

Members of MBASIA have many risk management resources available. This Resource Guide is designed to assist you with identifying and locating these resources. If you have questions, want to recommend a service provider, or need assistance please contact Program Administration.

Created Date: December 6, 2022

Updated: November 21, 2024

### MAJOR COVERAGE PROVIDERS

| SERVICE PROVIDERS   | CONTACT INFORMATION   | SERVICES PROVIDED  |
|---|---|--|
| <p><b>PRISM</b><br/> <i>(MBASIA is a member through the Excess Workers' Compensation Coverage)</i></p> <p>Wide variety of claims, risk control, and risk management services and resources.</p> | <p><a href="https://www.prismrisk.gov">https://www.prismrisk.gov</a></p> <p><b>Telephone:</b> (916) 850-7300<br/> <b>Fax:</b> (916) 850-7800<br/> <b>Crisis Incident Management Hotline:</b> (916) 850-7700</p> <p>Rick Brush<br/>           Chief Member Services Officer<br/> <a href="mailto:rbrush@prismrisk.gov">rbrush@prismrisk.gov</a><br/>           O: (916) 850-7300<br/>           M: (916) 206-4048</p> <p>Travis Clemmer<br/>           Risk Control Manager<br/> <a href="mailto:tclemmer@prismrisk.gov">tclemmer@prismrisk.gov</a><br/>           O: (916) 850-7300</p> | <ul style="list-style-type: none"> <li>▪ Risk Control Toolbox<br/> <a href="https://www.prismrisk.gov/services/risk-control/toolbox/">https://www.prismrisk.gov/services/risk-control/toolbox/</a></li> <li>▪ Training<br/> <a href="https://www.prismrisk.gov/services/risk-control/training/">https://www.prismrisk.gov/services/risk-control/training/</a></li> <li>▪ Partner Program Services<br/> <a href="https://www.prismrisk.gov/services/risk-control/partner-programs/">https://www.prismrisk.gov/services/risk-control/partner-programs/</a></li> <li>▪ Vector Solutions<br/> <a href="http://prism.vectorsolutions.com/">http://prism.vectorsolutions.com/</a></li> <li>▪ Risk Management Services<br/> <a href="https://www.prismrisk.gov/services/risk-management/">https://www.prismrisk.gov/services/risk-management/</a></li> <li>▪ Menu of Services (Claims, Risk Control and Management)<br/> <a href="https://www.prismrisk.gov/services/prism-menu-of-services/">https://www.prismrisk.gov/services/prism-menu-of-services/</a></li> </ul> |
| <p><b>PRISM Risk Management Subsidy</b></p>   | <p><a href="https://www.prismrisk.gov/services/risk-management/risk-management-subsidy/">https://www.prismrisk.gov/services/risk-management/risk-management-subsidy/</a></p>  | <ul style="list-style-type: none"> <li>▪ \$1,000 per year for MBASIA as a JPA</li> <li>▪ Can be used to cover any risk management or risk control related expenses, including but not limited to: purchase of safety equipment, safety videos, ergonomic equipment, safety pamphlets, expenses related to attending seminars, conferences and regional training, expenses related to contracting for inspections or training, and site inspections and property appraisals</li> </ul>  |

