



**CSURMA ATHLETIC INJURY MEDICAL EXPENSE COMMITTEE
MEETING AGENDA
“This is an Open Public Meeting”**

In accordance with the requirements of the Bagley-Keene Open Meeting Act, notice of this meeting must be posted in publicly accessible places, including the Internet, at least ten (10) days in advance of the meeting.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSURMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

1. Teleconference Location - CSU Chancellor’s Office, 401 Golden Shore, Long Beach, CA

Meeting Date: May 27, 2015
Time: 12:00 PM

Primary Location: Alliant Ins Services (Sequoia Room)
1792 Tribute Road, Suite 450
Sacramento, CA 95815

Legend: **A** = Action
I = Information
V = Verbal

A. CALL TO ORDER

- 1. Approval of the Agenda** **A** p. 3

B. PUBLIC COMMENTS

C. CONSENT CALENDAR

The Committee is asked to take action on the consent calendar items as a group, except that a member may request that an item be withdrawn from the Consent Calendar for discussion and action.

- 1. Approval of Minutes – January 12, 2015** **A** p. 4
The Committee will be asked to approve the minutes from their last meetings.

- 2. AIME Financial Statements at March 31, 2015** **A** p. 5
The Committee will receive a financial report of the AIME program at March 31, 2014.

D. GENERAL ADMINISTRATION

- 1. AIME Loss Reports and Claim Trends** **I** p. 8
The Committee will receive a summary report of the program’s claims experience and trends.

- 2. **Renewal of Travel Accident Insurance** A p. 12
The Committee will discuss the renewal of the Travel Accident insurance, taking action as necessary.
 - 3. **CSURMA Executive Committee Report** I p. 15
The Committee will receive a verbal report from the Executive Committee Liaison
 - 4 **Rating Plans Task Group Report** A p. 16
The Committee will receive a report from the Rating Plans Task Group, taking action as necessary.
 - 5. **Fiscal Year 2015/2016 AIME Program Deposits** A p. 17
The Committee will review and is asked to approve the draft FY 2015/2016 AIME Program Deposits.
 - 6. **Review of the AIME Committee Nominations and Elections** A p. 18
The Committee will be asked to nominate and elect new members to the Committee for those members who have completed their terms and elect a Chair.
 - 7. **Review of CSURMA/AIME 2016 Calendar** A p. 20
The Committee will be asked to review the proposed CSURMA meeting calendar and schedule AIME meetings for 2016.
 - 8. **2014/2015 Risk Management Training** A p. 21
The Committee will receive a report from the task group as respects training recommendations for FY 2014/2015.
 - 9. **Claims Administrator Request for Proposal Report** I p. 22
The Committee will receive a report on the Request for Proposal for Administrative Services.
- E. CLOSED SESSION Pursuant to Cal. Gov. Code Sec. 11126(e)(1) & 11126(f)(1) – Action may be taken per Government Code Section 11126(e)(1) & 11126(f)(1). The matters below may be discussed. The Committee may take action or provide direction to Staff regarding the matters.**
No items are scheduled for closed session at today’s meeting.
- F. INFORMATION ITEMS**
- 1. **2015 CSURMA Meeting Calendar** I p. 23
 - 2. **CSURMA AIME Directory and Staff Contact List** I p. 26
- G. ADJOURNMENT**

The next CSURMA AIME Committee meeting is scheduled to meet in November 2015. If you have questions regarding the agenda package, please contact Stacey Weeks at sweeks@alliant.com / (415) 403-1448.

APPROVAL OF THE AGENDA

ISSUE: The Committee will be asked to approve the agenda for today's meeting.

RECOMMENDATION: Staff recommends that the Committee approve the agenda as presented.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S): None.

APPROVAL OF MINUTES – JANUARY 12, 2015

ISSUE: The Committee will be asked to review and approve the draft minutes from its January 12, 2015 meeting.

RECOMMENDATION: It is recommended that the Committee approve the minutes from its January 12, 2015 meeting, including corrections as necessary.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT(S):

- a. CSURMA AIME Committee Meeting Minutes – January 12, 2015 (*Handout*)

AIME FINANCIAL STATEMENT AT MARCH 31, 2015

ISSUE: The Financial Statements at March 31, 2015 (unaudited) is attached for information purposes.

RECOMMENDATION: No Action required; this item is presented as Information only.

FISCAL IMPACT: None.

BACKGROUND: Accounting records are managed by the CSU Office of the Chancellor. Periodic statements are prepared by the Accountants to express the financial status of CSURMA's coverage programs.

PUBLICATION: None.

