



**APPROVED**

**MINUTES OF THE  
 CSURMA AORMA COMMITTEE MEETING  
 DECEMBER 10, 2015  
 ALLIANT INSURANCE SERVICES, INC.  
 100 PINE STREET, SAN FRANCISCO, CA  
 10:00 AM**

**MEMBERS PRESENT:**

Cheree Aguilar, San Jose State University Research Foundation  
 Dwayne Brummett, Associated Students, Inc., Cal Poly San Luis Obispo  
 Guy Dalpe (AORMA Vice-Chair), Associated Students, Inc., San Francisco State University –  
*(arrived at 10:20am)*  
 Leslie Davis, University Union Operation of CSUS, Inc.  
 Robert de Wit, Forty-Niner Shops, Inc., CSU Long Beach – *(arrived at 10:15am)*  
 Gigi Kiama, The University Corporation at Monterey Bay  
 Keith Kompsi, Fresno Association, Inc., CSU Fresno  
 Frank Mumford (AORMA Chair), CSU Fullerton Auxiliary Services Corporation  
 Dave Nakamura, Humboldt State University Center  
 Dave Nirenberg, University Glen Corporation, CSU Channel Islands  
 Brian Nowlin, CSU Long Beach Research Foundation  
 Jim Reinhart, University Enterprises, Inc., CSU Sacramento

**STAFF, GUESTS AND CONSULTANTS**

Tevea Him, Alliant Insurance Services, Inc.  
 William Hsu, CSU Office of the Chancellor, Office of General Counsel  
 Mimi Long, Alliant Insurance Services, Inc.  
 Mauri McGuire, Carl Warren and Company

**A. CALL TO ORDER**

The meeting was called to order by the Chair, Frank Mumford at 10:04 AM.

**A1. Approval of the Agenda**

A motion was made to approve the agenda.

Motion: Leslie Davis  
 Second: Dwayne Brummett

NAME	AYE	ABSTAIN	NAY	ABSENT
Cheree Aguilar	X			
Guy Dalpe				X

Leslie Davis	X			
Gigi Kiama	X			
Keith Kompsi	X			
Frank Mumford	X			
David Nakamura	X			
Dave Nirenberg	X			
Brian Nowlin	X			
Jim Reinhart	X			
<b>AORMA Committee Alternates Vote Only When Committee Members are Absent</b>				
Dwayne Brummett	X			
Robert de Wit				X

**Motion carried.**

**B. PUBLIC COMMENTS**

There were no comments from members of the public.

**C. STANDING COMMITTEE REPORTS**

**C1. Programs Committee Report**

Gigi Kiama the Chair of the Programs provided a brief report of the program committee's recent activities.

**C2. AOA Executive Committee Report**

Frank Mumford provided a report of the recent activities of the AOA Executive Committee.

**D. CONSENT CALENDAR**

**D1. Approval of Minutes – October 22, 2015**

A motion was made to approve the items on the consent calendar.

Motion: Leslie Davis  
Second: Keith Kompsi

NAME	AYE	ABSTAIN	NAY	ABSENT
Cheree Aguilar	X			
Guy Dalpe				X
Leslie Davis	X			
Gigi Kiama	X			
Keith Kompsi	X			

Frank Mumford	X			
David Nakamura	X			
Dave Nirenberg	X			
Brian Nowlin	X			
Jim Reinhart	X			
<b>AORMA Committee Alternates Vote Only When Committee Members are Absent</b>				
Dwayne Brummett	X			
Robert de Wit				X

Motion Carried.

**E. CLOSED SESSION**

**E1. Bronco Copy N Mail v. CPSU Pomona ASI**

A motion was made to enter closed session at 10:15 A.M.

**MOTION:** Keith Kompsi

**SECOND:** Dave Nirenberg

NAME	AYE	ABSTAIN	NAY	ABSENT
Cheree Aguilar	X			
Guy Dalpe				X
Leslie Davis	X			
Gigi Kiama	X			
Keith Kompsi	X			
Frank Mumford	X			
David Nakamura	X			
Dave Nirenberg	X			
Brian Nowlin	X			
Jim Reinhart	X			
<b>AORMA Committee Alternates Vote Only When Committee Members are Absent</b>				
Dwayne Brummett ( <i>non-voting</i> )				
Robert de Wit	X			

**MOTION CARRIED**

The Committee left closed session at 10:19 AM. The Chair reported that action was taken on Bronco Copy N Mail v. CPSU Pomona ASI during closed session.

