

**MINUTES OF THE
CSURMA AORMA COMMITTEE MEETING
MARCH 19, 2015
ALLIANT INSURANCE SERVICES
1301 Dove Street, 2nd Floor • Newport Beach, CA
10:00 AM**

MEMBERS PRESENT

Dwayne Brummett, Associated Students, Cal Poly San Luis Obispo
Melinda Coil, San Diego State University Research Foundation
Guy Dalpe, Cesar Chaves Student Center, San Francisco State University
Mark Day, Santos Manuel Student Union of CSU San Bernardino
Robert de Wit, Forty-Niner Shops, Inc., CSU Long Beach
Frank Mumford, CSU Fullerton Auxiliary Services Corporation, CSU Fullerton
Kurt Borsting, Associated Students, Inc., CSU Fullerton
Keith Kompasi, Fresno Association, Inc., CSU Fresno (*via Teleconference*)
Brian Nowlin, CSULB Foundation, CSU Long Beach (*via Teleconference*)

MEMBERS ABSENT

Gigi Kiama, University Corporation, CSU Monterey Bay
Haleh Minakary, The Cal Poly Pomona Foundation, Inc., Cal Poly Pomona
Leslie Davis, University Union Operation of CSUS, Inc., Sacramento State University (*non-voting via Teleconference*)

STAFF, GUESTS AND CONSULTANTS

Zachary Gifford, CSU Office of the Chancellor – Systemwide Risk Management
William Hsu, CSU Office of the Chancellor – Office of General Counsel
Mauri McGuire, Carl Warren & Company
Melissa Diaz, Alliant Insurance Services, Inc.
Daniel Howell, Alliant Insurance Services, Inc.
Mimi Long, Alliant Insurance Services, Inc.

A. CALL TO ORDER

The meeting was called to order by the AORMA Chair, Robert de Wit at 10:03 AM.

A1. Approval of the Agenda

A motion was made to approve the order of the agenda as presented.

MOTION: Frank Mumford

SECOND: Guy Dalpe

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

B. PUBLIC COMMENTS

There were no public comments.

C. CONSENT CALENDAR

C1. Approval of Minutes – December 4, 2014

The Committee reviewed the minutes from their last meeting.

A motion was made to approve the minutes from the December 4, 2014 meeting.

MOTION: Frank Mumford

SECOND: Guy Dalpe

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		

Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

D. CLOSED SESSION

A motion was made to enter closed session at 10:07 AM.

MOTION: Frank Mumford

SECOND: Guy Dalpe

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

The AORMA Chair reported that action had been taken during closed session.

E. STANDING COMMITTEE REPORTS

E1. Programs Committee Report

Guy Dalpe the Programs Committee Chair provided a brief report of the committee’s recent activities. The Programs Committee met twice, on January 7th and February 26th, since the last AORMA Committee meeting. At the January 7th meeting, the Programs Committee approved

the FY 15/16 revised liability program member allocation formula, as well as the rates for the FY 15/16 workers' compensation program. The Programs Committee also approved the removal of the 25% surcharge for those members with an experience modification factor in excess of 1.25 and removal of the minimum and maximum rate collars. The Programs Committee approved the FY 15/16 property program allocation factors as well as the member allocation. All rate collars were removed from the property calculation. The FY 15/16 crime program calculation factors as well as the member allocation were approved. The maximum rate collar was removed from the crime calculation as no members were collared. The FY 15/16 liability member EPL deductibles were approved. The allocation of the dividend distribution for July, 2015 was approved for both the liability and workers' compensation programs.

At the February 26th Programs Committee meeting, several changes to the FY 14/15 Liability Program Memorandum of Coverage were approved. The AORMA Committee will be reviewing those recommended changes at today's meeting. The Programs Committee will be reviewing prior year's exposure data used in the FY 14/15 liability rating formula and possibly adjusting FY 15/16 premium for those members whose FY 15/16 premiums are substantially higher than the non-collared FY 15/16 premium. The committee also reviewed a requested change to the crime program member allocation for one member. In order to be fair and equitable to all crime program members, the Programs Committee tabled this item until June when more information would be available.

E2. Member Services, Loss Control and Training Committee Report

Melinda Coil the Member Services, Loss Control and Training Committee Chair reported that the MSLCTC had not met since the last AORMA Committee meeting.