ATTACHMENT(S):

- a. AIME Financial Statements at March 31, 2015

California State University Risk Management Authority

Balance Sheet - Campus Programs as of 3/31/2015

(Unaudited)

		Workers'				Auto	Total Campus
	Liability	Compensation	IDL/NDI/UI	Property	AIME	Liability	Programs as of
							3/31/2015
Assets:							
Cash and Investments	5,549,309	10,645,081	1,048,752	1,584,835	567,148	0	19,395,125
Other long-term investments	32,136,295	60,927,990	5,981,632	9,062,994	3,242,226	0	111,351,137
Accounts receivable	758,599	0	0	0	0	0	758,599
Loan receivable	0	0	0	0	0	0	0
Accrued interest receivable	2,088	3,966	390	590	211	0	7,244
Prepaid insurance	968,417	30,253,579	517	227,443	3,894	172,117	31,625,967
Prepaid expense	157,827	2,560,107	5,278	172,426	212,355	0	3,107,992
Total assets:	39,572,534	104,390,722	7,036,568	11,048,287	4,025,835	172,117	166,246,063
Liabilities:							
Accounts payable	45,002	759,800	2,763,430	7,514	2,987	0	3,578,733
Unearned revenue	3,332,277	8,299,040	3,125,000	1,305,227	894,437	172,117	17,128,098
SELF assessment liability	0	10,908,929	0	0	0	0	10,908,929
Reported claims	10,611,337	40,331,339	0	0	133,384	0	51,076,060
Claims incurred but not reported	8,426,560	24,969,777	0	0	1,778,452	0	35,174,789
Total liabilities:	22,415,176	85,268,885	5,888,430	1,312,741	2,809,260	172,117	117,866,610
Fund balance	17,157,358	19,121,837	1,148,138	9,735,546	1,216,575	0	48,379,454
Total liabilities and fund balance	39,572,534	104,390,722	7,036,568	11,048,287	4,025,835	172,117	166,246,063

California State University Risk Management Authority

Income Statement - Campus Programs as of 3/31/2015

(Unaudited)

	Liability	Workers' Compensation	IDL/NDI/UI	Property	AIME	Auto Liability	Total Campus Programs
OPERATING REVENUES:							
Contributions	10,369,354	24,897,119	9,375,000	7,348,047	2,683,312	516,351	55,189,183
Reinsurance premiums	(127,500)	0	0	(3,311,254)	0	0	(3,438,754)
Total operating revenues:	10,241,854	24,897,119	9,375,000	4,036,793	2,683,312	516,351	51,750,429
OPERATING EXPENSES:							
DIRECT PROGRAM EXPENSES:							
Claims payment & legal expenses	8,095,387	13,643,072	10,333,598	228,910	1,866,634	0	34,167,600
Deductible recoveries	(2,550,044)	0	0	0	0	0	(2,550,044)
Claims administrators	62,967	2,811,690	48,104	0	97,500	0	3,020,260
Claims management information system	25,072	0	0	0	0	0	25,072
Program administrator	149,394	303,960	128,136	152,324	7,407	0	741,221
Brokerage commissions	249,309	207,943	184	361,329	1,302	0	820,067
Insurance premiums	2,838,998	7,452,178	0	711,016	11,239	516,351	11,529,782
Taxes, assessments & fees	156,579	0	0	0	0	0	156,579
Actuarial services	4,750	5,250	0	0	2,750	0	12,750
Miscellaneous program services	1,668	3,137	0	0	0	0	4,805
Workshops/training	28,421	23,291	9,229	6,602	0	0	67,543
Loss control	128,721	24,895	0	0	0	0	153,616
Reinsurance/excess recovery	0	(3,863,385)	0	0	0	0	(3,863,385)
Program committee	0	0	0	0	2,445	0	2,445
Dividend distributions	8,677,518	0	0	0	0	0	8,677,518
Total direct program expenses:	17,868,740	20,612,031	10,519,251	1,460,181	1,989,277	516,351	52,965,830
GENERAL & ADMINISTRATIVE EXPENSES:							
Financial audit	6,601	15,235	5,736	4,132	1,643	0	33,347
Executive committee & board expenses	638	1,473	555	400	159	0	3,224
JPA insurance	1,832	4,229	1,592	1,147	456	0	9,256
Memberships, associations & dues	3,259	2,445	920	663	244	0	7,531
Chancellor's office accounting services	37,419	86,368	32,519	23,426	9,312	0	189,045
Risk management expenses	76,825	177,324	66,766	48,097	19,119	0	388,131
Miscellaneous indirect services	2,880	6,544	2,585	1,851	693	0	14,554
Total general & administrative expenses:	129,455	293,618	110,673	79,717	31,626	0	645,088
Total operating expenses:	17,998,194	20,905,649	10,629,924	1,539,898	2,020,902	516,351	53,610,918
NON-OPERATING REVENUES:							
Investment income	523,401	1,210,728	112,155	144,911	57,770	0	2,048,964
Total non-operating revenues:	523,401	1,210,728	112,155	144,911	57,770	0	2,048,964
BEGINNING RETAINED EARNING	24,390,297	13,919,640	2,290,907	7,093,740	496,395	0	48,190,979
NET SURPLUS/(DEFICIT)	(7,232,939)	5,202,197	(1,142,769)	2,641,806	720,179	(0)	188,475
ENDING RETAINED EARNINGS	17,157,358	19,121,837	1,148,138	9,735,546	1,216,575	(0)	48,379,454

AIME LOSS REPORTS AND CLAIM TRENDS

ISSUE: The Committee will hear a report from the Claims Administrator on loss reports and claim trends.

