



**CSURMA Athletic Injury Medical Expense Committee  
Meeting Agenda  
“This is an Open Public Meeting”**

Meeting Date: May 13, 2013  
Time: 10:30 AM

Primary Location: CSU, Northridge  
18111 Nordhoff Street  
Northridge, CA 91330

Legend: **A** = Action  
**I** = Information

**A. CALL TO ORDER**

**B. PUBLIC COMMENTS**

**C. GENERAL ADMINISTRATION**

1. **Minutes – January 24, 2013 Meeting** A p. 1  
*The Committee will review and accept the minutes from their last meeting, making corrections as necessary.*
2. **CSURMA Executive Committee Report** I p. 10  
*The Committee will receive a report from the Executive Committee Liaison.*
3. **AIME Loss Reports and Claim Trends** I p. 11  
*The Committee will receive a summary report of the program’s claims experience and trends.*
4. **AIME Financial Statements at March 31, 2013** I p. 14  
*The Committee will receive a financial report of the AIME program at March 31, 2013.*
5. **Renewal of Travel Accident Insurance** A p. 19  
*The Committee will discuss the renewal of the Travel Accident insurance, taking action as necessary.*
6. **Service Provider Performance Evaluation** A p. 22  
*The Committee will be asked to review and discuss the Service Provider Performance Evaluation, taking action as necessary.*
7. **2013 Risk Management Training** A p. 42  
*The Committee will receive a report from the task group as respects training recommendations for FY 2013/2014.*
8. **Committee Nominations and Elections** A p. 43  
*The Committee will be asked to nominate and elect new members to the Committee for those members who have completed their terms and elect a Chair.*
9. **Resolution Recognizing the Contributions of Dan Collen and Patty Sexton** A p. 45  
*The Committee will be asked to adopt Resolution No. 01-13 AIME and Resolution No. 02-13 AIME recognizing the contributions of Dan Collen and Patty Sexton.*

**D. CLOSED SESSION**

*No items for discussion.*

*A Public Entity Joint Powers Authority*



**CSURMA Athletic Injury Medical Expense Committee  
Meeting Agenda  
“This is an Open Public Meeting”**

Meeting Date: May 13, 2013  
Time: 10:30 AM

Primary Location: CSU, Northridge  
18111 Nordhoff Street  
Northridge, CA 91330

Legend: **A** = Action  
**I** = Information

**E. INFORMATION ITEMS**

1. **2013 CSURMA Meeting Calendar** I p. 48
2. **AIME Committee Directory** I p. 51

**F. ADJOURNMENT**

*The AIME Committee is next scheduled to meet on November 4, 2013. If you have any questions regarding the agenda packet, please contact Stacey Weeks (415) 403-1448 or [sweeks@alliant.com](mailto:sweeks@alliant.com)*

**TELECONFERENCE LOCATIONS:**

1. *Chancellor’s Office – 401 Golden Shore, Long Beach, CA*
2. *CSU Chico – 400 West First St, Chico, CA*
3. *CSU Fresno – 5305 N. Campus Drive, Fresno, CA*
4. *CSPU Pomona – 3801 W. Temple Ave., Bldg #43, Pomona, CA*
5. *CPSU SLO – 1 Grand Ave., San Luis Obispo, CA*

**Item No. C1.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

**APPROVAL OF MINUTES – JANUARY 24, 2013 MEETING**

**ISSUE:** Acceptance of minutes of the Committee’s meeting on January 24, 2013.

**RECOMMENDATION:** The Committee is asked to review and accept the draft minutes of its January 24, 2013 meeting, making corrections as necessary.

**FISCAL IMPACT:** None.

**BACKGROUND:** The minutes serve to record the items discussed and actions taken during the Committee’s January 24, 2013 meeting.

**ATTACHMENT(S):** Draft minutes of the AIME Committee’s January 24, 2013 meeting.

**MINUTES OF THE CSURMA  
AIME COMMITTEE MEETING  
JANUARY 24, 2013  
SAN JOSE, CALIFORNIA**

**MEMBERS PRESENT**

Dan Collen, Humboldt State University (Teleconference)  
Kelli Eberlein, CSU Fresno (Teleconference)  
Ashlie Kite, CSU Northridge (Teleconference)  
Cindy Masner, CSU Long Beach  
Joe Ramos, CSU Sacramento  
Scott Shaw, San Jose State University  
Kristal Slover, CPSU, San Luis Obispo (Teleconference)  
Michael Thorpe, CSU Chico – Executive Committee Liaison

**MEMBERS ABSENT**

Ruem Malasarn, CSPU, Pomona  
Patty Sexton, CSU Fullerton

**STAFF, GUESTS & CONSULTANTS**

Dixon Gillis, A-G Administrator (Teleconference)  
Zachary Gifford, CSU Chancellor's Office (Teleconference)  
Robert Leong, Alliant Insurance Services  
Stacey Weeks, Alliant Insurance Services

**A. CALL TO ORDER**

The meeting was called to order at 10:32 a.m. by the Chair, Joe Ramos. Joe explained the teleconference procedure, per Bagley-Keene where roll call voting is required. Dan Collen participated via teleconference and did not vote, as he had a commitment on campus where he was unable to attend in person and his campus location was not posted, per Bagley-Keene.

**B. PUBLIC COMMENTS**

There were no public comments.

**C. GENERAL ADMINISTRATION**

**1. Approval of Meeting Minutes – November 14, 2012**

One correction to the meeting minutes, Ruem Malasarn attended the meeting in person rather than via teleconference.

A motion was made to accept the meeting minutes of November 14, 2012 as provided at today's meeting with the correction as stated above.

**MOTION:** Scott Shaw      **SECOND:** Cindy Masner      **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

**C2. Loss Reports and Claim Trends**

Dixon Gillis reviewed the claims summary reports as of October 2013. Dixon reviewed the aggregate trends and payments for each year and pointed out the claims and loss summary is down to \$1.9 million from the \$2.8 million in 2010. Dixon reported that 2011 is much better than 2010. Dixon confirmed that if an athlete is “re-injured” the re-injury is treated as a new claim, and has to do with the benefit period (limit) in the policy. The Committee reviewed and discussed A-G’s trends versus the Actuary’s and confirmed the projects are similar. Dixon reported how parents of athletes are becoming more involved, making the process more challenging. AG is attempting to mitigate towards severity, in light of high medical expense fees. Dixon stressed the importance of the campuses aligning themselves with medical providers/facilities in an effort to contain costs. The Committee requested the invoice number be placed on the Explanation of Benefits (EOB) and/or check to assist with confirming payments. The Committee thanked AG for their services and acknowledged the many hours of work provided.

**C3. Report on Insurance Alternatives for Prospective Student Athletes**

The Committee at its November 14, 2012 meeting directed Staff to explore insurance alternatives to cover prospective student athletes (PSA) at an NCAA member school, while participating in an on-campus evaluation as a PSA. Stacey Weeks reported on the two proposals received for Participant Accident Insurance (PAI) for PSA proposals with the following terms:

- Effective Date – February 1, 2013 – February 1, 2014
- Coverage for all prospective student athletes’ ages 14-25 participating in Basketball tryouts sponsored and supervised by a Member campus
- Coverage for 440 Prospective Student Athletes (10 male/10 female per member campus)

- Accidental Death & Dismemberment - \$10,000 per Covered Accident (not including travel to & from home)
- Time Period for Loss – 365 days from the date of a Covered Accident
- Accident Medical Expense Benefits - \$1,000,000
- Maximum Benefit Period – 104 weeks from the date of the Covered Accident
- Incurral Period – 60 days from the date of the Covered Accident
- Deductible - \$0

The Committee discussed funding the premium of the policy with funds “earmarked” for Risk Management Training. The Committee delegated authority to the Chair and Vice Chair to approve the proposal as appropriate, not to exceed \$10,000.

A motion was made to direct Staff to obtain a firm proposal on 10 men/10 women and delegated authority to the Chair and Vice Chair to approve the proposal as appropriate, not to exceed \$10,000.

**MOTION:** Scott Shaw    **SECOND:** Cindy Masner    **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

**C4. Sickle Cell Trait Approved Template and Waiver Form**

The Committee discussed at length the approved template and waiver form provided in the agenda packet. The Committee discussed how the approved template and waiver form does not provide “mandatory” language that the student athlete must be tested for sickle cell trait. The Committee discussed requesting the athlete to sign a release where the student/parent/guardian agrees to release information to the campus. Zachary Gifford – Chancellor’s Office of Risk Management discussed the his memo dated January 24<sup>th</sup> (provided as a handout) where the NCCA states “*All athletes at Division I and II schools are required to be tested for the trait or sign a written release declining the test before competing. This is to make coaches and athletic trainers aware that some athletes may need to take precautions*”. The Committee discussed the cost of testing and who pays for the test.

## **C5. CSURMA Executive Committee Report**

Mike Thorpe, CSURMA Executive Committee Liaison provided the following information from the Executive Committee's December 8, 2012:

- Renewed Student Travel Accident policy
- Approved a Pollution Policy to include coverage for hazardous materials
- Approved an Aviation policy – a CSU campus owns an aircraft for use on a Commercial runway
- Approved a loan amendment for a Research Foundation per the CSURMA's Loan policy and procedure
- Approved dividend Workers' Compensation program and the dividend will be applied to the campus IDL/NDI/UI premium
- The CSU Trustees audit identified there has been no audit of the Third Party Claims Administrator for the AIME program and the CSURMA Secretary/Auditor is locating an auditor
- Service Provider Survey results are expected January 31, 2013; AG Administrators and Alliant Program Administrators are included in the survey
- Discussed CSURMA's investment strategy, where the Committee approved the best practice will be to follow CSU investment strategy
- Fitting the Pieces will occur again this year and the location will be around the San Francisco airport area
- At its next meeting the Executive Committee meeting will discuss the CSURMA Long Range Action Plan for 2012/2013 and develop an action plan for 2013/2014

## **C6. Financial Statements at October 31, 2012**

Rob Leong reported on the CSURMA AIME financial statement, and the operating revenue and expenditures as of October 31, 2012 are in line with the planned budget for FY 2012/2013. The Actuary services stand out because this is a "pre-paid" line item. The investment income is better than projected.

## **C7. Fiscal Year 2013/2014 Operating Budget**

Rob Leong discussed the proposed operating budget for the upcoming fiscal period, where Staff incorporates proposed rates and funding (70% confidence level) for the group self-insurance program. The budget is prepared using the actuarial study. Operating expenses, general and administrative expenses are applied based on a formula. The \$2,932,489 Operating Revenues is the total before dividends. The Claim payment total is taken directly from the Actuary report. The Claims Administrators total of \$120,000 is the contracted fee for AG Administrators and includes CSU East Bay. The Insurance Premiums includes a 10% broker commission and the decreased is based on lower premiums (reduction in the number of participants) and amounts approved by the Committee. The Workshops Training amount is a carryover from last year.

A motion was made that the Executive Committee recommend approval to the Board of Directors the fiscal year 2012/2013 AIME Operating Budget, with the revisions, as discussed at today's meeting.

**MOTION:** Cindy Masner **SECOND:** Scott Shaw **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

**C8. AIME Risk Pool Dividend**

Rob Leong reported the program deposits have been calculated per the rating plan adopted by the AIME Committee and in consideration of the actuary's loss projection and recommendation for loss funding and planned expenditures for FY 2013/2014. The results indicate a surplus of \$77,664. The Committee discussed applying surplus funds to pay the premium of the Prospective Student Athlete Participant Accident Insurance, not to exceed \$10,000.

A motion was made to apply a portion of the surplus funds and pay the premium for the Prospective Student Athlete Participant Accident Insurance, not to exceed \$10,000, resulting in a surplus of \$67,000.