### MAJOR COVERAGE PROVIDERS

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|--|--|---|
| <p><b>CARMA</b><br/>           California Affiliated Risk Management Authorities</p> <p><i>(CARMA provides MBASIA's excess liability coverage)</i></p>       | <p><a href="https://www.carmajpa.org/">https://www.carmajpa.org/</a></p> <p>Rob Kramer<br/>           Executive Director<br/> <a href="mailto:rob.kramer@Sedgwick.com">rob.kramer@Sedgwick.com</a><br/>           O: (916) 244-1117</p> <p>Mike McNicholas<br/>           Analyst<br/> <a href="mailto:mike.mcnicholas@sedgwick.com">mike.mcnicholas@sedgwick.com</a><br/>           O: (916) 936-7751</p>                 | <ul style="list-style-type: none"> <li>▪ Active Bystandership in Law Enforcement (ABLE) Program               <ul style="list-style-type: none"> <li>▪ Training to prevent officer misconduct, avoid police mistakes, and promote officer health and wellness</li> </ul> </li> </ul>                                |
| <p><b>ERMA</b><br/>           Employment Risk Management Authority</p> <p><i>(ERMA provides MBASIA's excess employment practices liability coverage)</i></p> | <p><a href="https://www.ermajpa.org/">https://www.ermajpa.org/</a></p> <p>Rob Kramer<br/>           Executive Director<br/> <a href="mailto:rob.kramer@Sedgwick.com">rob.kramer@Sedgwick.com</a><br/>           O: (916) 244-1117</p> <p>Yvette Flama<br/>           Analyst &amp; Training Coordinator<br/> <a href="mailto:yvette.flama@sedgwick.com">yvette.flama@sedgwick.com</a><br/>           O: (916) 290-4629</p> | <ul style="list-style-type: none"> <li>▪ Weekly Training Email Distribution (request from Danielle Davis to add)</li> <li>▪ Regional webinar and in-person training</li> <li>▪ Upcoming training sessions may be viewed at <a href="https://www.ermajpa.org/events/">https://www.ermajpa.org/events/</a></li> </ul> |
| <p><b>ERMANet (In2vate online training)</b></p>  | <p><a href="https://www.in2vate.com/erma/">https://www.in2vate.com/erma/</a></p> <p>Need Assistance? Email <a href="mailto:helpdesk@in2vate.com">helpdesk@in2vate.com</a></p>  | <ul style="list-style-type: none"> <li>▪ In2vate is a human resources consulting firm that provides online training</li> <li>▪ No additional cost for ERMA Members (MBASIA is a member of ERMA)</li> <li>▪ Employees have the flexibility to complete the training individually, at their convenience</li> </ul>    |

### MAJOR COVERAGE PROVIDERS

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|---|---|--|--|---------|----------------|---------------|--|--|----------|-----|-------------------|--------------|----|-------------------|----------|----|-------------------|------------|----|-------------------|-----------|-----|-------------------|-----------|----|-------------------|--------|----|-------------------|-----------|-----|-------------------|---------------|----|-------------------|---------|-----|-------------------|--|--|
| <b>Attorney Hotline for Employment Practices Claims</b><br>ERMA | Jackson Lewis, LLP (JL):<br>(888) 375-3762<br><br>Liebert Cassidy Whitmore (LCW):<br>Northern California<br>(800) 645-2696  |  | <ul style="list-style-type: none"> <li>Access to one hour of free legal advice per month from JL or LCW</li> <li>Hotline questions should be routine in nature regarding terminations, leaves of absence, harassment allegations etc. The attorney will inform the caller if the subject of the call is not covered by the hotline service.</li> </ul> |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
|   |   | <table border="1"> <thead> <tr> <th>MEMBER</th> <th>HOTLINE</th> <th>LCW Consortium</th> </tr> </thead> <tbody> <tr> <td><b>MBASIA</b></td> <td></td> <td></td> </tr> <tr> <td>Capitola</td> <td>LCW</td> <td>Consortium member</td> </tr> <tr> <td>Del Rey Oaks</td> <td>JL</td> <td>Consortium member</td> </tr> <tr> <td>Gonzales</td> <td>JL</td> <td>Consortium member</td> </tr> <tr> <td>Greenfield</td> <td>JL</td> <td>Consortium member</td> </tr> <tr> <td>Hollister</td> <td>LCW</td> <td>Consortium member</td> </tr> <tr> <td>King City</td> <td>JL</td> <td>Consortium member</td> </tr> <tr> <td>Marina</td> <td>JL</td> <td>Consortium member</td> </tr> <tr> <td>Sand City</td> <td>LCW</td> <td>Consortium member</td> </tr> <tr> <td>Scotts Valley</td> <td>JL</td> <td>Consortium member</td> </tr> <tr> <td>Soledad</td> <td>LCW</td> <td>Consortium member</td> </tr> </tbody> </table> | MEMBER   | HOTLINE | LCW Consortium | <b>MBASIA</b> |  |  | Capitola | LCW | Consortium member | Del Rey Oaks | JL | Consortium member | Gonzales | JL | Consortium member | Greenfield | JL | Consortium member | Hollister | LCW | Consortium member | King City | JL | Consortium member | Marina | JL | Consortium member | Sand City | LCW | Consortium member | Scotts Valley | JL | Consortium member | Soledad | LCW | Consortium member |  |  |
| MEMBER  | HOTLINE   | LCW Consortium   |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| <b>MBASIA</b>   |   |  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Capitola  | LCW   | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Del Rey Oaks  | JL  | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Gonzales  | JL  | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Greenfield  | JL  | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Hollister   | LCW   | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| King City   | JL  | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Marina  | JL  | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Sand City   | LCW   | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Scotts Valley   | JL  | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| Soledad   | LCW   | Consortium member  |  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |
| <b>ERMA: Training &amp; Risk Management Program</b>             | <a href="https://www.ermajpa.org/reach-us/training_riskmanagement/">https://www.ermajpa.org/reach-us/training_riskmanagement/</a><br><br>Rob Kramer<br>Executive Director<br><a href="mailto:rob.kramer@Sedgwick.com">rob.kramer@Sedgwick.com</a><br>O: (916) 244-1117<br><br>Yvette Flama<br>Analyst & Training Coordinator<br><a href="mailto:yvette.flama@sedgwick.com">yvette.flama@sedgwick.com</a><br>O: (916) 290-4629 |  | <ul style="list-style-type: none"> <li>Each Member of MBASIA may request reimbursement up to \$2,500 annually for human resources employment-related training and loss control expenditures.</li> </ul>  |         |                |               |  |  |          |     |                   |              |    |                   |          |    |                   |            |    |                   |           |     |                   |           |    |                   |        |    |                   |           |     |                   |               |    |                   |         |     |                   |  |  |

