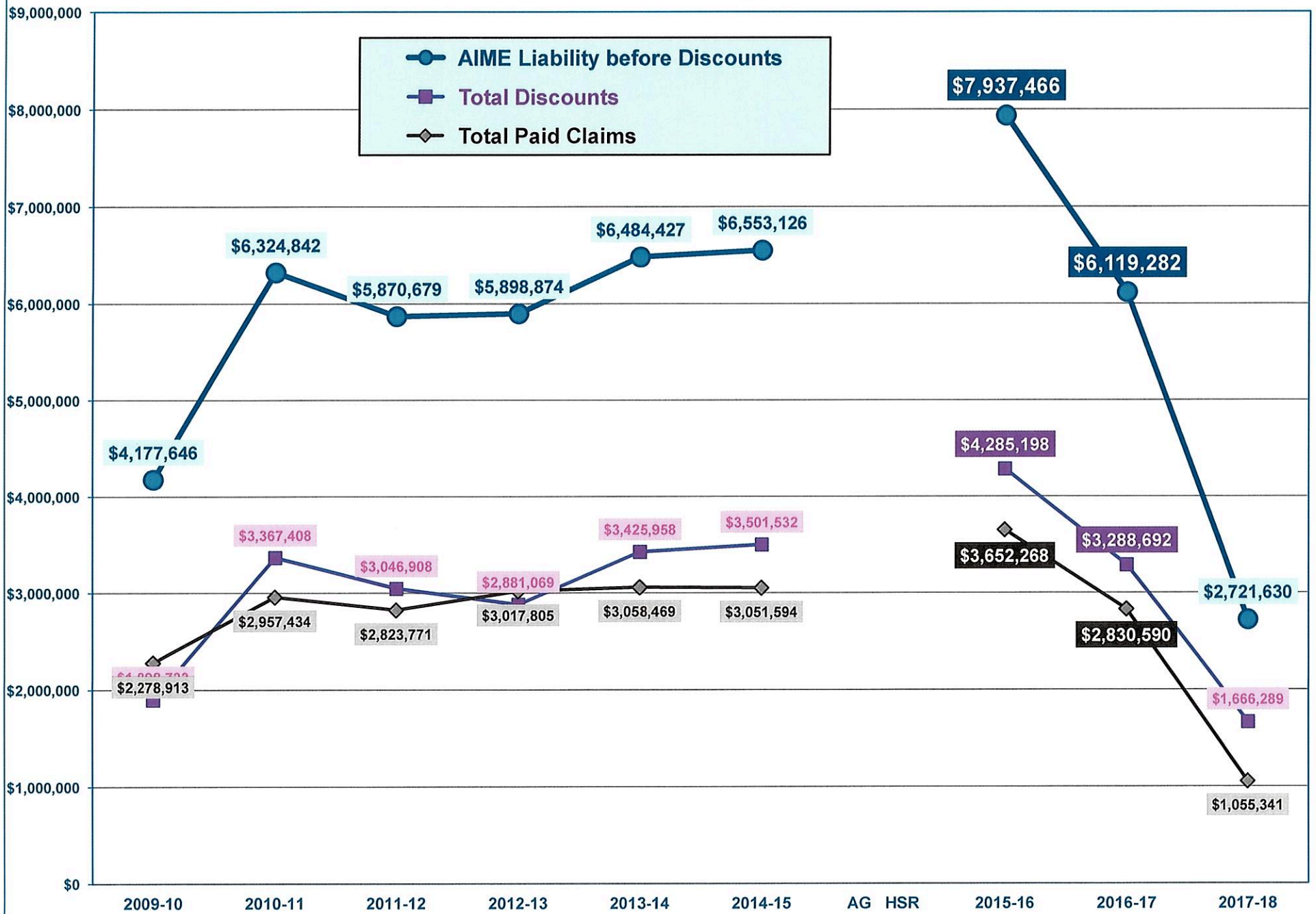
Health Special Risk - CSURMA Discounts Achieved vs. Paid Claims Amounts as of March 31, 2018



Health Special Risk, Inc. - CSURMA Discount % vs. Total Paid Claims
as of March 31, 2018



Health Special Risk, Inc. - AIME Overall Claims Liability before Discounts as of March 31, 2018



CSURMA EXECUTIVE COMMITTEE REPORT

ISSUE: The AIME Committee will receive a report from the CSURMA Executive Committee Liaison, Jody Van Leuven, regarding the Executive Committee's April 2018 meeting.

