

**MINUTES OF THE CSURMA  
AIME COMMITTEE MEETING  
OCTOBER 22, 2015  
CHANCELLOR’S OFFICE, LONG BEACH, CALIFORNIA**

**MEMBERS PRESENT**

Anita Barker, CSU Chico (Teleconference)  
Kelli Eberlin, CSU Fresno (Teleconference)  
Ashlie Kite, CSU Northridge  
Brandon Padilla, CSU Sacramento  
Summer Rivera, CSU Fullerton (Teleconference)  
Scott Shaw, San Jose State University  
Kristal Slover, CPSU, San Luis Obispo (Teleconference)  
Jody Van Leuven, CSU San Bernardino – Executive Committee Liaison

**MEMBERS ABSENT**

Cindy Masner, CSU Long Beach

**STAFF, GUESTS & CONSULTANTS**

Tom Lenihan, Health Special Risk, Inc. (Teleconference)  
Robert Leong, Alliant Insurance Services  
James Shipp, A-G Administrator (Teleconference)  
Stacey Weeks, Alliant Insurance Services

**A. CALL TO ORDER**

The meeting was called to order at 10:30 p.m. by the Chair, Scott Shaw. Scott discussed the meeting Agenda procedures. Scott asked all participating via teleconference to introduce themselves.

**A1. Approval of the Agenda**

A motion was made to approve the order of the agenda as presented.

**MOTION:** Ashlie Kite **SECOND:** Brandon Padilla **MOTION CARRIED**

<b>NAME</b>	<b>AYES</b>	<b>ABSTAIN</b>	<b>NAYS</b>	<b>ABSENT</b>
Anita Barker	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner				X
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

**B. PUBLIC COMMENTS**

There were no comments from the public.

**C. GENERAL ADMINISTRATION**

**C1. Approval of Minutes – May 27, 2015**

A motion was made to accept the meeting minutes of May 27, 2015 as provided at today’s meeting.

**MOTION:** Brandon Padilla **SECOND:** Ashlie Kite **MOTION CARRIED**

<b>NAME</b>	<b>AYES</b>	<b>ABSTAIN</b>	<b>NAYS</b>	<b>ABSENT</b>
Anita Barker	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner				X
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

**C2. AIME Financial Statements at September 30, 2015**

The Financial Statement at September 30, 2015 was discussed with the Committee. The program is funded at a 70% confidence level. The Claim Paid/Legal is under \$2.5 million and represents current year expectation.

**C3. AIME Loss Reports and Claim Trends**

James Shipp reviewed the loss data and summary of claims where claims are broken out by med pay/discounts/CSU payments by plan year for 12 months. The Plan provides for a two year benefit period. The Primary Insurance contribution is lower than the National average. James discussed the team effort approach as respects the continued “discount” success. Overall the program is doing well taking into consideration that growth of the program.

**C4. Claims Administrator – Run-Off Agreement**

The Committee received a report from Staff regarding the “Run-Off” agreement between CSURMA AIME and A-G Administrators. A-G has been providing claims administration services to AIME for the program beginning on July 1, 2009. The Committee awarded the “Run-Off” agreement to A-G and A-G has agreed to administer, athletic injuries, reported claims or losses where the injury occurred prior to June 30, 2015 (“run-off claim services”).

**C5. Claims Administrator Third Party Claims Administrators Service Agreement**

The Committee approved the award of the Third Party Administrator service agreement to Health Special Risk (HSR). HSR has agreed to provide third party administration services for athletic injuries, reported claims or losses, and provided claims reports, to the AIME program effective July 1, 2015. Tom Lenihan reported that HSR has received 422 bills to date with 160 reported. Most campus have received the on-line claims reporting training. HSR discussed Plan of Benefit questions and the “discount” process. The Committee discussed and made recommendations with respect to the acknowledgement of claims, request for Tax ID numbers, and the on-line claim form.

**C6. CSURMA Executive Committee Report**

Jody Van Leuven was appointed the CSURMA Executive Committee liaison for the AIME program as Michael Thorpe’s term expired effective July 1, 2015. Jody reported the Executive Committee met on the September 11, 2015. The following was discussed and/or approved by the Executive Committee:

- The Committee discussed the CSU Foreign Travel Insurance Program (FTIP) specifically discussing losses effecting the increase in the 2015-2016 premium.
- The Committee discussed the development of Campus 86, a program within the CSURMA property program that will insure “personal business contents” such as fine arts, mascot uniforms, football uniforms, etc. to provide insurance coverage with a lower deductible.
- AIME Actuarial report is approved by the AIME Committee

Scott and Rob thanked Jody for serving as the Executive Committee Liaison position.