E3. AOA Executive Committee Report

Robert de Wit provided a report of the recent activities of the AOA Executive Committee. The AOA EC met during the AOA Conference in February. Kelsey Brown was awarded the AOA scholarship. A survey was sent to the AOA Conference attendees to see how they liked the February conference date. Karen Finley has been assigned as the AOA Admin Staff back-up for Richard Jackson. Richard Bromley no longer has a retainer with AOA for labor counsel. The AOA EC has sent out an RFP for labor counsel. The salary survey is still in process. Taren Mulhause will be retiring and therefore, Kim Clark will be returning to the AOA EC and will serve as the past chair. The AOA EC sent out a survey to the AOA members regarding the services provided by the contract administrative staff – Dixie and Fred.

The AORMA Committee discussed the I.D. Fraud benefit and asked Staff to send out an AORMA bulletin reminding members that the benefit is available.

F. GENERAL ADMINISTRATION

F1. AORMA Liability Program Claims Administration Audit Report

Mauri McGuire from Carl Warren and Company summarized the audit results. Bickmore finds the overall performance of Carl Warren at 97%, indicating a **Superior** performance level. Bickmore does point out that Carl Warren should do a better job conforming to the Litigation and Recovery Management procedures set up by AORMA. Carl Warren should suspend payments to defense counsel until the signed engagement letter, initial case analysis and case budget are submitted. If compliance is not met within the required time frame, but no later than 45 days from assignment, Carl Warren will also send the suspension notice letter to counsel. Carl Warren will monitor costs against the approved legal budget and notify counsel to prepare a revised budget when costs exceed 85% of the budget. McGuire has agreed to follow the appropriate AORMA procedures.

A motion was made to accept the 2015 General Liability and Errors and Omissions Claims Audit.

MOTION: Frank Mumford
SECOND: Dwayne Brummett

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

F2. FY 14/15 CSURMA Budget – Midterm Adjustments

Robert Leong summarized the mid-term changes to the FY 14/15 budget. The Reinsurance Premiums with the Operating Revenues were increased by \$1,546,476 as a reclassification of the property reinsurance. The Claim Payments & Legal Expenses were updated per the actuary reports dated September 15, 2014. The Workers' Compensation Taxes, Assessments & Fees were increased to \$63,003 for total amount paid to the California Department of Industrial Relations, Office of Self Insured Plans for the FY 14/15 self-insurers' assessment. The Workers'

Compensation Premiums were increased by \$1,241,707 for the new CSAC-EIA workers' compensation program. The reclassification of the property reinsurance results in a net reduction of \$304,769 to the total program premiums. The Reinsurance Recovery amount of \$224,632 was added per the actuary's determination.

A motion was made to recommend approval to the Executive Committee of the AORMA FY 14/15 midterm budget amendments.

MOTION: Frank Mumford

SECOND: Guy Dalpe

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates				
Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

F3. FY 15/16 CSURMA Operating Budget

Robert Leong summarized the changes to the CSURMA FY 15/16 operating budget. The major features of the proposed **AORMA Programs** budget include:

- Projected decrease in Total Contributions from \$14,716,434 to \$13,895,979.
- Projected decrease in Liability Contributions from \$3,823,115 to \$3,747,378 due to actuarial projected claim trend and projected reinsurance premiums.
- Projected increase in Workers' Compensation contributions from \$4,382,449 to \$4,486,750 due to actuarial projected claim trend and projected excess insurance premium.
- Projected decrease in Property Contributions from \$3,179,019 to \$2,357,000 due to expected insurance premiums.
- Projected decrease in Crime from \$337,000 to \$310,000.

It was noted that the FY 14/15 dividend should be amended. It is shown as the FY 15/16 dividend.

A motion was made to recommend approval to the CSURMA Executive Committee of the proposed FY 15/16 budget and to correct the dividend shown for FY 14/15.