RECOMMENDATION: This is an information item only; no action is required.

FISCAL IMPACT: None.

BACKGROUND: Lisa Kao, CSU Fresno, is the Executive Committee Liaison for AIME. Jody Van Leuven, Assistant Director Systemwide Risk Manager, CSU Chancellor's Office.

PUBLICATION: None.

ATTACHMENT(S): None.

FY 2018/19 OPERATING BUDGET

ISSUE: CSURMA’s next fiscal year begins on July 1, 2018. Upon the recommendation of the Executive Committee, the FY 2018/19 operating budget was adopted by the Board of Directors on April 25, 2018. The Chancellor’s Office Enterprise Accounting Services and the CSURMA Program Administrator worked together to develop the FY 2018/19 budget proposal.

AIME separately develops a budget for its coverage program. The AIME Committee is asked to review and approve its budget, making amendments as it deems appropriate. Any amendments approved by the AIME Committee today will be included the Midterm Budget Amendment for the Executive Committee’s approval.

RECOMMENDATION: The AIME Committee is asked to approve the budget for FY 2018/19 with changes as it deems appropriate.

FISCAL IMPACT: The proposed budget develops Total Revenues of \$4,660,547, Total Expenses of \$4,051,627 and Total Non-Operating Revenue of \$72,964, generating a Net Surplus of \$681,884 to be added to retained earnings.

BACKGROUND: The proposed budget is detailed in the draft document included with the agenda packet.

PUBLICATION: None.

ATTACHMENT(S): Proposed FY 2018/19 AIME Budget of Revenues and Expenses

CSURMA**Cash Flow Budget of Revenues and Expenses****Fiscal Year July 1, 2018 to June 30, 2019****FY 18/19 Proposed Budget****ADOPTED****CAMPUS ATHLETIC INJURY MEDICAL EXPENSE**

(Fund 14)

	<i>Amended</i> FY 17/18 <u>MTBA</u>	<i>Proposed</i> FY 18/19 <u>Budget</u>	Budget <u>Change</u>
Operating Revenues			
Contributions	4,506,330	4,660,547	154,217
Reinsurance Premiums	0	0	0
Total Operating Revenues	<u>4,506,330</u>	<u>4,660,547</u>	<u>154,217</u>
Operating Expenses			
<i>Direct Program Expenses</i>			
Claims Payments & Legal Expenses	3,552,483	3,717,567	165,084
Deductible Recoveries	0	0	0
Claims Administrators	195,000	195,000	0
Management Information System	13,200	4,145	-9,055
Program Administrators	10,586	10,586	0
Brokerage Commissions & Fees	2,000	2,000	0
Insurance Premiums (net of brokerage)	19,800	19,800	0
Taxes, Assessments & Fees	0	0	0
Actuarial Services	6,033	5,787	-246
Claims Audit	8,000	0	-8,000
Coverage Counsel	0	0	0
Program Legal	0	0	0
Miscellaneous Program Services	487	479	-8
Workshop/Training Expenses	10,000	10,000	0
Loss Control Expenses	0	0	0
Appraisals	0	0	0
Excess/Reinsurance Recoveries	0	0	0
Program Committee	3,000	3,000	0
Dividend Distributions	0	0	0

CSURMA**Cash Flow Budget of Revenues and Expenses
Fiscal Year July 1, 2018 to June 30, 2019****FY 18/19 Proposed Budget
ADOPTED****CAMPUS ATHLETIC INJURY MEDICAL EXPENSE**

(Fund 14)