**F. GENERAL ADMINISTRATION**

**F1. FY 16/17 Liability Program – Pooled Layer Funding and Reinsurance Renewal**

Mimi Long explained that the Programs Committee met on December 3, 2015 and approved the liability program member allocation for FY 16/17. In September, 2015 the AORMA Committee approved the total liability program costs for FY 16/17 of \$3,880,956. The liability program member allocation approved by the Programs Committee resulted in total funding of \$3,827,551 which is a difference of -\$53,405. Several different allocation options were reviewed by Staff; however, in order to achieve the total program funding required while at the same time providing a 5% decrease to those members collared at the maximum premium decrease, a funding deficit of \$53,405 resulted. The Programs Committee is recommending that \$53,405 be paid from the program’s surplus.

A motion was made to approved the \$53,405 be paid from the program’s unencumbered funds (surplus) in order to fund the FY 16/17 Liability Program.

**MOTION:** Dave Nirenberg

**SECOND:** Guy Dalpe

NAME	AYE	ABSTAIN	NAY	ABSENT
Cheree Aguilar	X			
Guy Dalpe	X			
Leslie Davis	X			
Gigi Kiama	X			
Keith Kompsi	X			
Frank Mumford	X			
David Nakamura	X			
Dave Nirenberg	X			
Brian Nowlin	X			
Jim Reinhart	X			
<b>AORMA Committee Alternates</b>				
<b>Vote Only When Committee Members are Absent</b>				
Dwayne Brummett ( <i>non-voting</i> )				
Robert de Wit ( <i>non-voting</i> )				

**MOTION CARRIED**

**F2. Revisions to the Policy and Procedure A-1 - Composition, Elections and Terms Limits and Policy and Procedure A-2 - Committee Roles & Responsibilities**

Mimi Long noted that at its meeting in October, 2015, the AORMA Committee was unable to elect a Vice Chair for the term July 1, 2016 to June 30, 2017 as there were no current AORMA Committee members able to accept the nomination for the Vice Chair position. Therefore, Staff was directed to work with the current Chair (Frank Mumford) and the Vice-Chair (Guy Dalpe) to

make revisions to Policy and Procedure A-1 and A-2 which would extend the current one-year term for the AORMA Officers.

The Committee review the following changes to Policy and Procedure A-1.

1. The AORMA Committee Officers are changed from Chair, Vice Chair, Past Chair and Ex Officio to Chair, First Vice Chair and Second Vice Chair.
2. The Chair may serve two two-year terms.
3. The First Vice Chair and Second Vice Chair may serve two two-year terms.
4. The Nominations Committee will poll the AORMA Committee members, including the Officers, to determine which of the incumbents, whose terms expire the following June 30, are interested in seeking re-election.
5. The AORMA Committee will be changed from ten voting members and two alternates to ten voting members.

Policy and Procedure A-2 has been revised as follows:

1. The roles and responsibilities of the Second Vice Chair have been added and state that the Second Vice Chair shall be prepared to service in the First Vice Chair position should the First Vice Chair vacate its seat mid-term.
2. The description of Past Chair and Ex-Officio has been deleted as these positions are no longer part of the AORMA Committee.
3. All references to the Member Services, Loss Control and Training Committee have been removed as this Committee was merged into the Programs Committee.
4. The description of the Executive Officers standing committee has been revised to note the change from four officers to three.

A motion was made to approved the revisions to Policy and Procedure A-1 and A-2.

**MOTION:** Guy Dalpe

**SECOND:** Leslie Davis

NAME	AYE	ABSTAIN	NAY	ABSENT
Cheree Aguilar	X			
Guy Dalpe	X			
Leslie Davis	X			
Gigi Kiama	X			
Keith Kompsi	X			
Frank Mumford	X			
David Nakamura	X			
Dave Nirenberg	X			
Brian Nowlin	X			
Jim Reinhart	X			
<b>AORMA Committee Alternates</b>				

Vote Only When Committee Members are Absent				
Dwayne Brummett ( <i>non-voting</i> )				
Robert de Wit	X			

**MOTION CARRIED**

**F3. AORMA Committee Nominations for Officer Positions**

Mimi Long noted that in response to the revisions to Policy and Procedure A-1 and A-2, the AORMA Committee will need to hold an election to fill the open officer seat(s). Frank Mumford, the Chair of the Nominating Committee, nominated himself to fill the Chair seat and Guy Dalpe to fill the First Vice Chair Seat.

An election was held and Mumford was elected as the Chair and Dalpe was elected as the First Vice Chair. In order to stagger the terms, Dalpe agreed to have his first term of office from July 1, 2015 to June 30, 2017; Mumford’s first term will be July 1, 2016 to June 30, 2018. The Committee also extended Robert de Wit’s term until June 30, 2017.

**G. INFORMATIONAL ITEMS**

- G1. FY 15/16 AORMA Long Range Action Plan**
- G2. CSURMA AORMA 2016 Meeting Calendar**
- G3. CSURMA AORMA Program Administrator Contact Lists**
- G4. AORMA Travel Reimbursement Policy**
- G5. CSURMA AORMA Committee Contact List**

**H. ADJOURNMENT**

The meeting was adjourned at 10:43 AM.