**MOTION:** Cindy Masner **SECOND:** Scott Shaw **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

The Committee discussed and made recommendation on the distribution of the remaining \$67,000 in surplus funds. The Committee discussed whether or not a policy for mental health is available to purchase for the AIME program. The Committee discussed how

campuses (Fresno) are currently funding mental health claims or develop an AIME Mental Health program are utilize the remaining \$67,000 surplus to fund the policy. The Committee directed Staff to research whether or not there is a policy for mental health and to hold the distribution of the dividend for Staff to research.

A motion was made directing Staff to research whether or not there is a policy for mental health and to hold the dividend until the next meeting after the Committee knows the premium for the Prospective Student Athlete Participant Athlete Insurance coverage.

**MOTION:** Cindy Masner    **SECOND:** Kelli Eberlein    **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

**C9. Risk Management Training**

Kelli Eberlein reported the Training Task Group had no new information to provide to the Committee. The Committee discussed the NATA conference and other providers as possible training where the AIME members could benefit from their services. Joe Ramos is attending the NATA conference and will talk to Service Providers and ask for training recommendations while attending the conference. The Committee asked those members attending the conference to bring back information as respects recommended training and discuss at the next meeting.

**C10. Committee Nominations**

Rob Leong reported there are four Committee seats up for election to serve two-year terms beginning July 1, 2013. Currently, the Committee is composed of 7-9 members. Stacey Weeks discussed the upcoming four vacant seats as follows:

- Patty Sexton – retiring end of year
- Dan Collen – is requesting another Athlete Director sit on the Committee
- Scott Shaw – would like to continue to sit on the Committee
- Ashlie Kite – would like to continue to sit on the Committee

The Committee discussed possible candidates and who would contact as follows:

- Mike Thorpe - Athlete Director, CSU Chico
- Stacey Weeks – San Francisco State contact

- Dan Collen – Dan Bridges CSU Los Angeles or Pomona (Ruem Malasarn sits on Committee)
- Rob Leong – Patrick Guillen, CSU Dominguez Hills

Cindy Masner recommended that Ashlie Kite and Scott Shaw be re-appointed to the Committee and the individuals indicated above (AD CSU Chico; SFSU Athletic individual; Dan Bridges; Pat Gill) be contacted and determine whether or not there is interest in filling the two vacant seats and report back to the Committee at its next meeting (May 13<sup>th</sup>).

A motion was made directing Committee Members and/or Staff to contact the above individuals and ask if they are interested in filling a vacant seat on the Committee, and bring back names of potential Committee Members to the next Committee meeting for approval.

**MOTION:** Cindy Masner    **SECOND:** Scott Shaw    **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

**C11. 2013 Meeting Calendar**

The Committee discussed revising the AIME Committee meeting scheduled for Thursday, May 9<sup>th</sup> and move the meeting to Monday, May 13<sup>th</sup> at Northridge.

A motion was made move the AIME Committee meeting from May 9<sup>th</sup> to May 13<sup>th</sup> on the Northridge campus.

**MOTION:** Scott Shaw    **SECOND:** Cindy Masner    **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

The Committee also discussed the pro and cons of having meeting via teleconference or webinars.

A motion was made to schedule the November AIME meeting for November 4<sup>th</sup> at the Alliant Office in San Francisco.

**MOTION:** Scott Shaw      **SECOND:** Cindy Masner      **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

**D. CLOSED SESSION**

No items to discuss.

**E. INFORMATION ITEMS**

**E1. AIME Committee and Staff Directory**

Please provide revisions and updates to Stacey Weeks, Alliant Insurance Services.

**G. Adjournment**

A motion was made to adjourn the meeting.

**MOTION:** Scott Shaw      **SECOND:** Cindy Masner      **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Collen		X		
Kelli Eberlein (Telecon)	X			
Ashlie Kite (Telecon)	X			
Cindy Masner	X			
Ruem Malasarn				X
Joe Ramos	X			
Patty Sexton				X
Scott Shaw	X			
Kristal Slover (Telecon)	X			

The meeting was adjourned at 12:42 p.m.

**Item No. C2.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

### **CSURMA EXECUTIVE COMMITTEE REPORT**

**ISSUE:** The AIME Committee will hear a report from the CSURMA Executive Committee Liaison regarding the Executive Committee's last meetings on March 21 – 22, 2013.

**RECOMMENDATION:** No action is required on this item at today's meeting.

**FISCAL IMPACT:** None.

**BACKGROUND:** Michael Thorpe, CSU Chico, is the Executive Committee Liaison for AIME.

**ATTACHMENT(S):** None.

**Item No. C3.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

## **LOSS REPORTS AND CLAIM TRENDS**

**ISSUE:** The Committee will hear a report from the Claims Administrator on loss reports and claim trends.

**RECOMMENDATION:** No action is requested.

**FISCAL IMPACT:** Information Item only.

**BACKGROUND:** Dixon Gillis from A-G Administrators provides third party claims administration.

**ATTACHMENT(S):** 1. Claims Paid & Savings Report April 30, 2013  
2. Claims and Loss Summary Report – April 30, 2013



**CSURMA - AIME**  
**ATHLETICS INSURANCE PROGRAMS**  
**CLAIMS PAID & SAVINGS REPORT**  
**2008 THRU 2012 PLAN YEARS AS OF APRIL 30, 2013**  
**A-G ADMINISTRATORS, INC**



PLAN YEAR	NUMBER OF CLAIMS	BILLED MEDICAL EXPENSES	PRIMARY INS REDUCTION	CSU PROVIDER DISCOUNT	AG DISCOUNTS	CSU PAYMENTS
2008 PLAN YEAR	1,029	\$ 7,946,957	\$ 3,152,883	\$ 1,484,422	\$ 1,098,202	\$ 2,211,451
2009 PLAN YEAR	1,018	\$ 7,567,463	\$ 3,446,779	\$ 727,550	\$ 1,147,540	\$ 2,245,593
2010 PLAN YEAR	1,140	\$ 10,593,369	\$ 4,484,915	\$ 1,300,464	\$ 1,921,540	\$ 2,886,450
2011 PLAN YEAR	1,181	\$ 8,832,753	\$ 4,005,029	\$ 712,345	\$ 1,863,238	\$ 2,252,141
2012 PLAN YEAR	705	\$ 3,700,608	\$ 1,456,158	\$ 289,856	\$ 908,325	\$ 1,046,269
<b>TOTALS</b>	<b>5,073</b>	<b>\$38,641,150</b>	<b>\$16,545,764</b>	<b>\$4,514,637</b>	<b>\$6,938,845</b>	<b>\$10,641,904</b>

*"Billed" column minus the "Primary" column minus "CSU Prov Disc" column minus "AG Discounts" column equals "CSU Payments"*



**CSURMA - AIME PROGRAM**  
**CLAIMS AND LOSS SUMMARY**  
**AS OF APRIL 30, 2013**  
**A-G ADMINISTRATORS, INC.**



	2008		2009		2010		2011		2012	
	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID
<i>BAKERSFIELD</i>	52	\$ 98,890	56	\$ 143,211	55	\$ 114,951	91	\$ 184,926	32	\$ 58,702
<i>CHICO</i>	7	\$ 10,867	8	\$ 25,033	14	\$ 45,686	12	\$ 41,614	6	\$ 25,839
<i>DOMINGUEZ HILLS</i>	14	\$ 54,424	19	\$ 32,336	15	\$ 55,320	13	\$ 28,136	18	\$ 19,128
<i>EAST BAY</i>	0	\$ -	0	\$ -	0	\$ -	0	\$ -	28	\$ 39,764
<i>FRESNO</i>	137	\$ 294,665	122	\$ 113,804	110	\$ 301,891	108	\$ 173,846	58	\$ 115,964
<i>FULLERTON</i>	77	\$ 135,663	82	\$ 130,872	84	\$ 204,004	72	\$ 114,478	35	\$ 39,537
<i>HUMBOLDT</i>	26	\$ 42,538	27	\$ 30,065	23	\$ 33,558	18	\$ 51,815	17	\$ 23,869
<i>LONG BEACH</i>	75	\$ 152,298	101	\$ 232,964	113	\$ 356,407	68	\$ 132,630	44	\$ 84,397
<i>LOS ANGELES</i>	12	\$ 49,517	21	\$ 57,679	22	\$ 98,230	18	\$ 50,535	13	\$ 38,215
<i>MARITIME ACADEMY</i>	19	\$ 4,443	13	\$ 9,489	15	\$ 14,990	12	\$ 10,206	15	\$ 7,237
<i>MONTEREY BAY</i>	20	\$ 12,666	29	\$ 24,276	43	\$ 41,113	65	\$ 123,826	43	\$ 53,090
<i>NORTHRIDGE</i>	57	\$ 130,402	33	\$ 141,649	48	\$ 93,441	70	\$ 121,011	39	\$ 37,845
<i>POMONA</i>	25	\$ 50,674	17	\$ 17,122	17	\$ 62,532	15	\$ 6,745	10	\$ 9,908
<i>SACRAMENTO</i>	73	\$ 327,387	64	\$ 152,201	67	\$ 245,877	73	\$ 165,272	51	\$ 135,051
<i>SAN BERNARDINO</i>	15	\$ 14,678	11	\$ 7,580	17	\$ 33,746	22	\$ 24,181	5	\$ 4,645
<i>SAN DIEGO</i>	139	\$ 227,751	121	\$ 322,488	149	\$ 421,420	159	\$ 383,097	83	\$ 107,063
<i>SAN FRANCISCO</i>	14	\$ 26,059	10	\$ 7,532	15	\$ 77,203	18	\$ 23,292	9	\$ 17,629
<i>SAN JOSE STATE</i>	113	\$ 324,100	124	\$ 412,697	136	\$ 343,143	143	\$ 308,413	71	\$ 109,384
<i>SAN LUIS OBISPO</i>	103	\$ 138,991	105	\$ 202,017	124	\$ 216,871	147	\$ 235,624	88	\$ 93,658
<i>SAN MARCOS</i>	6	\$ 27,174	8	\$ 8,095	20	\$ 70,245	23	\$ 34,023	21	\$ 14,300
<i>SONOMA STATE</i>	17	\$ 47,414	20	\$ 45,787	23	\$ 29,866	10	\$ 5,704	7	\$ 7,198
<i>STANISLAUS</i>	28	\$ 40,851	27	\$ 128,007	30	\$ 25,956	24	\$ 32,766	12	\$ 3,846
<b>PROGRAM TOTALS</b>	<b>1,029</b>	<b>\$ 2,211,451</b>	<b>1,018</b>	<b>\$ 2,244,904</b>	<b>1,140</b>	<b>\$ 2,886,450</b>	<b>1,181</b>	<b>\$ 2,252,141</b>	<b>705</b>	<b>\$ 1,046,269</b>

**Item No. C4.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

**AIME FINANCIAL STATEMENTS AT MARCH 31, 2013**

**ISSUE:** The Financial Statements at March 31, 2013 (unaudited) is attached for information purposes.

**RECOMMENDATION:** No Action required; this item is presented as Information only.

**FISCAL IMPACT:** None.

**BACKGROUND:** Accounting records are managed by the CSU Office of the Chancellor. Periodic statements are prepared by the Accountants to express the financial status of CSURMA's coverage programs.