MOTION: Kurt Borsting
SECOND: Frank Mumford

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates				
Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

F4. Review of Auxiliary Service Provider Report

Zachary Gifford summarized this item. CSURMA strives to provide consistency and reliability over time. One key component to accomplishing this goal is evaluating those organizations that provide services to CSURMA. On an annual basis CSU Systemwide Risk Management contacts CSURMA AORMA members who regularly use vendor services and asks them to complete an on-line vendor survey. For 2014 the following vendors and service providers were listed on the survey:

AUXILIARY VENDORS:

- | | |
|---|--|
| <i>Alliant (Program Admin)</i> | <i>Sedgwick CMS (W/C claims)</i> |
| <i>Alliant (Insurance Broker)</i> | <i>E-Group (UI claims)</i> |
| <i>CO Risk Management (Consulting)</i> | <i>Alliant (Loss control & safety)</i> |
| <i>Employers Group (HR consulting)</i> | <i>Target Safety (Web-based training)</i> |
| <i>Alliant (Claims – property/crime)</i> | <i>CO Enterprise Accounting</i> |
| <i>Carl Warren & Co. (Liability claims)</i> | |

The full report will be available for members to view on the CSURMA website.

F5. FY 14/15 AORMA Liability Program Memorandum of Coverage

Melissa Diaz summarizes the recommended changes to the AORMA Liability Program Memorandum of Coverage (MOC). The AORMA Liability Program was designed to provide Broadcaster's and Publisher's Liability coverage. The coverage has existed within the liability program because it was not specifically excluded. In order to further clarify the intent of the liability MOC, a definition of media wrongful act, as well as specific exclusions, has been included in the MOC. Also, the Medical Malpractice Exclusion was revised to add back coverage for phlebotomists.

Mimi Long summarized the recommended changes to the Domestic Hired Automobile Physical Damage endorsement. Exclusion A, within the Domestic Hired Automobile Physical Damage endorsement, was revised to remove 15-Passenger Vans as an excluded type of vehicle. The liability MOC does not exclude auto liability coverage when driving a 15-Passenger Van; however, the Domestic Hired Automobile Physical Damage endorsement excludes physical damage coverage for any rented 15-Passenger Van.

The Domestic Hired Automobile Physical Damage endorsement was also revised to add back coverage for rented vehicles being driven on non-paved roads.

Long explained that Steven Karp, the chair of the AOA Research Administration Committee, asked that the AORMA Committee reconsider coverage for off-road operation of a rented vehicle in violation of the rental car agreement. At Humboldt State University, vehicles are rented and driven on non-paved roads to conduct required research or campus field trips. Based on Karp's discussions with the RAC, this appears to be a CSU systemwide practice. Jun Reina, a Programs Committee member also indicates that his staff may at times be required to drive vehicles on non-paved private roads. The Programs Committee reviewed coverage for hired vehicles being used off-road and recommended the following changes for the AORMA Committee to consider:

Exclusion G:

CSURMA AORMA will not pay for loss arising out of any violation of the rental car agreement. **This exclusion does not apply to operation of an auto on non-paved roads.**

Exclusion N:

CSURMA AORMA will not cover loss due to **off-road** operation of the rented **auto on non-paved roads**, except when (1) the operation is authorized by a Covered Party

~~and is used~~ for an appropriate business operation, and (2) the rented **auto** is appropriate for the condition of the non-paved road.

The AORMA Committee discussed the proposed changes as recommended by the Programs Committee and proposed adding the following additional revisions (in blue) to the Domestic Hired Automobile Physical Damage endorsement:

C. Deductible

For each covered auto, CSURMA AORMA’s obligation to pay for repair, return or replace damaged or stolen property will be reduced by the applicable deductible of \$1,000. A deductible of \$5,000 will apply to all losses covered subject to the add-back of coverage detailed in Exclusions G and N.

Exclusion G:

CSURMA AORMA will not pay for loss arising out of any violation of the rental car agreement. This exclusion does not apply to operation of an **auto** on non-paved roads, subject to Exclusion N.

Exclusion N:

CSURMA AORMA will not cover loss due to ~~off-road~~ operation of the rented **auto** on non-paved roads, except when (1) the operation is authorized by a Covered Party ~~and is used~~ for an appropriate business operation, and (2) the rented **auto** is appropriate for the condition of the non-paved road.

A motion was made to approve the revisions to the Liability Program Memorandum of Coverage and the Domestic Hired Automobile Physical Damage endorsement as well as the additional revisions shown above in blue.

