

**MINUTES OF THE CSURMA
AIME COMMITTEE MEETING
JANUARY 12, 2015
NORTHRIDGE, CALIFORNIA**

MEMBERS PRESENT

Dan Bridges, CSU Los Angeles
Kelli Eberlein, CSU Fresno
Ashlie Kite, CSU Northridge
Ruem Malasarn, CSPU, Pomona
Cindy Masner, CSU Long Beach
Joe Ramos, CSU Sacramento
Scott Shaw, San Jose State University
Kristal Slover, CPSU, San Luis Obispo
Michael Thorpe, CSU Chico – Executive Committee Liaison

MEMBERS ABSENT

None

STAFF, GUESTS & CONSULTANTS

Robert Leong, Alliant Insurance Services
James Shipp, A-G Administrator
Stacey Weeks, Alliant Insurance Services

A. CALL TO ORDER

The meeting was called to order at 10:30 a.m. by the Chair, Scott Shaw. Joe explained the teleconference procedure, per Bagley-Keene where roll call voting is required and introductions were made.

B. PUBLIC COMMENTS

There were no public comments.

C. GENERAL ADMINISTRATION

1. Approval of Meeting Minutes – May 19, 2014

A motion was made to accept the meeting minutes of May 19, 2014 as provided at today's meeting with the correction as stated.

MOTION: Cindy Masner **SECOND:** Dan Bridges **MOTION CARRIED**

APPROVED

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos				X
Scott Shaw	X			
Kristal Slover	X			

C2. CSURMA Executive Committee Report

Michael Thorpe reported the Executive Committee met on October 24, 2014 and again on December 5, 2014. The following was discussed and/or approved by the Executive Committee:

- Risk Management Innovation Grant Program – the Committee approved \$100,000 (\$50,000 each for Safety & Risk Control and Employee Health & Wellness) budget for the FY 2014/15 for the Liability and Workers' Compensation funds
- The Committee approved the Liability dividend of \$8.5 million and no dividend for the Workers' Compensation program
- The Committee and CSURMA Board jointly approved moving the Workers' Compensation program to CSAC. CSU was part of SELF several years ago as funding was insufficient resulting in financial assessments. CSURMA will save approximately \$7 million in the first year under the CSAC program
- Drone and rocketry coverage was discussed and Alliant was directed to obtain coverage proposals. A memorandum will be forwarded discussing the FAA requirements and provide education on drone and rocketry coverage
- The CSURMA Student Travel Accident coverage program was renewed
- Cindy Matson, Chair of CSURMA accepted the President's position at Texas A&M. Linda Hawk is the Chair for CSURMA
- Next Executive Committee meeting is scheduled for February 8, 2015.

C3. AIME Financial Statements at September 30, 2014

The Financial Statement at September 30, 2014 was discussed with the Committee. Total amount of fund at \$209,000, and funded at a 70% confidence level. The Claim Paid/Legal is under \$2.5 million and represents current year expectation.

C4. AIME Loss Reports and Claim Trends

The Claims Loss summary was discussed by James Schipp, A-G Administrators. 2013 indicates an increase in medical expenses, due to the increase in medical costs. Primary coverage steady at 45%. The Committee discussed the consistent discount percentage due to members and administrator efforts. The program is doing well even with the medical inflation.

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Scott Shaw emphasized the team effort approach as respects the “discount” success. The “on-line” training was discussed with the Committee with approximately 3-4 members (Bakersfield; Dominguez Hills; Los Angeles; San Diego; Cal Poly) not receiving the training. A-G was directed to contact the members and provide the on-line training. The Committee directed A-G to provide the same “spreadsheet” that is being utilized by Leslie (A-G) for all members. The Committee directed A-G to provide consistent claims handling process/reporting for all members, making it more efficient for everyone and not one/two members.

C5. Renewal of Prospective Student Athletes Insurance

The renewal proposal for the AIME Prospective Student Athletes Insurance program was presented. The policy provides coverage to prospective student athletes (PSA) at an NCAA member school, while participating in an on-campus evaluation as a PSA. Open Gym coverage will be discussed at the Rating Plan Task Group planning meeting.

A motion was made to approve the renewal of the Prospective Student Athletes Insurance as proposed with a premium the same as expiring, at \$5,025.00 and as discussed at today’s meeting.