**ATTACHMENT(S):** AIME Financial Statements at March 31, 2013.

**California State University Risk Management Authority**  
**Balance Sheet - Campus Programs as of 3/31/2013**  
(Unaudited)

	Liability	Workers' Compensation	IDL/NDI/UI	Property	AIME	Auto Liability	Total Campus Programs as of 3/31/2013
<b>Assets:</b>							
Cash and Investments	9,982,174	16,729,488	1,759,514	1,531,114	747,857	0	30,750,146
Other long-term investments	38,993,795	65,094,380	6,803,127	5,919,920	2,902,936	0	119,714,158
Accounts receivable	1,000,000	0	0	0	0	0	1,000,000
Loan receivable	0	0	0	0	0	0	0
Accrued interest receivable	1,333	2,227	233	203	99	0	4,095
Prepaid insurance	1,001,737	398,313	0	2,246,644	8,976	170,834	3,826,503
Prepaid expense	9,038	1,423,037	1,354	166,728	944	0	1,601,100
Fixed asset	3,138	7,404	2,209	2,767	644	0	16,162
Accumulated Depreciation	(1,020)	(2,406)	(718)	(899)	(209)	0	(5,253)
<b>Total assets:</b>	<b>50,990,194</b>	<b>83,652,443</b>	<b>8,565,718</b>	<b>9,866,476</b>	<b>3,661,246</b>	<b>170,834</b>	<b>156,906,911</b>
<b>Liabilities:</b>							
Accounts payable	83,741	720,493	3,519,006	21,805	5,830	0	4,350,876
Deferred revenue	3,612,728	7,413,107	3,125,000	2,778,915	739,780	170,834	17,840,364
SELF assessment liability	0	14,591,809	0	0	0	0	14,591,809
Reported claims	12,823,833	29,242,770	0	0	142,442	0	42,209,045
Claims incurred but not reported	10,745,376	10,985,551	0	0	1,899,224	0	23,630,151
<b>Total liabilities:</b>	<b>27,265,678</b>	<b>62,953,730</b>	<b>6,644,006</b>	<b>2,800,720</b>	<b>2,787,276</b>	<b>170,834</b>	<b>102,622,245</b>
Fund balance	23,724,516	20,698,713	1,921,712	7,065,756	873,970	0	54,284,666
<b>Total liabilities and fund balance</b>	<b>50,990,194</b>	<b>83,652,443</b>	<b>8,565,718</b>	<b>9,866,476</b>	<b>3,661,246</b>	<b>170,834</b>	<b>156,906,911</b>

# California State University Risk Management Authority

## Balance Sheet - Miscellaneous Programs as of 3/31/2013

(Unaudited)

	Misc Purchased	OCIP	Club Sports	Loans	Total Misc Programs as of 3/31/2013	Grand Total All Programs as of 3/31/2013
<b>Assets:</b>						
Cash and Investments	1,675	(1,497,262)	6,296	(1,993,809)	(3,483,100)	32,842,508
Other long-term investments	6,522	(5,888,635)	24,548	(7,704,478)	(13,562,044)	127,869,705
Accounts receivable	3,803	0	0	0	3,803	1,028,907
Loan receivable	0	0	0	9,698,287	9,698,287	9,698,287
Accrued interest receivable	0	(201)	1	0	(200)	4,638
Prepaid insurance	0	2,247,452	41,408	0	2,288,860	6,992,472
Prepaid expense	0	255,210	4,654	0	259,864	2,244,747
Fixed asset	0	0	0	0	0	18,818
Accumulated Depreciation	0	0	0	0	0	(6,116)
<b>Total assets:</b>	<b>12,000</b>	<b>(4,883,436)</b>	<b>76,906</b>	<b>0</b>	<b>(4,794,530)</b>	<b>180,693,966</b>
<b>Liabilities:</b>						
Accounts payable	0	22,009	0	0	22,009	6,895,992
Deferred revenue	0	0	48,205	0	48,205	19,665,981
SELF assessment liability	0	0	0	0	0	14,591,809
Reported claims	0	0	0	0	0	47,600,674
Claims incurred but not reported	0	0	0	0	0	28,689,300
<b>Total liabilities:</b>	<b>0</b>	<b>22,009</b>	<b>48,205</b>	<b>0</b>	<b>70,215</b>	<b>117,443,756</b>
Fund balance	12,000	(4,905,446)	28,701	0	(4,864,745)	63,250,210
<b>Total liabilities and fund balance</b>	<b>12,000</b>	<b>(4,883,436)</b>	<b>76,906</b>	<b>0</b>	<b>(4,794,530)</b>	<b>180,693,966</b>

# California State University Risk Management Authority

## Income Statement - Campus Programs as of 3/31/2013

(Unaudited)

	Liability	Workers' Compensation	IDL/NDI/UI	Property	AIME	Auto Liability	Total Campus Programs
<b>OPERATING REVENUES:</b>							
Contributions	11,088,719	22,239,322	12,091,515	8,357,162	2,215,604	512,502	56,504,824
Reinsurance premiums	(123,750)	(2,014,509)	0	0	0	0	(2,138,259)
<b>Total operating revenues:</b>	<b>10,964,969</b>	<b>20,224,813</b>	<b>12,091,515</b>	<b>8,357,162</b>	<b>2,215,604</b>	<b>512,502</b>	<b>54,366,565</b>
<b>OPERATING EXPENSES:</b>							
<b>DIRECT PROGRAM EXPENSES:</b>							
Claims payment & legal expenses	6,456,466	13,924,360	10,531,622	1,223,255	2,123,448	0	34,259,150
Deductible recoveries	(2,313,496)	0	0	0	0	0	(2,313,496)
Claims administrators	61,431	2,726,534	45,342	0	86,250	0	2,919,557
Claims management information system	22,704	0	0	0	0	0	22,704
Program administrator	145,749	296,547	125,010	148,609	7,227	0	723,142
Brokerage commissions	1,510	19,702	0	315,601	126	0	336,938
Insurance premiums	2,964,064	3,203,854	0	6,526,171	16,961	512,502	13,223,552
Taxes, assessments & fees	188,015	0	0	0	0	0	188,015
Actuarial services	4,750	5,250	0	0	2,750	0	12,750
Miscellaneous program services	20,712	2,789	0	0	0	0	23,500
Workshops/training	0	0	0	0	0	0	0
Loss control	68,021	731	0	0	0	0	68,752
Reinsurance recovery	0	(8,778,647)	0	0	0	0	(8,778,647)
Program committee	0	0	0	0	1,306	0	1,306
Dividend distributions	0	7,504,717	0	0	0	0	7,504,717
<b>Total direct program expenses:</b>	<b>7,619,925</b>	<b>18,905,836</b>	<b>10,701,974</b>	<b>8,213,635</b>	<b>2,238,068</b>	<b>512,502</b>	<b>48,191,940</b>
<b>GENERAL &amp; ADMINISTRATIVE EXPENSES:</b>							
Financial audit	8,173	16,629	7,010	6,113	1,635	0	39,560
Executive committee & board expenses	1,036	2,108	889	775	207	0	5,016
JPA insurance	1,985	4,039	1,703	1,485	397	0	9,609
Memberships, associations & dues	1,155	2,350	991	864	231	0	5,590
Chancellor's office accounting services	37,589	76,479	32,241	28,114	7,517	0	181,940
Risk management expenses	132,185	268,948	113,379	98,867	26,435	0	639,814
Miscellaneous indirect services	3,494	7,385	2,986	2,760	710	0	17,335
<b>Total general &amp; administrative expenses:</b>	<b>185,617</b>	<b>377,939</b>	<b>159,198</b>	<b>138,978</b>	<b>37,132</b>	<b>0</b>	<b>898,864</b>
<b>Total operating expenses:</b>	<b>7,805,542</b>	<b>19,283,775</b>	<b>10,861,172</b>	<b>8,352,613</b>	<b>2,275,200</b>	<b>512,502</b>	<b>49,090,804</b>
<b>NON-OPERATING REVENUES:</b>							
Investment income	764,009	1,387,157	180,651	100,926	71,618	0	2,504,361
<b>Total non-operating revenues:</b>	<b>764,009</b>	<b>1,387,157</b>	<b>180,651</b>	<b>100,926</b>	<b>71,618</b>	<b>0</b>	<b>2,504,361</b>
<b>BEGINNING RETAINED EARNINGS</b>	<b>19,801,080</b>	<b>18,370,519</b>	<b>510,717</b>	<b>5,185,396</b>	<b>861,948</b>	<b>0</b>	<b>44,729,659</b>
<b>ADJUSTMENTS TO RETAINED EARNINGS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,774,885</b>	<b>0</b>	<b>0</b>	<b>1,774,885</b>
<b>TOTAL ADJUSTED RETAINED EARNINGS</b>	<b>19,801,080</b>	<b>18,370,519</b>	<b>510,717</b>	<b>6,960,281</b>	<b>861,948</b>	<b>0</b>	<b>46,504,544</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>3,923,436</b>	<b>2,328,194</b>	<b>1,410,995</b>	<b>105,475</b>	<b>12,022</b>	<b>0</b>	<b>7,780,122</b>
<b>ENDING RETAINED EARNINGS</b>	<b>23,724,516</b>	<b>20,698,713</b>	<b>1,921,712</b>	<b>7,065,756</b>	<b>873,970</b>	<b>0</b>	<b>54,284,666</b>

**California State University Risk Management Authority**  
**Income Statement - Miscellaneous Programs as of 3/31/2013**

(Unaudited)

	Misc Purchased	OCIP	Club Sports	Total Misc Programs	Grand Total All Programs
<b>OPERATING REVENUES:</b>					
Contributions	288,867	0	130,030	418,897	67,862,058
Reinsurance premiums	0	0	0	0	(2,757,009)
<b>Total operating revenues:</b>	<b>288,867</b>	<b>0</b>	<b>130,030</b>	<b>418,897</b>	<b>65,105,049</b>
<b>OPERATING EXPENSES:</b>					
<b>DIRECT PROGRAM EXPENSES:</b>					
Claims payment & legal expenses	0	0	0	0	39,266,540
Deductible recoveries	0	0	0	0	(2,447,822)
Claims administrators	0	0	0	0	3,099,324
Claims management information system	0	0	0	0	22,704
Program administrator	0	198,125	0	198,125	1,828,201
Brokerage commissions	13,792	18,679	10,191	42,662	536,598
Insurance premiums	256,045	2,424,795	91,202	2,772,042	18,630,216
Taxes, assessments & fees	0	0	0	0	218,004
Actuarial services	0	0	0	0	22,250
Miscellaneous program services	0	0	0	0	23,500
Workshops/training	0	0	0	0	18,000
Loss control	0	0	0	0	214,038
Reinsurance recovery	0	0	0	0	(8,778,647)
Program committee	0	0	0	0	18,114
Dividend distributions	0	0	0	0	9,206,874
<b>Total direct program expenses:</b>	<b>269,837</b>	<b>2,641,599</b>	<b>101,393</b>	<b>3,012,829</b>	<b>61,877,893</b>
<b>GENERAL &amp; ADMINISTRATIVE EXPENSES:</b>					
Financial audit	0	6,170	0	6,170	53,000
Executive committee & board expenses	0	782	0	782	6,719
JPA insurance	0	1,499	0	1,499	12,874
Memberships, associations & dues	0	0	0	0	5,590
Chancellor's office accounting services	0	28,377	0	28,377	243,750
Risk management expenses	0	99,793	0	99,793	857,177
Miscellaneous indirect services	0	1,975	0	1,975	22,487
<b>Total general &amp; administrative expenses:</b>	<b>0</b>	<b>138,596</b>	<b>0</b>	<b>138,596</b>	<b>1,201,597</b>
<b>Total operating expenses:</b>	<b>269,837</b>	<b>2,780,195</b>	<b>101,393</b>	<b>3,151,425</b>	<b>63,079,491</b>
<b>NON-OPERATING REVENUES:</b>					
Investment income	0	(80,658)	64	(80,593)	2,866,118
<b>Total non-operating revenues:</b>	<b>0</b>	<b>(80,658)</b>	<b>64</b>	<b>(80,593)</b>	<b>2,866,118</b>
<b>BEGINNING RETAINED EARNINGS</b>	<b>(7,030)</b>	<b>(2,044,593)</b>	<b>0</b>	<b>(2,051,623)</b>	<b>58,358,534</b>
<b>ADJUSTMENTS TO RETAINED EARNINGS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL ADJUSTED RETAINED EARNINGS</b>	<b>(7,030)</b>	<b>(2,044,593)</b>	<b>0</b>	<b>(2,051,623)</b>	<b>58,358,534</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>19,030</b>	<b>(2,860,853)</b>	<b>28,701</b>	<b>(2,813,122)</b>	<b>4,891,676</b>
<b>ENDING RETAINED EARNINGS</b>	<b>12,000</b>	<b>(4,905,446)</b>	<b>28,701</b>	<b>(4,864,745)</b>	<b>63,250,210</b>

**Item No. C5.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

## **RENEWAL OF TRAVEL ACCIDENT INSURANCE**

**ISSUE:** AIME purchases Travel Accident insurance to augment its self-insurance risk pool for Athletic Injury Medical Expense. The Committee will be asked to discuss the renewal of the Travel Accident insurance coverage. The coverage provides medical evacuation and repatriation.