RECOMMENDATION: No action is requested.

FISCAL IMPACT: Information Item only.

BACKGROUND: A-G Administrators provides third party claims administration.

PUBLICATION: None

ATTACHMENT(S):

- a. Claims Paid & Savings Report – March 31, 2015
- b. Claims and Loss Summary Report – March 31, 2015
- c. Claims Savings Report – March 31, 2015



CSU RISK MANAGEMENT AUTHORITY
ATHLETIC INJURY MEDICAL EXPENSE PROGRAM
CLAIMS PAID & SAVINGS REPORT
2009 THRU 2014 PLAN YEARS AS OF MARCH 31, 2015
A-G ADMINISTRATORS, INC



<i>PLAN YEAR</i>	<i>NUMBER OF CLAIMS</i>	<i>BILLED MEDICAL EXPENSES</i>	<i>PRIMARY INS REDUCTION</i>	<i>CSU PROVIDER DISCOUNT</i>	<i>A-G DISCOUNTS</i>	<i>CSU PAYMENTS</i>
2009 PLAN YEAR	1,019	\$ 7,567,533	\$ 3,446,974	\$ 727,550	\$ 1,147,737	\$ 2,245,272
2010 PLAN YEAR	1,141	\$ 10,982,469	\$ 4,605,274	\$ 1,313,193	\$ 2,102,643	\$ 2,961,359
2011 PLAN YEAR	1,232	\$ 10,126,727	\$ 4,530,588	\$ 750,723	\$ 2,181,540	\$ 2,663,876
2012 PLAN YEAR	1,300	\$ 10,532,988	\$ 4,730,138	\$ 605,918	\$ 2,230,687	\$ 2,966,245
2013 PLAN YEAR	1,251	\$ 10,231,818	\$ 4,935,655	\$ 978,379	\$ 1,812,064	\$ 2,505,719
2014 PLAN YEAR	407	\$ 1,982,820	\$ 1,034,953	\$ 132,857	\$ 346,924	\$ 468,085
TOTALS	6,350	\$ 51,424,356	\$ 23,283,582	\$ 4,508,620	\$ 9,821,596	\$ 13,810,556





**CSU RISK MANAGEMENT AUTHORITY
ATHLETIC INJURY MEDICAL EXPENSE PROGRAM
CLAIMS AND LOSS SUMMARY BY CAMPUS
2009 THRU 2014 PLAN YEARS AS OF MARCH 31, 2015
A-G ADMINISTRATORS, INC**