MOTION: Frank Mumford

SECOND: Melinda Coil

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			

Brian Nowlin		X		
AORMA Committee Alternates Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

F6. Policy and Procedure A-7 - Travel Reimbursement Policy

Melissa Diaz summarized the recommended revisions to Policy and Procedure A-7 – Travel Reimbursement. AORMA Committee Member and Covered Traveler were changed to AUTHORIZED TRAVELER to be consistent with the definition provided within the Policy and Procedure. P&P was spelled out as Policy and Procedure to be consistent with AORMA’s other Policies and Procedures.

A motion was made to approve the revisions as presented.

MOTION: Kurt Borsting

SECOND: Guy Dalpe

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

F7. Policy and Procedure L-5 – Guidelines for Extending Liability Coverage to Non-Auxiliary Organizations

Mimi Long explained that the AORMA Committee recently revised Policy and Procedure L-5 – Guidelines for Extending Liability Coverage to Non-Auxiliary Organizations when the

Auxiliaries Multiple Employer VEBA requested an extension of coverage under Policy and Procedure L-5. The Policy and Procedure had been revised to make the extension of coverage available to the VEBA Trust as a separate approval item. The revisions being suggested now, are meant to reiterate that the extension of coverage under Policy and Procedure L-5 is not automatic and that there is an approval process. The following revisions are included on Policy and Procedure L-5:

1. AORMA Self Insured Liability Program was changed to AORMA Liability Program to be consistent with the current name of the program.
2. The Policy section was changed so it is clear that a member may request to have coverage extended, and that the extension of coverage may be acceptable. These changes were made to reiterate that the extension of coverage is not automatic.
3. The Policy and Procedure specifically notes that coverage has been extended to AOA and the Auxiliaries Multiple Employer VEBA. These two entities were specifically added to the Policy and Procedure because coverage is not being extended from one particular member.
4. Item 1 of the Procedures section was revised to reiterate that the extension of coverage is not automatic and that there is an approval process.
5. Item e was revised to note that appropriate underwriting information will be provided which may not be a liability application.
6. Item f was revised to delete the reference to the AORMA liability underwriter because Phil Lendaris is now retired. The Policy and Procedure now stipulates that the underwriting information will be reviewed by the Program Administrator and, if necessary, the Systemwide Director of Risk Management and CSURMA Legal Counsel.
7. Item g was revised to show that the AORMA Programs Committee will make the final determination.

A motion was made to approve the revisions as presented.

MOTION: Frank Mumford
SECOND: Dwayne Brummett

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates				

Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

F8. Policy and Procedure L-7 – Employment Practices Deductible Options

Mimi Long explained that Staff reviewed Policy and Procedure L-7 – Employment Practices Liability Deductible Options and is recommending that the following statement be added:

EPL EXPENSE PAYMENTS made in a fiscal year subsequent to the fiscal year in which the final EPL LOSS PAYMENT was made will be considered to have been made in the same fiscal year as the final EPL LOSS PAYMENT.

The formula for determining the minimum EPL deductible is based on number and cost of EPL claims paid, at June 30, for the last five fiscal years. If a Member has more than one EPL claim payment within the last five fiscal years, then the total amount paid within those five years for all claims exceeding \$25,000 will be applied to the EPL deductible schedule.

After reviewing the EPL deductible calculation, a Member noted that after making the final loss payment to the plaintiff, a claim can stay open for several months while the expenses are finalized and closed out. This means that some of the claim costs are included in the EPL deductible calculation for an additional fiscal year.

The committee reviewed the claim example below. As explained by Long, this claim would not be included in the FY 18/19 EPL deductible calculation as the expense payments of \$16,564 were made in the fiscal year subsequent to the loss payment to the plaintiff of \$230,000.

Fiscal Year Calculation	Payment Period	Fiscal Period of Payment	Expense Payments	Loss Payments	Total
FY 15/16	FY 09/10 - FY 13/14	FY 11/12	83,777	230,000	313,777
FY 16/17	FY 10/11 - FY 14/15	FY 11/12	83,777	230,000	313,777
FY 17/18	FY 11/12 - FY 15/16	FY 11/12	83,777	230,000	313,777
FY 18/19	FY 12/13 - FY 16/17	FY 12/13	16,564	-	16,564

A committee member asked that the font size on the \$100,000 deductible within the Consent to Change EPL Deductible form be fixed to be consistent with the other deductibles.