**RECOMMENDATION:** The Committee will be asked to review and discuss the Travel Accident policy, taking action as necessary.

**FISCAL IMPACT:** An amount for the premium to renew the Travel Accident insurance is included in the FY 2013/14 AIME budget.

**BACKGROUND:** Mutual of Omaha is the carrier for the Travel Accident program. At the time of this agenda issuance, Staff has not received a firm renewal quote to renew the Travel Accident / AD&D coverage.

**ATTACHMENT(S):** Travel Accident Insurance Proposal Summary (FY 13/14)

## Coverage Summary

Coverage:	AIME – Travel Accident and AD&D
Policy Term:	July 1, 2013 – June 30, 2014
Policy Number:	TBD
Insurer:	Mutual of Omaha
Named Insured:	California State University Risk Management Authority
Headquarters:	Office of the Chancellor Systemwide Risk Management 401 Golden Shore, 5 <sup>th</sup> Floor Long Beach, CA 90802-4210
Member Campuses (22):	California State University, Bakersfield California State University, Chico California State University, Dominguez Hills California State University, East Bay California State University, Fresno California State University, Fullerton Humboldt State University California State University, Long Beach California State University, Los Angeles California Maritime Academy California State University, Monterey Bay California State University, Northridge California State Polytechnic University, Pomona California State University, Sacramento San Diego State University San Francisco State University San Jose State University California Polytechnic State University, San Luis Obispo California State University, San Bernardino California State University, San Marcos Sonoma State University California State University, Stanislaus
Covered Parties:	All intercollegiate athletes, coaches, managers and trainer of the schools affiliated with CSURMA AIME and listed on the sports census from each participating CSU campus.
Covered Activity:	Provides Travel Accident benefits to all athletes participating in sports, including off-season conditioning, listed on sports census. Travel to and from a sponsored game (including play or practice and off season physical conditioning) as part of a group in transportation arranged by the policy holder.

Coverage Limits:           \$ 15,000 Accidental Death & Dismemberment  
                                  \$ 90,000 Accident Medical Expense  
                                  \$ 7,000 Emergency Medical Evacuation

Exclusions (Major but not  
limited too):               Suicide  
                                  Travel outside of the United States

Medical Deductible:       \$ 10,000 (Accident Medical only)

Benefit Period:            104 weeks

Scope of coverage:       Provides Travel Accident benefits to all athletes participating in sports  
including off season conditioning. Travel to and from a sponsored game  
(including play or practice and off season physical conditioning) as part  
of a group in transportation arranged by the policyholder

Program Administrator:   Alliant Insurance Services  
                                  100 Pine Street, 11<sup>th</sup> Floor  
                                  San Francisco, CA 94111

                                  Rob Leong: (415) 403-1441 / [rleong@alliant.com](mailto:rleong@alliant.com)  
                                  Stacey Weeks: (415) 403-1448 / [sweeks@alliant.com](mailto:sweeks@alliant.com)

Claims Administration:   Mutual of Omaha  
                                  P.O. Box 31716  
                                  Omaha, NE 68131-0716  
                                  Linda Benham: (800) 524-2324

**Agenda Item No.: C6.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

**VENDOR RESPONSES TO SERVICE  
PROVIDER PERFORMANCE EVALUATIONS**

**ISSUE:** Periodic comments from CSURMA membership concerning the management of CSURMA and the quality of services provided by its Staff and Service Providers presents opportunities for program enhancements beneficial to all members. An on-line Service Provider Performance Questionnaire was developed and completed by campuses and auxiliary organizations. The Committee will receive a report at today's meeting regarding the vendors responses to the survey results.

**RECOMMENDATION:** No action is requested on this item at today's meeting.

**FISCAL IMPACT:** None.

**BACKGROUND:** The Service Provider Performance Survey assists CSURMA with information to support strategic planning. The evaluation will be tailored to meet the interests of the Campuses and Auxiliary Organizations and maintain respondent confidentiality in order to elicit candid comments.

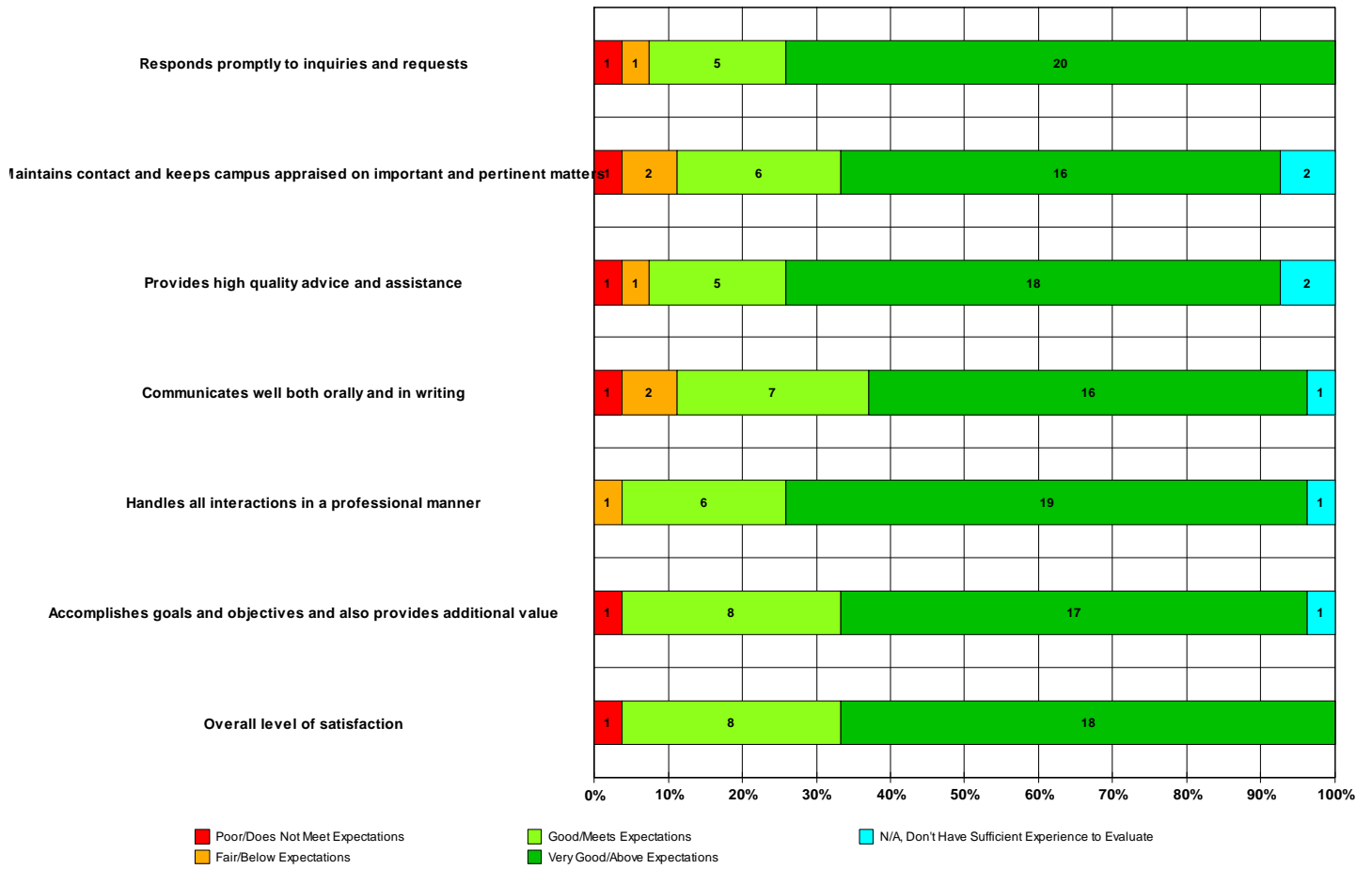
**ATTACHMENT:** Service Provider Performance Results

2012  
California State University Risk Management  
Authority

CSURMA Survey

Prepared by:  
Alexis Naiknimbalkar  
Quality Initiatives  
Office of the Chancellor  
Software: Snap Survey Professional 10  
Report Date: 02/13/2013

Q3.a to Q3.g AG Administrators AIME Claims Administrator



**Please use the space below to provide us with any additio...**

*It's been a pleasure working with Dan Beery and Dixon Gillis at A-G Administrators. They are always of the highest professional manner and willing to help in any manner possible.*