	2009		2010		2011		2012		2013		2014	
	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID	CLAIMS	TOTAL PAID
BAKERSFIELD	57	\$ 143,300	55	\$ 115,204	95	\$ 194,684	68	\$ 163,169	45	\$ 119,351	17	\$ 25,808
CHICO	8	\$ 25,033	14	\$ 45,686	12	\$ 42,922	16	\$ 41,862	12	\$ 8,958	4	\$ 5,713
DOMINGUEZ HILLS	19	\$ 32,336	15	\$ 56,027	14	\$ 30,145	30	\$ 75,078	28	\$ 138,653	4	\$ 786
EAST BAY	0	\$ -	0	\$ -	0	\$ -	38	\$ 77,951	28	\$ 19,312	16	\$ 47,141
FRESNO	122	\$ 113,804	111	\$ 314,666	110	\$ 202,595	130	\$ 302,336	127	\$ 193,866	16	\$ 23,781
FULLERTON	82	\$ 130,872	84	\$ 204,359	77	\$ 126,944	56	\$ 94,075	67	\$ 90,234	37	\$ 15,621
HUMBOLDT	27	\$ 30,065	23	\$ 33,558	20	\$ 56,369	34	\$ 120,131	21	\$ 65,852	4	\$ 6,333
LONG BEACH	101	\$ 232,964	113	\$ 356,518	69	\$ 170,151	75	\$ 246,396	55	\$ 104,100	21	\$ 13,047
LOS ANGELES	21	\$ 57,829	22	\$ 133,766	18	\$ 74,307	13	\$ 62,460	24	\$ 41,228	4	\$ 7,251
MARITIME ACADEMY	13	\$ 9,489	15	\$ 15,025	12	\$ 10,627	22	\$ 15,454	15	\$ 8,241	2	\$ 1,688
MONTEREY BAY	29	\$ 24,276	43	\$ 43,028	65	\$ 137,668	62	\$ 159,322	80	\$ 114,472	22	\$ 8,294
NORTHRIDGE	33	\$ 141,649	48	\$ 98,576	73	\$ 225,647	74	\$ 222,933	50	\$ 119,409	26	\$ 86,994
POMONA	17	\$ 17,122	17	\$ 62,572	15	\$ 6,800	17	\$ 58,744	11	\$ 9,371	4	\$ 1,523
SACRAMENTO	64	\$ 152,201	66	\$ 245,881	83	\$ 198,860	96	\$ 280,266	75	\$ 158,827	38	\$ 23,727
SAN BERNARDINO	11	\$ 7,580	17	\$ 35,158	22	\$ 30,610	9	\$ 16,058	13	\$ 33,347	8	\$ 6,463
SAN DIEGO	121	\$ 323,152	149	\$ 429,941	161	\$ 398,372	164	\$ 334,721	197	\$ 348,179	48	\$ 55,321
SAN FRANCISCO	10	\$ 7,532	15	\$ 77,203	19	\$ 23,819	16	\$ 88,867	17	\$ 49,983	4	\$ 2,919
SAN JOSE STATE	124	\$ 412,163	136	\$ 343,879	150	\$ 329,932	137	\$ 243,145	155	\$ 335,921	42	\$ 66,557
SAN LUIS OBISPO	105	\$ 202,017	124	\$ 219,753	159	\$ 326,275	167	\$ 252,675	157	\$ 281,397	71	\$ 55,502
SAN MARCOS	8	\$ 8,095	20	\$ 74,486	24	\$ 38,095	41	\$ 57,221	29	\$ 94,527	13	\$ 11,313
SONOMA STATE	20	\$ 45,787	23	\$ 30,113	10	\$ 6,128	12	\$ 20,735	19	\$ 61,479	2	\$ 909
STANISLAUS	27	\$ 128,007	31	\$ 25,963	24	\$ 32,925	23	\$ 32,646	26	\$ 109,013	4	\$ 1,393
PROGRAM TOTALS	1019	\$ 2,245,272	1141	\$ 2,961,359	1232	\$ 2,663,876	1300	\$ 2,966,245	1251	\$ 2,505,719	407	\$ 468,085





CSU RISK MANAGEMENT AUTHORITY
ATHLETIC INJURY MEDICAL EXPENSE PROGRAM
CLAIMS PAID & SAVINGS REPORT ANALYSIS
2009 THRU 2014 PLAN YEARS AS OF MARCH 31, 2015
A-G ADMINISTRATORS, INC



<i>PLAN YEAR</i>	<i>NUMBER OF CLAIMS</i>	<i>BILLED MED EXPENSES</i>	<i>PRIMARY INS REDUCTION</i>	<i>PRIMARY INS CONTRIBUTION</i>	<i>CSU PROVIDER DISCOUNT</i>	<i>A-G DISCOUNTS</i>	<i>A-G DISC %</i>	<i>CSU PAYMENTS</i>	<i>Pay % of Billed</i>
2009 PLAN YEAR	1,019	\$ 7,567,533	\$ 3,446,974	46%	\$ 727,550	\$ 1,147,737	34%	\$ 2,245,272	30%
2010 PLAN YEAR	1,141	\$ 10,982,469	\$ 4,605,274	42%	\$ 1,313,193	\$ 2,102,643	42%	\$ 2,961,359	27%
2011 PLAN YEAR	1,232	\$ 10,126,727	\$ 4,530,588	45%	\$ 750,723	\$ 2,181,540	45%	\$ 2,663,876	26%
2012 PLAN YEAR	1,300	\$ 10,532,988	\$ 4,730,138	45%	\$ 605,918	\$ 2,230,687	43%	\$ 2,966,245	28%
2013 PLAN YEAR	1,251	\$ 10,231,818	\$ 4,935,655	48%	\$ 978,379	\$ 1,812,064	42%	\$ 2,505,719	24%
2014 PLAN YEAR	407	\$ 1,982,820	\$ 1,034,953	52%	\$ 132,857	\$ 346,924	43%	\$ 468,085	24%
TOTALS	6,350	\$ 51,424,356	\$ 23,283,582	45%	\$ 4,508,620	\$ 9,821,596	42%	\$ 13,810,556	27%



RENEWAL OF TRAVEL ACCIDENT INSURANCE

ISSUE: AIME purchases Travel Accident insurance to augment its self-insurance risk pool for Athletic Injury Medical Expense. The Committee will be asked to discuss the renewal of the Travel Accident insurance coverage. The coverage provides medical evacuation and repatriation.

RECOMMENDATION: The Committee will be asked to review and discuss the Travel Accident policy, taking action as necessary.

FISCAL IMPACT: An amount for the premium to renew the Travel Accident insurance is included in the FY 2015/16 AIME budget.

BACKGROUND: The AIME program carries Student Travel Accident coverage. A firm renewal quote has been received to renew the Travel Accident / AD&D coverage.