### MAJOR COVERAGE PROVIDERS

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|--|---|---|
| <p><b>APIP - Alliant Property Insurance Program</b></p>  | <p>Contact Armi Vega, Alliant Insurance Services, for questions.<br/>                     O: (415) 403-1415<br/> <a href="mailto:avega@alliant.com">avega@alliant.com</a></p>   | <ul style="list-style-type: none"> <li>▪ Webinars - Property Risk Management Topics</li> <li>▪ Insured property appraisals</li> </ul> <p><b>Boiler and Machinery coverage</b> and services are provided through member participation in APIP.</p> <p>Coverage includes state required jurisdictional inspections.</p> <ul style="list-style-type: none"> <li>▪ Useful information and resources are available on the website <a href="http://www.hsb.com">www.hsb.com</a>.</li> </ul> |
| <p><b>Beazley Breach Solutions Risk Management Portal</b></p> <p>Cyber Risk Management Resources</p> | <p><a href="https://www.beazley.com/en-US/cyber-customer-centre">https://www.beazley.com/en-US/cyber-customer-centre</a></p> <p>Please reach out to Lorissa Huey (<a href="mailto:Lorissa.Huey@alliant.com">Lorissa.Huey@alliant.com</a>) (to get connected to the site. At a minimum, we will need the person's name, the name of their corresponding organization, and their work-issued email addresses (personal email addresses won't work).</p> | <ul style="list-style-type: none"> <li>▪ The Portal contains a lot of useful cyber risk management information, including best practices, training, response plans, tabletop exercises, and what to do before, during and after a cyber-attack.</li> </ul>  |
| <p><b>Beazley Cyber E-learning Site</b></p>  | <p><a href="https://elearning.beazleybreachsolutions.com/">https://elearning.beazleybreachsolutions.com/</a></p> <p>Please reach out to Lorissa Huey (<a href="mailto:Lorissa.Huey@alliant.com">Lorissa.Huey@alliant.com</a>) (to get connected to the site. At a minimum, we will need the person's name, the name of their corresponding organization, and their work-issued email addresses (personal email addresses won't work).</p>             | <ul style="list-style-type: none"> <li>▪ This site has interactive learning modules intended to help users become more aware of things they as individuals can do to help improve their organization's cybersecurity.</li> </ul>  |
| <p><b>Cybersecurity &amp; Infrastructure Security Agency (CISA)</b></p> <p>Cyber Resource Hub</p>    | <p><a href="https://www.cisa.gov/cyber-resource-hub">https://www.cisa.gov/cyber-resource-hub</a></p>  | <ul style="list-style-type: none"> <li>▪ Highly recommended federal government site with FREE tools and resources for protecting cities and other critical infrastructure from cyber-attacks.</li> </ul>  |