	<i>Amended</i> FY 17/18 <u>MTBA</u>	<i>Proposed</i> FY 18/19 <u>Budget</u>	Budget <u>Change</u>
Total Direct Program Expenses	<u>3,820,589</u>	<u>3,968,364</u>	<u>147,775</u>
General & Administrative Expenses			
Financial Audit	1,593	1,677	83
Executive Committee & Board Expenses	1,583	1,630	47
JPA Insurance	728	766	38
Memberships, Associations & Dues	341	2,062	1,721
Chancellor's Office Accounting Services	16,728	18,424	1,696
Chancellor's Office Risk Management Services	47,089	52,255	5,166
JPA Accreditation	319	0	-319
JPA Legal	4,923	5,131	208
Miscellaneous Expenses	1,251	1,317	66
Total General & Administrative Expenses	<u>74,556</u>	<u>83,263</u>	<u>8,706</u>
Total Operating Expenses	<u>3,895,145</u>	<u>4,051,627</u>	<u>156,482</u>
Non-Operating Revenues			
Investment Income	74,291	72,964	-1,326
Interest Income - Loans	0	0	0
Miscellaneous Fee Revenue	0	0	0
Total Non-Operating Revenues	<u>74,291</u>	<u>72,964</u>	<u>-1,326</u>
Net Surplus (Deficit)	<u>685,476</u>	<u>681,884</u>	
Beginning Retained Earnings	1,003,731	1,689,206	
Ending Retained Earnings	1,689,206	2,371,091	

RENEWAL OF TRAVEL ACCIDENT INSURANCE

ISSUE: AIME purchases Travel Accident insurance to augment its self-insurance risk pool for Athletic Injury Medical Expense. The Committee will be asked to discuss the renewal of the Travel Accident insurance coverage.

RECOMMENDATION: The Committee will be asked to review and discuss the Travel Accident policy, taking action as necessary.

FISCAL IMPACT: An amount for the premium to renew the Travel Accident insurance is included in the FY 2018/19 AIME budget.

BACKGROUND: The AIME program carries Student Travel Accident coverage. A firm renewal quote has been received to renew the Travel Accident / AD&D coverage.

PUBLICATION: None

ATTACHMENT(S):

- a. Travel Accident Insurance Proposal Summary (FY 18/19)



Athletic Injury Medical Expense (AIME) Program July 1, 2018 – June 30, 2019

Insurer: CSURMA (Self Insured Plan of Benefits)
AXIS Insurance Company (Travel Accident and AD&D)

Policy No.: COSB-50821-926 -- TBD

Covered Name Entity: California State University Risk Management Authority (CSURMA)

Covered Members:

1. California State University, Bakersfield
2. California State University, Chico
3. California State University, Dominguez Hills
4. California State University, East Bay
5. California State University, Fresno
6. California State University, Fullerton
7. Humboldt State University
8. California State University, Long Beach
9. California State University, Los Angeles
10. California Maritime Academy
11. California State University, Monterey Bay
12. California State University, Northridge
13. California State Polytechnic University, Pomona
14. California State University, Sacramento
15. California State University, San Bernardino
16. San Diego State University
17. San Francisco State University
18. San Jose State University
19. California Polytechnic State University, San Luis Obispo
20. California State University, San Marcos
21. Sonoma State University
22. California State University, Stanislaus

Coverage Parties: Any regularly enrolled student who is a participant on the intercollegiate team roster of the participating CSU campus, or is engaged in scheduled activities to become a roster participant of an intercollegiate team of the participating CSU campus.

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.



Covered Activities:

Self Insured Plan of Benefits:

Regularly scheduled intercollegiate sports events and the supervised or customary activities within the scope of such sport. Coverage includes the sports listed on the sports census from each participating CSU campus.

Travel Accident and AD&D (AXIS Insurance Company):

Class 1: Provides coverage benefits while participating in the supervised and sponsored participation, practice or off season conditioning of a participating intercollegiate sport.

Class 2: Provides coverage benefits while participating in the supervised and sponsored group travel only for practice or off season conditioning of a participating intercollegiate sport.