PUBLICATION: None

ATTACHMENT(S):

- a. Travel Accident Insurance Proposal Summary (FY 15/16)



Athletic Injury Medical Expense (AIME) Program July 1, 2014 – June 30, 2016

Insurer: CSURMA (Self Insured Plan of Benefits)
AXIS Insurance Company (Travel Accident and AD&D)

Policy No.: CSURMA-AIME-1516
TBD

Covered Name Entity: California State University Risk Management Authority (CSURMA)

Covered Members:

1. California State University, Bakersfield
2. California State University, Chico
3. California State University, Dominguez Hills
4. California State University, East Bay
5. California State University, Fresno
6. California State University, Fullerton
7. Humboldt State University
8. California State University, Long Beach
9. California State University, Los Angeles
10. California Maritime Academy
11. California State University, Monterey Bay
12. California State University, Northridge
13. California State Polytechnic University, Pomona
14. California State University, Sacramento
15. California State University, San Bernardino
16. San Diego State University
17. San Francisco State University
18. San Jose State University
19. California Polytechnic State University, San Luis Obispo
20. California State University, San Marcos
21. Sonoma State University
22. California State University, Stanislaus

Coverage Parties: Any regularly enrolled student who is a participant on the intercollegiate team roster of the participating CSU campus, or is engaged in scheduled activities to become a roster participant of an intercollegiate team of the participating CSU campus.

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.



Covered Activities:

Self Insured Plan of Benefits:

Regularly scheduled intercollegiate sports events and the supervised or customary activities within the scope of such sport. Coverage includes the sports listed on the sports census from each participating CSU campus.

Travel Accident and AD&D (AXIS Insurance Company):

Class 1: Provides coverage benefits while participating in the supervised and sponsored participation, practice or off season conditioning of a participating intercollegiate sport.

Class 2: Provides coverage benefits while participating in the supervised and sponsored group travel only for practice or off season conditioning of a participating intercollegiate sport.

Scope of Coverage:

- Excess Accident provision
- HMO/PPO provision
- Expanded medical
- Re-injuries and Aggravations of prior injury
- Cardiovascular accident / similar traumatic event caused by exertion
- Third Party Refunds are defined

Limits / Sub-limit / Deductible:

Self Insured Plan (Plan of Benefits)CSURMA)

\$90,000 Each Condition

\$0 Deductible

104 weeks Benefit Period

Travel Accident and Accidental Death & Dismemberment (AXIS Insurance Company)

\$15,000 Accidental Death & Dismemberment

\$90,000 Accident Medical Expense

\$25,000 Deductible (Travel Accident Medical Only)

260 weeks Benefit Period

Exclusion:

- Suicide
- Travel outside of the United States

Program Administrator:

Alliant Insurance Services
100 Pine Street, 11th Floor
San Francisco, CA 94111

Rob Leong: (415) 403-1441 / rleong@alliant.com

Stacey Weeks: (415) 403-1448 / sweeks@alliant.com

Claims Reporting:

TBD

While we believe this Summary of Insurance fairly represents the terms, conditions and exclusions found in your insurance policies, in the event of any differences between the policies themselves and this summary, the policy provision will direct any resolution. This summary is not intended to replace or supersede any of your insurance contracts.

CSURMA EXECUTIVE COMMITTEE REPORT

ISSUE: The AIME Committee will hear a report from the CSURMA Executive Committee Liaison regarding the Executive Committee's last meetings on March 19, 2015, March 20, 2015 and May 8, 2015.

RECOMMENDATION: This is an information item only; no action is required.

FISCAL IMPACT: None.

BACKGROUND: Michael Thorpe, CSU Chico, is the Executive Committee Liaison for AIME.

PUBLICATION: None.

ATTACHMENT(S): None.

RATING PLAN TASK GROUP REPORT

ISSUE: Member contributions (premiums) are determined each year by a rating formula adopted by the AIME Committee and the corresponding Budget adopted by the CSURMA Board of Directors each year for the respective fiscal period. The Committee appointed members to a task group to review and make recommendations for modifications to the rating plan and funding policy (target equity) and the Committee will receive a report from the Committee at today's meeting.

RECOMMENDATION: The Committee will be asked to review and discuss the report of the Rating Plan Task Group, taking action as necessary.

FISCAL IMPACT: None. The recommendation does not affect aggregate funding of the AIME program; rather, the rating plan defines how aggregate costs are shared by each member.

BACKGROUND: The current rating plan used by AIME was developed in 2003 and upon recommendation of the AIME Committee, adopted by the Board of Directors on May 11, 2004. At its meeting on May 9, 2011 the AIME Rating Plans Task Group reaffirmed the goal of the rating plan to balance campus accountability for performance with the need for rate stability. Accountability is needed to encourage campus loss control efforts. Rate stability is a goal so that campuses can predict costs and establish their operating budgets accordingly. Overall, the rating plans should fairly allocate the costs of the programs to the campuses.