A motion was made to approve the revisions to Policy and Procedure L-7 as presented as well as revising the font size of the \$100,000 deductible on the Consent to Change EPL Deductible form to be consistent with the other deductibles.

MOTION: Frank Mumford

SECOND: Guy Dalpe

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe	X			
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED

F9. Review of the Slate of Nominees for the AORMA Committee

Robert de Wit noted that the Nomination Committee met to discuss the slate of nominees to fill the one vacant seat on the AORMA Committee effective July 1, 2015.

AORMA Committee Roster – Effective July 1, 2015				
Seat	Committee Member	Term	Term	Date Appointed
Chair	Frank Mumford	7/01/15 - 16	N/A	7/01/12
Vice Chair	Guy Dalpe	7/01/15 - 16	N/A	7/01/11
Past Chair	Robert de Wit	7/01/15 - 16	N/A	7/01/10
Ex Officio	Dwayne Brummett	7/01/15 - 16	N/A	7/01/09
At Large	Brian Nowlin *	7/01/15 - 17	Third	3/24/11
At Large	Gigi Kiama *	7/01/15 - 17	Third	3/24/11
At Large	Leslie Davis	7/01/14 - 16	Second	7/01/12
At Large	Keith Kompsi	7/01/14 - 16	Second	7/01/12
At Large	Haleh Minakary *	7/01/15 - 17	Second	7/01/13
At Large	Melinda Coil *	7/01/15 - 17	Second	7/01/13
At Large	Mark Day	7/01/14 - 16	First	7/01/14
Open Seat		7/01/15 - 17	First	7/01/15

* Up for re-election.

Mimi Long mentioned that Haleh Minakary is up for re-election for the July 1, 2015 to June 30, 2017, term; however, she is out on disability and may not be able to run. Mark Day let the committee know that his employment with the Santos Manuel Student Union is questionable and he may need to be replaced as well.

Direction was given to Staff to contact Minakary via letter to her home address asking if she would like to run for re-election.

The Nomination Committee will meet at a later date to discuss nominees to fill the upcoming vacant seats.

F10. Delegation of the Authority to Renew Insurance Programs

Daniel Howell noted that AORMA’s insurance and reinsurance programs renew on July 1st. The Program Administrator is actively marketing the programs to ensure competitive rates and terms.

It is recommended that the AORMA Committee delegate authority to the CSURMA Secretary-Auditor to negotiate and bind insurance renewals as appropriate and within the budgeted amounts of the FY 15/16 Budget to be adopted by the Board of Directors at their April, 2015 meeting.

A motion was made to delegate authority to the CSURMA Secretary-Auditor to negotiate and bind the insurance renewals as appropriate within the budgeted amounts of the FY 15/16 Budget and to direct staff to develop a Policy and Procedure which gives the CSURMA Secretary-Auditor permanent authority to negotiate and bind the insurance renewals.

MOTION: Frank Mumford
SECOND: Dwayne Brummett

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe		X		
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates				
Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			

Dwayne Brummett - Alternate	X			
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MOTION CARRIED

G. INFORMATION ITEMS

The Committee Members reviewed the following information items:

- G1. FY 14/15 Long Range Action Plan**
- G2. CSURMA AORMA 2015 Meeting Calendar**
- G3. CSURMA AORMA Program Administrator’s Contact Lists**
- G4. AORMA Committee Member – Effective 7/01/14**
- G5. AORMA’s Travel Reimbursement Policy**

F. ADJOURNMENT

A motion was made to adjourn the meeting at 12:01 PM.

MOTION: Guy Dalpe
SECOND: Frank Mumford

NAME	AYE	ABSTAIN	NAY	ABSENT
Melinda Coil	X			
Guy Dalpe		X		
Leslie Davis				X
Mark Day	X			
Robert de Wit	X			
Gigi Kiama				X
Keith Kompsi		X		
Haleh Minakary				X
Frank Mumford	X			
Brian Nowlin		X		
AORMA Committee Alternates Vote Only When Committee Members are Absent				
Kurt Borsting - Alternate	X			
Dwayne Brummett - Alternate	X			

MOTION CARRIED