Scope of Coverage:

- Excess Accident provision
- HMO/PPO provision
- Expanded medical
- Re-injuries and Aggravations of prior injury
- Cardiovascular accident / similar traumatic event caused by exertion
- Third Party Refunds are defined

Limits / Sub-limit / Deductible:

Self Insured Plan (Plan of Benefits)CSURMA

\$90,000 Each Condition

\$0 Deductible

104 weeks Benefit Period

Travel Accident and Accidental Death & Dismemberment (AXIS Insurance Company)

\$15,000 Accidental Death & Dismemberment

\$90,000 Accident Medical Expense

\$25,000 Deductible (Travel Accident Medical Only)

260 weeks Benefit Period

Exclusion:

- Suicide
- Travel outside of the United States

Program Administrator:

Alliant Insurance Services
100 Pine Street, 11th Floor
San Francisco, CA 94111

Stacey Weeks: (415) 403-1448 / sweeks@alliant.com

Rob Leong: (415) 403-1441 / rleong@alliant.com

Claims Reporting:

TBD

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.

CLAIMS ADMINISTRATION AUDIT RESULTS

ISSUE: CSURMA engaged Gary Jennings of Strategic Claims Direction (SCD) to conduct an onsite performance review of Health Special Risk (HSR), AIME's claims administrator. The review was performed in March 2018 and the auditor prepared a written report of his findings and recommendations for review at today's meeting.

SCD performed the last claims audit for AIME in 2013 when claims were handled by A-G Administrators. A claims audit was due for AIME in 2015, but deferred to 2018 due to the change in claims administrator. To ensure consistency of review, SCD was selected to perform the claims audit of HSR this year. Mr. Jennings will provide a verbal summary of the audit report at today's meeting.

RECOMMENDATION: The Committee is asked to accept the audit report and provide direction to staff as it considers appropriate.

FISCAL IMPACT: A fee for audit services is included in the FY 2017/18 budget.

BACKGROUND: In accordance with Policy and Procedure No. 5, it is the policy of CSURMA that its third-party claims administrators (TPAs) are to be audited on a periodic basis to ensure the Authority is receiving high quality services. Further, it is CSURMA's procedure that the audits are performed biennially such that Campus Liability, Campus Worker's Compensation, AIME, and AORMA Liability occur in odd-numbered calendar years; and AORMA Workers' Compensation occurs in even-numbered calendar years.

PUBLICATION: None.

ATTACHMENT(S): SCD's audit report will be handed out at today's meeting.

CLAIMS ADMINISTRATOR SERVICE AGREEMENT

ISSUE: Health Special Risks (HSR) has been providing claims administration services to AIME program since July 1, 2015. The service agreement provides terms for HSR to continue claims administration services for all member claims.

RECOMMENDATION: The Committee will be asked to review and discuss HSR's renewal proposal, and take action as necessary.

FISCAL IMPACT: The proposed fee structure proposed by HSR is within the operating budget adopted by the Committee at its May 2017 meeting.

BACKGROUND: HSR has been providing claims administration services to AIME since July 1, 2015.

ATTACHMENT(S): None.

**REVIEW OF THE AIME COMMITTEE
NOMINATIONS AND ELECTIONS**

ISSUE: Effective July 1, 2018, four seats were up for election to serve two-year terms. The Chair's term ended June 30, 2018. The Committee will be asked to review the Terms of Office and discuss nominations for the four seats up for election as well as discuss additional Committee members.

RECOMMENDATION: The Committee is asked to propose a slate of candidates for nominations to elect four new Committee members to serve a two-year term effective July 1, 2018 - June 30, 2020.

FISCAL IMPACT: None

BACKGROUND: AIME Committee members serve two-year terms. The goal of staggering the seat elections is to maintain continuity, so that AIME benefits from the expertise Committee members develop during their terms. The AIME Committee Chair serves a two-year term.