PUBLICATION: None

ATTACHMENT(S):

- a. Rating Plan Task Group Report (*Handout*)

FISCAL YEAR 2015/2016 AIME PROGRAM DEPOSITS

ISSUE: Upon approval of the AIME Committee, the Executive Committee recommends to the Board of Directors the adoption of funding and program deposits for the upcoming fiscal year. Staff has calculated AIME program deposits for FY 2015/16 using the draft actuarial report dated July 31, 2014.

RECOMMENDATION: The AIME Committee is asked to review the Draft FY 2015/16 Program Deposits and make a recommendation to the Executive Committee and Board of Directors.

FISCAL IMPACT: Program Deposits determine total program contribution for FY 2015/16.

BACKGROUND: Program Deposits have been calculated per the rating plan adopted by the AIME Committee and in consideration of the actuary's loss projection and funding recommendation for FY 2015/16.

The AIME Committee appointed a Rating Plan Task Group per CSURMA's operating practice to periodically review the rating plan. The task group recommended refinements to the rating plan while maintaining AIME's goals of fairness in rates and budget stability. Upon the task group's recommendation, changes to the rating plan were reviewed and adopted by the AIME Committee, which became effective beginning FY 2012/13.

PUBLICATION: None

ATTACHMENT(S):

- a. Draft FY 2015/16 AIME Program Funding Cost Summary (*Handout*)

**REVIEW OF THE AIME COMMITTEE NOMINATIONS AND
ELECTIONS**

ISSUE: Effective July 1, 2015, four seats are up for election to serve two-year terms. The current Chair's term ends June 30, 2015. The Committee will be asked to review the Terms of Office and discuss nominations to fill the vacant seats effective July 1, 2015.

RECOMMENDATION: The Committee is asked to propose a slate of candidates for nominations to elect four new Committee members to serve a two-year term effective July 1, 2015 - June 30, 2017.

FISCAL IMPACT: None

BACKGROUND: AIME Committee members serve two-year terms. The goal of staggering the seat elections is to maintain continuity, so that AIME benefits from the expertise Committee members develop during their terms. The AIME Committee Chair serves a two-year term.

PUBLICATION: None

ATTACHMENT(S):

- a. AIME Committee Terms of Office

CSURMA

AIME TERMS OF OFFICE at July 2014

Position	7/1/07 - 7/1/08	7/1/08 - 7/1/09	7/1/09 - 7/1/10	7/1/10 - 7/1/11	7/1/11 - 7/1/12	7/1/12 - 7/1/13	7/1/13 - 7/1/14	7/1/14 - 7/1/15	7/1/15 - 7/1/16
Member - Chair	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007	Ramos (Sacramento) 01/2007
Member	Fusco (Sonoma)	Kelli Eberlein (Fresno) 6/2008	Kelli Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 6/2008	Eberlein (Fresno) 06/2008	Eberlein (Fresno) 06/2008	TBD
Member	Marnier (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006	Masner (Long Beach) 11/2006
Member	Cuarenta (Dominguez Hills)	Cuarenta (Dominguez Hills)	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Sexton (Fullerton) 10/2009	Steigerwald (San Diego) 01/2014	TBD	TBD
Member	Shaw (San Jose)	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	Shaw (San Jose) 01/2006	TBD
Member	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Collen (Humboldt) 07/2007	Bridges (Los Angeles) 01/2014	Bridges (Los Angeles) 01/2014	Bridges (Los Angeles) 01/2014
Member	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Nishimori (Bakersfield) 11/2006	Kite (Northridge) 07/2011	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	Kite (Northridge) 07/2013	TBD
Member	N/A	N/A	N/A	N/A	N/A	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012	Malasarn (Pomona) 7/2012
Member	N/A	N/A	N/A	N/A	N/A	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012	Slover (SLO) 7/2012
EC Liason	Risser (SLO)	Risser (SLO)	Wight (Monterey Bay)	Wight (Monterey Bay)	Wight (Monterey Bay)	Thorpe (Chico)	Thorpe (Chico)	Thorpe (Chico)	Thorpe (Chico)

REVIEW OF CSURMA/AIME 2016 CALENDAR

ISSUE: Proposed meetings of the AIME Committee have been scheduled for the calendar year 2015. The Committee will be asked to set a date and place for the November 2015 meeting and adopt a schedule for 2016 AIME meetings.

Description	Date	Day	Time	Location
AIME Committee				
AIME Committee				
AIME Committee				

RECOMMENDATION: It is recommended that the Committee discuss the scheduling of its 2016 meetings and provide direction to Staff as appropriate.

FISCAL IMPACT: None.

BACKGROUND: None.

ATTACHMENT: None.