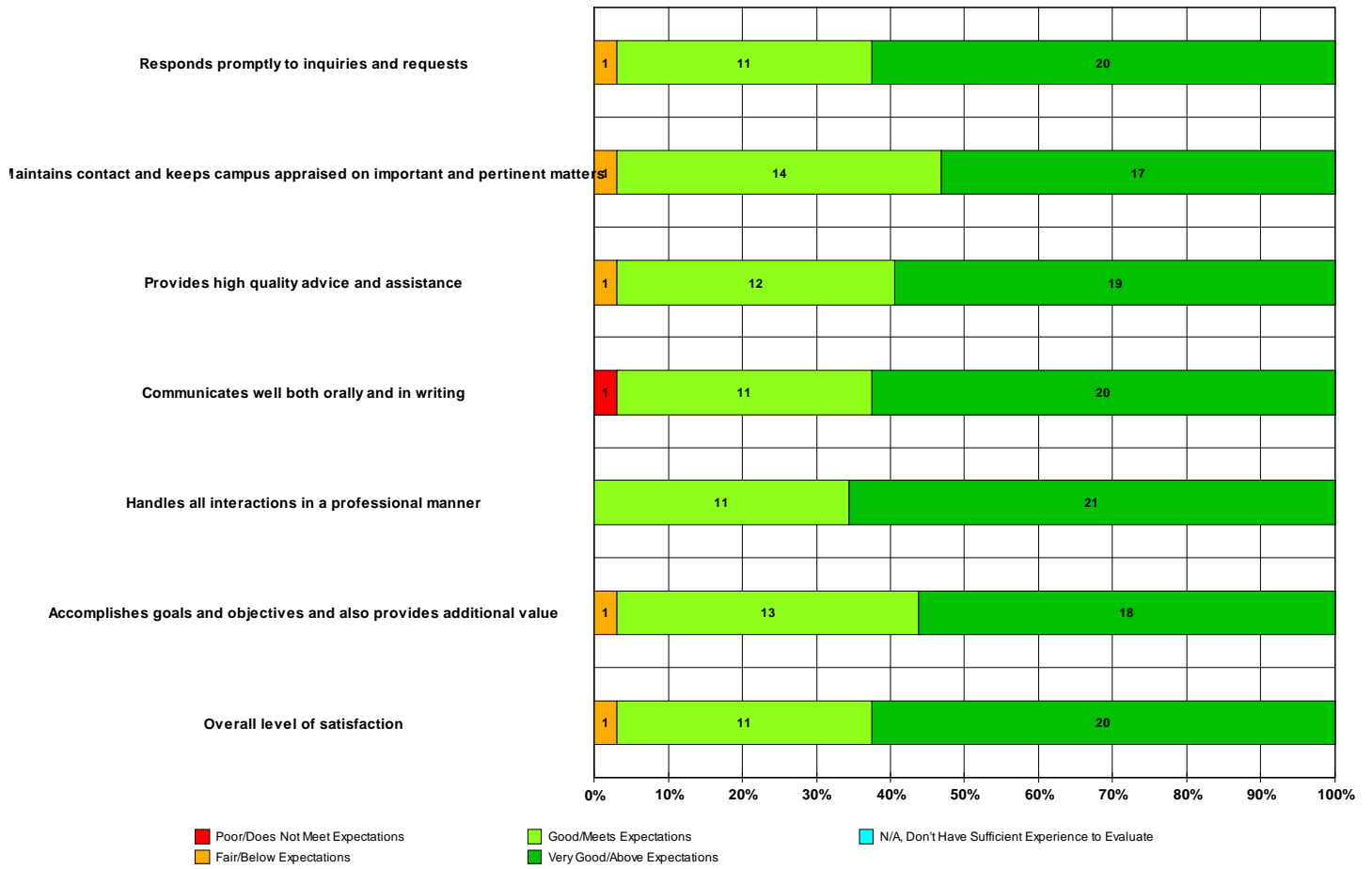
*Service and quality is consistently excellent and prompt.*

*I enjoy working with AG. They are very helpful and respond to questions I may have.*

*At CO only see partial administrative side. No major complaints.*

*AG provides a professional and quality service. Our athletic trainers have a great relationship with their personnel.*

Q5.a to Q5.g Alliant Insurance Services CSURMA Program Administrator



**Please use the space below to provide us with any additio...**

*Intermittent and infrequent missteps but typically Alliant is top notch with responses and skill level. Written communication is improving.*

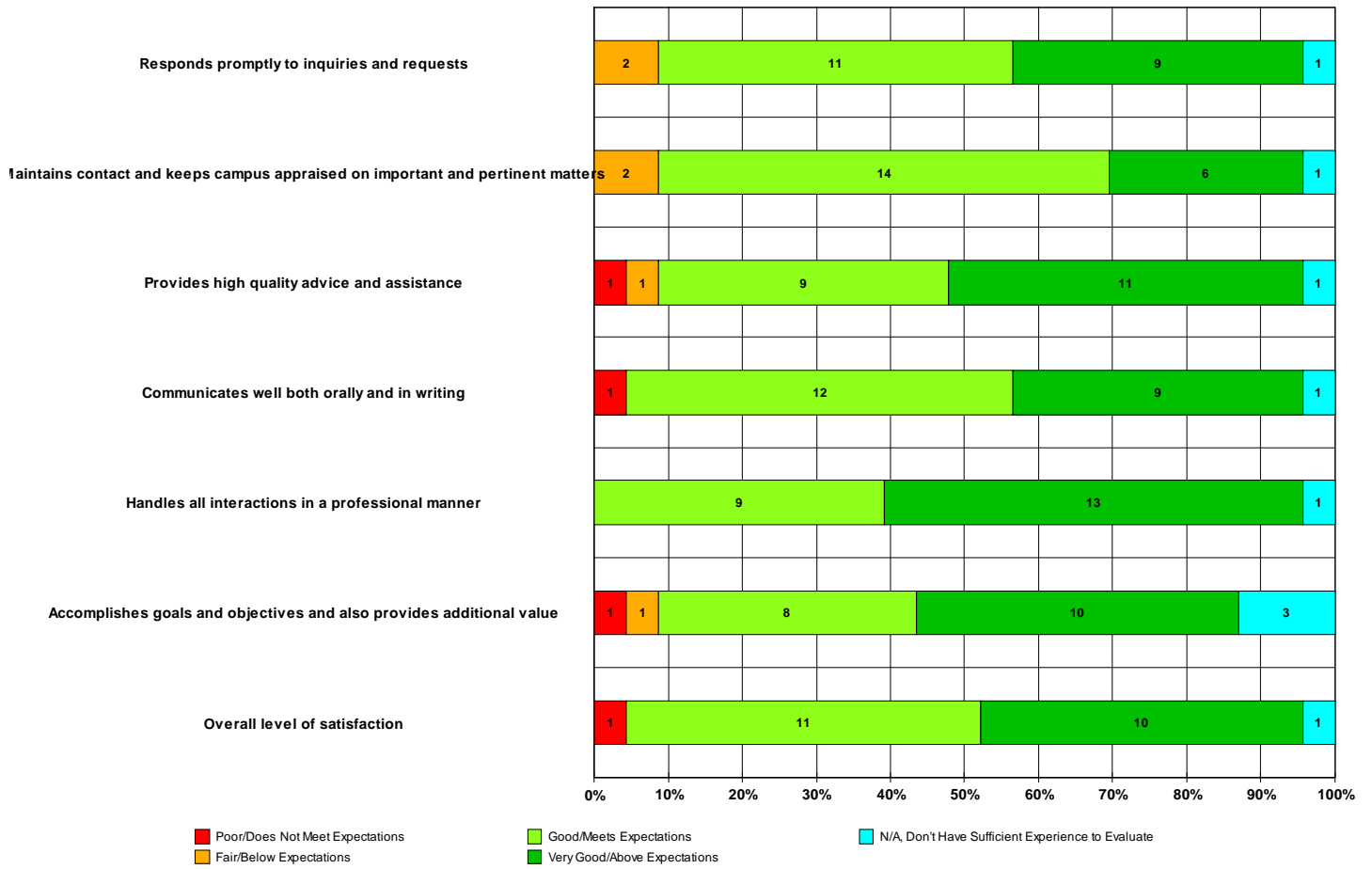
*Overall, good service. I have success with most people, but have received some conflicting responses (from a single person) so I now go up one level to be sure the info I receive is accurate. Rob Leong is very good are Mimi Long and Van Rin.*

*Dan Howell, Rob Leong, Van Rin and Hsan Htein have been phenomenal as usual.*

*I always get an answer to a problem.*

*Great service, Always!*

Q7.a to Q7.g Alliant Insurance Services CSURMA Insurance Brokerage/Consulting



**Please use the space below to provide us with any additio...**

*Penny Dewitt, Stacey Weeks, Van Rin and Hsan Htein are excellent at assisting our campus with these needs.*






*This year I had to do a lot more reminding and asking for items multiple times before I got a final response. It seemed like things fell through the cracks more this year. I'm not upset about it, I just noticed I had to do a lot more following up on simple requests like certs of insurance, etc. than I had done in previous years. I excused it and never brought it up to Alliant, because I know everyone is stretched thin.*

*Excellent response time.*

# Copy of the SNAP Professional Survey

**Provides Athletic Injury Medical Insurance (AIME) claims administration services.**

**A-G Administrators - AIME Claims Administrator:** Choose the answer that best describes your experience working with this service provider. If you cannot rate an item, or it is not applicable, please select N/A.






	<i>Poor/Does Not Meet Expectations</i> 	<i>Fair/Below Expectations</i> 	<i>Good/Meets Expectations</i> 	<i>Very Good/Above Expectations</i> 	<i>N/A, Don't Have Sufficient Experience to Evaluate</i> 
Responds promptly to inquiries and requests	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintains contact and keeps campus apprised on important and pertinent matters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides high quality advice and assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communicates well both orally and in writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Handles all interactions in a professional manner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accomplishes goals and objectives and also provides additional value	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall level of satisfaction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please use the space below to provide us with any additional comments or suggestions:

This page refers to your interactions with Alliant Insurance Services - CSURMA Program Administrator:

The administrator for CSURMA/AORMA, providing services including administrative support for the CSURMA Board of Directors, CSURMA Executive Committee, AORMA committees and providing administrative services for self-funded programs.

**Alliant Insurance Services - CSURMA Program Administrator:** Choose the answer that best describes your experience working with this service provider. If you cannot rate an item, or it is not applicable, please select N/A.






	<i>Poor/Does Not Meet Expectations</i> 	<i>Fair/Below Expectations</i> 	<i>Good/Meets Expectations</i> 	<i>Very Good/Above Expectations</i> 	<i>N/A, Don't Have Sufficient Experience to Evaluate</i> 
Responds promptly to inquiries and requests	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintains contact and keeps campus appraised on important and pertinent matters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides high quality advice and assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communicates well both orally and in writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Handles all interactions in a professional manner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accomplishes goals and objectives and also provides additional value	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall level of satisfaction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please use the space below to provide us with any additional comments or suggestions:

This page refers to your interactions with Alliant Insurance Services - CSURMA Insurance Brokerage/Consulting:

**Provides broker/consulting services for CSURMA purchased insurance.**

**Alliant Insurance Services - CSURMA Insurance Brokerage/Consulting:** Choose the answer that best describes your experience working with this service provider. If you cannot rate an item, or it is not applicable, please select N/A.

	<i>Poor/Does Not Meet Expectations</i> 	<i>Fair/Below Expectations</i> 	<i>Good/Meets Expectations</i> 	<i>Very Good/Above Expectations</i> 	<i>N/A, Don't Have Sufficient Experience to Evaluate</i> 
Responds promptly to inquiries and requests	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintains contact and keeps campus apprised on important and pertinent matters	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides high quality advice and assistance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Communicates well both orally and in writing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Handles all interactions in a professional manner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Accomplishes goals and objectives and also provides additional value	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Overall level of satisfaction	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

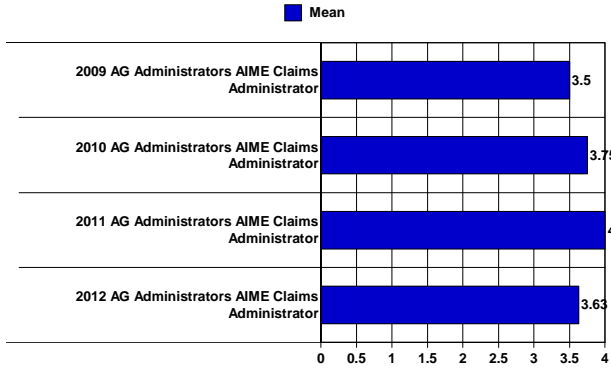
Please use the space below to provide us with any additional comments or suggestions:

CSURMA CAMPUS BY YEAR

**Responds promptly to inquiries and requests - AG Administrators AIME Claims Administrator by Year**

Analysis...: Responds promptly to inquiries and requests  
 Break..... : AG Administrators AIME Claims Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents

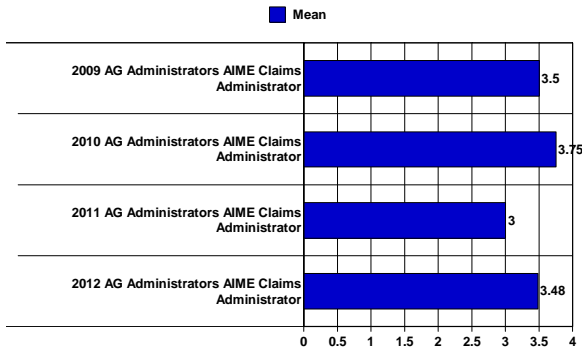
Responds promptly to inquiries and requests - AG Administrators AIME Claims Administrator by Year