PUBLICATION: None

ATTACHMENT(S):

- a. AIME Committee Terms of Office

CSURMA

AIME TERMS OF OFFICE at July 2018

Position	7/1/09 - 6/30/10	7/1/10 - 6/30/11	7/1/11 - 6/30/12	7/1/12 - 6/30/13	7/1/13 - 6/30/14	7/1/14 - 6/30/15	7/1/15 - 6/30/16	7/1/16 - 6/30/17	7/1/17 - 6/30/18	7/1/18 - 6/30/19	
Member - Chair	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006
Member	Kelli Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008
Member	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	TBD
Member	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Steigerwald (San Diego) 01/2014	TBD	Rivera (Fullerton) 10/2015	Rivera (Fullerton) 10/2015	Rivera (Fullerton) 10/2015	Rivera (Fullerton) 10/2015
Member	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	TBD	Rudy (Sonoma) 01/2017	Rudy (Sonoma) 01/2017	TBD
Member	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Bridges (Los Angeles) 01/2014	Bridges (Los Angeles) 01/2014	Barker (Chico) 10/2015	Barker (Chico) 10/2015	Barker (Chico) 10/2015	Barker (Chico) 10/2015	Barker (Chico) 10/2015
Member	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Kite (Northridge) 07/2011	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	TBD	TBD
Member	N/A	N/A	N/A	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Padilla (Sacramento) 10/15	Padilla (Sacramento) 10/2015	Padilla (Sacramento) 10/2015	Padilla (Sacramento) 10/2015	TBD
Member	N/A	N/A	N/A	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	TBD
EC Liason	Wight (Monterey Bay)	Wight (Monterey Bay)	Wight (Monterey Bay)	Thorpe (Chico)	Thorpe (Chico)	Thorpe (Chico)	Van Leuven (San Bernardino)	Van Leuven (San Bernardino)	Van Leuven (San Bernardino)	Van Leuven (San Bernardino)	Kao (Fresno)

**CSURMA ATHLETIC INJURY MEDICAL EXPENSE (AIME)
NEWSLETTER**

ISSUE: The CSURMA Athletic Injury Medical Expense (AIME) Committee has developed a Newsletter in an effort to communicate the AIME program policy and procedures and athletic news with the AIME members. The Committee will be asked to discuss and recommend items for its next issue of the AIME Newsletter.

RECOMMENDATION: This is an information item only; no action is required.

FISCAL IMPACT: None.

BACKGROUND: The CSURMA AIME Committee at its January 2017 meeting approved the development of the AIME Newsletter. The purpose of the Newsletter is to communicate the best policy and procedures, provide athletic news, reports and events to the CSURMA AIME members.

PUBLICATION: None.

ATTACHMENT(S): None.

REVIEW OF CSURMA AIME 2018 CALENDAR

ISSUE: Proposed meetings of the AIME Committee have been scheduled for the calendar year 2018. The Committee will be asked to set meeting dates and adopt a schedule for 2018 AIME meetings.

Description	Month	Day	Time	Location
AIME Committee	January	22	10:30 a.m.	CSU Long Beach
AIME Committee	May	14	10:30 a.m.	Alliant – Sacramento
AIME Committee	October	15	10:30 a.m.	CSU Fullerton

RECOMMENDATION: It is recommended that the Committee discuss the scheduling of its 2018 meetings and provide direction to Staff as appropriate.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: The approved calendar will be posted on the CSURMA website and will be included in all of the agenda packets.

ATTACHMENT:

- a. 2018 CSURMA AIME Meeting Calendar



California State University Risk Management Authority

2018 CSURMA MEETING CALENDAR

JANUARY				FEBRUARY				MARCH			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
8 - 11	3:00 PM	EC (AOA Conference)	San Diego	23	1:00 PM	PC	Teleconference	9	10:00 AM	AORMA	TBD
		AOA Annual Conference	San Diego					9	2:00 PM	EC	TBD
22	10:30 AM	AIME	Long Beach					10	8:30 AM	EC LRP	TBD
APRIL				MAY				JUNE			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
				4	10:00 AM	AORMA	Long Beach	TBD		AOA EC	TBD
				4	2:00 PM	BOD Orientation	Teleconference	22	1:00 PM	PC	Teleconference
				5	8:30 AM	EC	Long Beach				
				5	10:30 AM	BOD	Long Beach				
				14	10:30 AM	AIME	Sacramento				
JULY				AUGUST				SEPTEMBER			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
TBD	11:00 AM	AORMA Officers Retreat	TBD	TBD		AOA EC	TBD	6	9:00 AM	AORMA New Member	TBD
								6	10:00 AM	AORMA LRP	TBD
								7	9:00 AM	AORMA	TBD
								7	4:00 PM	EC Orientation	TBD
								8	8:30 AM	EC	TBD
								28	1:00 PM	PC	Teleconference
OCTOBER				NOVEMBER				DECEMBER			
Date	Time	Committee	Location	Date	Time	Committee	Location	Date	Time	Committee	Location
19	10:00 AM	AORMA	Long Beach	TBD		AOA EC	TBD	7	10:00 AM	AORMA	TBD
20	8:30 AM	EC	Long Beach					8	8:30 AM	EC	TBD
20	10:30 AM	BOD	Long Beach					7	8:00 AM	PC	San Francisco
15	10:30 AM	AIME	Fullerton								

AORMA = Auxiliary Organizations Risk Management Alliance Committee
 AIME = Athletic Injury Medical Expense Committee
 MSLCTC = AORMA Member Services, Loss Control & Training Committee

PC = AORMA Programs Committee
 AORMA LRP = AORMA Long Range Planning Meeting
 AOA = CSU Auxiliary Organizations Association

EC = CSURMA Executive Committee
 EC LRP = EC Long Range Planning Meeting
 BOD = CSURMA Board of Directors

AIME VENDOR MASTER AGREEMENTS

ISSUE: The Committee Chair, Scott Shaw has been working on behalf of the Committee in obtaining a standard discount for all of the CSU schools with vendors. The goal would be to standardize discounts. By standardizing discounts, it would ease billing challenges. The Committee will be asked to discuss and make recommendations to potentially obtain standard discounts for all of the CSU schools with vendors.

RECOMMENDATION: It is recommended that the Committee discuss and make recommendations for future agreements, and take action as necessary.

FISCAL IMPACT: None.

BACKGROUND: The Committee Chair, Scott Shaw has been working on behalf of the Committee in obtaining a standard discount for all AIME members with vendors. The standard discount would be available for all AIME members to use at their discretion. The third party administrators and some AIME members have had discounts in place and the goal would be to standardize the discounts.

PUBLICATION: None.

ATTACHMENT(S): None.

CSURMA AIME OTHER BUSINESS

ISSUE: The AIME Committee has discussed possible athletic programs that would enhance the existing CSURMA Athletic program in addition to discussing procedures. The following are items for discussion:

1. Mental Health – Dignity Health Update
2. AIME Committee Travel Reimbursement Procedure
3. Lineco Claims Procedure
4. Legislation – Athletic Trainers Certificate
5. Domestic Athlete medical coverage – discuss options to cover athletes as a “primary” provider
6. Proof of student athlete status
7. Foreign Travel Coverage – conduct an “orientation” of the CSURMA Foreign Travel Insurance program due to the increase in foreign travel by athletic programs
8. Concussions

RECOMMENDATION: It is recommended that the Committee discuss the proposed programs and procedures and provide direction to Staff as appropriate.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

CSURMA AIME COMMITTEE MEMBERS ROSTER

ISSUE: Attached for the Committee’s review is the CSURMA AIME Committee Membership Roster Contact List.

RECOMMENDATION: It is recommended that the Committee Members review the contact information for accuracy and report any changes or corrections to Staff.

FISCAL IMPACT: None.

BACKGROUND: An accurate and current list facilitates better communication among the Committee and with Staff.

PUBLICATION: None.