| MBASIA FUNDED SERVICES   |   |  |
|--|---|--|
| SERVICE PROVIDERS  | CONTACT INFORMATION   | SERVICES PROVIDED  |
| <b>Employee Assistance Program (EAP)</b>                       | <p>Concern EAP<br/><a href="https://www.concernhealth.com/">https://www.concernhealth.com/</a></p> <p>24/7 Support: (800) 344-4222</p> <p>Ann Wagner<br/><a href="mailto:Ann_Wagner@concernhealth.com">Ann_Wagner@concernhealth.com</a><br/>O: (858) 736-3976</p>   | <ul style="list-style-type: none"> <li>▪ Resources for employees to help with personal and work/life balance problems</li> <li>▪ Services available to all employees and spouse/ domestic partner and dependents</li> <li>▪ No enrollment needed</li> <li>▪ Confidential</li> <li>▪ Free to Use</li> <li>▪ First Responder Program Purchased</li> <li>▪ <a href="https://employees.concernhealth.com/enter">https://employees.concernhealth.com/enter</a><br/>Employee code: MBASIA</li> </ul> |
| <b>Ergonomics</b>  | <p>Worksite International<br/><a href="https://www.worksiteinternational.com">https://www.worksiteinternational.com</a></p> <p>Alison Heller-Ono PT, MSPT, CPE<br/>President and CEO<br/>Certified Management Consultant<br/><a href="mailto:alisonh@worksiteinternational.com">alisonh@worksiteinternational.com</a><br/>170 17<sup>th</sup> Street, Ste F<br/>Pacific Grove, CA 93950<br/>O: (831) 648-8724<br/>M: (831) 594-8842<br/>F: (831) 648-8330</p> | <ul style="list-style-type: none"> <li>▪ Send a request directly to Alison to schedule an on-site visit</li> </ul>   |
| <b>Legal Assistance Fund<br/>(MBASIA Policy and Procedure)</b> | <p>MBASIA Program Administrators</p> <p>Lorissa Huey<br/>O: (415) 403-1467<br/><a href="mailto:Lorissa.huey@alliant.com">Lorissa.huey@alliant.com</a></p>   | <ul style="list-style-type: none"> <li>▪ Non-claim issues for             <ul style="list-style-type: none"> <li>▪ Personnel Issues;</li> <li>▪ Workers' Compensation issues;</li> <li>▪ Disciplinary Action Issues; and</li> <li>▪ Catastrophic Injury Issues.</li> </ul> </li> <li>▪ \$7,500 total for all Members*</li> </ul> <p>*Executive Committee sets the budget each year, subject to change.</p>   |

| MBASIA FUNDED SERVICES   |   |   |
|--|---|---|
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| <b>Liebert Cassidy Whitmore (LCW)<br/>Monterey Bay Employment Relations<br/>Consortium</b> | <a href="https://www.lcwlegal.com/">https://www.lcwlegal.com/</a><br><br>Cynthia Weldon<br>Director of Marketing & Training<br><a href="mailto:cweldon@lcwlegal.com">cweldon@lcwlegal.com</a><br>O: (310) 981-2055  | <ul style="list-style-type: none"> <li>▪ Expert Training and Consulting Services to assist workforce management and employee relations</li> <li>▪ 5 days of group training workshops each year</li> <li>▪ Availability to consult with Attorney via telephone</li> <li>▪ Monthly newsletter</li> <li>▪ Only the following are Members               <ol style="list-style-type: none"> <li>i. City of Capitola</li> <li>ii. City of Greenfield</li> <li>iii. City of Hollister</li> <li>iv. City of King City</li> <li>v. City of Marina</li> <li>vi. City of Sand City</li> <li>vii. City of Scotts Valley</li> <li>viii. City of Soledad</li> </ol> </li> </ul> |
| <b>Safety Services Grant Program</b>   | MBASIA Program Administrators<br><br>Arjay Jimenez<br><a href="mailto:arjay.jimenez@alliant.com">arjay.jimenez@alliant.com</a><br>O: (415) 403-1402   | <ul style="list-style-type: none"> <li>▪ \$7,500 per member each year *</li> <li>▪ Submit Safety Grant Request Form</li> <li>▪ Receipts must be provided in order to be reimbursed</li> <li>▪ On May 1<sup>st</sup> of each year, all Members will have access to unrequested funds</li> </ul> <p>*Board annually approves the budget, subject to change.</p>   |
| <b>Sidewalk Repair Services</b>  | Precision Concrete Cutting (PCC)<br><a href="https://pccnorcal.com/">https://pccnorcal.com/</a><br><br>Joseph Ortega<br><a href="mailto:jortega@pccnorcal.com">jortega@pccnorcal.com</a><br>417 Harrison St,<br>Oakland, CA 94607<br>O: (650) 867-8657<br>C: (650) 576-4303 | <ul style="list-style-type: none"> <li>▪ Master contract with MBASIA</li> <li>▪ \$10,000 per City*</li> <li>▪ PCC works directly with City Public Works Department</li> <li>▪ Sidewalk cutting to repair defects</li> <li>▪ Will inspect to your specifications</li> <li>▪ Map defects</li> </ul> <p>*Board annually approves the budget, subject to change.</p>  |