**Maintains contact and keeps campus apprised on important and pertinent matters - AG Administrators AIME Claims Administrator by Year**

Analysis...: Maintains contact and keeps campus apprised on important and pertinent matters  
 Break..... : AG Administrators AIME Claims Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents

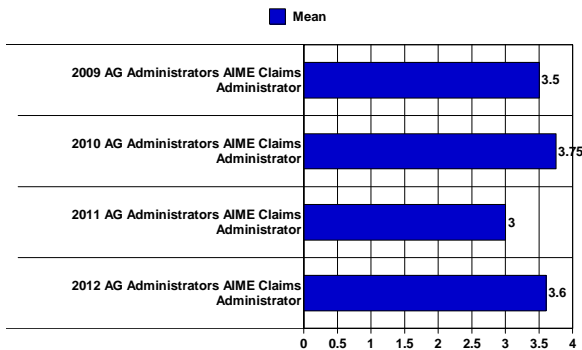
Maintains contact and keeps campus apprised on important and pertinent matters - AG Administrators AIME Claims Administrator by Year



**Provides high quality advice and assistance - AG Administrators AIME Claims Administrator by Year**

Analysis...: Provides high quality advice and assistance  
 Break..... : AG Administrators AIME Claims Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents

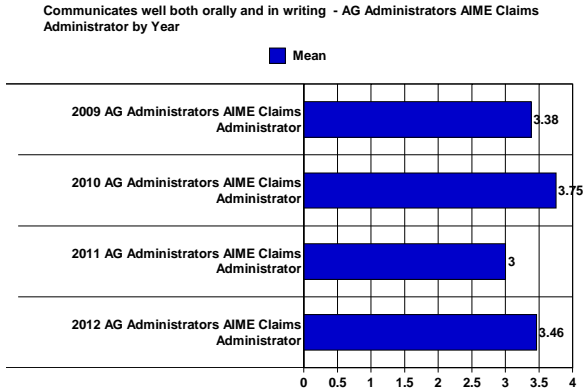
Provides high quality advice and assistance - AG Administrators AIME Claims Administrator by Year



CSURMA CAMPUS BY YEAR

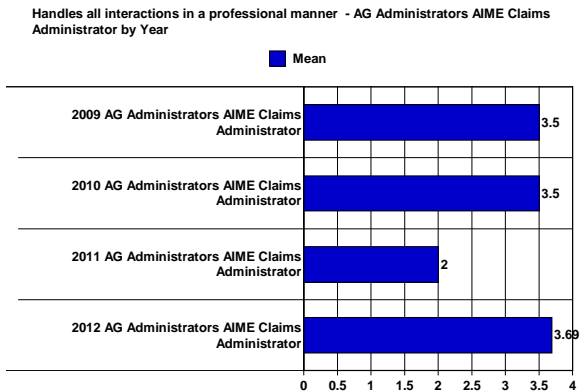
**Communicates well both orally and in writing - AG Administrators AIME Claims Administrator by Year**

Analysis...: Communicates well both orally and in writing  
 Break..... : AG Administrators AIME Claims Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents



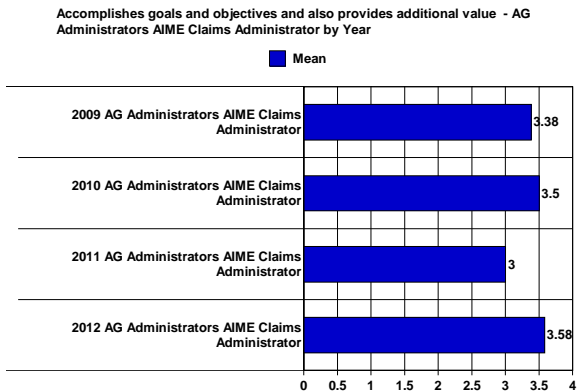
**Handles all interactions in a professional manner - AG Administrators AIME Claims Administrator by Year**

Analysis...: Handles all interactions in a professional manner  
 Break..... : AG Administrators AIME Claims Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents



**Accomplishes goals and objectives and also provides additional value - AG Administrators AIME Claims Administrator by Year**

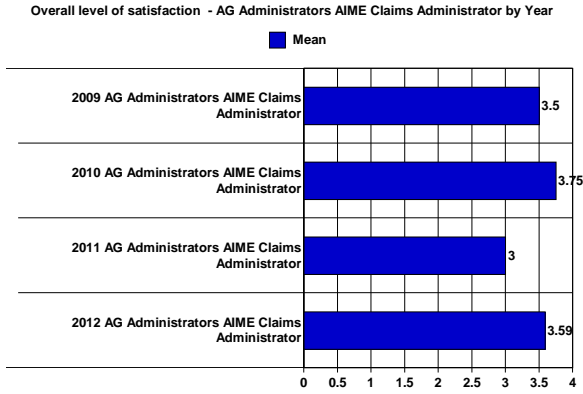
Analysis...: Accomplishes goals and objectives and also provides additional value  
 Break..... : AG Administrators AIME Claims Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents



CSURMA CAMPUS BY YEAR

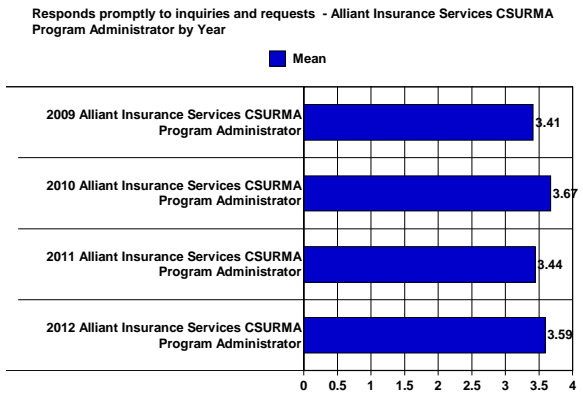
**Overall level of satisfaction - AG Administrators AIME Claims Administrator by Year**

Analysis...: Overall level of satisfaction  
 Break..... : AG Administrators AIME Claims Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents



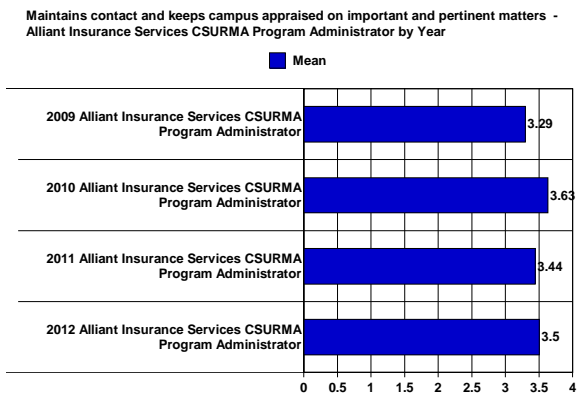
**Responds promptly to inquiries and requests - Alliant Insurance Services CSURMA Program Administrator by Year**

Analysis...: Responds promptly to inquiries and requests  
 Break..... : Alliant Insurance Services CSURMA Program Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents



**Maintains contact and keeps campus apprised on important and pertinent matters - Alliant Insurance Services CSURMA Program Administrator by Year**

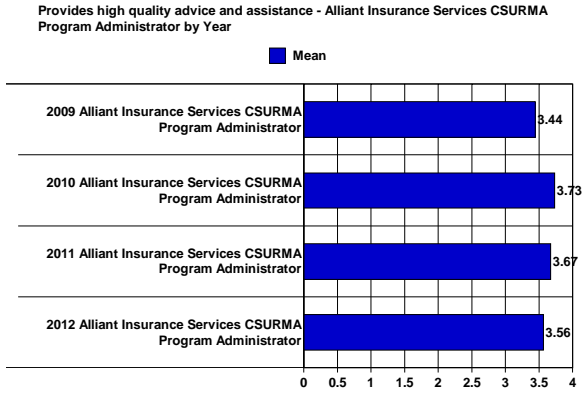
Analysis...: Maintains contact and keeps campus apprised on important and pertinent matters  
 Break..... : Alliant Insurance Services CSURMA Program Administrator by Year  
 Filter.....: All Respondents  
 Score..... : Weight WT1  
 Cells.....: Counts, Respondents



CSURMA CAMPUS BY YEAR

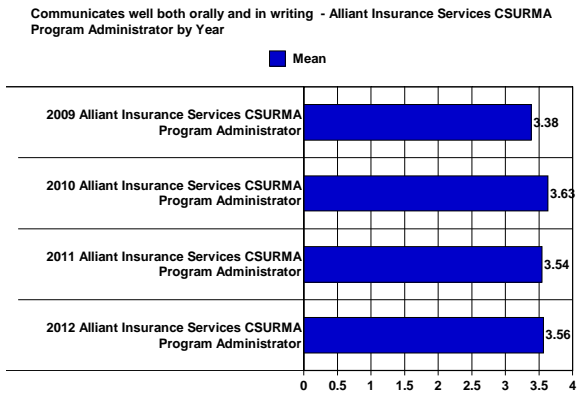
**Provides high quality advice and assistance - Alliant Insurance Services CSURMA Program Administrator by Year**

Analysis...: Provides high quality advice and assistance  
 Break.....: Alliant Insurance Services CSURMA Program Administrator by Year  
 Filter.....: All Respondents  
 Score.....: Weight WT1  
 Cells.....: Counts, Respondents



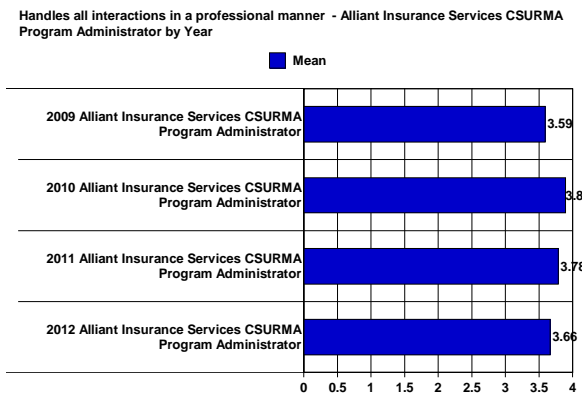
**Communicates well both orally and in writing - Alliant Insurance Services CSURMA Program Administrator by Year**

Analysis...: Communicates well both orally and in writing  
 Break.....: Alliant Insurance Services CSURMA Program Administrator by Year  
 Filter.....: All Respondents  
 Score.....: Weight WT1  
 Cells.....: Counts, Respondents



**Handles all interactions in a professional manner - Alliant Insurance Services CSURMA Program Administrator by Year**

Analysis...: Handles all interactions in a professional manner  
 Break.....: Alliant Insurance Services CSURMA Program Administrator by Year  
 Filter.....: All Respondents  
 Score.....: Weight WT1  
 Cells.....: Counts, Respondents

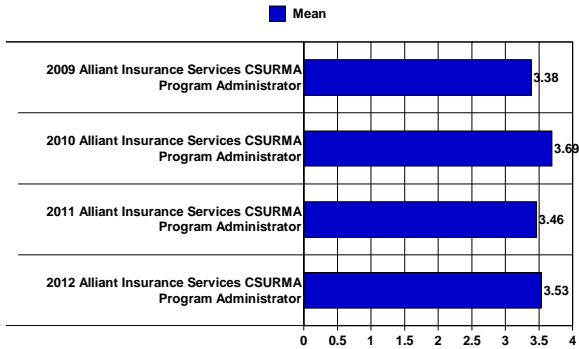


CSURMA CAMPUS BY YEAR

**Accomplishes goals and objectives and also provides additional value - Alliant Insurance Services CSURMA Program Administrator by Year**