2014/2015 RISK MANAGEMENT TRAINING

ISSUE: The Committee appointed a Risk Management Training Task Group, appointing Kelli Eberlein as the Chair and Kristal Slover as Co-Chair. The Committee will receive a report at today's meeting from the Task Group.

RECOMMENDATION: The Committee will be asked to discuss training, and direct Staff as necessary.

FISCAL IMPACT: AIME budgeted \$20,000 for training for FY 2014-15.

BACKGROUND: At its January 23, 2012 meeting, the Committee elected to include a budget to provide loss control training relating to sport injuries. Topics of interest include Treatment of Mental Health Conditions/Liabilities, Sickle Cell Trait, and others. At its May 7, 2012 the Committee appointed a Task Group to research possible risk management training topics, training providers, and the delivery of said training.

PUBLICATION: None.

ATTACHMENT(S): None.

CLAIMS ADMINISTRATOR REQUEST FOR PROPOSAL REPORT

ISSUE: A-G Administrators has been providing claims administration services to AIME from program inception. The Committee submitted a Request for Proposal (RFP) for the Third Party Administrator services agreement effective August 1, 2015. The Committee will receive a report at today's meeting on the progress of the RFP process.

RECOMMENDATION: No action is requested on this item at today's meeting. This item is provided as information only.

FISCAL IMPACT: None.

BACKGROUND: A-G Administrators has been providing claims administration services to AIME since program inception. The AIME Committee conducted a Request for Proposal (RFP) for the Third Party Administrator agreement in July 2011.

PUBLICATION: None.

ATTACHMENT(S): None.

CSURMA AIME 2015 MEETING CALENDAR

ISSUE: The Program Administrator includes a current copy of the CSURMA meeting calendar in every agenda.

RECOMMENDATION: No action is requested on this item.

FISCAL IMPACT: None.

BACKGROUND: None.

PUBLICATION: None.

ATTACHMENT:

- a. CSURMA 2015 Meeting Calendar

2015 CSURMA • AORMA MEETING CALENDAR

JANUARY, 2015	FEBRUARY, 2015	MARCH, 2015
12 AIME: Northridge: 10:30 a.m.	8 EC: Pasadena: 3:00 p.m. 8-11 AOA Conference: Pasadena	19 AORMA: Newport Beach: 10:00 a.m. 19 EC: Newport Beach: 2:30 p.m. 20 EC LRP: Newport Beach: 8:00 a.m.
APRIL, 2015	MAY, 2015	JUNE, 2015
27 BOD: San Diego: 4:00 p.m. 28-29 Fitting the Pieces Conference: San Diego	7 AORMA: Long Beach; 10:00 a.m. 8 EC: Long Beach: 8:00 a.m. 14 BOD Orientation: Teleconference: 10:30 a.m. 27 AIME: Sacramento; 10:00 a.m.	

AORMA = Auxiliary Organizations Risk Management Alliance Committee	AORMA LRP = AORMA Long Range Planning Meeting	EC = CSURMA Executive Committee
AIME = Athletic Injury Medical Expense Committee	AOA = CSU Auxiliary Organizations Association	EC LRP = EC Long Range Planning Meeting
		BOD = CSURMA Board of Directors

2015 CSURMA • AORMA MEETING CALENDAR

JULY, 2015	AUGUST, 2015	SEPTEMBER, 2015
7-8 AORMA Officers Retreat, San Francisco		9 AORMA New Member Orientation: 9 AORMA LRP: Newport Beach: 10:00 a.m. 10 AORMA: Newport Beach: 9:00 a.m. 10 EC Orientation: Newport Beach: 4:00 pm 11 EC: Newport Beach: 8:30 a.m.
OCTOBER, 2015	NOVEMBER, 2015	DECEMBER, 2015
22 AORMA: Long Beach: 10:00 a.m. 22 BOD Orientation: Teleconference: 2:00 p.m. 23 EC: Long Beach: 9:00 a.m. 23 BOD: Long Beach: 10:30 a.m.	TBD AIME: TBD; 10:30 a.m.	3 AORMA: Long Beach: 10:00 a.m. 4 EC: Long Beach: 8:30 a.m.

AORMA = Auxiliary Organizations Risk Management Alliance Committee	AORMA LRP = AORMA Long Range Planning Meeting	EC = CSURMA Executive Committee
AIME = Athletic Injury Medical Expense Committee	AOA = CSU Auxiliary Organizations Association	EC LRP = EC Long Range Planning Meeting
		BOD = CSURMA Board of Directors

CSURMA AIME COMMITTEE MEMBERS ROSTER

ISSUE: Attached for the Committee's review is the CSURMA AIME Committee Membership Roster Contact List.

RECOMMENDATION: It is recommended that the Committee Members review the contact information for accuracy and report any changes or corrections to Staff.

FISCAL IMPACT: None.

BACKGROUND: An accurate and current list facilitates better communication among the Committee and with Staff.

PUBLICATION: None.