**C7. CSURMA AIME Plan of Benefits**

The Committee reviewed and discussed proposed amendments to the AIME Plan of Benefits. Staff was directed to make the proposed amendments to the AIME Plan of Benefits and present the draft AIME Plan of Benefits to the Committee at its January 11, 2016 meeting for review and approval.

**C8. Review of the AIME Committee Nominations**

Effective July 1, 2015, four seats were up for election to serve two-year terms. The Committee at its May 27, 2015 meeting appointed the following members to fill the vacant seats effective July 1, 2015:

Anita Barker – CSU Chico – Athletic Director  
Brandon Padilla – CSU Sacramento – Head Athletic Trainer  
Summer Rivera – CSU Fullerton – Insurance Coordinator

## **APPROVED**

The Committee ratified the appointment of Committee members Barker; Padilla and Rivera. The Committee discussed the recommendations of potential Committee members discussed at its May 27, 2015 meeting and reported that none of the potential Committee members are able to serve on the Committee at this time. The Committee discussed the pros and cons of having more than eight members on the Committee.

### **C9. Review of CSURMA/AIME 2016 Calendar**

The Committee discussed the proposed calendar and moving the January 11, 2016 meeting from San Jose to Sacramento and whether or not to have the May meeting on May 2<sup>nd</sup> or May 9<sup>th</sup>.

A motion was made to move the January 11, 2016 meeting to the Alliant Insurance Services Sacramento Office and to meet on May 2<sup>nd</sup> in Northridge.

**MOTION:** Brandon Padilla **SECOND:** Ashlie Kite **MOTION CARRIED**

<b>NAME</b>	<b>AYES</b>	<b>ABSTAIN</b>	<b>NAYS</b>	<b>ABSENT</b>
Anita Barker	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner				X
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

### **C10. 2015/2016 Risk Management Training**

No items to discuss at today's meeting.

### **C11. Acceptance of AIME Draft Actuarial Report – June 30, 2015**

Rob Leong reported that each year CSURMA retains the services of an independent actuary to perform an actuarial study and develop loss costs for the program. The actuarial report is used to develop total funding goals for the next year. CSURMA has been utilizing Aon for many years and they are utilized in providing actuarial studies for other CSURMA programs. Rob discussed the actuarial report in detail with the Committee and specifically discussed the actuaries conclusions detailed on page three of the report. The 70% confidence funding level is the level approved by the AIME Committee. Rob discussed the cost per athlete levels and the projections for the upcoming year 2016/2017. Rob also discussed the cost by sport and the many factors involved in determining the cost by sport.

A motion was made to accept the Actuarial Report as of June 30, 2015 and as presented at today's meeting.

**APPROVED**

**MOTION:** Brandon Padilla **SECOND:** Ashlie Kite **MOTION CARRIED**

<b>NAME</b>	<b>AYES</b>	<b>ABSTAIN</b>	<b>NAYS</b>	<b>ABSENT</b>
Anita Barker	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner				X
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

**C12. Fiscal Year 2016/2017 AIME Program Deposits**

The Committee directed Staff to include this item on the January 11, 2016 meeting agenda.

**C13. Estimated Target Reserve Funding Analysis at June 30, 2015**

The Committee directed Staff to include this item on the January 11, 2016 meeting agenda.

**C14. Other Business**

No items to discuss at today's meeting.

**D. CLOSED SESSION**

No items scheduled for closed session at today's meeting.

**E. INFORMATION ITEMS**

**F1. 2015 CSURMA Meeting Calendar**

Next meeting is scheduled for January 11, 2016 at the Alliant Insurance Services office in Sacramento.

**E2. AIME Committee and Staff Directory**

Please provide revisions and updates to Stacey Weeks.

**G. Adjournment**

A motion was made to adjourn the meeting at 3:10 p.m.

**MOTION:** Ashlie Kite **SECOND:** Anita Barker **MOTION CARRIED**

## APPROVED

NAME	AYES	ABSTAIN	NAYS	ABSENT
Anita Barker	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner				X
Brandon Padilla	X			
Summer Rivera	X			
Scott Shaw	X			
Kristal Slover	X			

The meeting was adjourned at 2:08 p.m.