### MBASIA FUNDED SERVICES

| SERVICE PROVIDERS                                 | CONTACT INFORMATION   | SERVICES PROVIDED  |
|---|---|--|
| <b>Lexipol</b><br>Law Enforcement Risk Management | <a href="http://www.lexipol.com">www.lexipol.com</a><br><br>Brian Owens<br>Strategic Partnerships Manager<br><a href="mailto:bowens@lexipol.com">bowens@lexipol.com</a><br>O: (469) 598-0227<br>M: (801) 588-9793                             | <ul style="list-style-type: none"> <li>▪ Master contract with MBASIA for Police Only:               <ul style="list-style-type: none"> <li>• Policy Manuals</li> <li>• Daily Training Bulletins (except Sand City)</li> </ul> </li> <li>▪ Additional Lexipol Services are the responsibility of the City (e.g. Management Services)</li> </ul> |
| <b>Police Training</b>                            | Greg Fox<br>Bertrand, Fox, Elliot, Osman & Wenzel<br><a href="mailto:gfox@bfesf.com">gfox@bfesf.com</a><br><br>Rick Wall<br>Rick Wall Consulting and Investigations<br><a href="mailto:rick@rickwall.consulting">rick@rickwall.consulting</a> | <ul style="list-style-type: none"> <li>▪ Live and Virtual Seminar topics include by not limited to:<br/>Use of Force California AB 392 and SB 231</li> <li>▪ Police Agency Review</li> </ul>   |

### CONFERENCE TRAINING

| SERVICE PROVIDERS   | CONTACT INFORMATION   | SERVICES PROVIDED   |
|---|---|---|
| <b>CAJPA Conference</b><br>(California Association of Joint Powers Authorities)         | <a href="https://www.cajpa.org/">https://www.cajpa.org/</a>       | <ul style="list-style-type: none"> <li>▪ Annual Conference in September</li> <li>▪ Includes but not limited to: Pooling, Board Governance, Claims Handling Education Sessions</li> <li>▪ MBASIA is a member and eligible to receive a conference registration fee discount</li> </ul> |
| <b>CALPERLA Conference</b><br>(California Public Employers Labor Relations Association) | <a href="https://www.calpelra.org/">https://www.calpelra.org/</a> | <ul style="list-style-type: none"> <li>▪ Annual Conference in November</li> <li>▪ Includes but no limited to: labor, human resources, and employment topics of interest.</li> </ul>   |
| <b>PARMA Conference</b><br>(Public Agency Risk Management Association)                  | <a href="https://parma.com/">https://parma.com/</a>               | <ul style="list-style-type: none"> <li>▪ Annual Conference in February</li> <li>▪ Includes but not limited to: Insurance, Safety and Risk Management Education Sessions</li> <li>▪ Your City may be a member to receive a conference discount</li> </ul>                              |