ATTACHMENT(S):

- a. AIME Committee and Staff Directory

CSURMA AIME COMMITTEE MEMBERS

As of May 2015

First Name	Last Name	Title	Organization	Street Address	Email	Phone/Cell	Term of Office Expires
Dan	Bridges	Director of Athletics	CSU Los Angeles	5151 State University Dr Los Angeles, CA 90032	dbridges@cslanet.calstatela.edu	Tel: 323-343-3083	07/01/16
Kelli	Eberlein	Head Athletic Trainer	CSU Fresno	5305 N. Campus Drive NG 27 Fresno, CA 93740	keberlein@csufresno.edu	Tel: 559-278-4170 Cell: 559-709-2534	07/01/15
Ashlie	Kite	Assoc Director of Athletics, Internal Operations	CSU Northridge	18111 Nordhoff Street Northridge, CA 91330-8276	ashlie.kite@csun.edu	Tel: 818-677-4839 Cell: 540-908-9088	07/01/15
Ruem	Malasarn	Head Athletic Trainer	CSPU, Pomona	3801 W. Temple Ave, Bldg 43-142 Pomona, CA 91768-2557	rmalasarn@csupomona.edu	Tel: 909-869-2834 Cell: 626-437-1233	07/01/16
Cindy	Masner	Sr. Assoc. Athletic Director/SWA	CSU Long Beach	1250 Bellflower Blvd. Long Beach, CA 90840	cindy.masner@csulb.edu	Tel: 562-985-8527 Cell: 562-843-0080	07/01/16
Joe	Ramos	Athletic Trainer	CSU Sacramento (Chair)	6000 J Street Sacramento, CA 95819	jramos@saclink.csus.edu	Tel: 916-278-6289 Cell: 916-320-4748	07/01/16
Scott	Shaw	Director of Sports Medicine	San Jose State University	One Washington Square San Jose, CA 95192-0062	scott.shaw@sjsu.edu	Tel: 408-924-1297 Cell: 408-506-3858	07/01/15
Kristal	Slover	Head Athletic Trainer	CPSU, San Luis Obispo	1 Grand Ave San Luis Obispo, CA 93407	kemig@calpoly.edu	Tel: 805-756-6065 Cell: 805-801-5177	07/01/16
Michael	Thorpe	CSURMA Exec Committee Liaison CSU Chico, Risk Manager	CSU Chico	400 West First St Chico, CA 95929-0130	methorpe@csuchico.edu	Tel: 530-898-6588 Cell: 530-519-5661	N/A

**AIME STAFF
AS OF JANUARY 2015**

<u>Organization</u>	<u>First Name</u>	<u>Last Name</u>	<u>Title</u>	<u>Street Address</u>	<u>Phone/Fax/Email</u>
CSU Office of the Chancellor	Robert	Eaton	Senior Director, Financing and Treasury	401 Golden Shore, 5th Floor Long Beach, CA 90802	Tel: 562-951-4572 Fax: 562-951-4859 Email: reaton@calstate.edu
CSU Office of the Chancellor	Zachary	Gifford	Assistant Risk Management Liability	401 Golden Shore, 5th Floor Long Beach, CA 90802	Tel: 562-951-4568 Fax: 562-951-4859 Email: zgifford@calstate.edu
CSU Office of the Chancellor	Rebecca	Skidmore	Risk Management Administrative Analyst	401 Golden Shore, 5th Floor Long Beach, CA 90802	Tel: 562-951-4574 Fax: 562-951-4859 Email: rskidmore@calstate.edu
CSU Office of the Chancellor	Leona	Ching	Systemwide Risk Management	401 Golden Shore, 5th Floor Long Beach, CA 90802	Tel: 562-951-4580 Fax: 562-951-4859 Email: lching@calstate.edu
Alliant Insurance Services	Daniel	Howell	Program Director	100 Pine Street, 11th Floor San Francisco, CA 94111	Tel: 415-403-1426 Fax: 415-874-4810 Email: dhowell@alliant.com
Alliant Insurance Services	Robert	Leong	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	Tel: 415-403-1441 Cell: 510-882-1009 Fax: 415-874-4810 Email: rleong@alliant.com
Alliant Insurance Services	Stacey L.	Weeks	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	Tel: 415-403-1448 Cell: 415-215-4055 Fax: 415-874-4810 Email: sweeks@alliant.com
Alliant Insurance Services	Van	Rin	Program Administrator	100 Pine Street, 11th Floor San Francisco, CA 94111	Tel: 415-403-1408 Fax: 415-874-4810 Email: vrin@alliant.com
A-G Administrators	Dixon	Gillis	Claims Administrator	P. O. Box 979 Valley Forge, PA 19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: dgillis@agadm.com
A-G Administrators	Dan	Berry	Claims Administrator	P. O. Box 979 Valley Forge, PA 19482	Tel: 610-933-0800 Fax: 610-933-4122 Email: dberry@agadm.com