Analysis...: Accomplishes goals and objectives and also provides additional value  
 Break.....: Alliant Insurance Services CSURMA Program Administrator by Year  
 Filter.....: All Respondents  
 Score.....: Weight WT1  
 Cells.....: Counts, Respondents

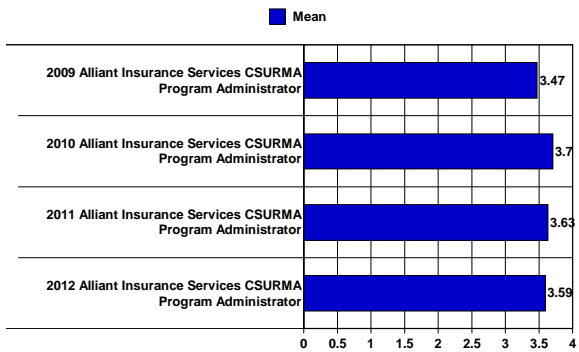
Accomplishes goals and objectives and also provides additional value - Alliant Insurance Services CSURMA Program Administrator by Year



**Overall level of satisfaction - Alliant Insurance Services CSURMA Program Administrator by Year**

Analysis...: Overall level of satisfaction  
 Break.....: Alliant Insurance Services CSURMA Program Administrator by Year  
 Filter.....: All Respondents  
 Score.....: Weight WT1  
 Cells.....: Counts, Respondents

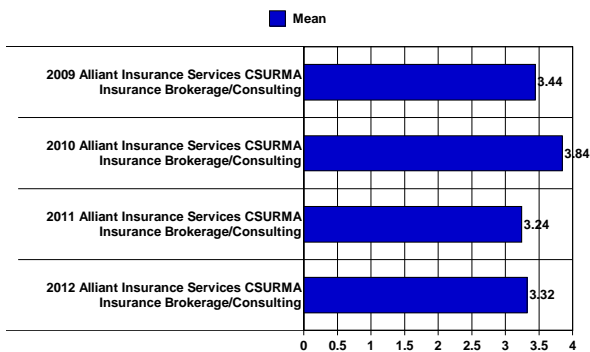
Overall level of satisfaction - Alliant Insurance Services CSURMA Program Administrator by Year



**Responds promptly to inquiries and requests - Alliant Insurance Services CSURMA Insurance Brokerage/Consulting by Year**

Analysis...: Responds promptly to inquiries and requests  
 Break.....: Alliant Insurance Services CSURMA Insurance Brokerage/Consulting by Year  
 Filter.....: All Respondents  
 Score.....: Weight WT1  
 Cells.....: Counts, Respondents

Responds promptly to inquiries and requests - Alliant Insurance Services CSURMA Insurance Brokerage/Consulting by Year





March 7, 2013

Robert Leong  
Alliant Insurance Services, Inc.  
100 Pine Street, 11<sup>th</sup> Floor  
San Francisco, CA 94111-5101

Re: CSURMA A-G Administrators – AIME Claims Administrator Survey Response

A-G Administrators, Inc. takes a great deal of pride in the service and support we deliver to the CSU athletic departments and training rooms. As the program has continued to grow and expand we have continued to invest in our staffing, strengthen our network foothold and leverage ourselves to optimize the effect direct negotiations have on cost containment. From our perspective, the medical trends and treatment techniques are constantly increasing in cost, while the presence of primary insurance and utilization of HMOs are waning. Cost containment is a primary object of ours for the program and its long term health and sustainability.

In response to the Survey results, we are very appreciative of the positive feedback, and thrilled by the strong reviews and scoring. Additionally, the trend shows that the service has been consistent but this past year appears to be nice uptick for us. Thank you.

As we are our own biggest critics, we cannot overlook that we did receive a few red marks. We would urge anyone who feels that we are coming up short in any category on the Survey, or even an area that the Survey may not have addressed, to let us know so that we can improve or provide more attention in that area.

You are great partners of ours and we really enjoy our involvement with CSURMA – AIME. One area the survey did not address was our effectiveness in reducing billed medical expenses. We put a great deal of resource and energy into this aspect of the Program. Ultimately, our results in this category have the largest impact on Program's bottom line. Hopefully the members feel we are doing well in this category as we really are relentless in our commitment to controlling costs.

Sincerely,

Jake Gillis  
Vice-President

A handwritten signature in blue ink, appearing to read 'Jake Gillis', written over the typed name and title.

February 28, 2013

Cynthia Teniente-Matson  
Chair, Executive Committee  
The California State University Risk Management Authority  
C/o Alliant Insurance Services  
100 Pine Street 11<sup>th</sup> Floor  
San Francisco, CA 94111

## **RESPONSE TO CSURMA CAMPUS SERVICE PROVIDER EVALUATION REPORT**

Dear Cindy:

Alliant has reviewed the results of the CSURMA Campus Programs Service Provider Evaluation report dated February 13, 2013. We appreciate the opportunity to review the detailed information included in the report and to provide our response to the Executive Committee.

On a scale of 1 (lowest) to 4 (highest) Alliant is pleased to have earned the respondents' overall vendor rating scores of:

- 3.59 for Program Administration Services (32 responses);
- 3.36 for Brokerage/Consulting Services (23 responses);
- 3.65 for Workers' Compensation Consulting Services (23 responses); and,
- 3.46 for Property/Claims Services (13 responses).

These scores indicate Alliant is performing well across each of our service areas, but show there is room for improvement.

We see our most important service improvement opportunities in the areas of:

- Improving communications and contact with the campuses;
- Responding to specialty insurance requests and communicating marketing results when an acceptable insurance solution is not available; and,
- Consistent response to claim inquiries and more frequent communications.

Ms. Cynthia Teniente-Matson  
February 28, 2013  
Page 2

There are two activities being initiated that I believe will help improve Alliant's contact with the campuses. First, we are embarking on a round of campus visits that will include visits with campus and auxiliary organization personnel. Second, we are launching an improved CSURMA.org web site that we expect will offer easy to navigate access to CSURMA materials. We believe that reorganization of the CSURMA administrative services team has already begun to deliver positive improvements in our service at the CSURMA committee and Board level. Now we need to push those improvements out to the membership at large.

The Alliant CSURMA Service Team is grateful for the positive survey responses and appreciates the member candor where opportunities for improvement have been identified.

Very truly yours,

A handwritten signature in blue ink that reads "D. Howell". The signature is fluid and cursive, with the first letter "D" being particularly large and stylized.

Daniel J. Howell  
Senior Executive Vice President  
(415) 403-1426  
[dhowell@alliant.com](mailto:dhowell@alliant.com)

cc: Charlene M. Minnick, CSURMA Secretary-Auditor  
Nancy Chavez, First Vice President, Alliant Brokerage Services

**Item No. C7.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

## **2013 RISK MANAGEMENT TRAINING**

**ISSUE:** The Committee appointed a Risk Management Training Task Group, appointing Kelli Eberlein as the Chair and Kristal Slover as Co-Chair. The Committee will receive a report at today's meeting from the Task Group.

**RECOMMENDATION:** No action is requested on this item at today's meeting. This item is provided as information only.

**FISCAL IMPACT:** AIME budgeted \$20,000 for training for FY 2012-13.

**BACKGROUND:** At its January 23, 2012 meeting, the Committee elected to include a budget to provide loss control training relating to sport injuries. Topics of interest include Treatment of Mental Health Conditions/Liabilities, Sickle Cell Trait, and others. At its May 7, 2012 the Committee appointed a Task Group to research possible risk management training topics, training providers, and the delivery of said training.

**ATTACHMENT(S):** None.

**Item No. C8.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

## **COMMITTEE NOMINATIONS AND ELECTIONS**

**ISSUE:** Four Committee seats are up for election to serve two-year terms beginning July 1, 2013. The current Chair's term ends June 30, 2014. The Committee will be asked to review the Terms of Office and discuss nominations to fill the vacant seats effective July 1, 2013. At its last meeting, the Committee discussed and directed Staff and Committee Members to contact possible candidates to fill vacant seats. The Committee will receive a report at today's meeting.

**RECOMMENDATION:** The Committee is asked to propose a slate of candidates for nominations to elect four new Committee members to serve a two-year term effective July 1, 2013 - June 30, 2015.

**FISCAL IMPACT:** None

**BACKGROUND:** AIME Committee members serve two-year terms. The goal of staggering the seat elections is to maintain continuity, so that AIME benefits from the expertise Committee members develop during their terms. The AIME Committee Chair serves a two-year term.

**ATTACHMENT(S):** AIME Committee Terms of Office

# CSURMA

## AIME TERMS OF OFFICE at July 2013

Position	1/31/06 - 7/1/06	7/1/06 - 7/1/07	7/1/07 - 7/1/08	7/1/08 - 7/1/09	7/1/09 - 7/1/10	7/1/10 - 7/1/11	7/1/11 - 7/1/12	7/1/12 - 7/1/13	7/1/13 - 7/1/14
Member - Chair	Burns (San Jose)	Burns (San Jose) 11/2006	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007
Member	Fusco (Sonoma)	Fusco (Sonoma)	Fusco (Sonoma)	Kelli Eberlein (Fresno) 6/2008	Kelli Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 06/2008
Member	Masner (Long Beach)	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006
Member	Ramos (Sacramento)	Ramos (Sacramento)	Cuarenta (Dominguez Hills)	Cuarenta (Dominguez Hills)	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	TBD
Member	Shaw (Northridge)	Shaw (Northridge)	Shaw (San Jose)	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	TBD
Member	Trumbo (Monterey Bay)	Vacant	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	TBD
Member	Nishimori (Bakersfield)	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Kite (Northridge) 07/2011	Kite (Northridge) 07/2013	TBD
Member	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012
Member	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Slover (SLO) 7/2012	Slover (SLO) 7/2012
EC Liason	Risser (SLO)	Risser (SLO)	Risser (SLO)	Risser (SLO)	Wight (Monterey Bay)	Wight (Monterey Bay)	Wight (Monterey Bay)	Thorpe (Chico)	Thorpe (Chico)

**Item No. C9.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

**RESOLUTION RECOGNIZING THE CONTRIBUTIONS  
OF DAN COLLEN AND PATTY SEXTON**

**ISSUE:** Dan Collen has served as a member of the CSURMA Athletic Injury Medical Expense (AIME) Committee beginning July 1, 2007. Patty Sexton has served as a member of the CSURMA AIME Committee beginning October 12, 2009. It is appropriate for the AIME Committee to recognize Dan Collen and Patty Sexton for their valuable contributions benefiting the CSURMA AIME program.

**RECOMMENDATION:** It is recommended that the CSURMA AIME Committee pass Resolution No. 01-13 AIME and Resolution No. 02-13 AIME, recognizing the valued contributions of Dan Collen and Patty Sexton.

**FISCAL IMPACT:** None.

**BACKGROUND:** Dan Collen has served as a member of the CSURMA Athletic Injury Medical Expense (AIME) Committee beginning July 1, 2007. Patty Sexton has served as a member of the CSURMA AIME Committee beginning October 12, 2009. CSURMA has a practice of acknowledging exceptional service by resolution.