### PROGRAM SERVICE PROVIDERS

| SERVICE PROVIDERS   | CONTACT INFORMATION   | SERVICES PROVIDED  |  |
|---|---|--|--|
| <p><b>PROGRAM ADMINISTRATION</b></p> <p>Alliant Insurance Services, Inc.<br/>           560 Mission Street<br/>           San Francisco, CA 94105<br/>           Main: (415) 403-1400<br/> <a href="http://www.alliant.com">www.alliant.com</a></p> | <p><b>Conor Boughey</b><br/>           O: (415) 403-1411<br/>           C: (415) 744-4889<br/> <a href="mailto:cboughey@alliant.com">cboughey@alliant.com</a></p> <p><b>Marcus Beverly</b><br/>           O: (916) 643-2704<br/>           C: (916) 660-2725<br/> <a href="mailto:Marcus.Beverly@alliant.com">Marcus.Beverly@alliant.com</a></p> <p><b>Lorissa Huey</b><br/>           O: (415) 403-1467<br/> <a href="mailto:Lorissa.Huey@alliant.com">Lorissa.Huey@alliant.com</a></p> <p><b>Arjay Jimenez</b><br/>           O: (415) 403-1402<br/> <a href="mailto:Arjay.jimenez@alliant.com">Arjay.jimenez@alliant.com</a></p> <p><b>Alexis Dolan</b><br/>           O: (916) 643-2768<br/> <a href="mailto:Alexis.Dolan@alliant.com">Alexis.Dolan@alliant.com</a></p> | <p><i>JPA MANAGEMENT ISSUES</i></p> <ul style="list-style-type: none"> <li>▪ <b>Governance</b> - policies and procedures, program budget/funding, financial analysis, program management, personnel, contracts, consultants.</li> <li>▪ <b>Coverage</b> - coverage questions, quotations, new members, development of shared risk program coverage agreements, RFPs for services, actuary liaison, excess insurance/additional coverage marketing (Crime coverage, etc.), program development.</li> <li>▪ <b>Risk Management</b> - Insurance Requirements in Contracts (IRIC), third party contract review, hold harmless and indemnification clauses, risk management program planning, RFPs for JPA payment approval of budgeted funds.</li> </ul> <p><i>JPA ADMINISTRATIVE ISSUES</i></p> <ul style="list-style-type: none"> <li>▪ <b>Meetings &amp; Compliance</b> - agendas; minutes; development/maintenance of governing documents, development/interpretation of policies &amp; procedures, JPA state compliance, Form 700, changes in Board members, website updates.</li> <li>▪ <b>Certificates</b> - certificates of coverage, additions/deletions of coverages, special events liability coverage, automobile identification cards, auto/mobile equipment physical damage programs.</li> </ul> | <p><b>MAIN CONTACT</b></p> <p>Conor Boughey<br/>           Lorissa Huey<br/>           Marcus Beverly<br/>           Arjay Jimenez<br/>           Alexis Dolan</p> |

### PROGRAM SERVICE PROVIDERS

| SERVICE PROVIDERS   | CONTACT INFORMATION  | SERVICES PROVIDED  |
|---|--|--|
| <b>ALLIANT MOTOR VEHICLE PROGRAM (AMVP)</b>   | <b>Marilyn Schley</b><br>Assistant Vice President, Account Executive<br>O: (415) 403-1432<br><a href="mailto:mschley@alliant.com">mschley@alliant.com</a>  | <ul style="list-style-type: none"> <li>Physical Damage Coverage for your City Vehicles with low deductibles</li> </ul>   |
| <b>ACCOUNTING SERVICES</b><br><br>Alliant Insurance Services, Inc.<br>560 Mission Street<br>San Francisco, CA 94105<br>Main: (415) 403-1400<br><a href="http://www.alliant.com">www.alliant.com</a> | <b>Tami Giovanni</b> - MBASIA Bookeeper<br>O: (925) 963-0951<br><a href="mailto:tgiovanni@alliant.com">tgiovanni@alliant.com</a><br><br><b>Phuntsok Gaphel</b> - Account Executive<br><a href="mailto:pgaphel@alliant.com">pgaphel@alliant.com</a><br>O: (415) 403-1447  | <ul style="list-style-type: none"> <li>Billing, accounting, and financial management</li> </ul>  |
| <b>LIABILITY CLAIMS ADMINISTRATION</b><br>George Hills  | <b>Neil Callahan</b> – Litigation Manager<br>O: (916) 891-2457<br><a href="mailto:neil.callahan@georgehills.com">neil.callahan@georgehills.com</a><br><br><b>Rose Melchor</b> – Liability Claims Supervisor<br>O: (909) 375-9722<br><a href="mailto:rose.melchor@georgehills.com">rose.melchor@georgehills.com</a><br><br><b>Parmit Randhawa</b> – Liability Sr. Claims Adjuster<br>O: (707) 261- 0906<br><a href="mailto:parmit.randhawa@georgehills.com">parmit.randhawa@georgehills.com</a> | Report <b>New Liability Claims</b> to:<br><a href="mailto:myghcnewclaims@georgehills.com">myghcnewclaims@georgehills.com</a><br><br>Report <b>Subrogations</b> to:<br><a href="mailto:Subro@GeorgeHills.Com">Subro@GeorgeHills.Com</a> |