MOTION: Dan Bridges **SECOND:** Ruem Malasarn **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos				X
Scott Shaw	X			
Kristal Slover	X			

C6. Acceptance of AIME Draft Actuarial Report as of June 30, 2014

Rob Leong reported that each year CSURMA retains the services of an independent actuary to perform an actuarial study and develop loss costs for the program. The actuarial report is used to develop total funding goals for the next year. CSURMA has been utilizing Aon for many years and they are utilized in providing actuarial studies for other CSURMA programs. Rob discussed the actuarial report in detail with the Committee and specifically discussed the actuaries conclusions detailed on page three of the report. The 70% confidence funding level is the level approved by the AIME Committee. Rob discussed the cost per athlete levels located in the report at page six and discussed the projections for the upcoming year 2015/2016 located on page seven. Rob also discussed the cost by sport and the many factors involved in determining the cost by

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sport. The Committee discussed the error located on page three of the report and Rob Leong will ask the Actuary to revise.

Rob discussed the Rating Plans Task Group will be reviewing the rating plan, sport classification, and other related items at the Rating Plans Task Group meeting. The Committee discussed and agreed that all members of the Committee will sit on the Rating Plan Task Group.

A motion was made to accept the Actuarial Report as of June 30, 2014 and as presented at today's meeting.

MOTION: Cindy Masner **SECOND:** Ashlie Kite **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos	X			
Scott Shaw	X			
Kristal Slover	X			

C7. Estimated Target Reserve Funding Analysis at June 30, 2014

Rob Leong reported that every year the Committee adopts a Target Reserve Funding to assure the long-term financial strength of the AIME risk pool which includes an element of self-insurance as of the last fiscal year. Target Reserve Funding aids the Committee in reviewing its funding goals, assess possible impacts on future rates, and determine a dividend from reserve funds or an assessment to fund deficits. Rob reported that Staff did a funding analysis at a 70% confidence level, where the AIME Program will achieve its funding goal and no funds will be distributed.

No action required at today's meeting.

C8. Rating Plans Task Group

The Committee reviewed what the Rating Plan Task Group will be asked to review/discuss as follows:

1. Efficacy of current program – seeing a disparity between small and large campus
2. Look at Plan of Benefits – include recreational sports
3. Look at classification – all other – beneficial to break out

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Leong discussed that each campus will be reviewed to make sure the premium deposits are fair and equitable for all members. The Committee directed Staff to contact Bill Macrias (Sacramento) and see if he is interested in sitting on the Committee. The Rating Plan will be effective July 1, 2015.

A motion was made to appoint the AIME Committee members as the Rating Plan Task Group Committee.

MOTION: Ashlie Kite **SECOND:** Cindy Masner **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos	X			
Scott Shaw	X			
Kristal Slover	X			

The Committee discussed having discussion for the following topics:

Open Gym – outside participation with an Assistant Coach present
Affordable Care Act

A motion was made to approve and appoint the AIME Committee members to the Rating Plan Task Group.

MOTION: Dan Bridges **SECOND:** Ashlie Kite **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos	X			
Scott Shaw	X			
Kristal Slover	X			

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C9. 2014/15 Risk Management Training

Nothing to report at this time

C10. Review of CSURMA/AIME 2015 Calendar

The Committee reviewed and proposed meeting dates for the AIME Committee. The following meeting dates were proposed and discussed by the Committee:

- Monday, May 18th and Tuesday, May 19th – CSU Sacramento
- Monday, November 2 – CSU Long Beach

A motion was made to adopt the AIME meetings as May 18th-May 19th and November 3rd, as discussed at today's meeting.

MOTION: Cindy Masner **SECOND:** Ashlie Kite **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos	X			
Scott Shaw	X			
Kristal Slover	X			

D. CLOSED SESSION

D1. Claims Administrator Services Agreement

A motion was made to move into Closed Session at 12:50 p.m.

MOTION: Dan Bridges **SECOND:** Cindy Masner **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos	X			
Scott Shaw	X			
Kristal Slover	X			

A motion was made to move out of Closed Session at 3:00 p.m.

APPROVED

MOTION: Dan Bridges **SECOND:** Cindy Masner **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos	X			
Scott Shaw	X			
Kristal Slover	X			

Joe reported the Committee discussed the December 2, 2014 letter from A-G and will respond, no increase in Administration fees for one year.

E. INFORMATION ITEMS

E1. Health and Safety Effect of Rubber Crumb Infill Turf and Rubber Track Athletic Surfaces Article

E2. AIME Committee and Staff Directory

Please provide revisions and updates to Stacey Weeks.

E3. 2015 Fitting the Pieces Together Conference

E4. 2015 AoA Conference

F. Adjournment

A motion was made to adjourn the meeting at 3:15 p.m.

MOTION: Cindy Masner **SECOND:** Ashlie Kite **MOTION CARRIED**

NAME	AYES	ABSTAIN	NAYS	ABSENT
Dan Bridges	X			
Kelli Eberlein	X			
Ashlie Kite	X			
Cindy Masner	X			
Ruem Malasarn	X			
Joe Ramos	X			
Scott Shaw	X			
Kristal Slover	X			

The meeting was adjourned at 3:15 p.m.