

# APPROVED

## MINUTES OF THE CSURMA AIME COMMITTEE MEETING JANUARY 22, 2018 LONG BEACH, CALIFORNIA

### MEMBERS PRESENT

Anita Barker, CSU Chico (Teleconference)  
Kelli Eberlein, CSU Fresno (Teleconference)  
Cindy Masner, CSU Long Beach  
Brandon Padilla, CSU Sacramento  
Summer Rivera, CSU Fullerton  
Julie Rudy, Sonoma State University (Teleconference)  
Scott Shaw, San Jose State University  
Kristal Slover, CPSU, San Luis Obispo (Teleconference)  
Judy Van Leuven, CSU San Bernardino – EC Liaison

### MEMBERS ABSENT

None

### STAFF, GUESTS & CONSULTANTS

Tom Lenihan, Health Special Risks (Teleconference)  
Rob Leong, Alliant Insurance Services  
Stacey Weeks, Alliant Insurance Services  
Jerrod Spanjer – CSULB Assistant Athletic Director/Sport Medicine – 11:50 am

### A. CALL TO ORDER

The meeting was called to order at 10:52 a.m. by the Chair, Scott Shaw. Introductions were made. Scott explained the teleconference procedure, per Bagley-Keene where roll call voting is required and introductions were made.

#### 1. Approval of the Agenda

A motion was made to approve the agenda

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**MOTION:** Cindy Masner **SECOND:** Brandon Padilla **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy	X			
Scott Shaw	X			
Kristal Slover	X			

**B. PUBLIC COMMENTS**

None

**C. GENERAL ADMINISTRATION**

**C1. Approval of Meeting Minutes – October 16, 2017**

A motion was made to approve the meeting minutes of October 16, 2017 with the corrections as provided at today’s meeting.

**MOTION:** Cindy Masner **SECOND:** Brandon Padilla **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy	X			
Scott Shaw	X			
Kristal Slover	X			

**C2. AIME Loss Reports and Claims Trend – HSR**

Tom Lenihan discussed the loss data and claims trend. Tom reported on the total claim paid by policy year. Monthly claim payments remain steady and no change to the number of claims/injuries. Tom discussed the discount amounts by plan year and overall there are no significant change. Rob Leong reported on the additional columns added to the Paid Analysis report – “# Injuries w Primary Insurance payments”. Rob reported that Chico is the highest user and Los Angeles is the lowest user of primary insurance. Systemwide the use of primary insurance is on track. The Committee discussed whether or not CSU systemwide would mandate athletes to have primary coverage, and at this

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time there is not a push for such a mandate. The Committee discussed at length the provider and campus discounts. Occunet provides the highest discount and the discount amount includes their service fee.

### C3. CSURMA Executive Committee Report

Jody Van Leuven reported on the Executive Committee meeting on September 8, 2017. The following was discussed and/or approved by the Executive Committee:

- The Independent Auditor’s financial report was approved
- EC discussed the 2018-2019 insurance renewals – an increase in the excess liability and property premiums due to losses. Workers’ compensation rates remain flat. Fine Arts premium will see an increase. SAFECLIP/SPLIP and FTIP premiums will more than likely see a flat renewal premium
- EC discussed developing a CSURMA non-traditional earthquake insurance program. FEMA requires coverage to access FEMA funds
- The EC’s next meeting is the Long Range Planning meeting in March

### C4. Renewal of Prospective Student Athletes Insurance

Stacey discussed AIME purchases prospective student athletes (PSA) an NCAA member school, while participating in an on-campus evaluation as a PSA. The policy is set to renew on February 1, 2018. Staff reported the CSU is expecting a flat renewal.

A motion was made to authorize the AIME Committee Chair to renew the PSA insurance program with a 10% increase.

**MOTION:** Brandon Padilla **SECOND:** Summer Rivera **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Cindy Masner	X			
Brandon Padilla	X			
Summer Rivera	X			
Julie Rudy	X			
Scott Shaw	X			
Kristal Slover	X			

### C5. AIME Vendor Master Agreements

Scott reported on the DonJoy agreement that has been finalized and ready to be utilized Systemwide. Scott discussed the billing/portal issue and will provide Staff with contact information to assist members with billing/portal questions. Brandon reported on the “Game Ready” agreement has been finalized and the continued efforts in resolving the

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tax issue. The Committee discussed “renting” vs “buying”. The Committee discussed additional potential vendors to negotiate master agreements.

### **C6. AIME Committee Nominations and Elections**

The Committee discussed potential additional Committee members and offered recommendations. San Bernardino’s Associate Athletic Director has expressed an interest in joining the Committee and Anita Barker will reach out to the AD. Anita will follow up with Staff.

There was no action necessary for this item.

### **C7. Claims Administrator Service Agreement**

Health Special Risks (HSR) has been providing claims administration services to the AIME program since July 1, 2015. The agreement is due to expire June 30, 2018. The Committee discussed the issue of uploading claims and they are not being tracked in the system. HSR is aware of the issue and immediately worked on the issue. Rob reported that the AIME program is scheduled for a claims audit in 2018. The audit will be conducted prior to the Committee’s next meeting. Staff recommended to table this item until the Committee’s next meeting. By doing so, the Committee will have an opportunity to review and discuss the audit findings and discuss the Third Party Administration agreement for the AIME program. Staff and Chair will work with HSR regarding the uploading/tracking of the claim issue. Staff work with HSR regarding the EOB procedure.

### **C8. CSURMA AIME Newsletter**

The Committee discussed future newsletter items as follows:

- Educating membership regarding contract pricing and work with HSR to pay provider directly rather than involving the discount provider
- Information of the risk component that has been added to the AIME program
- Provide a link to previous Newsletter
- Update regarding master agreements
- Mental Health issue – need group of providers
- How to obtain a copy of the NCAA policy
- Navigating through claim reports
- Student athlete insurance coverage 101

### **C9. 2017/2018 Risk Management Training**

The Committee discussed the need for mental health program for the athletes. Scott reported on the conference attended with Staff and educating the members of the transition between A-G and HSR. The Committee discussed concussions and best practice training.

**C10. CSURMA AIME Other Business**

The Committee discussed the following items:

- Athletic Trainer Certification (CAT) licensing issue and legislation – legislation is working on a new bill as the last bill was pulled. Should be finalized shortly
- Mental Health for athletes is a priority and important to look at the whole scope of mental health
- Sacramento has asked athletics to forward their medical records to athletics to avoid confusion and one place to collect data in an ERM database. Staff and Brandon to discuss further

**C11. CSURMA AIME 2018 Meeting Calendar**

The next Committee meeting is scheduled for May 14<sup>th</sup> at the Alliant Insurance office in Sacramento. Scott emphasized the importance of having Committee member attend in person. The October meeting is scheduled for October 15<sup>th</sup> and will be held at CSU Fullerton campus.

**D. CLOSED SESSION**

No items scheduled for closed session at today's meeting.

**E. INFORMATION ITEMS**

**E1. AIME Committee and Staff Directory**

Please provide revisions and updates to Stacey Weeks. Staff to revise Cindy Masner's telephone number.

**F. Adjournment**

The meeting was adjourned at 1:45 p.m.