### PROGRAM SERVICE PROVIDERS

| SERVICE PROVIDERS   | CONTACT INFORMATION  | SERVICES PROVIDED   |
|---|--|---|
| <p><b>WORKERS' COMPENSATION (WC)<br/>CLAIMS ADMINISTRATION</b><br/>AIMS</p> | <p><b>Lynn Cavalcanti</b> – Sr. VP Operations<br/>O: (916) 563-1900<br/>C: (707) 685-1138<br/><a href="mailto:LCavalcanti@Aims4Claims.com">LCavalcanti@Aims4Claims.com</a></p> <p><b>Jennifer White</b> – WC Claims Manager<br/>O: (909) 227-9972 ext 4909<br/><a href="mailto:JWhite@aims4claims.com">JWhite@aims4claims.com</a></p> <p><b>Karla Artist-Vilhauer</b> – WC Supervisor<br/>O: (559) 227-9972 ext 4935<br/><a href="mailto:KAVilhauer@aims4claims.com">KAVilhauer@aims4claims.com</a></p> <p><b>Janine Bowman</b> – WC Sr. Claims Examiner<br/>O: (559) 227-9972 ext 4925<br/><a href="mailto:JBowman@aims4claims.com">JBowman@aims4claims.com</a></p> | <p><b>Robert Gott</b> – WC Medical Only Claims Examiner<br/>O: (559) 227-9972 ext 4911<br/><a href="mailto:Rgott@aims4claims.com">Rgott@aims4claims.com</a></p> <p><b>Carolyn Gentile</b> – WC Future Medical Claims Examiner<br/>O: (559) 227-9972 ext 4907<br/><a href="mailto:Cgentile@aims4claims.com">Cgentile@aims4claims.com</a></p>   |
| <p><b>PROPERTY CLAIMS</b><br/>APIP</p>                                      | <p>Toll Free Voice: (877) 725-7695</p> <p><b>Robert A. Frey</b><br/>Senior Vice President, Regional Claims<br/>Director<br/>O: (415) 403-1445<br/>C: (415) 518-8490<br/><a href="mailto:rfrey@alliant.com">rfrey@alliant.com</a></p> <p><b>Diana L. Walizada</b><br/>Vice President, Claims Unit Manager<br/>O: (415) 403-1453<br/><a href="mailto:dwalizada@alliant.com">dwalizada@alliant.com</a></p> <p><b>Sandra Doig</b><br/>McLaren's Global Claims Services<br/>Voice: (949) 757-1413<br/>Fax: (949) 757-1692<br/><a href="mailto:sandra.doig@mcclarens.com">sandra.doig@mcclarens.com</a></p>  | <p><b>IN THE EVENT OF A PROPERTY LOSS:</b></p> <ol style="list-style-type: none"> <li>1) Follow your organization procedures for reporting and responding to an incident</li> <li>2) Alert local emergency authorities, as appropriate</li> <li>3) Report the incident to Alliant Insurance Services immediately at: <b>877-725-7695</b><br/>All property losses must be reported as soon as practicable upon knowledge within the risk management or finance division of the insured that a loss has occurred.<br/>Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.</li> <li>4) Report the incident to McLaren's Global Claims Services AND your Alliant representative</li> </ol> |