**ATTACHMENT(S):** 1) Resolution No. 01-13 (AIME) - Resolution Recognizing the Contributions of Dan Collen  
2) Resolution No. 02-13 (AIME) – Resolution Recognizing the Contributions of Patty Sexton

**CALIFORNIA STATE UNIVERSITY  
RISK MANAGEMENT AUTHORITY**

**ATHLETIC INJURY MEDICAL EXPENSE COMMITTEE  
RESOLUTION NO. 01-13 (AIME)**

**Resolution Recognizing the Contributions of  
DAN COLLEN  
a member of the Athletic Injury Medical Expense Committee (AIME) of the  
California State University Risk Management Authority**

The Athletic Injury Medical Expense (AIME) Committee of the California State University Risk Management Authority finds and determines as follows:

- (a) Dan Collen has diligently served the California State University Risk Management Authority as a member of its Athletic Injury Medical Expense (AIME) Committee since July 2007.
- (b) It is appropriate to recognize Dan Collen for the time, effort and many contributions he has made to ensure the success of the California State University Risk Management Authority AIME program.
- (c) For the many contributions made to the California State University Risk Management Authority, the AIME Committee finds it incumbent to express sincere gratitude and appreciation.

In consideration of the foregoing findings and determinations,

IT IS RESOLVED by the AIME Committee of the California State University Risk Management Authority as follows:

The California State University Risk Management Authority Athletic Injury Medical Expense Committee does hereby recognize the many contributions of Dan Collen to the California State University Risk Management Authority, and by this Resolution does hereby express to him sincere gratitude and appreciation.

\*\*\*\*\*

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed at a meeting of the Athletic Injury Medical Expense (AIME) Committee of the California State University Risk Management Authority held on the 13th day of May, 2013 which was approved by the following vote:

AYES, and in favor thereof, members: ALL  
NOES, members: NONE  
ABSTAIN, members: NONE  
ABSENT, members: NONE

ATTEST: \_\_\_\_\_  
Chair – Joe Ramos

**CALIFORNIA STATE UNIVERSITY  
RISK MANAGEMENT AUTHORITY**

**ATHLETIC INJURY MEDICAL EXPENSE COMMITTEE  
RESOLUTION NO. 02-13 (AIME)**

**Resolution Recognizing the Contributions of  
PATTY SEXTON  
a member of the Athletic Injury Medical Expense Committee (AIME) of the  
California State University Risk Management Authority**

The Athletic Injury Medical Expense (AIME) Committee of the California State University Risk Management Authority finds and determines as follows:

- (a) Patty Sexton has diligently served the California State University Risk Management Authority as a member of its Athletic Injury Medical Expense (AIME) Committee since October 2009.
- (b) It is appropriate to recognize Patty Sexton for the time, effort and many contributions she has made to ensure the success of the California State University Risk Management Authority AIME program.
- (c) For the many contributions made to the California State University Risk Management Authority, the AIME Committee finds it incumbent to express sincere gratitude and appreciation.

In consideration of the foregoing findings and determinations,

IT IS RESOLVED by the AIME Committee of the California State University Risk Management Authority as follows:

The California State University Risk Management Authority Athletic Injury Medical Expense Committee does hereby recognize the many contributions of Patty Sexton to the California State University Risk Management Authority, and by this Resolution does hereby express to him sincere gratitude and appreciation.

\*\*\*\*\*

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed at a meeting of the Athletic Injury Medical Expense (AIME) Committee of the California State University Risk Management Authority held on the 13th day of May, 2013 which was approved by the following vote:

AYES, and in favor thereof, members: ALL  
NOES, members: NONE  
ABSTAIN, members: NONE  
ABSENT, members: NONE

ATTEST: \_\_\_\_\_  
Chair – Joe Ramos

**Item No. E1.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

## **CSURMA/AIME 2013 MEETING CALENDAR**

**ISSUE:** Proposed meetings of the AIME Committee have been scheduled for the calendar year 2013. The Committee will be asked to review the 2013 CSURMA Calendar schedule for 2013 AIME meetings.

**RECOMMENDATION:** It is recommended that the Committee discuss the scheduling of its 2013 meetings and provide direction to Staff as appropriate.

**FISCAL IMPACT:** None.

**BACKGROUND:** None.

**ATTACHMENT:** CSURMA AIME 2013 Meeting Calendar

## 2013 CSURMA MEETING CALENDAR

January 2013	February 2013	March 2013
16-19 AOA Conference – Pasadena 24 AIME – San Jose 10:30 a.m.	3-6 PARMA – Rancho Mirage, CA	21 AORMA – San Francisco, 10:00 a.m. 21 EC – San Francisco, 5:00 p.m. 22 EC LRP – San Francisco, 8:00 a.m.
April 2013	May 2013	June 2013
21-24 RIMS – Los Angeles, CA	9 AORMA – Long Beach, 10:00 a.m. 10 EC – Long Beach, 9:00 a.m. 10 BOD – Long Beach, 10:30 a.m. 13 AIME – Northridge 10:30 a.m.	

AORMA = Auxiliary Organizations Committee

BOD = Board of Directors

AORMA LRP = AORMA Long Range Planning Committee

EC = Executive Committee

AO-COMP = BOT

EC LRP = EC Long Range Planning Committee

## 2013 CSURMA MEETING CALENDAR

July 2013	August 2013	September 2013
TBD AORMA Officers Retreat – TBD		11 AORMA New Committee Member Orientation – San Francisco, 9:00 a.m. 11 AORMA LRP – San Francisco, 10:00 a.m. 12 AORMA – San Francisco, 9:00 a.m. 12 EC Orientation – San Francisco, 4:00 p.m. 13 EC – San Francisco, 8:30 a.m.
October 2013	November 2013	December 2013
24 AORMA – Long Beach, 10:00 a.m. 25 EC – Long Beach, 9:00 a.m. 25 BOD – Long Beach, 10:30 a.m.	4 AIME – Alliant Office, SF 10:30 a.m.	5 AORMA – San Francisco, 10:00 a.m. 6 EC – San Francisco, 8:30 a.m.

AORMA = Auxiliary Organizations Committee  
 BOD = Board of Directors

AORMA LRP = AOC Long Range Planning Committee  
 EC = Executive Committee

AO-COMP = BOT  
 EC LRP = EC Long Range Planning Committee

**Item No. E2.**  
**CSURMA AIME Committee**  
**Meeting Date: May 13, 2013**

**AIME COMMITTEE AND STAFF TELEPHONE, POSTAL ADDRESS  
AND E-MAIL LIST**

**ISSUE:** Attached is the list of phone numbers, e-mail, mailing addresses and terms of office for the Athletic Injury Medical Expense Committee and Staff.

**RECOMMENDATION:** The Committee is asked to review the list at each meeting for accuracy and report any changes or corrections to Staff.

**FISCAL IMPACT:** None.

**BACKGROUND:** An accurate and current list facilitates better communication among the Committee and with Staff.

**ATTACHMENT(S):** AIME Committee and Staff Directory

<u>First Name</u>	<u>Last Name</u>	<u>Title</u>	<u>Organization</u>	<u>Street Address</u>	<u>Phone/Fax/Email</u>	<u>Term of Office Expires</u>
Kelli	Eberlein	Head Athletic Trainer	CSU Fresno	5305 N. Campus Drive NG 27 Fresno, CA 93740	Tel: 559-278-4170 Cell: 559-709-2534 Fax: 559-278-8355 Email: keberlein@csufresno.edu	7/1/2014
Patty	Sexton	Coordinator of Personnel	CSU Fullerton	800 N. State College Blvd. Fullerton, CA 92834	Tel: 657-278-2129 Cell: 714-287-7758 Fax: 657-278-8016 Email: psexton@exchange.fullerton.edu	7/1/2013
Dan	Collen	Director of Athletics	Humboldt State University	1 Harpst St. Arcata, CA 95521	Tel: 707-826-3666 Cell: 707-599-9165 Fax: 707-826-5446 Email: dgc7001@humboldt.edu	7/1/2013
Cindy	Masner	Sr. Assoc. Athletic Director/SWA	CSU Long Beach	1250 Bellflower Blvd. Long Beach, CA 90840	Tel: 562-985-8527 Cell: 562-843-0080 Fax: 562-985-8197 Email: cindy.masner@csulb.edu	7/1/2014
Ashlie	Kite	Assoc Director of Athletics, Internal Operations	CSU Northridge	18111 Nordhoff Street Northridge, CA 91330-8276	Tel: 818-677-4839 Cell: 540-908-9088 Fax: 818-677-4762 Email: ashlie.kite@csun.edu	7/1/2013
Ruem	Malasarn	Head Athletic Trainer	CSPU, Pomona	3801 W. Temple Ave, Bldg 43-142 Pomona, CA 91768-2557	Tel: 909-869-2834 Cell: 626-437-1233 Fax: 909-869-2814 Email: rmalasarn@csupomona.edu	7/1/2014
Joe	Ramos	Athletic Trainer	CSU Sacramento (Chair)	6000 J Street Sacramento, CA 95819	Tel: 916-278-6289 Cell: Fax: 916-278-5429 Email: jlramos@saclink.csus.edu	7/1/2014
Scott	Shaw	Director of Sports Medicine	San Jose State University	One Washington Square San Jose, CA 95192-0062	Tel: 408-924-1297 Cell: 408-506-3858 Fax: 408-924-6285 Email: scott.shaw@sjsu.edu	7/1/2013
Kristal	Slover	Head Athletic Trainer	CPSU, San Luis Obispo	1 Grand Ave San Luis Obispo, CA 93407	Tel: 805-756-6065 Cell: 805-801-5177 Fax: 805-756-7058 Email: kemig@calpoly.edu	7/1/2014
Michael	Thorpe	CSURMA Exec Committee Liaison CSU Chico, Risk Manager	CSU Chico	400 West First St Chico, CA 95929-0130	Tel: 530-898-6588 Cell: 530-519-5661 Fax: 530-898-4513 Email: methorpe@csuchico.edu	N/A

<u>Organization</u>	<u>First Name</u>	<u>Last Name</u>	<u>Title</u>	<u>Street Address</u>	<u>Phone/Fax/Email</u>
CSU Office of the Chancellor	Charlene	Minnick	Assistant Vice Chancellor of Systemwide Risk Management & Public Safety	401 Golden Shore, 5th Floor Long Beach, CA 90802	Tel: 562-951-4580 Fax: 562-951-4859 Email: cminnick@calstate.edu
CSU Office of the Chancellor	Zachary	Gifford	Assistant Risk Management Liability	401 Golden Shore, 5th Floor Long Beach, CA 90802	Tel: 562-951-4568 Fax: 562-951-4859 Email: zgifford@calstate.edu
CSU Office of the Chancellor	Rebecca	Skidmore	Risk Management Administrative Analyst	401 Golden Shore, 5th Floor Long Beach, CA 90802	Tel: 562-951-4574 Fax: 562-951-4859 Email: rskidmore@calstate.edu
CSU Office of the Chancellor	Leona	Ching	Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Tel: 562-951-4580 Fax: 562-951-4859 Email: lching@calstate.edu
Alliant Insurance Services	Daniel	Howell	Program Director	100 Pine Street, 11th Floor San Francisco, CA 94111	Tel: 415-403-1426 Fax: 415-874-4810 Email: dhowell@alliant.com
Alliant Insurance Services	Robert	Leong	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	Tel: 415-403-1441 Cell: 510-882-1009 Fax: 415-874-4810 Email: rleong@alliant.com
Alliant Insurance Services	Stacey L.	Weeks	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	Tel: 415-403-1448 Cell: 415-215-4055 Fax: 415-874-4810 Email: sweeks@alliant.com
Alliant Insurance Services	Van	Rin	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	Tel: 415-403-1408 Fax: 415-874-4810 Email: vrin@alliant.com
A-G Administrators	Dixon	Gillis	Claims Administrator	P. O. Box 979 Valley Forge, PA 19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: dgillis@agadm.com