ATTACHMENT(S):

- a. AIME Committee and Staff Directory

CSURMA AIME COMMITTEE MEMBERS

As of MAY 2018

First Name	Last Name	Title	Organization	Street Address	Email	Phone/Cell	Term of Office Expires
Anita	Barker	Athletic Director	CSU Chico	400 West First St Chico, CA 95929-0130	abarker@csuchico.edu	Tel: 530-898-6470 Cell: 530-570-5612	07/01/19
Kelli	Eberlein	Head Athletic Trainer	CSU Fresno	1620 E Bulldog Lane Fresno, CA 93740	keberlein@csufresno.edu	Tel: 559-278-4170 Cell: 559-709-2534	07/01/19
Cindy	Masner	Deputy Athletic Director/SWA Deputy Title IX Coordinator - Athletics	CSU Long Beach (Vice Chair)	1250 Bellflower Blvd. Long Beach, CA 90840	cindy.masner@csulb.edu	Tel: 562-985-8146 Cell: 562-843-0080	07/01/18
Summer	Rivera	Assistant Athletics Dir, CFO	CSU Fullerton	800 N. State College Blvd. Fullerton, CA 92834	surivera@fullerton.edu	Tel: 657-278-2129 Cell: 714-308-1585	07/01/19
Brandon	Padilla	Director of Athletic Trainer	CSU Sacramento	6000 J Street Sacramento, CA 95819	bpadilla@csus.edu	Tel: 916-278-2464 Cell: 979-575-2826	07/01/18
Julie	Rudy	Head Athletic Trainer	Sonoma State	1801 E Cotati Rohnert Park, CA 94928	julie.rudy@sonoma.edu	Tel: 707-664-2937 Cell: 707-529-9080	07/01/18
Scott	Shaw	Director of Sports Medicine	San Jose State (Chair)	One Washington Square San Jose, CA 95192-0062	scott.shaw@sjsu.edu	Tel: 408-924-1297 Cell: 408-506-3858	07/01/19
Kristal	Slover	Head Athletic Trainer	CPSU, San Luis Obispo	1 Grand Ave San Luis Obispo, CA 93407	kemig@calpoly.edu	Tel: 805-756-6065 Cell: 805-801-5177	07/01/18
Jody	Van Leuven	CSURMA Exec Committee Liaison CSU San Bernardino, Risk Manager	CSU San Bernardino	5500 University Parkway San Bernardino, CA 92407	jody.vanleuven@csusb.edu	Tel: 909-537-3939 Cell: 818-554-8700	N/A
Ashlie	Kite	Sr. Associate AD/SWA	CSU Long Beach (Alternate)	1250 Bellflower Blvd. Long Beach, CA 90840	ashlie.kite@csulb.edu	Tel: 559-985-8527 Cell: 540-908-9088	N/A

AIME Advisory Committee Staff Members

As of MAY 2018

Organization	First Name	Last Name	Title	Street Address	City	State	Zipcode	Phone/Fax/Email
CSU Office of the Chancellor	Robert	Eaton	Senior Director, Financing and Treasury	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4572 Fax: 562-951-4859 Email: reaton@calstate.edu
CSU Office of the Chancellor	Zachary	Gifford	Director, Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4568 Fax: 562-951-4859 Email: zgifford@calstate.edu
CSU Office of the Chancellor	Jody	Van Leuven	Assistant Director, Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4580 Fax: 562-951-4859 Email: jvanleuven@calstate.edu
CSU Office of the Chancellor	Leona	Ching	Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Long Beach	CA	90802	Tel: 562-951-4580 Fax: 562-951-4859 Email: lching@calstate.edu
Alliant Insurance Services	Daniel	Howell	Program Director	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1426 Fax: 415-874-4810 Email: dhowell@alliant.com
Alliant Insurance Services	Robert	Leong	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1441 Cell: 510-882-1009 Fax: 415-874-4810 Email: rleong@alliant.com
Alliant Insurance Services	Stacey	Weeks	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1448 Cell: 415-215-4055 Fax: 415-874-4810 Email: sweeks@alliant.com
Alliant Insurance Services	Van	Rin	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	San Francisco	CA	94111	Tel: 415-403-1408 Fax: 415-874-4810 Email: vrin@alliant.com
Health Special Risk (HSR)	Tom	Lenihan	Claims Administrator	HSR Plaza 4100 Medical Parkway	Carrollton	TX	75007	Tel: 972-512-5700 Cell: 972-741-6507 Email: TomLenihan@hsri.com