### PROGRAM SERVICE PROVIDERS

| SERVICE PROVIDERS  | CONTACT INFORMATION  | SERVICES PROVIDED   |
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| <p><b>CYBER CLAIMS</b><br/>                     APIP</p> | <p>Beazley Group<br/>                     TMB Claims Group<br/>                     45 Rockefeller Plaza, 16<sup>th</sup> Floor<br/>                     New York, NY 10111<br/>                     O: (866) 567-8570 F: (546) 378-4039<br/> <a href="mailto:bbr.claims@beazley.com">bbr.claims@beazley.com</a></p> <p>Elaine G. Tizon, AVP, Claims Advocate<br/>                     Donna Peterson, Claims Advocate<br/>                     560 Mission Street, 6<sup>th</sup> Floor<br/>                     San Francisco, CA 94105<br/>                     O: (415) 403-1458 F: (415) 403-1466<br/> <a href="mailto:elaine.tizon@alliant.com">elaine.tizon@alliant.com</a><br/> <a href="mailto:donna.peterson@alliant.com">donna.peterson@alliant.com</a></p> | <p>IN THE EVENT OF A <b>CYBER LOSS</b>:</p> <ol style="list-style-type: none"> <li>1) Follow your organizations procedures for reporting and responding to an incident</li> <li>2) Alert authorities, as appropriate</li> <li>3) Report the incident to Beazley Group immediately at:<br/> <a href="mailto:bbr.claims@beazley.com">bbr.claims@beazley.com</a><br/>                     (866) 567-8570</li> </ol> <p><b>All Cyber losses must be reported as soon as practicable upon knowledge by the insured that a loss has occurred.</b><br/>                     Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.</p> <ol style="list-style-type: none"> <li>4) Report the incident to Alliant Claims Department and your Alliant representative</li> </ol> <p><b>SPECIAL NOTE REGARDING PRIVACY NOTIFICATION COSTS:</b><br/>                     The policy provides a \$500,000 Aggregate Limit for Privacy Notification Costs. If you utilize a Beazley vendor, the limit is increased to \$1,000,000.<br/>                     Please contact Beazley for a list of approved vendors.</p> |

### PROGRAM SERVICES PROVIDERS

| SERVICE PROVIDER                        | CONTACT INFORMATION   | SERVICES PROVIDED   |
|---|---|---|
| <p><b>POLLUTION CLAIMS</b><br/>APIP</p> | <p>Ironshore Environmental Claims CSO<br/>Address: 28 Liberty Street, 5th Floor<br/>New York, NY 10005<br/>In emergency call: <b>(888) 292-0249</b><br/>F: (646) 826-6601<br/><a href="mailto:USClaims@ironshore.com">USClaims@ironshore.com</a></p> <p>Akbar Sharif<br/>Claims Advocate<br/>18100 Von Karman Avenue, 10<sup>th</sup> Floor<br/>Irvine, CA 92612<br/>O: (949) 260-5088 F: (415) 403-1466<br/><a href="mailto:Akbar.Sharif@alliant.com">Akbar.Sharif@alliant.com</a></p> | <p><b>IN THE EVENT OF AN ENVIRONMENTAL EMERGENCY:</b></p> <ol style="list-style-type: none"> <li>1) Follow your organization procedures for reporting and responding to an incident</li> <li>2) Alert local emergency authorities, as appropriate</li> <li>3) Report the incident immediately at: <b>(888) 292-0249</b></li> <li>4) Report the incident to Alliant<br/>Akbar Sharif<br/>Claims Advocate<br/>949-260-5088<br/>415-403-1466 – fax<br/><a href="mailto:Akbar.Sharif@alliant.com">Akbar.Sharif@alliant.com</a></li> </ol> <p>Be prepared to give basic information about the location and nature of the incident, as well as steps which have been taken in response to the incident.</p> <p>DO follow your organization’s detailed response plan<br/>DO contact your management as well as appropriate authorities<br/>DO ensure anyone who could come in contact with a spill or release is kept away</p> <p>DO NOT ignore a potential spill or leak<br/>DO NOT attempt to respond beyond your level of training or certification</p> |